



**SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF FEMALE
DORMITORY AT MinSU MAIN CAMPUS**
Name of Project

BAC Resolution Recommending Approval
Resolution No. 230, s. 2024

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2024-207 for the project "Supply and Delivery of Construction Materials for the Repair and Maintenance of Female Dormitory at MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to Three Hundred Fifty-Eight Thousand Nine Hundred Eighty-Seven Pesos 39/100 (Php358,987.39);

WHEREAS, in response to the advertisement of the project, only one (1) supplier/bidder was found in the document request list and only one (1) supplier/bidder in the name of F.S. SUGAY CONSTRUCTION AND SUPPLIES submitted price quotation before the deadline;

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned supplier and F.S. SUGAY CONSTRUCTION AND SUPPLIES was found to be complying and responsive;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php358,987.39	F.S. Sugay Construction and Supplies	Php352,830.00

WHEREAS, the BAC examined and verified the price quotations submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED, that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Construction Materials for the Repair and Maintenance of Female Dormitory at MinSU Main Campus" as follows:

- a. to F.S. Sugay Construction and Supplies for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 12th day of November, 2024 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro,

Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson

FRANIE M. AFABLE, DBMHM
BAC Member

CIEDELLE P. SALAZAR, J.D., Ph.D
BAC Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

[] Approved / [] Disapproved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11434961
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Construction Materials for the Repair and Maintenance of Female Dormitory at MinSU Main Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No.2024-207	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Construction Materials and Supplies	Date Published	06/11/2024
Approved Budget for the Contract:	PHP 358,987.39	Last Updated / Time	06/11/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	11/11/2024 01:00 AM
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapotel21@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

1 bags Portland Cement 100

2 cum Sand 10

3 cum Gravel 10

4 pcs CHB #6 500

5 pcs CHB #4 500

6 pcs Reinforcing Steel Bar #10 50

7 kg Tie Wire #16 10

8 pcs Plywood (4'x8'x3/4") 30
9 pcs Plywood (4'x8'x1/2") 30
10 pcs Plywood (4'x8'x1/4") 30
11 kg CWN #1 20
12 kg CWN #2 20
13 kg CWN #3 50
14 kg CWN #4 20
15 pcs Pre Painted Corrugated Roofing Sheet #8 39
16 pcs Pre Painted Corrugated Roofing Sheet #10 45
17 pcs Pre Painted Corrugated Roofing Sheet #12 45
18 kgs Umbrella nail 23

[illegible]

Created by Annabelle Quinto Madrigal

Date Created 05/11/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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REQUEST FOR QUOTATION

Supply and Delivery of Construction Materials for the Repair and Maintenance of Female Dormitory at MinSU Main Campus

PR No.: PR24-0392

RFQ No. 2024-207

ABC Amount: Php358,987.39

Company Name : F.S. SUGAY CONSTRUCTION AND SUPPLIES
Address : STO. NIÑO, CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	bags	Portland Cement	100	260	26,000
2	cum	Sand	10	650	6,500
3	cum	Gravel	10	650	6,500
4	pcs	CHB #6	500	20	10,000
5	pcs	CHB #4	500	15	7,500
6	pcs	Reinforcing Steel Bar #10	50	190	9,500
7	kg	Tie Wire #16	10	120	1,200
8	pcs	Plywood (4'x8'x3/4")	30	2,500	75,000
9	pcs	Plywood (4'x8'x1/2")	30	1,800	54,000
10	pcs	Plywood (4'x8'x1/4")	30	1,000	30,000
11	kg	CWN #1	20	120	2,400
12	kg	CWN #2	20	120	2,400
13	kg	CWN #3	50	120	6,000
14	kg	CWN #4	20	120	2,400
15	pcs	Pre Painted Corrugated Roofing Sheet #8	39	680	26,520
16	pcs	Pre Painted Corrugated Roofing Sheet #10	45	850	38,250
17	pcs	Pre Painted Corrugated Roofing Sheet #12	45	1,020	45,900
18	kgs	Umbrella nail	23	120	2,760
XX					
TOTAL					352,830.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

FRANCIS SUGAY
Supplier's Signature over Printed Name
919-886-395
TIN No. of Establishment
0954-306-4361
Contact Number

NOV. 11, 2024
Date

MSU-BAC-FR-05.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

F.S. SUGAY CONSTRUCTION & SUPPLIES

Mahogany ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 01-Dec-2004 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **F.S. SUGAY CONSTRUCTION & SUPPLIES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 28-Jun-2025

Issued this 28th day of June 2024.

This is a system generated certificate. No signature is required.



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

List of Eligibility Documents

of
F.S. SUGAY CONSTRUCTION & SUPPLIES
Mahogany ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 1547114 Issued By / Signatory : RAMON M LOPEZ Registration Date : 17-May-2020 Expiration Date : 17-May-2025
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 01401527 Place of Issue : Calapan City Issued By / Signatory : MARILOU F. MORILLO Issuance Date : 17-Oct-2024
Tax Clearance	Expiration Date : 29-May-2025 TCC Number : RR9A-063-05-29-R1006-2024-E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 29-May-2024
Audited Financial Statement	Date of Filing : 04-Apr-2024 Current Asset : 10,593,267.00 Total Asset : 64,544,182.00 Current Liabilities : 5,000,000.00 Total Liabilities : 6,000,000.00 Name of Auditor : ALELI C DUGAN BIR RDO Code : 063
PCAB License	Expiration Date : 31-May-2026 Issued By / Signatory : ERNI G. BAGGAO Issuance Date : 20-Jun-2024 License Number : 28489 License First Issue Date : 31-May-2000 Principal Classification : General Engineering Category : C



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN ANG
MASUSUNOD

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

P= 28,125.00

TAXPAYER'S NAME SUGAY, FRANCELITA		BUSINESS I.D. 01401527	MODE OF PAYMENT Quarterly	DATE BILLED 10/17/2024	KIND OF BUSINESS CONTRACTOR	STATUS R
NAME OF BUSINESS F.S. SUGAY CONSTRUCTION & SUPPLIES			LOCATION OF BUSINESS STO. NINO		BUSINESS PERMIT NUMBER	
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD	
BUSINESS TAX		28,125.00	0.00	28,125.00		
MAYOR'S PERMIT		0.00		0.00		
				28,125.00		

Payment for 4-4

Notes:

1. This Permit will expire on
Dec. 31, 2024

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

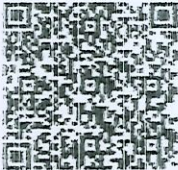
Check
Check number _____
Bank _____

Cash **1386177**
O.R. Number **10/17/2024**
Date _____

Payment received by: _____

ASSESSMENT REVIEWED BY:	RECOMMENDING APPROVAL:	APPROVED BY:
 MARIA BENELYN JOY D. GARDOCE Licensing Officer IV Business Permit and License Section Office of the City Mayor		 MARILOU F. MORILLO City Mayor

Non-compliance with the applicable provisions of National Building (PD 1096) Code of Sanitation (PD 856), FIRE Code (RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate cancellation/revocation of this PERMIT.



BIR FORM
2303

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003737
Date OCN Generated: September 13, 2023

UPDATED ON SEP 13 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 919-886-395-00000	NAME OF TAXPAYER SUGAY, FRANCILITA SISANTE	TIN ISSUANCE DATE July 31, 2007
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
VALUE ADDED TAX	2550Q	May 2, 2008	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
WITHHOLDING TAX - COMPENSATION	1601C	March 2, 2015	MONTHLY	On or before the 10th day of the month following the month when the withholding was made except for taxes withheld for December which shall be filed and paid/remitted on or before January 15 of the succeeding year.
WITHHOLDING TAX - COMPENSATION	1604CF	March 2, 2015	ANNUALLY	On or before January 31 of the year following the calendar year in which compensation payment and other income payments subject to ginal withholding taxes were paid or accrued.
INDIVIDUAL INCOME TAX	1701Q	July 31, 2007	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
WITHHOLDING TAX - EXPANDED/OTHERS	1604E	October 14, 2016	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	January 1, 2018	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	January 1, 2018	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
REGISTRATION FEE	0605	July 31, 2007	ANNUALLY	On or before the last day of January.
INDIVIDUAL INCOME TAX	1701	July 31, 2007	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.

