



PROCUREMENT OF MOTOR VEHICLES

Name of Project

BAC Resolution Recommending Approval  
Resolution No. 204-A, s. 2024

WHEREAS, the Mindoro State University (MinSU) through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website and has posted in the conspicuous place in MinSU, the Invitation for Negotiated Procurement for the project, "Procurement of Motor Vehicles", with an Approved Budget for the Contract (ABC) in the amount of Five Million Five Hundred Thousand Pesos (Php5,500,000.00) composed of two (2) lots specifically;

Particulars	Sub-ABC
Lot 1- Pick Up	Php1,900,000.00
Lot 2- Van	Php3,600,000.00

WHEREAS, in response to the said advertisement, eleven (11) suppliers were found in the document request list; however, two (2) suppliers in the name of MINA DE ORO MOTORS INCORPORATED and TOYOTA CALAPAN CITY, INC. purchased and submitted the bidding documents;

WHEREAS, MINA DE ORO MOTORS INCORPORATED purchased and submitted the bidding documents for Lot 1 while TOYOTA CALAPAN CITY, INC. purchased and submitted the bidding documents for Lot 2;

WHEREAS, the bid proposal submitted by the abovementioned bidders passed the preliminary evaluation and were found to be substantially complying;

WHEREAS, the detailed evaluation of bids conducted on October 16, 2024 resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Bid Amount (As Read & Calculated)	% Variance from ABC
1	Php1,900,000.00	Mina De Oro Motors Incorporated	Php1,750,000.00	7.89% or Php150,000.00
2	Php3,600,000.00	Toyota Calapan City, Inc.	Php3,599,640.00	0.01% or Php360.00

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted, the bidders were found to be complying and responsive;

WHEREAS, the Technical Working Group (TWG) of MinSU certified that the bidders complied with the Post-Qualification Evaluation and recommended the awarding of contract for the project "Procurement of Motor Vehicles";





**NOW, THEREFORE,** the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED** recommended for approval by the Head of the Procuring Entity of the Mindoro State University the award of the project **"Procurement of Motor Vehicles"** as follows:

- a. Lot No. 1 to Mina De Oro Motors Incorporated as the bidder with Single Calculated Responsive Bid (SCRB): and
- b. Lot No. 2 to Toyota Calapan City, Inc. as the bidder with Single Calculated Responsive Bid (SCRB).

**RESOLVED,** at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 25<sup>th</sup> day of October, 2024.

  
**Engr. MARK LESTER A. MAGPANTAY**  
BAC Vice-Chairperson

  
**FRANIE M. AFABLE, DBMHM**  
BAC Member

  
**CIEDELLE P. SALAZAR, J.D., Ph.D**  
BAC Chairperson

  
**ATTY. SHERLYN A. LAYESA**  
BAC Member

  
**MELGAR G. FADRIQUELAN**  
BAC Member

☒ Approved / ☐ Disapproved

  
**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Date: \_\_\_\_\_





BAC Resolution Recommending Approval  
Resolution No. 204, s. 2024

**DECLARING FAILURE OF NEGOTIATED PROCUREMENT UNDER TWO-FAILED BIDDINGS FOR THE PROCUREMENT OF MOTOR VEHICLES AND RECOMMENDING THE APPROVAL OF THE APPROVED BUDGET FOR THE CONTRACT FORM (ABC) AND SECOND PUBLICATION OF THE INVITATION FOR NEGOTIATION FOR THE PROCUREMENT OF MOTOR VEHICLES IN THE PhilGEPS , MINSU WEBSITES, AND OTHER CONSPICUOUS PLACE IN THE UNIVERSITY**

**WHEREAS**, Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the project “**Procurement of Motor Vehicles**” with an Approved Budget for the Contract (ABC) amounting to **Five Million Five Hundred Thousand Pesos (Php5,500,000.00)** with two (2) lots specifically;

Particulars	Sub-ABC
Lot 1- Pick Up	Php1,900,000.00
Lot 2- Van	Php3,600,000.00

**WHEREAS**, the project was posted as Public bidding for the first time and then scheduled for an Opening of Bids on April 08,2024 hence, no submitted bids received. In addition, on its second publication it was scheduled for an Opening of bids on May 14,2024 however, still no bids were received.

**WHEREAS**, the former BAC decided to adjust and revise the Technical specifications of the items to be procured and revised the approved Purchase Request as well as the specifications indicated in the previous ABC Form and declared a Negotiated Procurement for the project due to Two-Failed bidding. Then, the BAC and its Secretariat, three (3) suppliers were invited to negotiate with, however only two (2) suppliers in the name of **MINA DE ORO MOTORS INCORPORATED** and **TOYOTA CALAPAN CITY INC.** responded, purchased and submitted the bidding documents; **MINA DE ORO MOTORS INCORPORATED** submitted bidding documents for Lot 1 while **TOYOTA CALAPAN CITY INC.** submitted bidding documents for Lot 2;

**WHEREAS**, on September 16,2024, the previous composition of the BAC posted and advertised the project in the PhilGEPS, MinSU websites and other conspicuous place from September 16, 2024 to September 19,2024;

**WHEREAS**, the Opening of Bids was scheduled on September 20,2024, but due to procedural concerns and the transition of the BAC composition, the bidding process was not fully executed;

**WHEREAS**, a new composition of BAC was constituted on September 23,2024 through Office Order No. 56, s. 2024 by the Head of Procuring Entity (HoPE);

**WHEREAS**, on October 01,2024 the turn-over of the procurement documents from the previous BAC to the newly constituted BAC was completed;

**WHEREAS**, upon review of the ongoing bidding process for the Procurement fo Motor Vehicles, the newly constituted BAC discovered that the ABC Form amounting to Five Million Five Hundred Pesos (Php5,500,000.00) was not signed by the HoPE as required in the procurement process;

**WHEREAS**,the unsigned ABC Form constitutes material defect in the bidding process rendering the procurement preceedings non-compliant with the established rules and procedures under RA 9184 and its IRR;





**WHEREAS**, pursuant to Sec. 41 Section 41 (b) of the 2016 Revised IRR of the RA 9184 to wit;

**xx**

*"The HoPE reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract in the following situations:*

*b) If the BAC is found to have failed in following the prescribed bidding procedures;*

**xx**

**WHEREAS**, the BAC hereby recommends approval of the ABC Form;

**WHEREAS**, the BAC hereby recommends the declaration of Failure of Negotiated Procurement – Two Failed Bidding for the **"Procurement of Motor Vehicles"** due to the unsigned Approved Budget for the Contract (ABC) which constitutes irregularity in the bidding process;

**WHEREAS**, the BAC recommends the second publication of the Invitation for Negotiated Procurement – Two Failed Bidding for the Procurement of Motor Vehicles;

**NOW, THEREFORE**, the Bids and Awards Committee (BAC), above premises considered, hereby **RESOLVE** to recommend the Head of Procuring Entity;

1. To approved the ABC Form;
2. to exercise her right to declare failure of Negotiated Procurement-Two Failed Bidding under Section 41 (b) of the 2016 Revised IRR of the RA 9184 and;
3. to approved the second publication of the Invitation for Negotiated Procurement – Two Failed Bidding for the Procurement of Motor Vehicles;

**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 8<sup>th</sup> day of October, 2024.

Engr. **MARK LESTER A. MAGPANTAY**  
BAC Vice-Chairperson

**FRANIE M. AFABLE, DBMHM**  
BAC Member

**CIEDELLE P. SALAZAR, J.D., Ph.D**  
BAC Chairperson

**ATTY. SHERLYN A. LAYESA**  
BAC Member

**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Date: \_\_\_\_\_





**PROCUREMENT OF MOTOR VEHICLES**

**BAC Resolution Recommending Approval  
Resolution No. 63-A s 2024**

**WHEREAS**, the **Mindoro State University** through the **Bids and Awards Committee (BAC)** has re-advertised in the PhilGEPS and MinSU Websites and has re-posted in the conspicuous place in MinSU, the Invitation to Bid for the project "**Procurement of Motor Vehicles**" with an Approved Budget for the Contract amounting to **Five Million Five Hundred Thousand Pesos (Php5,500,000.00)**;

**WHEREAS**, in response to the said advertisement, five (5) suppliers were found in the document list, however no supplier requested link during the virtual Pre Bid Conference held on May 2, 2024;

**WHEREAS**, during the deadline set on May 14, 2024 there was no submission of any bids;

**WHEREAS**, Section 35.1(a), Rule X of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 provides that the BAC shall declare a failure of bidding when no bids are received. It reads:

*Section 35. Failure of Bidding*

*35.1 The BAC shall declare the bidding a failure when:*

*a) No bids are received;*

**NOW, THEREFORE**, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS** **HEREBY RESOLVED** that the BAC recommends to the Head of Procuring Entity the approval of resorting to Negotiated Procurement- Two-failed Biddings under Section 53.1 of the R.A. 9184 for the project "**Procurement of Motor Vehicles**";

**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 12<sup>th</sup> day of June, 2024.

  
**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

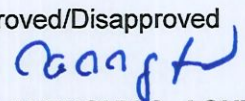
  
**ANSELMO R. ULEP, JR.**  
BAC Vice-Chairperson

  
**CIEDELLE P. SALAZAR Ph.D**  
BAC Member

  
**ELVI C. ESCAREZ, Ph.D.**  
BAC Member

  
**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

  
**CHRISTIAN ANTHONY C. AGUTAYA Ph.D.**  
OIC, Office of the University President  
Date: \_\_\_\_\_





**PROCUREMENT OF MOTOR VEHICLES**

**BAC Resolution Recommending Approval  
Resolution No. 63 s 2024**

**WHEREAS**, the Mindoro State University through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Websites and has posted in the conspicuous place in MinSU, the Invitation to Bid for the project "Procurement of Motor Vehicles" with an Approved Budget for the Contract amounting to Five Million Five Hundred Thousand Pesos (Php5,500,000.00);

**WHEREAS**, in response to the said advertisement, seven (7) suppliers were found in the document list, and one (1) supplier requested link during the virtual Pre Bid Conference held on March 27, 2024;

**WHEREAS**, during the deadline set on April 08, 2024 there was no submission of any bids;

**WHEREAS**, Section 35.1(a), Rule X of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 provides that the BAC shall declare a failure of bidding when no bids are received. It reads:

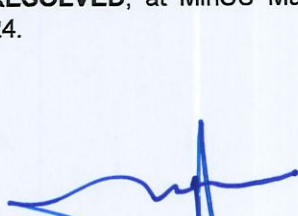
*Section 35. Failure of Bidding*

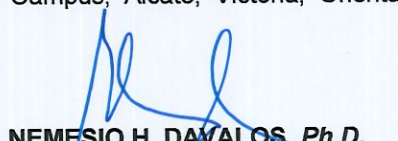
*35.1 The BAC shall declare the bidding a failure when:*

*a) No bids are received;*

**NOW, THEREFORE**, the Bids and Awards Committee, hereby **RESOLVED** to declare failure for the "Procurement of Motor Vehicles" and recommending to resort to the second publication of the aforementioned project.

