



**SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR THE OFFICIAL ENTRY OF MinSU AT
SALONG DAGITAB CHRISTMAS FESTIVAL 2024**
Name of Project

**BAC Resolution Recommending Approval
Resolution No. 225, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2024-205 for the project "Supply and Delivery of Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024" with an Approved Budget for the Contract (ABC) amounting to Six Hundred Thousand Pesos (Php600,000.00):

WHEREAS, in response to the advertisement of the project, one (1) supplier/bidder was found in the document request list and only one (1) supplier/bidder in the name of CONNORSTONE CONSTRUCTION DEVELOPMENT AND SUPPLIES CORP submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php600,000.00	Connorstone Construction Development and Supplies Corp	Php599,995.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024" as follows:

- to Connorstone Construction Development and Supplies Corp for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 5th day of November, 2024 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro,


CIEDELLE P. SALAZAR, J.D., Ph.D
BAC Chairperson


Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson


ATTY. SHERLYN A. LAYESA
BAC Member


FRANIE M. AFABLE, DBMHH
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved


ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11421214
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ 2024-205	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Construction Materials and Supplies		
Approved Budget for the Contract:	PHP 600,000.00	Document Request List	1
Delivery Period:	15 Day/s		
Client Agency:		Date Published	31/10/2024
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapotel21@gmail.com	Last Updated / Time	31/10/2024 00:00 AM
		Closing Date / Time	04/11/2024 01:00 AM

Description Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page. CIEDELLE PIOL-SALAZAR, J.D., Ph.D. BAC Chairperson Note: 1. All entries must be typewritten. 2. Delivery Period within ____ calendar days. 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity. 4. Price validity shall be a period of 30 calendar days. 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation. 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional). 7. Mode of delivery: [<input type="checkbox"/>] Pick-up (Schedule) [<input type="checkbox"/>] Door to Door Delivery Item No. Unit ITEM AND DESCRIPTION QTY. UNIT FOR 3D CHARACTERS 1 Styro Block 2x4x8ft 8 pc 2 Styro Block 1x4x8 ft 6 pc 3 Nutcracker Model 2 pc 4 Paint 1 lot 5 Styro Foam Spray 33 pc SING 2 6 Marine plywood 3/4" 16 pc
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Created by Annabelle Quinto Madrigal

Date Created 30/10/2024

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REQUEST FOR QUOTATION

Supply and Delivery of Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024

PR No.: 2024-168

RFQ No. 2024-205

ABC Amount: Php600,000.00

Company Name : Connorstone Construction Development and Supplies Corp

Address : Lalud, Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within _____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [☐] Pick-up (Schedule) [☐] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
FOR 3D CHARACTERS					
1	pc	Styro Block 2x4x8ft	8	17,462.00	139,696.00
2	pc	Styro Block 1x4x8 ft	6	8,732.00	52,392.00
3	pc	Nutcracker Model	2	30,715.00	61,430.00
4	lot	Paint	1	31,286.00	31,286.00
5	pc	Styro Foam Spray	33	550.00	18,150.00
SING 2					
6	pc	Marine plywood 3/4"	16	4,000.00	64,000.00
7	pc	4W I-bulb 6500k	63	286.00	18,018.00
8	pc	Receptable 2x2	63	29.00	1,827.00
9	box	14mm thhn Wire	5	1,850.00	9,250.00
10	box	Electrical tape BIG	8	40.00	320.00
11	pc	Wood glue	11	160.00	1,760.00
12	pcs	Black Screw (wood)	580	1.50	870.00
13	kg	finishing nail #1	2	100.00	200.00
14	gal	Body Filler	15	680.00	10,200.00
15	gal	FW Enamel	10	725.00	7,250.00
16	ft	Sand Paper #120	10	50.00	500.00
17	ft	Sand paper #80	10	60.00	600.00
18	ft	Roller Brush#4	3	50.00	150.00
19	ft	Paint Brush #2	3	40.00	120.00
20	gal	paint Thinner	5	395.00	1,975.00
DRUMS					
21	pc	Marine Plywood 3/4"	15	4,000.00	60,000.00
22	pc	Angle Bar 1x4mm	46	529.00	24,334.00
23	pc	Flat Bar 2x3/16	16	415.00	6,640.00
24	box	Plain Sheet red 0.5mm	16	1,372.00	21,952.00



25	gal	Spray paint White	16	150.00	2,400.00
26	gal	Spray paint Red	15	150.00	2,250.00
27	gal	Black QDE	3	395.00	1,185.00
28	box	Welding Rod	5	280.00	1,400.00
OTHER PROPS					
29	pc	Marine Plywood 1/4"	48	980.00	47,040.00
30	pc	Lumber 1x2x12ft	78	80.00	6,240.00
31	kg	CWN Nail #2	5	60.00	300.00
32	kg	CWn Nail #1	5	59.00	295.00
33	box	Finishing Nail #1/2	5	50.00	250.00
34	gal	Eva Foam	17	135.00	2,295.00
35	roll	Foil Self Adhesive	18	190.00	3,420.00
XX					
			TOTAL		599,995.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above



Ian Kasser C. Ballesteros
Supplier's Signature over Printed Name

639-681-037-00000

TIN No. of Establishment

09127496851

Contact Number

November 4, 2024

Date



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos. b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications,
- if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation. Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award. Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment. Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.



View Red Registration

Back (<https://philgeps.gov.ph/SupDashboards/dashboard>)

My Contact Details

Salutation	Mr	First Name	Ian Kaiser
Middle Name	Castro	Last Name	Ballesteros
Gender	Male	Position	Projects and Engineering Head
Landline Area Code	043	Landline Number	2886742
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	9127496851
Email Address	connorstonecorp.construct@gmail.com		

Organization Details

Organization Id	399254	Registration Date	19-Jul-2024 12:06 PM
Registration Status	active		
Organization Name	CONNORSTONE CONSTRUCTION DEVELOPMENT AND SUPPLIES CORP.	Form Of Organization	Corporation

**Business
Category**

Power sources,Batteries and generators and kinetic power transmission,Electrical wire and cable and harness,Power generation,Hand tools,Hydraulic machinery and equipment,Pneumatic machinery and equipment,Structural components and basic shapes,Concrete and cement and plaster,Roads and landscape,Structural building products,Insulation,Exterior finishing materials,Interior finishing materials,Doors and windows and glass,Plumbing fixtures,Construction and maintenance support equipment,Portable Structure Building Components,Structural materials,Castings and casting assemblies,Extrusions,Forgings,Moldings,Hardware,Packings glands boots and covers,Grinding and polishing and smoothing materials,Adhesives and sealants,Paints and primers and finishes,Pneumatic and hydraulic and electric control systems,Housings and cabinets and casings,Fabricated pipe assemblies,Fabricated bar stock assemblies,Fabricated structural assemblies,Fabricated sheet assemblies,Fabricated tube assemblies,Fabricated plate assemblies,Lamps and lightbulbs and lamp components,Lighting Fixtures and Accessories,Electrical equipment and components and supplies,Electrical wire management devices and accessories and supplies,Heating and ventilation and air circulation,Fluid and gas distribution,Industrial pumps and compressors,Industrial filtering and purification,Pipe piping and pipe fittings,Tubes tubing and tube fittings,Measuring and observing and testing instruments,Laboratory supplies and fixtures,Communications Devices and Accessories,Components for information technology or broadcasting or telecommunications,Computer Equipment and Accessories,Security surveillance and detection,Personal safety and protection,Fire protection,Workplace safety equipment and supplies and training materials,Floor coverings,Window treatments,Domestic appliances,Consumer electronics,Domestic wall treatments,Signage and accessories,Accommodation furniture,Commercial and industrial furniture,Classroom and instructional and institutional furniture and fixtures,Merchandising furniture and accessories,Decorative adornments,Classroom decoratives and supplies,Arts and crafts equipment and accessories and supplies,Land and soil preparation and management and protection,Well drilling and construction services,Building and facility maintenance and repair services,Residential building construction services,Nonresidential building construction services,Heavy construction services,Specialized trade construction and maintenance services,Plastic and chemical industries,Wood and paper industries,Environmental management,Storage,Transport services,Professional engineering services,Utilities,Permanent buildings and structures,Portable buildings and structures,Prefabricated buildings and structures

