



University Bids and Awards Committee
Resolution No. 10-A, S. 2024

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, OTHER SUPPLIES, SEMI-EXPENDABLE OFFICE EQUIPMENT AND SEMI-EXPENDABLE FURNITURE AND FIXTURES AT MinSU MAIN CAMPUS

WHEREAS, the **Mindoro State University (MinSU)**, through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment, and Semi-Expendable Furniture & Fixtures at MinSU Main Campus"** with an Approved Budget for the Contract (ABC) amounting to **Three Hundred Thirteen Thousand Pesos (Php313,000.00)** for Lots 3 and 4;

WHEREAS, in response to the first publication of the project on February 23, 2024; three (3) suppliers were found in the document request list however, no supplier submitted the Request for Quotation (RFQ) for Lots 3 and 4 thus, declared failure of RFQ;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on March 11, 2024; three (3) suppliers were found in the document request list however, no supplier submitted RFQ for Lots 3 and 4 for the second time;

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED** that the BAC recommended to the University President approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184 for the **"Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment, and Semi-Expendable Furniture & Fixtures at MinSU Main Campus"**;

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 20th day of March, 2024.

ANSELMO R. ULEP, JR.
BAC Vice-Chairperson

CIEDELLE P. SALAZAR Ph.D
BAC Member

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

ELVI C. ESCAREZ, Ph.D.
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



SUPPLY AND DELIVERY OF OFFICE EQUIPMENT, OTHER SUPPLIES, SEMI-EXPENDABLE OFFICE EQUIPMENT AND SEMI-EXPENDABLE FURNITURE AND FIXTURES AT MinSU MAIN CAMPUS

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 10, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project "Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment, and Semi-Expendable Furniture & Fixtures at MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to Three Hundred Sixty-eight Thousand Six Hundred Eighty-five Pesos (Php368,685.00) composed of 4 lots namely;

Particulars	Approved Budget for the Contract (ABC)
Lot 1- Office Equipment	Php50,947.00
Lot 2- Other Supplies	Php4,738.00
Lot 3- Semi-Expendable Office Equipment	Php89,000.00
Lot 4- Semi-Expendable Furniture and	Php224,000.00

NOTE:

Nasa Lots 1 + 2 po
ang original.

Calamat po!

✓

- BAC ✓

As stated in said advertisement, three (3) suppliers were found in the document request list; one of **MKRJ MARKETING** submitted price quotation before the deadline for Lots

submitted price quotation for Lot 4 before the deadline;

Comparison of price quotation resulted in the following:

		Name of Bidder	Price Quotation
1	Php50,947.00	MKRJ Marketing	Php50,638.00
2	Php4,738.00		Php4,688.00
3	Php89,000.00		Php100,700.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned suppliers and were found to be complying and responsive; thus, the project be awarded to the supplier in the name of **MKRJ MARKETING** with Single Calculated Responsive Bid (SCR) for Lots 1 and 2;

WHEREAS, the price quotation of **MKRJ MARKETING** for Lot 3 exceeded the total ABC amount; thus, the BAC recommended the second publication of Lots 3 and 4;

NOW, THEREFORE, the Bids and Awards Committee (BAC) **HEREBY RESOLVED AS IT IS HEREBY RESOLVED**, recommended to the Head of Procuring Entity the approval of this resolution for the abovementioned procurement the second publication of Lots 3 and 4 in MinSU, PhilGEPS websites and other conspicuous place and awarding of contract for the "Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment, and Semi-Expendable Furniture & Fixtures at MinSU Main Campus" to **MKRJ Marketing** amounting to Fifty Thousand Six Hundred Thirty-eight Pesos (Php50,638.00) for Lot 1, and Four Thousand Six Hundred Eighty-eight Pesos (Php4,688.00) for Lot 2 with official address at San Agustin I, Naiujan, Oriental Mindoro as the supplier/bidder with Single Calculated Responsive Bid (SCR);



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



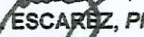
BAGONG PILIPINAS

RESOLVED, at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro, this 4th day of March, 2024.


NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

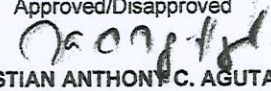

ANSELMO R. ULEP, JR.
BAC Vice Chairperson


CIEDELLE P. SALAZAR Ph.D
BAC Member


ELVI C. ESCAREZ, Ph.D.
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved


CHRISTIAN ANTHONY C. AGUTAYA Ph.D.
OIC, Office of the University President
Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10644744
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment and Semi-Expendable Furniture and Fixtures at MinSU Main Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-08 A	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Supplies and Devices		
Approved Budget for the Contract:	PHP 313,000.00	Document Request List	3
Delivery Period:	15 Day/s		
Client Agency:		Date Published	11/03/2024
Contact Person:	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	Last Updated / Time	11/03/2024 00:00 AM
		Closing Date / Time	14/03/2024 01:00 AM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 3- Semi-Expendable Office Equipment

1 pcs Water Dispenser- Hot and Cold 2

Heating Capacity: 95 C 5L/H

Cooling Capacity: 10C 2L/H

Wattage: (HOT) 500W

Wattage : (COLD) 100W

Rated Current: 2.6A

Anti Shock: Type 1

Climatic Class: T

Refrigerant: R134a 26g

Net w/ Gross W: 14kgs/ 15kgs

Dimension: 3150x330x970mm

Color: White

2 pcs Airconditioning Unit (window type) 2 HP 1

Inverter Grade- R32 Refrigerant

Remote Controlled

Gold Fin Condenser

Environment Friendly Refrigerant

High EER- 10.4

Created by	Annabelle Quinto Madrigal
Date Created	10/03/2024

© 2004,2004-2024 DBM Procurement Service. All rights reserved.,DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10584422
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment and Semi-Expendable Furniture and Fixtures at MinSU Main Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-08	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Parts and Accessories		
Approved Budget for the Contract:	PHP 368,685.00	Document Request List	3
Delivery Period:	15 Day/s		
Client Agency:		Date Published	23/02/2024
Contact Person:	JOHN EDGAR SUALOG ANTHONY HEAD SECRETARIAT Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 minsu.bacoffice@gmail.com	Last Updated / Time	23/02/2024 00:00 AM
		Closing Date / Time	01/03/2024 01:00 AM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.
BAC Chairperson

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

Lot 1 - Office Equipment

- 1 pcs Magazine Rack (plastic, color white) 20
- 2 bxs Black Ballpen 4
- 3 bxs Pencil # 2 3
- 4 pcs Certificate Holder (short, color green) 30
- 5 pcs Scissor-Big 2
- 6 pcs Cutter-Big 2
- 7 pcs Ruler, Metal (Stainless) 2
- 8 reams Bond Paper (long) subs. 20 (reams) 10
- 9 reams Bond Paper (short) subs. 20 (reams) 10
- 10 reams Bond Paper (A4) subs. 20 (reams) 10
- 11 packs Laminating Film 125 Mic 100s (A4) 10
- 12 box Paper Clip-big (box) 3
- 13 pcs Packaging Tape 2 inches 30
- 14 pcs Double sided tape 30
- 15 roll Plastic cover #6 4
- 16 pcs Cartolina (30 red, 10 black) 40

[illegible]

Date Created 21/02/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2024 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)

APPROVED BUDGET FOR THE CONTRACT (ABC)

