



SUPPLY AND DELIVERY OF TRAINING MATERIALS ON ENHANCING LIVELIHOOD OF MANGYAN COMMUNITIES ON AGRICULTURE (HANDICRAFT PRODUCTION) OF MinSU MAIN CAMPUS

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 244, s. 2024**

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2024-220 for the project "Supply and Delivery of Training Materials on Enhancing Livelihood of Mangyan Communities on Agriculture (Handicraft Production) of MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to Two Hundred Eleven Thousand Six Hundred Pesos (Php211,600.00);

WHEREAS, in response to the advertisement of the project, no supplier/bidder was found in the document request list and only one (1) supplier/bidder in the name of MKRJ MARKETING submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php211,600.00	MKRJ Marketing	Php209,440.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Training Materials on Enhancing Livelihood of Mangyan Communities on Agriculture (Handicraft Production) of MinSU Main Campus" as follows:

- a. to MKRJ Marketing for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 19th day of December, 2024 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson

Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

FRANIE M. AFABLE, DBMHM
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

11568305

Procuring Entity

MINDORO STATE UNIVERSITY

Title

Supply and Delivery of Training Materials on Enhancing Livelihood of Mangyan Communities on Agriculture (Handicraft Production) of MinSU Main Campus

Area of Delivery

Oriental Mindoro

Solicitation Number:	RFQ No. 2024-220	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Agricultural Products (Seeds, Seedlings, Plants..)	Date Published	04/12/2024
Approved Budget for the Contract:	PHP 211,600.00	Last Updated / Time	04/12/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	09/12/2024 01:00 AM
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapoto121@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.
2. Delivery Period within ____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item
No. Unit ITEM AND DESCRIPTION QTY. UNIT
PRICE TOTAL AMOUNT
Lot 1 Basketry
1 pcs Rattan pole 150
2 sukong Spit Rattan 150
3 bundles Nito 150
4 pcs Large Knife 30

12/14

[illegible]

Created by Annabelle Quinto Madrigal

Date Created 03/12/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



REQUEST FOR QUOTATION

Supply and Delivery of Training Materials on Enhancing Livelihood of Mangyan Communities on Agriculture (Handicraft Production) of
MinSU Main Campus

PR No.: PR24-11-0004
RFQ No. 2024-220A
ABC Amount: Php211,600.00
Lot1: Php105,300.00
Lot2: Php20,800.00
Lot3: Php85,500.00

Company Name : MKRJ Marketing
Address : San Agustin I, Naujan, Oriental Mindoro

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
- 1. All entries must be typewritten.
 - 2. Delivery Period within _____ calendar days.
 - 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - 4. Price validity shall be a period of 30 calendar days.
 - 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 - 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
Lot 1 Basketry					
1	pcs	Rattan pole	150	100.00	15,000.00
2	sukong	Spit Rattan	150	140.00	21,000.00
3	bundles	Nito	150	180.00	27,000.00
4	pcs	Large Knife	30	200.00	6,000.00
5	pcs	Cutter/ Craft Knife	30	150.00	4,500.00
6	boxes	Iron Panel Pins (calavito)	15	300.00	4,500.00
7	units	Blue Torch (Heavy Duty)	15	500.00	7,500.00
8	pcs	Butane for Blue Torch	60	120.00	7,200.00
9	bottle	Varnish	60	150.00	9,000.00
10	sets	Paint Brush	30	100.00	3,000.00
sub-total (LOT 1)					104,700.00
Lot 2 -Buri production					
1	rolls	Ayikid (Buri rolls)	200	60.00	12,000.00
2	boxes	Blade	4	300.00	1200.00
3	colors	Dye	48	80.00	3,840.00
4	pcs	Scissors	40	85.00	3,400.00
sub-total (LOT 2)					20,440.00
lot 3 Cloth Weaving					
1	customize	Weaving loom	12	2,500.00	30,000.00
2	pcs	Spun polyester Thread (TKT 50; 500m) 7 colors	315	150.00	47,250.00
3	pcs	Scissors	30	85.00	2,550.00
4	pcs	Cutter	30	150.00	4,500.00
sub-total (LOT 3)					84,300.00
TOTAL					209,440.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name
Marion K. Recto

MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



299 108 912 000

TIN No. of Establishment

0936 951 6747

Contact Number

12-16-24

Date

General Conditions

- Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines** on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
 - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - PhilGEPS Registration
 - Valid Mayor's/Business Permit
 - Omnibus Sworn Statement
 - BIR Certificate of Registration
 - Latest Income/Business Tax Return
 - TAX Clearance
 - DTI Registration/SEC Certificate
 - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

MKRJ MARKETING
SAN AGUSTIN I,
Naujan , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 05-Apr-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **MKRJ MARKETING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 03-Apr-2025

Issued this 30th day of March 2024.

This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201604-167644-449271560



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

List of Eligibility Documents

of
MKRJ MARKETING
SAN AGUSTIN I,
Naujan , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 2350865 Issued By / Signatory : Ramon M. Lopez Registration Date : 15-Dec-2020 Expiration Date : 06-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 202417052080000066 Place of Issue : NAUJAN, ORIENTAL MINDORO Issued By / Signatory : HENRY JOEL C. TEVES Issuance Date : 03-Jan-2024
Tax Clearance	Expiration Date : 10-Nov-2024 TCC Number : RR9A-063-11-10-R2130-2023-M Issued By / Signatory : LEVINE F. ILAGAN Issuance date : 10-Nov-2023
Audited Financial Statement	Date of Filing : 29-Mar-2023 Current Asset : 4,207,461.00 Total Asset : 4,607,461.00 Current Liabilities : 448,124.00 Total Liabilities : 448,124.00 Name of Auditor : ELVIN P. VARGAS BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



Republic of the Philippines
Province of Oriental Mindoro
Naujan
Office of the Municipal Mayor

Business Permit

to whom it may concern,

Pursuant to the revenue code of this Municipality/City, after payment of taxes, fees and charges, etc., and compliance with existing requirements, a Business Permit is hereby granted to the herein Taxpayer.