**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 12<sup>th</sup> day of April, 2024.

  
**ANSELMO R. ULEP, JR.**  
BAC Vice-Chairperson

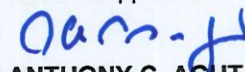
  
**NEMESIO H. DAVALOS, Ph.D.**  
BAC Chairperson

  
**ELVI C. ESCAREZ, Ph.D.**  
BAC Member

**CIEDELLE P. SALAZAR Ph.D**  
BAC Member

**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

  
**CHRISTIAN ANTHONY C. AGUTAYA Ph.D.**  
OIC, Office of the University President  
Date: \_\_\_\_\_





# PhilGEPS

## Philippine Government Electronic Procurement System

**Central Portal for  
Philippine Government  
Procurement Opportunities**

[Help](#)

## Bid Notice Abstract

## Notice for Negotiated Procurement

<b>Reference Number</b>	11253282
<b>Procuring Entity</b>	MINDORO STATE UNIVERSITY
<b>Title</b>	PROCUREMENT OF MOTOR VEHICLES
<b>Area of Delivery</b>	Oriental Mindoro

<b>Solicitation Number:</b>	INP 2024-04	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Two Failed Biddings (Sec. 53.1)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	5
<b>Category:</b>	Vehicles	<b>Date Published</b>	16/09/2024
<b>Approved Budget for the Contract:</b>	PHP 5,500,000.00	<b>Last Updated / Time</b>	16/09/2024 00:00 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	19/09/2024 12:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960  macmagpantay@minsu.edu.ph		

### Description

Item No.	Unit	Item Description	Quantity	Statement of Compliance with Technical Specifications
Unit				

Lot 1 - Pick-Up Comply

1 pc Pick-Up 1

Engine Displacement: 2,800cc to 3,000cc

Engine Displacement  
Turbocharged

Max power: at least 180 PS

Max torque: at least 420 N-m

Transmission: 6 speed automatic with sequential shift

Ground clearance: at least 240 mm

equipped with foglamps and DRL

Lot 2 - Van

1 Pcs Van 2

Engine Displacement: 2,700cc to 3,000cc

Turbocharged

Max power: at least 130 PS

Max torque: at least 300 N-m

transmission: manual, at least 5 speed

Seating Capacity: at least 15 pax

Ground clearance: at least 170mm

equipped with foglamps and DRL

XV

**Created by** Annabelle Quinto Madrigal

**Date Created** 15/09/2024



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Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10789609  
Procuring Entity MINDORO STATE UNIVERSITY  
Title PROCUREMENT OF MOTOR VEHICLES  
Area of Delivery Oriental Mindoro

<b>Solicitation Number:</b>	ITB 2024-008 A	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Public Bidding	<b>Bid Supplements</b>	1
<b>Classification:</b>	Goods	<b>Document Request List</b>	5
<b>Category:</b>	Vehicles	<b>Date Published</b>	25/04/2024
<b>Approved Budget for the Contract:</b>	PHP 5,500,000.00	<b>Last Updated / Time</b>	26/04/2024 11:51 AM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	14/05/2024 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	MARK LESTER A MAGPANTAY Head, BAC Secretariat Alcate Victoria Oriental Mindoro Philippines 5205 63-9-154612960  macmagpantay@minsu.edu.ph		

Description

Unit  
Item Description  
Quantity Statement of Compliance with the Schedule of Requirements  
Comply Not comply

Unit Description Quantity  
Lot 1 Pick Up  
pc Pick-Up 1  
• Dimension and Weight:  
• Overall Dimensions (mm): 5,325 x 1,810 x 1,770  
• Wheelbase (mm): 3,125 / Seating Capacity: 5  
• Engine:  
• Engine Type: 3.0L Diesel, 4-Cylinder, Blue Power  
• Turbo Intercooler, Semi Midship Weight Distribution  
• Engine Displacement (cc): 2,999  
• Maximum Output (ps/rpm): 190 / 3,600  
• Maximum Torque (Nm/Rpm): 450 / 1,600 ~ 2,600  
• Fuel Capacity (L): 76  
• Transmission:  
• Power Transmission: 6-Speed MT w/ REVERSE LOCKOUT  
• Front Brake/ Rear Brake: Ventilated Discs/ Drum Type  
• Tires: 265/60 R18 / Wheels (size): 18" Alloy

Lot 2- Van  
pcs Van 2  
Dimension and Weight:  
Overall Dimensions (mm): 5,265 x 1,950 x 1,990  
Wheelbase (mm): 3,210 / Seating Capacity: 15  
Engine:



Engine Type: 4 Cylinders, In-line Type 16-Valve DOHC  
 Engine Displacement (cc): 2,755  
 Maximum Output (ps/rpm): 176 ps / 3,400 rpm  
 Maximum Torque (Nm/Rpm): 420 Nm / 1,400 -2,600 rpm  
 Fuel Capacity (L): 70  
 Transmission:  
 Power Transmission: 6-Speed Manual  
 Front Brake / Rear Brake: Ventilated Discs / Drum  
 Tires: 215 / 70 R16C / Wheels (size): 7J X 16"

XX

### Pre-bid Conference

Date	Time	Venue
02/05/2024	10:00:00 AM	online

<b>Remarks</b>
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issued to postpone the scheduled Pre-Bid Conference due to conflict of schedule.

**Created by** Annabelle Quinto Madrigal

**Date Created** 24/04/2024

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Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 10676487  
Procuring Entity MINDORO STATE UNIVERSITY  
Title PROCUREMENT OF MOTOR VEHICLES  
Area of Delivery Oriental Mindoro

Solicitation Number:	ITB 2024-008	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding	Bid Supplements	0
Classification:	Goods	Document Request List	7
Category:	Vehicles	Date Published	20/03/2024
Approved Budget for the Contract:	PHP 5,500,000.00	Last Updated / Time	20/03/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	05/04/2024 17:00 PM
Client Agency:			
Contact Person:	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368  minsu.bacoffice@gmail.com		

Description

The Mindoro State University (MinSU) through the Modified Disbursement System (MDS) intends to apply the sum of Five Million and Five Hundred Thousand Pesos (Php5,500,000.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Procurement of Motor Vehicles – ITB 2024-008. Bids received in excess of the ABC shall be automatically rejected at bid opening.

1. The Mindoro State University (MinSU) now invites bids for Procurement of Motor Vehicles. Delivery of the Goods is required thirty (30) calendar days. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Particulars Sub-ABC

Lot 1- Pick Up Php1,900,000.00

Lot 2- Van Php3,600,000.00

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from Mindoro State University– Main Campus and inspect the Bidding Documents at the BAC Office, 2nd Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.

4. A complete set of Bidding Documents may be acquired by interested Bidders



from March 20,2024 by downloading the same, free of charge from the website of PhilGEPS and MinSU (<http://www.minsu.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents should be directly deposited to the account 2

of MinSU only upon coordination to the BAC Secretariat for the details of payment.

Particulars Price of Bidding Document

Lot 1- Pick Up Php1,900.00

Lot 2- Van Php3,600.00

5. The Mindoro State University (MinSU) will hold a Conference on March 27,2024 10:30AM at BAC Office, 2nd Floor, Administration Building, MinSU, Alcate, Victoria, Oriental Mindoro. Pre-bid Conference shall be done through Google Meet Video Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at [minsulbacoffice@gmail.com](mailto:minsulbacoffice@gmail.com) or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.

6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before April 5,2024 at 5:00PM. Online submission of bidding documents is not allowed and will not be entertained.

☐ Bids may also be submitted through private courier and personal delivery.

☐ Manual submission or personal delivery to the BAC Office, by way of measures to prevent the spread of COVID-19 virus, minimum health protocol as prescribed by DOH and IATF shall be implemented in MinSU.

☐ Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attach the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).

☐ The bidders must assure that their bids shall be forwarded by the courier to MinSU on or before the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. Bids sent/or received after the deadline shall be disqualified.

3

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

8. Bid opening shall be on April 8,2024 at 11:00AM at BAC Office, 2nd Floor,

Administration Building, Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the BAC members and in the presence of the bidders' representatives who choose to attend the activity.

9. The Mindoro State University (MinSU) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Activities Schedule

Issuance of Bidding Documents March 20,2024

Pre-Bid Conference March 27,2024 10:30AM

Submission/Receipt of Bids April 5,2024 at 5:00PM

Opening of Bids April 8,2024 at 11:00AM

For further information, please contact:

Bids and Awards Committee (BAC) Secretariat

2nd Floor Administration Building

MinSU- Main Campus

Alcate, Victoria, Or. Mindoro

Email address : [minsulbacoffice@gmail.com](mailto:minsulbacoffice@gmail.com)

Website : <http://www.minsu.edu.ph>

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

**Pre-bid Conference**

Date

Time

Venue



27/03/2024	10:30:00 AM	ONLINE CONFERENCE
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**Created by** Annabelle Quinto Madrigal  
**Date Created** 19/03/2024

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INVITATION FOR NEGOTIATION  
(Two-Failed Biddings)  
PROCUREMENT OF MOTOR VEHICLES

The Mindoro State University (MinSU) through the Modified Disbursement System (MDS) intends to apply the sum of **Three Hundred Sixteen Thousand One Hundred Sixty Pesos (Php5,500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Motor Vehicles – INP 2024-04 Lot 1 and Lot 2**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

Particulars	Sub-ABC
Lot 1- Pick-Up	Php1,900,000.00
Lot 2- Van	Php3,600,000.00

1. The **Mindoro State University (MinSU)** now invites bids for **Procurement of Motor Vehicles**. Delivery of the Goods is required **thirty (30) calendar days**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from Mindoro State University– Main Campus and inspect the Bidding Documents at the BAC Office, 2<sup>nd</sup> Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.
4. A complete set of Bidding Documents may be acquired by interested Bidders from October 11-14, 2024 by downloading the same, free of charge from the website of PhilGEPS and MinSU (<http://www.minsu.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents should be directly deposited to the account of MinSU only upon coordination to the BAC Secretariat for the details of payment.

