

Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



# SUPPLY AND DELIVERY OF OTHER MACHINERY EQUIPMENT FOR MINSU MAIN CAMPUS

Name of Project

#### **BAC Resolution Recommending Approval** Resolution No. 14, s. 2025

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-06 for the project "Supply and Delivery of Other Machinery Equipment for MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to One Hundred Fifty Thousand Pesos (Php150,000.00);

WHEREAS, in response to the advertisement of the project, three (3) suppliers/bidders were found in the document request list, however only one (1) supplier/bidder in the name of PAPERCAT OFFICE SUPPLIES & EQUIPMENT TRADING submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

pproved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php150,000.00	Papercat Office Supplies & Equipment Trading	Php149,998.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Other Machinery Equipment for MinSU Main Campus" as follows:

a. to Papercat Office Supplies & Equipment Trading for being the supplier/bidder with the Single Calculated Responsive Bid (SCRB);

RESOLVED, this 10th day of February, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro,

CIEDELLE P. SALAZAR, J.D., Ph.D **BAC Chairperson** 

Engr. MARK LESTER A. MAGPANTAY
BAC Vice Chairperson

FRANIE M. AFABLE, DBMHM BAC Member

MELGAR G. FADRIQUE BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.

SUC President III

Date: \_



ABSTRACT OF QUOTATION/S

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	n	Section 35 of Revised IRR of RA 9184 eclared ineligible [ Sec. 35.1(b)]	IRR of RA ( 35.1(b)]	9184		All bids f	ailed to con	mply with	all the bid requireme	ints or	All bids failed to comply with all the bid requirements or fail post-qualification [Sec.	
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	LINA B JAVIER TWG Member		MAY C. BERON TWG.Member	30N per	9	FELIX	TWG Member	WG Member	Ol	V	TWG Member	
				Engr. A	MARKKE	Engr. MARK KEYLORD S. ONAL	S. ONAL					
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\*Proceed only if recommended for award of contract\*

Central Portal for Philippine Government Procurement Oppurtunities

#### **Bid Notice Abstract**

#### Request for Quotation (RFQ)

**Reference Number** 

11711915

**Procuring Entity** 

MINDORO STATE UNIVERSITY

Title

Supply and Delivery of Other Machinery Equipment for MinSU Main Campus

Area of Delivery

Oriental Mindoro

Area of Delivery	ental rimation	Status	Closed
Solicitation Number:	RFQ No. 2025-06	Status	
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Industrial Machinery and Equipment		
Approved Budget for the Contract:	PHP 150,000.00	Document Request List	3
Delivery Period:	30 Day/s		
Client Agency:		Date Published	01/02/2025
Contact Person:	Christian B. Apostol		01/02/2025 00:00 AM
Contact Person.	BAC Secretariat Head Alcate Victoria Oriental Mindoro	Last Updated / Time	
	Philippines 5205 63-43-2862368	Closing Date / Time	04/02/2025 17:00 PM
	cbapotol21@gmail.com		

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of

delivery and submit your quotation duly signed by your representative not later than \_ address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.

**BAC Chairperson** 

Note: 1. All entries must be typewritten.

\_ calendar days. 2. Delivery Period within \_\_

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT 1 set Tire Changer 1

rim clamping:10"-24" Max. wheel

Diameter, 1100mm (43") Force on bead breaker blade (10 bar): 30800N working

Pressure: 10 bar 145 psi, motor Power: 0.55Kw max. spindle

Torque:1150Nm

2 set Wheel Balancing Alignment machine 1

Rim Diameter, 10"-24", 10"-24" Rim Width, 1.5"-20", 1.5"-20" Balance speed, 200rpm, 200rpm max Wheel Weight: 65 kg, 65kg

Created by

Annabelle Quinto Madrigal

**Date Created** 

31/01/2025

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Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



#### REQUEST FOR QUOTATION

Supply and Delivery of Other Machinery Equipment for MinSU Main Campus

PR No.: PR24-0439

RFQ No.

2025-06

ABC Amount: Php150,000.00

PAPERCAT OFFICE SUPPLIES & EQUIPMENT TRADING Company Name

Address : STO. NINO, CALAPAN CITY, ORIENTAL MINDORO Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of in the address stated in the last page. delivery and submit your quotation duly signed by your representative not later than \_

CIEDELLE PIOL-SALAZAR, Ph.D.

**BAC Chairperson** 

Note:

1. All entries must be typewritten.

Delivery Period within \_\_\_\_calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date

of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	set	Tire Changer	1	70,598.00	70,598.00
-		rim clamping:10"-24" Max. wheel			
		Diameter. 1100mm (43") Force on bead			
		breaker blade (10 bar): 30800N working			
		Pressure: 10 bar 145 psi, motor			
		Power: 0.55Kw max. spindle			
		Torque:1150Nm			
2	set	Wheel Balancing Alignment machine	1	79,400.00	79,400.00
		Rim Diameter, 10"-24", 10"-24"			
		Rim Width, 1.5"-20", 1.5"-20"			
		Balance speed, 200rpm, 200rpm			
		max Wheel Weight: 65 kg, 65kg			
XV	XVXVXVXVX	VX	XVXVXVXVXVXVX	(VX	
	***************************************		TOTAL		149,998.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

MARY FRANCES DOMINIQUE DG CASTRO

Supplier's Signature over Printed Name

497-143-353-00000

TIN No. of Establishment 0908-874-3789

Contact Number

Date

#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.

