



**SUPPLY AND DELIVERY OF MEALS AND SNACKS FOR THE STRATEGIC PLANNING PHASE I OF**  
**MINSU**  
Name of Project

**BAC Resolution Recommending Approval**  
**Resolution No. 056, s. 2025**

**WHEREAS**, the **Mindoro State University (MinSU)**, through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the **Request for Quotation (RFQ) No. 2025-049** for the project **"Supply and Delivery of Meals and Snacks for the Strategic Planning Phase I of MinSU"** with an Approved Budget for the Contract (ABC) amounting to **One Hundred Ninety-Three Thousand Six Hundred Pesos (Php193,600.00)**;

**WHEREAS**, in response to the advertisement of the project, no supplier/bidder was found in the document request list, however one (1) supplier/bidder in the name of **INFINITE PRINCE FOOD KIOSK** submitted price quotation before the deadline;

**WHEREAS**, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php193,600.00	Infinite Prince Food Kiosk	Php193,600.00

**WHEREAS**, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

**NOW, THEREFORE, BE IT RESOLVED** that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, **"Supply and Delivery of Meals and Snacks for the Strategic Planning Phase I of MinSU"** as follows:

- to Infinite Prince Food Kiosk for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

**RESOLVED**, this 25<sup>th</sup> day of March, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

  
**CIEDELLE P. SALAZAR, J.D., Ph.D.**  
BAC Chairperson

  
**Engr. MARK LESTER A. MAGPANTAY**  
BAC Vice Chairperson

  
**ATTY. SHERLYN A. LAYESA**  
BAC Member

  
**FRANIE M. AFABLE, DBMHM**  
BAC Member

  
**MELGAR G. FADRIQUEHAN**  
BAC Member

Approved/Disapproved

  
**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Date: \_\_\_\_\_



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 11898802  
**Procuring Entity** MINDORO STATE UNIVERSITY  
**Title** SUPPLY AND DELIVERY OF MEALS AND SNACKS FOR THE STRATEGIC PLANNING PHASE I OF MINSU  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b>	RFQ No. 2025-049	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Food Stuff	<b>Date Published</b>	20/03/2025
<b>Approved Budget for the Contract:</b>	PHP 193,600.00	<b>Last Updated / Time</b>	20/03/2025 00:00 AM
<b>Delivery Period:</b>	3 Day/s	<b>Closing Date / Time</b>	24/03/2025 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368  cbapotel21@gmail.com		

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within \_\_\_\_ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

DAY 1

1 packs Morning Snacks 110

Spaghetti

Cheesy Garlic Bread



<b>Created by</b>	Annabelle Quinto Madrigal
<b>Date Created</b>	19/03/2025

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Email: [universitypresident@minau.edu.ph](mailto:universitypresident@minau.edu.ph)  
Website: [www.minau.edu.ph](http://www.minau.edu.ph)  
Mobile: +63 977 846 72 28



## ABSTRACT OF QUOTATION/S

Lot No.:

Project Name: SUPPLY AND DELIVERY OF MEALS & SNACKS FOR THE STRATEGIC PLANNING PHASE 1 OF  
Project Location: KINSHASA  
Implementing Office: PME  
Method of Procurement: Ph.p. 193,600.00  
Approved Budget for the Contract (ABC):  
Deadline of Submission of Quotation:

### III Abstract of Quotations / for SVP

## II. Abstract of Quotations / for SVF

Date: \_\_\_\_\_

[illegible]

Recommendation /Resolution	

'Date: 03-14-2025

<input type="checkbox"/> Recommend to Award Contract	INFINITE PRINCE FOOD KIOSK	Contract Price Award (in words & figures):	ONE HUNDRED NINETY THREE THOUSAND SIX HUNDRED PESOS
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Lowest / Single Calculated and

Responsive Quotation:		
<input type="checkbox"/>	Declaration of Failure under Section 35 of Revised IRR of RA 9184	All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(a)]
<input type="checkbox"/>	All prospective bidders are declared ineligible [Sec. 35.1(b)]	25.1(c)

Date:

Date: May 12, 2014

LINA B. JAVIER  
TWG Member

MAY C. BERON  
TWG Member

FELIX A. MINESTERIO  
TWG Member

Engr. MARK KEYLORD S. ONAL  
BAC-TWG Head

*\*Proceed only if recommended for award of contract\**

State Common. Abund. Alente. Victoria

• Hongabong, Ca

n, Bongabong  
Calapan City Campus, Masipit, Campan City





## REQUEST FOR QUOTATION

### SUPPLY AND DELIVERY OF MEALS AND SNACKS FOR THE STRATEGIC PLANNING PHASE I OF MINSU

JOR No.: 2025-0033

RFQ No. 2025-049

ABC Amount: Php193,600.00

Company Name : INFINITE PRINCE FOOD KIOSK  
Address : VICTORIA

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIGL-SALAZAR, J.D., Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ☐ ] Pick-up (Schedule) [ ☐ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		<b>DAY 1</b>			
1	packs	Morning Snacks	110	80	8800
		Spaghetti			
		Cheesy Garlic Bread			
2	packs	Lunch	110	160	17600
		Chicken Afritada			
		Rice			
		Bottled Water			
		Coffee			
		Chocolate candies			
3	packs	Afternoon Snacks	110	80	8800
		Fresh Lumpia			
		Softdrinks			
4	packs	Dinner	110	160	17600
		Beef with brocolli			
		Egg-Drop soup			
		Bottled Water			
		Chocolate candies			
		<b>DAY 2</b>			
5	packs	Breakfast	110	160	17600
		Chicken Tocino			
		Fried Egg			
		Rice			
		Coffee			
6	packs	Morning Snacks	110	80	8800
		Clubhouse Sandwich (Chicken)			
		fruit Juice			
7	packs	Lunch	110	160	17600
		Fried Chicken			
		Laing na gabi			
		Bottled Water			

MSU-BAC-FR-05.01



# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsue.edu.ph  
Website: www.minsue.edu.ph  
Mobile: +63 977 846 72 28



		Coffee			
8	packs	Afternoon Snacks	110	80	8800
		Pansit Palabok			
		Plain Bread Buns			
		Coffee			
9	packs	Dinner	110	160	17600
		Daing na Bangus			
		Monggo			
		Bottled Water			
		Chocolate candies			
		<b>DAY 3</b>			
10	packs	Breakfast	110	160	17600
		Beef Tapa			
		Fried Egg			
		Garlic Rice			
		Coffee			
11	packs	Morning Snacks	110	80	8800
		Pansit Canton			
		Chicken Lumpia			
		Bottled Water			
12	packs	Lunch	110	160	17600
		Siningang an Bangus Belly			
		Rice			
		Bottled Water			
13	packs	Afternoon Snacks	110	80	8800
		Buko Pie			
		Coffee			
14	packs	Dinner	110	160	17600
		Chicken Inasal			
		Humbang Langka			
		Rice			
		Bottled Water			
XX			TOTAL		193,600

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

EMPIE BOUT MICA PAPA'S  
Supplier's Signature over Printed Name  
303 699 553 0001  
TIN No. of Establishment  
09084706808  
Contact Number

Date

MSU-BAC-FR-05.01





### General Conditions

- Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
  - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos. ✓
  - PhilGEPS Registration ✓
  - Valid Mayor's/Business Permit ✓
  - Omnibus Sworn Statement
  - BIR Certificate of Registration ✓
  - Latest Income/Business Tax Return ✓
  - TAX Clearance
  - DTI Registration/SEC Certificate ✓
  - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

**Price validity shall be 30 calendar days from the deadline of submission of quotation.**

### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

### Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.



# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

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## REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF MEALS AND SNACKS FOR THE STRATEGIC PLANNING PHASE I OF MINSU

JOR No.: 2025-0033

RFQ No. 2025-049

ABC Amount: Php193,600.00

Company Name : JEN'S EATERY  
Address : SUBIT

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery Period within \_\_\_\_\_ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		<b>DAY 1</b>			
1	packs	Morning Snacks	110		
		Spaghetti			
		Cheesy Garlic Bread			
2	packs	Lunch	110		
		Chicken Afritada			
		Rice			
		Bottled Water			
		Coffee			
		Chocolate candies			
3	packs	Afternoon Snacks	110		
		Fresh Lumpia			
		Softdrinks			
4	packs	Dinner	110		
		Beef with brocolli			
		Egg-Drop soup			
		Bottled Water			
		Chocolate candies			
		<b>DAY 2</b>			
5	packs	Breakfast	110		
		Chicken Tocino			
		Fried Egg			
		Rice			
		Coffee			
6	packs	Morning Snacks	110		
		Clubhouse Sandwich (Chicken)			
		fruit Juice			
7	packs	Lunch	110		
		Fried Chicken			
		Laing na gabi			
		Bottled Water			

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Victoria, Oriental Mindoro 5205 Philippines

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		Coffee			
8	packs	Afternoon Snacks	110		
		Pansit Palabok			
		Plain Bread Buns			
		Coffee			
9	packs	Dinner	110		
		Daing na Bangus			
		Monggo			
		Bottled Water			
		Chocolate candies			
		<b>DAY 3</b>			
10	packs	Breakfast	110		
		Beef Tapa			
		Fried Egg			
		Garlic Rice			
		Coffee			
11	packs	Morning Snacks	110		
		Pansit Canton			
		Chicken Lumpia			
		Bottled Water			
12	packs	Lunch	110		
		Siningang an Bangus Belly			
		Rice			
		Bottled Water			
13	packs	Afternoon Snacks	110		
		Buko Pie			
		Coffee			
14	packs	Dinner	110		
		Chicken Inasal			
		Humbang Langka			
		Rice			
		Bottled Water			
XX					
			TOTAL		

NOT INTERESTED

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

JEUNIFER NAUHAN  
Supplier's Signature over Printed Name  
412-382-254-00  
TIN No. of Establishment  
0076147407  
Contact Number

Date

MSU-BAC-FR-05.01



**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

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#### General Conditions

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2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.