Particulars	Price of Bidding Document
Lot 1- Pick-Up	Php1,900.00
Lot 2- Van	Php3,600.00

5. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **October 14, 2024**. **Online submission of bidding documents is not allowed and will not be entertained.**
  - Bids may also be submitted through private courier and personal delivery.
  - Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attach the proof of sending of the said



documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).

- The bidders must assure that their bids shall be forwarded by the courier to MinSU on or before the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. **Bids sent/or received after the deadline shall be disqualified.**

6. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
7. The bidder should insert the amount of their bid in words and figures, denominated in the currency of the Entity's country or an equivalent amount in a freely convertible currency.
8. Bid opening shall be on **October 16, 2024; 11:00am** at BAC Office, 2<sup>nd</sup> Floor, Administration Building, Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the BAC members and in the presence of the bidders' representatives who choose to attend the activity.
9. The *Mindoro State University (MinSU)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Activities	Schedule
Issuance of Bidding Documents	October 11 - October 14, 2024
Submission/Receipt of Bids	October 14, 2024 @ 05:00PM
Opening of Bids	October 16 @ 11:00 AM

For further information, please contact:

**Bids and Awards Committee (BAC) Secretariat**  
2<sup>nd</sup> Floor Administration Building  
MinSU– Main Campus  
Alcate, Victoria, Or. Mindoro  
Email address : minsu.bac@gmail.com  
Website : <http://www.minsu.edu.ph>

**CIEDELLE PIOL-SALAZAR, J.D., Ph.D.**  
BAC Chairperson





## INVITATION TO BID FOR PROCUREMENT OF MOTOR VEHICLES (REBID)

The *Mindoro State University (MinSU)* through the **Modified Disbursement System (MDS)** intends to apply the sum of **Five Million and Five Hundred Thousand Pesos (Php5,500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Motor Vehicles – ITB 2024-008**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

1. The *Mindoro State University (MinSU)* now invites bids for **Procurement of Motor Vehicles**. Delivery of the Goods is required **thirty (30) calendar days**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Particulars	Sub-ABC
Lot 1- Pick Up	Php1,900,000.00
Lot 2- Van	Php3,600,000.00

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from Mindoro State University– Main Campus and inspect the Bidding Documents at the BAC Office, 2<sup>nd</sup> Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.
4. A complete set of Bidding Documents may be acquired by interested Bidders from March 20,2024 by downloading the same, free of charge from the website of PhilGEPS and MinSU (<http://www.minsu.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of



their bids. The amount of the bidding documents should be directly deposited to the account of MinSU only upon coordination to the BAC Secretariat for the details of payment.

Particulars	Price of Bidding Document
Lot 1- Pick Up	Php1,900.00
Lot 2- Van	Php3,600.00

5. The Mindoro State University (MinSU) will hold a Conference on **May 2, 2024 10:00AM** at BAC Office, 2<sup>nd</sup> Floor, Administration Building, MinSU, Alcate, Victoria, Oriental Mindoro. Pre-bid Conference shall be done through Google Meet Video Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at [minsulbacoffice@gmail.com](mailto:minsulbacoffice@gmail.com) or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.
6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **May 14, 2024 at 5:00PM. Online submission of bidding documents is not allowed and will not be entertained.**
- Bids may also be submitted through private courier and personal delivery.
  - Manual submission or personal delivery to the BAC Office, by way of measures to prevent the spread of COVID-19 virus, minimum health protocol as prescribed by DOH and IATF shall be implemented in MinSU.
  - Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attach the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).
  - The bidders must assure that their bids shall be forwarded by the courier to MinSU on or before the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. **Bids sent/or received after the deadline shall be disqualified.**



7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **May 15,2024 at 10:00AM** at BAC Office, 2<sup>nd</sup> Floor, Administration Building, Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the BAC members and in the presence of the bidders' representatives who choose to attend the activity.
9. The *Mindoro State University (MinSU)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Activities	Schedule
Issuance of Bidding Documents	April 25,2024
Pre-Bid Conference	May 2,2024 10:00AM
Submission/Receipt of Bids	May 14,2024 at 5:00PM
Opening of Bids	May 15,2024 at 10:00AM

For further information, please contact:

***Bids and Awards Committee (BAC) Secretariat***

*2<sup>nd</sup> Floor Administration Building*

*MinSU– Main Campus*

*Alcate, Victoria, Or. Mindoro*

*Email address : minsu.bac@gmail.com*

*Website : <http://www.minsu.edu.ph>*

**NEMESIO H. DAVALOS, Ph.D.**

BAC Chairperson





## INVITATION TO BID FOR PROCUREMENT OF MOTOR VEHICLES

The *Mindoro State University (MinSU)* through the **Modified Disbursement System (MDS)** intends to apply the sum of **Five Million and Five Hundred Thousand Pesos (Php5,500,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Procurement of Motor Vehicles – ITB 2024-008**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

1. The *Mindoro State University (MinSU)* now invites bids for **Procurement of Motor Vehicles**. Delivery of the Goods is required **thirty (30) calendar days**. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

Particulars	Sub-ABC
Lot 1- Pick Up	Php1,900,000.00
Lot 2- Van	Php3,600,000.00

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from Mindoro State University– Main Campus and inspect the Bidding Documents at the BAC Office, 2<sup>nd</sup> Floor, Administration Building from 8:00AM to 5:00 PM, Monday to Friday.
4. A complete set of Bidding Documents may be acquired by interested Bidders from March 20,2024 by downloading the same, free of charge from the website of PhilGEPS and MinSU (<http://www.minsu.edu.ph>). Provided, however, that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents should be directly deposited to the account



of MinSU only upon coordination to the BAC Secretariat for the details of payment.

Particulars	Price of Bidding Document
Lot 1- Pick Up	Php1,900.00
Lot 2- Van	Php3,600.00

5. The Mindoro State University (MinSU) will hold a Conference on **March 27,2024 10:30AM** at BAC Office, 2<sup>nd</sup> Floor, Administration Building, MinSU, Alcate, Victoria, Oriental Mindoro. Pre-bid Conference shall be done through Google Meet Video Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at [minsulbacoffice@gmail.com](mailto:minsulbacoffice@gmail.com) or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.
6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **April 5,2024 at 5:00PM**. **Online submission of bidding documents is not allowed and will not be entertained.**
- Bids may also be submitted through private courier and personal delivery.
  - Manual submission or personal delivery to the BAC Office, by way of measures to prevent the spread of COVID-19 virus, minimum health protocol as prescribed by DOH and IATF shall be implemented in MinSU.
  - Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attach the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).
  - The bidders must assure that their bids shall be forwarded by the courier to MinSU on or before the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. **Bids sent/or received after the deadline shall be disqualified.**



7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **April 8,2024 at 11:00AM** at BAC Office, 2<sup>nd</sup> Floor, Administration Building, Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the BAC members and in the presence of the bidders' representatives who choose to attend the activity.
9. The *Mindoro State University (MinSU)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Activities	Schedule
Issuance of Bidding Documents	March 20,2024
Pre-Bid Conference	March 27,2024 10:30AM
Submission/Receipt of Bids	April 5,2024 at 5:00PM
Opening of Bids	April 8,2024 at 11:00AM

For further information, please contact:

***Bids and Awards Committee (BAC) Secretariat***

*2<sup>nd</sup> Floor Administration Building*

*MinSU– Main Campus*

*Alcate, Victoria, Or. Mindoro*

*Email address : minsu.bac@gmail.com*

*Website : <http://www.minsu.edu.ph>*

**NEMESIO H. DAVALOS, Ph.D.**

BAC Chairperson

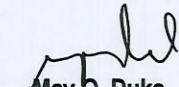




BILL OF QUANTITIES

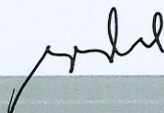
Name of Project: **Procurement of Motor Vehicle for Mindoro State University.**  
Contract Number: **2024-04A**  
Location of Project: Alcate, Victoria Oriental Mindoro.  
Approved Budget for this Contract: 3,600,000.00  
Dated this 14<sup>th</sup> of October 2024

Item No.	Quantity	Unit of Issue	Description	Unit Price	Total
1	1	unit	BRANDNEW TOYOTA HIACE COMMUTER DELUXE 2.8L DIESEL MT	₱ 1,799,820.00	₱ 3,599,640.00
			ENGINE DISPLACEMENT: 2,755 CC		
			MODEL: 1GD-FTV (4 CYLINDER, IN LINE TYPE DOHC, 16 VALVE)		
			MAXIMUM OUTPUT: PS/RPM: 176/ 3,400		
			MAXIMUM TORQUE: NM/RPM: 420/ 1,400 – 2,600		
			TRANSMISSION: 6 SPEED MANUAL		
			SEATING CAPACITY: 15		
			GROUND CLEARANCE: 175 MM		
			HEADLAMP: BI-BEAM MULTI REFLECTOR HALOGEN WITH INTEGRATED TURN LAMP		
			*****NOTHING FOLLOWS*****		

  
May Q. Duka

Marketing Professional

Duly authorized to sign Bid for and on Behalf of TOYOTA CALAPAN CITY INC.





