



**SUPPLY AND DELIVERY OF OFFICE EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY LIBRARY OF MinSU BONGABONG CAMPUS**  
Name of Project

**BAC Resolution Recommending Approval**  
**Resolution No. 209, s. 2024**

**WHEREAS**, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2024-189 for the project "Supply and Delivery of Office Equipment and Semi-Expendable Furniture & Fixtures for the University Library of MinSU Bongabong Campus" with an Approved Budget for the Contract (ABC) amounting to Three Hundred Three Thousand Pesos (Php303,000.00) with two (2) lots specifically;

Particulars	Sub-ABC Amount
Lot 1 – Office Equipment	Php240,000.00
Lot 2 – Semi-Expendable Furniture & Fixtures	Php63,000.00

**WHEREAS**, in response to the advertisement, nine (9) suppliers were found in the document request list however, only one (1) supplier in the name of **IRAYA LIFE ENTERPRISES** submitted price quotation before the deadline;

**WHEREAS**, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php240,000.00	Iraya Life Enterprises	Php233,724.00
2	Php63,000.00		Php62,800.00

**WHEREAS**, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive;

**NOW, THEREFORE, BE IT RESOLVED** that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project "Supply and Delivery of Office Equipment and Semi-Expendable Furniture & Fixtures for the University Library of MinSU Bongabong Campus" as follows:

- a. Lot Nos. 1 and 2 to **Iraya Life Enterprises** as the supplier/bidder with Single Calculated Responsive Bid (SCRB);

**RESOLVED**, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 15<sup>th</sup> day of October, 2024.

Engr. **MARK LESTER A. MAGPANTAY**  
BAC Vice-Chairperson

**FRANIE M. AFABLE, DBMHM**  
BAC Member

**CIEDELLE P. SALAZAR, J.D., Ph.D**  
BAC Chairperson

**ATTY. SHERLYN A. LAYESA**  
BAC Member

**MELGAR G. FADRIQUELAN**  
BAC Member

[ ] Approved / [ ] Disapproved

**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Date: \_\_\_\_\_





**PhilGEPS**

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11339419  
Procuring Entity MINDORO STATE UNIVERSITY  
Title Supply and Delivery of Office Equipment and Semi-Expendable Furniture & Fixtures for the University Library of MinSU Bongabong Campus  
Area of Delivery Oriental Mindoro

<b>Solicitation Number:</b> RFQ No.: 2024-189		<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		<b>Associated Components</b>	1
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)		<b>Bid Supplements</b>	0
<b>Classification:</b> Goods		<b>Document Request List</b>	4
<b>Category:</b> Office Equipment Parts and Accessories		<b>Date Published</b>	10/10/2024
<b>Approved Budget for the Contract:</b> PHP 303,000.00		<b>Last Updated / Time</b>	10/10/2024 00:00 AM
<b>Delivery Period:</b> 30 Day/s		<b>Closing Date / Time</b>	14/10/2024 01:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b> Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapotel21@gmail.com			

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  
BAC Chairperson

- Note: 1. All entries must be typewritten.  
2. Delivery Period within \_\_\_\_ calendar days.  
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.  
4. Price validity shall be a period of 30 calendar days.  
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.  
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).  
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item  
No. Unit ITEM AND DESCRIPTION QTY. UNIT  
PRICE TOTAL AMOUNT  
Lot 1 -Office Equipment  
1 units Airconditioning Unit 2  
4 HP 3 toner  
non-inverter  
floor standing split type aircon  
including installation  
sub-total (LOT 1)  
Lot 2 -Semi-Expendable Furniture & Fixtures  
1 set Sofa Set 1  
1 pc 3 seater  
1 pc 2 seater  
1 pc 1 seater & center table  
2 units Steel Shelves 2



<b>Created by</b>	Annabelle Quinto Madrigal
<b>Date Created</b>	09/10/2024

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Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



## REQUEST FOR QUOTATION

**REQUEST FOR QUOTATION**  
Supply and Delivery of Office Equipment and Semi-Expendable Furniture & Fixtures for the University Library of MinSU Bongabong Campus  
PR No: 2024-153  
REQ No.: 2024-189

PR No: 2024-153  
RFQ No.: 2024-189  
ABC Amount: Php303,000.00  
Lot1: Php240,000.00  
Lot2: 63,000.00

Company Name : IKAGA LIFE ENTERPRISES  
Address : BULUSAN CALAPAN CITY

Company Name : IRAGA LIFE CONSULTING  
Address : BULUSAN CALAPAN CITY  
Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.  
**CIEDELLE PIOL-SALAZAR, J.D., Ph.D.**

**CIEDELLE PIOL-SALAZAR, J.D., Ph.D.**  
BAC Chairperson

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7. Mode of delivery: [    ] Pick-up (Schedule)    [    ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	units	Lot 1 -Office Equipment Airconditioning Unit 4 HP 3 toner non-inverter floor standing split type aircon including installation	2	116,862	233,724 -
		sub-total (LOT 1)			233,724 -
1	set	Lot 2 -Semi-Expendable Furniture & Fixtures Sofa Set 1 pc 3 seater 1 pc 2 seater 1 pc 1 seater & center table	1	29,720	29,720 -
2	units	Steel Shelves 5 layers w/ heavy duty rack size: 48x18x84 capacity/ shelves: 341 kgs made of 3mm angle bar for legs & shelves 0. black iron sheets for shelves laquer spray finish	2	11,600	23,200
3	unit	Enclosed bulletin board w/ stand W48" x L30"	1	9,880	9,880
		sub-total (LOT 2)			62,800
TOTAL					296,524

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above NAME

Supplier's Signature over Printed Name

TIN No. of Establishment

09778041725

10. 14. 2024

MSU-BAC-FR-05.01

• Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
(Platinum Membership)

THIS IS TO CERTIFY THAT

**IRAYA LIFE ENTERPRISES**

Bulusan Calapan ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 05-Jul-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **IRAYA LIFE ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 30-Aug-2025

Issued this 30th day of August 2024.

This is a system generated certificate. No signature is required.