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## REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF MEALS AND SNACKS FOR THE STRATEGIC PLANNING PHASE I OF MINSU

JOR No.: 2025-0033

RFQ No. 2025-049

ABC Amount: Php193,600.00

Company Name : KING & TINA'S CATERING

Address : MASIPIT CAL. CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery Period within \_\_\_\_ calendar days.
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7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		<b>DAY 1</b>			
1	packs	Morning Snacks	110		
		Spaghetti			
		Cheesy Garlic Bread			
2	packs	Lunch	110		
		Chicken Afritada			
		Rice			
		Bottled Water			
		Coffee			
		Chocolate candies			
3	packs	Afternoon Snacks	110		
		Fresh Lumpia			
		Softdrinks			
4	packs	Dinner	110		
		Beef with brocolli			
		Egg-Drop soup			
		Bottled Water			
		Chocolate candies			
		<b>DAY 2</b>			
5	packs	Breakfast	110		
		Chicken Tocino			
		Fried Egg			
		Rice			
		Coffee			
6	packs	Morning Snacks	110		
		Clubhouse Sandwich (Chicken)			
		fruit Juice			
7	packs	Lunch	110		
		Fried Chicken			
		Laing na gabi			
		Bottled Water			

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		Coffee			
8	packs	Afternoon Snacks	110		
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		<b>DAY 3</b>			
10	packs	Breakfast	110		
		Beef Tapa			
		Fried Egg			
		Garlic Rice			
		Coffee			
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		Pansit Canton			
		Chicken Lumpia			
		Bottled Water			
12	packs	Lunch	110		
		Siningang an Bangus Belly			
		Rice			
		Bottled Water			
13	packs	Afternoon Snacks	110		
		Buko Pie			
		Coffee			
14	packs	Dinner	110		
		Chicken Inasal			
		Humbang Langka			
		Rice			
		Bottled Water			
XX					
			TOTAL		

NOT INTERESTED

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

MARIA CRISTINA S. ALZATE  
Supplier's Signature over Printed Name  
495-874-797-000  
TIN No. of Establishment  
0905-1813970  
Contact Number

Date





**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



#### General Conditions

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    - h. DTI Registration/SEC Certificate
    - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
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#### Warranty

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#### Payment

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## View Red Registration

[Back \(https://philgeps.gov.ph/SupDashboards/dashboard\)](https://philgeps.gov.ph/SupDashboards/dashboard)

### My Contact Details

Salutation	Mr	First Name	ERNIE BOY
Middle Name	CADAYONG	Last Name	MACAPANAS
Gender	Male	Position	OWNER
Landline Area Code	043	Landline Number	4419283
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	09354953014
Email Address	infiniteprince10252006@gmail.com		

### Organization Details

Organization Id	383315	Registration Date	19-Mar-2024 02:29 PM
Registration Status	active		
Organization Name	INFINITE PRINCE FOOD KIOSK	Form Of Organization	Single Proprietorship
Business Category	Industrial food and beverage equipment, Institutional food services equipment, Seafood, Prepared and preserved foods, Food and beverage industries, Food and nutrition services		
Location	local	Organization Type	Services
Business Tax Identification Number	303699553	Capitalization	₱ 300,000.00

### Single Proprietorship Details

DTI Certificate Number	1917846	DTI Registration Date	03-Jul-2020
Expiration Date	03-Jul-2025	DTI Business Scope	regional
Signatory	RAMON M LOPEZ		



### Local Organization Address

Country Name	Philippines	Region	Region IV-B
Province	Oriental Mindoro	City/Municipality	Calapan City
Street Address	MASIPIT	Zip Code	5200

### Bank Account Details

Bank Name	Branch Code
Bank Branch	Account Name
Account Number	

### Uploaded Supporting Document

Uploaded	1710829786_MACAPANAS, ERNIE - 000 - DTI CERTIFICATION.pdf
Supporting	( <a href="https://philgeps.gov.ph/portal_documents/merchant_reg_documents/user_383315/documents/1710829786_MACAPANAS,">https://philgeps.gov.ph/portal_documents/merchant_reg_documents/user_383315/documents/1710829786_MACAPANAS,</a>
Document	ERNIE - 000 - DTI CERTIFICATION.pdf)

### Status

Status	Red Approved
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### List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				





Republic of the Philippines  
Province of Oriental Mindoro  
**MUNICIPALITY OF VICTORIA**

**KNOW ALL MEN BY THESE PRESENT**

Pursuant to the provision of Tax Ordinance Number 06-2012, otherwise known as the revised Revenue Code of Victoria, Oriental Mindoro, after the taxes and Charges, etc., and compliance with the existing requirements permit is hereby granted to herein taxpayer.