2. Supplier shall submit the following requirements:

a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.

b. PhilGEPS Registration

- c. Valid Mayor's/Business Permit
- d. Omnibus Sworn Statement
- e. BIR Certificate of Registration
- f. Latest Income/Business Tax Return
- g. TAX Clearance

MSU-BAC-FR-05.01

Email: universitypresident@minsu.edu.ph

Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



h. DTI Registration/SEC Certificate

Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation.

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### **Evaluation of Quotations**

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

#### Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- 2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier. 3.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue 4

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

# Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE

# CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

#### PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on <u>02-Oct-2019</u> pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

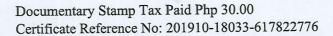
For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
- 2. the veracity of the statements and information contained therein;
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Sep-2025

Issued this 16th day of September 2024. This is a system generated certificate. No signature is required.





Page 1 of 3

#### REMINDERS 1

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.



Certificate Reference No: 201910-18033-617822776

# **List of Eligibility Documents**

# PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street,

Calapan City, Oriental Mindoro, Region IV-B, Philippines

	DTI Certificate Number: 1035025
	Issued By / Signatory : Alfredo E. Pascual
DTI Certificate	Registration Date: 28-Feb-2024
	Expiration Date: 20-Jun-2029
	Expiration Date: 31-Dec-2024
	Permit Number: 01900000465
<b>Mayors Permit</b>	Place of Issue : Calapan City
	Issued By / Signatory: Eduard L. Reyes Marilou F. Morillo
	Issuance Date: 08-Jan-2024
	Expiration Date: 14-May-2025
	TCC Number: RR9A0630514R08682024E
Tax Clearance	Issued By / Signatory: Rosalinda D. Cabidog
	Issuance date: 14-May-2024
	Date of Filing: 05-Apr-2024
	Current Asset: 7,619,525.37
<b>Audited Financial Statement</b>	Total Asset: 14,683,751.07
	Current Liabilities: 297,742.23
	Total Liabilities: 2,263,426.23
	Name of Auditor: Elvin P. Vargas
	BIR RDO Code: 063
	Expiration Date : -
	Issued By / Signatory:
PCAB License	Issuance Date : -
	License Number:
	License First Issue Date: -
	Principal Classification:
	Category:

Certificate Reference No: 201910-18033-617822776



of this PERMIT.

# Republic of the Philippines CITY OF CALAPAN OFFICE OF THE CITY MAYOR

TAUMBAYAN AND

# 2025

## **BUSINESS PERMIT**

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

**P** 11,445.00

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMEN	T DATE	BILLED	KIND OF B	USINESS	STATUS
CASTRO MARY FRANCES	01900000465	Annually	1/8/20	25			R
CASTRO, MARY FRANCES NAMEOUR EVENUES Papercat Office Supplies And		LOCATION O	F BUSINESS	20		BUSINESS PLATE N	
BUSINESS TAX MAYOR'S PERMIT MAYORS PERMIT FEE EDUC'L SPECIAL PROGR DRAINAGE MAINTENANCE GARBAGE FEE FIRE AND SAFETY INSP SANITARY FEE MEDICAL FEE ANNUAL INSPECTION FEE BUSINESS STICKER SITE INSPECTION FEE OCCUPATIONAL FEE TAX CLEARANCE AAP.&RENEWAL OF BUS.FEE	TAX		0.00	7,525.00 2,650.00 200.00 200.00 300.00 50.00 440.00 30.00			31, 2025 s Permit, together, shall at all times of for public view within the place king.
RECOMMENDING APPROVAL:  MARIA BENELYN JOY D. G. Licensing Officer IV Business Permits and Licensing Officers			1	1,445.00 APPRO	OVED BY:	MORILLO Mayor	

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.

the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation

#### **OMNIBUS SWORN STATEMENT**

REPUBLIC OF THE PHILIPPINES)

CITY OF CALAPAN ) S.S.

#### **AFFIDAVIT**

I, Mary Frances Dominique DG. Castro, of legal age, Filipino, and residing at Brgy. Suqui, Calapan City Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

- I am the sole proprietor or authorized representative of Papercat Office Supplies and Equipment Trading with office address at Brgy. Sto. Niño, Calapan City, Oriental Mindoro;
- 2. As the owner and sole proprietor of Papercat Office Supplies and Equipment Trading, I have the full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for <u>SUPPLY AND DELIVERY OF OTHER MACHINERY EQUIPMENT FOR MINSU MAIN CAMPUS</u> with PR No.: PR24-0439 and RFQ No. 2025-06.
- 3. Papercat Office Supplies and Equipment Trading is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
- 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct:
- Papercat Office Supplies and Equipment Trading is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
- 6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
- 7. Papercat Office Supplies and Equipment Trading complies with existing labour laws and standards; and

- 8. Papercat Office Supplies and Equipment Trading is aware of and has undertaken the following responsibilities as a Bidder:
  - Carefully examine all of the Bidding Documents;
  - Acknowledge all conditions, local or otherwise, affecting the implementation of the contract:
  - c. Made an estimate of the facilities available and needed for the contract of the bid, if any, and
  - d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the <u>SUPPLY AND DELIVERY OF OTHER MACHINERY EQUIPMENT FOR MINSU MAIN CAMPUS with PR No.: PR24-0439 and RFQ No. 2025-06;</u>
- Papercat Office Supplies and Equipment Trading did not give or pay directly, any commission, amount fee or any form of consideration, pecuniary of otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

**IN WITNESS WHEREOF**, I have hereunto set my hand this <u>4th</u> day of <u>January</u>, 2025 at Calapan City, Oriental Mindoro, Philippines.