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*



# List of Eligibility Documents

of  
**IRAYA LIFE ENTERPRISES**

Bulusan Calapan ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

<b>DTI Certificate</b>	DTI Certificate Number : 3394982 Issued By / Signatory : Ramon Lopez Registration Date : 05-Jan-2022 Expiration Date : 11-Jan-2027
<b>Mayors Permit</b>	Expiration Date : 31-Dec-2024 Permit Number : 0170000049 Place of Issue : Calapan City Issued By / Signatory : Malou F. Morillo Issuance Date : 12-Jan-2024
<b>Tax Clearance</b>	Expiration Date : 06-Jun-2025 TCC Number : RR9A-063-06-06-R1069-2024-E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 06-Jun-2024
<b>Audited Financial Statement</b>	Date of Filing : 08-Apr-2024 Current Asset : 277,991.20 Total Asset : 1,451,137.22 Current Liabilities : 3,385.44 Total Liabilities : 3,385.44 Name of Auditor : Elvin P. Vargas BIR RDO Code : 063
<b>PCAB License</b>	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :





Republic of the Philippines  
CITY OF CALAPAN  
OFFICE OF THE CITY MAYOR  
**BUSINESS PERMIT**

TAUMBAYAN ANG  
MA SUSUNOD

**2024**

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

**P= 5,287.50**

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
MENDOZA, MA SOCORRO	0170000049	Annually	01/12/2024	ENTERPRISES	R
NAME OF BUSINESS		LOCATION OF BUSINESS			BUSINESS PERMIT NUMBER
IRAYA LIFE ENTERPRISES		BULUSAN			
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		2,687.50	0.00	2,687.50	
MAYOR'S PERMIT		1,650.00		1,650.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
SANITARY FEE		200.00			
FIRE AND SAFETY INSP		250.00			
MEDICAL FEE		100.00		100.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		220.00		220.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
ENCODER		TOTALS		5,287.50	

Payment for 1-4

Notes:

1. This Permit will expire on Dec. 31, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check  
Check number \_\_\_\_\_  
Bank \_\_\_\_\_

Cash  
O.R. Number 1231397  
Date 01/12/2024

Payment received by:

ASSESSMENT REVIEWED BY: **EDUARD L. REYES**  
Licensing Officer IV  
Officer In-charge of the Permits and License Section  
Office of the City Mayor

RECOMMENDING APPROVAL: **MARILOU F. MORILLO**  
City Mayor

APPROVED BY:

Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.







OCN: 063RC20230000003982  
Date OCN Generated: October 9, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 160-221-678-00000	NAME OF TAXPAYER MENDOZA, MARIA SOCORRO CASALLA	TIN ISSUANCE DATE December 7, 1999
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701Q	February 15, 2017	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
INDIVIDUAL INCOME TAX	1701	February 15, 2017	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
REGISTRATION FEE	0605	January 18, 2017	ANNUALLY	On or before the last day of January.
VALUE ADDED TAX	2550Q	October 7, 2021	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	October 7, 2021	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	October 7, 2021	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1604E	January 1, 2022	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX - COMPENSATION	1604CF	April 16, 2019	ANNUALLY	On or before January 31 of the year following the calendar year in which compensation payment and other income payments subject to ginal withholding taxes were paid or accrued.
WITHHOLDING TAX - COMPENSATION	1601C	April 16, 2019	MONTHLY	On or before the 10th day of the month following the month when the withholding was made except for taxes withheld for December which shall be filed and paid/remitted on or before January 15 of the succeeding year.



CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 160-221-678-00000	<b>NAME OF TAXPAYER</b> MENDOZA, MARIA SOCORRO CASALLA	<b>TIN ISSUANCE DATE</b> December 7, 1999
<b>REGISTERING OFFICE</b>	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
<b>REGISTERED ADDRESS</b> SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

<b>TAXPAYER TYPE/S</b>	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)
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BUSINESS INFORMATION DETAILS		CATEGORY	REGISTRATION DATE
TRADE NAME 1	IRAYA LIFE ENTERPRISES		January 18, 2017
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES	Primary	
Line of Business	RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES		
(PSIC)	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF OTHER HOUSEHOLD EQUIPMENT IN SPECIALIZED STORES		
(PSIC)	47412-RETAIL SALE OF COMPUTER PERIPHERAL EQUIPMENT	Secondary	
Line of Business	RETAIL SALE OF COMPUTER PERIPHERAL EQUIPMENT		
(PSIC)	47631-RETAIL SALE OF SPORTING GOODS AND ATHLETIC SUPPLIES	Secondary	
Line of Business	RETAIL SALE OF SPORTING GOODS AND ATHLETIC SUPPLIES		
(PSIC)	47599-RETAIL SALE OF ELECTRICAL HOUSEHOLD APPLIANCES, FURNITURE, LIGHTING EQUIPMENT AND OTHER HOUSEHOLD ARTICLES IN SPECIALIZED STORES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF ELECTRICAL HOUSEHOLD APPLIANCES, FURNITURE, LIGHTING EQUIPMENT AND OTHER HOUSEHOLD ARTICLES IN SPECIALIZED STORES, N.E.C.		
(PSIC)	47719-RETAIL SALE OF OTHER CLOTHING, FOOTWEAR AND LEATHER ARTICLES IN SPECIALIZED STORES, N. E.C.	Secondary	
Line of Business	RETAIL SALE OF CLOTHING, FOOTWEAR AND LEATHER ARTICLES IN SPECIALIZED STORES		



CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 160-221-678-00000	NAME OF TAXPAYER MENDOZA, MARIA SOCORRO CASALLA	TIN ISSUANCE DATE December 7, 1999
REGISTERING OFFICE	X    Head Office	Branch
REGISTERED ADDRESS SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

- REMINDERS:
- 1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
  - 2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
  - 3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
  - 4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
  - 5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

RDO DRY SEAL	I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.  <div>EMELITA R. ABO</div> <div>REVENUE DISTRICT OFFICER</div> <div>(Signature over Printed Name)</div>
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THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.




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## Receipt

### ■■■■ BUREAU OF INTERNAL REVENUE ORUS DOCUMENTARY STAMP TAX

✔ You have **SUCCESSFULLY** paid Documentary Stamp Tax to **BUREAU OF  
INTERNAL REVENUE ORUS** with the following details:

ARN	DSU2310063210499
Registered Name	MARIA SOCORRO MENDOZA
Form Type	0605
Tax Type	DS
Return Period	10-09-23 10:26:36
Email Address	dmariasocorro@yahoo.com
TIN	160221678
Branch Code	00000
Amount Due	PHP 30.00
<b>TOTAL AMOUNT</b>	<b>PHP 30.00</b>
Reference Number	5348-10092023-515983
<b>Date and Time</b>	<b>2023-10-09 10:27:39</b>
Confirmation No.	00010092023102738839
Transaction No.	Zo20231009102738515983

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**Your BIR AFS eSubmission uploads were received**

eafs@bir.gov.ph <eafs@bir.gov.ph>

Mon 4/8/2024 1:49 AM

To: MENDOZA.SOCORRO114@OUTLOOK.COM <MENDOZA.SOCORRO114@OUTLOOK.COM>  
Cc: DMARIASOCORRO@YAHOO.COM <DMARIASOCORRO@YAHOO.COM>

Hi MENDOZA, MARIA SOCORRO CASALLA,

**Valid files**

- EAFS160221678TCRTY122023-01.pdf
- EAFS160221678AFSTY122023.pdf
- EAFS160221678ITRTY122023.pdf

**Invalid file**

- <None>

Transaction Code: **AFS-0-88L8HFFK02M2MV112NYRRTM34068DKGHDD**

Submission Date/Time: **Apr 08, 2024 09:49 AM**

Company TIN: **160-221-678**

Please be reminded that you accepted the terms and conditions for the use of this portal and expressly agree, warrant and certify that:

- The submitted forms, documents and attachments are complete, truthful and correct based on the personal knowledge and the same are from authentic records;
- The submission is without prejudice to the right of the BIR to require additional document, if any, for completion and verification purposes;
- The hard copies of the documents submitted through this facility shall be submitted when required by the BIR in the event of audit/investigation and/or for any other legal purpose.

