



SUPPLY AND DELIVERY OF SUPPLIES & MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS FOR THE MAN-MADE LAKE GROUND BREAKING CEREMONY AT MinSU CALAPAN CITY CAMPUS
Name of Project

BAC Resolution Recommending Approval
Resolution No. 15, s. 2025

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-08 for the project "Supply and Delivery of Supplies & Materials for Stage Site Decorations and Stage Fabrication Materials for the Man-Made Lake Ground Breaking Ceremony at MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to One Hundred Seven Thousand Nine Hundred Eleven Pesos (Php107,911.00) composed of two (2) lots namely;

Particulars	Sub-ABC
Lot 1-Stage Site Decoration Materials	Php58,130.00
Lot 2- Stage Fabrication Materials	Php49,781.00

WHEREAS, in response to the advertisement of the project, two (2) suppliers/bidders were found in the document request list, however three (3) suppliers/bidders in the name of JA LOUISSE ENTERPRISES, BIYAYA CONSUMER GOODS TRADING and STEEL PORT HARDWARE submitted price quotation before the deadline;

WHEREAS, upon evaluation of the price quotations submitted by BIYAYA CONSUMER GOODS TRADING and STEEL PORT HARDWARE, the Technical Working Group (TWG) has concluded that the abovementioned suppliers are disqualified due to non-compliance with the submission of the mandatory eligibility documents and the submission of an incomplete quotation, failing to meet the specified requirements as per the procurement guidelines.

WHEREAS, the detailed evaluation of price quotation resulted in the following:

LOT No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php58,130.00	JA Louise Enterprises	Php58,130.00
2	Php49,781.00		Php49,776.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Supplies & Materials for Stage Site Decorations and Stage Fabrication Materials for the Man-Made Lake Ground Breaking Ceremony at MinSU Calapan City Campus" as follows:

- a. Lot Nos. 1 and 2 to JA Louise Enterprises for being the supplier/bidder with the Single Calculated Responsive Bid (SCRB);

RESOLVED, this 28th day of January, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro,


CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson



Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson


FRANIE M. AFABLE, DBMHM
BAC Member


ATTY. SHERLYN A. LAYESA
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved


ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



ABSTRACT OF QUOTATION/S

I. Particulars											
LOT 1 - STAGE SITE DECORATION MATERIALS											
Project Name: <u>Procurement of Stage Decoration Materials & Accessories for Man-Made Lake Groundbreaking Ceremony</u>											
Project Location: <u>Mindao Calapan City Campus</u>											
Implementing Office: _____											
Method of Procurement: _____											
Approved Budget for the Contract (ABC): <u>₱ 107,911.00 (Lot 1 - ₱ 58,130.00)</u>											
Deadline of Submission of Quotation: _____											
II. Abstract of Quotations / for SVP											
Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ											
TWG Report											
Date: _____											
No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1.	St. Louise Enterprises	-	/		/		/		₱ 58,130.00		LCRQ
2.	Biyaya Consumer Goods Trading	-		/		/		/	₱ 58,130.00		
3.	Steel Port Hardware	-		/		/		/	₱ 58,130.00		
III. Recommendation /Resolution											
<input type="checkbox"/> Recommend to Award Contract											
Date: <u>01-27-2025</u> - <u>Signatures of TWG members on 2/10/25</u>											
Lowest / Single Calculated and Responsive Quotation:			St. Louise Enterprises			Contract Price Award (in words & figures): Fifty Eight Thousand One Hundred Thirty Pesos					
<input type="checkbox"/> Declaration of Failure under Section 35 of Revised IRR of RA 9184											
<input type="checkbox"/> All prospective bidders are declared ineligible [Sec. 35.1(b)]											
All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c)]											
Date: _____											
LINA B. JAVIER TWG Member			MAY C. BERON TWG Member			FELIX A. MINESTERIO TWG Member			MERVIN L. ICALLA TWG Member		
Engr. MARK KEYLORD S. ONAL BAC-TWG Head											

Proceed only if recommended for award of contract

*Main Campus, Alcala, Victoria

*Honnabone Campus, Labasan, Honnabone

*Mindoro City Campus, Kalibo, Calapan City

*Palawan Campus, Puerto Princesa

ABSTRACT OF QUOTATIONS

I. Particulars

Lot 2 - Stage Fabrication Materials

Project Name: Procurement of Stage Decorations Materials & Accessories for Man-Made Lake Groundbreaking Ceremony

Project Location: Minsu Calapan City Campus

Implementing Office: _____

Method of Procurement: _____

Approved Budget for the Contract (ABC): ₱ 107,911.00 (Lot 2-₱49,781)

Deadline of Submission of Quotation: _____

II. Abstract of Quotations / for SVP

Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ

TWG Report

No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	St. Louise Enterprises	/	/		/		/		₱ 49,776.00	1	LCRQ
2	Biyaya Consumer Goods Trading	/		/		/	/		₱ 49,779.00	2	
3	Steel Part Hardware	/		/		/	/		₱ 49,781.00	3	

III. Recommendation / Resolution

☐ Recommendation to Award Contract

Lowest / Single Calculated and Responsive Quotation:

St. Louise Enterprises

Contract Price Award (in words & figures):
Forty Nine Thousand Seven Hundred Seventy Six Pesos

☐ Declaration of Failure under Section 35 of Revised IRR of RA 9184

☐ All prospective bidders are declared ineligible [Sec. 35.1(b)]

Date: _____

LINA B. JAVIER

TWG Member

FELIX A. MINESTERIO

TWG Member

Engr. MARK KEYLORD S. ONAL

BAC-TWG Head

Proceed only if recommended for award of contract

Main Campus, Alabaco, Victoria

Bonglorong Campus, Labasan, Marikina City

Marikina City Campus, Marikina City

Page 1



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11690075
Procuring Entity MINDORO STATE UNIVERSITY
Title SUPPLY AND DELIVERY OF SUPPLIES & MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS FOR THE MANMADE LAKE GROUND BREAKING CEREMONY AT MinSU CALAPN CITY CAMPUS
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No.: 2025-08	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Construction Materials and Supplies		
Approved Budget for the Contract:	PHP 107,911.00	Document Request List	2
Delivery Period:	3 Day/s		
Client Agency:		Date Published	24/01/2025
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapotel21@gmail.com	Last Updated / Time	24/01/2025 00:00 AM
		Closing Date / Time	27/01/2025 17:00 PM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
CIEDELLE PIOL-SALAZAR, Ph.D.
BAC Chairperson

- Note: 1. All entries must be typewritten.
2. Delivery Period within ____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item
No. Unit ITEM AND DESCRIPTION QTY. UNIT
PRICE TOTAL AMOUNT
LOT 1 STAGE SITE DECORATION MATERIALS
1 yard Alpha Geena (Black) Spongee 450
2 lot Flower (Assorted Mums & Gerbares) 1
inclusions: with arrangement/set-up
Tupiar and Podium
3 pc Textile Thread (Avocado Green-Big) 1
4 yard Silk Screen 2
5 bottles Textile Paint (White) 5
6 bottles Textile Lacquer Thinner 1
7 yard Green Film for Silk Screen 1
8 roll Silk Ribbon (2.5" Maroon or Green) 5
9 roll Exhibit Carpet (2m by 50m) 1
10 lot Plate Engrave 1
11 pcs Acrylic Sheet Frame (8"x11") 10

[illegible]

Created by Annabelle Quinto Madrigal

Date Created 23/01/2025

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REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF SUPPLIES & MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS FOR THE MAN-MADE LAKE GROUND BREAKING CEREMONY AT MinSU CALAPN CITY CAMPUS

JOR No.: 2025-001-002

RFQ No.: 2025-08

ABC Amount: Php107,911.00

Sub-total Lot 1 Php58,130.00

Sub-total Lot 2 Php49,781.00

Company Name : JH Kousse Enterprise
Address : Surigao, Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.