MARY FRANCES DOMINIQUE DG. CASTRO
Affrant

**SUBSCRIBED AND SWORN** to before me, this <u>4th</u> day of <u>January</u>, 2025 at Calapan City, Oriental Mindoro, Philippines.

	NAME OF NOTARY PUBLIC Serial No. of Commission	
	Notary Public for until Roll of Attorneys No PTR No IBP No	_
Doc. No Page No Book No Series of		

2303 REVISED: APRIL 2019

#### REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862 Date OCN Generated: September 27, 2023

UPDATED ON SEP 2 7 2023

#### CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office Branch	OF CATALOGRAPHIC STRUCT STRUCT STRUCT
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CA	LAPAN (CAPITAL) ORIENTAL MINDORO PHILIP	PPINES NEEDED COMES SERVICE STATES OF STATES STATES

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BIR FORM 2303 REVISED: APRIL 2019

#### REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862 Date OCN Generated: September 27, 2023

UPDATED ON SEP 2 7 2023

#### CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE	NAME OF TAXPAYER OF INTERNAL PRIVATE BURGAL OF INTERNAL PRIVATE TIN ISSUANCE DATE INTERNAL PRIVATE BURGAL OF INTERNAL PRIVATE BURGAL OF INTERNAL PRIVATE TIN ISSUANCE DATE
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REVISED: APRIL 2019

#### REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 2 7 2023

#### CERTIFICATE OF REGISTRATION

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Line of Business	46691 WHOLESALE OF INDUSTRIAL TENAL CHEMICAL PRODUCTS TRANSPORTED EMPSAU OF INTERNAL CHEMICAL PRODUCTS TRANSPORTED EMPSAU OF INTERNAL CHEMICAL CHEMICAL OF INTERNAL CHEMICAL CHEM	VENUE SECONDARY REVENU VENUE BUREAU OF INTERNAL REVENU VENUE BUREAU OF INTERNAL REVENU VENUE BUREAU OF INTERNAL REVENU	BOREAU OF INTERNAL REVIEWS CURRAU OF INTERNAL REVIEW BUREAU OF INTERNAL REVIEWS CURRAU OF INTERNAL REVIEW HUMEAU OF INTERNAL REVIEWS CURRAU OF INTERNAL REVIEW EUMEAU OF INTERNAL REVIEWS CURRAU OF INTERNAL REVIEW GUMEAU OF INTERNAL REVIEWS CURRAU OF INTERNAL REVIEW CONTRACT OF INTERNAL REVIEWS CONTRACT REVIEW CONTRACT OF INTERNAL REVIEWS CONTRACT REVIEWS CONTRACT REVIEWS CONTRACT REVIEWS CONTRA

#### REMINDERS

- An annual registration fee shall be paid upon registration and every year thereafter on or before the last day.

  of January, using BIR Form No. 0605.
- 2. Filing of required tax returns to conform with the above tax types whether with or without business operation, to avoid penalties

CHANGE ADD IN LINE OF BUSINESS

Page 3 of 4

BIR FORM:

REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI

KAWANIHAN NG RENTAS INTERNAS

REVISED: APRIL 2019 REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON) REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

> OCN: 063RC20230000003862 Date OCN Generated, September 27, 2023

#### CERTIFICATE OF REGISTRATION

TIN ISSUANCE DATE NAME OF TAXPAYER TIN & BRANCH CODE February 21, 2017 CASTRO, MARY FRANCES DOMINIQUE 497-143-353-00000 DE GUZMAN X Head Office REGISTERING OFFICE REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL

For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes

earlier, from the date of registration. Registration of new set of manual B/As shall be before its use Immediately, inform, the district office in case of transfer/cessation of business and other changes in

registration information by filing BIR Form No. 1905.

For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT"; unless qualified and opted to avail of the 8% Income tax rate annually.

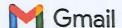
I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as

EMELITA R. ABO.

OIC-Asst. Revenue District Officer

REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



#### Fw: Tax Return Receipt Confirmation

jayeal Lopez <jayeal17@yahoo.com>
To: "axie.gg94@gmail.com" <axie.gg94@gmail.com>

Mon, Jun 10, 2024 at 11:43 AM

--- Forwarded Message ----

From: "ebirforms-noreply@bir.gov.ph" <ebirforms-noreply@bir.gov.ph>

To: "jayeal17@yahoo.com" <jayeal17@yahoo.com>
Sent: Friday, April 12, 2024 at 05:13:07 PM GMT+8

Subject: Tax Return Receipt Confirmation

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 497143353000-1701v2018-122023.xml

Date received by BIR: 12 April 2024 Time received by BIR: 04:54 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