This is a system-generated e-mail. Please do not reply.





Republic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

For BIR  
Use Only

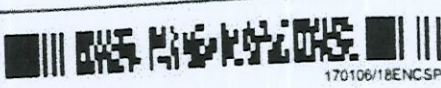
BCS/  
Item:

BIR Form No <b>1701</b> January 2018 (ENCS) Page 1		<b>Annual Income Tax Return</b> Individuals (including MIXED Income Earner), Estates and Trusts <small>Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Taxpayer.</small>		 1701 01/18ENCS P1	
1 For the year 12 / 20 23		2 Amended Return? Yes <input type="checkbox"/> No <input type="checkbox"/>		3 Short Period Return? Yes <input type="checkbox"/> No <input type="checkbox"/>	
PART I - Background Information on Taxpayer/Filer					
4 Taxpayer Identification Number (TIN) 160 - 221 - 678 - 000				5 RDO Code 063	
6 Taxpayer Type Single Proprietor Professional Estate Trust Compensation Earner					
7 Alphabetic Tax Code (ATC) 0012 Business Income - Graduated IT Rates 0014 Income from Profession - Graduated IT Rates 0013 Mixed Income - Graduated IT Rates 0011 Compensation Income - 8% IT Rate 0015 Business Income - 8% IT Rate 0017 Income from Profession - 8% IT Rate 0016 Mixed Income - 8% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name for individual) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FAO (First Name, Middle Name, Last Name) M. N. MARIA SOCORRO CASALLA					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905) SITIO PROPER 3, BULUSAN CITY OF CALAPAN CAPITAL, ORI					
				9A Zip Code	5200
10 Date of Birth (MM/DD/YYYY) 09/25/1971		11 Email Address irayalife@yahoo.com			
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? Yes <input type="checkbox"/> No <input type="checkbox"/>		14 Foreign Tax Number (if applicable)	
15 Contact Number (Landline/Cellphone No.) 09308147583		16 Civil Status (if applicable) Single Married <input type="checkbox"/> Legally Separated <input type="checkbox"/> Widower <input type="checkbox"/>		18 Filing Status Joint Filing <input type="checkbox"/> Separate Filing <input type="checkbox"/>	
17 If married, spouse has income? Yes <input type="checkbox"/> No <input type="checkbox"/>		20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes <input type="checkbox"/> No <input type="checkbox"/> <small>(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))</small>			
19 Income EXEMPT from Income Tax? Yes <input type="checkbox"/> No <input type="checkbox"/> <small>(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))</small>		21 Tax Rate* (choose one) * Graduated Rates (Choose Method of Deduction in Item 21A) 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))			
21A Method of Deduction (choose one) * Itemized Deduction (Sec. 34(A)(1) NIRC) <input type="checkbox"/> Optional Standard Deduction (OSD) (40% of Gross Sales/Receipts/Revenues/Fees (Sec. 34(L) NIRC) <input type="checkbox"/>					
PART II - Total Tax Payable					
Particulars		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI Item 5)		44 936		0	
23 Less: Total Tax Credits / Payments (From Part VII Item 10)		41 550		0	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		3 386		0	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)		0		0	
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)		3 386		0	
Add: Penalties 27 Interest		0		0	
28 Surcharge		0		0	
29 Compromise		0		0	
30 Total Penalties (Sum of Items 27 to 29)		0		0	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)		3 386		0	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)				3 386	
<small>If over payment, mark one (1) box only. (Once the choice is made, the same is irrevocable)</small>					
To be refunded <input type="checkbox"/> To be issued a Tax Credit Certificate (TCC) <input type="checkbox"/> To be carried over as tax credit for next year/quarter <input type="checkbox"/>					
I declare under the penalties of perjury that this return and all its attachments have been made in good faith, verified by me and to the best of my knowledge and belief are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)					
Printed Name and Signature of Taxpayer/Authorized Representative				33 Number of Attachments 0	
PART III - Details of Payment					
Particulars		Drawee Bank/Agency		Date (MM/DD/YYYY)	
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)				Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)	



BIR Form No.  
**1701**  
January 2018 (ENC5)  
Page 2

**Annual Income Tax Return**  
Individuals (Including MIXED Income Earner), Estates and Trusts

  
170106/18ENCSPS

TIN  
160 - 221 - 678 - 000

Tax Filer's Last Name  
MENDOZA

**PART IV - Background Information of Spouse**

1 Spouse's Taxpayer Identification Number

2 RDO Code

3 Filer's Spouse Type  
Single Proprietor Professional Compensation Earner

4 Alphabetic Tax Code (ATC)

II012 Business Income-Graduated IT Rates

II014 Income from Profession-Graduated IT Rates

II013 Mixed Income-Graduated IT Rates

II011 Compensation Income

II015 Business Income - 8% IT Rate

II017 Income from Profession - 8% IT Rate

II016 Mixed Income - 8% IT Rate

5 Spouse's Name (Last Name, First Name, Middle Name)

6 Contact Number

7 Citizenship

8 Claiming Foreign Tax Credits? Yes No

9 Foreign Tax Number (if applicable)

10 Income EXEMPT from Income Tax? Yes No  
(If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X))

11 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No  
(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))

12 Tax Rate\* (choose one)  
Graduated Rates (Choose Method of Deduction in Item 12A) 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))

12A Method of Deduction (choose one)  
Itemized Deduction [Sec. 34(A-J), NIRC] Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees (Sec. 34(L), NIRC)]

**PART V - Computation of Tax**

**Schedule 1 - Gross Compensation Income and Tax Withheld** (Fill in Additional Sheets if necessary)  
On Items 1 and 2, enter the required information for each of your employer's and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3B for the Spouse. (DO NOT enter Centavos, 49 Centavos or Less drop down, 50 or more round up)

a. Name of Employer

1 Taxpayer

Spouse

b. Employer's TIN

2 Taxpayer

Spouse

b. Employer's TIN

(Continuation of Table Above)

c. Compensation Income

d. Tax Withheld

1

0

0

2

0

0

3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)

0

0

3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)

0

0

**Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)**

Particulars

A. Taxpayer/Filer

B. Spouse

4 Gross Compensation Income (From Part V Schedule 1 Item 3A/3Bc)

0

0

5 Less Non-Taxable / Exempt Compensation

0

0

6 Taxable Compensation Income (Item 4 Less Item 5)

0

0

7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)

0

0

**Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)**

3A - For Graduated Income Tax Rates

3,756,213

0

8 Sales Revenues Receipts/Fees

0

0

9 Less Sales Returns, Allowances and Discounts

3,756,213

0

10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)

2,938,642

0

11 Less Cost of Sales/Services (applicable only if availing Itemized Deductions)

817,571

0

12 Gross Income/(Loss) from Operation (Item 10 Less Item 11)

Less: Deductions Allowable under Existing Laws

13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)

305,392

0

14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 6)

0

0

15 Allowance for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)

0

0

16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)

