



**University Bids and Awards Committee
Resolution No. 236, S. 2024**

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES, FURNITURE & FIXTURES, ICT EQUIPMENT, AND OFFICE EQUIPMENT FOR THE STUDENT PUBLICATION OFFICE OF MinSU BONGABONG CAMPUS

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) for the project **"Supply and Delivery of Office Supplies, Furniture & Fixtures, ICT Equipment, and Office Equipment for the Student Publication Office of MinSU Bongabong Campus"** with an Approved Budget for the Contract (ABC) amounting to **Two Hundred Eighty-Nine Thousand Fifty-Six Pesos and 50/100 (Php289,056.50)**;

WHEREAS, in response to the first publication of the project on November 07, 2024; two (2) suppliers were found in the document request list however, no supplier submitted the Request for Quotation (RFQ) thus, declared failure of RFQ;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on November 19, 2024; four (4) suppliers were found in the document request list however, no supplier submitted RFQ for the second time;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval involving the project, **"Supply and Delivery of Office Supplies, Furniture & Fixtures, ICT Equipment, and Office Equipment for the Student Publication Office of MinSU Bongabong Campus"** as follows:

- a. The approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184

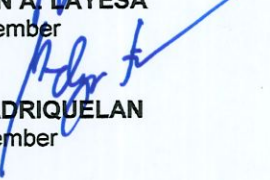
RESOLVED, this 28th day of November, 2024 at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro.


Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson

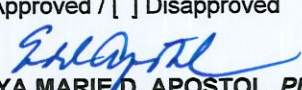

FRANIE M. AFABLE, DBMHH
BAC Member


CIEDELLE P. SALAZAR, J.D., Ph.D
BAC Chairperson


ATTY. SHERLYN A. LAYESA
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

[] Approved / [] Disapproved


ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11495225
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Office Supplies, Furniture & Fixtures, ICT Equipment, and Office Equipment for the Student Publication Office of MinSU Bongabong Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No. 2024-210A	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	4
Category:	Office Supplies and Devices	Date Published	19/11/2024
Approved Budget for the Contract:	PHP 289,056.50	Last Updated / Time	19/11/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	22/11/2024 01:00 AM
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapotel21@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note: 1. All entries must be typewritten.
2. Delivery Period within ____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT
PRICE TOTAL AMOUNT
Lot 1- Office Supplies
1 pcs USB Card reader USB 3.03 in 1SD/TF/CF 4
2 pcs Flashdrive 54GB 4
3 rms Bond Paper long subs 20 6
4 rms Bond paper A4 subs 20 6
5 rms Bond Paper short subs 20 6
6 pcs Expanding envelop green 34
7 pcs Long folder brown 45
8 packs Vellum board short 2
9 pcs Frame (for certificate 8.5x11) 6
10 bots Printer ink- black 6



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

[Help](#)

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11441941
Procuring Entity MINDORO STATE UNIVERSITY
Title Supply and Delivery of Office Supplies, Furniture & Fixtures, ICT Equipment, and Office Equipment for the Student Publication Office of MinSU Bongabong Campus
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No. 2024-210	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Office Supplies and Devices	Date Published	07/11/2024
Approved Budget for the Contract:	PHP 289,056.50	Last Updated / Time	07/11/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	11/11/2024 01:00 AM
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapotel21@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
 CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
 BAC Chairperson

- Note: 1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT
 PRICE TOTAL AMOUNT
 Lot 1- Office Supplies
 1 pcs USB Card reader USB 3.03 in 1SD/TF/CF 4
 2 pcs Flashdrive 54GB 4
 3 rms Bond Paper long subs 20 6
 4 rms Bond paper A4 subs 20 6
 5 rms Bond Paper short subs 20 6

11/22

Created by	Annabelle Quinto Madrigal
Date Created	06/11/2024

2/3

APPROVED BUDGET FOR THE CONTRACT (ABC)
Supply and Delivery of Office Supplies, Furniture & Fixtures, ICT Equipment, and Office Equipment for the Student Publication Office of MinSU Bongabong Campus
Labasan, Bongabong, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Length:															
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST
									OTHER COST FACTORS						
									INFLATION, CURRENCY	VALUE					
									%						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)			



Republic of the Philippines
MINDORO STATE UNIVERSITY
 Bongabong Campus
 Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

STF

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock/Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1 _ office supplies			-
	pcs	USB Card reader USB 3.03 in 1SD/TF/CF	4	500.00	2,000.00
	pcs	Flashdrive 54GB	4	500.00	2,000.00
	rms	Bond Paper long subs 20	6	210.00	1,260.00
	rms	Bond paper A4 subs 2o	6	190.00	1,140.00
	rms	Bond Paper shorts subs 20	6	190.00	1,140.00
	pcs	Expanding envelop green	34	15.00	510.00
	pcs	Long folder brown	45	7.00	315.00
	packs	Vellum board shorts	2	250.00	500.00
	pcs	Frame (for Certificate 8.5 x 11	6	100.00	600.00
	bots	Printer ink- black	6	90.00	540.00
	bots	Printer ink (C/M/Y)	15	90.00	1,350.00
	pcs	Steadler pencil 4A	6	50.00	300.00
	pcs	Steadler pencil 4B	6	50.00	300.00
	pcs	Steadler pencil, 6B	6	50.00	300.00
	box	Ballpen blk (Faber castel-0.5)	2	115.00	230.00
	boxes	Pencil #2	2	80.00	160.00
	pcs	Ink pen .3	5	80.00	400.00
	pcs	Ink pen .4	5	80.00	400.00
	pcs	Ink pen .5	5	45.00	225.00
	pcs	Permanent marker (board/fine)	6	70.00	420.00
	pcs	whiteboard market	12	55.00	660.00
	pcs	Illustration board 1/4	12	32.00	384.00
	pc	Loang arm stapler	1	850.00	850.00
	bxs	Staple wire #35	4	75.00	300.00
	pc	Stapler w/ remover	1	362.00	362.00
	bxs	Paper clips small	4	45.00	180.00
	pcs	Correction tape 5mm x 10m	3	37.50	112.50
		page 1 Total			16,938.50