MKRJ MARKETING

Business Name

RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.

Line of Business

SAN AGUSTIN I NAUJAN ORIENTAL MINDORO

Business Address

This PERMIT can be revoked any time if any of the Conditions and Provisions set forth by the Code is violated and/or the peace and order, health, environment, and security of the public are at stake.

IARICEL KAIBIGAN RECTO	R-175208-00119	2024-1705208000-0066
Owner's Name	Business ID No.	Business Permit No.

00-000-000-00000	Sole Proprietorship	Renewal
Business TIN	Type of Business	DTI Registration No.
Date Issued	Jan. 03, 2024	Valid Until
	Dec. 31, 2024	Business Plate No.
		No. of Employees
		7

Official Receipt No.	3671274
OR Date	2024-01-03
Payment Mode	Annual
KIND OF FEE	AMOUNT
OCCUPATIONAL FEE	700.00
WEIGHTS AND MEASURES	200.00
MAYOR'S PERMIT	500.00
SANITARY PERMIT FEE (REGULATORY FEES)	100.00
SITE INSPECTION FEE (REGULATORY FEES)	50.00
BUS. REG. NEW(300)/RENEW(250)	250.00
MEDICAL FEE (REGULATORY FEES)	20.00
LOCATION CLEARANCE (REGULATORY FEES)	50.00
ANNUAL TAX	175,783.17
ANNUAL INSPECTION FEE (Office of the Building Official)	580.00
GARBAGE FEE	240.00
Total	17

HENRY JOEL C. TEVES
Local Chief Executive

JAY MARK Y. BACAY
Business Permit and Licensing Officer

- NOTES:**
- Exhibit this Permit in Your Establishment.
 - This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
 - This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges including surcharges.
 - Your Business Establishment is subject to final inspection or regulatory compliance.
 - Surrender this Permit upon retirement of your Establishment.

Remarks



Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY OF CALAPAN) S.S.

A F F I D A V I T

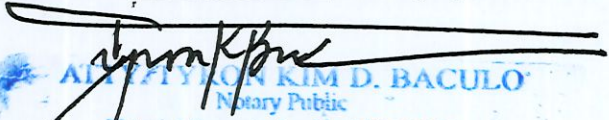
1. I, **Maricel K. Recto**, of legal age, Married, **Filipino**, and residing at **San Agustin I, Naujan, Oriental Mindoro**, after having been duly sworn in accordance with law, do hereby depose and state that:
- I am the sole proprietor or authorized representative of **MKRJ Marketing** with office address at **San Agustin I, Naujan, Oriental Mindoro**;
2. As the owner and sole proprietor, or authorized representative of **MKRJ Marketing**, I have full power and authority to do, execute and perform any and all acts necessary to participated, submit the bid, and to sign and execute the ensuring contract for the **Supply and Delivery of Training Materials on Enhancing livelihood of Mangyan Communities on Agriculture (Handicraft Production) of MinSU Main Campus**, as shown in the attached duly notarized Special Power of Attorney;
3. **MKRJ Marketing** is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **MKRJ Marketing** is authorizing the Head of the Procuring Entity or its duly authorized representative/s to verify all the documents submitted;
6. I am not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **MKRJ Marketing** complies with existing labor laws and standards; and
8. **MKRJ Marketing** is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
- a) Carefully examine all of the Bidding Documents;
 - b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquiring or securing Supplemental/Bid Bulletin/s issued for the **Supply and Delivery of Training Materials on Enhancing livelihood of Mangyan Communities on Agriculture (Handicraft Production) of MinSU Main Campus**.
9. **MKRJ Marketing** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 No. Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have here unto set my hand this _____ day of _____, 2024 at Calapan City, Oriental Mindoro, Philippines.

MARICEL K. RECTO
Sole Proprietress
Affiant

SUBSCRIBED AND SWORN TO BEFORE ME this this _____ day of _____, 2024 affiant exhibited to me his Community Tax Certification No. 15572759 issued on January 3, 2024 at Naujan, Oriental Mindoro

Doc No. 264
Page No. 54
Book No. 46
Series no.2024


KIM D. BACULO
Notary Public
Notarial Commission No. NP-22-240
Until December 31, 2024
Roll of Attorneys No. 6-809
IBP No. 01-4875-Lifetime Oriental Mindoro
PTR No. 1189696 12-06-23 (for 2024) Calapan City
MCLE Compliance No. VII-0024986 12-27-2022

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 009
REVENUE DISTRICT NO. 063