305,392

0

OR

0

0

17 Optional Standard Deduction (OSD) (40% of Item 10)

512,179

0

18 Net Income/(Loss) (If Itemized Item 12 Less Item 16, If OSD Item 10 Less Item 17)

Add. Other Non-Operating Income (specify below)

0

0

19

0

0

20

0

0

21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)

0

0

22 Total Other Non-Operating Income (Sum of Items 19 to 21)

512,179

0

23 Taxable Income-Business (Sum of Items 18 and 22)

512,179

0

24 Total Taxable Income - Compensation and Business (Sum of Items 6 and 23)

25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)

44,936

0



BIR Form No. <b>1701</b> January 2019 (ENC5) Page 3	<b>Annual Income Tax Return</b> Individuals (including MIXED Income Earner), Estates and Trusts	 1701 01/18ENC5 P3
TIN: 160 - 221 - 678 - 000		Taxpayer/Filer's Last Name: AN NDIJAZA

3.B - For 8% Flat Income Tax Rate		
Particulars	A) Taxpayer/Filer	B) Spouse
26 Sales Revenues Receipts/Fees (net of sales returns, allowances and discounts)	0	0

Add Other Non-Operating Income (specify below)		
27	0	0
28 Total Income (Sum of Items 26 and 27)	0	0
29 Less: Allowable reduction from gross sales receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0	0
30 Taxable Income (Loss) (Item 28 Less Item 29)	0	0
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0	0
32 Total Tax Due-Compensation and Business Income (under flat rate) (Sum of Items 31 and 31) (To Part V, Item 1)	0	0

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)		
1 Amortizations	0	0
2 Bad Debts	0	0
3 Charitable and Other Contributions	0	0
4 Depletion	0	0
5 Depreciation	21,850	0
6 Entertainment, Amusement and Recreation	0	0
7 Fringe Benefits	0	0
8 Interest	0	0
9 Losses	0	0
10 Pension Trusts	0	0
11 Rental	0	0
12 Research and Development	0	0
13 Salaries, Wages and Allowances	104,000	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	25,359	0
15 Taxes and Licenses	33,331	0
16 Transportation and Travel	35,930	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below. Attach additional sheet/s, if necessary)	0	0
a Janitorial and Messengerial Services	12,000	0
b Professional Fees	0	0
c Security Services	72,922	0
d SEE FINANCIAL STATEMENTS	305,392	0
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part V, Schedule 3 A Item 13)	305,392	0

Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)			
5.A - Taxpayer/Filer	Description	Legal Basis	Amount
1			0
2			0
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To Part V Schedule 3 A Item 14A)			0
5.B - Spouse	Description	Legal Basis	Amount
4			0
5			0
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To Part V Schedule 3 A Item 14B)			0

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO		
6.A - Computation of NOLCO		
Description	A. Taxpayer/Filer	B. Spouse
1 Gross Income	0	0
2 Less: Ordinary Allowable Itemized Deductions	0	0
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6 A 1 Item 7A &/or Schedule 6 A 2 Item 12A)	0	0

6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO					
Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) ((E) = A - (B+C+D))
Year Incurred	A. Amount				
4	0	0	0	0	0
5	0	0	0	0	0
6	0	0	0	0	0
7	0	0	0	0	0
8 Total NOLCO - Taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3 A Item 15A)					0



BIR Form No.  
**1701**January 2018 (ENC5)  
Page 4**Annual Income Tax Return**  
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENC5 P4

TIN

160

221

678

000

Taxpayer/Filer's Last Name  
MIRANDA

(Continuation of Schedule 6)

**6.A.2 - Spouse's Detailed Computation of Available NOLCO**

Year Incurred:	Net Operating Loss A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E) = A - (B+C+D)]
9					
10					
11					
12	0	0	0	0	0
13	Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3 A Item 15B)				

**PART VI - Summary of Income Tax Due**

1	Regular Rate Income Tax Due (From Part V, Either Item 25 or Item 32)	44,936	0
2	Special Rate Income Tax Due (From Part X Item 17B/17F)	0	0
3	Less: Share of Other Government Agency, if remitted directly to the Agency	0	0
4	Net Special Rate Income Tax Due Share of National Govt. (Item 2 Less Item 3)	0	0
5	Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	44,936	0

**PART VII - Tax Credits/Payments (attach proof)**

1	Prior Year's Excess Credits	0	0
2	Tax Payments for the First Three (3) Quarters	0	0
3	Creditable Tax Withheld for the First Three (3) Quarters	23,335	0
4	Creditable Tax Withheld per BIR Form No. 2307 for the 4 <sup>th</sup> Quarter	18,215	0
5	Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3A/3Bd)	0	0
6	Tax Paid in Return Previously Filed, if this is an Amended Return	0	0
7	Foreign Tax Credits, if applicable	0	0
8	Special Tax Credits, if applicable (To Part VIII Item 6)	0	0
9	Other Tax Credits/Payments, if any	0	0

10	Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	41,550	0
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**PART VIII - Tax Relief Availment****VIII.A - Special Rate**

1	Regular Income Tax Otherwise Due (Part X Item 16B &/or Item 16F X applicable regular income tax rate)	0	0
2	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)	0	0
3	Sub-Total - Tax Relief (Sum of Items 1 and 2)	0	0
4	Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0	0
5	Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0	0
6	Add: Special Tax Credit, if any (From Part VII Item 8)	0	0
7	Total Tax Relief Availment- SPECIAL (Sum of Items 5 and 6)	0	0

**VIII.B - Exempt**

8	Regular Income Tax Otherwise Due (Part X Item 16A &/or 16E X applicable regular income tax rate)	0	0
9	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0	0
10	Total Tax Relief Availment- EXEMPT (Sum of Items 8 and 9)	0	0

**PART IX - Reconciliation of Net Income per Books Against taxable Income (Attach additional sheets, if necessary)**

Particulars	A) Taxpayer/Filer	B) Spouse
1 Net Income/(Loss) per Books	512,179	0
Add Non-Deductible Expenses/Taxable Other Income		

2		
3		
4		

5	Total (Sum of Items 1 to 4)	512,179	0
Less: A) Non-Taxable Income and Income Subjected to Final Tax			

6		
7		

**B) Special/Other Allowable Deductions**

8		
9		

10	Total (Sum of Items 6 to 9)	0	0
11	Net Taxable Income/(Loss) (Item 5 Less Item 10)	512,179	0

**TABLE 1 - Tax Rates effective January 1, 2018 to December 31, 2022)**

If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000
Over P 800,000	P 130,000 + 30% of the excess over P 800,000

**TABLE 2 - Tax Rates (effective January 1, 2023 and onwards)**

If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000



**Consolidation of ALL Activities per Tax Regime**

Taxpayer's Last Name

## BY TAX REGIME

Instructions (mark appropriate box)

[illegible]

30

(DO NOT enter Caridavas; 69 Caridavas or Less drop down. 50 of more points up)