REPUBLICA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003737
Date OCN Generated: September 13, 2023

UPDATED: SEP 13 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 919-886-395-00000	NAME OF TAXPAYER SUGAY, FRANCILITA SISANTE	TIN ISSUANCE DATE July 31, 2007
REGISTERING OFFICE	<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		
TAXPAYER TYPE/S SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)		
BUSINESS INFORMATION DETAILS		
CATEGORY		REGISTRATION DATE
TRADE NAME 1 (PSIC)	F.S. SUGAY CONSTRUCTION & SUPPLIES	July 31, 2007
Line of Business (PSIC)	41000-CONSTRUCTION OF BUILDING	Primary
	CONSTRUCTION OF BUILDINGS	
Line of Business (PSIC)	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	
	RETAIL SALE OF OTHER HOUSEHOLD EQUIPMENT IN SPECIALIZED STORES	Secondary

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



Regina P. Reforma
REGINA P. REFORMA
OIC-Assst. Revenue District Officer

EMELITA R. ABO

REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

Your BIR AFS eSubmission uploads were received

From: eafs@bir.gov.ph (eafs@bir.gov.ph)

To: francilita_sugay@yahoo.com

Cc: fssugay@yahoo.com

Date: Friday, April 5, 2024 at 04:59 PM GMT+8

Hi SUGAY FRANCILITA SISANTE,

Valid files

- EAFS919886395TCRTY122023-01.pdf
- EAFS919886395ITRTY122023.pdf
- EAFS919886395AFSTY122023.pdf

Invalid file

- <None>

Transaction Code: **AFS-0-CE75AC5709B8B96D9QM4ZQPRZ09LF9LBF**

Submission Date/Time: **Apr 05, 2024 04:59 PM**

Company TIN: **919-886-395**

Please be reminded that you accepted the terms and conditions for the use of this portal and expressly agree, warrant and certify that:

- The submitted forms, documents and attachments are complete, truthful and correct based on the personal knowledge and the same are from authentic records;
- The submission is without prejudice to the right of the BIR to require additional document, if any, for completion and verification purposes;
- The hard copies of the documents submitted through this facility shall be submitted when required by the BIR in the event of audit/investigation and/or for any other legal purpose.

This is a system-generated e-mail. Please do not reply.



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

For BIR
Use Only

BCS/
Item:

BIR Form No.
1701

January 2018 (ENCS)
Page 1


Annual Income Tax Return


Individuals (including MIXED Income Earner), Estates and Trusts
Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two
copies MUST be filed with the BIR and one held by the Tax Filer.



1701 01/18ENCS P1

1 For the year 12 / 20 23		2 Amended Return? Yes No		3 Short Period Return? Yes No	
PART I - Background Information on Taxpayer/Filer					
4 Taxpayer Identification Number (TIN) 919 - 886 - 395 - 000		5 RDO Code 063			
6 Taxpayer Type Single Proprietor Professional Estate Trust Compensation Earner					
7 Alphanumeric Tax Code (ATC) II012 Business Income - Graduated IT Rates II014 Income from Profession - Graduated IT Rates II013 Mixed Income - Graduated IT Rates II011 Compensation Income II015 Business Income - 8% IT Rate II017 Income from Profession - 8% IT Rate II016 Mixed Income - 8% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name for Individual) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FAO: (First Name, Middle Name, Last Name) SUGAY, FRANCELITA SISANTE					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905) STO. NINO CALAPAN CITY, OR. MINDORO					
				9A Zip Code	5200
10 Date of Birth (MM/DD/YYYY) 03/09/1953		11 Email Address fssugay@yahoo.com			
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? Yes No		14 Foreign Tax Number (if applicable)	
15 Contact Number 15 (Landline/Cellphone No.) 0432885116		16 Civil Status (if applicable) Single Married Legally Separated Widower			
17 If married, spouse has income? Yes No				18 Filing Status Joint Filing Separate Filing	
19 Income EXEMPT from Income Tax? Yes No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]		20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]			
21 Tax Rate* (choose one) Graduated Rates (Choose Method of Deduction in Item 21A) 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]					
21A Method of Deduction (choose one) Itemized Deduction [Sec. 34(A-J), NIRC] Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]					
PART II - Total Tax Payable					
Particulars		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI Item 5)		0		0	
23 Less: Total Tax Credits / Payments (From Part VII Item 10)		73,848		0	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		(73,848)		0	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)					
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)		(73,848)		0	
Add: Penalties 27 Interest		0		0	
28 Surcharge		0		0	
29 Compromise		0		0	
30 Total Penalties (Sum of Items 27 to 29)		0		0	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)		(73,848)		0	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)				(73,848)	
If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)					
To be refunded To be issued a Tax Credit Certificate (TCC) To be carried over as tax credit for next year/quarter					
I declare under the penalties of perjury that this return, and its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes as signed by an Authorized Representative. Indicate TIN and attach authorization letter.					
Francelita S. Sugay Printed Name and Signature of Taxpayer/Authorized Representative				33 Number of Attachments 0	
PART III - Details of Payment					
Particulars		Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)				Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)	

BIR Form No. 1701 January 2018 (ENCS) Page 2		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 170106/18ENCS/PS																			
TIN 919 - 886 - 395 - 000		Tax Filer's Last Name SUGAY																					
PART IV - Background information of Spouse																							
1 Spouse's Taxpayer Identification Number		/ /		2 RDO Code																			
3 Filer's Spouse Type		Single Proprietor Professional Compensation Earner																					
4 Alphanumeric Tax Code (ATC)		II012 Business income-Graduated IT Rates		II014 Income from Profession-Graduated IT Rates		II013 Mixed Income-Graduated IT Rates		II011 Compensation Income		II015 Business Income from Profession - 8% IT Rate		II017 Income from Profession - 8% IT Rate		II016 Mixed Income - 8% IT Rate									
5 Spouse's Name (Last Name, First Name, Middle Name)																							
6 Contact Number						7 Citizenship																	
8 Claiming Foreign Tax Credits? Yes No						9 Foreign Tax Number (if applicable)																	
10 Income EXEMPT from Income Tax? Yes No <i>[If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X)]</i>						11 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No <i>[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]</i>																	
12 Tax Rate* (choose one) Graduated Rates (Choose Method of Deduction in Item 12A)						8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]																	
12A Method of Deduction (choose one)						Itemized Deduction [Sec. 34(A-J), NIRC]						Optional Standard Deduction (OSD) (40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC])											
PART V - Computation of Tax																							
Schedule 1 - Gross Compensation Income and Tax Withheld (Attach Additional Sheet/s, if necessary)																							
On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)																							
a. Name of Employer																							
1		Taxpayer								b. Employer's TIN													
		Spouse																					
2		Taxpayer								b. Employer's TIN													
		Spouse																					
(Continuation of Table Above)																							
c. Compensation Income																d. Tax Withheld							
1																							
2																							
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)																							
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)																							
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)																							
Particulars																A. Taxpayer/Filer				B. Spouse			
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)																0				0			
5 Less: Non-Taxable / Exempt Compensation																							
6 Taxable Compensation Income (Item 4 Less Item 5)																0				0			
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)																0				0			
Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)																							
3.A - For Graduated Income Tax Rates																							
8 Sales/Revenues/Receipts/Fees																3,692,394							
9 Less: Sales Returns, Allowances and Discounts																							
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)																3,692,394				0			
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)																1,923,739							
12 Gross Income/(Loss) from Operation (Item 10 Less Item 11)																1,768,655				0			
Less: Deductions Allowable under Existing Laws																							
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)																1,650,323				0			
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 6)																0				0			
15 Allowance for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)																0				0			
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)																1,650,323				0			
OR																							
17 Optional Standard Deduction (OSD) (40% of Item 10)																0				0			
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)																118,332				0			
Add: Other Non-Operating Income (specify below)																							
19																							
20																							
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)																							
22 Total Other Non-Operating Income (Sum of Items 19 to 21)																0							
23 Taxable Income-Business (Sum of Items 18 and 22)																118,332				0			
24 Total Taxable Income - Compensation and Business (Sum of Items 6 and 23)																118,332				0			
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)																0				0			