2303

n No.
ised July 1997

OCN 1RC00008612

CERTIFICATE OF REGISTRATION

NAME	REGISTRATION DATE
299-108-912-000 RECTO, MARICEL KAIBIGAN	10/05/2010

REGISTERED ADDRESS
SAN AGUSTIN 1 NAUJAN ORIENTAL MINDORO 5204

REGISTERED ACTIVITY(IES)
TAX TYPE INCOME TAX VALUE - ADDED TAX
REGISTRATION FEE

TRADE NAME	LINE OF BUSINESS / INDUSTRY
MKRJ MARKETING	5239 OTHER RETAIL SALE IN SPECIALIZED STORES

REMINDERS: FILE and PAY
1. Renewal of Annual Registration Fee of P500.00 on or before January 31;
2. Ending Inventory - every January of each year;
3. VAT on or before 20 th of every month;
File and Pay Quarterly VAT and Submit Summary List of Sales/Purchases
i. First Quarter - April 25
ii. Second quarter - July 25
iii. Third Quarter - October 25
iv. Fourth Quarter - January 25
4. Income Tax:
i. First Quarter - On or before April 15
ii. Second Quarter - On or before August 15
iii. Third Quarter - On or before November 15
iv. Annual Income - On or before April 15
Update Registration Information, for any changes in Status, Location and Tax Types (1905 Form);
5. Register Book of Accounts;
6. IN CASE OF CLOSURE, RETIREMENT OF BUSINESS, NOTIFY IMMEDIATELY
REVENUE DISTRICT OFFICE TAXPAYER SERVICE SECTION.
Date of Registration/Update: MAR 21 2016

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED
INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL
REVENUE CODE, AS AMENDED.



[Signature]
ESPERANZA C. CASTRO
ROGELIO C. DIZON

REVENUE DISTRICT OFFICER (signature over printed name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 299-108-912-000
Name	: RECTO MARICEL KAIBIGAN
RDO	: 063
Form Type	: 1701_2018
Reference No.	: 672400058825371
Amount Payable (Over Remittance)	: 33,978.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2023
Date Filed	: 03/27/2024
Tax Type	: IT

[Proceed to Payment](#)


[[BIR Main](#) | [eFPS Login](#) | [User Menu](#) | [Help](#)]




BIR eFPS has received the payment confirmation for your tax return from SBTC.

TIN	299-108-912
Taxpayer's Name	RECTO MARICEL KAIBIGAN
Tax Type	IT
Return Period	12/31/2023
Transacting Bank	SBTC (27000)
Reference Number	672400058825371
Payment Transaction Number	240459736
Payment Transaction Date	03/27/2024
Actual Amount Paid	33978
SBTC's Confirmation Number	BI-032724-90154

Please refer to the BIR Tax Return Inquiry facility to check the status of your payment.

BIR Form No. 1701 January 2018 (ENCS) Page 2		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 17010018ENC.SPS	
TIN 299 - 108 - 912 - 000		Tax Filer's Last Name RECTO			
PART IV - Background Information of Spouse					
1 Spouse's Taxpayer Identification Number		2 RDO Code			
3 Filer's Spouse Type <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner					
4 Alphabetic Tax Code (ATC) <input type="radio"/> 11012 Business Income-Graduated IT Rates <input type="radio"/> 11014 Income from Profession-Graduated IT Rates <input type="radio"/> 11013 Mixed Income-Graduated IT Rates <input type="radio"/> 11011 Compensation Income <input type="radio"/> 11015 Business Income - 8% IT Rate <input type="radio"/> 11017 Income from Profession - 8% IT Rate <input type="radio"/> 11016 Mixed Income - 5% IT Rate					
5 Spouse's Name (Last Name, First Name, Middle Name)					
6 Contact Number		7 Citizenship			
8 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input type="radio"/> No		9 Foreign Tax Number (if applicable)			
10 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input type="radio"/> No (If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X))		11 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input type="radio"/> No (If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))			
12 Tax Rate* (choose one) <input type="radio"/> Graduated Rates (Choose Method of Deduction in Item 12A) <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]					
12A Method of Deduction (choose one) <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]					
PART V - Computation of Tax					
Schedule 1 - Gross Compensation Income and Tax Withheld (Attach Additional Sheets, if necessary)					
On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
a. Name of Employer					
1 <input type="radio"/> Taxpayer <input type="radio"/> Spouse		b. Employer's TIN			
2 <input type="radio"/> Taxpayer <input type="radio"/> Spouse		b. Employer's TIN			
(Continuation of Table Above)					
		c. Compensation Income		d. Tax Withheld	
1		0		0	
2		0		0	
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)		0		0	
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)		0		0	
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Particulars		A. Taxpayer/Filer		B. Spouse	
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)		0		0	
5 Less: Non-Taxable / Exempt Compensation		0		0	
6 Taxable Compensation Income (Item 4 Less Item 5)		0		0	
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)		0		0	
Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)					
3A - For Graduated Income Tax Rates					
8 Sales/Revenues/Receipts/Fees		36,545,552		0	
9 Less: Sales Returns, Allowances and Discounts		0		0	
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)		36,545,552		0	
11 Less: Cost of Sales/Services (applicable only if availing itemized Deductions)		28,817,754		0	
12 Gross Income/(Loss) from Operation (Item 10 Less Item 11)		7,727,798		0	
Less: Deductions Allowable under Existing Laws					
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)		5,063,171		0	
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 6)		0		0	
15 Allowance for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)		0		0	
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)		5,063,171		0	
OR					
17 Optional Standard Deduction (OSD) (40% of Item 10)		0		0	
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)		2,664,627		0	
Add: Other Non-Operating Income (specify below)					
19		0		0	
20		0		0	
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)		0		0	
22 Total Other Non-Operating Income (Sum of Items 19 to 21)		0		0	
23 Taxable Income-Business (Sum of Items 18 and 22)		2,664,627		0	
24 Total Taxable Income - Compensation and Business (Sum of Items 6 and 23)		2,664,627		0	
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)		601,888		0	