Purpose:

for college publication - MBC

STF - 1071
164-200-08-1052

Requested by:		Recommending Approval:		Certified Allotment Available:	
Signature :		Signature :		Signature :	
Printed Name :	ENRIQUE T. MAGALAY, JR.	Printed Name :	CIEDELLE P. SALAZAR, Ph.D.	Printed Name :	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Designation :	Campus Executive Director	Designation :	Budget Officer III
Approved by:					
Signature :					
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.				
Designation :	University President				



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 2 - SE F&F			-
	pcs	Computer table w/ drawer	3	5,000.00	15,000.00
		*H75 cm x L 50cm x W 100cm			-
	pcs	Conference chair	15	1,500.00	22,500.00
		*w/ armrest			-
		*midback			-
		*swivel (adjustable)			-
	pcs	Ergonomic chair	1	15,000.00	15,000.00
		*w/ armrest support			-
		*swivel			-
		*w/ head rest			-
					-
		Lot 3 - SE - ICTE			-
	unit	PROJECTOR	2	8,000.00	16,000.00
		* 1920 X 1080 (Full HD)			-
		* 150-inch Maximum projection			-
		* 400 lm color brightness			-
		* 400 lm white brightness			-
		* w/ remote control technology			-
		* HDMI 2x			-
		* wiFi Miracast			-
	unit	Tablet w/ pen	1	13,368.00	13,368.00
		* Snapdragon 870			-
		* 2K resolution			-
		* 128GB storage (rom)			-
		* 6GBRAM			-
					-
		Page 2 Total			81,868.00

Purpose:

for college publication - MBC

STF - 1071

164-200-08-182

Signature :	Requested by:	Recommending Approval:	Certified Allotment Available:
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Signature :	Approved by:		
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock/Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
					-
	unit	Desktop Computer	1	50,000.00	50,000.00
		* 8GB GDDR 128Bit			-
		* AMD Ryzen 5 5600x 3.7 GHz			-
		* ASUS TUF B550M- Plus Gaming Wifi II			-
		* XPG Spectrix 16GB DDR4 3600MHZ D50 RGB			-
					-
		Lot 4 - Office Equipment			-
	unit	Split type Aircon	1	55,000.00	55,000.00
		* 2 HP Inverter			-
	unit	DLSR camera	1	80,000.00	80,000.00
		* Mirrorless camera			-
		* 24.2 MP APS-C			-
		* cmos CENSOR			-
		* 3.0 921 6k-Pot Touch screen			-
		* 4K UHD Video 5-Log 3			-
		* HLF S & R Motion FHD			-
					-
		Lot 5 - SE- Office Equipment			-
	unit	Water Dispenser	1	5,250.00	5,250.00
		* freestanding			-
		* Bottom mounted			-
					-
		Page 1 Total			16,938.50
		Page 2 Total			81,868.00
					-
		GRAND TOTAL			289,056.50

Purpose:

for college publication - MBC

STF - 1071

164-200 -08 -1052

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :			
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :			
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

STF

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1 _ office supplies			-
	pcs	USB Card reader USB 3.03 in 1SD/TF/CF	4	500.00	2,000.00
	pcs	Flashdrive 54GB	4	500.00	2,000.00
	rms	Bond Paper long subs 20	6	210.00	1,260.00
	rms	Bond paper A4 subs 20	6	190.00	1,140.00
	rms	Bond Paper shorts subs 20	6	190.00	1,140.00
	pcs	Expanding envelop green	34	15.00	510.00
	pcs	Long folder brown	45	7.00	315.00
	packs	Vellum board shorts	2	250.00	500.00
	pcs	Frame (for Certificate 8.5 x 11	6	100.00	600.00
	bots	Printer ink- black	6	90.00	540.00
	bots	Printer ink (C/M/Y)	15	90.00	1,350.00
	pcs	Steadler pencil 4A	6	50.00	300.00
	pcs	Steadler pencil 4B	6	50.00	300.00
	pcs	Steadler pencil, 6B	6	50.00	300.00
	box	Ballpen blk (Faber-castel 0.5) <i>↓</i>	2	115.00	230.00
	boxes	Pencil #2	2	80.00	160.00
	pcs	Ink pen .3 <i>black ↓</i>	5	80.00	400.00
	pcs	Ink pen .4 <i>blue ↓</i>	5	80.00	400.00
	pcs	Ink pen .5 <i>black ↓</i>	5	45.00	225.00
	pcs	Permanent marker (board/fine)	6	70.00	420.00
	pcs	whiteboard market	12	55.00	660.00
	pcs	Illustration board 1/4	12	32.00	384.00
	pc	Loang arm stapler	1	850.00	850.00
	bxs	Staple wire #35	4	75.00	300.00
	pc	Stapler w/ remover	1	362.00	362.00
	bxs	Paper clips small	4	45.00	180.00
	pcs	Correctionon tape 5mm x 10m	3	37.50	112.50
		page 1 Total			16,938.50

Purpose:

for college publication - MBC

STF - 1071
164-200-08-1052

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :	<i>Enrique T. Magalay, Jr.</i>	<i>Ciedelle P. Salazar, Ph.D.</i>	<i>Rovelyn P. Roxas</i>
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :	<i>Enya Marie D. Apostol</i>		
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		

Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

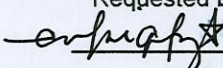
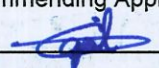
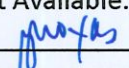
Fund Cluster:

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 2 - SE F&F			-
	pcs	Computer table w/ drawer	3	5,000.00	15,000.00
		*H75 cm x L 50cm x W 100cm			-
	pcs	Conference chair	15	1,500.00	22,500.00
		* w/ armrest			-
		* midback			-
		* swivel (adjustable)			-
	pcs	Ergonomic chair	3	5,000.00	15,000.00
		* w/ armrest support			-
		* swivel			-
		* w/ head rest			-
					-
		Lot 3 - SE - ICTE			-
	unit	PROJECTOR	2	8,000.00	16,000.00
		* 1920 X 1080 (Full HD)			-
		* 150-inch Maximum projection			-
		* 400 lm color brightness			-
		* 400 lm white brightness			-
		* w/ remote control technology			-
		* HDMI 2x			-
		* wiFi Miracast			-
	unit	Tablet w/ pen	1	13,368.00	13,368.00
		* Snapdragon 870			-
		* 2K resolution			-
		* 128GB storage (rom)			-
		* 6GBRAM			-
					-
		Page 2 Total			81,868.00

Purpose:

for college publication - MBC

STF - 1071
164 - 200 - 08-1032

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :			
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :			
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-158 Responsibility Center Code :		Date: July 30, 2024	
Stock/ Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
	unit	Desktop Computer	1	50,000.00	50,000.00
		* 8GB GDDR 128Bit			-
		* AMD Ryzen 5 5600x 3.7 GHz			-
		* ASUS TUF B550M Plus Gaming Wifi II			-
		* XPG Spectrix 16GB DDR4 3600MHZ D50 RGB			-
					-
		Lot 4 - Office Equipment			-
	unit	Split type Aircon	1	55,000.00	55,000.00
		* 2 HP Inverter			-
	unit	DLSR camera	1	80,000.00	80,000.00
		* Mirrorless camera			-
		* 24.2 MP APS-C			-
		* cmos CENSOR			-
		* 3.0 921 6k-Pot Touch screen			-
		* 4K UHD Video 5-Log 3			-
		* HLF S & R Motion FHD			-
					-
		Lot 5 - SE- Office Equipment			-
	unit	Water Dispenser	1	5,250.00	5,250.00
		* freestanding			-
		* Bottom mounted			-
					-
		Page 1 Total			16,938.50
		Page 2 Total			81,868.00
					-
					-
		GRAND TOTAL			289,056.50

Purpose: for college publication - MBC

STF - 1071
164 - 200 - 08-1022

Requested by:	Recommending Approval:	Certified Allotment Available:
Signature:		
Printed Name: ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation: Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III

Approved by:
Signature:
Printed Name: ENYA MARIE D. APOSTOL, Ph.D.
Designation: University President



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

STF

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock/Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1 _ office supplies			
1	pcs	USB Card reader USB 3.03 in 1SD/TF/CF	4	500.00	2,000.00
2	pcs	Flashdrive 54GB	4	500.00	2,000.00
3	rms	Bond Paper long subs 20	6	210.00	1,260.00
4	rms	Bond paper A4 subs 20	6	190.00	1,140.00
5	rms	Bond Paper shorts subs 20	6	190.00	1,140.00
6	pcs	Expanding envelop green	34	15.00	510.00
7	pcs	Long folder brown	45	7.00	315.00
8	packs	Vellum board shorts	2	250.00	500.00
9	pcs	Frame (for Certificate 8.5 x 11	6	100.00	600.00
10	bots	Printer ink- black	6	90.00	540.00
11	bots	Printer ink (C/M/Y)	15	90.00	1,350.00
12	pcs	Steadler pencil 4A	6	50.00	300.00
13	pcs	Steadler pencil 4B	6	50.00	300.00
14	pcs	Steadler pencil, 6B	6	50.00	300.00
15	box	Ballpen blk (Eaber ester-0.5) <i>ji</i>	2	115.00	230.00
16	boxes	Pencil #2	2	80.00	160.00
17	pcs	Ink pen .3 <i>black ji</i>	5	80.00	400.00
18	pcs	Ink pen .4 <i>blue ji</i>	5	80.00	400.00
19	pcs	Ink pen .5 <i>black ji</i>	5	45.00	225.00
20	pcs	Permanent marker (board/fine)	6	70.00	420.00
21	pcs	whiteboard market	12	55.00	660.00
22	pcs	Illustration board 1/4	12	32.00	384.00
23	pc	Loang arm stapler	1	850.00	850.00
24	bxs	Staple wire #35	4	75.00	300.00
25	pc	Stapler w/ remover	1	362.00	362.00
26	bxs	Paper clips small	4	45.00	180.00
27	pcs	Correctionon tape 5mm x 10m	3	37.50	112.50
		page 1 Total			16,938.50

Purpose:

for college publication - MBC

STF - 1071

164-200-08-1052

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :	<i>Enrique T. Magalay, Jr.</i>	<i>Ciedelle P. Salazar, Ph.D.</i>	<i>Rovelyn P. Roxas</i>
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :	<i>Enya Marie D. Apostol</i>		
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		

CPD - 388 - 2024



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock/Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 2 - SE F&F			-
1	pcs	Computer table w/ drawer	3	5,000.00	15,000.00
		*H75 cm x L 50cm x W 100cm			-
✓	pcs	Conference chair	15	1,500.00	22,500.00
		* w/ armrest			-
		* midback			-
		* swivel (adjustable)			-
3	pcs	Ergonomic chair	3	5,000.00	15,000.00
		* w/ armrest support			-
		* swivel			-
		* w/ head rest			-
					-
		Lot 3 - SE - ICTE			-
1	unit	PROJECTOR	2	8,000.00	16,000.00
		* 1920 X 1080 (Full HD)			-
		* 150-inch Maximum projection			-
		* 400 lm color brightness			-
		* 400 lm white brightness			-
		* w/ remote control technology			-
		* HDMI 2x			-
		* wiFi Miracast			-
2	unit	Tablet w/ pen	1	13,368.00	13,368.00
		* Snapdragon 870			-
		* 2K resolution			-
		* 128GB storage (rom)			-
		* 6GBRAM			-
					-
		Page 2 Total			81,868.00