Location

local

**Organization
Type**

Distributor,General Merchandise,Services,Trading

**Business Tax
Identification
Number**

639681037000

Capitalization

₱ 30,000,000.00

Corporation Details

SEC Certificate Number	202311012392702	SEC Registration Date	09-Nov-2023
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Local Organization Address

Country Name	Philippines	Region	Region IV-B
Province	Oriental Mindoro	City/Municipality	Calapan City
Street Address	Atis Street	Zip Code	5200

Bank Account Details

Bank Name	Rizal Commercial Banking Corporation	Branch Code	6154
Bank Branch	Calapan	Account Name	Connorstone Construction Development and Supplies
Account Number	0000007591278240		

Uploaded Supporting Document

Uploaded	1721361981_Connorstone SEC Docs for Philgeps Red.pdf
Supporting Document	(https://philgeps.gov.ph/portal_documents/merchant_reg_documents/user_399254/documents/1721361981_Connorstone SEC Docs for Philgeps Red.pdf)

Status

Status

List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

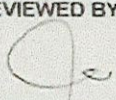
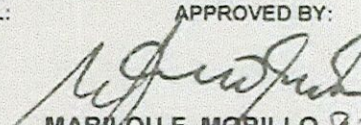

TAMBAHAN
MAYOR
SUSUNOD

2024

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

P 8,780.00

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
Connorstone Construction Dev't.	0240000029	Annually	1/8/2024	Construction & Supplies	N
NAME OF BUSINESS	LOCATION OF BUSINESS		BUSINESS PERMIT NUMBER		
Connorstone Construction Dev't. and Supplies Corp.	LALUD				
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX			0.00	0.00	
MAYOR'S PERMIT		5,750.00		5,750.00	
MAYORS PERMIT FEE		3,000.00			
EDUC'L SPECIAL PROGR		300.00			
DRAINAGE MAINTENANCE		300.00			
GARBAGE FEE		1,500.00			
SANITARY FEE		300.00			
FIRE AND SAFETY INSP		350.00			
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
ANNUAL INSPECTION FEE		200.00		200.00	
MEDICAL FEE		500.00		500.00	
OCCUPATIONAL FEE		1,100.00		1,100.00	
LOCATIONAL FEE		300.00		300.00	
BUSINESS PLATE		500.00		500.00	
ENCODER		TOTALS	8,780.00		
ASSESSMENT REVIEWED BY:		RECOMMENDING APPROVAL:		APPROVED BY:	
					
EDUARD L. REYES Licensing Officer IV Officer In-charge of the Permits and License Section Office of the City Mayor		MARILOU F. MGRILLO City Mayor			
Non-compliance with the applicable provisions of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.					
bus PLATE # 4260					

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)

CITY OF CALAPAN) S.S.


AFFIDAVIT

I, **Ian Kaiser C. Ballesteros**, of legal age, Filipino, and residing at Brgy. Suqui, Calapan City Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of **Connorstone Construction Development and Supplies Corporation** with office address at Brgy. Lalud, Calapan City, Oriental Mindoro;
2. As the owner and sole proprietor of **Connorstone Construction Development and Supplies Corporation**, I have the full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024** of the **Mindoro State University, Victoria, Oriental Mindoro, 5025 Philippines** with **PR NO.: 2024-205** and **RFQ No.: 2024-168**.
3. **Connorstone Construction Development and Supplies Corporation** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **Connorstone Construction Development and Supplies Corporation** is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **Connorstone Construction Development and Supplies Corporation** complies with existing labour laws and standards; and
8. **Connorstone Construction Development and Supplies Corporation** is aware of and has undertaken the following responsibilities as a Bidder:
 - a. Carefully examine all of the Bidding Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
 - c. Made an estimate of the facilities available and needed for the contract of the bid, if any, and
9. Inquire or secure Supplemental/Bid Bulletin(s) issued for the **Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024** of the **Mindoro State University, Victoria, Oriental Mindoro, 5025 Philippines** with **PR NO.: 2024-205** and **RFQ No.: 2024-168**.

10. **Connorstone Construction Development and Supplies Corporation** did not give or pay directly, any commission, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
11. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 4th day of November, 2024 at Calapan City, Oriental Mindoro, Philippines.


Ian Kaiser C. Ballesteros
Affiant / Authorized Signatory

SUBSCRIBED AND SWORN to before me, this 4th day of November, 2024 at Calapan City, Oriental Mindoro, Philippines.

Doc. No. 269
Page No. 55
Book No. 9
Series of 2024

NAME OF NOTARY PUBLIC _____
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____
IBP No. _____

ATTY. JOHN ADRIAN D. MAULION
NOTARY PUBLIC UNTIL DECEMBER 31, 2025
Roll No. 43176
IBP OR No. 371343/ 12-21-2023/ Or. Mindoro
PTR No. 1222466A/ 01-02-2024/ Calapan City
MCLE Compliance: Until 04-14-25

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000004447
Date OCN Generated: December 5, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 639-681-037-00000	NAME OF TAXPAYER CONNORSTONE CONSTRUCTION DEVELOPMENT AND SUPPLIES CORP.	TIN ISSUANCE DATE December 5, 2023
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS LALUD 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

(PSIC)	42200-CONSTRUCTION OF UTILITY PROJECTS	Secondary	
Line of Business	CONSTRUCTION OF UTILITY PROJECTS		
(PSIC)	42900-CONSTRUCTION OF OTHER CIVIL ENGINEERING PROJECTS	Secondary	
Line of Business	CONSTRUCTION OF OTHER CIVIL ENGINEERING PROJECTS		
(PSIC)	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.		
(PSIC)	46639-WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C.	Secondary	
Line of Business	WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C.		

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

BIR FORM
2303

REVISED: APRIL 2019


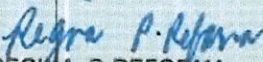
REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000004447
Date OCN Generated: December 5, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 639-681-037-00000	NAME OF TAXPAYER CONNORSTONE CONSTRUCTION DEVELOPMENT AND SUPPLIES CORP.	TIN ISSUANCE DATE December 5, 2023
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS LALUD 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

	I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.
 REGINA P. REFORMA OIC-Asst. Revenue District Officer	EMELITA R. ABO REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



REPUBLIC OF THE PHILIPPINES
SECURITIES AND EXCHANGE COMMISSION
The SEC Headquarters
7907 Makati Avenue, Salcedo Village,
Barangay Bel-Air, Makati City, 1209, Metro Manila



COMPANY REG. NO.: 2023110123927-02

CERTIFICATE OF INCORPORATION

KNOW ALL PERSONS BY THESE PRESENTS:

This is to certify that the Articles of Incorporation and By Laws of:

Connorstone Construction Development and Supplies Corp.

were duly approved by the Commission on this date upon the issuance of this Certificate of Incorporation in accordance with the Revised Corporation Code of the Philippines (Republic Act No. 11232), which took effect on February 23, 2019 and copies of said Articles of Incorporation and By Laws are hereto attached

This Certificate grants juridical personality to the corporation but does not authorize it to issue, sell or offer for sale to the public, securities such as but not limited to, shares of stock, investment contracts, debt instruments and virtual currencies without prior Registration Statement approved by the Securities and Exchange Commission; nor to undertake business activities requiring a Secondary License from this Commission such as, but not limited to acting as: broker or dealer in securities, government securities eligible dealer (GSED), investment adviser of an investment company, close-end or open-end investment company, investment house, transfer agent, commodity/financial futures exchange/broker/merchant, financing/lending company, and time shares/club shares/membership certificate issuers or selling agents thereof; nor to operate a fiat money to virtual currency exchange. Neither does this Certificate constitute a permit to undertake activities for which other government agencies require a license or permit

This Certificate **DOES NOT AUTHORIZE INVESTMENT SOLICITATION AND INVESTMENT-TAKING WITHOUT A SECONDARY LICENSE FROM THIS COMMISSION.**

As a registered corporation, it shall submit annually to this Commission the reports indicated at the back of this certificate.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of this Commission to be affixed to this Certificate at The SEC Headquarters 7907 Makati Avenue, Salcedo Village, Barangay Bel-Air, Makati City, 1209, Metro Manila, Philippines, this day of 08 November Two Thousand Twenty Three.