#### **DBP PayTax Online**

- · Credit Cards (MasterCard/Visa)
- · Bancnet ATM/Debit Cards

#### Unionbank of the Philippines

- · Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

#### Taxpayer Agent/ Tax Software Provider-TSP

(Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

**Bureau of Internal Revenue** 

For BIR BCS/ Use Only Item:			(the Depa	ic of the Philipportment of Final of Internal Rev	nce		
BIR Form No. 1701	ndividuals (	nnual In (including MIX (including MIX) (including Including Inclu	ED Income E	erner), Estate BLACK ink. Mark	a and Trusts all applicable boxes		1701 OLVISENGS PI
1 Month 12 For the	Year (YYYY)	2023	2 Amended R	letum? O	Yes @ No 3 S	hori Period Return?	O Yes @ No
	PA	RTI-BACKG	ROUND INFO	RMATION OF	TAXPAYER/FIL	.ER	
4 Texpayer Identification Numb	er (TIN)	407 - 143	- þ53 - þ0	0	6 RDO Code	1023	
6 Taxpeyer Type	Single Propriet	lor [	Professional	☐ Eelal	e 🗆 Trust	☐ Compensation	The space of the s
7 Alphanumeric Tax Code (ATC O 1011 Companiation Income		habees Income Gradus habees Income 8% IT F		1014 Income from Pro 1017 Income from Pro	olecelon-Graduated IT Rate olecelon-8% IT Rate		Income-Graduated IT Pales Income-8% IT Pale
8 Texpayer's Name (Last Name CASTRO MARY FRANCES DO		ddle Name)/ESTAT	E OF (First Name, I	Middle Name, Lesi	Name)/TRUST FAO:	(First Name, Middle N	ame, Lest Herre)
9 Registered Address (maceto en CALAPAN CITY ORIENTAL MIN		no registered address in a	Official from the current	address, got to the RD	O to update registered addr	one by uning SIR Form No. 1	905)
					9A ZIP Co	de	5265
10 Date of Birth (MM/DD/YYY	n	11 Emeil Address					
12 Citizenship		13 Cleiming Fo			14 Foreign To	Number, if applicable	
15 Contact Number (Landline   DO	/Celiphone No.)			us (if applicable) ple O Married (	C Legally Separated	O Widowler	
17 If married, spouse has inc	ome?	O Yes	O No	18 Filling State	us O Joint I	Filling O S	eperate Filing
(choose one)	hod of Deduction ou of Graduated	i in Item 21A) Rates under Sec. 24 bis and other non-op	⊚ Ite [Sec. 3 I(A) & Percentage T	of Deduction (cho emized Deduction 4(A-J), NIRC] fax under Sec. 116	O Optional Stand [40% of Gross Sale of NIRC	tard Deduction (OSD) s/Receipts/Revenues/F	ees [Sec. 34(L), NIRC]]
(avenue a y					ntavos or Leas drop down; S	0 or more round up)	
	Particula	r		A. Taxp	ayer/Filer	B	. Spouse
22 Tax Due (From Part VI Item	15)				123,686.00		0.00
23 Less: Total Tax Credits/Pay	- Colonia - Colonia				165,762.00		0.00
24 Tax Payable/(Overpaymer 25 Cabber 15 (50% or less of	it) (item 22 Less le Allowed for 2n	i (tem 23) d Installment to be (	eroted to no blac	<u> </u>	0.00	-	0.00
					-42.076.00		0.00
26 Amount of Tex payable/(Ov Add: Penalties 27 Intere		11 24 LUSS (1011) 25)			0.00	<u> </u>	0.00
28 Surch					0.00		0.00
29 Comp					0.00		0.00
30 Total Penalties (Sum of Iter					0.00		0.00
31 Total Amount Payable/(O					-42,076.00	-42,076.00	0.00
32 Aggregate Amount Payat if overpayment, mark one (1) b	ex cots (Occost	nt) (Sum or Herns 20	he seme is imevocal	blet		-2,070.00	
O To be refunded	To be issued	a Tax Credit Certific	ate (TCC)	O Tot		credit for next year/qu	
I declare under the penalties true and correct, pursuant to th the processing of my information Representative, indicate TIN ar	e provisions of the	e National Internal i ed under the "Data i	Revenue Code es e	mended and the r	eculations issued unde	er mulinonily Unercol. I-Ur	Ther, I give my consent to
representative, macete fire	- 2120-7 600 1012					33 Number of A	litachments 00
Pri	nted Name and S	Signature of Taxpay			I L		
Particulars	Orawaa R	ank/Agency	ART III - DETA Number		Date (MM/DD/YYYY)		Amount
34 Cash/Bank Debit Memo				_ [			
35 Check 36 Tax Debit Memo	1			-			
37 Others (specify below)							

ne Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

NOTE: "The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)