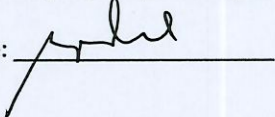
# Technical Specification

ITEM	SPECIFICATION		STATEMENT OF COMPLIANCE
1	VAN	2 units	BRANDNEW TOYOTA COMMUTER DELUXE 2.8L DIESEL MT
	ENGINE DISPLACEMENT: 2,800 CC TO 3,000CC		Comply
	TURBOCHARGED		
	MAXIMUM POWER: AT LEAST 130 PS		Comply
	MAXIMUM TORQUE: AT LEAST 300 NM		Comply
	TRANSMISSION: MANUAL, AT LEAST 5 SPEED		Comlpy
	SEATING CAPACITY: AT LEAST 15 PAX		COMPLY
	GROUND CLEARANCE: AT LEAST 170MM		Comply
	EQUIPPED WITH FOGLAMPS AND DRL		
	*****nothing follows*****		

CONFORME:

Name: May Q. Duka

Name of Company: Toyota Calapan City Inc.

Signature: 



CONFORMITY WITH  
SCHEDULE OF REQUIREMENTS

Company name \_\_\_\_\_

MinSU INP 2024-04A

Item No.	Unit	Item Description	Quantity	Statement of Compliance with Technical Specifications	
				Unit	
		Lot 1 - Pick-Up		Comply	Not comply
1	pc	Pick-Up	1		
		Engine Displacement: 2,800cc to 3,000cc			
		Turbocharged			
		Max power: at least 180 PS			
		Max torque: at least 420 N-m			
		Transmission: 6 speed automatic with sequential shift			
		Ground clearance: at least 240 mm			
		equipped with foglamps and DRL			
		Lot 2 - Van			
1	Pcs	Van	2		
		Engine Displacement: 2,700cc to 3,000cc		COMPLY	
		Turbocharged			
		Max power: at least 130 PS		COMPLY	
		Max torque: at least 300 N-m		COMPLY	
		transmission: manual, at least 5 speed		COMPLY	
		Seating Capacity: at least 15 pax		COMPLY	
		Ground clearance: at least 170mm		COMPLY	
		equipped with foglamps and DRL			
XX					



Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
(Platinum Membership)

THIS IS TO CERTIFY THAT

**TOYOTA CALAPAN CITY, INC.**  
NATIONAL HIGHWAY BRGY BIGA,  
Calapan City, Oriental Mindoro, Region IV-B, Philippines

is registered in the *Philippine Government Electronic Procurement System (PhilGEPS)* on 08-Jul-2017 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **TOYOTA CALAPAN CITY, INC.** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Oct-2024

Issued this 16th day of October 2023.

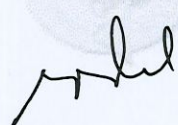
This is a system generated certificate. No signature is required.





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

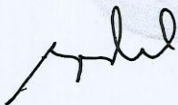




List of Eligibility Documents

of  
TOYOTA CALAPAN CITY,INC.  
NATIONAL HIGHWAY BRGY BIGA ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

SEC Certificate	Registration Date : 01-Jul-2016 SEC Certificate Number : CS201614128
Mayors Permit	Expiration Date : 20-Oct-2024 Permit Number : 01700000170 Place of Issue : CALAPAN CITY Issued By / Signatory : MARILOU F. MORILLO Issuance Date : 04-Jul-2024
Tax Clearance	Expiration Date : 02-Oct-2024 TCC Number : RR9A-63-10-02-R1863-2023-M Issued By / Signatory : LEVINE F. ILAGAN Issuance date : 02-Oct-2023
Audited Financial Statement	Date of Filing : 24-Apr-2024 Current Asset : 684,132,635.00 Total Asset : 778,958,621.00 Current Liabilities : 651,770,493.00 Total Liabilities : 665,634,620.00 Name of Auditor : BERCES OCAMPO MENDOZA AND ASSOCIATES BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :







Republic of the Philippines  
CITY OF CALAPAN  
OFFICE OF THE CITY MAYOR  
**BUSINESS PERMIT**

**TAUMBAYAN** ANG  
**MA SUSUNOD**

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

**P= 1,444,412.41**

TAXPAYER'S NAME Toyota Calapan City, Inc.	BUSINESS I.D. 01700000170	MODE OF PAYMENT Quarterly	DATE BILLED 07/04/2024	KIND OF BUSINESS CAR DEALER	STATUS R
NAME OF BUSINESS TOYOTA CALAPAN CITY, INC.		LOCATION OF BUSINESS BIGA			BUSINESS PERMIT NUMBER
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX MAYOR'S PERMIT		1,444,412.41 0.00	0.01	1,444,412.41 0.00	
					Payment for <u>3-3</u>
					Notes: 1. This Permit will expire on  Oct. 20, 2024  2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.  Check Check number _____ Bank _____  Cash O.R. Number <u>1336380</u> Date <u>07/04/2024</u>  Payment received by:
					1,444,412.41

ASSESSMENT REVIEWED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

**MARIA BENELYN JOY D. GARDOCE**  
Acting BPLO Head  
Business Permit and License Section  
Office of the City Mayor

**MARILOU F. MORILLO**  
City Mayor

Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.





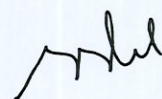
### Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF CALAPAN CITY ) S. S.

### AFFIDAVIT

I, May Quinto Duka, of legal age, single, Filipino, and residing at Canubing 1 Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the duly authorized and designated representative of Toyota Calapan City Inc. with office address at KM 12, Nautical Highway, Barangay. Biga, Calapan City;
2. I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Procurement of Motor Vehicle for Mindoro State University, as shown in the attached duly notarized Secretary's Certificate and Board Resolution.
3. Toyota Calapan City, Inc. is not "blacklisted" or barred from bidding/shopping by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Toyota Calapan City, Inc. is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. None of the officers, directors and controlling stockholders of Toyota Calapan City Inc. is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. Toyota Calapan City, Inc. complies with existing labor laws and standards; and
8. Toyota Calapan City, Inc. is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

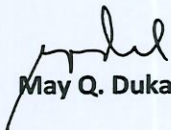




- a. Carefully examine all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the **Procurement of Motor Vehicles for Mindoro State University.**

9. **Toyota Calapan City, Inc.** Did not give or pay directly, any indirectly, any commission, amount fee, or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this 14 day of OCT, 2024 at CALAPAN CITY, Philippines.

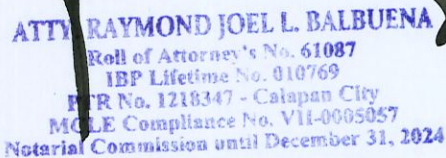
  
May Q. Duka  
Affiant

SUBSCRIBED AND SWORN to before me this 14 day of OCT, 2024 at CALAPAN CITY, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me her Driver's License, with her photograph and signature appearing thereon, with no. D05-19-000672 and her Community Tax Certificate \_\_\_\_\_ issued on \_\_\_\_\_ at Calapan City Oriental Mindoro.

Witness my hand and seal this 14 day of OCT, 2024 at CALAPAN CITY.

NAME OF NOTARY PUBLIC  
Serial No. Of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
PTR No. \_\_\_\_\_ (date issued), (place issued)  
IBP No. \_\_\_\_\_ (date issued), (place Issued)

Doc. No. 104  
Page No. 22  
Book No. 133  
Series of 2024

  
ATTY. RAYMOND JOEL L. BALBUENA  
Roll of Attorney's No. 61087  
IBP Lifetime No. 010769  
PTR No. 1218347 - Calapan City  
MCLE Compliance No. VII-0005057  
Notarial Commission until December 31, 2024





Bringing in Revenues  
for Nation-building

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
REVENUE REGION NO. 9A - CaBaMiRo

QF-TCC-01-01-2024.01

**ANNEX "M"**

TCBP NO. RR9A-063-10-14-R2192-2024-M

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

## TOYOTA CALAPAN CITY, INC. (TOYOTA CALAPAN CITY INC.)

Name of Taxpayer

NATIONAL HIGHWAY, BIGA, CITY OF CALAPAN (CAPITAL), ORIENTAL  
MINDORO

Address

**009-337-185-00000**

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of October, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL OCTOBER 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON OCTOBER 10, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 244445771. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



**ROSALINDA D. CABIDOG**  
Chief, Collection Division

By: **AMIHAN L. VALDEZ**  
Asst. Chief, Collection Division



**WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website <https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.





REPUBLIC OF THE PHILIPPINES  
**SECURITIES AND EXCHANGE COMMISSION**  
SEC Building, EDSA, Greenhills  
City of Mandaluyong, Metro Manila

COMPANY REG. NO. CS201614128  
COMPANY TIN 009-337-185

### CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By-Laws of

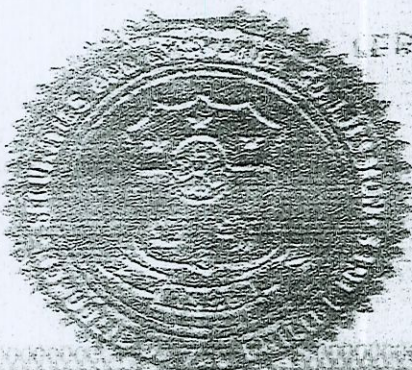
**TOYOTA CALAPAN CITY, INC.**

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Corporation Code of the Philippines (Batas Pambansa Blg.68), and copies of said Articles and By-Laws are hereto attached.

This Certificate grants juridical personality to the corporation but does not authorize it to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing company, pre-need plan issuer, general agent in pre-need plans and time shares/club shares/membership certificates issuers or selling agents thereof. Neither does this Certificate constitute as permit to undertake activities for which other government agencies require a license or permit.

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed at Mandaluyong City, Metro Manila, Philippines, this 15 day of July, Twenty Sixteen.



CERTIFIED TRUE COPY

*Atty. Myron Kim D. Baculo*  
ATTY. MYRON KIM D. BACULO  
Notary Public

Until December 31, 2018

Roll of Attorneys No. 65809

*Mary Anne V. Morales Lagura*  
MARY ANNE V. MORALES LAGURA  
Officer-in-Charge

Company Registration and Monitoring Department  
Governing Board Order No. 1, S. 2008





ARTICLES OF INCORPORATION  
OF  
TOYOTA CALAPAN CITY, INC.