Description	TAXPAYER/FILER				D. Total (D = A + B + C)	E. Total Exempt	F. Total Special	G. Regular	H. 1023 (H = E + F + G)
	A. Total Exempt	B. Total Special	C. Regular	D. Total					
1 Sales/Revenues/Receipts/Fees (EXEMPT/SPECIAL: If letter B of instructions above is marked from All of Part XI Schedule B Item 1A/1B) (REGULAR: From Part V Schedule 3 A Item 8A/8B)	0	0	3,756,213	3,756,213	0	0	0	0	0
2 Less: Sales Returns, Allowances and Discounts (EXEMPT/SPECIAL: If letter B of instructions above is marked, from All of Part XI Schedule B Item 2A/2B) (REGULAR: From Part V Schedule 3 A Item 9A/9B)	0	0	0	0	0	0	0	0	0
3 Net Sales/Revenues/Receipts/Fees (Item 1 Less Item 2)	0	0	3,756,213	3,756,213	0	0	0	0	0
4 Less: Cost of Sales/Services (EXEMPT/SPECIAL: If letter B of instructions above is marked, from All of Part XI Schedule B Item 4A/4B) (REGULAR: From Part V Schedule 3 A Item 11A/11B)	0	0	2,938,642	2,938,642	0	0	0	0	0
5 Gross Income/(Loss) from Operation (Item 3 Less Item 4)	0	0	817,571	817,571	0	0	0	0	0
Less: Deductions Allowable under Existing Laws									
6 Ordinary Allowable Itemized Deductions (EXEMPT/SPECIAL: From Schedule C Item 1B) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 6A/6B) (REGULAR: From Part V Schedule 3 A Item 13A/13B)	0	0	305,392	305,392	0	0	0	0	0
7 Special Allowable Deductions (EXEMPT/SPECIAL: From Schedule D Item 5) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 7A/7B) (REGULAR: From Part V Schedule 3 A Item 14A/14B)	0	0	0	0	0	0	0	0	0
8 Allowance for Net Operating Loss Carry Over (NOLCO) From Part V Sched 3 A Item 15A/15B)	0	0	0	0	0	0	0	0	0
9 Total Allowable Itemized Deductions (Sum of Items 6 to 8)	0	0	305,392	305,392	0	0	0	0	0
OR									
10 Optional Standard Deduction (OSD) (40% of Item 3)			0	0				0	0
11 Net Income/(Loss) (Itemized Item 5 Less Item 9) (OSD, Item 3 Less Item 10)	0	0	512,179	512,179	0	0	0	0	0
Add Other Non-Operating Income (specify below) (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B Items 10A/10B and 11A/11B) (REGULAR: From Part V Schedule 3 A Items 19A/19B and 20A/20B)									
12	0	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0	0
14 Amount Received/Share in Income by a Partner from a GPP (From Part V Schedule 3 A Item 21A/21B)									
15 Total Other Non-Operating Income (Sum of Items 12 to 14)									
16 Total Taxable Income/(Loss) (Sum of Items 11 to 15)									
17 TAX DUE - (Exempt/Item 16A/16E x 0%) and/or (From all of Part XI Schedule B Item 15). [Special: (Item 5B/5F x applicable income tax rate) and/or (From all of Part XI schedule B Item 15). Regular: (From Part V Item 31)]									



Annual Income Return  
Consolidation of ALL Activities per Tax Regime

Taxpayer Identification Number (TIN)

Tax Filer's Last Name

180 221 678 000

MENDOZA

(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

## Schedule C - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)

Description	TAXPAYER/FILER		SPOUSE	
	A. Exempt	B. Special	C. Exempt	D. Special
1 Amortizations	0	0	0	0
2 Bad Debts	0	0	0	0
3 Charitable and Other Contributions	0	0	0	0
4 Depletion	0	0	0	0
5 Depreciation	0	0	0	0
6 Entertainment, Amusement and Recreation	0	0	0	0
7 Fringe Benefits	0	0	0	0
8 Interest	0	0	0	0
9 Losses	0	0	0	0
10 Pension Trusts	0	0	0	0
11 Rental	0	0	0	0
12 Research and Development	0	0	0	0
13 Salaries, Wages and Allowances	0	0	0	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0	0	0
15 Taxes and Licenses	0	0	0	0
16 Transportation and Travel	0	0	0	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below. Add additional sheet(s), if necessary)	0	0	0	0
a Janitorial and Messenger Services	0	0	0	0
b Professional Fees	0	0	0	0
c Security Services	0	0	0	0
d	0	0	0	0
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part X Schedule B Item 6)	0	0	0	0

(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

## Schedule D - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)

Description	Legal Basis	Taxpayer/Filer		Spouse	
		A. Exempt	B. Special	C. Exempt	D. Special
1		0	0	0	0
2		0	0	0	0
3		0	0	0	0
4		0	0	0	0
5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X Schedule B Item 7)		0	0	0	0





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
REVENUE REGION NO. 9A - CaBaMiRo  
CITY OF STO. TOMAS, BATANGAS  
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-06-06-R1069-2024-E

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

**MENDOZA, MARIA SOCORRO**

**CASALLA**  
(IRAYA LIFE ENTERPRISES)  
Name of Taxpayer

**SITIO PROPER 3, BULUSAN, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO**  
Address

**160-221-678-00000**  
Taxpayer Identification Number

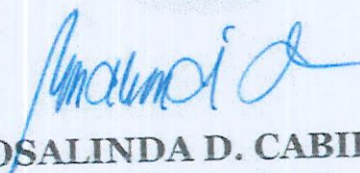
This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 6th day of June, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **JUNE 06, 2025** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON JUNE 04, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 241978982. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID  
WITHOUT BIR  
DRY SEAL

  
**ROSALINDA D. CABIDOG**  
Chief, Collection Division

DOCUMENTARY STAMP TAX  
DATE OF PAYMENT: 06/04/2024  
PAYMENT CONFIRMATION:  
241979442  
AMOUNT: P30.00

**WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website [www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html](http://www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html). Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.





This certifies that

**IRAYA LIFE ENTERPRISES**  
(BARANGAY)

BULUSAN, CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO - REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

**MARIA SOCORRO CASALLA MENDOZA**

is valid from 11 January 2022 to 11 January 2027 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

and issue the same on 05 January 2022 in the Philippines.