Supply and Delivery of Office Equipment, Other Supplies, Semi-Expendable Office Equipment and Semi-Expendable Furniture and Fixtures at MinSU Main Campus
Alcalá, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Length:														Contract Duration:			
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS			TOTAL COST	UNIT COST				
									INFLATION, %	CURRENCY VALUE	CURRENCY INFLATION, %						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)					
Lot 1 - Office Equipment																	
1	Magazine Rack (plastic, color white)	20	pcs	205.00	4,100.00												
2	Black Balpen	4	bxs	82.00	328.00												
3	Pencil # 2	3	bxs	132.00	396.00												
4	Certificate Holder (short, color green)	30	pcs	52.00	1,560.00												
5	Scissor-Big	2	pcs	102.00	204.00												
6	Cutter-Big	2	pcs	125.50	251.00												
7	Ruler, Metal (Stainless)	2	pcs	60.00	120.00												
8	Bond Paper (long) subs. 20 (reams)	10	reams	248.00	2,480.00												
9	Bond Paper (short) subs. 20 (reams)	10	reams	212.00	2,120.00												
10	Bond Paper (A4) subs. 20 (reams)	10	reams	220.00	2,200.00												
11	Laminating Film 125 Mic 100s (A4)	10	packs	928.00	9,280.00												
12	Paper Clip-big (box)	3	box	30.00	90.00												
13	Packaging Tape 2 inches	30	pcs	55.00	1,650.00												
14	Double sided tape	30	pcs	23.00	690.00												
15	Plastic cover #6	4	roll	3,686.00	14,744.00												
16	Cartolina (30 red, 10 black)	40	pcs	10.00	400.00												
17	Clear folder (long, color green)	15	pcs	23.00	345.00												
18	White folder (long)	30	pcs	7.00	210.00												
19	White folder (short)	30	pcs	5.00	150.00												
20	Expandable envelope (long, color green)	30	pcs	20.00	600.00												
21	Expandable folder (long, color green)	30	pcs	20.00	600.00												
22	Brown envelope (long)	30	pcs	7.00	210.00												
23	Brown envelope (short)	25	pcs	5.00	125.00												
24	Universal ink refill, Black	20	bottles	68.00	1,360.00												

105

25	Universal ink refill, Yellow	15	bottles	68.00	1,020.00														
26	Universal ink refill, Magenta	15	bottles	68.00	1,020.00														
27	Universal ink refill, Cyan	15	bottles	68.00	1,020.00														
28	Barcode Sticker with protector	2000	pcs	1.00	2,000.00														
29	Wall Clock	3	pcs	558.00	1,674.00														
Lot 2 - Other Supplies																			
1	Tornado Mop	2	pcs	1,775.00	3,550.00														
2	Doormat	6	pcs	48.00	288.00														
3	Broom long handle	3	pcs	300.00	900.00														
Lot 3 - Semi-Expendable Office Equipment																			
1	Water Dispenser- Hot and Cold	2	pcs	10,610.00	21,220.00														
	Heating Capacity: 95 C SL/H																		
	Cooling Capacity: 10C 2L/H																		
	Wattage: (HOT) 500W																		
	Wattage : (COLD) 100W																		
	Rated Current: 2.6A																		
	Anti Shock: Type 1																		
	Climatic Class: T																		
	Refrigerant: R134a 26g																		
	Net W/ Gross W: 14kg/ 15Kgs																		
	Dimension: 3150x330x970mm																		
	Color: White																		
2	Airconditioning Unit (window type) 2 HP	1	pcs	35,097.00	35,097.00														
	Inverter Grade- R32 Refrigerant																		
	Remote Controlled																		
	Gold Fin Condenser																		
	Environment Friendly Refrigerant																		
	High EER- 10.4																		
	4 in 1 Filter																		
	Filter Cleaning Reminder																		
	Energy Efficient Compressor																		
	Low Power Consumption/ Energy Savings																		
	2,200 watts																		
	Up to 30% Energy saving																		
	Auto-ON and OFF timer																		
	Dehumidifier																		
	LED Display																		
	Quiet Operation																		
	Dimensions: (h:w:d) 428:660:770 mm																		
3	Stand fan (heavy duty)-18 inch, 3 blades	8	pcs	2,562.00	20,496.00														
	High-performance motor																		
	With thermal fuse protection																		
	3-speed push button switch																		