GERARDO F. DEL ROSARIO

Director

Company Registration and Monitoring Department

For SEC use only
F439 (PSIC as reserved)
Stock Corporation
Regular

*This is a computer generated certificate,
signature is not required.*

DOCUMENTARY STAMP TAX PAID

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)
Supply and Delivery of Supplies and Materials for the Official Entry of MinSU at SALONG DAGITAB Christmas Festival 2024
Alcate, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

Length:															Contract Duration:				
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS					TOTAL COST	UNIT COST				
									INFLATION,										
									%		VALUE								
									INFLATION,										
									%	VALUE									
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(10%[(5)+(10)]	(11) / (3)					
FOR 3D CHARACTERS																			
1	Styro Block 2x4x8ft	8	pc	17,462.00	139,696.00														
2	Styro Block 1x4x8 ft	6	pc	8,732.00	52,392.00														
3	Nutcracker Model	2	pc	30,715.00	61,430.00														
4	Paint	1	lot	31,286.00	31,286.00														
5	Styro Foam Spray	33	pc	550.00	18,150.00														
SING 2																			
6	Marine plywood 3/4"	16	pc	4,000.00	64,000.00														
7	4W I-bulb 6500k	63	pc	286.00	18,018.00														
8	Receptable 2x2	63	pc	29.00	1,827.00														
9	14mm thhn Wire	5	box	1,850.00	9,250.00														
10	Electrical tape BIG	8	box	40.00	320.00														
11	Wood glue	11	pc	160.00	1,760.00														
12	Black Screw (wood)	580	pcs	1.50	870.00														
13	finishing nail #1	2	kg	100.00	200.00														
14	Body Filler	15	gal	680.00	10,200.00														
15	FW Enamel	10	gal	725.00	7,250.00														
16	Sand Paper #120	10	ft	50.00	500.00														
17	Sand paper #80	10	ft	60.00	600.00														
18	Roller Brush#4	3	ft	50.00	150.00														
19	Paint Brush #2	3	ft	40.00	120.00														
20	paint Thinner	5	gal	395.00	1,975.00														
DRUMS																			
21	Marine Plywood 3/4"	15	pc	4,000.00	60,000.00														
22	Angle Bar 1x4mm	46	pc	529.00	24,334.00														
23	Flat Bar 2x3/16	16	pc	415.00	6,640.00														
24	Plain Sheet red 0.5mm	16	box	1,372.00	21,952.00														
25	Spray paint White	16	gal	150.00	2,400.00														
26	Spray paint Red	15	gal	150.00	2,250.00														



PURCHASE REQUEST

Fund Cluster:

Office/Section : PME		PR No.: 2024 - 168 Responsibility Center Code :		Date: October 30, 2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
1	pc	Styro Block 2x4x8 ft	8	17,462.00	139,696.00
2	pc	Styro Block 1x4x8 ft	6	8,732.00	52,392.00
3	pc	Nutcracker Model	2	30,715.00	61,430.00
4	lot	Paint	1	31,286.00	31,286.00
5	pc	Styro Foam Spray	33	550.00	18,150.00
6	pc	Marine plywood 3/4"	16	4,000.00	64,000.00
7	pc	4W I-bulb 6500k	63	286.00	18,018.00
8	pc	Receptable 2x2	63	29.00	1,827.00
9	box	14mm thhn Wire	5	1,850.00	9,250.00
10	box	Electrical tape BIG	8	40.00	320.00
11	pc	Wood Glue	11	160.00	1,760.00
12	pcs	Black Screw (wood)	580	1.50	870.00
13	kg	Finishing Nail #1	2	100.00	200.00
14	gal	Body Filler	15	680.00	10,200.00
15	gal	FW Enamel	10	725.00	7,250.00
16	ft	Sand Paper #120	10	50.00	500.00
17	ft	Sand Paper #80	10	60.00	600.00
18	ft	Roller Brush #4	3	50.00	150.00
19	ft	Paint Brush #2	3	40.00	120.00
20	gal	Paint thinner	5	395.00	1,975.00
SUBTOTAL 1					419,994.00

Purpose:
Purchase of supply and materials for the implementation and participation of the university in the SALONG DAGITAB Christmas Festival 2024

Signature :	Requested by:	Recommending Approval:	Certified:	Approved by:
Printed Name :	LEONEL C. MENDOZA	FRANIE M. AFABLE, DBMHM	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.
Designation :	Coordinator, PME	Campus Executive Director	Budget Officer III	SUC President III



PURCHASE REQUEST

Fund Cluster:

Office/Section : PME		PR No.: 2024 - 168 Responsibility Center Code :		Date: October 30, 2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
21	pc	Marine plywood 3/4"	15	4,000.00	60,000.00
22	pc	Angle Bar 1x4mm	46	529.00	24,334.00
23	pc	Flat Bar 2x3/16	16	415.00	6,640.00
24	box	Plain Sheet Red 0.5mm	16	1,372.00	21,952.00
25	gal	Spray Paint White	16	150.00	2,400.00
26	gal	Spray Paint Red	15	150.00	2,250.00
27	gal	Black QDE	3	395.00	1,185.00
28	box	Welding ROD	5	280.00	1,400.00
29	pc	Marine plywood 1/4"	48	980.00	47,040.00
30	pc	Lumber 1x2x12 ft	78	80.00	6,240.00
31	kg	CWN Nail #2	5	60.00	300.00
32	kg	CWN Nail #1	5	60.00	300.00
33	box	Finishing nail #1/2	5	50.00	250.00
34	gal	Eva Foam	17	135.00	2,295.00
35	roll	Foil Self Adhesive	18	190.00	3,420.00
					-
		SUBTOTAL 1			419,994.00
		SUBTOTAL 2		MDS-14-7	180,006.00
		GRANDTOTAL		101-200-10124	600,000.00

Purpose:

Purchase of supply and materials for the implementation and participation of the university in the SALONG DAGITAB Christmas Festival 2024

Signature :	Requested by: 	Recommending Approval: 	Certified: 	Approved by:
Printed Name :	LEONEL C. MENDOZA	FRANIE M. AFABLE, DBMHM	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.
Designation :	Coordinator, PME	Campus Executive Director	Budget Officer III	SUC President III



October 21, 2024

DR. ENYA MARIE D. APOSTOL
SUC President III
This University

Mindoro State University
RECEIVED-MCC
RECORDS OFFICE

BY: [Signature]
DATE: 10/20/24
TIME: 10:05
CONTROL #: 987

Dear Pres. Apostol,

Warmest greetings!

As the focal person for Mindoro State University's (MinSU) participation in the Salong Dagitab Christmas Festival 2024, I am writing to formally request your approval for the university's involvement in this significant event, scheduled from November 27, 2024, to January 4, 2025. The theme, "ANIMATED CHRISTMAS," provides an excellent opportunity for MinSU to showcase our creativity while actively contributing to the community's holiday celebrations.

Participating in this festival is integral to our mission of community engagement and cultural representation. It allows us to connect with community, enhance our university's visibility, and demonstrate our commitment to fostering a vibrant, festive atmosphere. Moreover, our presence at the festival will exemplify MinSU's dedication to educational excellence and community service, helping us to realizing our dream of becoming the region's university of choice.

To realize this vision, we kindly request the necessary budgetary allocation to support the design, preparation, and execution of our entry. This funding will enable us to create a high-quality display that not only meets the festival's guidelines but also reflects the spirit and creativity of our university.

We are confident that our participation will not only highlight MinSU's capabilities but also strengthen our ties with the community, instilling pride among students and faculty alike. We sincerely hope for your favorable approval of both our participation and the corresponding budget, as it is essential for us to seize this opportunity to represent MinSU proudly.

Thank you for considering this request. We look forward to your positive response.

Truly yours,

[Signature]
LEONEL C. MENDOZA

Campus Coordinator, Planning, Monitoring, and Evaluation
Focal Person, Salong Dagitab Christmas Festival 2024

Noted:

[Signature]
FRANIE M. AFABLE, DBMHM
Campus Executive Director

Approved:

[Signature]
ENYA MARIE D. APOSTOL, Ph. D.
SUC President III

Salong Dagitab -Page 1 of 18



PROJECT PROPOSAL

Project Title:	MINSU'S PARTICIPATION IN SALONG DAGITAB CHRISTMAS FESTIVAL 2024
Proponent:	LEONEL C. MENDOZA Campus Coordinator, Planning, Monitoring and Evaluation
Implementer:	Office of the Campus Executive Director Office of the Coordinator for Planning, Monitoring and Evaluation Office of the Coordinator for Auxiliary and General Services
Date and Venue:	Oriental Mindoro Provincial Capitol, Calapan, 5200, Oriental Mindoro, Calapan, 5200 Oriental Mindoro 27 November 2024 (Wednesday) to 4 January 2025 (Friday).