  
**RAMON M. LOPEZ**  
Secretary

**Business Name No. 3394982**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



CGYH873612971616

Documentary Stamp Tax Paid Php 30.00



Standard Form Number: SF-GOOD-01  
Revised on: May 24, 2004

**APPROVED BUDGET FOR THE CONTRACT (ABC)**  
Supply and Delivery of Office Equipment and Semi-Expendable Furniture & Fixtures for the University Library of MinSU Bongabong Campus  
Labasan, Bongabong, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University

Length:

Contract Duration:														
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS				TOTAL COST	UNIT COST
									INFLATION, CURRENCY			VALUE		
									%					
									INFLATION, CURRENCY					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
										(5)X(9)	(10%[(5)+(10)])	(11) / (3)		

Prepared by                     

**RENIELITO C. RICO**  
Member, BAC Secretariat

Submitted by

**Engr. MARK LESTER A. MAGPANTAY**  
Head, BAC Secretariat

**Recommending Approval**

**NEMESIO H. DAVALOS, Ph.D.**  
Chairperson, BAC

Approved

**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

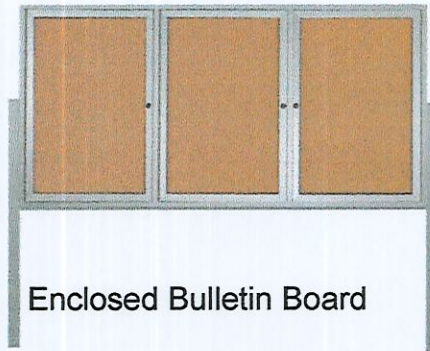
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**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

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Mobile: +63 977 846 72 28



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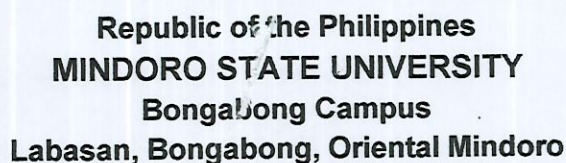
Prepared by:

  
**JANNA AYESHMA D. PALAD**  
College Librarian  
Date:

Approved:

  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph. D.**  
OIC – Office of the University President





## PURCHASE REQUEST

**Fund Cluster:**[illegible]





Republic of the Philippines  
**MINDORO STATE UNIVERSITY**  
 Alcate, Victoria, Oriental Mindoro

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

USER UNIT: Library		SCHEDULE/MILESTONE OF ACTIVITIES												MODE OF PROCUREMENT		TOTAL AMOUNT	UNIT COST	QTY	UNIT											
GENERAL DESCRIPTION		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov																		
OFFICE EQUIPMENT																														
Air Conditioning Unit with installation						✓							Public Bidding		240,000.00	✓ 120,000.00	✓ 2	unit												
TOTAL															240,000.00															

240,000.00

Recommending Approval:  
  
**CIEDELLE P. SALAZAR, Ph.D.**  
 Campus Executive Director

Prepared By:  
  
**JANNA AYTESHIMA M. DILAO**  
 College Librarian



Alcate, Victoria, Oriental Mindoro

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

0-USER UNIT: Library

Good to STK - Fiduciary Proposed (Library Fees)

### Effect. Programs and Activities

[illegible]**TOTAL BUDGET:**

pared By:

JANNA AXTESHMA M. DILAO  
College Librarian

Recommending Approval:

**CIEDELLE P. SALAZAR, Ph.D.**  
Campus Executive Director





## COMPREHENSIVE PROJECT PROFILE

Agency: **MINDORO STATE UNIVERSITY**

### I. BASIC INFORMATION

#### 1. Project Title

**PROCUREMENT OF STEEL SHELVES, SOFA SET  
AND ENCLOSED BULLETIN BOARD WITH STAND**

#### 2. Project Description

Library is a place for learning. It should provide a richer and more dynamic learning experience for the students.

Procurement of furniture and fixtures for the library creates a modern learning environment for the clients. Steel shelves in the library serves to easily organized library materials and make it accessible to every clientele. Sofa set in the library creates an appropriate and relaxing learning environment for clients; and the Enclosed Bulletin Board are used in the library to post information and updates/ announcement regarding to the library matters such as newly acquired library materials, policies and procedures, services and others.

Procurement of furniture and fixtures in the library can offer a more relaxing, comfortable, calm and at ease environment for library clientele. It also serves as a learning common in the library to interact with other clientele and build a satisfying relationship with students. Procurement of this furniture and fixtures serves to adapt modern library in the institution and satisfy library clientele needs.

#### 3. Project Type

Capital Assistance ☒ / Technical Assistance ☐

#### 4. Project Components

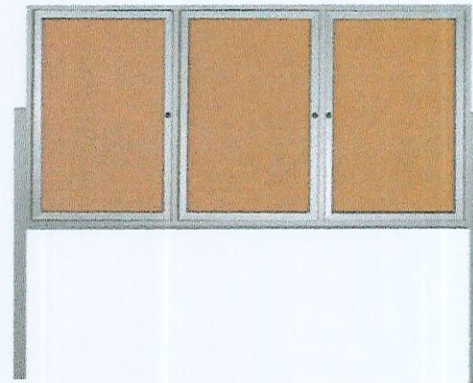
##### 1. Adjustable Steel Book Shelves

- 5 layers with heavy duty rack
- Size: 48x18x84
- Capacity / shelves: 341 kgs
- Made of 3 mm angle bar for legs and shelves
- 0.9 mm Black Iron Sheets for shelves welded to the angle bar frame
- Lacquer Spray finish





2. Enclosed Bulletin Board with Stand  
W= 48" x L = 30"



3. Sofa Set  
1 pc 3 seaters  
1 pc 2 seaters  
1 pc 1 seater  
center table



## 5. Project Objectives

### The project aims:

- To provide at ease and relaxing learning environment for library clientele.





## 6. Project Outcomes

- After the completion of the project, it is expected that the University Library will satisfy the library clientele needs and offer a more relaxing learning environment for clients. It is also expected that the library will adapt modern learning surface for the clients in the institution.

## 7. Project Location

Provinces

ORIENTAL MINDORO

Municipalities

BONGABONG

Barangay

LABASAN

## II. PROJECT STATUS

1. On-going

2. Pipeline

3. Proposed

Status of Project Preparation:

Project Idea

Pre-Feasibility Study

Feasibility Study

Detailed Engineering

Fund Negotiation

Review Level:

RDC

ICC-TB

NEDA Board

## III. PROJECT JUSTIFICATION

### 1. Project Background

One of the objectives of the library is to provide a more conducive learning environment for every clientele and its staff.

The procurement of steel shelves, enclosed bulleting board and sofa set supports to comply with the requirements of the evaluator which is to have a standard adjustable steel shelves for the materials in the library and have durable and more accessible materials for library clientele. It also supports to provide an encouraging learning space for clients.





The procurement of different furniture and fixtures for library will provide a great platform and comfortable learning area for every library clientele. It will create a place that attracts students, make them want to research, collaborate and interact. It also improves library services to effectively serve the students, faculty, staff and other clientele.

2. Goal

- To provide an at ease, relaxed and comfortable learning environment for library clientele and a relaxed working space for library staff.

3. Purpose

- Provide a convenient space for learners and staff and adapt modern library in the institution.

4. Project Outputs

- After the completion of the project, it is expected that the University Library will offer a more relaxing learning environment and space for student and staff; and adapt learning commons in the institution.

5. Project Activities

Purchase Adjustable Steel Book Shelves;  
Enclosed Bulletin Board with Stand and Sofa Set

6. Project Linkages

N/A

**IV. PROJECT FINANCING**

1. Funding Requirement (in Million Pesos)

Php 63,000.00

2. Project Financing

Income of the University

3. Funding Source

Special Trust Fund

4. Counterpart Funding

None

5. Financial Viability

N/A

**V. PROJECT BENEFITS AND COSTS**

1. Beneficiaries

Students, Faculty and Employees,  
Researchers, Educators

2. Social Benefits

The project will provide a comfortable and relaxing learning environment for clients and staff.