BIR Form No. 1701 January 2018 (ENCS) Page 3		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		 1701 01/18ENCS P3	
TIN 299 - 108 - 912 - 000		Taxpayer/Filer's Last Name RECTO			

3.B - For 8% Flat Income Tax Rate <small>(DO NOT enter Centavos: 49 Centavos or Less drop down 50 or more round up)</small>		
Particulars	A) Taxpayer/Filer	B) Spouse
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0	0
Add: Other Non-Operating Income (specify below)		
27	0	0
28 Total Income (Sum of Items 26 and 27)	0	0
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0	0
30 Taxable Income/Loss (Item 28 Less Item 29)	0	0
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0	0
32 Total Tax Due-Compensation and Business Income (under flat rate) (Sum of Items 7 and 31) (To Part VI, Item 1)	0	0

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)		
1 Amortizations	0	0
2 Bad Debts	0	0
3 Charitable and Other Contributions	0	0
4 Depletion	0	0
5 Depreciation	65,000	0
6 Entertainment, Amusement and Recreation	0	0
7 Fringe Benefits	0	0
8 Interest	0	0
9 Losses	0	0
10 Pension Trusts	0	0
11 Rental	0	0
12 Research and Development	0	0
13 Salaries, Wages and Allowances	1,875,935	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0
15 Taxes and Licenses	279,824	0
16 Transportation and Travel	964,259	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below. Add additional sheet/s, if necessary)		
a Janitorial and Messengerial Services	0	0
b Professional Fees	34,000	0
c Security Services	0	0
d SEE ATTACHED FS	1,844,153	0
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part V, Schedule 3-A Item 13)	5,063,171	0

Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)			
5.A - Taxpayer/Filer		Legal Basis	Amount
1			0
2			0
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To Part V Schedule 3-A Item 14A)			0
5.B - Spouse		Legal Basis	Amount
4			0
5			0
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To Part V Schedule 3-A Item 14B)			0

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO		
6.A - Computation of NOLCO		
Description	A. Taxpayer/Filer	B. Spouse
1 Gross Income	0	0
2 Less: Ordinary Allowable Itemized Deductions	0	0
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A &/or Schedule 6.A.2 Item 12A)	0	0

6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO					
Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E) = A - (B+C+D)]
Year Incurred	A. Amount				
4	0	0	0	0	0
5	0	0	0	0	0
6	0	0	0	0	0
7	0	0	0	0	0
8 Total NOLCO - Taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3-A Item 15A)				0	

(Continuation of Schedule 6)

6.A.2 – Spouse's Detailed Computation of Available NOLCO

Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E) = A – (B+C+D)]
Year Incurred	A. Amount				
9					
10					
11					
12	0	0	0	0	0
13	Total NOLCO - Spouse (Sum of Items 9 to 12) (To Part V Schedule 3-A Item 15B)				

PART VI – Summary of Income Tax Due		
1	Regular Rate–Income Tax Due (From Part V, Either Item 25 or Item 32)	501,888 0
2	Special Rate–Income Tax Due (From Part X Item 17B/17F)	0 0
3	Less: Share of Other Government Agency, if remitted directly to the Agency	0 0
4	Net Special Rate–Income Tax Due/Share of National Govt. (Item 2 Less Item 3)	0 0
5	Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	501,888 0

PART VII – Tax Credits/Payments (attach proof)		
1	Prior Year's Excess Credits	0 0
2	Tax Payments for the First Three (3) Quarters	205,608 0
3	Creditable Tax Withheld for the First Three (3) Quarters	296,623 0
4	Creditable Tax Withheld per BIR Form No. 2307 for the 4 th Quarter	64,679 0
5	Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Bd)	0 0
6	Tax Paid in Return Previously Filed, if this is an Amended Return	0 0
7	Foreign Tax Credits, if applicable	0 0
8	Special Tax Credits, if applicable (To Part VIII Item 6)	0 0
9	Other Tax Credits/Payments (specify)	0 0
10	Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	567,910 0

PART VIII – Tax Relief Availment		
VIII.A – Special Rate		
1	Regular Income Tax Otherwise Due (Part X Item 16B &/or Item 16F X applicable regular income tax rate)	0 0
2	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)	0 0
3	Sub-Total – Tax Relief (Sum of Items 1 and 2)	0 0
4	Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0 0
5	Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0 0
6	Add: Special Tax Credit, if any (From Part VII Item 8)	0 0
7	Total Tax Relief Availment- SPECIAL (Sum of Items 5 and 6)	0 0

VIII.B – Exempt		
8	Regular Income Tax Otherwise Due (Part X Item 16A &/or 16E X applicable regular income tax rate)	0 0
9	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0 0
10	Total Tax Relief Availment- EXEMPT (Sum of Items 8 and 9)	0 0

PART IX – Reconciliation of Net Income per Books Against taxable income (Attach additional sheets, if necessary)		
Particulars		A) Taxpayer/Filer B) Spouse
1	Net Income/(Loss) per Books	2,664,627 0
Add: Non-Deductible Expenses/Taxable Other Income		
2		
3		
4		
5	Total (Sum of Items 1 to 4)	2,664,627 0
Less: A) Non-Taxable Income and Income Subjected to Final Tax		
6		
7		

B) Special/Other Allowable Deductions		
8		
9		
10	Total (Sum of Items 6 to 9)	0 0
11	Net Taxable Income/(Loss) (Item 5 Less Item 10)	2,664,627 0