## Mayor's Permit of Business

Status: Renew	Permit Number: 888-0570	Date of Issuance: 15 Jan 2025 A	Date of Expiration: December 31, 2025
O.R. Number: 4337649	O.R. Date: 1/15/2025	Amount Paid: 5,645.00	Capital Gross Sales: 360,000.00

Taxpayer's Name:

**MACAPAÑAS, ERNIE BOY C.**

Business Name:

**INFINITE PRINCE FOOD KIOSK**

Nature of Business:

**CANTEEN AND SCHOOL SUPPLIES**

Address:

**ALCATE, Victoria, Oriental Mindoro**

PERMIT SHALL BE SUBJECT TO IMMEDIATE CANCELLATION IF THERE IS FAILURE ON PART OF THE GRANTEE TO CONTINUOUSLY COMPLY WITH THE PROVISION OF THE BUILDING CODE OF THE PHILIPPINES AND OTHER PERTINENT LAWS AND REGULATION RELATIVE TO ISSUANCE OF PERMIT AND LICENSE

Approved by:

**JOSELITO C. MALABANAN**  
Municipal Mayor

This Franchise Permit and Official Receipt shall be displayed or posted for public view in a conspicuous place within the place of business of undertaking.



## Omnibus Sworn Statement

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REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, Ernie Boy Macapanas, of legal age, Married, Filipino and residing at Blk. 22 lot 4 Neo Calapan Realty Barangay Bulusan Calapan City Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of Infinite Prince Food Kiosk with office address at Victoria Oriental Mindoro;
2. As the owner and sole proprietor, or authorized representative of Infinite Prince Food Kiosk, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for STRATEGIC PLANNING PHASE 1 of the MINDORO STATE UNIVERSITY MAIN CAMPUS, as shown in the attached duly notarized Special Power of Attorney;
3. Infinite Prince Food Kiosk is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Infinite Prince Food Kiosk is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. Infinite Prince Food Kiosk complies with existing labor laws and standards; and

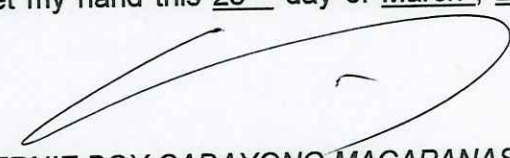
8. Infinite Prince Food Kiosk is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

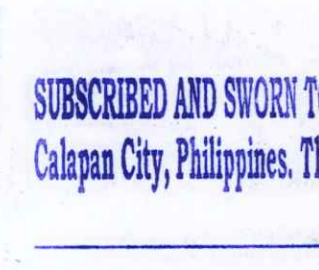
- a. Carefully examining all of the Bidding Documents;
- b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
- c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
- d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the STRATEGIC PLANNING PHASE 1 OF MINSU

9. Infinite Prince Food Kiosk did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

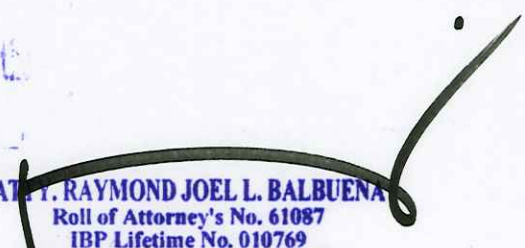
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 25<sup>th</sup> day of March, 2025 at CALAPAN CITY, Philippines.

  
ERNIE BOY CADAYONG MACAPANAS  
Affiant

  
SUBSCRIBED AND SWORN TO before me this MAR 25 2025 day of 20 at Calapan City, Philippines. The affiant exhibiting to me his/her \_\_\_\_\_ issued by \_\_\_\_\_

Doc. No. 520  
Page No. 105  
Book No. 139  
Series of 20 25

  
ATTY. RAYMOND JOEL L. BALBUENA  
Roll of Attorney's No. 61087  
IBP Lifetime No. 010769  
PTR No. 1427926 - Calapan City  
MCLE Compliance No. VII-0005057  
Notarial Commission until December 31, 2026



REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CAGAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20240000004644

Date OCN Generated: September 17, 2024

UPDATED ON SEP 1

## CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 303-699-553-00001	NAME OF TAXPAYER MACAPANAS, ERNIE BOY CADAYONG	TIN ISSUANCE DATE June 9, 2022
REGISTERING OFFICE	Head Office <input type="checkbox"/> Branch <input checked="" type="checkbox"/>	
REGISTERED ADDRESS ALCATE 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			

BUSINESS INFORMATION DETAILS			CATEGORY	REGISTRATION DATE
TRADE NAME 1	INFINITE PRINCE FOOD KIOSK			June 9, 2022
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES	Secondary		
Line of Business	RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES			
(PSIC)	56109-OTHER RESTAURANTS AND MOBILE FOODS SERVICE ACTIVITIES, N.E.C.	Primary		
Line of Business	OTHER RESTAURANTS AND MOBILE FOODS SERVICE ACTIVITIES, N.E.C.			

## REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.



BIR FORM

2303

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20240000004644

Date OCN Generated: September 17, 2024

UPDATED ON SEP 17

## CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 303-699-553-00001	<b>NAME OF TAXPAYER</b> MACAPANAS, ERNIE BOY CADAYONG	<b>TIN ISSUANCE DATE</b> June 9, 2022
<b>REGISTERING OFFICE</b>	Head Office	<input checked="" type="checkbox"/> Branch
<b>REGISTERED ADDRESS</b> ALCATE 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES		



I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

*Regina P. Reform*  
REGINA P. REFORM  
OIC-Asst. Revenue District Officer

CHRISTINE M. CARDONA  
REVENUE DISTRICT OFFICER  
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



# BIR PAYMENT SLIP

For Over-the-Counter transaction (OTC), this is your receipt when machine validated

PLEASE WRITE HEAVILY. YOU ARE MAKING THREE COPIES.

<b>LANDBANK</b>		Date	11/14/20		Payment Slip Number	42085889	
Please check appropriate box <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Bank Debit System		BTR-BIR ACCOUNT NUMBER			9992200920		
Account Name		Branch Client Code			Drawee Bank/Cash		
BUREAU OF THE TREASURY - BIR		000			CASH		
TAX IDENTIFICATION NUMBER		Tax Type			Form Type		
303699553000CASH		17			17010		
Revenue District Office		Accounting Type (F/C)			141000052 26DE BIR Pymt Coll		
060		C			Calapan San Vicente BranchCash Payment		
Quarter No. (0, 1, 2, 3, or 4)		Tax Period/Fiscal Year-End (mmddyy)			Institution Name		
3		097020			BIR - Calapan San Vicente		
Name of Taxpayer/Representative		Contact Number			Institution Acct No		
Macapulas, Enrie May Cadayong		99545204			9942240420		
Signature of Taxpayer/Representative		ID Number			303699553000CASH		
[Signature]		HMDDYY			0630117010		
		Amount			3093024		
		0.00			PHP2,208.00		

CASH BREAKDOWN			CHECK PAYMENT	
NO. OF PIECES	DENOMINATION	AMOUNT	Name of Bank/Branch	Check Number
2	P1,000.00	2,000		
	500.00			
1	200.00	200		
	100.00			
	50.00			
	20.00			
	COINS			
TOTAL CASH PAYMENT		2,208	Amount	

Reminder: For Tax Payment thru LANDBANK Express Access Machine (LEAM)  
Kindly ensure that the enclosed cash tallies with the amount indicated in your payment slip. The Taxpayer shall be accountable for any discrepancy between the amount encoded in the machine and the cash actually enclosed in the payment envelope.

FOR PAYMENT VIA DEBIT FROM ACCOUNT		AMOUNT
BANK DEBIT ADVISE NUMBER	ACCOUNT NUMBER	

DEPOSITOR'S SIGNATURE	Signature Verified by:	Approved by:	Posted by:

Taxpayer's Copy

REVISED OCTOBER 2018



For BIR BCS/ Use Only Item:

Republic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

**Quarterly Income Tax Return**  
for Individuals, Estates and Trusts

January 2018 (ENCS)  
Page 1

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.

1701Q 01/18ENCS P1

1 For the Year 2024 2 Quarter 3 Amended Return? Yes No 4 Number of Sheet/s Attached 0

**PART I - BACKGROUND INFORMATION ON TAXPAYER/FILER**

5 Taxpayer Identification Number (TIN) 6 RDO Code 063

7 Taxpayer/Filer Type ☒ Single Proprietor ☐ Professional ☐ Estate ☐ Trust

8 Alphabetic Tax Code (ATC) ☒ 1012 Business Income-Graduated IT Rates ☐ 1014 Income from Profession-Graduated IT Rates ☐ 1013 Mixed Income-Graduated IT Rates  
☐ 1010 Business Income-3% IT Rate ☐ 1017 Income from Profession-3% IT Rate ☐ 1019 Mixed Income-3% IT Rate

9 Taxpayer/Filer's Name (Last Name, First Name, Middle Name for Individual/ESTATE or (First Name, Middle Name, Last Name) TRUST FID (First Name, Middle Name, Last Name)

10 Registered Address (Indicate complete address. If branch, indicate the branch address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1905)

10A Zip Code 8200

11 Date of Birth (MM/DD/YYYY) 12 Email Address infataprince10252006@gmail.com

13 Citizenship 14 Foreign Tax Number (if applicable) 15 Claiming Foreign Tax Credits? Yes No

16 Tax Rate\* ☒ Graduated Rates per Tax Table -page 2 (Choose one, for income from business/ ☐ 8% on gross sales/receipts & other non-operating income in lieu of Graduated Rates under Sec. 24(A)(2)(a) & Percentage Tax under Sec. 116 of the NIRC, as profession) amended [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