BAC Chairperson

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 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1 STAGE SITE DECORATION MATERIALS					
1	yard	Alpha Geena (Black) Spongee	450	30	13,500
2	lot	Flower (Assorted Mums & Gerbares)	1	4,500	4,500
		inclusions: with arrangement/set-up			
		Tupiari and Podium			
3	pc	Textile Thread (Avocado Green-Big)	1	380	380
4	yard	Silk Screen	2	200	400
5	bottles	Textile Paint (White)	5	250	1,250
6	bottles	Textile Lacquer Thinner	1	200	200
7	yard	Green Film for Silk Screen	1	400	400
8	roll	Silk Ribbon (2.5" Maroon or Green)	5	600	3,000
9	roll	Exhibit Carpet (2m by 50m)	1	6,000	6,000
10	lot	Plate Engrave	1	1,800	1,800
11	pcs	Acrylic Sheet Frame (8"x11")	10	350	3,500
12	pcs	Stainless Steel (Shovel-Small)	2	1,375	2,750
13	pc	Stainless Steel (Shovel-Medium)	1	2,750	2,750
14	pcs	Acrylic Sheet (8"x5")	10	150	1,500
15	packs	Vellum Board Brown (200gsm)	8	100	800
16	packs	Sticker Paper	6	100	600
17	pcs	Glue	2	100	200
18	lot	Transparent Printing	1	1,000	1,000
19	gallon	Clear Gloss Lacquer	1	1,900	1,900
20	gallon	Lacquer Thinner V-50	1	800	800
21	gallon	Oil Wood Stain Walnut	1	900	900
22	pc	Cutter Board (Size A3)	1	500	500

MSU-BAC-FR-05.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF SUPPLIES & MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS FOR THE MAN-MADE LAKE GROUND BREAKING CEREMONY AT MinSU CALAPN CITY CAMPUS

JOR No.: 2025-001-002

RFQ No.: 2025-08

ABC Amount: Php107,911.00

Sub-total Lot 1 Php58,130.00

Sub-total Lot 2 Php49,781.00

Company Name : BIYAYA CONSUMER GOODS TRADING
Address : MASIPIT, CAL-CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1 STAGE SITE DECORATION MATERIALS					
1	yard	Alpha Geena (Black) Spongee	450	30.00	13,500.00
2	lot	Flower (Assorted Mums & Gerbares)	1	4,500.00	4,500.00
		inclusions: with arrangement/set-up			
		Tupiari and Podium			
3	pc	Textile Thread (Avocado Green-Big)	1	380.00	380.00
4	yard	Silk Screen	2	200.00	400.00
5	bottles	Textile Paint (White)	5	250.00	1,250.00
6	bottles	Textile Lacquer Thinner	1	200.00	200.00
7	yard	Green Film for Silk Screen	1	400.00	400.00
8	roll	Silk Ribbon (2.5" Maroon or Green)	5	600.00	3,000.00
9	roll	Exhibit Carpet (2m by 50m)	1	6,000.00	6,000.00
10	lot	Plate Engrave	1	1,400.00	1,400.00
11	pcs	Acrylic Sheet Frame (8"x11")	10	350.00	3,500.00
12	pcs	Stainless Steel (Shovel-Small)	2	1,375.00	2,750.00
13	pc	Stainless Steel (Shovel-Medium)	1	2,750.00	2,750.00
14	pcs	Acrylic Sheet (8"x5")	10	150.00	1,500.00
15	packs	Vellum Board Brown (200gsm)	8	100.00	800.00
16	packs	Sticker Paper	6	100.00	600.00
17	pcs	Glue	2	100.00	200.00
18	lot	Transparent Printing	1	1,000.00	1,000.00
19	gallon	Clear Gloss Lacquer	1	1,900.00	1,900.00
20	gallon	Lacquer Thinner V-50	1	800.00	800.00
21	gallon	Oil Wood Stain Walnut	1	900.00	900.00
22	pc	Cutter Board (Size A3)	1	500.00	500.00

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23	panel	Ramit Fabric	2	1,800.00	3,600.00
24	pcs	MinSu Wooden Logo 92.75mm by 4" dia)	20	220.00	4,400.00
25	pcs	Mini-Shovel	100	15.00	1,500.00
sub-total LOT1					58,130.00
Lot 2 STAGE FABRICATION MATERIALS					
1	box	Welding Rod E6013 (5kg)	5	500.00	2,500.00
2	box	Cutting Disc	4	600.00	2,400.00
3	kg	CWN No. 4	3	120.00	360.00
4	kg	CWN No. 3	3	120.00	360.00
5	pcs	Shovel	10	350.00	3,500.00
6	pcs	Shovel Stand	10	250.00	2,500.00
7	pcs	Marine Plywood (4'x8'x3/4")	10	1,700.00	17,000.00
8	pcs	Marine Plywood (4'x8'x1/4")	8	350.00	2,800.00
9	pcs	S4S (1"x2"x10")	15	350.00	5,250.00
10	pcs	Threaded PVC Pipe #4	1	450.00	450.00
11	pcs	Threaded PVC Pipe #2	1	300.00	300.00
12	pcs	Threaded PVC Plug #4	2	250.00	500.00
13	pcs	Threaded PVC Plug #2	2	120.00	240.00
14	gallon	Epoxy Primer Gray	1	918.00	918.00
15	gallon	Automotive Thinner (Acrylic)	1	1,200.00	1,200.00
16	ltr	Automotive Paint (Acrylic-Gold)	3	350.00	1,050.00
17	ltr	Urethane Top Coat	2	650.00	1,300.00
18	pcs	Pulley	1	250.00	250.00
19	pcs	Paint Brush 2"	3	75.00	225.00
20	kg	Tie Wire No. 16	4	150.00	600.00
21	pcs	Masonry Drill Bit (3/8)	2	150.00	300.00
22	box	Tox and Screw 3/8 by 3/4	1	200.00	200.00
23	packs	Cable Tie (Long)	5	40.00	200.00
24	roll	Nylon Rope #14 9200m)	1	5,376.00	5,376.00
sub-total LOT 2					49,779.00
XX				TOTAL	107,909.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

RAYMUNDO N. IRANG
Supplier's Signature over Printed Name
483-940-203-0000
TIN No. of Establishment

Contact Number

Date

MSU-BAC-FR-05.01



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MSU-BAC-FR-05.01



REQUEST FOR QUOTATION

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JOR No.: 2025-001-002

RFQ No.: 2025-08

ABC Amount: Php107,911.00

Sub-total Lot 1 Php58,130.00

Sub-total Lot 2 Php49,781.00

Company Name : STEEL PORT HARDWARE
Address : LALUD, CAL. CITY, OR. MIN

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, Ph.D.

BAC Chairperson

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13	pc	Stainless Steel (Shovel-Medium)	1	2,750.00	2,750.00
14	pcs	Acrylic Sheet (8"x5")	10	150.00	1,500.00
15	packs	Vellum Board Brown (200gsm)	8	100.00	800.00
16	packs	Sticker Paper	6	100.00	600.00
17	pcs	Glue	2	100.00	200.00
18	lot	Transparent Printing	1	1,000.00	1,000.00
19	gallon	Clear Gloss Lacquer	1	1,900.00	1,900.00
20	gallon	Lacquer Thinner V-50	1	800.00	800.00
21	gallon	Oil Wood Stain Walnut	1	400.00	400.00
22	pc	Cutter Board (Size A3)	1	500.00	500.00

MSU-BAC-FR-05.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

J A LHOUISSE ENTERPRISES

Bonifacio St ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the *Philippine Government Electronic Procurement System (PhilGEPS)* on *17-Dec-2016* pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **J A LHOUISSE ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 15-Apr-2025

Issued this 15th day of April 2024.

This is a system generated certificate. No signature is required.



Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201612-188895-1276468363
Amended Date as of June 21, 2024 10:29 am

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: 201612-188895-1276468363

Amended Date as of June 21, 2024 10:29 am

Page 2 of 3

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of
J A LHOUISSE ENTERPRISES
Bonifacio St ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 2367664 Issued By / Signatory : Ramon M. Lopez Registration Date : 13-May-2021 Expiration Date : 13-May-2026
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 01600000242 Place of Issue : CALAPAN CITY Issued By / Signatory : MARILOU F. MORILLO Issuance Date : 11-Apr-2024
Tax Clearance	Expiration Date : 15-Mar-2025 TCC Number : RR9A0630315R05342024E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 15-Mar-2024
Audited Financial Statement	Date of Filing : 02-Apr-2024 Current Asset : 703,803.00 Total Asset : 926,695.98 Current Liabilities : 0.00 Total Liabilities : 0.00 Name of Auditor : Elvin P. Vargas BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN AND
MA SUSUNOD

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

P-26,374.20

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
FELIPE JOSEPH ANTHONY	01600000242	Annually	1/20/2025	ENTERPRISES	R
NAME OF BUSINESS	LOCATION OF BUSINESS		BUSINESS PLATE NUMBER		
J A LHOUSSE ENTERPRISES	SALIGUI				
KIND OF TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		22,854.20	0.00	22,854.20	
MAYOR'S PERMIT		2,250.00		2,250.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		600.00			
FIRE AND SAFETY INSP		250.00			
SANITARY FEE		200.00			
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP & RENEWAL OF BUS FEE		50.00		50.00	

Payment for: 1-4

Notes:

1. This Permit will expire on Dec. 31, 2025

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check
Check number _____
Bank _____

Cash
O.R. Number 1453623
Date 1/20/2025

Payment received by: _____

ENCODER TOTALS 26,374.20

RECOMMENDING APPROVAL:

MARIA BENELYN JOY D. GARDOCE
Licensing Officer IV
Business Permits and Licensing Office

APPROVED BY:

MARILOU F. MORILLO
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.



OMNIBUS SWORN STATEMENT

Republic of the Philippines)
Calapan City) S.S.


AFFIDAVIT

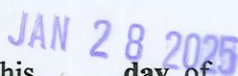
I, **FELIPE, JOSEPH ANTHONY DIMAANO**, of legal age, married, Filipino, and residing at **B9 L7, Timothy St., Suqui, Calapan City, Oriental Mindoro**, after having been duly sworn in accordance with law, do hereby depose and state that:

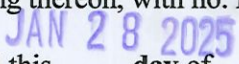
1. I am the sole proprietor of **J A LHOUISSE ENTERPRISES** with office address at **B9 L7, Timothy St., Suqui, Calapan City, Oriental Mindoro**;
2. As the owner and sole proprietor of **J A LHOUISSE ENTERPRISES**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS FOR THE MAN-MADE LAKE GROUNDBREAKING CEREMONY AT MINSU-CALAPAN CITY CAMPUS**;
3. **J A LHOUISSE ENTERPRISES** is not "blacklisted" or barred from bidding/shopping by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institutions whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation , membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding/shopping requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **J A LHOUISSE ENTERPRISES** is authorizing the Head of Procuring Entity or its duly authorized representative (s) to verify all the documents submitted;
6. I am not related to the Head of Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the Head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **J A LHOUISSE ENTERPRISES** complies with existing labor laws and standards; and
8. **J A LHOUISSE ENTERPRISES** is aware of and has undertaken the following responsibilities as Bidder;
 - a. Carefully examine all of the Bidding/Shopping Documents;
 - b. Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
 - c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
9. Inquire or secure Supplemental/Bid Bulletin (s) issued for the **SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS FOR THE MAN-MADE LAKE GROUNDBREAKING CEREMONY AT MINSU-CALAPAN CITY CAMPUS**;
10. **J A LHOUISSE ENTERPRISES** did not give or pay directly, any commissions, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
11. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation**

involving the duty to deliver certain goods or services, to the prejudice to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 27 day of Jan., 2025 at Calapan City, Philippines.



JOSEPH ANTHONY D. FELIPE
Proprietor
Affiant


SUBSCRIBED AND SWORN to before me this ____ day of _____, 2025 at Calapan City, Philippines. Affiant is known to me and was identified by me through competent evidence of identity defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13 SC). Affiant exhibited to me his Driver's License, with his photograph and signature appearing thereon, with no. **D14-17-008149**.


Witness my hand and seal this ____ day of _____, 2025.

Doc. No. 89
Page No. 19
Book No. 137
Series of 20 25

NAME OF NOTARY PUBLIC
Serial No. Of Commission _____
Notary Public for _____ until _____
Roll of Attorney No. _____
PTR No. _____, _____, _____
IBP No. _____, _____, _____


ATTY. RAYMOND JOEL L. BALBUENA
Roll of Attorney's No. 61087
IBP Lifetime No. 010769
PTR No. 1427926 - Calapan City
MCLE Compliance No. VII-0005057
Notarial Commission until December 31, 2026

BIR FORM
2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS

KAGAWARAN NG PANANALAPI

KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)

REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000001949

Date OCN Generated: May 3, 2023

UPDATED ON MAY 03, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 281-439-892-00000		NAME OF TAXPAYER FELIPE, JOSEPH ANTHONY DIMAANO		TIN ISSUANCE DATE September 4, 2009	
REGISTERING OFFICE X		Head Office		Branch	
REGISTERED ADDRESS B9 L7 TIMOTHY ST. SUQUI 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES					
TAX TYPES		FORM		FILING FREQUENCY	
REGISTRATION FEE		START DATE		FILING DUE DATE	
0605		May 23, 2016		On or before the last day of January	
INDIVIDUAL INCOME TAX		1701		On or before April 15 of each year covering income for the preceding taxable year	
INDIVIDUAL INCOME TAX		1701Q		1st Quarter on or before MAY 15 2nd Quarter on or before AUGUST 15 3rd Quarter on or before November 15	
VALUE ADDED TAX		2550Q		Not later than the 25th day following the close of each taxable quarter	
TAXPAYER TYPE/S		(SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN))			
BUSINESS INFORMATION DETAILS					
TRADE NAME 1		J A LHOUSSE ENTERPRISES			
(PSIC)		46900-NON-SPECIALIZED WHOLESALE			
Line of Business		TRADE NON-SPECIALIZED WHOLESALE TRADE			
(PSIC)		47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C			
Line of Business		RETAIL SALE OF OTHER HOUSEHOLD EQUIPMENT IN SPECIALIZED STORES			
(PSIC)		47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES			
Line of Business		RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES			
(PSIC)		47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT			
Line of Business		RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES			
(PSIC)		47739-OTHER RETAIL SALE OF NEW			
CHANGE IN TAX TYPE					

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO, CAVITE-BATANGAS-MINDORO-ROMBLON
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2023000001949

Date OCN Generated: May 3, 2023

UPDATED ON MAY 03, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE

281-439-892-00000

NAME OF TAXPAYER

FELIPE JOSEPH ANTHONY DIMAANO

TIN ISSUANCE DATE

September 4, 2009

REGISTERING OFFICE

Head Office

Branch

REGISTERED ADDRESS

B9 L7, TIMOTHY ST. SUQUI 5200, CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO, PHILIPPINES

Line of Business

GOODS IN SPECIALIZED STORES, N.E.C.

Line of Business

RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES

Line of Business

95290-REPAIR OF PERSONAL AND HOUSEHOLD GOODS, N.E.C.

Line of Business

REPAIR OF PERSONAL AND HOUSEHOLD GOODS

Line of Business

Secondary

REMARKS:

1. An annual registration fee shall be paid upon registration and every year thereafter, on or before the last day of January using BIR Form No. 0605.
2. Filing of required tax returns to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes. In registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect PT. Unless qualified and opted to avail of the 8% income tax rate annually.

I hereby certify that the above named person is registered as indicated above under the provision of the National Internal Revenue Code as amended.