BIR Form No. 1701 January 2018 (ENCS) Page 3		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 1701 01/18ENCS P3	
TIN 919 - 886 - 395 - 000		Taxpayer/Filer's Last Name SUGAY			
3.B - For 8% Flat Income Tax Rate (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Particulars		A) Taxpayer/Filer		B) Spouse	
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)					
Add: Other Non-Operating Income (specify below)					
27					
28 Total Income (Sum of Items 26 and 27)					
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)					
30 Taxable Income/(Loss) (Item 28 Less Item 29)		0		0	
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)		0		0	
32 Total Tax Due-Compensation and Business Income (under flat rate) (Sum of Items 7 and 31) (To Part VI Item 1)		0		0	
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
1 Amortizations					
2 Bad Debts					
3 Charitable and Other Contributions					
4 Depletion					
5 Depreciation		170,555			
6 Entertainment, Amusement and Recreation		20,000			
7 Fringe Benefits					
8 Interest		317,162			
9 Losses					
10 Pension Trusts					
11 Rental					
12 Research and Development					
13 Salaries, Wages and Allowances		564,000			
14 SSS, GSIS, Philhealth, HDMF and Other Contributions		25,577			
15 Taxes and Licenses		135,439			
16 Transportation and Travel		0			
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet(s), if necessary)					
a Janitorial and Messengerial Services					
b Professional Fees		27,000			
c Security Services					
d VARIOUS		390,590			
18 Total Ordinary Allowable itemized Deductions (Sum of Items 1 to 17d) (To Part V, Schedule 3-A Item 13)		1,650,323			
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
5.A - Taxpayer/Filer		Description		Legal Basis	
1					
2					
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To Part V Schedule 3-A Item 14A)				0	
5.B - Spouse		Description		Legal Basis	
4					
5					
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To Part V Schedule 3-A Item 14B)					
Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO					
6.A - Computation of NOLCO		Description		A. Taxpayer/Filer	
1 Gross Income				0	
2 Less: Ordinary Allowable Itemized Deductions				0	
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A &/or Schedule 6.A.2 Item 12A)				0	
6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO					
Net Operating Loss		B. NOLCO Applied Previous Year/s		C. NOLCO Expired	
Year Incurred	A. Amount			D. NOLCO Applied Current Year	
4				E. Net Operating Loss (Unapplied) [(E)= A - (B+C+D)]	
5				0	
6				0	
7	0	0		0	
8 Total NOLCO - Taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3-A Item 15A)				0	

BIR Form No.


1701

January 2018 (ENCS)

Page 4

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts



1701 01/18ENCS P4

TIN

919 - 886 - 395 - 000

Taxpayer/Filer's Last Name

SUGAY

(Continuation of Schedule 6)

6.A.2 – Spouse's Detailed Computation of Available NOLCO

Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E) = A - (B+C+D)]
Year Incurred	A. Amount				
9					
10					
11					
12	0	0	0	0	0
13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3.A Item 15B)					

PART VI – Summary of Income Tax Due		
1 Regular Rate–Income Tax Due (From Part V, Either Item 25 or Item 32)	0	0
2 Special Rate–Income Tax Due (From Part X Item 17B/17F)	0	0
3 Less: Share of Other Government Agency, if remitted directly to the Agency	0	
4 Net Special Rate–Income Tax Due/Share of National Govt. (Item 2 Less Item 3)	0	0
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	0	0

PART VII – Tax Credits/Payments (attach proof)		
1 Prior Year's Excess Credits	0	
2 Tax Payments for the First Three (3) Quarters	0	
3 Creditable Tax Withheld for the First Three (3) Quarters	51,575	
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4 th Quarter	22,273	
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Bd)	0	0
6 Tax Paid in Return Previously Filed, if this is an Amended Return	0	0
7 Foreign Tax Credits, if applicable		
8 Special Tax Credits, if applicable (To Part VIII Item 6)	0	
Other Tax Credits/Payments (specify)		

9		
10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	73,848	0

PART VIII – Tax Relief Availment		
VIII.A – Special Rate		
1 Regular Income Tax Otherwise Due (Part X Item 16B &/or Item 16F X applicable regular income tax rate)	0	0
2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)	0	0
3 Sub-Total – Tax Relief (Sum of Items 1 and 2)	0	0
4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0	0
5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0	0
6 Add: Special Tax Credit, if any (From Part VII Item 8)	0	0
7 Total Tax Relief Availment- SPECIAL (Sum of Items 5 and 6)	0	0

VIII.B – Exempt		
8 Regular Income Tax Otherwise Due (Part X Item 16A &/or Item 16E X applicable regular income tax rate)	0	0
9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0	0
10 Total Tax Relief Availment- EXEMPT (Sum of Items 8 and 9)	0	0

PART IX – Reconciliation of Net Income per Books Against taxable Income (Attach additional sheet/s if necessary)		
Particulars	A) Taxpayer/Filer	B) Spouse
1 Net Income/(Loss) per Books	118,332	
Add: Non-Deductible Expenses/Taxable Other Income		
2		
3		
4		
5 Total (Sum of Items 1 to 4)	118,332	0
Less: A) Non-Taxable Income and Income Subjected to Final Tax		
6		
7		

B) Special/Other Allowable Deductions		
8		
9		
10 Total (Sum of Items 6 to 9)	0	
11 Net Taxable Income/(Loss) (Item 5 Less Item 10)	118,332	

TABLE 1 – Tax Rates (effective January 1, 2018 to December 31, 2022)	
If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 130,000 + 30% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 490,000 + 32% of the excess over P 2,000,000
Over P 8,000,000	P 2,410,000 + 35% of the excess over P 8,000,000

TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)	
If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 102,500 + 25% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 462,500 + 30% of the excess over P 2,000,000
Over P 8,000,000	P 2,262,500 + 35% of the excess over P 8,000,000

1701

January 2018 (EINCE)

Page 1 of 1

Annual Income Return
Consolidation of ALL Activities per Tax Regime
(Accompany only if with MULTIPLE Tax Regimes)



1101 00160000000000000000

Taxpayer Identification Number (TIN)
919 886 395 000

Tax Filer's Last Name
SUGAY

Part X - CONSOLIDATED COMPUTATION
BY TAX REGIME
Instructions: (mark appropriate box)

A. Only one activity/project under EXEMPT and/or SPECIAL Tax Regimes. Fill-out the applicable columns below.
B. Two or more activities/projects under EXEMPT and/or SPECIAL Tax Regimes. Accomplish Part XI-Mandatory Attachments per activity and reflect consolidated amounts from Part XI for the corresponding columns below.

SCHEDULE A - Basis of Tax Relief		TAXPAYER		SPOUSE		
Particulars	A. Exempt	B. Special	C. Regular	D. Exempt	E. Special	F. Regular
1 Investment Promotion Agency (IPA) Implementing Government Entity						
2 Legal Basis						
3 Registered Activity Program (Reg. No.)		0.0 %			0.0 %	
4 Special Tax Rate						
5 Effectivity Date of Tax Relief/Exemption From (MM/DD/YYYY)						
6 Expiration Date of Tax Relief/Exemption To (MM/DD/YYYY)						

SCHEDULE B - Computation of Income Tax

(Do NOT enter. Contains 49 Columns or Less drop down; 50 or more round up)