TABLE 1 – Tax Rates (effective January 1, 2018 to December 31, 2022)		TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)	
If Taxable Income is:	Tax Due is:	If Taxable Income is:	Tax Due is:
Not over P 250,000	0%	Not over P 250,000	0%
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000	Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000	Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 130,000 + 30% of the excess over P 800,000	Over P 800,000 but not over P 2,000,000	P 102,500 + 25% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 490,000 + 32% of the excess over P 2,000,000	Over P 2,000,000 but not over P 8,000,000	P 402,500 + 30% of the excess over P 2,000,000
Over P 8,000,000	P 2,410,000 + 35% of the excess over P 8,000,000	Over P 8,000,000	P 2,202,500 + 35% of the excess over P 8,000,000



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

For BIR Use Only BCS/ Item:

BIR Form No. 1701 January 2018 (ENC-5) Page 1		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Tax copies MUST be filed with this BIR and one held by the Tax Filer.		 1701 01/18ENC5 P1	
1 For the year 12 / 20 23		2 Amended Return? <input type="radio"/> Yes <input checked="" type="radio"/> No		3 Short Period Return? <input type="radio"/> Yes <input checked="" type="radio"/> No	
PART I - Background Information on Taxpayer/Filer					
4 Taxpayer Identification Number (TIN) 299 - 108 - 912 - 000		5 RDO Code 053			
6 Taxpayer Type <input checked="" type="radio"/> Single Proprietor <input type="radio"/> Professional <input type="radio"/> Estate <input type="radio"/> Trust <input type="radio"/> Compensation Earner					
7 Alphabetic Tax Code (ATC) <input checked="" type="radio"/> 8012 Business Income - Graduated IT Rates <input type="radio"/> 8014 Income from Profession - Graduated IT Rates <input type="radio"/> 8013 Mixed Income - Graduated IT Rates <input type="radio"/> 8011 Compensation Income - 5% IT Rate <input type="radio"/> 8015 Business Income - 5% IT Rate <input type="radio"/> 8017 Income from Profession - 5% IT Rate <input type="radio"/> 8016 Mixed Income - 5% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name for Individual) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FIDUCIARY (First Name, Middle Name, Last Name) RECTO, MARICEL KAIBIGAN					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905) SAN AGUSTIN 1 ORIENTAL MINDORO					
10 Date of Birth (MM/DD/YYYY) 04/19/1986		11 Email Address mki.marketing@gmail.com		9A Zip Code 5204	
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input checked="" type="radio"/> No		14 Foreign Tax Number (if applicable)	
15 Contact Number 15 (Landline/Cellphone No.) 0969555812		16 Civil Status (if applicable) <input type="radio"/> Single <input checked="" type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower		18 Filing Status <input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing	
17 If married, spouse has income? <input type="radio"/> Yes <input checked="" type="radio"/> No		19 Income EXEMPT from Income Tax? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)		20 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input checked="" type="radio"/> No If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)	
21 Tax Rate* (choose one) <input type="radio"/> Graduated Rates (Choose Method of Deduction in Item 21A) <input type="radio"/> 5% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))					
21A Method of Deduction (choose one) <input checked="" type="radio"/> Itemized Deduction (Sec. 34(A-J), NIRC) <input type="radio"/> Optional Standard Deduction (OSD) (40% of Gross Sales/Receipts/Revenues/Fees (Sec. 34(L), NIRC))					
PART II - Total Tax Payable					
Particulars		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI Item 5)		601,889		0	
23 Less: Total Tax Credits / Payments (From Part VII Item 10)		567,910		0	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		33,978		0	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)		0		0	
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)		33,978		0	
Add: Penalties 27 Interest		0		0	
28 Surcharge		0		0	
29 Compromise		0		0	
30 Total Penalties (Sum of Items 27 to 29)		0		0	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)		33,978		0	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)				33,978	
If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable) <input type="radio"/> To be refunded <input type="radio"/> To be issued a Tax Credit Certificate (TCC) <input type="radio"/> To be carried over as tax credit for next year/quarter					
I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate purposes by an Authorized Representative. Indicate TIN and attach authorization letter. MARICEL KAIBIGAN Printed Name and Signature of Taxpayer/Authorized Representative					
				33 Number of Attachments 0	
PART III - Details of Payment					
Particulars		Drawee Bank/Agency		Number	
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)				Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)	

BIR Form No. 1701 January 2018 (ENC5) Page 2m		Annual Income Return Consolidation of ALL Activities per Tax Regime		 1701 01/18ENC5 P2m		
Taxpayer Identification Number (TIN) 299 108 912 000			Tax Filer's Last Name RECTO			
Schedule C - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary) <small>(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)</small>						
Description	TAXPAYER/FILER		SPOUSE			
	A. Exempt	B. Special	C. Exempt	D. Special		
1 Amortizations	0	0	0	0	0	
2 Bad Debts	0	0	0	0	0	
3 Charitable and Other Contributions	0	0	0	0	0	
4 Depletion	0	0	0	0	0	
5 Depreciation	0	0	0	0	0	
6 Entertainment, Amusement and Recreation	0	0	0	0	0	
7 Fringe Benefits	0	0	0	0	0	
8 Interest	0	0	0	0	0	
9 Losses	0	0	0	0	0	
10 Pension Trusts	0	0	0	0	0	
11 Rental	0	0	0	0	0	
12 Research and Development	0	0	0	0	0	
13 Salaries, Wages and Allowances	0	0	0	0	0	
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0	0	0	0	
15 Taxes and Licenses	0	0	0	0	0	
16 Transportation and Travel	0	0	0	0	0	
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below, Add additional sheet/s, if necessary)						
a Janitorial and Messengerial Services	0	0	0	0	0	
b Professional Fees	0	0	0	0	0	
c Security Services	0	0	0	0	0	
d	0	0	0	0	0	
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part X Schedule B Item 6)	0	0	0	0	0	
Schedule D - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary) <small>(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)</small>						
Description	Legal Basis	Taxpayer/Filer		Spouse		
		A. Exempt	B. Special	C. Exempt	D. Special	
1		0	0	0	0	0
2		0	0	0	0	0
3		0	0	0	0	0
4		0	0	0	0	0
5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X Schedule B Item 7)		0	0	0	0	0