Regina P. Refor

REGINA P. REFOR

DIC Asst. Revenue District Officer

EMELITA R. ABO

REVENUE DISTRICT OFFICER

(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

JOSEPH ANTHONY DIMAANO FELIPE
JA LHIUISSE ENTERPRISES

Block 9, Lot, Timothy st., Sta. Monica Hts., Suqui, Calapan City, Oriental Mindoro

FINANCIAL STATEMENTS

For the Period Ended December 31, 2023
(With comparative figures for December 31, 2022)

And

Report of Independent Auditor

ELVIN P. VARGAS
CERTIFIED PUBLIC ACCOUNTANT

INDEPENDENT AUDITOR'S REPORT

JOSEPH ANTHONY DIMAANO FELIPE
JA LHIQUISS ENTERPRISES

Block 9, Lot, Timothy St., Sta. Monica Hts., Calapan City, Oriental Mindoro

Report on the Audit of the Financial Statements

Opinion

I have audited the financial statements of **JOSEPH ANTHONY DIMAANO FELIPE**, which comprise the financial position as of and for the year ended December 31, 2023 (with comparative figures for December 31, 2022) and the statement of comprehensive income, statement of changes in equity and statement of cash flows for the period then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, the accompanying financial statements present fairly, in all material respects, the financial position of **JOSEPH ANTHONY DIMAANO FELIPE** as at December 31, 2023 and its financial performance and cash flows for the period then ended, in accordance with Philippine Financial Reporting Standards (PFRSs).

Basis for Opinion

I conducted my audit in accordance with Philippine Standards on Auditing (PSAs). My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of my report. I am independent of the company in accordance with the ethical requirements that are relevant to my audit of the financial statements and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Responsibilities of Management and Those Charged with Governance for the Company Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PFRSs, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters relate to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Company's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with PSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with PSAs, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

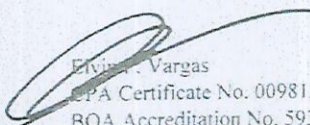
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the company's internal control.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the company's ability to continue as a going concern. If we conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities to express an opinion on the consolidated financial statements. I am responsible for the direction, supervision, and performance of the audit. I remain solely responsible for my audit opinion.

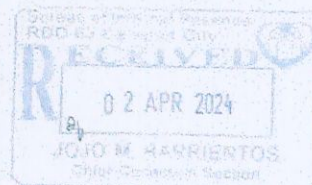
I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

I also provide those charged with governance with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

Report on the Supplementary Information Required Under Revenue Regulations 15-2010

My audits are conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information required under Revenue Regulations 15-2010 as disclosed is presented for purposes of filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is the responsibility of management. The information has been subjected to the auditing procedures applied in my audit of the basic financial statements. In my opinion, the information, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.


Erlvin J. Vargas
CPA Certificate No. 0098138
BOA Accreditation No. 5931
valid until December 25, 2024
Tax Identification No. 920-197-282
BIR Accreditation No. 09-006423-001-2016
March 31, 2022, valid until March 31, 2025
PTR No. 1217289 A, January 04, 2024, Calapan City



JA LHIUISSE ENTERPRISES
Block 9, Lot, Timothy St., Sta. Monica Hts., Suqui, Calapan City, Oriental Mindoro

STATEMENT OF MANAGEMENT'S RESPONSIBILITY
FOR FINANCIAL STATEMENTS

The management of JA LHIUISSE ENTERPRISES is responsible for the preparation and fair presentation of the financial statements, including the schedules attached therein for the period ended December 31, 2023 *(with comparative figures for December 31, 2022)*, in accordance with the prescribed financial reporting framework indicated therein, and such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Company or to cease operations, or has no realistic alternative but to do so.

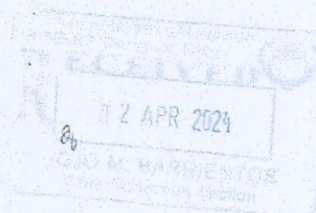
The Management is responsible for overseeing the Company's financial reporting process.

Mr. Elvin P. Vargas, the independent auditor, appointed by the management, has audited the financial statements of the company in accordance with Philippine Standards on Auditing, and in its report to the management, has expressed its opinion on the fairness of presentation upon completion of such audit.

Signature: _____
(Name of Individual Taxpayer/President/Managing Partner)

Signature: _____
(Name of the Chief Executive Officer or its equivalent)

Signature: _____
(Name of Chief Financial Officer or its equivalent)



JA LHIOUISSE ENTERPRISES
Block 9, Lot, Timothy St., Sta. Monica Hts., Suqui, Calapan City, Oriental Mindoro

**STATEMENT OF MANAGEMENT'S RESPONSIBILITY
FOR ANNUAL INCOME TAX RETURN**

The Management of **JA LHIOUISSE ENTERPRISES** is responsible for all information and representation contained in the Annual Income Tax Return for the period ended December 31, 2023 *(with comparative figures for December 31, 2022)*. Management is likewise responsible for all information and representations contained in the amended financial statements accompanying the Annual Income Tax Return covering the same reporting period. Furthermore, the Management is responsible for all information and representations contained in all the other tax returns filed for the reporting period, including, but not limited, to the value added tax and/or percentage tax returns, withholding tax returns, documentary stamp tax returns, and any and all other tax returns.

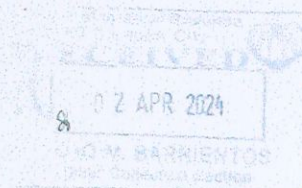
In this regard, Management affirms that the attached audited financial statements for the period ended December 31, 2023, and the accompanying Annual Income Tax return are in accordance with the books and records of the management, complete and correct in all material respects. Management likewise affirms that:

- a. The Annual Income Tax Return has been prepared in accordance with the provisions of the National Internal Revenue Code, as amended, and pertinent tax regulations and other issuances of the Department of Finance and the Bureau of Internal Revenue;
- b. Any disparity of figures in the submitted reports arising from the preparation of financial statements pursuant to financial accounting standards and the preparation of the income tax return pursuant to tax accounting rules has been reported as reconciling items and maintained in the company's books and records in accordance with the requirements of Revenue Regulations No. 8-2007 and other relevant issuances;
- c. The company has filed all applicable tax returns, reports and statements required to be filed under Philippine tax laws for the reporting period and all taxes and other impositions shown thereon to be due and payable have been paid for the reporting period, except those contested in good faith.

Signature: _____
(Name of Individual Taxpayer/President/Managing Partner)

Signature: _____
(Name of the Chief Executive Officer or its equivalent)

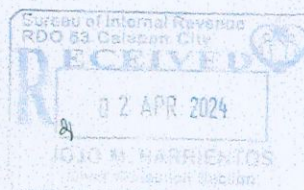
Signature: _____
(Name of Chief Financial Officer or its equivalent)



JOSEPH ANTHONY DIMAANO FELIPE
JA LHIQUISSSE ENTERPRISES
Block 9, Lot Timothy St., Sta. Monica Hts., Suqui, Calapan City

STATEMENT OF FINANCIAL POSITION
As of December 31, 2023
(With comparative figures for December 31, 2022)

	2022	2022
ASSETS		
Current Assets		
Cash on hand and in Bank	703,803.00	452,279.00
Total Current Assets	703,803.00	452,279.00
Non-current Assets		
Property, Plant & Equipment, net	222,892.98	222,892.98
TOTAL ASSETS	926,695.98	675,171.98
LIABILITIES & NETWORKTH		
Liabilities	-	-
Net Worth		
Capital, Beginning	675,171.98	510,891.98
Add: Net income	451,524.00	364,280.00
Subtotal	1,126,695.98	875,171.98
Less: Drawings	200,000.00	200,000.00
Capital, End	926,695.98	675,171.98
TOTAL LIABILITIES AND NETWORKTH	926,695.98	675,171.98



JOSEPH ANTHONY DIMAANO FELIPE
JA LHIUISSE ENTERPRISES
Block 9, Lot, Timothy St., Sta. Monica Hts., Sugui, Calapan City

STATEMENT OF FINANCIAL PERFORMANCE
For the Period Ended December 31, 2023
(With comparative figures for December 31, 2022)
Amounts in Philippine Peso

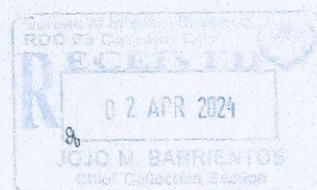
	2023	2022
Gross Receipts	4,211,500.00	2,745,850.00
Less: Cost of Sales	3,587,625.00	2,275,000.00
Gross Income	623,875.00	470,850.00
Less: Operating Expenses		
Transportation and Travel	5,000.00	35,000.00
Taxes and Licenses	126,345.00	28,000.00
Miscellaneous	-	15,000.00
Total Operating Expenses	131,345.00	78,000.00
Net Income Before Income Tax	492,530.00	392,850.00
Less: Provision for Income Tax	41,006.00	28,570.00
NET INCOME	451,524.00	364,280.00