3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

Php 63,000.00

VI. PROJECT IMPLEMENTATION

1. Agencies Involved

Mindoro State University – Bongabong Campus

2. Implementation Schedule

Year	Physical	Indicator	Amount (in Million Pesos)
2024	2 Adjustable Steel Book Shelves	100% Purchased	Php 20,000.00
	1 Enclosed Bulletin Board		Php 8,000.00
	1 Sofa Set		Php 35,000.00
GRAND TOTAL			Php 63,000.00

3. Administrative Feasibility

The project is feasible in terms of administration.

4. Environmental Clearance

N/A

5. Social Acceptability

The project is socially acceptable

VII. PROJECT LOGICAL FRAMEWORK

VIII. PROJECT PHOTO or LOCATION MAP



Adjustable Steel Shelves



Sofa Set





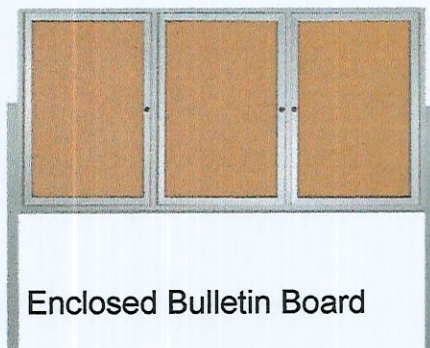
**Mindoro State University**

Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)

Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)

Mobile: +63 977 846 72 28



Enclosed Bulletin Board

Prepared by:

  
**JANNA AYESHMA D. PALAD**

College Librarian

Date:

Approved:

  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph. D.**

OIC – Office of the University President





## COMPREHENSIVE PROJECT PROFILE

Agency: **MINDORO STATE UNIVERSITY**

### I. BASIC INFORMATION

1. Project Title

**PROCUREMENT OF AIR-CONDITIONING UNIT**

2. Project Description

Library needs equipment to cater the needs of the library clientele such as Air-conditioning unit to provide proper ventilation and at ease atmosphere for learning which support to satisfy the needs of every clientele. Procurement of this equipment will help the library to effectively and efficiently serve the library clienteles.

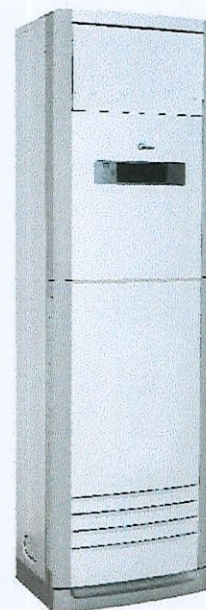
3. Project Type

Capital Assistance ☐ / Technical Assistance ☐

4. Project Components

#### AIR-CONDITIONING UNIT

- 4Hp 3 toner Non-Inverter Floor Standing Split Type Aircon
- Including installation



5. Project Objectives

#### The project aims:

- To provide equipment that supports the library client needs.





6. Project Outcomes

- After the completion of the project, it is expected that the University Library will provide a conducive learning area for students that helps maintain the library's ventilation.

7. Project Location

Provinces

ORIENTAL MINDORO

Municipalities

BONGABONG

Barangay

LABASAN

II. PROJECT STATUS

1. On-going

2. Pipeline

3. Proposed

Status of Project Preparation:

Project Idea

Pre-Feasibility Study

Feasibility Study

Detailed Engineering

Fund Negotiation

Review Level:

RDC

ICC-TB

NEDA Board

/
/
/

III. PROJECT JUSTIFICATION

1. Project Background

Library is a heart of every institution. It should provide and offers learning space for students comfortably. Procurement of Air-conditioning unit for the library makes the learning space conducive to learning, provides a proper ventilation and it create encouraging area for students. It also supports to increase the number of users in the library.

2. Goal

- To provide learning area with proper ventilation and equipment.

3. Purpose

- To offer good quality service and cater the needs of library clientele.





4. Project Outputs

- After the completion of the project, it is expected that the University Library will provide a conducive learning area for students that helps maintain the library's ventilation.

5. Project Activities

Purchase of Air Conditioning Unit

6. Project Linkages

N/A

IV. PROJECT FINANCING

1. Funding Requirement (in Million Pesos)

Php 240,000.00

2. Project Financing

Income of the University

3. Funding Source

Special Trust Fund

4. Counterpart Funding

None

5. Financial Viability

N/A

V. PROJECT BENEFITS AND COSTS

1. Beneficiaries

Students, Faculty and Employees, Researchers, Educators

2. Social Benefits

The project will provide comfortable learning area for library client.

3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

Php 240,000.00

VI. PROJECT IMPLEMENTATION

1. Agencies Involved

- Mindoro State University – Bongabong Campus

2. Implementation Schedule

Year	Physical	Indicator	Amount (in Million Pesos)
2024	2 Air-Conditioning Unit with installation	100% Purchased	Php 240,000.00
GRAND TOTAL			Php 240,000.00

3. Administrative Feasibility

The project is feasible in terms of administration.

4. Environmental Clearance

N/A



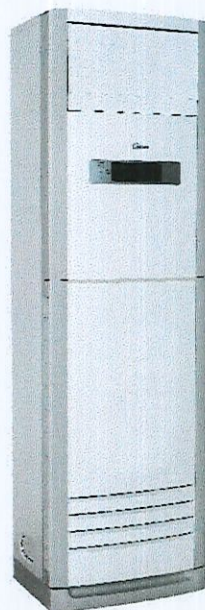


5. Social Acceptability

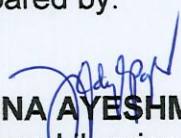
The project is socially acceptable

VII. PROJECT LOGICAL FRAMEWORK

VIII. PROJECT PHOTO or LOCATION MAP



Prepared by:

  
**JANNA AYESHMA D. PALAD**  
College Librarian  
Date:

Approved:

  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph. D.**  
OIC – Office of the University President





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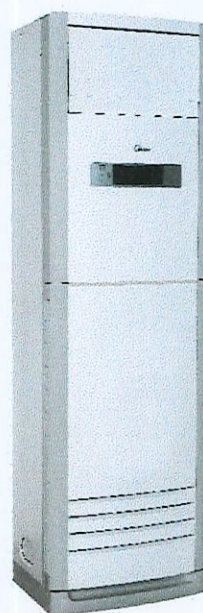
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Provinces

ORIENTAL MINDORO

Municipalities

BONGABONG

Barangay

LABASAN

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Status of Project Preparation:

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Fund Negotiation

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- After the completion of the project, it is expected that the University Library will provide a conducive learning area for students that helps maintain the library's ventilation.

5. Project Activities

Purchase of Air Conditioning Unit

6. Project Linkages

N/A

IV. PROJECT FINANCING

1. Funding Requirement (in Million Pesos)

Php 240,000.00

2. Project Financing

Income of the University

3. Funding Source

Special Trust Fund

4. Counterpart Funding

None

5. Financial Viability

N/A

V. PROJECT BENEFITS AND COSTS

1. Beneficiaries

Students, Faculty and Employees, Researchers, Educators

2. Social Benefits

The project will provide comfortable learning area for library client.