I. RATIONALE

Mindoro State University (MinSU) is one of the premier higher education institutions in the MIMAROPA region, committed to providing quality education, fostering research, and driving community development. Located in Oriental Mindoro, MinSU offers diverse programs in science, technology, engineering, agriculture, business, and the arts. Over the years, the university has earned a reputation for academic excellence, innovation, and active engagement with the local community, serving as a critical partner in regional growth.

As an institution deeply rooted in the community, MinSU plays a vital role in regional development by integrating education with local industries and community service. The university continues to adapt and expand its programs to meet the evolving needs of the local workforce, prioritizing hands-on experience and interdisciplinary collaboration. This commitment underscores MinSU's role as not only an educational institution but also a catalyst for community progress.

Participation in the Salong Dagitab Christmas Festival 2024 offers MinSU an excellent platform to engage with the community and showcase its creativity and innovation. This year's theme, "ANIMATED CHRISTMAS," aligns perfectly with MinSU's dedication to promoting artistic expression and collaboration within the university. By contributing to the festive atmosphere, MinSU can strengthen its ties with the local community, enhance its visibility, and build a positive image as a community-centered institution committed to cultural enrichment.

Moreover, MinSU's involvement in this prominent event reinforces its dream as the region's university of choice. Participation in Salong Dagitab fosters pride among students, faculty, and alumni, who can take pride in seeing their institution actively involved in cultural and community events. This representation highlights MinSU's capabilities and positions the university as a leader in both education and cultural development, inspiring current and prospective students while attracting a more diverse student body.

The festival also provides valuable hands-on learning experiences for MinSU's students. By collaborating on the design, preparation, and execution of the university's entry, students are



October 21, 2024

DR. ENYA MARIE D. APOSTOL
SUC President III
This University

Mindoro State University
RECEIVED-MCC
RECORDS OFFICE

BY: _____
DATE: 10/21/24
TIME: 12:05
CONTROL #: 987

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Thank you for considering this request. We look forward to your positive response.

Truly yours,



LEONEL C. MENDOZA

Campus Coordinator, Planning, Monitoring, and Evaluation
Focal Person, Salong Dagitab Christmas Festival 2024

Noted:


FRANIE M. AFABLE, DBMHM
Campus Executive Director

Approved:


ENYA MARIE D. APOSTOL, Ph. D.
SUC President III

Salong Dagitab -Page 1 of 18



PROJECT PROPOSAL

Project Title:	MINSU'S PARTICIPATION IN SALONG DAGITAB CHRISTMAS FESTIVAL 2024
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Implementer:	Office of the Campus Executive Director Office of the Coordinator for Planning, Monitoring and Evaluation Office of the Coordinator for Auxiliary and General Services
Date and Venue:	Oriental Mindoro Provincial Capitol, Calapan, 5200, Oriental Mindoro, Calapan, 5200 Oriental Mindoro 27 November 2024 (Wednesday) to 4 January 2025 (Friday).

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The festival also provides valuable hands-on learning experiences for MinSU's students. By collaborating on the design, preparation, and execution of the university's entry, students are



able to apply theoretical knowledge to real-world scenarios, developing skills in project management, teamwork, and creativity. This interdisciplinary collaboration enriches their academic experience and prepares them for future challenges, fostering a sense of unity and shared purpose within the university.

Beyond student development, MinSU's participation opens doors for collaboration with local businesses, organizations, and other educational institutions. These partnerships may lead to joint initiatives, sponsorships, and community service projects, further strengthening MinSU's influence in the province. By forging meaningful relationships with stakeholders, the university not only enhances its academic and research opportunities but also contributes significantly to the provincial economy and cultural growth.

II. OBJECTIVES

General Objective

1. To strengthen Mindoro State University's relationship with the local community and enhance the university's visibility by actively participating in the Salong Dagitab Christmas Festival 2024, while showcasing the creative talents, innovative spirit, and collaborative efforts of students, faculty, and staff.

Specific Objectives

1. To promote artistic expression and collaboration within the MinSU community by engaging students and faculty in the design and creation of the university's entry for the festival.
2. To provide practical learning experiences for students by allowing them to apply theoretical knowledge in areas such as project management, teamwork, and creativity during the preparation and execution of the festival entry.
3. To showcase MinSU's academic programs and initiatives to the wider public, using the festival as a platform for outreach and promotion, thereby attracting potential students and stakeholders.
4. To foster a sense of pride and unity among students, faculty, and alumni by demonstrating MinSU's active role in regional cultural and community events.
5. To build partnerships with local businesses and organizations, exploring opportunities for future collaborations, joint initiatives, sponsorships, and community service projects.

III. MECHANICS

In alignment with the guidelines set by the Provincial Tourism Office, specifically the Committee on the Salong Dagitab Christmas Festival 2024, MinSU's participation will adhere strictly to the official mechanics and criteria (*Appendix A*) outlined for this year's event. The university will ensure that all aspects of its entry, from design to execution, comply with the rules and requirements stipulated by the organizing committee. This includes the theme for 2024, "ANIMATED CHRISTMAS," which will guide our creative process, as well as the judging criteria and technical specifications for the festival. For reference, the detailed guidelines, criteria for judging, and this year's theme provided by the Provincial Tourism Office are attached to this proposal, ensuring that MinSU's participation remains within the bounds of the festival's standards.

To ensure the smooth coordination and successful execution of MinSU's participation in the Salong Dagitab Christmas Festival 2024, a special working committee (*Appendix B*) has been created. This committee is composed of selected faculty members, staff, and student representatives who will oversee the design, preparation, and implementation of the university's entry. The committee is tasked with ensuring that all activities align with the festival's guidelines and theme, and they will work closely with relevant stakeholders to guarantee MinSU's



compliance with the festival's requirements. The list of committee members, along with their designated roles and responsibilities, is attached to this proposal for your reference.

IV. BUDGET REQUIREMENTS

Listed below is the estimated budget for the supplies and materials for the creation and implementation of the following:

Particulars	Budget
3D Characters	₱ 307,443.37
SING 2	₱ 119,665.15
Drums	₱ 124,606.31
Gifts	₱ 48,285.17
Total	PhP 600,000.00

MDS-14-7
101-200-10-1294
5129999000

V. EXPECTED OUTPUTS

1. Well-executed and visually impactful entry that aligns with the theme "ANIMATED CHRISTMAS," showcasing the creative talents of MinSU's students and faculty, and meeting all guidelines set by the Provincial Tourism Office and the festival committee.
2. Enhanced visibility and positive public perception of MinSU as an active participant in regional cultural events, contributing to the university's reputation as a community-focused institution.
3. Increased student engagement and skill development, with participants gaining hands-on experience in project management, teamwork, creativity, and collaboration through the design, preparation, and execution of the festival entry.
4. Strengthened community relations by fostering goodwill with local residents, businesses, and organizations, further establishing MinSU as a key contributor to regional cultural and economic development.
5. New partnerships and collaboration opportunities with local businesses, organizations, and other institutions that can lead to future projects, sponsorships, and community service initiatives.
6. Boosted local economy and tourism through MinSU's participation, helping to attract visitors to the festival and supporting local businesses.
7. Positive feedback from stakeholders and the festival organizers, reflecting MinSU's compliance with the festival's mechanics and its contribution to the overall success of the event.



Appendix A
Mechanics and Guidelines



COMMITTEE SECRETARIAT
PROVINCIAL TOURISM OFFICE
28 Capitol Complex, Corbin L. Calapan City
(+63 911 118 8733 / (043) 280 1556)
hsalongsarmin@gmail.com



MECHANICS AND GUIDELINES

1. Salong Dagitab Christmas Festival 2024 will be held from 27 November 2024 (Wednesday) to 4 January 2025 (Friday). General theme of this year's festival is "ANIMATED CHRISTMAS" featuring top animated movies featured in online film streaming platform Netflix from the year 2020-2024.
2. The standard size of area to be designed per cluster shall be 15 meters x 6 meters which shall be positioned at the general parking area of the Provincial Capitol.
3. Judging for the Salong Dagitab 2024 Contest shall be divided into three (3) phases - a Preliminary Phase, Semi-final Phase and Final Phase.