JÓSEPH ANTHONY DIMAANO FELIPE
JA LHIQUISSSE ENTERPRISES
Block 9, Lot, Timothy St., Sta. Monica Hts., Suqui, Calapan City

STATEMENT OF CHANGES IN EQUITY
For the period ended December 31, 2023
(With comparative figures for December 31, 2022)
Amounts in Philippine Peso

	2023	2022
Balances, Beginning	675,171.98	510,891.98
Net Income(Loss)	451,524.00	364,280.00
Total	1,126,695.98	875,171.98
Less: Withdrawals	200,000.00	200,000.00
Balances, End	926,695.98	675,171.98



JOSEPH ANTHONY DIMAANO FELIPE
 JA LHIUISSE ENTERPRISES
 Block 9, Lot, Timothy St., Sta. Monica Hts., Suqui, Calapan City
STATEMENT OF CASH FLOWS
 For the period ended December 31, 2023

CASH FLOWS FROM OPERATING ACTIVITIES	
Net Profit (Loss)	451,524.00
Add: Depreciation	-
Increase in Current Asset other than cash	-
Increase in Current Liabilities	451,524.00
Net Cash Used in Operating Activities	-
CASH FLOWS FROM INVESTING ACTIVITIES	
Acquisition of Noncurrent Assets	-
Net Cash Used in Investing Activities	-
CASH FLOWS FROM FINANCING ACTIVITIES	
Cash Drawings	200,000.00
Net Cash Used in Financing Activities	200,000.00
NET INCREASE(DECREASE) IN CASH	251,524.00
Add: Beginning Cash	452,279.00
CASH, ENDING BALANCE	703,803.00

SUCEDU OFFICIAL RECEIPT
 RDO 83 Calapan City
RECEIVED
 02 APR 2024
 JOJO M. BARRIENTOS
 Chief Outsource Worker



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE

Annex "M"

BUREAU OF INTERNAL REVENUE

REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

TCBP NO. RR9A-063-03-15-R0534-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

**FELIPE, JOSEPH ANTHONY
DIMAANO**

(J A LHOUISSE ENTERPRISES)
Name of Taxpayer

B9 L7, TIMOTHY ST., SUQUI, CALAPAN CITY, ORIENTAL MINDORO
Address

281-439-892-000
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 15th day of March, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL **MARCH 15, 2025** ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON MARCH 12, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 240274556. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 03/14/2024
PAYMENT CONFIRMATION:
Ym202403141143407403000143
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

This certifies that

J A LHOUSSE ENTERPRISES
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

JOSEPH ANTHONY DIMAANO FELIPE

is valid from 13 May 2021 to 13 May 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

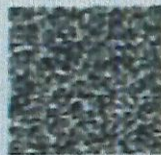
and issue the same on 29 December 2020 in the Philippines.



RAMON M. LOPEZ
Secretary

Business Name No. 2367664

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



OVKZ874611759881



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus
Alcate, Victoria, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2025-005		Date:	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		LOT 1 (STAGE & SITE DECORATION MATERIALS)			-
1	yard	Alpha Geena (Black) Spongee	450	30.00	13,500.00
2	lot	Flower (Assorted Mums & Gerbares)	1	4,500.00	4,500.00
		Inclusions: with arrangement/set-up			-
		Tupiari and Poduim			-
3	pcs	Textile Thread (Avocado Green-BIG)	1	380.00	380.00
4	yard	Silk Screen	2	200.00	400.00
5	bottles	Textile Paint (White)	5	250.00	1,250.00
6	bottles	Textile Lacquer Thinner	1	200.00	200.00
7	yard	Green Film for Silk Screen	1	400.00	400.00
8	roll	Silk Ribbon (2.5" Maroon or Green)	5	600.00	3,000.00
9	roll	Exhibit Carpet (2m by 50m)	1	6,000.00	6,000.00
10	lot	Plate Engrave	1	1,800.00	1,800.00
11	pcs.	Acrylic Sheet Frame (8"x11")	10	350.00	3,500.00
12	pcs.	Stainless Steel (Shovel-Small)	2	1,375.00	2,750.00
13	pcs.	Stainless Steel (Shovel-Medium)	1	2,750.00	2,750.00
14	pcs.	Acrylic Sheet (8"x5")	10	150.00	1,500.00
15	packs	Vellum Board Brown ((200 GSM)	8	100.00	800.00
16	packs	Sticker Paper	6	100.00	600.00
17	pcs.	Glue	2	100.00	200.00
18	lot	Transparent Printing	1	1,000.00	1,000.00
19	gallon	Clear Gloss Lacquer	1	1,900.00	1,900.00
20	gallon	Lacquer Thinner V-50	1	800.00	800.00
21	gallon	Oil Wood Stain Walnut	1	900.00	900.00
22	pcs	Cutter Board (Size A3)	1	500.00	500.00
23	panel	Ramit Fabric	2	1,800.00	3,600.00
24	pcs	MinSU Wooden Logo (2.75 mm by 4"dia)	20	220.00	4,400.00
25	pcs	Mini-Shovel	100	15.00	1,500.00
SUB-TOTAL 1					58,130.00

Purpose:

Procurement of stage decoration materials and accessories for the Man-Made Lake Groundbreaking ceremony.

Signature :	Requested by:	Recommending Approval:	Certified Allotment Available:	Approved by:
Printed Name :	FRANIE M. AFABLE, DBM-HM	JOELENE C. LEYNES	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.
Designation :	Campus Executive Director, MCC	Vice President for Admin and Finance	SAO - Finance Division (Acting Budget Officer III)	SUC President III

MDS-14-7
101-200-01-00000



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2025-005		Date:	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		LOT 2 (STAGE FABRICATION MATERIALS)			-
1	box	Welding Rod E6013 (5kg)	5	500.00	2,500.00
2	box	Cutting Disc	4	600.00	2,400.00
3	kg	CWN No.4	3	120.00	360.00
4	kg	CWN No.3	3	120.00	360.00
5	pcs	Shovel	10	350.00	3,500.00
6	pcs	Shovel Stand	10	250.00	2,500.00
7	pcs	Marine Plywood (4'x8'x3/4")	10	1,700.00	17,000.00
8	pcs	Marine Plywood (4'x8'x1/4")	8	350.00	2,800.00
9	pcs	S4S (1"x2"x10')	15	350.00	5,250.00
10	pcs	Threaded PVC Pipe #4	1	450.00	450.00
11	pcs	Threaded PVC Pipe #2	1	300.00	300.00
12	pcs	Threaded PVC Plug #4	2	250.00	500.00
13	pcs	Threaded PVC Plug #2	2	120.00	240.00
14	gal	Epoxy primer Gray	1	920.00	920.00
15	gal	Automotive Thinner (Acrylic)	1	1,200.00	1,200.00
16	ltr	Automotive Paint (Acrylic-Gold)	3	350.00	1,050.00
17	ltr	Urethane Top Coat	2	650.00	1,300.00
18	pcs	Pulley	1	250.00	250.00
19	pcs	Paint Brush 2"	3	75.00	225.00
20	kg	Tie Wire No.16	4	150.00	600.00
21	pcs	Masonry Drill Bit (3/8)	2	150.00	300.00
22	box	Tox and Screw 3/8 by 3/4	1	200.00	200.00
23	pack	Cable Tie (Long)	5	40.00	200.00
24	roll	Nylon Rope #14 (200 m)	1	5,376.00	5,376.00
		SUB-TOTAL 2			49,781.00
		SUB-TOTAL 1			58,130.00
		SUB-TOTAL 2			49,781.00
		GRAND TOTAL			107,911.00

Purpose:

Procurement of stage decoration materials and accessories for the Man-Made Lake Groundbreaking ceremony.