1701

January 2018 (ENCS)
Page 1m

Annual Income Return

Consolidation of ALL Activities per Tax Regime
(Accomplish only if with MULTIPLE Tax Regimes)

1701 01 (ENCS) P1m

Taxpayer Identification Number (TIN)
299 108 912 000

Tax Filer's Last Name
RECTO

Part X - CONSOLIDATED COMPUTATION BY TAX REGIME

Instructions: (mark appropriate box)

☐ A. Only one activity/project under EXEMPT and/or SPECIAL Tax Regimes. Fill-out the applicable columns below

☐ B. Two or more activity/projects under EXEMPT and/or SPECIAL Tax Regimes. Accomplish Part XI-Mandatory Attachments per activity and reflect consolidated amounts from Part XI on the corresponding columns below.

SCHEDULE A - Basis of Tax Relief	TAXPAYER				SPOUSE			
	A. Exempt	B. Special	C. Regular	D. Exempt	E. Special	F. Regular		
1 Investment Promotion Agency (IPA) (unplanned) Government Entity								
2 Legal Basis								
3 Registered Activity Program (Reg. No.)								
4 Special Tax Rate			0 %			0 %		
5 Effectively Date of Tax Relief/Exemption From (MM/DD/YYYY)								
6 Expiration Date of Tax Relief/Exemption To (MM/DD/YYYY)								

SCHEDULE B - Computation of Income Tax	TAXPAYER/FILER				SPOUSE			
	A. Total Exempt	B. Total Special	C. Regular	D. Total (D = A + B + C)	E. Total Exempt	F. Total Special	G. Regular	H. Total (H = E + F + G)
1 Sales Revenue/Receipts/Fees (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B Item 1A; (REGULAR: From Part V Schedule 3 A Item 13A/13B))	0	0	36,545,552	36,545,552	0	0	0	0
2 Sales Revenue/Receipts/Fees (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B Item 1A; (REGULAR: From Part V Schedule 3 A Item 13A/13B))	0	0	0	0	0	0	0	0
3 Net Sales Revenue/Receipts/Fees (Item 1 Less Item 2)	0	0	36,545,552	36,545,552	0	0	0	0
4 Less: Cost of Sales/Service (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B Item 4A; (REGULAR: From Part V Schedule 3 A Item 14A/14B))	0	0	28,817,754	28,817,754	0	0	0	0
5 Gross Income (Less: From Operation (Item 3 Less Item 4) Less: Deductions Allowable under Existing Laws)	0	0	7,727,798	7,727,798	0	0	0	0
6 Ordinary Allowable Itemized Deductions (EXEMPT/SPECIAL: From Schedule C Item 1B) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 6A/6B) (REGULAR: From Part V Schedule 3 A Item 13A/13B))	0	0	5,053,171	5,053,171	0	0	0	0
7 Special Allowable Deductions (EXEMPT/SPECIAL: From Schedule D Item 5) and/or (If letter B of instruction above is marked, from all of Part XI Schedule B Item 7A/7B) (REGULAR: From Part V Schedule 3 A Item 14A/14B))	0	0	0	0	0	0	0	0
8 Allowances for Net Operating Loss Carry Over (NOLCO) From Part V Sched. 3 A Item 15A/15B)	0	0	0	0	0	0	0	0
9 Total Allowable Itemized Deductions (Sum of Items 6 to 8) OR	0	0	5,053,171	5,053,171	0	0	0	0
10 Optional Standard Deduction (OSD) (40% of Item 3)			0	0			0	0
11 Net Income (Less: If letter B of instruction above is marked, from all of Part XI Schedule B Item 9; (OSD: Item 3) Less Item 10)	0	0	2,654,627	2,654,627	0	0	0	0
12 Add: Other Non-Operating Income (specify below) (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B Items 10A/10B and 11A/11B) (REGULAR: From Part V Schedule 3 A Items 18A/18B and 20A/20B)	0	0	0	0	0	0	0	0
13	0	0	0	0	0	0	0	0
14 Amount Received Share in Income by a Partner from a QPR (From Part V Schedule 3 A Item 21A/21B)			0	0			0	0
15 Total Other Non-Operating Income (Sum of Items 12 to 14)	0	0	0	0	0	0	0	0
16 Total Taxable Income (Less: Sum of Items 11 to 15)	0	0	2,654,627	2,654,627	0	0	0	0
17 TAX DUE - (Exempt/Item 16A/16B) (0%) and/or (From all of Part XI Schedule B Item 15) (Special: Item 15B/15C) X applicable income tax rate) and/or (From all of Part XI Schedule B Item 15) (Regular: (From Part V Item 31)	0	0	601,888	601,888	0	0	0	0



Bringing in Revenues
for Nation-building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo

QF-TCC-01-01-2024.01

ANNEX "M"

TCBP NO. RR9A-063-11-07-R2344-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

RECTO, MARICEL KAIBIGAN
(MKRJ MARKETING)

Name of Taxpayer

SAN AGUSTIN I, NAUJAN, ORIENTAL MINDORO

Address

299-108-912-00000

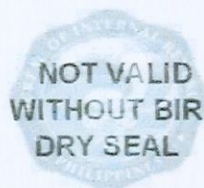
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 7th day of November, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL NOVEMBER 07, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON NOVEMBER 06, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 244944959. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



Rosalinda D. Cabidog
ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 11/06/2024
PAYMENT CONFIRMATION:
244945054
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website <https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



This certifies that

MKRJ MARKETING
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

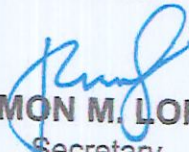
MARICEL KAIBIGAN RECTO

is valid from 06 January 2021 to 06 January 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 15 December 2020 in the Philippines.


