



**REPAIR AND MAINTENANCE OF UNIVERSITY VEHICLE OF MinSU CALAPAN CITY CAMPUS**  
Name of Project

**BAC Resolution Recommending Approval**  
**Resolution No. 210, s. 2024**

**WHEREAS**, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2024-196 for the project "Repair and Maintenance of University Vehicle of MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to Sixty-Four Thousand Five Hundred Pesos (Php64,500.00);

**WHEREAS**, in response to the advertisement of the project, no supplier/bidder was found in the document request list however, only one (1) supplier/bidder in the name of JIMZLEE AUTO CARE SERVICES submitted price quotation before the deadline;

**WHEREAS**, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php64,500.00	Jimzlee Auto Care Services	Php64,500.00

**WHEREAS**, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive;

**NOW, THEREFORE, BE IT RESOLVED** that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Repair and Maintenance of University Vehicle of MinSU Calapan City Campus" as follows:

- a. to Jimzlee Auto Care Services with Single Calculated Responsive Bid (SCRB);

**RESOLVED**, this 16<sup>th</sup> day of October, 2024 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro,

Engr. MARK LESTER A. MAGPANTAY  
BAC Vice-Chairperson

FRANIE M. AFABLE, DBMHM  
BAC Member

CIEDELLE P. SALAZAR, J.D., Ph.D  
BAC Chairperson

ATTY. SHERLYN A. LAYESA  
BAC Member

MELGAR G. FADRIQUELAN  
BAC Member

[ ] Approved / [ ] Disapproved

ENYA MARIE D. APOSTOL, Ph.D.  
SUC President III

Date: \_\_\_\_\_





Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

11339608

Procuring Entity

MINDORO STATE UNIVERSITY

Title

Repair and Maintenance of University Vehicle of MinSU Calapan City Campus

Area of Delivery

Oriental Mindoro

<b>Solicitation Number:</b>	RFQ 2024-196	<b>Status</b>	Closed
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	1
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Vehicle Repair and Maintenance	<b>Date Published</b>	10/10/2024
<b>Approved Budget for the Contract:</b>	PHP 64,500.00	<b>Last Updated / Time</b>	11/10/2024 15:06 PM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	14/10/2024 01:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368  cbapoto121@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within \_\_\_\_ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

Repair and Maintenance of School Vehicle  
Nissan Urvan SKL 620 of MinSU Calapan City Campus

Servicing Steering System and Glass Tint

1 set Replacing of Steering Pump 1

2 set Insatllation of Glass Tint 1

Servicing Automotive Air-Conditioning System

3 set Replacing Expansion Valve 2

4 pcs Replacing Evaporator 1

5 pcs Replacing Filter Drier 1

6 pcs Replacing A/C Compressor 1

7 pcs Replacing Condenser Fan Motor 1

8 set Freon Charging 1

xvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvvxvxxvv

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**Date Created** 09/10/2024

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### Repair and Maintenance of University Vehicle of MinSU Calapan City Campus

RFQ No.: 2024-196

ABC Amount: Php64,500.00

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery Period within        calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		<i>Repair and Maintenance of School Vehicle Nissan Urvan SKL 620 of MinSU Calapan City Campus</i>			
		<b>Servicing Steering System and Glass Tint</b>			
1	set	Replacing of Steering Pump	1	12,500	12,500
2	set	Insatllation of Glass Tint	1	7,000	7,000
		<b>Servicing Automotive Air-Conditioning System</b>			
3	set	Replacing Expansion Valve	2	1,550	3,100
4	pcs	Replacing Evaporator	1	4,800	4,800
5	pcs	Replacing Filter Drier	1	1,100	1,100
6	pcs	Replacing A/C Compressor	1	18,500	18,500
7	pcs	Replacing Condenser Fan Motor	1	3,800	3,800
8	set	Freon Charging	1	1,200	1,200
9	lot	labor Charge of General Repair	1	12,500	12,500
XX			TOTAL		969,500.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

es noted above  
JIMMY ~~WILLIAMS~~ RONQUILLO

Supplier's Signature over Printed Name

181-974-784-0000

TIN No. of Establishment

905 84573  
Contact Number

Date \_\_\_\_\_

MSU-BAC-FR-05.01

• Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City



Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
(Platinum Membership)