Description	TAXPAYER/FILER				SPOUSE			
	A. Total Exempt	B. Total Special	C. Regular	D. Total (D = A + B + C)	E. Total Exempt	F. Total Special	G. Regular	H. Total (H = E + F + G)
1 Sales/Revenues/Receipts/Fees. (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 1A(1B) (REGULAR: From Part V Schedule 3.A item 6A(6B))			3,692,394	3,692,394			0	0
2 Less: Sales Returns, Allowances and Discounts. (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 4A(4B) (REGULAR: From Part V Schedule 3.A item 9A(9B))			0	0			0	0
3 Not Sales/Revenues/Receipts/Fees (Item 1 Less Item 2)			3,692,394	3,692,394			0	0
4 Less: Cost of Sales/Service. (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 4A(4B) (REGULAR: From Part V Schedule 3.A item 11A(11B))			1,923,739	1,923,739			0	0
5 Gross Income(Loss) from Operation (Item 3 Less Item 4)			1,768,655	1,768,655			0	0
Less: Deductions Allowable under Existing Laws								
6 Ordinary Allowable Itemized Deductions. (EXEMPT/SPECIAL: From Schedule C item 18) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B item 6A(6B)) (REGULAR: From Part V Schedule 3.A item 13A(13B))			1,650,323	1,650,323			0	0
7 Special Allowable Deductions. (EXEMPT/SPECIAL: From Schedule B item 5) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B item 7A(7B)) (REGULAR: From Part V Schedule 3.A item 14A(14B))			0	0			0	0
8 Allowance for Net Operating Loss Carry Over (NOLCO) From Part V Schedule 3.A item 15A(15B)			0	0			0	0
9 Total Allowable Itemized Deductions (Sum of Items 6 to 8)			1,650,323	1,650,323			0	0
OR								
10 Optional Standard Deduction (OSD) (40% of item 3)			0	0			0	0
11 Net Income(Loss) (If itemized: Item 5 Less Item 9; If OSD: Item 3 Less Item 10)			116,332	116,332			0	0
Add: Other Non-Operating Income (Specify below) (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 10A(10B) and 11A(11B)) (REGULAR: From Part V Schedule 3.A item 19A(19B) and 20A(20B))								
12			0	0			0	0
13			0	0			0	0
14 Amount Received/Share in Income by a Partner from a GPP (From Part V Schedule 3.A item 21A(21B))			0	0			0	0
15 Total Other Non-Operating Income (Sum of Items 12 to 14)			0	0			0	0
16 Total Taxable Income(Loss) (Sum of Items 11 to 15)			116,332	116,332			0	0
17 TAX DUE - (Exempt/Item 16A(16B) x 0% and/or (From all of Part XI Schedule B item 15); Special: Item 16B(16B) x applicable income tax rate) and/or (From all of Part XI Schedule B item 15); Regular: (From Part V item 31)			0	0			0	0

Taxpayer Identification Number (TIN)				Tax Filer's Last Name			
919	886	395	000	SUGAY			

Schedule C - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)					(DO NOT enter Centavos; 48 Centavos or Less drop down; 50 or more round up)			
Description	TAXPAYER/FILER		SPOUSE					
	A. Exempt	B. Special	C. Exempt	D. Special				
1 Amortizations								
2 Bad Debts								
3 Charitable and Other Contributions								
4 Depletion								
5 Depreciation								
6 Entertainment, Amusement and Recreation								
7 Fringe Benefits								
8 Interest								
9 Losses								
10 Pension Trusts								
11 Rental								
12 Research and Development								
13 Salaries, Wages and Allowances								
14 SSS, GSIS, Philhealth, HDMF and Other Contributions								
15 Taxes and Licenses								
16 Transportation and Travel								
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below; Add additional sheet(s), if necessary)								
a Janitorial and Messengerial Services								
b Professional Fees								
c Security Services								
d								
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part X Schedule B Item 6)	0		0	0				

Schedule D - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)					(DO NOT enter Centavos; 48 Centavos or Less drop down; 50 or more round up)			
Description	Legal Basis	Taxpayer/Filer		Spouse				
		A. Exempt	B. Special	C. Exempt	D. Special			
1								
2								
3								
4								
5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X Schedule B Item 7)								

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
FILING REFERENCE NO.

TIN	: 919-886-395-000
Name	: SUGAY FRANCELITA SISANTE
RDO	: 063
Form Type	: 1701_2018
Reference No.	: 672400058922235
Amount Payable (Over Remittance)	: -73,848.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2023
Date Filed	: 04/04/2024
Tax Type	: IT

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FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES
Sto. Niño, Calapan City, Oriental Mindoro

FINANCIAL STATEMENTS
As of December 31, 2023
(With Comparative Figures for December 31, 2022)

and

Report of Independent Auditor

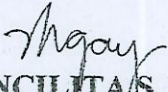
ALELI C. DUGAN
Certified Public Accountant

Statement of Management Responsibility for Annual Income Tax Return

FRANCILITA S. SUGAY is responsible for all information and representations in the Annual Income Tax Return for **December 31, 2023**. Management is likewise responsible for all information and representations contained in the financial statements accompanying the Annual Income Tax Return covering the same reporting period. Furthermore, the management is responsible for information and representations contained in all other tax returns filed for the reporting period, including, but not limited, to value-added tax and/ or percentage tax returns, withholding tax returns, documentary stamp tax returns, and any and all other tax returns.

In this regard, she affirms that the attached audited financial statements for the year ended **December 31, 2023**, and the accompanying Annual Income Tax return are in accordance with the books and records of **F.S. SUGAY CONSTRUCTION and SUPPLIES** are complete and correct in all material respects. She likewise affirms that:

- a. The Annual Income Tax Return has been prepared in accordance with the provisions of the National Internal Revenue Code.
- b. Any disparity of figures in the submitted reports arising from preparing financial statements pursuant to financial accounting standards and preparing the income tax return pursuant to tax accounting rules have been reported as reconciling items.
- c. **FRANCILITA S. SUGAY** has filed all applicable tax returns, reports, and statements required to be filed under Philippine tax laws for the reporting period, and all taxes and other impositions shown thereon to be due and payable have been paid for the reporting period, except those contested in good faith.

Signature:  **FRANCILITA S. SUGAY**
(Name of Individual Taxpayer/President/Managing Partner/Chairman)

INDEPENDENT AUDITOR'S REPORT

FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES
Sto. Niño, Calapan City, Oriental Mindoro

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of **FRANCILITA S. SUGAY** ("the Company"), which comprise the statements of financial position as of **December 31, 2023, and 2022**, and the statements of comprehensive income, statements of changes in equity and statements of cash flows for the years then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the company's financial position as of **December 31, 2023, and 2022**, and its financial performance and its cash flows for the years then ended in accordance with Philippine Financial Reporting Standards (PFRSs).

Basis for Opinion

I conducted my audits in accordance with Philippine Standards on Auditing (PSAs). My responsibilities under those standards are further described in *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the Company in accordance with the Code of Ethics for Professional Accountants in the Philippines (Code of Ethics) together with the ethical requirements that are relevant to our audit of the financial statements in the Philippines, and I have fulfilled our other ethical responsibilities in accordance with these requirements and the Code of Ethics. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with PSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

F.S. SUGAY CONSTRUCTION and SUPPLIES

As part of an audit in accordance with PSAs, I exercise professional judgment and maintain professional skepticism throughout the audit.

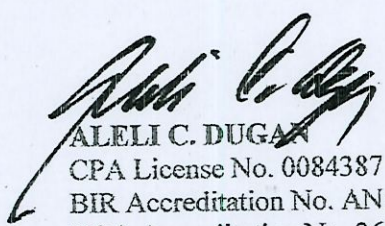
I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during my audit

Report on the Supplementary Information Required Under Revenue Regulations (RR) No. 15-2010 and RR No. 19-2012 of the Bureau of Internal Revenue

My audit was conducted for forming an opinion on the basic financial statements taken as a whole. The supplementary information in Note 10 to the basic financial statements is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such supplementary information is the responsibility of management. The supplementary information has been subjected to the auditing procedures applied in my audits of the basic financial statements. In my opinion, the supplementary information is fairly stated, in all material respects in relation to the basic financial statements taken as a whole.