RAMON M. LOPEZ
Secretary

Business Name No. 2350865

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



LDEH120911737251

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)
Supply and Delivery of Training Materials on Enhancing Livelihood of Mangyan Communities on Agriculture (Handicraft Production) of MinSU Main Campus
Alcate, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS				TOTAL COST	UNIT COST
									INFLATION,		VALUE			
									%	VALUE				
									%	INFLATION,				
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Prepared by
MARVELA HERMOSA
Member, BAC Secretariat

Submitted by
CHRISTIAN B. APOSTOL, PhD
Head, BAC Secretariat

Recommending Approval
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
Chairperson, BAC

Approved
ENYA MARIE D. APOSTOL, Ph.D.
SUC President III



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Training Design on the Handicraft Making and Food Processing (Year 2)

Project Title:	S&T Community-Based for Inclusive Development (STC4iD) on Livelihood Improvement of Mangyan Communities in Mindoro through Science and Technology (S&T) Interventions
Program Leader:	Dr. Erwin Icalla
Project Component 1:	Enhancing Livelihood of Mangyan Communities on Agriculture thru Extension (Training on Handicraft Production)
Project Staff/ Leader:	Dr. Mary Jeane S. Lubos Associate Professor III/ BS Hospitality Management
Project Implementer:	1. Eloisa Marie N. Dela Cruz, Instructor I, BSEntrep Instructor 2. Jared M. Melendres Instructor I, BS Entrep Instructor 3. Zernan R. Maling Instructor I, BS Hospitality Management Instructor
Training Cost:	486,585.00
Training Location:	Canaan, Victoria/ Bungkarot, Gloria/ Bayang, Liguma, Atoy, Lisap Bongabong

RATIONALE

Indigenous communities possess unique handicraft traditions that are not only integral to their cultural identity but also serve as a source of pride. This wealth of traditional knowledge and craftsmanship is deeply intertwined with their identities. However, many indigenous communities face economic challenges from limited income opportunities to the risk of losing their unique cultural practices.

The Mangyans of Mindoro, like many other indigenous people, are masters of traditional handicraft making and weaving which is part of the Mangyan's life and culture that is important to be passed down from generation to generation. Handicrafts play a significant role in preserving the cultural heritage of Mangyan communities in Oriental Mindoro. They embody centuries-old techniques, designs, and stories that have been passed down through generations. At present, these handicrafts do not only represent the cultural image of the Mangyans but are also of economic significance as they are made not only for personal use but are also sold locally.

With the aim to preserve the rich cultural heritage of indigenous groups while equipping the Mangyans with practical tools to enhance their economic well-being, this training design is developed. This training will empower indigenous communities with valuable skills, knowledge, and opportunities that revolve around the art of handicrafts. Moreover, to enhance the marketability of their handicrafts, the project

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October 14, 2024

DR. ENYA MARIE D. APOSTOL
SUC President III, Mindoro State University
Alcate, Victoria, Oriental Mindoro

MINDORO STATE UNIVERSITY Victoria, Oriental Mindoro, 5205 Philippines	
RECEIVED	
RECORDS OFFICE	
BY:	
DATE:	10/18/24
TIME:	4:49
CONTROL #	2019

Madam:

Greetings!

This to officially submit the Training Design on the **Handicraft Making and Food Processing (Year2 2)** under the project "S&T Community-based for Inclusive Development (STC4iD) Program on Livelihood Improvement of Mangyan Communities in Mindoro through Science and Technology (S&T) Interventions."

Through this training, the Indigenous People (IPs) of the selected communities will be assisted in enhancing their livelihood through improvement of existing Mangyan handicraft and development of new handicraft on basketry and textile. At the same time, this training will also educate the IPs on the basics of hygienic food preparation, food processing and preservation. Lastly, this will empower the Mangyans to explore entrepreneurial avenues through marketing of their produce and market linkages.

The projected cost for the activity amounts to a total of **Php 486,585.00** for this year, 2024 (Year 2), covering the training supplies and materials, representation expenses for the training and honoraria of the resource speakers.

Attached here is the training proposal for your reference.

Looking forward to your approval on this matter.

Thank you.

Very truly yours,

Erwin L. Icalla
ERWIN L. ICALLA, PhD
Project Leader

Recommending Approval:

Lourdes V. Icalla
LOURDES V. ICALLA, DVM
Director for Extension, Knowledge and Technology Transfer

Approved:

Enya Marie D. Apostol
ENYA MARIE D. APOSTOL, PhD
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come up with new handicraft creations and improve existing ones that will showcase their own unique patterns. This will not be limited to handicrafts, but may also cover textiles and jewelry crafts.