**THIS IS TO CERTIFY THAT**

**JIMZLEE AUTO CARE SERVICES**

Bayann I Nautical Highway Calapan City Oriental Mindoro ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 01-Feb-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **JIMZLEE AUTO CARE SERVICES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

**This Certificate is valid until 13-Nov-2024**

Issued this 13th day of November 2023.  
This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00  
Certificate Reference No: 20190257045846700735





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*





Republic of the Philippines  
CITY OF CALAPAN  
OFFICE OF THE CITY MAYOR

TAUMBAYAN  
MA SUSUNOI

# BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

**P= 5,500.00**

TAXPAYER'S NAME RONQUILLO, JIMMY C.	BUSINESS I.D. 02100000208	MODE OF PAYMENT Annually	DATE BILLED 01/19/2024	KIND OF BUSINESS Auto Care Services	STATUS R
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NAME OF BUSINESS JIMZLEE AUTO CARE SERVICES	LOCATION OF BUSINESS BAYANAN I	BUSINESS PERMIT NUMBER
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KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		1,980.00	0.00	1,980.00	
MAYOR'S PERMIT		2,250.00		2,250.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		600.00			
SANITARY FEE		200.00			
FIRE AND SAFETY INSP		250.00			
2		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP & RENEWAL OF BUS FEE		50.00		50.00	

Payment for 1.4

Notes:

1. This Permit will expire on  
  
Dec. 31, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the premises of business or undertaking.

Check  
Check number \_\_\_\_\_  
Bank \_\_\_\_\_

Cash  
O.R. Number 1238126  
Date 01/19/2024

Payment received by:

ENCODER	TOTALS	5,500.00
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ASSESSMENT REVIEWED BY:  EDUARD L. REYES Licensing Officer IV Business Permit and License Section Office of the City Mayor	RECOMMENDING APPROVAL:  MARILOU F. MORILLO City Mayor	APPROVED BY:  MARILOU F. MORILLO City Mayor
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Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.	
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REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20210000000321  
Date OCN Generated: August 20, 2021

# CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 181-974-784-00000	NAME OF TAXPAYER RONQUILLO, JIMMY CARPIO	TIN ISSUANCE DATE February 19, 2016
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS BAYANAN I 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701	February 19, 2016	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	February 19, 2016	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
PERCENTAGE TAX - QUARTERLY	2551Q	January 1, 2018	QUARTERLY	Within twenty five (25) days after the end of each taxable quarter.
REGISTRATION FEE	0605	February 19, 2016	ANNUALLY	On or before the last day of January.
WITHHOLDING TAX - EXPANDED/OTHERS	1604E	February 19, 2016	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	January 1, 2018	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	January 1, 2018	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			

BUSINESS INFORMATION DETAILS			
		CATEGORY	REGISTRATION DATE
TRADE NAME 1 (PSIC)	JIMZLEE AUTO CARE SERVICES 45209-MAINTENANCE OF MOTOR VEHICLES, N.E.C.	Primary	February 19, 2016
Line of Business	MAINTENANCE AND REPAIR OF MOTOR VEHICLES		
(PSIC)	45309-SALE OF MOTOR VEHICLE PARTS AND ACCESSORIES, N.E.C.	Secondary	
Line of Business	SALE OF MOTOR VEHICLE PARTS AND ACCESSORIES		



R FORM  
**2303**

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20210000000321  
Date OCN Generated: August 20, 2021

**CERTIFICATE OF REGISTRATION**

<b>TIN &amp; BRANCH CODE</b> 181-974-784-00000	<b>NAME OF TAXPAYER</b> RONQUILLO, JIMMY CARPIO	<b>TIN ISSUANCE DATE</b> February 19, 2016
<b>REGISTERING OFFICE</b>	<input checked="" type="checkbox"/> Head Office	Branch
<b>REGISTERED ADDRESS</b> BAYANAN I 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

**REMINDERS:**

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.