SECURITY  
Gr  
JUL 30 2018

KNOW ALL MEN BY THESE PRESENTS:

That we, all of legal age, majority of whom are residents of the Republic of the Philippines, have this day voluntarily associated ourselves together for the purpose of forming a corporation under the laws of the Republic of the Philippines.

AND WE HEREBY CERTIFY:

FIRST: That the name of the Corporation shall be:

TOYOTA CALAPAN CITY, INC.

SECOND: That the purposes for which the Corporation is formed are:

PRIMARY PURPOSE

To import, manufacture, buy, assemble, sell and distribute automobiles, trucks, engines and other mechanically propelled vehicles, its parts, accessories, devices, equipments, supplies, tools, tires and any and all things of whatever form and kind related to motor vehicles.

SECONDARY PURPOSES

1. To own, operate, manage, lease lot or otherwise deal with assembly plants, machineries, devices and equipments connected therewith; to construct, erect, acquire, maintain, establish and operate repair shops, services stations, garage, storage houses and other buildings and facilities for the purpose of repairing, painting, cleaning, overhauling, body building and other services for trucks, automobiles, heavy equipments and machineries of all kinds and descriptions.

2. To purchase, acquire, hold, own, lease except financial leasing, rent, sell and convey real properties, such as land, buildings, factories and warehouses and machineries, equipment and other personal properties as may be necessary or incidental to the conduct of the corporate business, and to pay in cash, shares of its capital stock, debentures and other evidence of indebtedness, or other securities, as may be deemed expedient, for any business or property acquired by the Corporation.

ATTY. MYRON KIM D. BACULO  
Notary Public

Until December 31, 2018

Roll of Attorneys No. 65809

IRP No. 014875 / Lifetime / Oriental Mindoro

PIR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

Governing Board Order No. 1, S. 2008

NOTARIZED TRUE COPY

*[Handwritten signature]*



3. To purchase, acquire, sell, take over, hold, operate, reorganize, liquidate, or in any manner dispose of the whole or any part of the business and property wheresoever, situated in any person, corporation, syndicate or partnership, carrying on any business which the Corporation is authorized to carry on, or possessed of property suitable for the purposes of this corporation, and to pay for the same in property, cash, checks, bonds, debentures or other obligations of the Corporation, and to undertake, assume and guarantee the liabilities of any such person, corporation, syndicate, or partnership whose property or business may be taken over, or shares of whose capital stock may be acquired or owned by the Corporation, but only to the extent permitted by law.

4. Insofar as the same may now or hereafter be permitted by law, to amalgamate or unite with, or combine into this corporation, any other corporation or association or business, wherever formed, for objects similar, analogous, or subsidiary to any of the objects of this corporation, carrying on any business capable of being conducted so as to directly or indirectly benefit this corporation, and to form, establish, bring out, and assist in the formation or establishment of any such corporation or association, and to acquire, hold and deal in shares or interests therein.

5. To apply for, obtain, register, purchase, lease, acquire, hold, use, own, operate, and introduce, sell, assign, or otherwise dispose of, any trademarks, copyrights, trade names, patents, patent rights, licenses and privileges, inventions, formulae and processes used in connection with or secured under letters patent of the Philippines, the United States, or elsewhere or otherwise, and to use, exercise, develop, grant licenses in respect of, or otherwise turn to account any such trademarks, copyrights, trade names, patents, patent rights, licenses and privileges, inventions, formulae, processes and the like, or any such property or rights.

6. To borrow or raise money from not more than nineteen (19) lenders including its shareholders necessary to meet the financial requirements of its business by the issuance of bonds, promissory notes and other evidence of indebtedness; obtain leverage funds to support or carry out its objectives and purposes and/or arrange financing or equipment credit or any kind of assistance for its own account or for the account of its clients from private or public sources in the Philippines or elsewhere or from international public or private lending institutions; and to secure the repayment thereof by mortgage, pledge, letters of hypothecation, deed of trust or lien upon the properties of the Corporation or to issue pursuant to law shares of its capital stock, debentures and other evidence of indebtedness for money borrowed in the prosecution of its lawful business.



7. To invest and deal with the money and properties of the Corporation in such manner as may from time to time be considered wise or expedient for the advancement of its interests and to sell, dispose of or transfer the business, properties and goodwill of the Corporation or any part thereof for such consideration and under such terms as it shall see fit to accept, and in particular for shares, debentures, or securities of any other corporation.

8. To aid in any manner any corporation, association, or trust estate, domestic or foreign, or any firm or individual, in which any shares of stocks or any bonds, debentures, notes, securities, evidence of indebtedness, contracts, or obligations of which are held by or for this Corporation, directly or indirectly or through other corporations or otherwise.

9. To enter into any lawful arrangement for sharing profits, union of interest, unitization or farm out agreement, reciprocal concessions, or cooperation, with any corporation, association, partnership, syndicate, entity, person or governmental, municipal or public authority, domestic or foreign, in the carrying on of any business or transaction deemed necessary, convenient or incidental to carrying out any of the purposes of this Corporation.

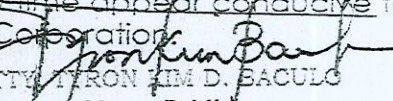
10. To acquire or obtain from any government or authority, national, provincial, municipal or otherwise, or any corporation, company or partnership or person, such charter, contracts, franchise, privilege, exemption, license and concessions as may be conducive to any of the objects of the Corporation.

11. To establish and operate one or more branch offices or agencies and to carry on any or all of its operations and business without any restrictions as to place or amount including the right to hold, purchase or otherwise acquire, lease, mortgage, pledge and convey or otherwise deal in and with real and personal property anywhere within the Philippines.

12. To distribute the surplus profits of the Corporation to the stockholders thereof in kind, namely, properties of the Corporation, particularly any shares of stock, debentures or securities of other companies belonging to this Corporation.

13. To conduct and transact any and all lawful acts, and to do or cause to be done any one or more of the acts and things herein set forth as its purposes, within or without the Philippines, and in any and all foreign countries, and to do everything necessary, desirable or incidental to the accomplishment of the purposes or the exercise of any one or more of the powers herein enumerated, or which shall at any time appear conducive to or expedient for the protection or benefit of this Corporation.

VERIFIED TRUE COPY

  
ATTY. TYRON KIM D. BACULO  
Notary Public

3

Until December 31, 2018

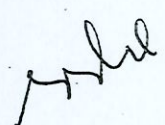
Roll of Attorneys No. 65809

IEP No. 814875 / Lifetime / Oriental Mindoro

PTR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

Governing Board Order No. 1, S. 2008





14. To carry on and enter into any activities, undertaking, transaction, or operation commonly carried on or undertaken by capitalists, promoters, financiers, contractors, merchants, commission agents, and in the course of such business, to draw, accept, endorse, acquire and sell all or any negotiable or transferable instruments and securities, including debentures, bonds, notes, bills of exchange and other evidence of indebtedness.

15. To do every other act or acts, incidental to or connected with the aforesaid business or powers, or any part or parts thereof; provided, however, that the same is not in conflict with the law under which this Corporation is organized.

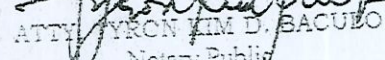
**THIRD:** That the place where the principal office of the Corporation is to be established or located is at National High Way, Brgy. Biga, Calapan City, Oriental Mindoro 5200.

**FOURTH:** That the term for which the Corporation is to exist is fifty (50) years from and after its date of incorporation.

**FIFTH:** That the names, nationalities and residence of the incorporators of said Corporation are as follows:

<u>Name</u>	<u>Nationality</u>	<u>Residence</u>
Ernesto F. Tan	Filipino	RKT Bldg., JP Rizal St., Brgy. Lalud, Calapan City, Oriental Mindoro
Roselyn K. Tan	Filipino	RKT Bldg., JP Rizal St., Brgy. Lalud, Calapan City, Oriental Mindoro
Ronalyn K. Leong	Filipino	King's Motor Parts, Bonifacio St., Zone IV, Pinamalayan, Oriental Mindoro
Remelyn D. King	Filipino	King's Motor Parts, JP Rizal St., Brgy. Lalud, Calapan City, Oriental Mindoro
Maria Luisa D. Icaro	Filipino	King's Motor Parts, Bonifacio St., Zone IV, Pinamalayan, Oriental Mindoro

**SIXTH:** That the number of directors of said Corporation shall be five (5) and the names, nationalities and residences of the Directors of the Corporation who are to serve until their successors are elected and qualified as provided in the By-Laws, are as follows:

ATTY.  MYRON LIM D. BACULO  
Notary Public

Until December 31, 2018

Roll of Attorneys No. 65809

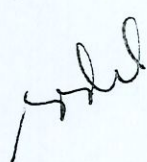
IBP No. 014675 / Lifetime / Oriental Mindoro

PTR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

Governing Board Order No. 1, S. 2008

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<u>Name</u>	<u>Nationality</u>	<u>Residence</u>
Ernesto F. Tan	Filipino	RKT Bldg., JP Rizal St., Brgy. Lalud, Calapan City, Oriental Mindoro
Roselyn K. Tan	Filipino	RKT Bldg., JP Rizal St., Brgy. Lalud, Calapan City, Oriental Mindoro
Ronalyn K. Leong	Filipino	King's Motor Parts, Bonifacio St., Zone IV, Pinamalayan, Oriental Mindoro
Remelyn D. King	Filipino	King's Motor Parts, JP Rizal St., Brgy. Lalud, Calapan City, Oriental Mindoro
Maria Luisa D. Icaro	Filipino	King's Motor Parts, Bonifacio St., Zone IV, Pinamalayan, Oriental Mindoro

**SEVENTH:** That the authorized capital stock of the Corporation is Two Hundred Million Pesos (P200,000,000.00) and said capital stock is divided into Two Million (2,000,000) common shares with a par value of One Hundred Peso (P100.00) per Share.