Purpose:

for college publication - MBC

STF - 1071
164 -200 -08-1052

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :			
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :			
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-158	Date: July 30, 2024		
		Responsibility Center Code :			
Stock/Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
					-
3	unit	Desktop Computer	1	50,000.00	50,000.00
		* 8GB GDDR 128Bit			-
		* AMD Ryzen 5 5600x 3.7 GHz			-
		* <u>ASUS TUF</u> B550M- Plus Gaming Wifi II			-
		* XPG Spectrix 16GB DDR4 3600MHZ D50 RGB			-
					-
		Lot 4 - Office Equipment			-
1	unit	Split type Aircon	1	55,000.00	55,000.00
		* 2 HP Inverter			-
ICT - 4	unit	DLSR camera	1	80,000.00	80,000.00
		* Mirrorless camera			-
		* 24.2 MP APS-C			-
		* cmos SENSOR			-
		* 3.0 921 6k-Pot Touch screen			-
		* 4K UHD Video 5-Log 3			-
		* HLF S & R Motion FHD			-
					-
		Lot 5 - SE- Office Equipment			-
2	unit	Water Dispenser	1	5,250.00	5,250.00
		* freestanding			-
		* Bottom mounted			-
					-
		Page 1 Total			16,938.50
		Page 2 Total			81,868.00
					-
		GRAND TOTAL			289,056.50

Purpose:

for college publication - MBC

STF - 1071
164-200 - 08-1052

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :			
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :			
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		

Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

STF

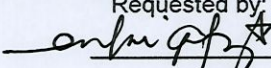
Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1 _ office supplies			
	pcs	USB Card reader USB 3.03 in 1SD/TF/CF	4	500.00	2,000.00
	pcs	Flashdrive 54GB	4	500.00	2,000.00
	rms	Bond Paper long subs 20	6	210.00	1,260.00
	rms	Bond paper A4 subs 20	6	190.00	1,140.00
	rms	Bond Paper shorts subs 20	6	190.00	1,140.00
	pcs	Expanding envelop green	34	15.00	510.00
	pcs	Long folder brown	45	7.00	315.00
	packs	Vellum board shorts	2	250.00	500.00
	pcs	Frame (for Certificate 8.5 x 11	6	100.00	600.00
	bots	Printer ink- black	6	90.00	540.00
	bots	Printer ink (C/M/Y)	15	90.00	1,350.00
	pcs	Steadler pencil 4A	6	50.00	300.00
	pcs	Steadler pencil 4B	6	50.00	300.00
	pcs	Steadler pencil, 6B	6	50.00	300.00
	box	Ballpen blk (Faber-castel 0.5)	2	115.00	230.00
	boxes	Pencil #2	2	80.00	160.00
	pcs	Ink pen .3 black	5	80.00	400.00
	pcs	Ink pen .4 blue	5	80.00	400.00
	pcs	Ink pen .5 black	5	45.00	225.00
	pcs	Permanent marker (board/fine)	6	70.00	420.00
	pcs	whiteboard market	12	55.00	660.00
	pcs	Illustration board 1/4	12	32.00	384.00
	pc	Loang arm stapler	1	850.00	850.00
	bxs	Staple wire #35	4	75.00	300.00
	pc	Stapler w/ remover	1	362.00	362.00
	bxs	Paper clips small	4	45.00	180.00
	pcs	Correction tape 5mm x 10m	3	37.50	112.50
		page 1 Total			16,938.50

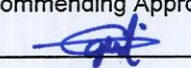
Purpose:

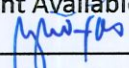
for college publication - MBC

STF - 1071

164-200 - 01-1052

Requested by:
 Signature: 
 Printed Name: **ENRIQUE T. MAGALAY, JR.**
 Designation: Adviser-Sea Hunter Pub

Recommending Approval:

CIEDELLE P. SALAZAR, Ph.D.
 Campus Executive Director

Certified Allotment Available:

ROVELYN P. ROXAS
 Budget Officer III

Approved by:

 Signature: _____
 Printed Name: **ENYA MARIE D. APOSTOL, Ph.D.**
 Designation: University President



Republic of the Philippines
MINDORO STATE UNIVERSITY
Bongabong Campus
Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

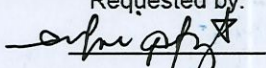
Office/Section :		PR No.: 2024-158		Date: July 30, 2024	
		Responsibility Center Code :			
Stock/Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 2 - SE F&F			-
	pcs	Computer table w/ drawer	3	5,000.00	15,000.00
		*H75 cm x L 50cm x W 100cm			-
	pcs	Conference chair	15	1,500.00	22,500.00
		* w/ armrest			-
		* midback			-
		* swivel (adjustable)			-
	pcs	Ergonomic chair	3	5,000.00	15,000.00
		* w/ armrest support			-
		* swivel			-
		* w/ head rest			-
					-
		Lot 3 - SE - ICTE			-
	unit	PROJECTOR	2	8,000.00	16,000.00
		* 1920 X 1080 (Full HD)			-
		* 150-inch Maximum projection			-
		* 400 lm color brightness			-
		* 400 lm white brightness			-
		* w/ remote control technology			-
		* HDMI 2x			-
		* wiFi Miracast			-
	unit	Tablet w/ pen	1	13,368.00	13,368.00
		* Snapdragon 870			-
		* 2K resolution			-
		* 128GB storage (rom)			-
		* 6GBRAM			-
					-
		Page 2 Total			81,868.00

Purpose:

for college publication - MBC

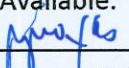
STF - 1071

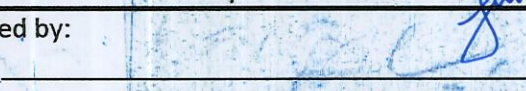
164 -200 -08-1052

Requested by:
Signature : 
Printed Name : **ENRIQUE T. MAGALAY, JR.**
Designation : Adviser-Sea Hunter Pub

Recommending Approval:

CIEDELLE P. SALAZAR, Ph.D.
Campus Executive Director

Certified Allotment Available:

ROVELYN P. ROXAS
Budget Officer III

Approved by:

Signature :
Printed Name : **ENYA MARIE D. APOSTOL, Ph.D.**
Designation : University President

Republic of the Philippines
MINDORO STATE UNIVERSITY
 Bongabong Campus
 Labasan, Bongabong, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2024-158	Date: July 30, 2024		
		Responsibility Center Code :			
Stock/Property No	Unit	Item Description	Qty	Unit Cost	Total Cost
	unit	Desktop Computer	1	50,000.00	50,000.00
		* 8GB GDDR 128Bit			-
		* AMD Ryzen 5 5600x 3.7 GHz			-
		* ASUS TUF B550M- Plus Gaming Wifi II			-
		* XPG Spectrix 16GB DDR4 3600MHZ D50 RGB			-
					-
		Lot 4 - Office Equipment			-
	unit	Split type Aircon	1	55,000.00	55,000.00
		* 2 HP Inverter			-
	unit	DLSR camera	1	80,000.00	80,000.00
		* Mirrorless camera			-
		* 24.2 MP APS-C			-
		* cmos SENSOR			-
		* 3.0 921 6k-Pot Touch screen			-
		* 4K UHD Video 5-Log 3			-
		* HLF S & R Motion FHD			-
					-
		Lot 5 - SE- Office Equipment			-
	unit	Water Dispenser	1	5,250.00	5,250.00
		* freestanding			-
		* Bottom mounted			-
					-
		Page 1 Total			16,938.50
		Page 2 Total			81,868.00
					-
		GRAND TOTAL			289,056.50

Purpose:

for college publication - MBC

STF - 1071
 164-200 - 08-1052

Requested by:		Recommending Approval:	Certified Allotment Available:
Signature :			
Printed Name :	ENRIQUE T. MAGALAY, JR.	CIEDELLE P. SALAZAR, Ph.D.	ROVELYN P. ROXAS
Designation :	Adviser-Sea Hunter Pub	Campus Executive Director	Budget Officer III
Approved by:			
Signature :			
Printed Name :	ENYA MARIE D. APOSTOL, Ph.D.		
Designation :	University President		



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

COMPREHENSIVE PROJECT PROFILE

Agency: **MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**

I. BASIC INFORMATION

1. Project Title

**PROCUREMENT OF SPLIT TYPE 2HP
AIRCON**

2. Project Description

The Sea Hunter Publication as the official student publication of Mindoro State University Bongabong Campus needs a cool environment. Air conditioning in a student publication office is necessary to maintain a comfortable environment conducive to productive work. It helps regulate temperature and humidity levels, ensuring the well-being and focus of staff and

3. Project Type

Capital Assistance

☐

Technical Assistance

☐

4. Project Components



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

5. Project Objectives

SPLIT TYPE 2HP AIRCON

Specifications:

- Refrigerant (Type): R32
- Outdoor Unit (Compressor Type) : BLDC
- Power Consumption(Cooling, W): 740 W
- Weight: 26.3 kg
- Dimensions: 790*548*285 mm
- Power Source: 1 / 220~240 / 60

The project aim:

1. Enhancing Productivity: The primary aim of installing an air conditioning system in the office of the student publication is to create a comfortable working environment for the staff and contributors.

6. Project Outcomes

- The installation of an air conditioning system in the student publication office resulted in a more comfortable and conducive workspace for staff and contributors, leading to increased productivity and morale.

7. Project Location

Provinces
Municipalities
Barangay

ORIENTAL MINDORO
BONGABONG
LABASAN

II. PROJECT STATUS

1. On-going
2. Pipeline



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

Proposed

Status of Project Preparation:

Project Idea
Pre-Feasibility Study
Feasibility Study
Detailed Engineering
Fund Negotiation

Review Level:

RDC
ICC-TB
NEDA Board

III. PROJECT JUSTIFICATION

1. Project Background

The office of the student publication faced challenges with uncomfortable working conditions, including excessive heat during summer months and inconsistent temperatures throughout the year, hindering productivity and staff well-being.

2. Goal

- The primary goal of installing an air conditioning system in the office of the student publication is to create a comfortable and conducive working environment that fosters higher levels of productivity among staff and

3. Purpose

- To procure one unit of split type 2HP Aircon

4. Project Outputs

- Enhanced delivery of news and updates
- Efficient publication of exclusive news and happenings

5. Project Activities

Procurement of split type 2HP Aircon

6. Project Linkages

N/A

V. PROJECT FINANCING

1. Funding Requirement (in Million Pesos)



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

2. Project Financing
3. Funding Source
4. Counterpart Funding
5. Financial Viability

V. PROJECT BENEFITS AND COSTS

1. Beneficiaries

Student Publications members and adviser

2. Social Benefits

Collaboration and engagement: A comfortable working environment provided by the air conditioning system encourages increased collaboration and engagement among team members, fostering a sense of unity and productivity within the student publication community.

3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

N/A

VI. PROJECT IMPLEMENTATION

1. Agencies Involved

Mindoro State College of Agriculture and Technology – Bongabong Campus

2. Implementation Schedule

Year	Physical	Indicator	Amount (in Million Pesos)
	• SPLIT TYPE 2HP AIRCON		Php 55,000.00
	GRAND TOTAL		Php 55,000.00

3. Administrative Feasibility

The project will operate under the supervision of the designated project manager in coordination with the following department/unit of MinSCAT:

- The Sea Hunter Publication

4. Environmental Clearance

N/A

5. Social Acceptability

N/A



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

VIII. PROJECT PHOTO or LOCATION MAP



SPLIT TYPE, 2HP AIRCON

Prepared by:

ENRIQUE T. MAGALAY JR
Adviser, The Sea Hunter



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

COMPREHENSIVE PROJECT PROFILE

Agency: **MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**

I. BASIC INFORMATION

1. Project Title

PROCUREMENT OF DSLR CAMERA

2. Project Description

The Sea Hunter Publication as the official student publication of Mindoro State University Bongabong Campus needs a DSLR camera in the student publication office that serves as a crucial tool for capturing high-quality images and videos for journalistic and creative purposes. Its advanced features and versatility enable staff and contributors to document events, conduct interviews, and enhance visual storytelling, enriching the quality and impact of the publication's content.