16A Method of Deduction ☒ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

**PART II - BACKGROUND INFORMATION ON SPOUSE (if applicable)**

17 Spouse's TIN 18 RDO Code

19 Filer's Spouse Type ☐ Single Proprietor ☐ Professional ☐ Compensation Earner

20 ATC ☐ 1012 Business Income-Graduated IT Rates ☐ 1014 Income from Profession-Graduated IT Rates ☐ 1013 Mixed Income-Graduated IT Rates ☐ 1011 Compensation Income  
☐ 1010 Business Income-3% IT Rate ☐ 1017 Income from Profession-3% IT Rate ☐ 1016 Mixed Income-3% IT Rate

21 Spouse's Name (Last Name, First Name, Middle Name)

22 Citizenship 23 Foreign Tax Number, if applicable 24 Claiming Foreign Tax Credits? Yes No

25 Tax Rate\* ☐ Graduated Rates per Tax Table -page 2 (Choose one, for income from business/ ☐ 8% on gross sales/receipts & other non-operating income in lieu of Graduated Rates under Sec. 24(A)(2)(a) & Percentage Tax under Sec. 116 of the NIRC, as profession) amended [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

25A Method of Deduction ☐ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

**PART III - TOTAL TAX PAYABLE** (DO NOT enter Centavos, 40 Centavos or less drop down, 50 or more round up)

Particulars	A) Taxpayer/Filer	B) Spouse
26 Tax Due	26A 22,989.00	26B 0.00
27 Less: Tax Credits/Payments	27A 20,781.00	27B 0.00
28 Tax Payable/(Overpayment) (Item 26 Less Item 27)	28A 2,208.00	28B 0.00
29 Add: Total Penalties	29A 0.00	29B 0.00
30 Total Amount Payable/(Overpayment) (Sum of Items 28 and 29)	30A 2,208.00	30B 0.00
31 Aggregate Amount Payable/(Overpayment) (Sum of Items 30A and 30B)		2,208.00

I declare under the penalties of perjury that this remittance return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If Authorized Representative, attach authorization letter and indicate TIN)

Signature and Printed Name of Taxpayer/Authorized Representative/Tax Agent (Indicate Title/Designation and TIN)

**PART IV - DETAILS OF PAYMENT**

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
32 Cash/Bank Debit Memo				
33 Check				
34 Tax Debit Memo				
35 Others (specify)				

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)

\*I understand that this choice is irrevocable for this taxable year. However, the 8% income tax (IT) rate option if initially selected shall automatically be changed to graduated IT rates when taxpayer's gross sales/receipts and other non-operating income exceed Three million pesos (P3M).

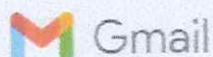


<b>Republic of the Philippines</b> <b>Department of Finance</b> <b>Bureau of Internal Revenue</b>	
For BIR BCS/ Use Only Item:	<b>Quarterly Income Tax Return</b> <b>for Individuals, Estates and Trusts</b>
BIR Form No. <b>1701Q</b> January 2018 (ENCS) Page 2	 1701Q 01/18ENCS P2
TIN: <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span>	
Taxpayer/Filer's Last Name: <span style="border-bottom: 1px solid black; display: inline-block; width: 150px;"></span>	
PART V - COMPUTATION OF TAX DUE (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)	
<b>Declaration this Quarter</b>	
If graduated rate, fill in items 36 to 46; if 8%, fill in items 47 to 54	
<b>Schedule I - For Graduated IT Rate</b>	
<b>36</b> Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	<b>36A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 740,720.00
<b>37</b> Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	<b>37A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 630,800.00
<b>38</b> Gross Income/(Loss) from Operation (Item 36 Less Item 37)	<b>38A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 117,670.00
Less: Allowable Deductions	<b>39A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>39</b> Total Allowable Itemized Deductions	<b>39B</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
OR	
<b>40</b> Optional Standard Deduction (OSD) (40% of Item 38)	<b>40A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>41</b> Net Income/(Loss) This Quarter (Item 38 Less Either Item 39 OR 40)	<b>41A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 117,670.00
Add: <b>42</b> Taxable Income/(Loss) Previous Quarter/s	<b>42A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 284,575.00
<b>43</b> Non-Operating Income (specify) _____	<b>43A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>44</b> Amount Received/Share in Income by a Partner from General Professional Partnership (GPP) _____	<b>44A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>45</b> Total Taxable Income/(Loss) To Date (Sum of Items 41 to 44)	<b>45A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 402,445.00
<b>46</b> Tax Due (Item 45 x Applicable Tax Rate based on Tax Table below)	<b>46A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 22,985.00
<b>Schedule II - For 8% IT Rate</b>	
<b>47</b> Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	<b>47A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>48</b> Add: Non-Operating Income (specify) _____	<b>48A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>49</b> Total Income for the quarter (Sum of Items 47 and 48)	<b>49A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>50</b> Add: Total Taxable Income/(Loss) Previous Quarter (Item 51 of previous quarter)	<b>50A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>51</b> Cumulative Taxable Income/(Loss) as of This Quarter (Sum of Items 49 and 50)	<b>51A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>52</b> Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000	<b>52A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>53</b> Taxable Income/(Loss) To Date (Items 51 Less Item 52)	<b>53A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>54</b> Tax Due (Item 53 x 8% Tax Rate)	<b>54A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>Schedule III - Tax Credits/Payments</b>	
<b>55</b> Prior Year's Excess Credits	<b>55A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 1,723.00
<b>56</b> Tax Payment/s for the Previous Quarter/s	<b>56A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>57</b> Creditable Tax Withheld for the Previous Quarter/s	<b>57A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 8,491.95
<b>58</b> Creditable Tax Withheld per BIR Form No. 2307 for this Quarter	<b>58A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 10,565.36
<b>59</b> Tax Paid in Return Previously Filed, if this is an Amended Return	<b>59A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>60</b> Foreign Tax Credits, if applicable	<b>60A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>61</b> Other Tax Credits/Payments (specify) _____	<b>61A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>62</b> Total Tax Credits/Payments (Sum of Items 55 to 61)	<b>62A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 20,780.31
<b>63</b> Tax Payable/(Overpayment) (Item 46 or 54, Less Item 62)	<b>63A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 2,204.69
<b>Schedule IV - Penalties</b>	
<b>64</b> Surcharge	<b>64A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>65</b> Interest	<b>65A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>66</b> Compromise	<b>66A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>67</b> Total Penalties (Sum of Items 64 to 66)	<b>67A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 0.00
<b>68</b> Total Amount Payable/(Overpayment) (Sum of Items 63 and 67)	<b>68A</b> <span style="border-bottom: 1px solid black; display: inline-block; width: 100px;"></span> 2,204.69