**EIGHTH:** That the amount of said capital stock which has been actually subscribed is Fifty Million Pesos (P50,000,000.00) and the following persons have subscribed for the number of shares and the amount of capital stock indicated opposite their respective names:

<u>Name</u>	<u>Citizenship</u>	<u>No. of Shares</u>	<u>Amount Subscribed</u>
Ernesto F. Tan	Filipino	255,000	P25,500,000.00
Roselyn K. Tan	Filipino	244,997	P24,499,700.00
Ronalyn K. Leong	Filipino	1	P100.00
Remelyn D. King	Filipino	1	P100.00
Maria Luisa D. Icaro	Filipino	1	P100.00
<b>Total</b>		<b>500,000</b>	<b>P50,000,000.00</b>

**NINTH:** That the following persons have paid on the shares of capital stock for which they have subscribed, the amount set out after their respective names:

<u>Name</u>	<u>Citizenship</u>	<u>Amount Subscribed</u>	<u>Amount Paid</u>
Ernesto F. Tan	Filipino	P25,500,000.00	P6,375,000.00
Roselyn K. Tan	Filipino	P24,499,700.00	P6,124,925.00
Ronalyn K. Leong	Filipino	P100.00	P100.00
Remelyn D. King	Filipino	P100.00	P100.00
Maria Luisa D. Icaro	Filipino	P100.00	P100.00
<b>Total</b>		<b>P50,000,000.00</b>	<b>P12,500,225.00</b>

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IBP No. 014875 / Lifetime / Oriental Mindoro  
PTR No. 8155127 / 12-28-16 / Calapan City  
Exempted Pursuant to MCLE  
Governing Board Order No. 1, S. 2008

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
**TENTH:** That no transfer of stock or interest which would reduce the ownership of Filipino citizens to less than the required percentage of the capital stock as provided by existing laws shall be allowed or permitted to be recorded in the proper books of the corporation and this restriction shall be indicated in all the stock certificates issued by the corporation.

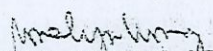
**ELEVENTH:** That Roselyn K. Tan has been elected by the subscribers as Treasurer of the Corporation to act as such until her successor is duly elected and shall have qualified in accordance with the By-Laws and that as such Treasurer, she has been authorized to receive for the Corporation and to issue in its name receipts for all subscriptions paid in by said subscribers.


**TWELFTH:** That the Corporation manifests its willingness to change its corporate name in the event another person, firm or entity has acquired a prior right to use the said firm name or one deceptively or confusingly similar to it.

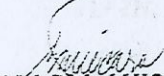
IN WITNESS WHEREOF, we have hereunto set our hands this 11th day of June 2016 at the Calapan City, Oriental Mindoro, Philippines.

  
**ERNESTO F. TAN**  
TIN : 170-391-384

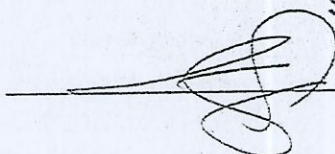
  
**ROSELYN K. TAN**  
TIN : 903-171-444

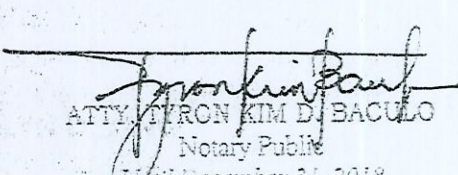
  
**RONALYN K. LEONG**  
TIN : 253-920-850

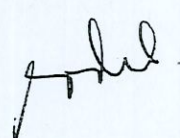
  
**REMELYN D. KING**  
TIN: 194-532-034

  
**MARIA LUISA D. ICARO**  
TIN : 106-180-240

SIGNED IN THE PRESENCE OF:



  
**ATTY. TYRON KIM D. BACULO**  
Notary Public  
Until December 31, 2018  
Roll of Attorneys No. 65809  
IDP No. 014875 / Lifetime / Oriental Mindoro  
PTR No. 8155127 / 12-28-16 / Calapan City  
Exempted Pursuant to MCLE  
Governing Board Order No. 1, S. 2008





**ACKNOWLEDGMENT**

REPUBLIC OF THE PHILIPPINES)  
CALAPAN CITY ) S.S.

BEFORE ME, a Notary Public for Calapan City, Oriental Mindoro, Philippines, June 21, 2016 personally appeared:

Name  
Ernesto F. Tan  
Roselyn K. Tan  
Ronaldyn K. Leong  
Remelyn D. King  
Maria Luisa D. Icaro

Proof of Identity  
Driver's License # D09-82-022554  
UMID CRN-0111-0320238-D  
PRC ID # 0006671 (Real estate appraiser)  
PRC ID # 0094413 (CPA)  
UMID CRN-0003-9364463-D

known to me and to me known to be the same persons who executed the foregoing Articles of Incorporation and they acknowledged to me that the same is their free and voluntary act and deed.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the date and at the place first above written.

Doc. No. 458 ;  
Page No. 92 ;  
Book No. 55 ;  
Series of 2016.

**CALIXTO A. BACULO**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2016  
ROLL No. 18797  
PTR No. 6714773-81-04-16  
TIN: 707-101-806  
IEP No. 956887-01-0-16  
MCLE No. J-0007 # 6

VERIFIED TRUE COPY

**Franklin Bac**  
ATTY. FRANKLIN D. BACULO  
Notary Public

Until December 31, 2018  
Roll of Attorneys No: 63809  
IBP No. 014875 / Lifetime / Oriental Mindoro  
PTR No. 8155127 / 12-28-16 / Calapan City  
Exempted Pursuant to MCLE  
Governing Board Order No. 1, S. 2008



Republic of the Philippines)  
CALAPAN CITY I.S.S.

### TREASURER'S AFFIDAVIT

I, Roselyn K. Tan, being duly sworn, depose and say:

That I have been elected by the subscribers of the corporation as Treasurer thereof, to act as such until my successor has been duly elected and qualified in accordance with the by-laws of the corporation, and that as such Treasurer, I hereby certify under oath that at least 25% of the authorized capital stock of the corporation has been subscribed and that at least 25% of the subscription has been paid, and received by me in cash for the benefit and credit to the corporation.

This is also to authorize the Securities and Exchange Commission and Bangko Sentral ng Pilipinas to examine and verify the deposit in the Metropolitan Bank and Trust Company - Calapan Lalud Branch in my name as Treasurer-in-Trust For the TOYOTA CALAPAN CITY, INC. in the amount of Twelve Million Five Hundred Thousand Two Hundred Twenty-Five Pesos (P12,500,225.00) representing the paid-up capital of the said corporation which is in the process of incorporation. This authority is valid and inspection of said deposit may be made even after the issuance of the Certificate of Incorporation to the corporation. Should the deposit be transferred to another bank prior to or after incorporation, this will also serve as authority to verify and examine the same. The representative of the Securities and Exchange Commission is also authorized to examine the pertinent books and records of accounts of the corporation as well as all supporting papers to determine the utilization and disbursement of the said paid-up capital.

In case the said paid-up capital is not deposited or withdrawn prior to the approval of the articles of incorporation, I, in behalf of the above named corporation, waive our right to a notice or hearing in the revocation of our Certificate of Incorporation.

Roselyn K. Tan  
ROSELYN K. TAN  
TREASURER

SUBSCRIBED AND SWORN to before me this 21st day of June 2016 at CALAPAN CITY, Philippines, affiant exhibiting to me her Taxpayer's Identification Number 903-171-444.

Doc. No. 417  
Page No. 1  
Book No. 1  
Series of 2016

CALIXTO A. BACULO  
NOTARY PUBLIC  
UNIL DECEMBER 31, 2016  
ROLL No. 15797  
PTR No. 8155127-12-28-16  
MCLE No. 155127-12-28-16  
MCLE No. 155127-12-28-16

Franklin D. Baculo  
ATTY. FRANKLIN D. BACULO  
Notary Public

Until December 31, 2018

Roll of Attorneys No. 65809

IEP No. 014875 / Lifetime / Oriental Mindoro

PTR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

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BY-LAWS

OF

TOYOTA CALAPAN CITY, INC.

I. THE TIME, PLACE AND MANNER OF CALLING AND CONDUCTING REGULAR OR SPECIAL MEETINGS OF THE DIRECTORS.

- a) Regular meetings of the board of directors of the corporation shall be held monthly, unless the by-laws provide otherwise.
- b) Special meetings of the board of directors may be held at any time upon the call of the president or as provided in the by-laws
- c) Meetings of directors may be held anywhere in or outside of the Philippines, unless the by-laws provide otherwise. Notice of regular or special meetings stating the date, time and place of the meeting must be sent to every director at least one (1) day prior to the scheduled meeting, unless otherwise provided by the by-laws. A director may waive this requirement, either expressly or impliedly.

II. THE TIME AND MANNER OF CALLING AND CONDUCTING REGULAR OR SPECIAL MEETINGS OF THE STOCKHOLDERS.

- a) Regular or annual meetings of stockholders shall be held annually on the **Second Tuesday of May**.
- b) Written notice of regular meetings shall be sent to all stockholders of record at least one month prior to the meeting, unless a different period is required by the by-laws.
- c) Special meetings of stockholders shall be held at any time deemed necessary or as provided in the by-laws:
- d) Written notice of special meetings shall be sent to all stockholders at least one week prior to the meeting, unless a different period is required by the by-laws.
- e) Stockholders' meetings, whether regular or special, shall be held in the city where the principal office of the corporation is located, and if practicable in the principal office of the corporation.

ATTY. ATYRON KIM D. BACULO  
Notary Public

Until December 31, 2018

Roll of Attorneys No. 65809

IBP No. 014875 / Lifetime / Oriental Mindoro

PTR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

Governing Board Order No. 1, S. 2008



III. THE REQUIRED QUORUM IN MEETINGS OF STOCKHOLDERS

- a) The required quorum in meetings of stockholders shall consist of the stockholder/s representing a majority of the outstanding capital stock.

IV. THE FORM FOR PROXIES OF STOCKHOLDERS AND THE MANNER OF VOTING THEM

- a) Stockholders may vote in person or by proxy in all meetings of stockholders. Proxies shall be in writing, signed by the stockholder and filed before the scheduled meeting with the corporate secretary. Unless otherwise provided in the proxy, it shall be valid only for the meeting for which it is intended. No proxy shall be valid and effective for a period longer than five (5) years at any one time.