ALELI C. DUGAN

CPA License No. 0084387

BIR Accreditation No. AN: 09-006124-001-2021

BOA Accreditation No. 2691, Valid until November 30, 2024

PTR No. 1220924

Issued on January 23, 2024; Issued at Calapan City, Oriental Mindoro

TIN 101-563-119-000

February 28, 2024

Blk. 7, Lot 19 & 21, East Rainbow Subdivision

Pachoca, Calapan City

F.S. SUGAY CONSTRUCTION and SUPPLIES

FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES
Sto. Niño, Calapan City, Oriental Mindoro

STATEMENT OF FINANCIAL POSITION
As of December 31, 2023
(In Philippine Peso)
(With Comparative Figures for December 31, 2022)

	Notes	December 31	
		2023	2022
Assets			
Current Assets			
Cash and cash equivalents	3	5,319,036	10,299,432
Receivables	4	2,000,000	2,598,578
Inventories		3,274,231	2,142,774
Total Current Assets		10,593,267	15,040,784
Non-Current Assets			
Plant and Equipment (net)	5	48,130,915	48,301,470
Investments	6	5,820,000	5,820,000
Total Non-Current Assets (net)		53,950,915	54,121,470
TOTAL ASSETS		64,544,182	69,162,254
Liabilities and Capital			
Current Liabilities			
Current Liabilities	7	5,000,000	7,053,759
Non-Current Liabilities			
Non-Current Liabilities	8	1,000,000	2,682,644
Total Liabilities		6,000,000	9,736,403
Capital			
Capital	9	58,544,182	59,425,851
TOTAL LIABILITIES AND CAPITAL		64,544,182	69,162,254

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES
Sto. Niño, Calapan City, Oriental Mindoro

STATEMENT OF COMPREHENSIVE INCOME
For the year ended December 31, 2023
(In Philippine Peso)
(With Comparative Figures for December 31, 2022)

For the year ended December 31,	Notes	2023	2022
Receipts			
Receipts from Contract	10.A	3,692,394	30,568,340
Total		3,692,394	30,568,340
Less: Cost of Sales			
Cost of Sales and Services	10.B	1,923,739	25,947,656
Gross Profit from sales		1,768,655	4,620,684
Total Operating Expenses	10.C	1,650,323	2,000,502
Net Income before tax		118,332	2,620,182
Income tax expense		-	688,458
Net Income after tax		118,332	1,931,724

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES
Sto. Niño, Calapan City, Oriental Mindoro

STATEMENT OF CASHFLOWS
For the year ended December 31, 2023
(In Philippine Peso)
(With Comparative Figures for December 31, 2022)

	Notes	2023	2022
CASH FLOWS FROM OPERATING ACTIVITIES			
Net Income before taxes		118,332	2,620,182
Depreciation		170,555	170,555
Changes in operating assets and liabilities		288,887	2,790,737
(Increase) decrease in receivables	4	598,578	2,801,637
(Increase) decrease in inventory		(1,131,457)	604,881
Increase (decrease) in payables	7	-	-
Income Taxes paid	7	(53,759)	(656,082)
Net Cash Provided (Used) by operating Activities		(297,752)	5,541,173
CASH FLOWS FROM INVESTING ACTIVITIES			
Acquisition of additional properties	5	-	-
Net Cash Provided (Used) by investing Activities		-	-
CASH FLOWS FROM FINANCING ACTIVITIES			
Additional Investment	9	-	-
Net proceeds/payments - loans	8	(1,682,644)	2,272,044
Payment of loans	8	(2,000,000)	(2,000,000)
Withdrawals	9	(1,000,000)	(1,000,000)
Net Cash Provided (Used) by financing Activities		(4,682,644)	(727,956)
Net increase (decrease in cash and cash equivalents)		(4,980,396)	4,813,217
Cash and Cash equivalents, beginning	3	10,299,432	5,486,215
Cash and Cash equivalents, December 31	3	5,319,036	10,299,432

SEE ACCOMPANYING NOTES TO FINANCIAL STATEMENTS

FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES
Sto. Niño, Calapan City, Oriental Mindoro

STATEMENT OF CHANGES IN EQUITY
As of December 31, 2023
(In Philippine Peso)
(With Comparative Figures for December 31, 2022)

	Notes	December 31	
		2023	2022
Capital , beg		59,425,850	58,494,127
Additional investment		-	-
Net income - 2023		118,332	1,931,724
Total		59,544,182	60,425,851
Withdrawals		1,000,000	1,000,000
Capital, December 31		58,544,182	59,425,851

FRANCILITA S. SUGAY
F.S. SUGAY CONSTRUCTION and SUPPLIES

NOTES TO FINANCIAL STATEMENTS
As of and for the years ended December 31, 2023, and 2022

Note 1 - ORGANIZATION AND OBJECTIVES

F.S. SUGAY CONSTRUCTION and SUPPLIES is a duly registered business with the Department of Trade and Industry and the Bureau of Internal Revenue. The company is engaged in construction services. It is owned and managed by **FRANCILITA S. SUGAY**

The registered office address of this Company is Sto. Niño, Calapan City, Oriental Mindoro.

Note 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND FINANCIAL REPORTING PRACTICES

Basis of Preparation

The accompanying financial statements have been prepared using the historical cost basis and are presented in Philippine Peso (₱), which is the company's functional and presentation currency. All amounts are rounded off to the nearest peso unless otherwise indicated.

In March 2018, the Philippine Securities and Exchange Commission resolved to adopt PFRS for Small Entities (the Framework) as part of its rules and regulations on financial reporting. This Framework was developed in response to the feedback of small entities that PFRS for Small and Medium-sized Entities (PFRS for SMEs) is too complex to apply. By reducing choices for accounting treatment, eliminating topics that are generally not relevant to small entities, simplifying methods for recognition and measurement, and reducing disclosure requirements, the Framework allows small entities to comply with the financial reporting requirements without undue cost or burden. The Framework is effective for annual periods beginning on or after January 1, 2019, with early application permitted.

The company has opted to adopt the Framework at its mandatory effective date.

Statement of Compliance

The financial statements are prepared in compliance with the Framework.

Cash

Cash includes cash on hand and in the bank. Cash in the bank earns interest at prevailing bank deposit rates.

Financial Instruments

A financial instrument is any contract that gives rise to both a financial asset of one entity and a financial liability or equity instrument of another entity. A financial instrument is recognized when the entity becomes a party to its contractual provisions. The company classifies its financial instruments into the following categories: (a) basic financial instruments; and (b) complex financial instruments.

The company's basic financial instruments consist of cash and cash equivalents, receivables, and accrued expenses, and other payables. The company does not have complex financial instruments.

Basic Financial Instruments

Initial Measurement

On initial recognition, a debt financial instrument is measured at transaction price (including transaction costs), unless the arrangement is in effect a financing transaction. In this case, it is measured at the present value of the future payment discounted using a market rate of interest for a similar debt instrument.

Subsequent Measurement

The company's debt financial instruments are subsequently measured at amortized cost using the effective interest method.

FRANCILITA S. SUGAY

Impairment of financial instruments measured at amortized cost

At each reporting date, the company assesses whether there is objective evidence of impairment on any financial assets that are measured at amortized cost. Where there is any objective evidence of impairment, an impairment loss is recognized immediately in profit or loss.

The impairment loss is the difference between the asset's carrying amount and the present value of estimated cash flows discounted at the asset's original effective interest rate.

Derecognition of financial assets

An entity only derecognizes a financial asset when the contractual rights to the cash flows from the assets have expired or are settled, or the entity has transferred to another party substantially all the risks and rewards of ownership relating to the financial asset.

Derecognition of financial liabilities

Financial liabilities are derecognized only when these are extinguished that is, when the obligation is discharged, cancelled, or has expired.

Accounts payable and Others

Accounts payable and others are recognized in the period in which the related money, goods or services are received or when a legally enforceable claim against the company is established.

Investments

Investments are measured at cost less any accumulated impairment losses.

Property and Equipment

Property and Equipment are carried at cost less accumulated depreciation and any allowance for impairment losses.

Depreciation commences when the assets are available for use and is computed using the straight-line method over the following estimated useful lives of the assets:

	Useful Life in Years
Building	25
Machineries and Equipment	10
Transportation Equipment	10
Office Equipment	5
Furniture and Fixtures	10

The useful life and depreciation method are reviewed periodically to ensure that the periods and method of depreciation are consistent with the expected pattern of economic benefits from the items of property and equipment.