Preliminary Phase	-	35%	November 27, 2024 (Wednesday)
Semi-Final Phase	-	35%	December 7, 2024 (Saturday)
Final Phase	-	30%	December 16, 2024 (Monday)

4. Criteria for Judging

Concept (20%)

Uniqueness of the design

Interrelation of the design to Christmas spirit

The theme must be rightly depicted

Creativity/Artistry (60%)

Technique used in making the design and its components (20%)

Configuration/arrangement of lights (20%)

Materials used in creating the design (20%)

Entertainment Value (10%)

Provision of innovative, fun and engaging activities that catches viewer's attention

Over - All Impact (10%)

Visual effect of the design as a whole and in general

How the design stands out on its own as a good and

Complete work of art

Generates interest and appreciation





5. Each participating PGOM cluster shall be entitled to Php 300,000.00 participation assistance which will be received by the cluster leader while participating group from outside capitol shall receive P100,000.00 participation assistance to be received by their authorized representative.

6. Prizes for this year's competition shall be as follows:

First Place	-	P 100,000.00
Second Place	-	P 75,000.00
Third Place	-	P 50,000.00
Consolation Prize	-	P 20,000.00

7. Clustering shall be as follows:

CLUSTER	OFFICES
1	GSMAC
	GO-SCD
	PASO
	PSWDO
	PHO
	BAC - Health
2	PTO
	PBO
	OPA
	PIO
	OMPH
	BLOM
3	PHRMO
	PAdmO
	PPDO
	PLO
	NCH
	PGSO-CSD
4	PAGO
	GO-IASD
	PPESO
	PGSO
	BAC-Infra
	LSI
5	PCDO
	PG-ENRO
	PROVET
	PDRRMO
	BAC-Goods and Services
	GO-YDD





6	SP
7	ORMECO
8	Divine Word College of Calapan
9	Mindoro State University
10	XentroMall Calapan

OTHER OFFICE	TASKS
Provincial Tourism Office	Head Secretariat/Activity Implementor
Office of the Governor	Nightly/Weekend Presentation
Provincial Engineer's Office	Centerpiece, Bulwagan Area, Capitol Grounds, CITS and Legacy Projects
OMSDH / OMCDH / BCH	Capitol in the South

EXECUTIVE AND WORKING COMMITTEES

EXECUTIVE COMMITTEE

Chairperson	:	Governor Humerlito A. Dolor
Vice Chairperson	:	Vice Governor Ejay L. Falcon
Members	:	PA Hubbert Christopher A. Dolor Don Stepherson V. Calda Engr. Edylou B. Tejido Ms. Ma. Nenita DC. Dalupan Mr. Jose Maria S. Dalupan Ms. Anna Marie DC. Reyes Ms. Diwata H. Fetizanan

WORKING COMMITTEES

Cultural Presentation/Nightly Program

Chairperson	:	Ms. Ma. Nenita DC. Dalupan
Members	:	Mr. Jose Maria S. Dalupan Mr. Maximo C. Ciosa, Jr. GO-Special Events Team

Food and Product Bazaar and Weekend Performance (Capitol in the South)

Chairperson	:	Mr. Antonio M. Magnaye, Jr.
Members	:	Mr. Orlando B. Tizon Dr. Maria Consuelo Marinas





Dr. Josie Ann Marca

Dr. Jocel Caranzo

Ground Maintenance, Site Work, Centerpiece and Centralized Display Committee

Chairperson : Engr. Edylou B. Tejido
Members : Atty. Jean Phebie De Mesa
Engr. Emma Dolor
Engr. Domingo Maranan
Arch. Cecille Fortu
Arch. Iris Grace Coloma

Promotion and Marketing Committee

Chairperson : Ms. Fe A. De Leon
Members : Mr. Patrick Balingasa
Mr. Kirk Patrick Calinao

Security and Safety Committee

Chairperson : Mr. Vinscent B. Gahol
Members : Mr. Asher Dalid
Dr. Cielo Angela Ante
Mr. Emman Ferranculo

Program Secretariat

Chairperson : Don Stepherson V. Calda
Members : Ms. Cherry Jean C. Sanchez
Mr. Kim Andrew D. Cabral
Ms. Nikki G. Tugade
Provincial Tourism Office-Special Events Team

GENERAL GUIDELINES

1. The lights of displayed Christmas decors must be turned on from 6 o'clock in the evening until 10 o'clock in the evening (6:00pm to 10:00pm), except if the weather is not fine/fair. The Salong Dagitab Secretariat is vested with discretion to decide whether or not to turn on or off the lights of the displays.
2. Starting 11 November 2024, identified areas in the Capitol Ground shall be free and clear from vehicles fifteen (15) minutes before turning on of lights. The CSU,





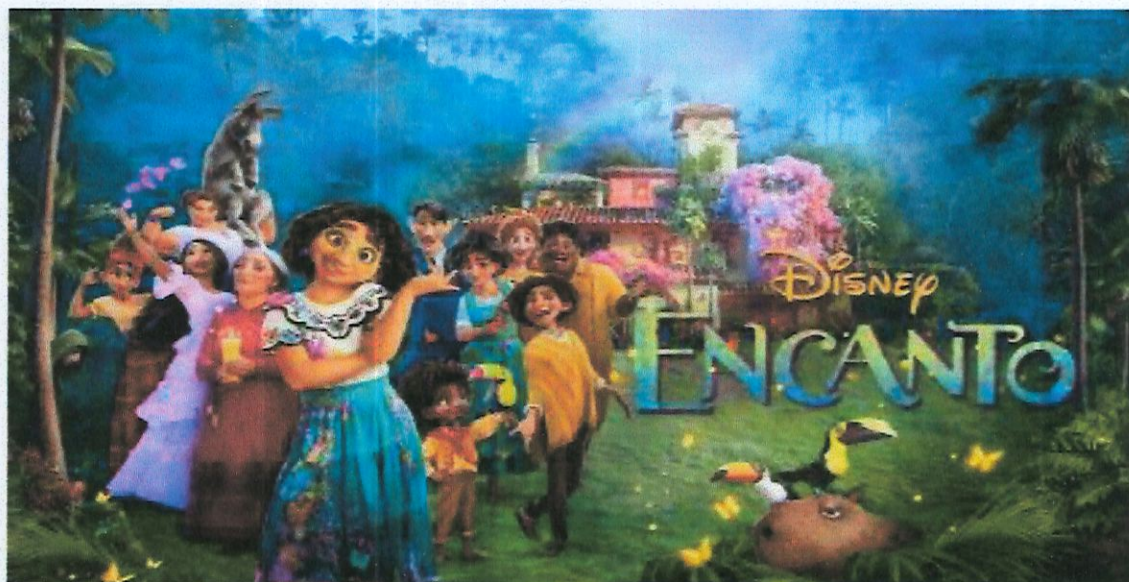
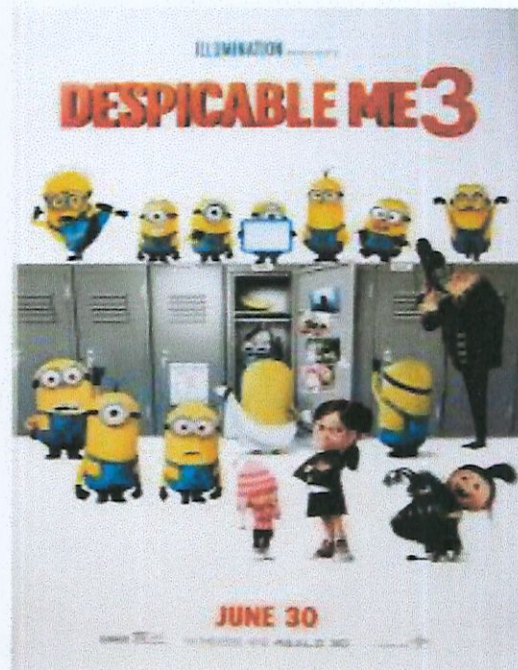
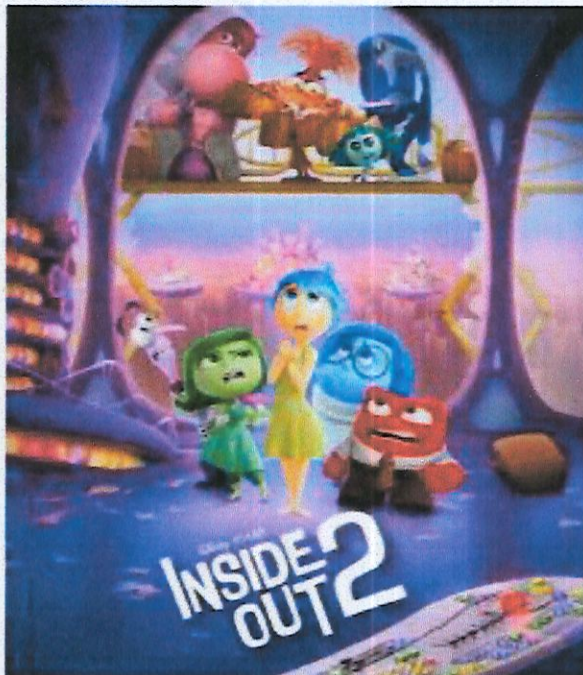
in cooperation with the rest of the PGOM departments, shall ensure compliance with this.