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus
Alcate, Victoria, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No. <u>PR24-0035</u> Responsibility Center Code :		Date:	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
Lot 1: Office Equipment					
	pcs	Magazine Rack (plastic, color white)	20	205.00	4,100.00
	bxs	Black Ballpen	4	82.00	328.00
	bxs	Pencil #2	3	132.00	396.00
	pcs	Certificate holder (short, color green)	30	52.00	1,560.00
	pcs	Scissor- big	2	102.00	204.00
	pcs	Cutter- big	2	125.50	251.00
	pcs	Ruler, Metal (stainless)	2	60.00	120.00
	reams	Bond paper (long) subs. 20 (reams)	10	248.00	2,480.00
	reams	Bond paper (short) subs. 20 (reams)	10	212.00	2,120.00
	reams	Bond paper (A4) subs. 20(reams)	10	220.00	2,200.00
	packs	Laminating Film 125Mic 100s (A4)	10	928.00	9,280.00
	box	Paper Clip -big (box)	3	30.00	90.00
	pcs	Packaging Tape 2 inches	30	55.00	1,650.00
	pcs	Double sided tape	30	23.00	690.00
	roll	Plastic cover #6	4	3,686.00	14,744.00
	pcs	Cartolina (30 red, 10 black)	40	10.00	400.00
	pcs	Clear folder (long, color green)	15	23.00	345.00
	pcs	White Folder (long)	30	7.00	210.00
	pcs	White Folder (short)	30	5.00	150.00
	pcs	Expandable envelope (long, color green)	30	20.00	600.00
	pcs	Expandable Folder (long, color green)	30	20.00	600.00
	pcs	Brown envelope (long)	30	7.00	210.00
	pcs	Brown envelope (short)	25	5.00	125.00
	bottles	Universal Ink refill, Black	20	68.00	1,360.00
	bottles	Universal Ink refill, Yellow	15	68.00	1,020.00
	bottles	Universal Ink refill Magenta	15	68.00	1,020.00
	bottles	Universal Ink refill, Cyan	15	68.00	1,020.00
	pcs	Barcode Sticker with protector	2000	1.00	2,000.00
	pcs	Wall Clock	3	558.00	1,674.00
					-
Lot 2: Janitorial Supplies					
	pcs	Tornado Map	2	1,775.00	3,550.00
	pcs	Doormat	6	48.00	288.00
	pcs	Broom Long handle	3	300.00	900.00
					-
Sub - total 1					55,685.00

Purpose:

To be used by the Library Main Campus.

STF - 1071
164-200
02-105

Requested by:	Recommending Approval:	Certified Allotment Available:	Approved by:
Signature :			
Printed Name : NATIVIDAD R. TEMPLANZA, RL	NEMESIO H. DAVALOS, Ph.D	ROVELYN P. ROXAS	CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
Designation : University Librarian	VP For Academic Affairs	Budget Officer III	OIC- Office of the University President



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus
Alcate, Victoria, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No. <u>24-0025</u> Responsibility Center Code :		Date:
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost Total Cost
		Lot 3: Semi- Expendable Office Equipment		
1	pcs	Water Dispenser- hot and cold HEATING CAPACITY: 95 C 5L/H COOLING CAPACITY: 10 C 2L/H WATTAGE (HOT): 500 W WATTAGE (COLD):100 W RATED CURRENT : 2.6 A ANTI SHOCK: TYPE 1 CLIMATIC CALSS: T REFRIGERANT: R134a 26g NET W / GROSS W: 14 Kgs / 15 Kgs DIMENSION: 3150 x 330 x 970 mm COLOR: WHITE	2	10,610.00 21,220.00
2	pc	Airconditioning Unit (window type) 2 Hp Aircon Inverter Grade – R32 Refrigerant Remote Controlled Gold Fin Condenser Environment friendly refrigerant High EER – 10.4 4 in 1 Filter Filter cleaning reminder Energy Efficient Compressor Low Power Consumption / Energy Savings 2,200 watts Up to 30% Energy saving Auto-ON & OFF Timer Dehumidifier LED Display Quite Operation Dimensions: (h.w.d) 428:660:770 mm	1	35,097.00 35,097.00
3	pcs	Stand Fan (heavy duty)-18 inch, 3 Blades High-performance motor With thermal fuse protection 3-speed push button switch Easy height adjustment Color Green.	8	2,562.00 20,496.00
4	pcs	Wall Fan (heavy duty)-18 inch, 3 Blades High-performance motor With thermal fuse protection 3-speed push button switch Easy height adjustment Color Green.	7	1,741.00 12,187.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
Sub - total 2				89,000.00

Purpose:

To be used by the Library Main Campus.

SIF - 1071
164-200
02-105

Requested by:

NATIVIDAD R. TEMPLANZA, RL
University Librarian

Recommending Approval:

NEMESIO H. DAVALOS, Ph.D.
VP For Academic Affairs

Certified Allotment Available:

ROEYLN P. ROXAS
Budget Officer III

Approved by:

CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
OIC- Office of the University President