BIR Form No.  1701  January 2018 (ENCS) Pege 2  TIN  Annual Income Tal Individuals (Including MIXED Income Ear	mer), Estates and Truets
	uances dominique da
PART IV - Background	Information of Spouse
1 Spouse's Taxpayer Identification Number (TIN)	- 2 RDO Code
and the second s	Professional Compensation Earner
4 Alphanumeric Tax Code (ATC)   1012 Bushoos Income Graduated IT Rates   0	1014 Income tom Profession-Oradusted IT Rates   S013 Missed Income-Oradusted IT Rates   S016 Missed Income-Oradusted IT Rates   S016 Missed Income-Oradusted IT Rates   S016 Missed Income-Oradusted IT Rates
6 Contect Number	7 Citizenship
and the second s	eign tex number (if applicable)
County of the first of the second	The state of the s
10 income EXEMPT from income Tax? Yes No No [If yee, fill out also consolidation of ALL activities per Tax Regime (Parl XI)]	11 income subject to SPECIAL/PREFERENTIAL RATE? Yes O Yes O If yes, fill out siec consolidation of ALL activities per Tax Regime (Part X
O Graduated Rates O Item	exceed Three million pesos (P3M)]
Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheet On Items 1 and 2, enter the required information for each of your employer/s and mark (X)	) wether the information is for the Taxpeyer or the Spouse. On their SAC enter the
Con items 1 and 2, enter the required information for each or you employers and mank (A). Total Gross Compensation and Total lax Withheld for the Taxpayer and on Item 3B, for the	e Spouse. (DO NOT enter Cantavos; 48 Contavos or lace drop down; 50 or more reund to
a_Name of	
1 O Texpeyer Spouse	b. Employer's TIN
2 O Taxpayer Spouse	b. Employer's TIN
(Continuation of Table Above)	c. Compensation Income d. Tax Withheld
(Communical or Table Above)	0.00
	0.00
2 Gross Compensation Income and Total Tax Withheld for	0.00
3A TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A) Gross Compensation Income and Total Tax Withheld for 3B Const Compensation Income and Total Tax Withheld for	000 000
SPOUSE THE PART V Schedule 2 Herri 4B and Fart VII Herri 507	(DO NOT enter Centuros; 48 Centuros or loss drop down; 18 or
Schedule 2 - Taxable Compensation Income	(DO NOT SIZE CARRIED, IS CARRIED IN THE SIZE OF CORRE
Particulars	A. Texpayer/Filer B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	000 000
Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8%	flet income tax rate, fill in Items 25 to 30)
3.A - For Graduated Income Tax Rates	
8 Sales/revenues/receipts/Fees	2,928,311 50
9 Less; Sales Returns, Allowances and Discounts	2,043,566.39
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	884,743.00 0.00
11 Less: Cost of Sales/Services (applicable only if availing itemized Deductions)	0.00 0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	684,743.00 0.00
Less: Deductions Allowable under Existing Lews	000
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item	0.00
4 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6	0.00
15 Allowable for Net Operang Loss Carry Over (NOCCO) From Fair V Ossesses 5  16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	0.00
OR	
47 Ont and Standard Deduction (OSD) (40% of flow 10)	000 000
17 Optional Standard Deduction (USD) (40% or item 10)  18 Net Income/(Loss) (If Itemized, Item 12 Less Item 16; If OSD; Item 10 Less Item 17)	884,743.00
Add: Other Non-Operating Income (specify below)	processors of the format of the first of the
19	000 000
20	0.00
21 Amount Received/Shere in Income by a Partner from General Professional Partnership (GPP)	000 000
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	000 000

23 Taxable Income-Business (Sum of Itams 18 and 22)
24 Total Taxable Income - Compensation & Business (Sum of Itams 6 and 23)
25 Total Tax Due-Compensation and Business Income (under graduated rates)
(Itam 24 x applicable Income (ax rate) (To Part VI Item 1)

884,743 00

884,743 00

123,686 00

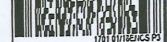
0.00

0.00

0.00

BIR Form No. 1701 January 2018 (ENCS)

#### Annual Income Tax Return



Individuals (including MIXED Income Earner), Estates and Trusts

Laspayor filer's Last Name
CASTRO MARY PRANCES DOM: MOUE DO [143 | h65 | lood war, 500 or mesors reteron; 60 Cambros or less drop do (DO NOT onter Com
A. Taspayor/Filor 3.8 - For 8% Flet Income Tax Rate B. Spouse 0 00 26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts) Add: Other Non-Operating Income (specify below) 0.00 0.00 27 F 000 0 00 28 Total Income (Sum of Items 26 and 27) Less: Allowable reduction from gross sales/receipts and other non operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income) 000 0 00 29 of pu 0 00 6 00 30 Taxable Income/(Loss) (Nem 28 Loss Nom 29) 0 00 31 Tax Due-Business Income (from 30 x 6% Flot Income Tax Rafe) 32 Total Tax Due-Componsation & Business Income (under flat rate)(Sum of Items 32 7 and 31) [[e-Pa-1/1]tem 1] 000 0.00 Г Г Schedule 4 - Ordinary Allowable Itemized Deductions (affect additional sheet/s, if necessary) 066 0.00 0.00 2 Red Debts 000 0.00 3 Charitable and Other Contributions 000 0.00 4 Depletion 000 0.00 5 Depreciation 0.00 0.00 6 Entertainment, Amusement and Recreation 0.00 000 7 Fringe Benefits 0.00 000 8 Interest 0.00 0.00 000 0.00 10 Pension Trusts 000 0.00 11 Rental 000 0.00 12 Research and Development 000 0.00 13 Salaries, Wages and Allowances 0.00 0.00 14 SSS, GSIS, Philhealth, HDMF and Other Contributions 0.00 0.00 15 Taxes and Licenses 000 0.00 16 Transportation and Travel 17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet(s), if necessary) 0.00 0.00 a Janitorial and Messengerial Services 0.00 0.00 b Professional Fees 0.00 000 C Security Services 0.00 000 dF Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3 A Item 13) 0.00 Г 0.00 Г Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary) Amount Logal Basis 5.A - Texpayer/Filer Description 0.00 0.00 2 □ 0.00 3 Total Special Allowable Itemized Deductions-Taxpayer/Filler (Sum of Items 1 and 2) (To part V Schedule 3 A Item 14A) S.B - Spouse 0.00 4 [ 5 T 6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3 A Item 148) Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO) 6.A - Computation of NOLCO B. Spouse A. Texpayer/Filor Description 000 000 1 Gross Income 0.00 2 Less: Ordinary Allowable Itemized Deductions 3 Net Operating Loss (florn 1 Less florn 2) (To Schedule 6 A 1 florn 7A and/or Schedule 6 A 2 florn 12A) 0.00 0.00 6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO E. Net Operating Loss D. NOLCO Applicad Current Year B. NOLCO Applicad Previous Year/s Net Operating Loss C. NOLCO Expired ((E)=A-(8+C+D)) Year Incurred 0.00 000 0.00 0.00 0.00 4 000 000 0.00 Г 000 0.00 5 0.00 0.00 0.00 Г 0.00 Г 0.00 0.00 6 Г 0.00 0.00 0 00 0.00 Г Γ 75 8 Total NOLCO - texpayor/Filor (Sum of Items 4D to 7D) (To Part V Schedule 3 A Item 15A)