V. THE QUALIFICATIONS, DUTIES, TERM AND COMPENSATION OF DIRECTORS

- a) No person convicted by final judgment of an offense punishable by imprisonment for a period exceeding six (6) years, or a violation of this Code, committed within five (5) years prior to the date of his election shall qualify as a director. Every director must own at least one (1) share of the capital stock of the corporation, which share shall stand in his name on the books of the corporation. Any director who ceases to be the owner of at least one (1) share of the capital stock of the corporation shall thereby cease to be a director. A majority of the directors must be residents of the Philippines.
- b) The corporate powers of the corporation shall be exercised, all business conducted and all property of the corporation be controlled and held by the board of directors to be elected from among the holders of stocks, who shall hold office for one (1) year and until their successors are elected and qualified.
- c) The directors shall not receive any compensation, as such directors, except for reasonable per diems. Any compensation may be granted to directors by the vote of the stockholders representing at least a majority of the outstanding capital stock at a regular or special stockholders' meeting. In no case shall the total yearly compensation of directors, as such directors, exceed ten (10%) percent of the net income before income tax of the corporation during the preceding year.

VI. THE MANNER OF ELECTION OR APPOINTMENT, QUALIFICATION AND THE TERM OF OFFICE OF ALL OFFICERS OTHER THAN DIRECTORS

ATTY. IRON KIM D. BACULO  
Notary Public

Until December 31, 2018

Roll of Attorneys No. 65809

IBP No. 014875 / Lifetime / Oriental Mindoro

PTR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

Governing Board Order No. 1, S. 2008



- a) Immediately after their election, the directors of a corporation must formally organize by the election of a PRESIDENT, who shall be a director, a TREASURER who may or may not be a director, a SECRETARY who shall be a resident and citizen of the Philippines, and such other officers as may be provided in the by-laws. Two (2) or more positions may be held concurrently by the same officer, however no one shall act as PRESIDENT and SECRETARY or as PRESIDENT and TREASURER at the same time. The officers of the corporation shall hold office for one (1) year and until the successors are elected and qualified. The officers of the corporation shall perform functions as required by existing laws, rules and regulations.

#### VII. FISCAL YEAR

- a) The fiscal year of the corporation shall begin on the first day of January and end on the last day of December of each year.

#### VIII. SEAL

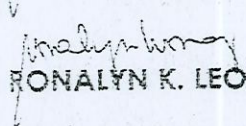
- a) The corporate seal shall be determined by the Board of Directors.

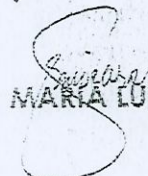
#### IX. MISCELLANEOUS PROVISIONS:


- a) Matters not covered by the provisions of these by-laws shall be governed by the provisions of the Corporation Code of the Philippines.

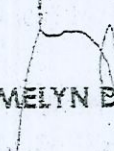
IN WITNESS WHEREOF, we, the undersigned incorporators and/or stockholders present at said meeting and voting thereat in favor of the adoption of said by-laws, have hereunto subscribed our names this 21st day of June 2016 at Calapan City, Philippines.

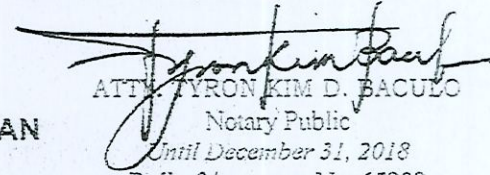
  
ERNESTO F. TAN

  
RONALYN K. LEONG

  
MARIA LUISA D. ICARO

  
ROSELYN K. TAN

  
REMELYN D. KING

  
ATTY. TYRON KIM D. BACULO  
Notary Public

Until December 31, 2018

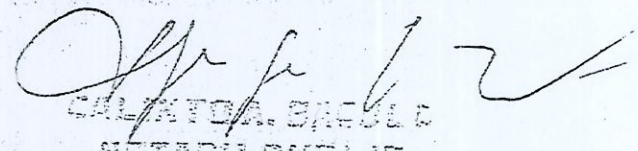
Roll of Attorneys No. 65809

IBP No. 014875 / Lifetime / Oriental Mindoro

PTR No. 8155127 / 12-28-16 / Calapan City

Exempted Pursuant to MCLE

Governing Board Order No. 1, S. 2008

  
CALIXTO A. BACULO  
NOTARY PUBLIC

UNTIL DECEMBER 2018

ROLL NO. 65809

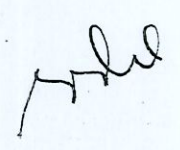
PTR No. 8155127 / 12-28-16

TIME EXEMPTED

IBP No. 014875 / Lifetime / Oriental Mindoro

MCLE No. 0000746

Doc No. 456  
Page No. 93  
Book No. 53  
Series of 2016









APPROVED BUDGET FOR THE CONTRACT (ABC)  
Procurement of Motor Vehicles  
Alcate, Victoria, Oriental Mindoro  
Project Name and Location

Stations: Mindoro State University

Length:

Length:																
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST	
									OTHER COST FACTORS			INFLATION, CURRENCY	CURRENCY VALUE			
									%	(10)	(5)X(9)		(11)			(12)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(5)X(9)	(11)	(12)	(10%[(5)+(10)])	(11) / (3)		
	Lot 1 - Pick-Up				-											
1	Pick-Up	1	pc	1,900,000.00	1,900,000.00											
	Engine Displacement: 2,800cc to 3,000cc				-											
	Turbocharged				-											
	Max power: at least 180 PS				-											
	Max torque: at least 420 N-m				-											
	Transmission: 6 speed automatic with sequential shift				-											
	Ground clearance: at least 240 mm				-											
	equipped with foglamps and DRL				-											
	Lot 2 - Van				-											
1	Van	2	pcs	1,800,000.00	3,600,000.00											
	Engine Displacement: 2,700cc to 3,000cc				-											
	Turbocharged				-											
	Max power: at least 130 PS				-											
	Max torque: at least 300 N-m				-											
	transmission: manual, at least 5 speed				-											
	Seating Capacity: at least 15 pax				-											
	Ground clearance: at least 170mm				-											
	equipped with foglamps and DRL				-											
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX				-											
	GRAND TOTAL				5,500,000.00											

Prepared by

Submitted by

Recommending Approval

Approved

MARYNEZ A. HERMOSA  
Member, BAC Secretariat

CHRISTIAN B. APOSTOL, Ph.D.  
Head, BAC Secretariat

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  
Chairperson, BAC

ENYA MARIE D. APOSTOL, Ph.D.  
SUC President III





## Notice of Award

**KATHLEENE M. VELASQUEZ**  
Sales Manager  
**MINA DE ORO MOTORS INCORPORATED**  
Km. 9, National Highway, Puting Tubig,  
Calapan City, Oriental Mindoro

Ma'am:


We hereby accept your quote/bid dated October 16, 2024 for the project **"Procurement of Motor Vehicles"**, and therefore, award the Contract to you, as the Bidder with Single Calculated Responsive Bid (LCRB), at a total Contract Price equivalent to **One Million Seven Hundred Fifty Thousand Pesos (Php1,750,000.00)** for Lot 1- Pick Up.

You are, therefore, required, within ten (10) calendar days from your receipt of this Notice of Award, to submit the Performance Security in the form and the amount stipulated in the Instruction to Bidders.

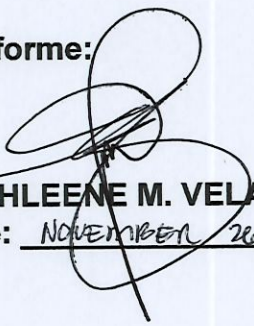
Failure to provide the performance security shall constitute a sufficient ground for the cancellation of the award and the forfeiture of your Bid Security.

Very truly yours,

**MINSU BOARD OF REGENTS**  
Head of the Procuring Entity

  
**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Conforme:

  
**KATHLEENE M. VELASQUEZ**  
Date: NOVEMBER 26, 2024



PREMIUM	: P
DOC. STAMPS	:
EVAT	:
NOTARY FEE	:
OTHERS	:
TOTAL	: P



ALPHA INSURANCE CENTRE  
1025 San Marcelino St., Ermita, Manila  
Trunkline 525-1301 / Fax No. 522-6131

## PERFORMANCE BOND VALID FOR DPWH AND GOVERNMENT AGENCY ONLY

KNOW ALL MEN BY THESE PRESENTS:

**MINA DE ORO MOTORS INCORPORATED**

That we, \_\_\_\_\_  
on the 27th day of October, 2024, of Mazloft, Oriental Mindoro  
\_\_\_\_\_, as principal and ALPHA INSURANCE AND SURETY COMPANY, INC., a corporation duly  
organized and existing under and by virtue of the Republic of the Philippines with principal office at Manila, as surety are held  
& firmly bound unto MINDORO STATE UNIVERSITY  
of Victoria, Oriental Mindoro in the sum of 525,000.00  
of FIVE HUNDRED TWENTY FIVE THOUSAND PESOS ONLY (P. \_\_\_\_\_)

Philippine Currency, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors,  
administrators, successor, and assigns jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATIONS ARE AS FOLLOWS:

WHEREAS, the above-bounden Principal has been required by the Obligor to post this Performance Bond to fully  
& faithfully guarantee the "PROCUREMENT OF MOTOR VEHICLES" as per Notice of Award dated November  
27, 2024 copy of which is here attached as Annex "A" and made a part of this bonds;

WHEREAS, this bond does not guarantee the repayment of the downpayment or any monetary advances made  
by the Obligor, any valid claim under this Bond shall be settled proportionately to the accomplishment/ delivery  
made by the Principal regarding the above-mentioned project.

PROVIDED, however, that the liability of the Surety Company under this bond shall in no case exceed the sum of:  
FIVE HUNDRED TWENTY FIVE THOUSAND PESOS ONLY, Philippine Currency

THIS BOND SHALL BE CALLABLE ON DEMAND

WHEREAS, said Contract requires said principal to give a good and sufficient bond in the above stated sum to secure  
the full and faithful performance on his part of said contract.