3. Participating groups will exhibit a design at their assigned area showcasing their selected theme to be determined through draw lots.
4. Putting up the design in their respective areas will commence of 16 November 2024. Fabrication outside the capitol is allowed.
5. The cluster may come up with a structure or series of structures featuring their chosen design. The design should feature the title of the animated movie which shall all be integrated in the overall design of the booth.
6. Each participating cluster must assign at least two staff/personnel to man its assigned area every night. Identification Cards of assigned personnel will be provided by the Salong Dagitab Secretariat. The assigned personnel shall secure their respective IDs from the CSU and the same must be returned at closing time of each day.
7. Playing of songs/movies by participating offices is allowed. Use of live and/or still/moving figures as well as digital projection of theme is also allowed. In addition, any form of entertainment and live performances such as song, dance and skit/role play provided by in the booth as well as distribution of tokens/souvenirs/candies is allowed in the duration of Salong Dagitab 2024.
8. Roofing of the display area is optional. There is no limitation as to the height of the entire design, provided, the actual design shall not go beyond the space prescribed for it. Clusters should make sure that visitors shall have enough area to access the booth.
9. The Provincial Engineer's Office and the secretariat will delineate every area with a clear marking on the ground.
10. In the installation of the design, participating groups shall not deface, through whatever means, the structure, wall and roof of any portion of the buildings inside the complex.
11. Use of tarpaulin as backdrop (background) of the display is **STRICTLY PROHIBITED**. However, specific items inside the booth may be designed with the use of tarpaulin.
12. Participants shall maintain and improve their design during the entire period of the contest.





FEATURED NETFLIX'S ANIMATION MOVIES





13. There will be one (1) main circuit breaker to be installed by the PEO to which all the circuit breakers of participating offices will be connected. Notwithstanding the same, each participating group must still provide its own circuit breaker for its own design and its installation shall be closely coordinated with the PEO. At least one (1) electrician from the PEO will be readily available every night from 6:00pm to 10:00pm during the duration of Salong Dagitab to address electrical problems.
14. Defective bulbs/lights in the design must be immediately replaced by concerned office.
15. During Judging proper, the Secretariat **SHALL ONLY ASSIST/USHER** the judges in identifying the booths of participating offices.
16. If raining occurs before the start of or during judging proper, its conduct will be temporarily suspended and will immediately start/resume when raining stops. If raining continues, judging will resume or proceed thirty (30) minutes from time of suspension.
17. Upon the closing of the activity at 10:00pm, the assigned PGOM Civil Security personnel shall ensure that all lights have been properly turned off.
18. Cleanliness inside and around the booth of the participating office shall be its own responsibility. Each participating office shall provide a trash can/bin in its area of display every night.
19. Chairs or benches for spectators may be provided by participating offices at their display area.
20. An Information Booth will be set up at the Capitol Grounds and be made accessible to the public during the duration of the Salong Dagitab.
21. The Civil Security Unit shall provide the Salong Dagitab Secretariat with a copy of the nightly total visitors' headcount. Similarly, the total visitors' head count for the entire period of the event shall be provided as well.
22. Awarding Ceremony will be held during the PGOM Christmas Program.
23. Removal of design will be on 04 January 2024 (Saturday). It must be noted that designs shall be removed before 06 January 2024 (Monday) for the regular operations of the Capitol Grounds.

Prepared and submitted by:

DON STEPHENSON V. CALDA, Ph.D.
PDH-Provincial Tourism Officer

Approved by:

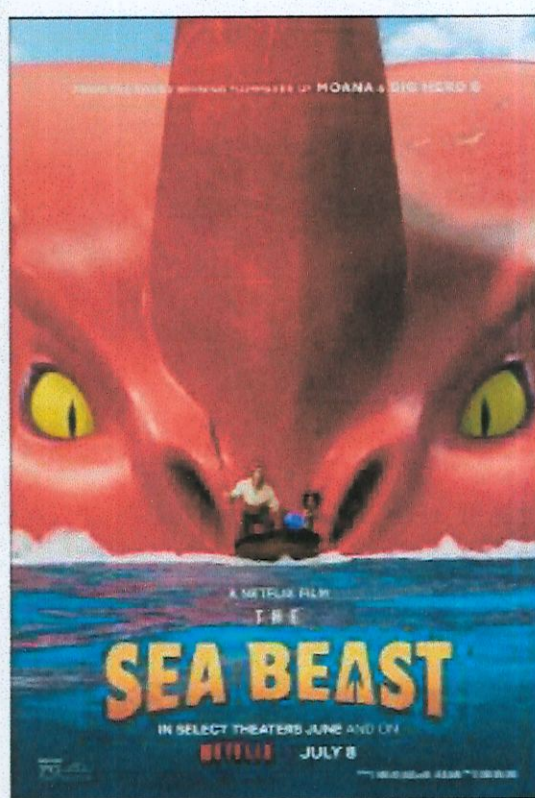
Governor HUMERLITO A. DOLOR, MPA, Ph.D.