When assets are retired or otherwise disposed of, the cost and related accumulated depreciation and any allowance for impairment losses are removed from the accounts. Any resulting gain or loss is recognized in profit or loss.

Fully depreciated assets are retained in the accounts until they are no longer in use.

Impairment of Assets

Assets such as property and equipment and investments are assessed at each reporting date to determine whether there is any indication that the assets are impaired. When an impairment indicator is identified, the carrying value of the asset is tested for impairment. An impairment loss is recognized for the amount by which the asset's fair value is less cost to sell and value-in-use. If the recoverable amount cannot be estimated for an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the assets belong. The cash-generating unit is the smallest identifiable group of assets that generates cash inflows that are independent of the cash flows from other assets within the company.

Revenue Recognition

Revenue is recognized when it is probable that the economic benefits associated with the transactions will flow to the company and the amount of the revenue can be measured reliably.

Expenses

Expenses are recognized as incurred and measured at the amount of consideration paid or payable.

FRANCILITA S. SUGAY

Related Parties

Related Parties are considered related if one party has the ability, directly or indirectly, to control the other party or exercise significant influence over the other party in making financial and operating decisions. Parties are also considered to be related if they are subject to common control or common significant influence. Related parties may be individuals or corporate entities. Transactions between related parties are based on terms similar to those offered to non-related parties.

Income Taxes

The Company uses the taxes payable method to account for income taxes. Under this method, the company recognizes income taxes and liability based on the taxable income for the year using tax rates that have been enacted or substantially enacted at the reporting date.

Events After Reporting Date

Post-year-end events that provide additional information about the Company's financial position at the reporting date (adjusting events) are recognized in the financial statements. Post-year-end events that are not adjusting events are disclosed in the notes to the financial statements when material.

Note 3. CASH

This account consists of:

	2023	2022
Cash on Hand	279,635	554,185
Cash in Bank	5,039,402	9,745,247
Total	5,319,036	10,299,432

Note 4. ACCOUNTS RECEIVABLE

This account consists of:

	2023	2022
Accounts Receivable- Others	2,000,000	1,000,000
Accounts Receivable- Government	-	1,598,578
Total	2,000,000	2,598,578

Note 5. PROPERTY AND EQUIPMENT

This account consists of:

	2023	2022
COST		
Beginning balances	52,282,435	52,282,435
additions	-	-
Disposals/write-off	-	-
Ending Balances	52,282,435	52,282,435
ACCUMULATED DEPRECIATION		
Beginning balances	3,980,965	3,810,410
Depreciation	170,555	170,555
Disposals/write-off	-	-
Ending Balances	4,151,520	3,980,965
Net carrying value	48,130,915	48,301,470

Property and Equipment are accounted as:

	2023	2022
Condominium -Nuvali	2,678,771	2,678,771
Hand Tools	500,000	500,000
Hyundai-SantaFE	1,558,000	1,558,000
Service Vehicle	75,000	75,000
Service Vehicle - Hyundai Tucson	495,000	495,000
Service Vehicle - Hyundai Santa Fe	1,610,000	1,610,000
Residential House	685,000	685,000
Furniture and Fixtures	850,870	850,870
Appliances	460,000	460,000
Construction Equipment	854,000	854,000
Pick-Up Service	425,000	425,000
Concrete Vibrator	5,000	5,000
Bagger- 1 unit	110,000	110,000
Concrete Cutter	12,000	12,000
Computer	41,294	41,294
Xerox Machine	30,000	30,000
Office Equipment	21,500	21,500
Truck Forward	970,000	970,000
Back Hoe	400,000	400,000
Ten-wheeler	1,953,000	1,953,000
Isuzu Forward (Drop side)	1,050,000	1,050,000
Beach Resort -Balite	6,000,000	6,000,000
Condominium-Suntrust	3,402,000	3,402,000
Forward Mixer Truck	1,400,000	1,400,000
Ten-wheeler dump truck	1,750,000	1,750,000
Road Roller	650,000	650,000
Izusu drop side Truck	1,698,000	1,698,000
Back hoe	1,750,000	1,750,000
Total	31,434,435	31,434,435
Accumulated Depreciation	4,151,520	3,980,965
Net Book Value	27,282,915	27,453,470
Residential lot	2,500,000	2,500,000
Land	1,000,000	1,000,000
Land (2009)	2,500,000	2,500,000
Residential lot-Canubing	3,600,000	3,600,000
Residential Lot - Nacoco	2,000,000	2,000,000
Lot- Neo Calapan	1,248,000	1,248,000
Lot- Balite	4,500,000	4,500,000
Lot-Balite	3,500,000	3,500,000
Net Carrying Value	48,130,915	48,301,470

Note 6. INVESTMENTS

This account consists of:

	2023	2022
Investment- Jewelry	4,820,000	4,820,000
Investment- Insurance	1,000,000	1,000,000
Total	5,820,000	5,820,000

Note 7. CURRENT LIABILITIES

This account consists of:

	2023	2022
Accounts Payable -trade	-	-
Loans Payable - Landbank	5,000,000	7,000,000
Income Tax payable	-	53,759
Total Current Liabilities	5,000,000	7,053,759

Note 8. NON-CURRENT LIABILITIES

This account consists of:

	2023	2022
Loans Payable- others	-	2,682,644
Accounts Payable- others	1,000,000	-
Total Non-Current Liabilities	1,000,000	2,682,644

Note 9. CAPITAL

This account consists of:

	2023	2022
Capital, beg	59,425,850	58,494,127
Additional investment	-	-
Net income	118,332	1,931,724
Total	59,544,182	60,425,851
Withdrawals	1,000,000	1,000,000
Capital, end.	58,544,182	59,425,851

Note 10 Supplementary Information Required by the Bureau of Internal Revenue (BIR)

In addition to the disclosures mandated under PFRS for SMEs, and such other standards and/or conventions as may be adopted, companies are required by the BIR to provide in the notes to basic the financial statements, certain supplementary information for the taxable year. The amounts relating to such supplementary information may not necessarily be the same as those amounts disclosed in the notes to the basic financial statements that were prepared in accordance with PFRS for SMEs. The following is the tax information required for the taxable year ending December 31, 2023:

I. Based on Revenue Regulations (RR) No. 19-2012**A. SALES/RECEIPTS/FEEs**

	2023	2022
Receipts		
Gross Receipts from Contracts	3,692,394	30,568,340

B. COST OF SALES/SERVICES

Merchandise Inventory, beg.	2,142,774	2,747,655
Purchases-Materials and Supplies	2,704,657	17,269,689
Non-Vat	-	437,500
Total Available for sales	4,847,431	20,454,844
Merchandise Inventory, end.	3,274,231	2,142,774
Cost of Sales	1,573,200	18,312,070
Direct Labor	350,539	7,635,586
Cost of Sales and Services	1,923,739	25,947,656

C. Itemized Deductions (if the Company did not avail of the Optional Standard Deduction)

Salaries and Wages	564,000	564,000
SSS/Philhealth and Pag-ibig	25,577	48,420
Taxes and Licenses	135,439	175,671
Telephone and other Communication	20,000	5,020
Light and Water Expense	36,590	41,122
Representation Expense		11,812
Spare Parts, Repairs and Maintenance		120,111
Depreciation Expense	170,555	170,555
Fuel, Gasoline & Oil	185,000	126,064
Proposal, Bond and other Bidding Expenses	149,000	308,000
Office Supplies Used	20,000	5,640
Transportation, freight and Handling		2,744
Professional Fees	27,000	-
TV Net		1,750
Interest Expense, Other Fees & Charges	317,162	414,658
Miscellaneous Expense		4,935
Total Operating Expenses	1,650,323	2,000,502

NOTE 11 EVENTS AFTER THE END OF THE REPORTING DATE

The company has no events after the balance sheet date that would require disclosure or adjustments on the financial statements.

NOTE 12 COMMITMENTS /CONTINGENCIES

The company has no significant commitments and contingencies as of the balance sheet date.