Signature :	Requested by:	Recommending Approval:	Certified Allotment Available:	Approved by:
Printed Name :	FRANIE M. AFABLE, DBM-HM	JOELENE C. LEYNES	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.
Designation :	Campus Executive Director, MCC	Vice President for Admin and Finance	SAO - Finance Division (Acting Budget Officer III)	SUC President III

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY AND DELIVERY OF SUPPLIES & MATERIALS FOR STAGE SITE DECORATIONS AND STAGE FABRICATION MATERIALS
FOR THE MAN-MADE LAKE GROUND BREAKING CEREMONY AT MINSU CALAPN CITY CAMPUS
Masipit, Calapan City, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University

Length:

Length:																	
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST		
									OTHER COST FACTORS			VALUE	(11)			(12)	(13)
									INFLATION, CURRENCY	%	VALUE						
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(11) / (3)				



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2025 - 005		Date:	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		LOT 1 (STAGE & SITE DECORATION MATERIALS)			-
1	yard	Alpha Geena (Black) Spongee	450	30.00	13,500.00
2	lot	Flower (Assorted Mums & Gerbares)	1	4,500.00	4,500.00
		Inclusions: with arrangement/set-up			-
		Tupiari and Poduim			-
3	pcs	Textile Thread (Avocado Green-BIG)	1	380.00	380.00
4	yard	Silk Screen	2	200.00	400.00
5	bottles	Textile Paint (White)	5	250.00	1,250.00
6	bottles	Textile Lacquer Thinner	1	200.00	200.00
7	yard	Green Film for Silk Screen	1	400.00	400.00
8	roll	Silk Ribbon (2.5" Maroon or Green)	5	600.00	3,000.00
9	roll	Exhibit Carpet (2m by 50m)	1	6,000.00	6,000.00
10	lot	Plate Engrave	1	1,800.00	1,800.00
11	pcs.	Acrylic Sheet Frame (8"x11")	10	350.00	3,500.00
12	pcs.	Stainless Steel (Shovel-Small)	2	1,375.00	2,750.00
13	pcs.	Stainless Steel (Shovel-Medium)	1	2,750.00	2,750.00
14	pcs.	Acrylic Sheet (8"x5")	10	150.00	1,500.00
15	packs	Vellum Board Brown ((200 GSM)	8	100.00	800.00
16	packs	Sticker Paper	6	100.00	600.00
17	pcs.	Glue	2	100.00	200.00
18	lot	Transparent Printing	1	1,000.00	1,000.00
19	gallon	Clear Gloss Lacquer	1	1,900.00	1,900.00
20	gallon	Lacquer Thinner V-50	1	800.00	800.00
21	gallon	Oil Wood Stain Walnut	1	900.00	900.00
22	pcs	Cutter Board (Size A3)	1	500.00	500.00
23	panel	Ramit Fabric	2	1,800.00	3,600.00
24	pcs	MinSU Wooden Logo (2.75 mm by 4"dia)	20	220.00	4,400.00
25	pcs	Mini-Shovel	100	15.00	1,500.00
SUB-TOTAL 1					58,130.00

Purpose:
Procurement of stage decoration materials and accessories for the Man-Made Lake Groundbreaking ceremony.

Requested by:	Recommending Approval:	Certified Allotment Available:	Approved by:
Signature :			
Printed Name : FRANIE M. AFABLE, DBM-HM	JOELENE C. LEYNES	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.
Designation : Campus Executive Director, MCC	Vice President for Admin and Finance	SAO - Finance Division (Acting Budget Officer III)	SUC President III

MDS -14- 7
101-200 -01-00000

064



PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: 2025-005		Date:	
		Responsibility Center Code :			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		LOT 2 (STAGE FABRICATION MATERIALS)			-
1	box	Welding Rod E6013 (5kg)	5	500.00	2,500.00
2	box	Cutting Disc	4	600.00	2,400.00
3	kg	CWN No.4	3	120.00	360.00
4	kg	CWN No.3	3	120.00	360.00
5	pcs	Shovel	10	350.00	3,500.00
6	pcs	Shovel Stand	10	250.00	2,500.00
7	pcs	Marine Plywood (4'x8'x3/4")	10	1,700.00	17,000.00
8	pcs	Marine Plywood (4'x8'x1/4")	8	350.00	2,800.00
9	pcs	S4S (1"x2"x10')	15	350.00	5,250.00
10	pcs	Threaded PVC Pipe #4	1	450.00	450.00
11	pcs	Threaded PVC Pipe #2	1	300.00	300.00
12	pcs	Threaded PVC Plug #4	2	250.00	500.00
13	pcs	Threaded PVC Plug #2	2	120.00	240.00
14	gal	Epoxy primer Gray	1	920.00	920.00
15	gal	Automotive Thinner (Acrylic)	1	1,200.00	1,200.00
16	ltr	Automotive Paint (Acrylic-Gold)	3	350.00	1,050.00
17	ltr	Urethane Top Coat	2	650.00	1,300.00
18	pcs	Pulley	1	250.00	250.00
19	pcs	Paint Brush 2"	3	75.00	225.00
20	kg	Tie Wire No.16	4	150.00	600.00
21	pcs	Masonry Drill Bit (3/8)	2	150.00	300.00
22	box	Tox and Screw 3/8 by 3/4	1	200.00	200.00
23	pack	Cable Tie (Long)	5	40.00	200.00
24	roll	Nylon Rope #14 (200 m)	1	5,376.00	5,376.00
		SUB-TOTAL 2			49,781.00
		SUB-TOTAL 1			58,130.00
		SUB-TOTAL 2			49,781.00
		GRAND TOTAL			107,911.00

Purpose:

Procurement of stage decoration materials and accessories for the Man-Made Lake Groundbreaking ceremony.

Requested by:		Recommending Approval:		Certified Allotment Available:		Approved by:	
Signature :		Signature :		Signature :		Signature :	
Printed Name :		Printed Name :		Printed Name :		Printed Name :	
Designation :		Designation :		Designation :		Designation :	
FRANIE M. AFABLE, DBM-HM		JOELENE C. LEYNES		ROVELYN P. ROXAS		ENYA MARIE D. APOSTOL, Ph.D.	
Campus Executive Director, MCC		Vice President for Admin and Finance		SAO - Finance Division (Acting Budget Officer III)		SUC President III	



January 15, 2025

DR. ENYA MARIE D. APOSTOL
SUC President III
This University

Mindoro State University
RECEIVED-MCC
RECORDS OFFICE
BY: Sm
DATE: 01/23/25
TIME: 12:18
CONTROL #: 25-01-066 / 034 W
2:30

Dear Pres. Apostol,

Warmest greetings!

I am writing to formally request your approval for the creation and mobilization of a working committee to oversee the Groundbreaking Ceremony for the MinSU-Calapan City Campus Man-made Lake and Park Development. This significant event is scheduled to take place on January 30, 2025, at the MinSU-Calapan City Campus Grounds. The committee will be tasked with coordinating the event logistics, managing the allocated budget, and ensuring the smooth and successful execution of this milestone occasion.

The ceremony will celebrate the progress of this transformative project, which aims to enhance the aesthetic appeal of our campus and improve the overall learning environment for our students, faculty, and staff. It will also symbolize our commitment to modernizing university facilities and advancing services to benefit the entire academic community.

In line with this, I kindly request your approval for the necessary budget allocation of **₱200,000.00** to cover the expenses associated with the event, including venue setup, catering, and other logistical requirements. A detailed proposal with a breakdown of the estimated costs is attached for your review.

Your support in approving both the mobilization of the committee and the budget allocation will ensure the success of this significant event. This groundbreaking ceremony represents a tangible step toward MinSU's continued commitment to progress and development.

Thank you for your consideration. I look forward to your favorable response.