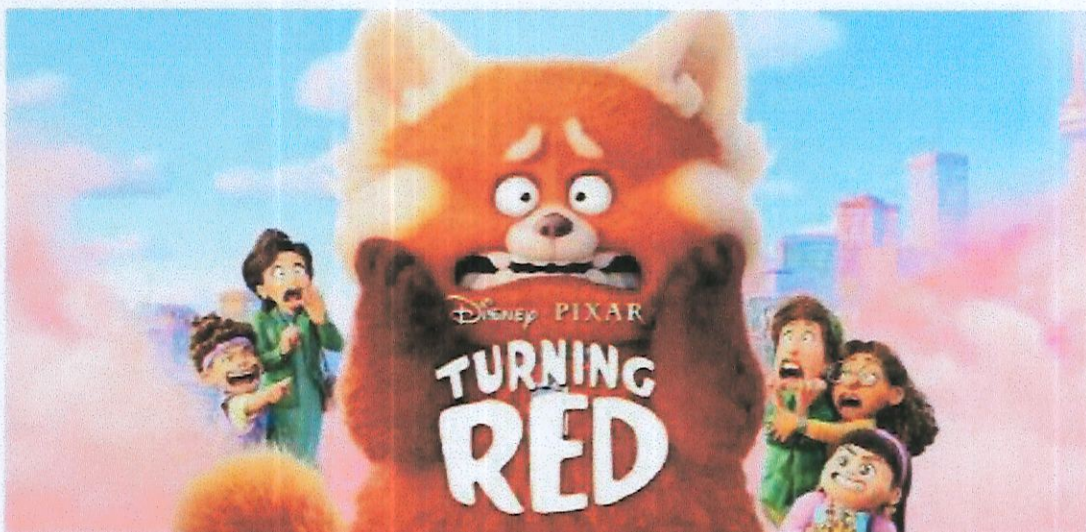
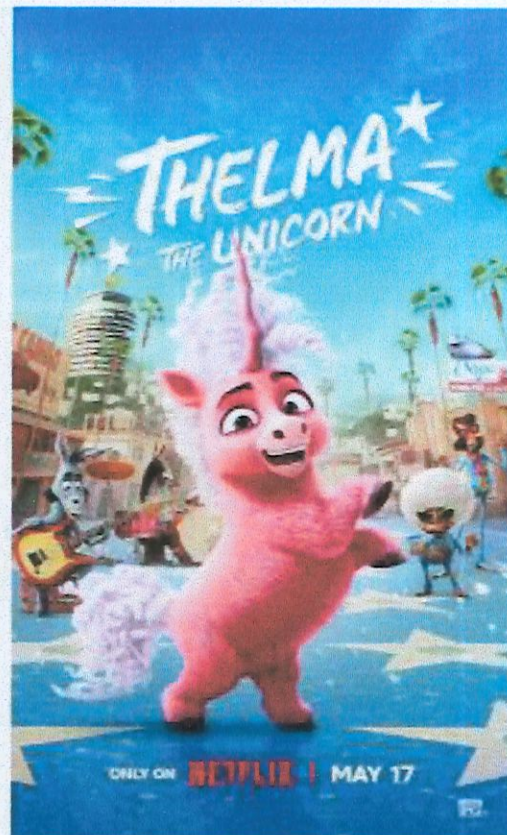
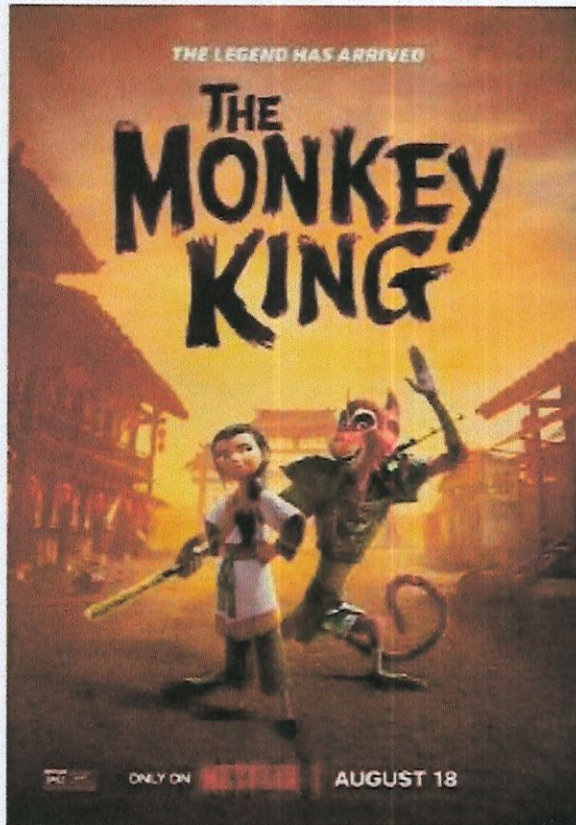
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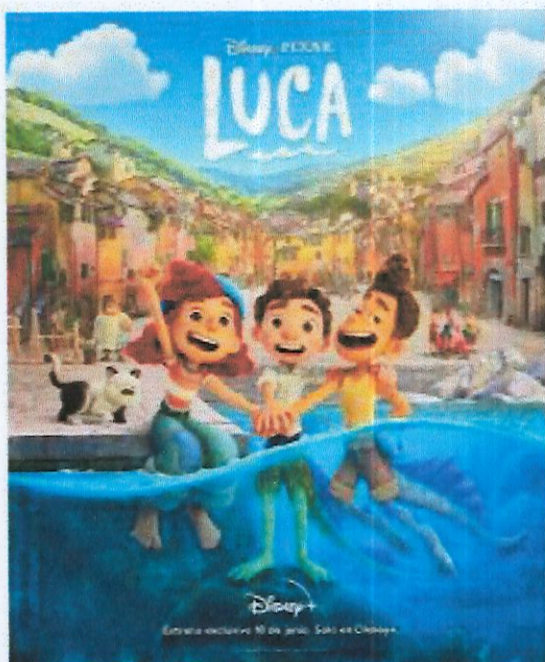
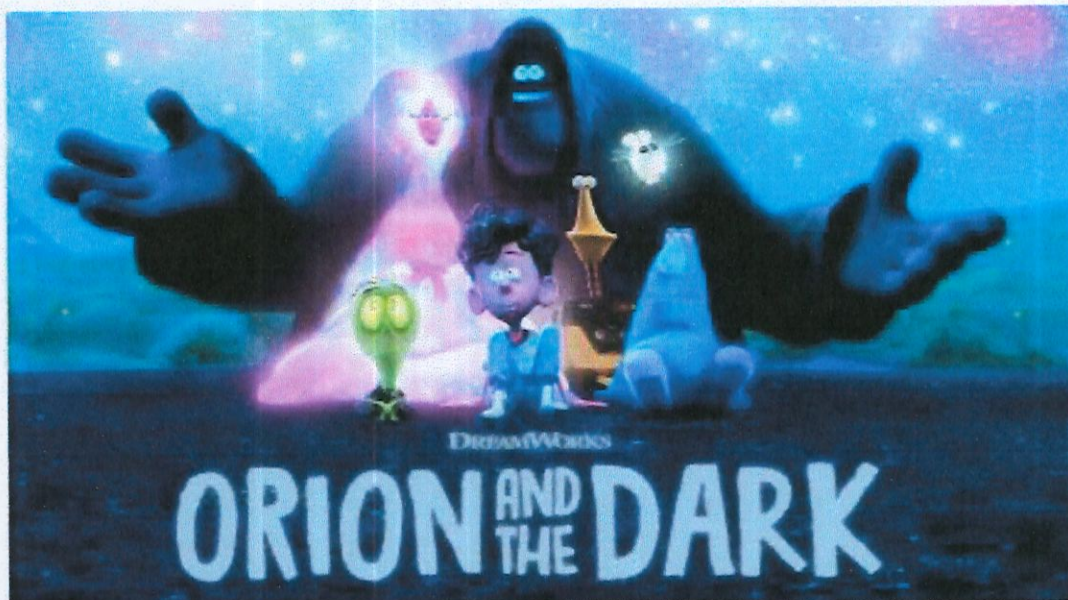


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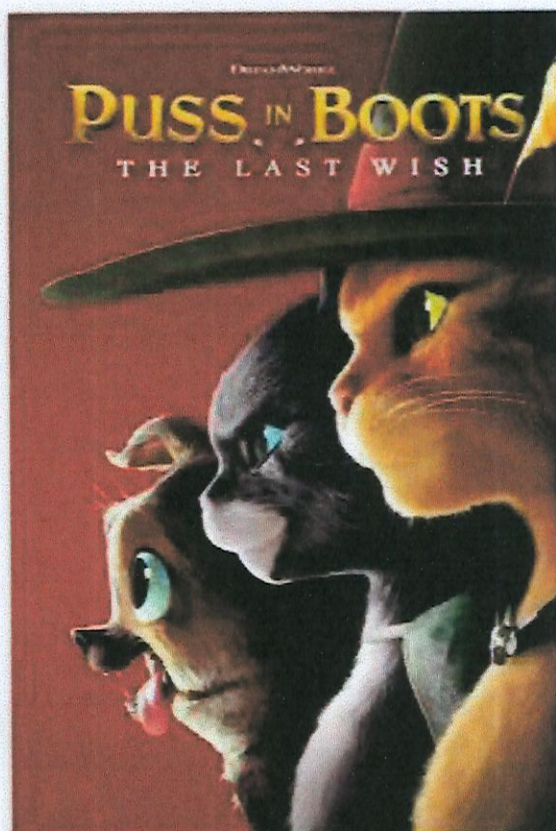
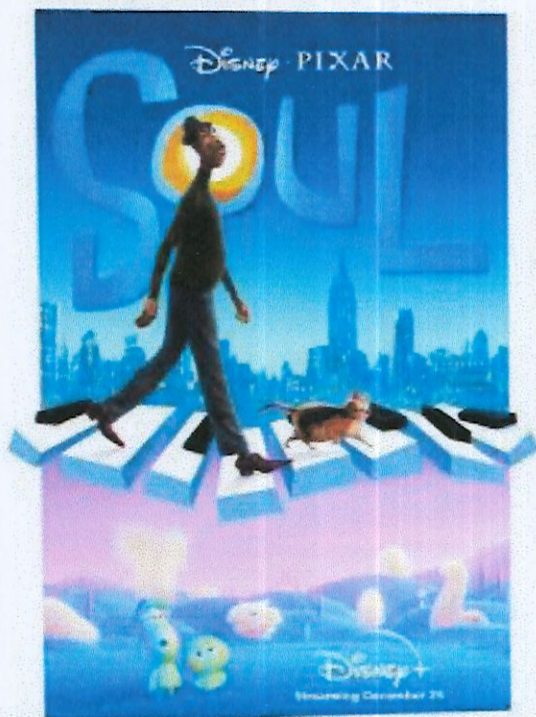
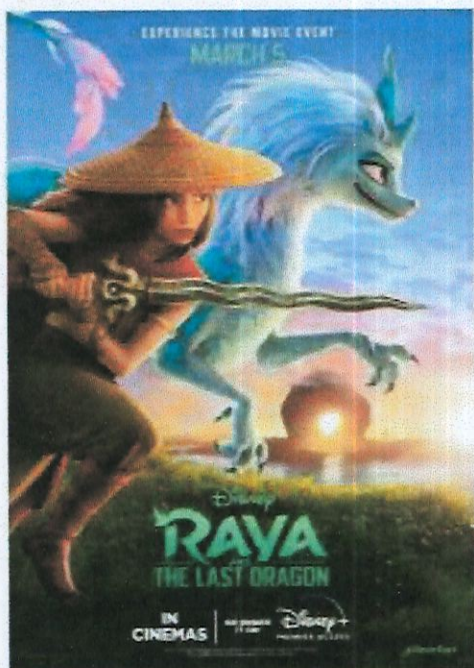
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APPENDIX B