If Taxable Income Is:	Tax Due Is:
Not over P250,000	0%
Over P250,000 but not over P400,000	20% of the excess over P250,000
Over P400,000 but not over P800,000	P20,000 + 25% of the excess over P400,000
Over P800,000 but not over P2,000,000	P130,000 + 30% of the excess over P800,000
Over P2,000,000 but not over P8,000,000	P490,000 + 32% of the excess over P2,000,000
Over P8,000,000	P2,410,000 + 35% of the excess over P8,000,000

If Taxable Income Is:	Tax Due Is:
Not over P250,000	0%
Over P250,000 but not over P400,000	15% of the excess over P250,000
Over P400,000 but not over P800,000	P22,500 + 20% of the excess over P400,000
Over P800,000 but not over P2,000,000	102,500 + 25% of the excess over P800,000
Over P2,000,000 but not over P8,000,000	402,500 + 30% of the excess over P2,000,000
Over P8,000,000	P2,202,500 + 35% of the excess over P8,000,000





Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

## Tax Return Receipt Confirmation

1 message

ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>  
To: infiniteprince10252006@gmail.com

Tue, Nov 5, 2024 at 12:02 PM

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 303699553000-1701Qv2018-2024Q3.xml

Date received by BIR: 5 November 2024

Time received by BIR: 11:44 AM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

### FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

#### Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONet (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

#### DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

#### Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

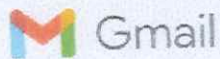
#### Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue





Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

## MACAPANAS, ERNIE BOY 1701Q SAWT 3RD QUARTER 2024




2 messages

Ernie Boy Macapanas <infiniteprince10252006@gmail.com>  
To: esubmission@bir.gov.ph

Fri, Oct 11, 2024 at 2:51 PM

TIN:303-699-553-000  
REGISTERED NAME:  
LASTNAME:MACAPANAS  
FIRST NAME: ERNIE BOY  
MIDDLE NAME: CADAYONG  
ADDRESS: MASIPIT, CALAPAN CITY  
FILING REFERENCE NUMBER:  
EMAIL1:  
EMAIL2:  
EMAIL3:

### 3 attachments

-  30369955300000820241701Q.DAT  
1K
-  30369955300000920241701Q.DAT  
1K
-  30369955300000720241701Q.DAT  
1K

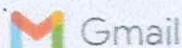
esubmission@bir.gov.ph <esubmission@bir.gov.ph>  
To: Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

Fri, Oct 11, 2024 at 2:56 PM

The BIR has received your data file(s). Please be informed that you will receive another email on the file structure validation results of your submission, but no further email will be received on the TIN validation results. Hence, please ensure that the TIN of the Withholding Agent is valid for a successful submission of your Alphalist (or SLSP, as the case may be).

Thank you.





Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

## eSubmission Validation Report

1 message

eSubmission <esubmission@bir.gov.ph>  
To: infiniteprince10252006@gmail.com

Sat, Oct 12, 2024 at 4:12 AM

ACKNOWLEDGEMENT RECEIPT NUMBER: 20241012-8158940

This is to confirm receipt of the file(s) as stated below:

Total attachment/file(s) received : 3

No. of valid file(s) : 3  
No. of invalid file(s) : 0

We have validated your submission in compliance with existing BIR regulations.