Handicraft Making and Food Processing are not just traditional art forms; they are also pathways to economic empowerment, cultural preservation, and community development. Through this training, we aim to harness the rich heritage and potential of these industries to empower our IP communities. The training approach is practical, hands-on, and interactive, ensuring that the IP participants will not only acquire theoretical knowledge but also develop the skills and confidence to apply what they learn. From mastering artisanal techniques to understanding food safety standards, from exploring market trends to honing business management skills.

Likewise, this training design is rooted in a holistic approach that not only imparts the technical skills required for handicraft production but also fosters entrepreneurship, community cohesion, and responsible resource management. By combining traditional wisdom with modern techniques, participants will gain the ability to create exquisite handicrafts that resonate with both local and global markets. Moreover, the training will empower the Mangyans to explore entrepreneurial avenues, ensuring that the economic benefits of their artistic endeavors are maximized.

In addition, while food processing is an endeavor that is planned in the next phases of the project, training on hygienic food preparation and processing will be part of the activities in the present duration of the project to prepare the communities involved.

SITE OF IMPLEMENTATION

The identified sites of implementation are in Victoria, Gloria, and Bongabong, Oriental Mindoro composed of a mix of tribes of Alangan and Tau-Buhid. These were recommended by the PMUI as they are already organized with respective and respected community leaders. The sites are also agriculture-based and appropriate for AANR S&T interventions. They likewise have a high participation rate in the programs/ projects of the LGU. In addition, these communities are accessible.

Objectives

1. To Improve Mangyan's existing livelihood through handicraft production
 - 1.1 Improve at least seven (7) existing Mangyan Handicraft
 - 1.2 Create at least two (8) new handicrafts (basketry and textile)
2. To educate at least 50 Mangyans in the basics of food processing by forging at least five (5) market linkage
3. To promote Mangyan products through communication and marketing
4. To document at least five (5) traditional cooking recipe and teach at least six (6) food hygienic preparations

EXPECTED OUTPUT

1. Improved seven (7) existing Mangyan Handicraft
2. Created at least two (8) new handicrafts (basketry and textile)
3. Fifty (50) Mangyan trained on basic food processing and hygienic practices
4. Five (5) market linkage forged

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Training in Cloth Weaving	2 Artisans x 2 days x 3 training	1,000.00	12,000.00
Sub-Total			40,000
Grand Total			486,585.00

Prepared by:

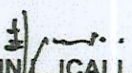

MARY JEANE S. LUBOS
Project Staff/ Associate Professor III

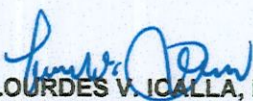
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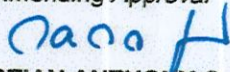
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Noted by:



ERWIN L. ICALLA, Ph.D.
Project Leader


LOURDES V. ICALLA, DVM
Director for EKTTO

Recommending Approval


CHRISTIAN ANTHONY C. AGUTAYA, Ph.D.
Vice President for Research, Development and Extension

Approved


ENYA MARIE D. APOSTOL, PhD
SUC President III

my lubos

Republic of the Philippines
Department of Science and Technology
Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development
LINE ITEM BUDGET
Year 2 of 3 - CY 2024

Project Title: S&T Community-Based for Inclusive Development (STC4iD) on Livelihood Improvement of Mangyan Communities in Mindoro through Science and Technology (S&T) Interventions
Total Duration: Originally Approved: October 01, 2022 - September 30, 2025 (36 Month/s)
New Implementation Dates: January 16, 2023 - January 15, 2026 (36 Month/s)
Current Duration: January 16, 2024 - January 15, 2025 (Year 2 of 3)
Implementing Agency: Mindoro State University
Fund Source Agency: Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development
Project Leader: Erwin L. Icalia

PARTICULARS		Y2 APPROVED
I. Personal Services (PS)		
Direct Cost		
Salaries		
1 Project Assistant II @ 26,628.00/mo x 12 mos		319,536.00
2 Science Research Specialist I @ 35,758.00/mo x 12 mos		858,192.00
Honorarium		
1 Project Leader @ 8,800.00/mo x 12 mos		105,600.00
1 Project Staff Level 1 @ 4,800.00/mo x 12 mos		57,600.00
2 Project Staff Level 2 @ 6,000.00/mo x 12 mos		144,000.00
Total Direct Cost PS		1,484,928.00
Indirect Cost		
Honorarium		
3 Project Support Staff Level 2 @ 1,500.00/qtr		18,000.00
Total Indirect Cost PS		18,000.00
TOTAL PS		1,502,928.00
II. Maintenance and other Operating Expenses (MOOE)		
Direct Cost		
Travelling Expenses Local		225,000.00
Communications Expenses		118,000.00
Supplies and Materials Office Supplies		255,000.00
Supplies and Materials Agricultural Supplies		1,396,400.00
Rent Expenses		30,000.00
Representation Expenses		875,000.00
Other Maintenance and Operating Expenses Printing and Publication Expenses		50,000.00
Professional Services (e.g. Resource persons, Technical expert, Consultant)		200,000.00
Total Direct Cost MOOE		3,149,400.00
Indirect Cost		
Supplies and Materials		75,000.00
Utilities		50,000.00
Total Indirect Cost MOOE		125,000.00
TOTAL MOOE		3,274,400.00
III. Equipment Outlay (EO)		
Direct Cost		
Total Direct Cost EO		-
Indirect Cost		
Total Indirect Cost EO		-
TOTAL EO		-
GRAND TOTAL		4,777,328.00

Endorsed By:

Certified Funds Available:

Approved By:

NOEL A. TABIBOG
Director, XTPD

JAIVEE ANN M. TABADERO
Accountant II and OIC, FAD-Accounting

REYNALDO V. EBORA
Executive Director