FRANCILITA S. SUGAY



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-05-29-R1006-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

SUGAY, FRANCILITA SISANTE

(F.S. SUGAY CONSTRUCTION & SUPPLIES)

Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO

Address

919-886-395-00000

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 29th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 29, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON MAY 24, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 241852403. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID
WITHOUT BIR
DRY SEAL


ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 05/27/2024
PAYMENT CONFIRMATION:
Yym2024052713480700232880
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



Republic of the Philippines
DEPARTMENT OF TRADE & INDUSTRY
CONSTRUCTION INDUSTRY AUTHORITY OF THE PHILIPPINES
PHILIPPINE CONTRACTORS ACCREDITATION BOARD
Makati City, Metro Manila, Philippines

REGULAR CONTRACTOR'S LICENSE

FORM NUMBER: 97039

Contracting Fiscal Year (CFY): 2023/2026

This certifies that

F.S. SUGAY CONSTRUCTION & SUPPLIES

having complied with all the requirements for licensure pursuant to Republic Act No. 4566 (as amended) and its implementing rules and regulations, is hereby authorized to engage in the construction contracting business in the Philippines, subject to herein limitations of license validity period, classification and category as prescribed under License Particulars in the box to the right and to the terms and conditions annotated at the back hereof.

This further certifies that said licensee, subject to the limitations of the above-prescribed license validity period and registration validity period, kind/s of project and size range/s as indicated under Registration Particulars in the box to the right hereof, is a PCAB registered contractor for government projects.

Given at Metro Manila, Philippines, on
June 20, 2024

ERNIE C. BACCALO
Board Member

HERBERT A.G. MATIENZO
Executive Director

SERGIO T. RETOME
Board Secretary



DOCUMENTARY STAMP
TAX PAID (Php 30.00)

CONTRACTOR'S PARTICULAR

Authorized Managing Officer Signature NOT VALID WITHOUT SIGNATURE

Francisca S. Sugay

Organization Type

Sole Proprietorship

Head Office (Region)

REGION 4B
(MIMAROPA)

Taxpayer Identification Number (TIN)

919886395000

LICENSE PARTICULARS

License First Issue Date

May 31, 2000

Contractor's License Number

28489

Validity Period of this License/Renewal

July 01, 2023 to May 31, 2026

Principal Classification and Category

General Engineering

C

Other Classification/s

General Building

00000000000000000000000000000000

REGISTRATION PARTICULARS

Registration Date

June 18, 2024

Registration Number

2663-2024

Validity Period of this Registration

June 18, 2024 to June 27, 2027

Kinds of Project and Respective Size Ranges

Park, Playground and Recreational Work	Small B
Road, Highway, Pavement, Railways, Airport Horizontal	Small B
Structures and Bridges	
Irrigation and Flood Control	Small B
Building and Industrial Plant	Small B
Sewerage and Sewage Treatment/Disposal Plant	Small B
Port, Harbor and Offshore Engineering	Small B
Water Supply	Small B
Dam, Reservoir & Tunneling	Small B

IMPORTANT NOTICE: Filing schedule for license renewal application – on or before May 1, 2026

TERMS AND CONDITIONS OF REGULAR LICENSE

1. The Licensee must observe and abide by the provisions of Republic Act No. 4566, as amended by Presidential Decree No. 1746, its implementing Rules and Regulations, and other orders or instructions which the Philippine Contractors Accreditation Board shall issue from time to time pursuant to its power and authority under the law.
2. The License shall be valid during the contracting fiscal year it was issued provided it has not been suspended, cancelled, or revoked by the Board.
3. The License must be renewed annually on or before the expiration of its validity; otherwise, the contractor shall be deemed to be operating without a valid license.
4. The License is non-transferable.
5. The Licensee must not submit bids, sign construction contracts nor undertake construction projects after his/its license has expired and before the same is renewed otherwise the contractor shall be meted the appropriate disciplinary action and pay additional licensing fee in accordance with the existing schedule.
6. The Licensee's qualification is subject to review at any time to ascertain the contractor's eligibility to the present classification and category of his license.
7. License category may be upgraded and other classification(s) may be added to the license only upon formal application by the Licensee together with all the necessary supporting documents.
8. The Licensee must not undertake/implement construction projects which are not within the scope of the license's classification otherwise may be imposed appropriate disciplinary action and payment of additional licensing fee in accordance with the existing schedule.
9. The Licensee must immediately notify the Board in writing of the resignation or disassociation of its Sustaining Technical Employee and must replace the said employee within a period of ninety (90) days from the date of resignation or disassociation. Failure to notify the Board within 30 days from the date of resignation of the Sustaining Technical Employee is a ground for immediate revision of the category and classification(s) of the License.
10. Submission of falsified documents or any misrepresentation or false information in the application for a license or renewal thereof shall subject the Licensee to administrative disciplinary action without prejudice to the imposition of penal sanctions provided for by Law.
11. The Licensee must submit to the Board monitoring reports that may be required from time to time.
12. A Licensee who is retiring from the construction business must advise the Board in writing and must immediately surrender the license to the Board for cancellation.
13. The Licensee must at all times observe and adhere to the letter and spirit of the Code of Ethics of constructors.
14. The License is valid only when signed by the individual proprietor or the Authorized Managing Officer of the Licensee.
15. The Licensee must employ only licensed subcontractors and/or specialty contractors.
16. The Licensee shall sub-contract only from a licensed contractor.
17. The Licensee shall only sub-contract from a licensed project owner undertaking by himself, a project for commercial / industrial use.

CONSTRUCTORS' CODE OF ETHICS

1. A constructor should be fair and honest in his business dealings, his practices and activities guided by principles of justice and equity.
2. A constructor should conduct himself with honor and dignity in his relations with his fellow constructors, fully aware that to speak maliciously of the work reputation or ability of a fellow constructor is highly unethical, and should cooperate with them for the protection and advancement of the construction industry.
3. A constructor should undertake his construction contracting activities on high ethical level and deliver quality service and faithful performance of the undertaking to which owner-clients are entitled.
4. A constructor should not advertise his firm's business in misleading terms and make false representations which may not only be improper but also immoral.
5. A constructor should refrain from the unfair competition which is a disservice to the construction industry.
6. A constructor should be fair and just to his employees, consider their welfare with sympathy and understanding.
7. A constructor should not attempt to supplant a fellow constructor who is in the employ of the owner or prevent a constructor from undertaking that which the owner has engaged him to do as it is a practice inconsistent with the honor and dignity of the construction contracting industry.
8. A constructor should hold himself dedicated to the proposition that the construction industry should be rid of participants whose reputation, conduct and practices are inimical to the construction industry.



This certifies that

F.S. SUGAY CONSTRUCTION & SUPPLIES
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

FRANCILITA SISANTE SUGAY

is valid from 17 March 2020 to 17 March 2025 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 05 February 2020 in the Philippines.


RAMON M. LOPEZ
Secretary

Business Name No. 1547114

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.




HHNP636510732561


Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004


APPROVED BUDGET FOR THE CONTRACT (ABC)
Supply and Delivery of Construction Materials for the Repair and Maintenance of Female Dormitory at Minsu Main Campus
Alcate, Victoria, Oriental Mindoro
Project Name and Location


Stations: Mindoro State University
Length:

Length:		ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST
											OTHER COST FACTORS						
											INFLATION, CURRENCY		VALUE				
											%	%		VALUE			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)					
1	Portland Cement	100	bags	270.00	27,000.00												
2	Sand	10	cum	650.00	6,500.00												
3	Gravel	10	cum	650.00	6,500.00												
4	CHB #6	500	pcs	25.00	12,500.00												
5	CHB #4	500	pcs	20.00	10,000.00												
6	Reinforcing Steel Bar #10	50	pcs	190.00	9,500.00												
7	Tie Wire #16	10	kg	120.00	1,200.00												
8	Plywood (4'x8'x3/4")	30	pcs	2,500.00	75,000.00												
9	Plywood (4'x8'x1/2")	30	pcs	1,800.00	54,000.00												
10	Plywood (4'x8'x1/4")	30	pcs	1,000.00	30,000.00												
11	CWN #1	20	kg	120.00	2,400.00												
12	CWN #2	20	kg	120.00	2,400.00												
13	CWN #3	50	kg	120.00	6,000.00												
14	CWN #4	20	kg	120.00	2,400.00												
15	Pre Painted Corrugated Roofing Sheet #8	39	pcs	680.00	26,520.00												
16	Pre Painted Corrugated Roofing Sheet #10	45	pcs	850.00	38,250.00												
17	Pre Painted Corrugated Roofing Sheet #12	45	pcs	1,020.00	45,900.00												
18	Umbrella nail	23	kgs	126.84	2,917.39												
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX			-													
	GRAND TOTAL				358,987.39												