3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

Php 240,000.00

VI. PROJECT IMPLEMENTATION

1. Agencies Involved

- Mindoro State University – Bongabong Campus

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4. Environmental Clearance

N/A



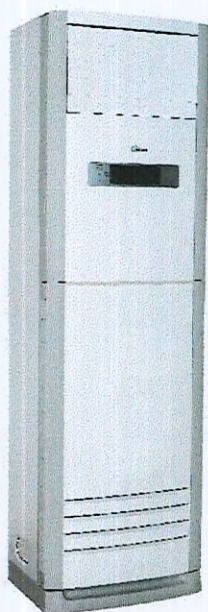


5. Social Acceptability


The project is socially acceptable

VII. PROJECT LOGICAL FRAMEWORK


VIII. PROJECT PHOTO or LOCATION MAP



Prepared by:

  
**JANNA AYESHMA D. PALAD**  
College Librarian  
Date:

Approved:

  
**CHRISTIAN ANTHONY C. AGUTAYA, Ph. D.**  
OIC – Office of the University President





## COMPREHENSIVE PROJECT PROFILE

Agency: **MINDORO STATE UNIVERSITY**

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#### 1. Project Title

**PROCUREMENT OF STEEL SHELVES, SOFA SET  
AND ENCLOSED BULLETIN BOARD WITH STAND**

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Library is a place for learning. It should provide a richer and more dynamic learning experience for the students.

Procurement of furniture and fixtures for the library creates a modern learning environment for the clients. Steel shelves in the library serves to easily organized library materials and make it accessible to every clientele. Sofa set in the library creates an appropriate and relaxing learning environment for clients; and the Enclosed Bulletin Board are used in the library to post information and updates/ announcement regarding to the library matters such as newly acquired library materials, policies and procedures, services and others.

Procurement of furniture and fixtures in the library can offer a more relaxing, comfortable, calm and at ease environment for library clientele. It also serves as a learning common in the library to interact with other clientele and build a satisfying relationship with students. Procurement of this furniture and fixtures serves to adapt modern library in the institution and satisfy library clientele needs.

#### 3. Project Type

Capital Assistance ☒ / Technical Assistance ☐

#### 4. Project Components

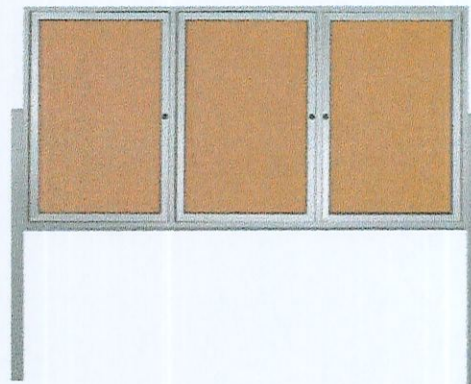
##### 1. Adjustable Steel Book Shelves

- 5 layers with heavy duty rack
- Size: 48x18x84
- Capacity / shelves: 341 kgs
- Made of 3 mm angle bar for legs and shelves
- 0.9 mm Black Iron Sheets for shelves welded to the angle bar frame
- Lacquer Spray finish





2. Enclosed Bulletin Board with Stand  
W= 48" x L = 30"



3. Sofa Set  
1 pc 3 seaters  
1 pc 2 seaters  
1 pc 1 seater  
center table



## 5. Project Objectives

### The project aims:

- To provide at ease and relaxing learning environment for library clientele.





## 6. Project Outcomes

- After the completion of the project, it is expected that the University Library will satisfy the library clientele needs and offer a more relaxing learning environment for clients. It is also expected that the library will adapt modern learning surface for the clients in the institution.

## .7. Project Location

Provinces

ORIENTAL MINDORO

Municipalities

BONGABONG

Barangay

LABASAN

## II. PROJECT STATUS

1. On-going

2. Pipeline

3. Proposed

Status of Project Preparation:

Project Idea

Pre-Feasibility Study

Feasibility Study

Detailed Engineering

Fund Negotiation

Review Level:

RDC

ICC-TB

NEDA Board

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## III. PROJECT JUSTIFICATION

### 1. Project Background

One of the objectives of the library is to provide a more conducive learning environment for every clientele and its staff.

The procurement of steel shelves, enclosed bulleting board and sofa set supports to comply with the requirements of the evaluator which is to have a standard adjustable steel shelves for the materials in the library and have durable and more accessible materials for library clientele. It also supports to provide an encouraging learning space for clients.





	<p>The procurement of different furniture and fixtures for library will provide a great platform and comfortable learning area for every library clientele. It will create a place that attracts students, make them want to research, collaborate and interact. It also improves library services to effectively serve the students, faculty, staff and other clientele.</p>
2. Goal	<ul style="list-style-type: none"><li>• To provide an at ease, relaxed and comfortable learning environment for library clientele and a relaxed working space for library staff.</li></ul>
3. Purpose	<ul style="list-style-type: none"><li>• Provide a convenient space for learners and staff and adapt modern library in the institution.</li></ul>
4. Project Outputs	<ul style="list-style-type: none"><li>• After the completion of the project, it is expected that the University Library will offer a more relaxing learning environment and space for student and staff; and adapt learning commons in the institution.</li></ul>
5. Project Activities	<p>Purchase Adjustable Steel Book Shelves; Enclosed Bulletin Board with Stand and Sofa Set</p>
6. Project Linkages	<p>N/A</p>
<b>IV. PROJECT FINANCING</b>	
1. Funding Requirement (in Million Pesos)	<p>Php 63,000.00</p>
2. Project Financing	<p>Income of the University</p>
3. Funding Source	<p>Special Trust Fund</p>
4. Counterpart Funding	<p>None</p>
5. Financial Viability	<p>N/A</p>
<b>V. PROJECT BENEFITS AND COSTS</b>	
1. Beneficiaries	<p>Students, Faculty and Employees, Researchers, Educators</p>
2. Social Benefits	<p>The project will provide a comfortable and relaxing learning environment for clients and staff.</p>





3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

Php 63,000.00

## VI. PROJECT IMPLEMENTATION

1. Agencies Involved

Mindoro State University – Bongabong Campus

2. Implementation Schedule

2. Implementation Schedule			
Year	Physical	Indicator	Amount (in Million Pesos)
2024	2 Adjustable Steel Book Shelves	100% Purchased	Php 20,000.00
	1 Enclosed Bulletin Board		Php 8,000.00
	1 Sofa Set		Php 35,000.00
GRAND TOTAL			Php 63,000.00

3. Administrative Feasibility

The project is feasible in terms of administration.

4. Environmental Clearance

N/A

5. Social Acceptability

The project is socially acceptable

## VII. PROJECT LOGICAL FRAMEWORK

## VIII. PROJECT PHOTO or LOCATION MAP



Adjustable Steel Shelves



Sofa Set