3. Project Type

Capital Assistance

☐

Technical Assistance

☐

4. Project Components



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsetmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

5. Project Objectives

DSLR CAMERA (MIRRORLESS)

Specifications:

- 24.2MP APS-C Exmor CMOS Sensor
- 3.0" 921.6k-Dot 180° Tilting Touchscreen
- Internal UHD 4K Video, S-Log3, and HLG
- S&Q Motion in Full HD from 1-120 fps

The project aim:

1. The aim of the DSLR camera in the student publication office is to elevate the visual quality and storytelling capability of the publication's content through the capture of high-resolution images and videos, enhancing reader engagement and overall journalistic impact.

6. Project Outcomes

- Production of visually compelling and impactful content, enriching articles, reports, and publications with high-quality images and videos that captivate readers and enhance the overall storytelling experience.

7. Project Location

Provinces
Municipalities

Barangay

ORIENTAL MINDORO

BONGABONG

LABASAN

II. PROJECT STATUS

1. On-going
2. Pipeline



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

Proposed

Status of Project Preparation:

Project Idea
Pre-Feasibility Study
Feasibility Study
Detailed Engineering
Fund Negotiation

Review Level:

RDC
ICC-TB
NEDA Board

III. PROJECT JUSTIFICATION

1. Project Background

Recognizing the increasing importance of visual storytelling in modern journalism, the student publication sought to enhance its multimedia capabilities. Hence, the acquisition of a DSLR camera was initiated to elevate the quality of visual content and better engage its audience, aligning with contemporary trends in digital media consumption and journalism practices.

2. Goal

- To enhance the visual storytelling capabilities of the publication, enabling students to produce captivating and high-quality multimedia content that engages readers and effectively communicates stories and messages.

3. Purpose

- To procure one unit of DSLR CAMERA

4. Project Outputs

- Generate high-resolution images and videos,
- Enrich articles and publications with visually compelling content.

5. Project Activities

Procurement of DSLR CAMERA

6. Project Linkages

N/A

V. PROJECT FINANCING

1. Funding Requirement (in Million Pesos)



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

2. Project Financing
3. Funding Source
4. Counterpart Funding
5. Financial Viability

V. PROJECT BENEFITS AND COSTS

1. Beneficiaries

Student Publications members and adviser

2. Social Benefits

The DSLR camera enables the student publication to visually document events, stories, and issues within the community, fostering a deeper understanding and connection among readers through compelling visual narratives.

3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

N/A

VI. PROJECT IMPLEMENTATION

1. Agencies Involved

Mindoro State College of Agriculture and Technology – Bongabong Campus

2. Implementation Schedule

Year	Physical	Indicator	Amount (in Million Pesos)
	• DSLR CAMERA (1 UNIT)		Php 80,000.00
	GRAND TOTAL		Php 80,000.00

3. Administrative Feasibility

The project will operate under the supervision of the designated project manager in coordination with the following department/unit of MinSCAT:

- The Sea Hunter Publication

4. Environmental Clearance

N/A

5. Social Acceptability

N/A



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

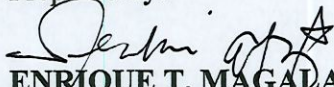
E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

VIII. PROJECT PHOTO or LOCATION MAP



DSLR CAMERA

Prepared by:


ENRIQUE T. MAGALAY JR
Adviser, The Sea Hunter

PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)

END-USER UNIT : Students
Charged to STF Beginning - College Publication
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	Jan	Feb	Mar
	ICT EQUIPMENT								
•	Desktop Computer	unit	20	50,000.00	50,000.00	Public Bidding	✓		
•									
•									
•									
•									
•									
•									
•									
•									
•									
•									
•									
•									
•									
	TOTAL				50,000.00				

TOTAL BUDGET:

Prepared By:

Enrique T. Magalay, Jr.
ENRIQUE T. MAGALAY, JR.
Adviser, Sea Hunter Publication



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsetmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

COMPREHENSIVE PROJECT PROFILE

Agency: **MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**

I. BASIC INFORMATION

1. Project Title

**PROCUREMENT OF DESKTOP
COMPUTER**

2. Project Description

The Sea Hunter Publication as the official student publication of Mindoro State University Bongabong Campus needs a Desktop Computer in the student publication office that serves as a crucial tool for editing and Layouting for journalistic and creative purposes. Its advanced features and versatility enable staff and contributors to document events and enriching the quality and impact of the publication's content.

3. Project Type

Capital Assistance

☐

Technical Assistance

☐

4. Project Components



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

5. Project Objectives

DESKTOP COMPUTER

Specifications:

- ASUS GeForce GTX 3050 TUF Gaming OC 8GB GDDR6 128Bit
- AMD Ryzen 5 5600X (3.7GHZ)
- ASUS TUF B550M-Plus Gaming Wifi II
- XPG Spectrix 16GB DDR4 3600MHZ D50 RGB

The project aim:

1. The aim of the Desktop Computer in the student publication office is to elevate the editing and Layouting of the publication's content through the fast speed desktop, enhancing reader engagement and overall journalistic impact.

6. Project Outcomes

- Production of visually compelling and impactful content, enriching articles, reports, and publications with high-quality publication materials that captivate readers and enhance the overall storytelling experience.

7. Project Location

Provinces
Municipalities

Barangay

ORIENTAL MINDORO

BONGABONG

LABASAN

II. PROJECT STATUS

1. On-going
2. Pipeline



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

Proposed

Status of Project Preparation:

Project Idea
Pre-Feasibility Study
Feasibility Study
Detailed Engineering
Fund Negotiation

Review Level:

RDC
ICC-TB
NEDA Board

III. PROJECT JUSTIFICATION

1. Project Background

Recognizing the increasing importance of posting and producing high quality news in modern journalism, the student publication sought to enhance its multimedia capabilities. Hence, the acquisition of a Desktop Computer was initiated to elevate the quality of visual content and better engage its audience, aligning with contemporary trends in digital media consumption and journalism practices.