Prepared by

MARYNEL A. HERMOSA
Member, BAC Secretariat

Submitted by

CHRISTIAN B. APOSTOL, Ph.D.
Head, BAC Secretariat

Recommending Approval

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
Chairperson, BAC

Approved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

1560



PURCHASE REQUEST

Fund Cluster:

Office/Section : CCS-MCC		PR No.: PR24-0392 Responsibility Center Code :		Date: 09/24/2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
1	bags	Portland Cement	100	270.00	27,000.00
2	cum	Sand	10	650.00	6,500.00
3	cum	Gravel	10	650.00	6,500.00
4	pcs	CHB #6	500	25.00	12,500.00
5	pcs	CHB #4	500	20.00	10,000.00
6	pcs	Reinforcing Steel Bar #10	50	190.00	9,500.00
7	kg	Tie Wire #16	10	120.00	1,200.00
8	pcs	Plywood (4'x8'x3/4")	30	2,500.00	75,000.00
9	pcs	Plywood (4'x8'x1/2")	30	1,800.00	54,000.00
10	pcs	Plywood (4'x8'x1/4")	30	1,000.00	30,000.00
11	kg	CWN #1	20	120.00	2,400.00
12	kg	CWN #2	20	120.00	2,400.00
13	kg	CWN #3	50	120.00	6,000.00
14	kg	CWN #4	20	120.00	2,400.00
15	pcs	Pre Painted Corrugated Roofing Sheet # 8"	39	680.00	26,520.00
16	pcs	Pre Painted Corrugated Roofing Sheet # 10"	45	850.00	38,250.00
17	pcs	Pre Painted Corrugated Roofing Sheet # 12"	45	1,020.00	45,900.00
18	kgs	Umbrella Nail	23	126.84	2,917.39
					-
					-
					-
					-
					-
				STF - 1071	-
				164 -200	-
				09 - 1257	-
TOTAL					358,987.39

Purpose:

Purchasing of materials for the Repair and Maintenance of Female Dormitory Building at MinSU Main Campus

Requested by:		Recommending Approval:		Certified Allotment Available:	Approved by:
Signature :					
Printed Name :	MERVIN L. ICALLA	JOELENE C. LEVNES	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.	
Designation :	Director for Auxiliary and General Services	Vice President for Administration and Finance	SAO-Finance Division (Acting Budget Officer III)	SUC President III	



PURCHASE REQUEST

Fund Cluster:

Office/Section : CCS-MCC		PR No.: PR24-0392 Responsibility Center Code :		Date: 09/24/2024	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	bags	Portland Cement	100	270.00	27,000.00
	cum	Sand	10	650.00	6,500.00
	cum	Gravel	10	650.00	6,500.00
	pcs	CHB #6	500	25.00	12,500.00
	pcs	CHB #4	500	20.00	10,000.00
	pcs	Reinforcing Steel Bar #10	50	190.00	9,500.00
	kg	Tie Wire #16	10	120.00	1,200.00
	pcs	Plywood (4'x8'x3/4")	30	2,500.00	75,000.00
	pcs	Plywood (4'x8'x1/2")	30	1,800.00	54,000.00
	pcs	Plywood (4'x8'x1/4")	30	1,000.00	30,000.00
	kg	CWN #1	20	120.00	2,400.00
	kg	CWN #2	20	120.00	2,400.00
	kg	CWN #3	50	120.00	6,000.00
	kg	CWN #4	20	120.00	2,400.00
	pcs	Pre Painted Corrugated Roofing Sheet # 8"	39	680.00	26,520.00
	pcs	Pre Painted Corrugated Roofing Sheet # 10"	45	850.00	38,250.00
	pcs	Pre Painted Corrugated Roofing Sheet # 12"	45	1,020.00	45,900.00
	kgs	Umbrella Nail	23	126.84	2,917.39
					-
					-
					-
					-
				STE - 1071	-
				164-200	-
				09-1257	-
		TOTAL			358,987.39

Purpose:
Purchasing of materials for the Repair and Maintenance of Female Dormitory Building at MinSU Main Campus

Requested by:	Recommending Approval:	Certified Allotment Available:	Approved by:
Signature : Printed Name : Designation :	Signature : JOELENE C. LEYNES Vice President for Administration and Finance	Signature : ROVELYN P. ROXAS SAO-Finance Division (Acting Budget Officer III)	Signature : ENYA MARIE D. APOSTOL, Ph.D. SUC President III



PROGRAM OF WORKS/BUDGET COST

Date: _____

Name of Project :
Repair and Maintenance of Female Dormitory Building
at MinSU Main Campus

Implementation Procedure:
By Admin

Location: Alcate, Victoria, Oriental Mindoro

Description: Carpentry and Roofing Works

Appropriation/Amount SAA: **Php 358,987.39**

Classification : Auxiliary

Source of Funds:

Desirable Starting Date: Upon Approval

Limits: 15m x 20m

No. of Days to Complete: 30

Net Length: Total Floor Area: 300 Sq.m.

Description of Work To be Done		% of Total	Equipment	Needed	Available
101	Masonry Works	20.39%			
102	Carpentry Works	47.97%			
103	Roofing Works	31.64%			
		20.39%			

SUMMARY OF ESTIMATED COST					
Item No.	DESCRIPTION OF WORK	QTY.	UNIT	UNIT COST	TOTAL COST
101	Masonry Works	1.00	lot	73,200.00	73,200.00
102	Carpentry Works	1.00	lot	172,200.00	172,200.00
103	Roofing Works	1.00	lot	113,587.39	113,587.39

Breakdown Estimated Cost

1. Sub-Total, Itemized Cost

PHP 358,987.39

A. DIRECT COST

1. Labor (Man-Hours) :	-
2. Materials :	358,987.39
3. Equipment Rentals :	-
TOTAL PROJECT COST	358,987.39

A. Materials, Fuel, Oil	358,987.39
B. Equipment, Labor	-
F. Total Construction Cost	358,987.39
G. Total Estimated Cost	358,987.39
H. SAY	358,987.39

Prepared by:

ENGR. MARK LESTER A. MAGPANTAY
Project Development Officer III

STF - 1071
164 - 200

09-1251 *[Signature]*

Recommending Approval:

JOELENE C. LEYNES
Vice President for Administration and Finance

Approved by:

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Repair and Maintenance of Female Dormitory Building at MinSU Main Campus

lot

Sub- Total	-
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Sub- Total	-
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Sub- Total	-
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Sub- Total	73,200.00
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say	73,200.00
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Repair and Maintenance of Female Dormitory Building at MinSU Main Campus

102

QUANTITY

1.00

lot

NAME OF ITEM

Carpentry Works

(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Labor Works must be charge to permanent Employee of the University					

Sub- Total

1

(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT

Sub- Total

1

(Exclude acquisition & delivery of materials)

(Exclude acquisition & delivery of materials)				
DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT

Sub- Total

1

(Include acquisition of equipment, fuel, etc. for materials)

[illegible]

Sub- Total

172,200.00

Total (Estimated Direct Cost)

172,200.00

Indirect Cost (as per DO 197 s. 2016)

1

TOTAL COST

172,200.00

Unit Cost

172,200.00

say

172,200.00

Repair and Maintenance of Female Dormitory Building at MinSU Main Campus

103

lot

Roofing Works

1.00

(Exclude acquisition & delivery of materials)

Sub- Total

(Exclude acquisition & delivery of materials)

Sub- Total

(Exclude acquisition & delivery of materials)

Sub- Total

(Include acquisition of equipment, fuel, etc. for materials)

Sub- Total

113,587.39

220,000,000

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113,587.39

113,587.39

113,587.39