*my 3-a*  
**MERIAN Z. ROMERO**  
CHIEF, CLIENT SUPPORT SECTION

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

**EMELITA R. ABO**

**REVENUE DISTRICT OFFICER**  
(Signature over Printed Name)

**THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.**





REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
REVENUE REGION NO. 9A - CaBaMiRo  
CITY OF STO. TOMAS, BATANGAS  
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-09-06-R1701-2023-M

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

## RONQUILLO, JIMMY CARPIO

(JIMZLEE AUTO CARE SERVICES)

Name of Taxpayer

BAYANAN I, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO

Address

**181-974-784-00000**

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 6th day of November, 2023.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL NOVEMBER 6, 2024. ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.  
CERTIFICATION FEE OF P100 WAS PAID ON AUGUST 24, 2023 EFPS UNDER PAYMENT TRANSACTION NO. 236396772. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



*L. Ilagan*  
**LEVINE I. ILAGAN**  
Chief, Collection Division



**WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website [www.blr.gov.ph/index.php/tax-clearance/released-tax-clearance.html](http://www.blr.gov.ph/index.php/tax-clearance/released-tax-clearance.html). Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.





This certifies that

**JIMZLEE AUTO CARE SERVICES**  
(CITY/MUNICIPALITY)

CITY OF CALAPAN (Capital), ORIENTAL MINDORO - REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

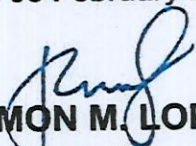
**JIMMY CARPIO RONQUILLO**

is valid from 03 February 2021 to 03 February 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

and issue the same on 03 February 2021 in the Philippines.

  
**RAMON M. LOPEZ**  
Secretary

**Business Name No. 2605132**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



RKAA854212038804

Documentary Stamp Tax Paid Php 30.00



Standard Form Number: SF-GOOD-01  
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)  
Repair and Maintenance of University Vehicle of MinSU Calapan City Campus  
Masipit, Calapan City, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University  
Length:

Contract Duration:															
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS					TOTAL COST	UNIT COST
									%	INFLATION, CURRENCY		VALUE			
										%	INFLATION, CURRENCY				
													VALUE		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)			

Prepared by

Submitted by

Recommending Approval

Approved

MARYNIEL A. HERMOSA  
Member, BAC Secretariat

CHRISTIAN B. APOSTOL, Ph.D.  
Head, BAC Secretariat

CIEDELLE PIOL-SALAZAR, Ph.D.  
Chairperson, BAC

ENYA MARIE D. APOSTOL, Ph.D.  
SUC President III



## JOB ORDER REQUEST

**Job Order No.:** 2024-009-026  
**Date:** September 13, 2024

[illegible]

Requested by:

**RONNEL C. MICIANO, MTE**  
Coordinator for Auxiliary and General Services

Recommending Approval:

**ELVI C. ESCAREZ, Ph.D.**  
Campus Executive Director

Approved:

**ENYA MARIE D. APOSTOL, Ph. D.**  
**SUC President III**

CHARGEABLE AGAINST  
p.m. motor vehicle  
MDC

**MACHERMIE R. LANDICHO**  
Acting Budget Officer  
MinSCAT - Calapan

1772

**MACHERMIE R. LANDICHO**  
Acting Budget Officer  
MinSCAT - Calapan





**REQUEST FOR PRE-REPAIR INSPECTION AND EVALUATION REPORT**

**DESCRIPTION OF PROPERTY:**

Type: VAN Brand/Made: NISSAN - SKL-620  
Serial/Engine No: \_\_\_\_\_ Property No: \_\_\_\_\_  
Acquisition Date: \_\_\_\_\_ Acquisition Cost: \_\_\_\_\_  
Date of Last Repair: 03-4-24 Nature of Last Repair: REPAIR & MAINTENANCE OF POWERTRAIN COMPONENTS

Date Requested: SEP 13, 2024  
Defects/Complaints: Servicing of Steering System and Air-conditioning System.  
Nature and Scope of work to be done: Replacing of Steering Pump, Expansion Valve, Evaporator, and other relevant components.  
Parts to be supplied/replaced: Steering Pump, Expansion Valve, Evaporator, Filter Drier, A/C Compressor, Condenser fan, Freon.

Requested by: Roy Cepillo

**EVALUATION REPORT**

Date of Pre-Inspection: SEP 13, 2024  
Findings: The Nissan Urban is subject to replace its steering pump and the different automotive air-conditioning components.