2. Goal

- To enhance the editing, posting capabilities of the publication, enabling students to produce captivating and high-quality multimedia content that engages readers and effectively communicates stories and messages.

3. Purpose

- To procure one unit of Desktop Computer

4. Project Outputs

- Generate high-resolution publication materials, layout and videos
- Enrich articles and publications with visually compelling content.

5. Project Activities

Procurement of DSLR CAMERA

6. Project Linkages

N/A

V. PROJECT FINANCING

1. Funding Requirement (in Million Pesos)



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com
Website: www.minscat.edu.ph
Phone: +63 977 846 72 28

2. Project Financing
3. Funding Source
4. Counterpart Funding
5. Financial Viability

V. PROJECT BENEFITS AND COSTS

1. Beneficiaries

Student Publications members and adviser

2. Social Benefits

N/A

3. Economic Benefits

N/A

4. Social Costs

N/A

5. Economic Costs

N/A

VI. PROJECT IMPLEMENTATION

1. Agencies Involved

Mindoro State College of Agriculture and
Technology – Bongabong Campus

2. Implementation Schedule

Year	Physical	Indicator	Amount (in Million Pesos)
	• DESKTOP COMPUTER (1 UNIT)		Php 50,000.00
	GRAND TOTAL		Php 50,000.00

3. Administrative Feasibility

The project will operate under the supervision of the designated project manager in coordination with the following department/unit of MinSCAT:

- The Sea Hunter Publication

4. Environmental Clearance

N/A

5. Social Acceptability

N/A



Mindoro State University

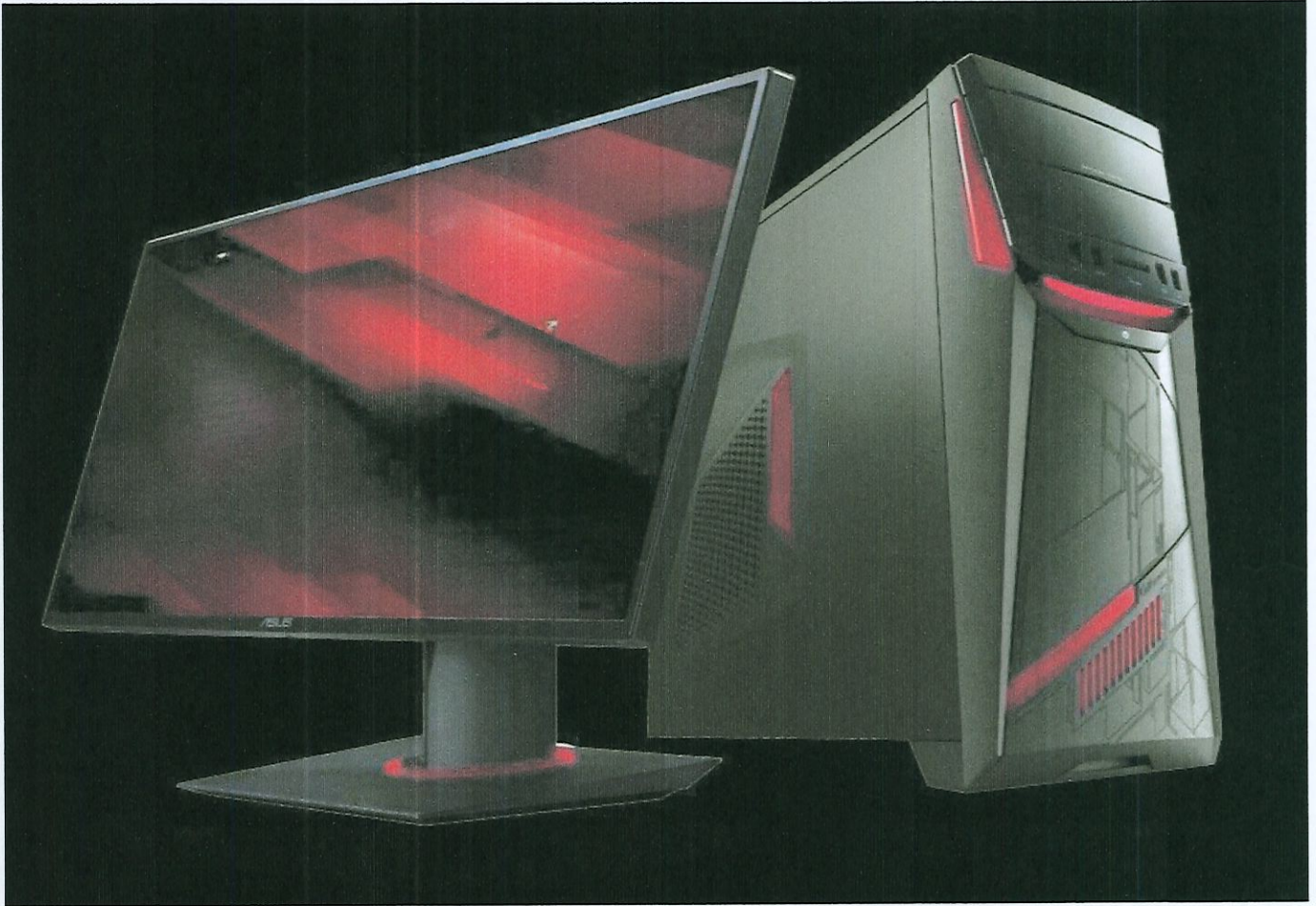
Victoria, Oriental Mindoro 5205 Philippines

E-mail: mnsctmainop@gmail.com

Website: www.minscat.edu.ph

Phone: +63 977 846 72 28

VIII. PROJECT PHOTO or LOCATION MAP



DESKTOP COMPUTER

Prepared by:

ENRIQUE T. MAGALAY JR

Adviser, The Sea Hunter

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

CALLER LYT Students

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

[illegible]

13,363.00

Prepared By

Recommending Approval:

Enfermerie
ENRIQUE T. MAGALAY, JR.
Adviser, Sea Hunter Publication

CIEDELLE P. SALAZAR, PhD
Campus Executive Director

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT : Students
Charged to STF Beginning - College Publication
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES									
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
	SEMI EXPENDABLE FURNITURE AND FIXTURES															
*	Desktop Table	pcs	3	5,000.00	15,000.00	Public Bidding	✓									
*	Ergo Chair 3D	piece	1	15,000.00	15,000.00	Public Bidding	✓									
*	Conference chairs	pieces	15	1,500.00	22,500.00	Public Bidding	✓									
*																
*																
*																
*																
*																
*																
*																
*																
*																
*																
	TOTAL				52,500.00											

TOTAL BUDGET: 52,500.00

Prepared By:


ENRIQUE T. MAGALAY, JR.
Adviser, Sea Hunter Publication

Recommending Approval:


CTECELLE P. SALAZAR, PhD
Campus Executive Director

Republic of the Philippines
MINDORO STATE UNIVERSITY
Aclate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END USER UNIT: Students
Charged to STF Proposed - College Publication
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	OFFICE SUPPLIES EXPENSES																	
	Balance brought forward				11,955.00													
*	Staedtler pencil, 6B	pcs	6	50.00	300.00	Public Bidding	✓											
*	Ballpen, black (Faber-castell - 0.5)	box	2	115.00	230.00	Public Bidding	✓											
*	Monigol #2 pencil	dozen	2	80.00	160.00	Public Bidding	✓											
*	ink pen, 3	pcs	5	80.00	400.00	Public Bidding	✓											
*	ink pen, 4	pcs	5	80.00	400.00	Public Bidding	✓											
*	ink pen, 5	pcs	5	45.00	225.00	Public Bidding	✓											
*	Marker (fine and broad tip)	pcs	6	70.00	420.00	Public Bidding	✓											
*	White board marker	pcs	12	55.00	660.00	Public Bidding	✓											
*	Illustration board (1/4)	pcs	12	32.00	384.00	Public Bidding	✓											
*	Long arm stapler	pc	1	850.00	850.00	Public Bidding	✓											
*	staple wire (No 35/6mm/5000 staples/box)	boxes	4	75.00	300.00	Public Bidding	✓											
*	stapler	pc	1	362.00	362.00	Public Bidding	✓											
*	Universal paper clips	boxes	4	45.00	180.00	Public Bidding	✓											
*	correction tape	pcs	3	37.50	112.50	Public Bidding	✓											
	Total				16,938.50													

TOTAL BUDGET:

16,938.50

Prepared By:

Recommending Approval:

ENRIQUE T. MAGALAY, JR.
Adviser, Sea Hunter Publication

CIEDELLE P. SALAZAR, Ph.D.
Campus Executive Director

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: Students
Charged to STF Proposed - College Publication
Project, Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES									
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
	OFFICE SUPPLIES EXPENSES															
*	USB Card Reader USB 3.0 3 in 1 SD/TF/CF	pieces	4	500.00	2,000.00	Public Bidding	✓									
*	flashdrive 64 GB	pes	4	500.00	2,000.00	Public Bidding	✓									
*	Bond Paper - Long (substance 20)	reams	6	210.00	1,260.00	Public Bidding	✓									
*	Bond Paper - A4 (substance 20)	reams	6	190.00	1,140.00	Public Bidding	✓									
*	Bond Paper - Short (substance 20)	reams	6	190.00	1,140.00	Public Bidding	✓									
*	Expanding Envelope (green)	pes	34	15.00	510.00	Public Bidding	✓									
*	Long Folier (brown)	pes	45	7.00	315.00	Public Bidding	✓									
*	Velum/board paper	packs	2	250.00	500.00	Public Bidding	✓									
*	Frame (for certificate) 8.5"x11"	pes	6	100.00	600.00	Public Bidding	✓									
*	Ink, black	bottles	6	90.00	540.00	Public Bidding	✓									
*	Ink, magenta	bottles	5	90.00	450.00	Public Bidding	✓									
*	Ink, yellow	bottles	5	90.00	450.00	Public Bidding	✓									
*	Ink, cyan	bottles	5	90.00	450.00	Public Bidding	✓									
*	Staedler pencil, 4A	pes	6	50.00	300.00	Public Bidding	✓									
*	Staedler pencil, 4B	pes	6	50.00	300.00	Public Bidding	✓									
	Total				11,955.00											

TOTAL BALANCE FORWARDED:

11,955.00

Prepared By:

Recommending Approval:


ENRIQUE T. MAGALAXY, JR.
Adviser, Sea Hunter Publication


CIEDELLE P. SALAZAR, PI
Campus Executive Director

Republic of the Philippines
MINDORO STATE UNIVERSITY
 Alcala, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT: *Schools*
 Charged to *STI Proposed - College Publications*
Project Programs and Activities

CODE	GENERAL DESCRIPTION	UNIT	QTY	UNIT COST	TOTAL AMOUNT	MODE OF PROCUREMENT	SCHEDULE/MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	SEMI EXPENDABLE OFFICE EQUIPMENT																	
*	Wang: desktop	unit	1	5,250.00	5,250.00	Public Bidding	✓											
*																		
*																		
*																		
*																		
*																		
*																		
*																		
	TOTAL				5,250.00													

TOTAL BUDGET:

5,250.00

Prepared By:

Recommending Approval:

ESTRATO
 Advisor, New Horizon Publications

C. Salazar
 CIBELLE T. SALAZAR, Ph.D.
 Campus Executive Director



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

Scanned with CamScanner

TOTAL BUDGET:

Recommending Approval:

CIEDELLE P. SALAZAR, Ph.D.
Campus Executive Director