7

9 F

B) Special/Other Allowable Deductions

11 Not Taxable Income/(Lose) (Hem 5 Less Hem 10)

10 Total (Sum of Items 6 to 9)

0.00

0.00

0.00

0.00

0.00

0.00

884,743.00

BIR Form No. Annual Income Tax Return 1701 Individuals (including MIXED income Earner), Estates and Trusts uery 2018 (ENCS) Page 4 Taxpayer# Her's Last Name
CASTRO MARY FRANCES DOM:NIQUE DG [143 |553 |000 uetion of Schedule 6) 6.A.2 - Spouse's Detailed Computation of Available NOLCO Net Operating Loss
A Amount E. Net Operating Loss D. NOLCO Applied Current Year B. NOLCO Applied
Previous Year/s C. NOLCO Expired (Unapplied) ((E)=A-(B+C+D)) Year Incurred 0 00 000 000 0.00 000 000 000 000 10 000 000 0.00 000 0.00 000 11 000 0.00 0.00 12 000 13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3 A Hem 15B) PART VI - Summary of Income Tax Due 000 123,680 00 1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32) 000 2 Special Rate-Income Tax Due (From Part X Item 178/17F) 000 0 00 3 Less: Share of Other Government Agency, if remitted directly to the Agency 000 4 Net Special Rate-Income Tax Due/Share of National Govl. (Item 2 Less Item 3) 000 123,885 00 5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22) PART VII - Tax Credits/Payments (attach proof) 000 000 1 Prior Yeer's Excess Credits 000 000 2 Tax Payments for the First Three (3) Quarters 185.781.77 3 Creditable Tax Withheld for the First Three (3) Quarters 0.00 000 4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Rd) 000 0.00 000 0.00 Tex Paid in Return Previously Filed, if this is an Amended Return 000 0.00 7 Foreign Tax Credits, if applicable 000 0.00 8 Special Tax Credits, if applicable (To Part VIII Item 6) 000 0.00 9 Other Tax Credits/Payments (specify) 0.00 165 762 00 10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23) PART VIII - Tax Relief Availment VIILA - Special Rate 0.00 Regular Income Tax Otherwise Due (Part X Item 168 and/or Item 16F X applicable 0.00 Regular income tax cale)

Tax Reset on Special Allowable Itemized Deductions (Part X Item78 and/or Item 7F

Tax Reset on Special Allowable Itemized Deductions (Part X Item78 and/or Item 7F) 0.00 000 0.00 0.00 3 Sub-Total - Tax Relief (Sum of Items 1 and 2) 0.00 0.00 4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F) 0.00 0.00 5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4) 000 0.00 6 Add: Special Tax Credit, if any (From Part VII Item 8) 0.00 0.00 7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6) VIILB - Exempt Regular Income Tax Otherwise Due (Parl X Hem 16A and/or Hem 16E X applicable 0.00 0.00 Γ 8 regular income tax rate) regular income tax rate)
Tax Relief on Special Allowable Itemized Deductions (Part X Item7A and or Item 7E X applicable regular income tax rate) 0.00 Г 0.00 0.00 0.00 Г 10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9) PARTIX - Reconciliation of Net Income per Books Against Texable Income (Attach additional sheet/s, if necessary) A. Taxpayer/Filer Particulars 0.00 884,743 00 1 Net income/(Loss) per Books Add: Non-Deductible Expenses/Taxable Other Income 0.00 0.00 0.00 0.00 3 [ 0.00 0.00 4 [ 000 884,743.00 Г 5 Total (Sum of Items 1 to 4) Less: A) Non-Taxable Income and Income Subjected to Final Tax 0.00 0.00 0.00



# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE

Annex "M"

## BUREAU OF INTERNAL REVENUE

REVENUE REGION NO. 9A - CaBaMiRo CITY OF STO. TOMAS, BATANGAS QF-TCC-01-01-2023.00

TCBP NO. RR9A-063-05-14-R0868-2024-E

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

# CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN

(PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING)
Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

497-143-353-00000

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VAUD AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.

CERTIFICATION FEE OF P100 WAS PAID ON APRIL 25, 2024 UNDER PAYMENT TRANSACTION NO. Zo20240425134830968005. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



ROSALINDA D. CABIDOG
Chief, Collection Division

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This certifies that

## PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

### MARY FRANCES DOMINIQUE DE GUZMAN CASTRO

is valid from 20 June 2024 to 20 June 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

## Certificate of Business Name Registration

and issue the same on 28 February 2024 in the Philippines.

ALFREDO E. PASCUAL

Secretary

**Business Name No. 1035025** 

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.