Truly yours,


FRANIE M. AFABLE, DBM-HM
Campus Executive Director

Noted:


JOELENE C. LEYNES
CAO-Finance
Vice-President, Administration and Finance

Approved:


ENYA MARIE D. APOSTOL, Ph. D.
SUC President III



PROJECT PROPOSAL

Project Title:	Groundbreaking Ceremony for the MinSU Calapan Campus Man-made Lake and MinSU Park Development
Proponent:	DR. ENYA MARIE D. APOSTOL University President
Proposed Budget:	Php 200,000.00
Implementer:	Office of the University President Office of the Campus Executive Director - Calapan
Target Date and Venue:	MinSU – Calapan City Campus Ground January 30, 2024 / 10 AM

I. RATIONALE

The groundbreaking ceremony for the MinSU-Calapan City Campus Man-made Lake and Park Development is not merely a celebration of a physical infrastructure project but a symbol of Mindoro State University's unwavering commitment to its continuous development and progress. This milestone represents the university's dedication to creating a dynamic and nurturing environment that supports academic excellence, community engagement, and sustainability. It also highlights MinSU's vision of becoming a model institution that fosters innovation, holistic growth, and a deep sense of pride among its students, faculty, and staff.

The Man-made Lagoon and Park Development project is a significant addition to the campus, transforming the university's physical landscape while offering numerous benefits to the MinSU community. Beyond its aesthetic value, the park and lagoon will serve as spaces for recreation, relaxation, and social interaction, providing students, faculty, and staff with a serene and conducive environment for collaboration and well-being. This green initiative aligns with the university's sustainability goals, promoting environmental awareness and responsible stewardship among the campus community.

Moreover, this project reflects MinSU's broader commitment to modernizing and enhancing its infrastructure to meet the growing needs of its academic community. By investing in the creation of such spaces, the university aims to provide not only state-of-the-art facilities but also an environment that encourages creativity, innovation, and personal growth. These improvements contribute to an enriched learning experience, where academic success is complemented by a well-rounded and fulfilling campus life.

The groundbreaking ceremony holds particular significance as it represents a crucial step toward the realization of MinSU's vision for the future. This event offers a platform to celebrate the collaboration and hard work that has gone into planning and preparing for this development, while also marking the beginning of the university's next phase of growth. It is an opportunity to reinforce MinSU's commitment to progress and modernization, and to showcase the university's dedication to the well-being of its stakeholders—students, faculty, staff, alumni, and the local community.

Furthermore, the groundbreaking ceremony will serve as a key moment for strengthening relationships with internal and external stakeholders. It will provide a platform to engage government officials, industry partners, and community leaders in a dialogue about MinSU's role in regional development and higher education. By inviting these stakeholders to participate in this momentous event, MinSU not only highlights the importance of this development but also reinforces the value of collective action and collaboration in achieving shared goals. Their participation will help build a sense of ownership and pride in the university's future, fostering continued support and partnerships that are essential for the university's sustained growth.

Through this event, MinSU aims to further solidify its position as a leader in higher education, demonstrating its commitment to both academic and infrastructural excellence. By engaging all stakeholders in this endeavor, the university strengthens its bonds with the broader community, encouraging active involvement in shaping the future of MinSU. This collaborative approach will ensure that the university continues to thrive, innovate, and provide a transformative education to its students.



The groundbreaking ceremony for the MinSU-Calapan City Campus Man-made Lagoon and Park Development is not just a celebration of a new campus feature but a testament to MinSU's dedication to development, progress, and sustainability. It underscores the university's ongoing efforts to enhance the quality of education, create an inclusive and supportive environment, and involve stakeholders in the realization of the university's long-term goals.

II. OBJECTIVES

General Objective

1. To officially mark the beginning of the construction of the MinSU-Calapan City Campus Man-made Lagoon and Park Development.
2. To celebrate Mindoro State University's continued commitment to the modernization and improvement of its infrastructure and campus facilities.
3. To foster a sense of pride and ownership within the university community, including students, faculty, staff, and stakeholders, by showcasing the university's vision for growth and development.
4. To strengthen relationships and engage key stakeholders, including government officials, industry partners, alumni, and the local community, in the university's development efforts.

Specific Objectives

1. To highlight MinSU's ongoing efforts to improve its campus environment, ensuring that it meets the evolving needs of its academic community.
2. To raise awareness about the importance of sustainable, green initiatives and their role in enhancing campus life and fostering environmental stewardship.
3. To create a platform for stakeholders to actively participate in the university's development process and contribute to the long-term success of the institution.
4. To provide an opportunity for networking and collaboration among internal and external partners who play a role in MinSU's progress.
5. To showcase the significance of the Man-made Lagoon and Park project as a valuable addition to the campus, offering recreational, educational, and aesthetic benefits to the university community.
6. To inspire continued support and investment from government agencies, industry partners, and other stakeholders in MinSU's future infrastructure projects.
7. To ensure the successful execution of the groundbreaking ceremony, with smooth coordination and high-quality event management, to reflect the university's dedication to excellence in all aspects of its operations.
8. To create a positive public relations opportunity, enhancing the university's image and reputation both locally and regionally.
- 9.

III. METHODOLOGY

A. PROGRAM FLOW

Date: January 30, 2025, 10AM

Venue: MinSU – Calapan City Campus Ground

1. Arrival of Guest

- Students are lined up from the Main Gate to the CBM building, holding 'green' flags. The LHS students will lead a welcoming dance, accompanied by the Festival Drummers.
- Leis will be presented by faculty ushers to the VIP guests at the CBM Building.
- The CBM Dean's Office will serve as the holding area for guest.
- Following the presentation, guests will be escorted to the oval, where E-bikes will transport them to the Grand Stand.
- LHS dancers will be lined up from bleacher to grandstand and will perform alongside first-year college students, who will also be waving 'green' flags.
- A dance number (MaHaL TaNa! - Lito Camo) will be performed by the MinSU BAANAW Dance Troupe prior to the commencement of the program.



2. Groundbreaking Ceremony

Date/Time	ACTIVITY/IES	
9:00 AM – 10:00 AM	Arrival of Guest	Elisa Gamboa Lady of Ceremony
	Welcome Dance	BAANAW Dance Troupe
10:00 AM - 10:20 AM	Preliminaries - Invocation - Philippine National Anthem - Martsa ng Oriental Mindoro - Calapan City Hymn - MinSU Hymn	AVP
10:15 AM - 10:20 AM	Acknowledgment of Guests	Elisa Gamboa Lady of Ceremony
10:21 AM - 10:25 AM	Welcome Remarks	Dr. Enya Marie D. Apostol University President
10:26 AM - 10:30 AM	Intermission Number	BAANAW Dance Troupe
10:30 – 10:35 AM	Introduction of Guest of Honor	Dr. Genelita Hernandez Board Secretary
10:36 AM - 10:45 AM	Guest of Honor	Comm. Dr. Marita R. Canapi Commissioner, Commission on Higher Education
	Intermission Number	BAANAW Da
10:46 AM - 11:00 AM	Honorary Keynote Speaker	Hon. Humerlito “Bonz” A. Dolor Governor, Province of Oriental Mindoro
11:00 AM - 11:10 AM	Walkthrough Video	AVP
11:10 AM - 11:15 AM	Signing and Turnover of -Notice of Award of the Project	Elisa Gamboa Lady of Ceremony
11:15 AM - 11:20 AM	Blessings of the Site	Fr. Andy Lubi Presiding Priest
11:20 AM - 11:23 AM	Unveiling of the Project Perspective	Elisa Gamboa Lady of Ceremony
11:23 AM - 11:28 AM	Capsule Laying Ceremony	Hon. Humerlito “Bonz” A. Dolor Comm. Dr. Marita R. Canapi Dr. Enya Marie D. Apostol Member, Board of Regents
11:28 AM - 11:40 AM	Photo ops, Snacks and Monitoring, and Evaluation	Guest

- During the ceremony snacks will be served (canapé and refreshment)
- The MinSU President together with the Honorary Guests and other dignitaries will be escorted by the faculty ushers down the stage and will move to the Groundbreaking Triangle accompanied by MinSU Brass Band.
- The ushers will give the honorary guests the shovel and hard hat (with specific names of the guests) and assist them to the groundbreaking site.
- Lunch will be served at the Food & Beverages laboratory at the CBM building.