NOW THEREFORE, if the principal shall well and truly perform and fulfill all the undertakings, covenants, terms,  
conditions, and agreements stipulated in said Contract then, this obligation shall be null and void, otherwise, it shall remain in  
full force and effect.

The liability of **ALPHA INSURANCE AND SURETY COMPANY, INC.** under this bond will expire on  
\_\_\_\_\_, 20\_\_\_\_\_ and the SURETY does not assume any responsibility for any liability incurred  
or created after said date, notice of claims against the SURETY must be given to the bonding company not later than (10) ten  
days from said expiration date, and failure to do so shall release the SURETY from all liabilities under this bond and shall be a  
bar to any action against it.

WITNESS OUR HANDS, AND SEAL this 27th day of November, 2024  
at Manila, Philippines.

KATHERINE M. VELASQUEZ

Principal

ALPHA INSURANCE AND SURETY COMPANY, INC.  
TIN 000-433-024-000-VAT

DONATO E. MALAPITAN  
BRANCH MANAGER

SIGNED IN THE PRESENCE OF:





INSURANCE & SURETY COMPANY, INC.

ALPHA INSURANCE CENTRE

1025 San Marcelino St., Ermita, Manila

Trunkline 8525-1301 / Fax No. 8522-6131

TIN 000-433-024-000-VAT

## INDEMNITY AGREEMENT

KNOW ALL MEN BY THESE PRESENT

I/We, the undersigned, hereby bind myself/ourselves, **JOINTLY AND SEVERALLY**, to the **ALPHA INSURANCE AND SURETY COMPANY, INC.**, a corporation duly organized and existing under and by virtue of the laws of the Republic of the Philippines, with head office at Manila, Philippines, hereinafter known as the **CORPORATION**, for it having agreed to act as surety upon a **G(13) 164665/ PERFORMANCE BOND**

or required by **MINDORO STATE UNIVERSITY** Bond / Note / Obligation as demanded

from **MINA DE ORO MOTORS INCORPORATED BY KATHLEEN M. VASQUEZ**  
in the sum of **FIVE HUNDRED TWENTY FIVE THOUSAND PESOS ONLY** (P. **525,000.00**)

Philippine Currency for a period beginning on the **27th** day of **November**, 20**24** until the same is cancelled, a duplicate of which Bond/Note/Obligation is attached hereto and made a part hereof of any renewals, extensions modifications or substitutions thereof, subject to the following terms and conditions:

I. **PREMIUM** - As the consideration of the suretyship, the undersigned jointly and severally agree/s to pay the **CORPORATION** in advance or on demand, in addition to the cost of documentary stamps, the sum of **Six Hundred Sixty Three Pesos Only** (P. **663.00**), Philippine Currency, as premium therefore, for each period **One year** or a fraction thereof, while said Bond/Note/Obligation or any renewal, extension or substitution thereof remain outstanding and in force, until the said Bond/Note/Obligation is cancelled by the obligee therefore, by order of a court of complement jurisdiction or by the expiration of the term fixed by the parties.

II. **INDEMNITY** - To indemnify jointly and severally the **CORPORATION** at all times and keep it indemnified, hold and save it harmless from and against any and all payments, damages costs, losses, penalties, charges, expenses and obligations of whatever kind and nature which the **CORPORATION** as such Surety, shall or may, at any time make, sustain incur and/or suffer or for which it has or may become liable and to pay an additional amount as attorney's fee equal to 20% of the amount due to the **CORPORATION** by virtue hereof but which in no case to be less than **THREE HUNDRED PESOS (P300)**, which amount shall be payable whether or not the case is extra-judicially settled in addition to legal costs.

III. **MATURITY OF OUR OBLIGATIONS AS CONTRACTED HERewith AND ACCRUAL OF ACTION** - Where the obligation involves a liquidated amount for the payment of which the corporation has become legally liable under the terms of the obligation and its suretyship undertaking, or by the demand of the obligee or otherwise and the latter has merely allowed the corporation's aforesaid liability irrespective of whether or not payment has actually been made by the corporation, the corporation for the protection of its interest may forthwith proceed against the undersigned or I/ either of them by court or otherwise to enforce payment, even prior to making payment to the obligee which may hereafter be done by the corporation.

IV. **INTEREST** - To pay interest on any amount paid by the **CORPORATION** or for which the **CORPORATION** shall be liable to pay or which may be due the **CORPORATION** by virtue hereof, at the rate legal from the date of payment or from the date when the liability to the **CORPORATION** to pay accrued; and which interest, if not paid when due shall be accumulated monthly and added to the principal to earn the same rate of interest as above stated.

V. **INCONTESTABILITY OF PAYMENTS MADE BY CORPORATION** - Any payment or disbursement made by the **CORPORATION** on account of the aforesaid Bond/Note/Obligation in the belief that the **CORPORATION** was obliged to make the same or that it was necessary or expedient to avoid greater losses or damages or to minimized the extent, amount or nature of the liability or to forestall court action against the principal and/or the surety, shall incontestable and the undersigned unconditionally accept said fact, date and amount of payments or disbursements as undisputed as well as his/their liability therefore.

Where the **CORPORATION** shall have paid, settled, or compromised any liability, loss, costs, damages, attorney's fees expenses, claims, demands, suits or judgement as above stated arising out of and in connection with said Bond/Note/Obligation or its renewals, extensions, alterations or substitutions, and itemized statement thereof signed by the authorized officer of the **CORPORATION** and other evidence to show said payment, settlement or compromised, shall be a conclusive proof thereof, as well as the liability thereunder of the undersigned.

VI. **VENUE** - Any action arising out of this Indemnity Agreement shall be brought before the Courts of the City of Manila or in any other court of competent jurisdiction, at the option of the **CORPORATION** and for this purpose, the undersigned hereby waive/s any other proper venue.

VII. **INTERPRETATION AND CONSTRUCTION** - None of the clauses contained in this document shall be construed, considered or interpreted as a waiver or a diminution of any right and remedy that the **CORPORATION** has or might have for the execution of said Bond/Note/Obligation.

The term of this document shall be interpreted liberally in such way that liability of the **CORPORATION** connection with the aforementioned Bond/Note/Obligation is fully secured, protected and covered.

VIII. **WAIVER OF NOTICE** - The undersigned waive/s all notices for any violation of the terms of the Bond/Note/Obligation.

IX. **COLLATERAL SECURITY** - The undersigned has/have delivered to the **CORPORATION**, as a collateral security, and by way of pledge/mortgage, the following described property: (leave the following lines blank if no property

is pledged or mortgaged) for the latter's protection, for any and all liabilities that it has or might incur in consequence of having become a Surety upon said Bond/Note/Obligation.

The undersigned likewise authorized/s the **CORPORATION** to retain said collateral security until its liability under said Bond/Note/Obligation shall have completely ceased; and further empower/s the said **CORPORATION** to sell said collateral security either at public or private sale, after due notice to undersigned in case the collateral security above referred to, has diminished in value.

It being understood also, that in case the **CORPORATION** at any time believes that said collateral security has diminished in value or any of the undersigned may or has become insolvent the **CORPORATION** may at any time, demand or ask from the undersigned for additional guarantor/s or additional tangible securities and such additional personal guarantor/s and/or additional tangible securities will not, in any way impair the validity of this agreement, or any other documents, if any, executed in its favor.

Upon failure on our part to furnish said **CORPORATION**, when demanded, with such additional personal guarantor/s and/or additional tangible securities satisfactory to it, I/We hereby, jointly and severally authorize and empower said **CORPORATION** to take such action or actions that it may deem necessary against any or all of us for the whole liability whether due or not, incurred by said **CORPORATION** by virtue of the Bond/Note/Obligations guaranteed hereof.

To make this agreement in favor of the **CORPORATION**, really and truly effective, I/We hereby promised and agree that each and everyone of us and all of us shall NOT mortgage, pledge, donate, sell or in any other way encumber cede and/or transfer my/our real and/or



Blg. 2022/27-R  
(No.) 2022/27-R



Republika ng Pilipinas  
Republic of the Philippines  
Kagawaran ng Pananalapi  
Department of Finance  
INSURANCE COMMISSION

ITO AY PATUNAY na ang **ALPHA INSURANCE & SURETY COMPANY, INC.**

(This is to certify that

**NG LUNGSOD NG MAYNILA, PILIPINAS**

na isang

pang **DI-BUHAY**

**NON-LIFE**

**(FIRE, MARINE, CASUALTY & SURETY)**

na kompanya ng seguro ay nakatugon sa lahat ng mga kailangang itinakda ng batas  
(insurance company, has complied with all requirements of law

ng Pilipinas kaugnay sa gayong mga kompanya ng seguro, kung kaya pinagkakalooban  
of the Philippines relative to such insurance companies, and it is hereby granted

nitong **KATIBAYAN NG PAGKAMAYKAPANGYARIHAN** upang makipagnegosyo ng  
this **CERTIFICATE OF AUTHORITY** to transact

uri ng seguro na itinakda sa itaas hanggang ikalabingdalawa ng hatinggabi, ng ikatatumpu't isang  
the class of insurance business above set forth until twelve o'clock midnight, on the thirty-first

araw ng Disyembre, taong dalawang libo't dalawampu't apat  
day of December 2024

maliban kung agad na bawiin o pigilin ng may makatuwirang dahilan.  
(unless sooner revoked or suspended for cause.)



Bilang **KATUNAYAN NITO**, inilagda ko ang aking pangalan  
(In WITNESS WHEREOF, I have hereunto subscribed my name

at ikinintal ang Opisyal na Tatak ng aking Tanggapan  
and caused my Official Seal to be affixed.

sa Lungsod ng Maynila, Pilipinas. Ito ay may bisa  
at the City of Manila, Philippines. Thus becomes

simula ika-isa ng Enero 2022.  
(effective on 1 January 2022.)

**DENNIS B. FUNA**  
Insurance Commissioner

\*AO No. 244 issued on  
May 31, 1957

Date Issued: \_\_\_\_\_

**CERTIFIED TRUE COPY**  
**MACARIO P. CORPUZ**  
Senior Vice President - Underwriting