TWCO145715983637

100.5.000

Standard Form Number: SF-GOOD-01 Revised on: May 24, 2004

# APPROVED BUDGET FOR THE CONTRACT (ABC) Supply and Delivery of Other Machinery Equipment for MinSU Main Campus Alcate, Victoria, Oriental Mindoro Project Name and Location

Stations: Mindoro State University

Length:

Lengtn:									Contract Duration:	ration:		
									OTHER COST FACTORS	T FACTORS		
				CURRENT MARKET		VAT. OTHER TAXES AND/OR	FREIGHT &	INDIRECT	INFLATION, CURRRENCY	CURRRENCY		
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL COST	JUTIES APPLICABLE	INSURANCE	COSTS	%	VALUE	TOTAL COST	UNIT COST
									INFLATION, CURRRENCY	CURRRENCY		
									%	VALUE		
										(11)	(12)	(13)
(1)	(2)	(3)	(4)	(2)	(9)	(2)	(8)	(6)	(10)	(6)X(5)	(10%[(5)+(10)]	(11) / (3)
1	Tire Changer	1	set	100,000.00	100,000.00							
	rim clamping:10"-24" Max. wheel				1							
	Diameter. 1100mm (43") Force on bead				•							
	breaker blade (10 bar): 30800N working				•				188			.,
	Pressure: 10 bar 145 psi, motor				•							
	Power: 0.55Kw max. spindle				-							
	Torque:1150Nm											
2	Wheel Balancing Alignment machine	1	set	50,000.00	50,000.00							
	Rim Diameter, 10"-24", 10"-24"											
	Rim Width, 1.5"-20", 1.5"-20"				1							
	Balance speed, 200rpm, 200rpm											0
	max Wheel Weight: 65 kg, 65kg				-							
	XV											
	GRAND TOTAL				150,000.00				7			

Prepared by

MARWEL & HERMOSA Member, BAC Secretariat

CHRISTIAN B. APOSTOL, Ph.D. Head, BAC Secretariat

CIEDELLE PIOL-SALAZAR, Ph.D. Chairperson, BAC

Approved

Recommending Approval

ENYA MARIE D. APOSTOL, Ph.D. SUC President III



# Republic of the Philippines MINDORO STATE UNIVERSITY Main Campus

Alcate, Victoria, Oriental Mindoro



#### **PURCHASE REQUEST**

Fund Cluster:

Office/Section :		PR No.: PR 24 -043			Date:	
Accounti	ng	Responsibility Cen	ter Code :			
Stock/ Property No.	Unit	Item De	escription	Qty	Unit Cost	Total Cost
1	Set	Tire Changer Rim clamping:10"-24 diameter.1100mm (4 breaker blade (10 ba pressure:10 bar 145 power.0.55Kw Max. torque:1150Nm	43") Force on bead ar):30800N Working psi, motor	1	100,000.00	100,000.00
2	Set	Wheel balancing alighter Rim Diameter, 10" - Width, 1.5" ~ 20", 1.5 Speed, 200 rpm, 20 Weight, 65 kg, 65 kg	24", 10" - 24" ; Rim 5" ~ 20" ; Balance 0 rpm ; Max Wheel	1	Php 50,000	Php 50,000
						-
					MDS -14- 7	
			00410 7071		101-200	Dbm 450 000
			GRAND TOTAL	A. A	01-10	Php 150,000
Purpose: Procureme	ent of oth	ner machinery equipm	ent (tire changer and w	neel ba	alancing allignment m	nachine)
	F	Requested by:	Recommending Approval:	C	ertified Allotment Available:	Approved by:
Signature :	Or	J. Xperle-~	Julin (. )		pro fuo	Exagal
Printed Name :		TIAN B. APOSTOL	JOELENE C. LEYNES		VELYN P. ROXAS nance/Acting Budget Officer III	ENYA MARIE D. APOSTOL,Ph.I SUC President III
Designation :	CE	D-Main Campus	VP, Admin Finance	5A0-11	iandarroting badget officer in	JUO I TESIGETICITI





PROJECT TITLE:

PROCUREMENT OF OTHER MACHINERY EQUIPMENT

(Tire Changer & Wheel Balancing Alignment Machine)

PROPONENT:

MINDORO STATE UNIVERSITY

**HEAD OF AGENCY** 

ENYA MARIE D. APOSTOL, Ph.D.

**SUC President III** 

TOTAL PROJECT COST

Php 150,000.00

SOURCE OF FUND

**NEP FY 2025** 

#### PROJECT DESCRIPTION

The Tire Changer is a specialized piece of automotive equipment designed to efficiently and safely remove and mount tires on vehicle wheels. It will be utilized by the Machinery Department of Mindoro State University. The equipment will be employed in the department's workshop to provide hands-on experience in tire-related tasks, such as tire replacement, balancing, and demounting.

The hydraulic tire changer with a hydraulic jack is an essential tool for automotive professionals and enthusiasts alike, designed to streamline the tire-changing process with efficiency and precision. This robust machine features a powerful hydraulic system that allows for effortless lifting and lowering of tires, significantly reducing the physical strain on the user. The hydraulic jack is integrated seamlessly into the design, providing a stable and secure platform for tires of various sizes, ensuring that the changing process is both safe and effective.

Constructed from high-quality materials, this hydraulic tire changer is built to withstand the rigors of daily use in busy workshops or garages. Its durable frame and components are engineered for longevity, while the hydraulic system is designed for smooth operation, allowing users to change tires quickly without compromising on safety. The machine is equipped with user-friendly controls, making it accessible for both seasoned professionals and those new to tire changing, thus enhancing productivity and minimizing downtime.

In addition to its functional advantages, the hydraulic tire changer with a hydraulic jack boasts a compact design that allows for easy storage and maneuverability within any workspace. Its versatility makes it suitable for a wide range of vehicles, from passenger cars to light trucks, accommodating various tire sizes and types. This product not only enhances the efficiency of tire changes but also represents a valuable investment for anyone looking to improve their automotive service capabilities, ensuring that tire maintenance is performed with the utmost ease and reliability.