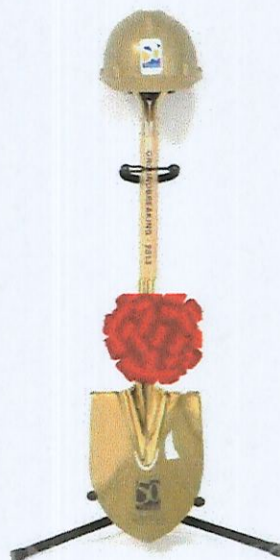
3. Sample Set-Up of the Grand Stand and Site Set-up (Ground Breaking)
Grandstand



Groundbreaking Site



S



Shovel will be gold painted and labelled, guitar stand will be used as alternative holder of the shovel



TRIANGULAR LAY-OUT

Tripod and PVC capsule will be gold painted.



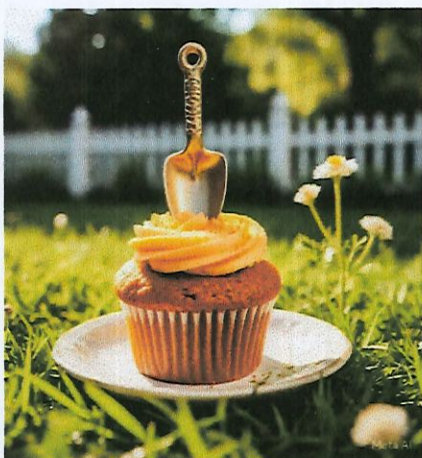
SAMPLE SOUVENIR





DESSERT

Carrot Cupcake



Tropical Fruit Salad in Honey-Lemon

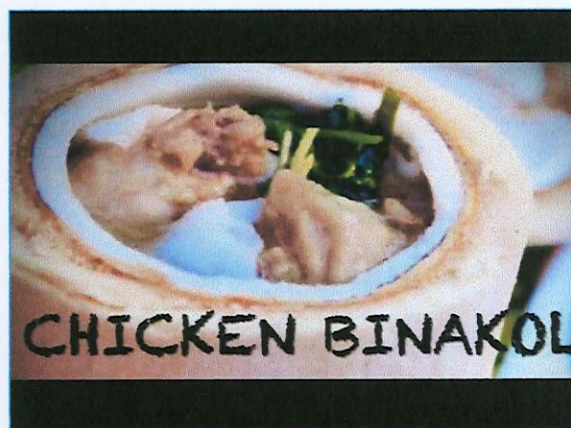


FOOD

Baked Fresh Lumpia Veggies



Chicken Binakol



Crab in Soda



Pork Canape





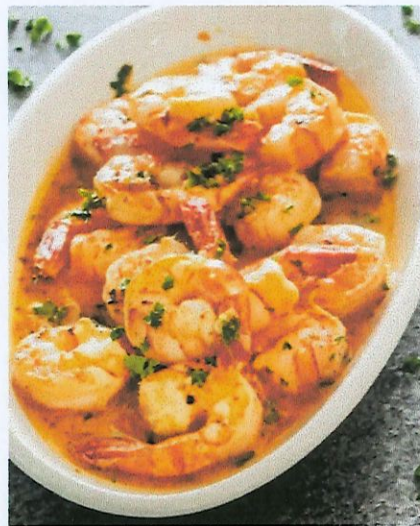
Beef Morconitos



Bread Sticks

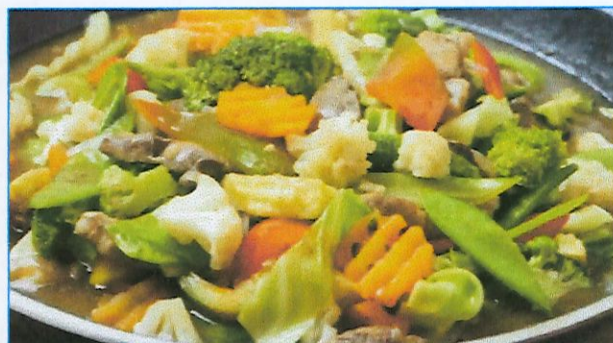


Shrimp in Butter Garlic Sauce



For MinSU Delegates

Breaded Chicken Breast and Chopsuey





BUDGET REQUIREMENTS

Particulars	Amount
Stage and Site Decoration Materials	58,130.00
Stage Fabrication Materials	49,781.00
Food and Refreshment – January 30, 2025 - Lunch 120 Pax X 410.00 (Appetizer, Soup, Salad, Main Course, Desert, Drinks)	49,000.00
Rental of Tiffany Chairs	4,950.00
Technical Services for Sound System	22,000.00
Contingency Fund	16,139.00
TOTAL	200,000.00

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WORKING COMMITTEE

Particulars	Person In - Charge
1. Overall Supervision	Dr. Enya Marie D. Apostol
2. Overall Coordination	Dr. Franie M. Afable
3. Attendees	Oriental Mindoro Governor, MinSU Board of Regents, Key Officials, Employees, Students and Guests
4. Student Participation	Mr. Adelio D. Cueto Mrs. Mena A. Caoli
5. Faculty Participation	Dr. Ciedelle P. Salazar Mrs. Emma Vida R. Liwanag Dr. Salcedo B. Tanguid Dr. Wilma Lontoc
6. Invitation	Dr. Lea E. Miciano
7. Documentation	Dr. Arlyn M. Redublo Builders Pandayan
8. Finance	Prof. Joelyn Leynes Rovelyn Roxas Dr. Franie M. Afable
9. Transportation	Mr. Joel M. Dela Cruz Mr. Jun-jun Delos Reyes MinSU Drivers
10. Physical Facilities / Venue Preparation	Mr. Ronel C. Miciano Donne Fernando A. Guerrero Billy Joseph C. Atienza Albert Ilagan Auxiliary Personnel
11. Safety and Security / Marshaling	Dr. Salcedo B. Tanguid Joel M. Dela Cruz Security Personnel
12. Welcome Committee / Ushering	Mrs. Mariane Lee B. Lineses Mrs. Geelyn M. Manalo Ms. Mary Antonette H. Dudas Ms. Rossel E. Rabulan
13. Performance	Mr. Nephtali P. Fajardo Mr. Edel Jr. S. Ilagan Mr. John Carlo R. Mallari BAANAW Dance Troupe
14. Food Preparation	Mr. Ronnie F. Magsino Mario Jr. A. De Castro Selected BTVTED Faculty



15. Food Service / F&B Preparation	Dr. Harold Harlan E. Mercado Mr. Ronald G. Lumanglas Ms. Mercy Grace A. Maming Mr. Angelo Palmero Selected CBM Students
16. Logistics	Mr. Donne Fernando A. Guerrero Mrs. Mariane Lee B. Lineses Billy Joseph C. Atienza Ms. Mary Antonette H. Dudas
17. BOR Venue Preparation	Mr. Climber John C. Rosales Selected CBM Students
18. Holding Area Preparation	Ms. Regina Filipino
19. Blessing Of Site	Mr. Alexis Fortunato
20. Medical Team	Nurse Majori Castillo University Clinic Personnel and Volunteers
21. Technical Requirements	Mr. Ernie Consul Mr. Jolly P. Masikap Mr. Jay Fang

IV. EXPECTED OUTPUTS

1. Active participation from government officials, partners, alumni, and the local community and strengthened relationships and new collaboration opportunities.
2. Improved public perception of MinSU's progress and commitment to sustainability and positive media coverage of the event and university's development efforts.
3. Smooth coordination of all ceremony activities with high-quality event management and a memorable and well-organized event for all attendees.
4. Increased pride and ownership within the MinSU community regarding the development project and greater student and faculty engagement with the university's growth.
5. Highlighted MinSU's dedication to environmental stewardship through the park and lagoon project.
6. Official start of the project with key documents like the signed Notice of Award and time capsule laying.
7. Strengthened alumni and community ties, encouraging greater involvement with the university.

Prepared by:

FRANIE M. AFABLE, DBM-HM
Campus Executive Director

Noted:

JOELENE C. LEYNES
CAO-Finance
Vice-President, Administration and Finance

Approved:

ENYA MARIE D. APOSTOL, Ph. D.
SUC President III