WORKING COMMITTEE

MinSU -Oriental Mindoro Salong Dagitab Christmas Festival 2024

Chairperson:	LEONEL C. MENDOZA Coordinator, Planning, Monitoring and Evaluation <ul style="list-style-type: none">Responsible for the overall coordination, oversight, and success of MinSU's participation, ensuring alignment with the festival's guidelines and university objectives.
Vice-Chairperson:	Ronnel C. Miciano Coordinator, Auxiliary and General Services <ul style="list-style-type: none">Assists the Chairperson in all aspects of the project, stepping in as needed to ensure seamless operations, and coordinating specific tasks as delegated.
Sub-committees:	
Creative Design and Concept	Albert E. Ilagan <ul style="list-style-type: none">Oversee and evaluate the creative concept based on the "Animated Christmas" theme, ensuring that the design aligns with the festival's guidelines and objectives.Review and assess the overall visual and artistic elements of the university's entry to ensure that they meet the required standards for creativity and presentation.Provide feedback and recommendations to the design team, ensuring that the concept adheres to the theme and guidelines from the festival organizers.
Logistics and Materials	Lister Louie L. Diata <ul style="list-style-type: none">Source and manage all materials required for the entry, including decorations, technical equipment, and construction tools.Coordinate with suppliers and handle the transport of materials to the venue.
Technical and Sounds	Ernie Consul Jolly Masikap <ul style="list-style-type: none">Handle all technical aspects such as lighting, sound, and special effects for the presentation.



	<ul style="list-style-type: none">• Ensure smooth operation of all equipment during the festival.
Documentation and Media	Ma. Arlyn M. Redublo, Ph. D. <ul style="list-style-type: none">• Document the preparation, design process, and participation during the festival.• Manage media coverage, including social media updates, and ensure visibility for MinSU.
Program and Presentation	Sheridan C. Bicaldo, Ph. D. <ul style="list-style-type: none">• Plan the program and flow of MinSU's presentation during the festival.• Ensure that performances, animations, and other elements meet the criteria for presentation.



Appendix D
Proposed Design



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PROGRAM OF WORKS/BUDGET COST

Date: _____

Name of Project : Supply and materials for the implementation and participation of the university in the SALONG DAGITAB Christmas Festival 2024 Implementation Procedure: By Admin

Location: Masipit, Calapan, Oriental Mindoro Description: Welding, Fabricating and Carpentry Works

Appropriation/Amount SAA: Php 600,000.00 Classification : Auxiliary

Source of Funds: _____ Desirable Starting Date: Upon Approval

Limits: 1 Lot No. of Days to Complete: 10

Net Length: Total Floor Area: 64 Sq.m.

Description of Work To be Done		% of Total	Equipment	Needed	Available
101	Carpentry Works	100.00%			
		100.00%			

SUMMARY OF ESTIMATED COST

Item No.	DESCRIPTION OF WORK	QTY.	UNIT	UNIT COST	TOTAL COST
101	Carpentry Works	64.00	sqm	9,375.00	600,000.00

Breakdown Estimated Cost 1. Sub-Total, Itemized Cost **PHP 600,000.00**

A. DIRECT COST

1. Labor (Man-Hours) :	-
2. Materials :	600,000.00
3. Equipment Rentals :	-
TOTAL PROJECT COST	600,000.00

A. Materials, Fuel, Oil	600,000.00
B. Equipment, Labor	-
F. Total Construction Cost	600,000.00
G. Total Estimated Cost	600,000.00
H. SAY	600,000.00

Prepared by:

ENGR. MARK LESTER A. MAGPANTAY
Project Development Officer III

Recommending Approval:

JOELENE C. LEYNES
Vice President for Administration and Finance

Approved by:

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

DETAILED ESTIMATES FOR

Supply and materials for the implementation and participation of the university in the SALONG DAGITAB Christmas Festival 2024

ITEM NO.	101	SPECIFIC NO.	
NAME OF ITEM	Carpentry Works	QUANTITY	64.00 sqm

A. LABOR:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Labor Works must be charge to permanent Employee of the University					

Sub- Total -

B. EQUIPMENT:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT

Sub- Total -

C. FUEL, OIL & SPAREPARTS
(Exclude acquisition & delivery of materials)

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT

Sub- Total -

D. MATERIALS:
(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
Styro Block 2x4x8 ft	pc	8.00	17,462.00	139,696.00
Styro Block 1x4x8 ft	pc	6	8,732.00	52,392.00
Nutcracker	pc	2	30,715.00	61,430.00
Paint	lot	1	31,286.00	31,286.00
Styro Foam Spray	pc	33	550.00	18,150.00
Marine plywood 3/4"	pc	31	4,000.00	124,000.00
4W I-bulb 6500k	pc	63	286.00	18,018.00
Receptable 2x2	pc	63	29.00	1,827.00
14mm thhn Wire	box	5	1,850.00	9,250.00
Electrical tape BIG	box	8	40.00	320.00
Wood Glue	pc	11	160.00	1,760.00
Black Screw (wood)	pcs	580	1.50	870.00
Finishing Nail #1	kg	2	100.00	200.00
Body Filler	gal	15	680.00	10,200.00
FW Enamel	gal	10	725.00	7,250.00
Sand Paper #120	ft	10	50.00	500.00
Sand Paper #80	ft	10	60.00	600.00
Roller Brush #4	ft	3	50.00	150.00
Paint Brush #2	ft	3	40.00	120.00
Paint thinner	gal	5	395.00	1,975.00
Angle Bar 1x4mm	pc	46	529.00	24,334.00
Flat Bar 2x3/16	pc	16	415.00	6,640.00
Plain Sheet Red 0.5mm	box	16	1,372.00	21,952.00
Spray Paint White	gal	16	150.00	2,400.00
Spray Paint Red	gal	15	150.00	2,250.00
Black QDE	gal	3	395.00	1,185.00
Welding ROD	box	5	280.00	1,400.00
Marine plywood 1/4"	pc	48	980.00	47,040.00
Lumber 1x2x12 ft	pc	78	80.00	6,240.00
CWN Nail #2	kg	5	60.00	300.00
CWN Nail #1	kg	5	60.00	300.00
Finishing nail #1/2	box	5	50.00	250.00
Eva Foam	gal	17	135.00	2,295.00
Foil Self Adhesive	roll	18	190.00	3,420.00
				-

Sub- Total 600,000.00
Total (Estimated Direct Cost) 600,000.00
Indirect Cost (as per DO 197 s. 2016)
TOTAL COST 600,000.00
Unit Cost 9,375.00
say 9,375.00