The procurement of the tire changer will enhance the maintenance of machinery and vehicles owned by the university. By ensuring efficient and timely tire changers, the machinery department can keep the university's equipment in optimal condition. This will minimize breakdowns, extend the lifespan of the machinery, and reduce the need for costly repairs or replacements. Ultimately, it will contribute to the smooth functioning of various departments and support the university's operations.

In addition, the tire changer will contribute to a safer working environment for the maintenance staff. Manual tire changing can be physically demanding and pose risks of injuries. By automating the process, the tire changer reduces the need to manual intervention and minimizes the risk of







accidents and injuries. This prioritization of safety aligns with the university's commitment to providing a safe workplace for its employees. Additionally, the tire changer can be selected to meet safety standards and comply with relevant regulations, ensuring the university's adherence to legal requirements.

Moreover, this also can lead to cost savings for the university. By automating the tire changing process, the machinery department can reduce the need for outsourcing tire changing services or hiring external contractors. This will result in cost savings in the long run and improve the financial efficiency of the department. And, the tire changer can optimize operational expenses by being energy-efficient and requiring minimal maintenance. This cost savings can be redirected towards other important initiatives and investments within the university.

Moreover, the wheel balancing alignment machine is a piece of equipment used in automotive maintenance to ensure that a vehicle's wheels are properly balanced and aligned.

The procurement of wheel balancing alignment machine for the university can be beneficial to fleet maintenance and cost savings. The university uses various vehicles for its operations, so having an in-house machine allows for regular maintenance and reduces reliance on external service providers. Also, performing wheel balancing and alignment in-house can be more cost-effective in the long run compared to outsourcing these services. Having a wheel balancing alignment machine on-site provides flexibility in scheduling maintenance, ensuring vehicles are kept in optimal condition with minimal downtime, as this will also contribute to the enhancement of safety, safer vehicle operation, reducing the risk of accidents due to handling issues or tire failures. This will also be a long-term investment of the university. Modern machines are built to last and can serve the university's needs for many years. They represent a long-term investment in the university's infrastructure. It also keeps the university's equipment up-to-date and relevant, supporting ongoing educational goals and operational needs.

The procurement of a wheel balancing alignment machine can significantly enhance educational programs, support vehicle maintenance, and contribute to the university's long-term goals by providing practical training, improving operational efficiency, and fostering research and development opportunities.

#### **Objectives**

#### The projects aims to:

- 1. Improve efficiency and maintenance of the machinery department of the university. The tire changer will enable faster and more convenient tire changes for the university's machinery, reducing downtown and increasing productivity. This will ensure that the machinery is always in optimal condition, enhancing the overall efficiency of the department;
- 2. Lead cost optimization for the machinery department. By automating the tire changing process, the department can reduce the need for outsourcing tire changing services or hiring external contractors. This will result in cost savings in the long run and improve the financial efficiency of the department. Additionally, the tire changer can be selected based on its energy efficiency and maintenance costs, further optimizing operational expenses.
- 3. Enhance and ensure safety and compliance with regulations in the tire changing process. Manual tire changing can be physically demanding and pose risks of injuries. By procuring a tire changer, the university can provide a safer working environment for maintenance staff. The machine will handle the heavy lifting and reduce the need for manual intervention, minimizing the risk of accidents and injuries. Additionally,







the tire changer can be selected to meet safety standards and comply with relevant regulations.

- 4. Enhance Practical Training and Educational Experience. To provide students with hands-on training in vehicle maintenance by integrating state-of-the-art wheel balancing and alignment technology into the curriculum.
- 5. Improve Fleet Maintenance and Operational Efficiency. To ensure the university's fleet of vehicles is maintained in optimal condition through in-house wheel balancing and alignment services.
- 6. Support Research and Development Initiatives. To facilitate research and development activities related to vehicle dynamics, tire performance, and automotive technology.

#### **EXPECTED OUTPUT**

- 1. The primary output is the acquisition and installation of the chosen tire changer and wheel balancing alignment machine.
- 2. Measurable reduction in tire changing time and labor costs and cost-effective inhouse fleet maintenance
- 3. Ability to handle a wider range of tire sizes and types.
- 4. Improved handling, safety, and longevity, contributing to better operational efficiency and reduced downtime.

#### **BUDGETARY REQUIREMENTS**

	1	Unit	100,000.00
Tire Changer			
Rim clamping:10"-24"Max.wheel			
diameter.1100mm (43") Force on bead breaker			
blade (10 bar):30800N Working pressure:10 bar 145 psi, motor power.0.55Kw Max. spindle			
torque:1150Nm			



50,000.00

Unit

1





Wheel balancing alignment machine Rim Diameter, 10" - 24", 10" - 24" ; Rim Width, 1.5"  $\sim$  20", 1.5"  $\sim$  20" ; Balance Speed, 200 rpm, 200 rpm ; Max Wheel Weight, 65 kg, 65 kg ...

Prepared by:

**CHRISTIAN B. APOSTOL** 

Campus Executive Director - Main Campus

Recommending Approval:

JOELENE C. LEYNES

Vice President for Admin & Finance/CAO Finance

Approved:

ENYA MARIE D. APOSTOL, Ph.D.

SUC President III





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Prepared by:

CHRISTIAN B. APOSTOL

Campus Executive Director - Main Campus

Recommending Approval:

JOELENE C. LEYNES

Vice President for Admin & Finance/CAO Finance

Approved:

ENYA MARIE D. APOSTOL, Ph.D.

**SUC President III**