Pre-Inspected by: RONNEL C. MICHARD  
Property Inspector

**Post Repair Inspection:**

Repair Shop/Supplier: \_\_\_\_\_  
Job Order No: \_\_\_\_\_ Date: \_\_\_\_\_ Invoice No: \_\_\_\_\_  
P.O. No. \_\_\_\_\_ Date: \_\_\_\_\_  
Date: \_\_\_\_\_ Amount per Job Order: \_\_\_\_\_ Payable Amount \_\_\_\_\_  
FINDINGS: \_\_\_\_\_

Inspected by:

\_\_\_\_\_  
Property Inspector

\_\_\_\_\_  
Date





Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



### Repair and Maintenance of University Vehicle of MinSU Calapan City Campus

JOR NO.: 2024-009-026

**RFQ No.: 2024-196**

ABC Amount: Php64,500.00

Company Name : JIMZ LEE AUTO CARE SERVICES  
Address : BRYANAN 1, CALAPAN CITY

Address : Pranav I. Chavan 917

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

SIBELLE RIGOL SALAZAR, I.D. PhD

**CIEDELLE PIOL-SALAZAR, J.D., Ph.D.**

BAC Chairperson

**Note:**

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[illegible]

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

Supplier's Signature over Printed Name  
181-974-784-0000

TIN No. of Establishment

Contact Number

Date \_\_\_\_\_

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City





#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01



## OMNIBUS SWORN STATEMENT

Republic of the Philippines     )  
Calapan City                         ) S.S.

### AFFIDAVIT

I, **JIMMY C. RONQUILLO**, of legal age, married, Filipino, and residing at **Bayanan I, Calapan City, Oriental Mindoro**, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of **JIMZLEE AUTO CARE SERVICES** with office address at **Bayanan I, Calapan City, Oriental Mindoro**;
2. As the owner and sole proprietor of **JIMZLEE AUTO CARE SERVICES**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **REPAIR AND MAINTENANCE OF SCHOOL VEHICLE NISSAN URVAN SKL 620 OF MINSU CALAPAN CITY CAMPUS**;
3. **JIMZLEE AUTO CARE SERVICES** is not "blacklisted" or barred from bidding/shopping by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding/shopping requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **JIMZLEE AUTO CARE SERVICES** is authorizing the Head of Procuring Entity or its duly authorized representative (s) to verify all the documents submitted;
6. I am not related to the Head of Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the Head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **JIMZLEE AUTO CARE SERVICES** complies with existing labor laws and standards; and
8. **JIMZLEE AUTO CARE SERVICES** is aware of and has undertaken the following responsibilities as Bidder;
  - a. Carefully examine all of the Bidding/Shopping Documents;
  - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
  - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquire or secure Supplemental/Bid Bulletin (s) issued for the **REPAIR AND MAINTENANCE OF SCHOOL VEHICLE NISSAN URVAN SKL 620 OF MINSU CALAPAN CITY CAMPUS**.
9. **JIMZLEE AUTO CARE SERVICES** did not give or pay directly, any commissions, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**



IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 2024 at Calapan City, Philippines.

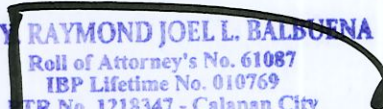
  
**JIMMY C. RONQUILLO**  
Proprietor  
Affiant

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_, 2024 at Calapan City, Philippines. Affiant is known to me and was identified by me through competent evidence of identity defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13 SC). Affiant exhibited to me his Driver's License, with his photograph and signature appearing thereon, with no. **D05-16-002562**.

Witness my hand and seal this \_\_\_\_ day of \_\_\_\_\_, 2024.

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NAME OF NOTARY PUBLIC  
Serial No. Of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorney No. \_\_\_\_\_  
PTR No. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
IBP No. \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

  
**ATTY. RAYMOND JOELL L. BALBUENA**  
Roll of Attorney's No. 61087  
IBP Lifetime No. 010769  
PTR No. 1218347 - Calapan City  
MCLE Compliance No. VII-0005057  
Notarial Commission until December 31, 2024



## OMNIBUS SWORN STATEMENT

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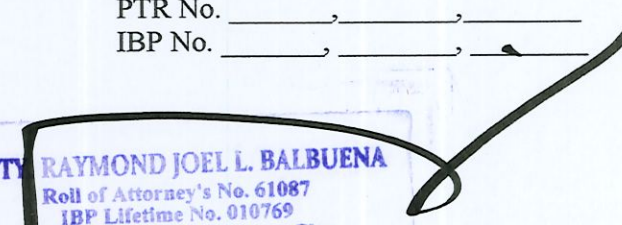
  
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