Find below the details of your submission:

Date of Submission: 10/11/2024 2:56:34 PM  
Filename(s):

- Attachment : 30369955300000820241701Q.DAT  
30369955300000820241701Q.DAT - VALID  
CONFIRMATION RECEIPT NUMBER - 2024-0000348399
- Attachment : 30369955300000920241701Q.DAT  
30369955300000920241701Q.DAT - VALID  
CONFIRMATION RECEIPT NUMBER - 2024-0000348400
- Attachment : 30369955300000720241701Q.DAT  
30369955300000720241701Q.DAT - VALID  
CONFIRMATION RECEIPT NUMBER - 2024-0000348401

### VALIDATION REPORT:

1. Attachment : 30369955300000820241701Q.DAT

TIN of Withholding Agent TIN: 303699553-0000  
Alphalist Form : 1701Q  
Taxable Month : 08/2024

LINE NUM	SCHEDULE	ERROR DESCRIPTION
0000000000		No Errors Encountered

2. Attachment : 30369955300000920241701Q.DAT

TIN of Withholding Agent TIN: 303699553-0000  
Alphalist Form : 1701Q  
Taxable Month : 09/2024

LINE NUM	SCHEDULE	ERROR DESCRIPTION
0000000000		No Errors Encountered

3. Attachment : 30369955300000720241701Q.DAT

TIN of Withholding Agent TIN: 303699553-0000  
Alphalist Form : 1701Q  
Taxable Month : 07/2024

LINE NUM	SCHEDULE	ERROR DESCRIPTION
0000000000		No Errors Encountered

PLEASE BE INFORMED THAT THIS IS THE FINAL EMAIL ON THE VALIDATION PROCESS OF YOUR SUBMISSION. HOWEVER, A VALIDATION OF THE TIN OF THE WITHHOLDING AGENT WILL STILL BE UNDERTAKEN. ACCORDINGLY, PLEASE ENSURE THAT THE TIN IS VALID FOR A SUCCESSFUL SUBMISSION OF YOUR ALPHALIST (OR SLSP, AS THE CASE MAY BE).

Thank You.

This is a system generated report. For inquiries, please email us at [contact\\_us@bir.gov.ph](mailto:contact_us@bir.gov.ph) or call us at (2) 8538-3200





This certifies that

**INFINITE PRINCE FOOD KIOSK**  
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

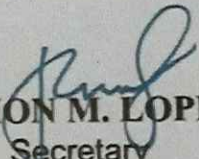
This certificate issued to

**ERNIE BOY CADAYONG MACAPAÑAS**

is valid from 03 July 2020 to 03 July 2025 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

  
**RAMON M. LOPEZ**  
Secretary

**Business Name No. 1917846**

and issue the same on 03 July 2020 in the Philippines.

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



SPJP649111193189



**APPROVED BUDGET FOR THE CONTRACT (ABC)**

**Alcate, Victoria, Oriental Mindoro**

Project Name and Location

Stations: Mindoro State University

Length:

**Contract Duration:**

Length:

Contract Duration:														
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS				TOTAL COST	UNIT COST
									INFLATION,		VALUE			
									%					
									%		INFLATION,	VALUE		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(11) / (3)	
	DAY 1				-									
1	Morning Snacks	110	packs	80.00	8,800.00									
	Spaghetti				-									
	Cheesy Garlic Bread				-									
2	Lunch	110	packs	160.00	17,600.00									
	Chicken Afritada				-									
	Rice				-									
	Bottled Water				-									
	Coffee				-									
	Chocolate candles				-									
3	Afternoon Snacks	110	packs	80.00	8,800.00									
	Fresh Lumpia				-									
	Softdrinks				-									
4	Dinner	110	packs	160.00	17,600.00									
	Beef with broccoli				-									
	Egg-Drop soup				-									
	Bottled Water				-									
	Chocolate candles				-									
	DAY 2				-									
5	Breakfast	110	packs	160.00	17,600.00									
	Chicken Tocino				-									
	Fried Egg				-									
	Rice				-									
	Coffee				-									
6	Morning Snacks	110	packs	80.00	8,800.00									
	Clubhouse Sandwich (Chicken)				-									
	fruit Juice				-									
7	Lunch	110	packs	160.00	17,600.00									
	Fried Chicken				-									
	Laing na gabi				-									
	Bottled Water				-									
	Coffee				-									









**JOB ORDER REQUEST**

Job Order No.: JOR25- 033

Date: 03/07/2025

Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)	
1 packs	<b>DAY 1</b> Morning Snacks <i>Spaghetti</i> <i>Cheesy Garlic Bread</i>	110	80.00	8,800.00	
2 packs	Lunch <i>Chicken Afritada</i> <i>Rice</i> <i>Bottled Water</i> <i>Coffee</i> <i>Chocolate candies</i>	110	160.00	17,600.00	
3 packs	Afternoon Snacks <i>Fresh Lumpia</i> <i>Softdrinks</i>	110	80.00	8,800.00	
	Dinner <i>Beef with Broccoli</i> <i>Egg-Drop Soup</i> <i>Bottled Water</i> <i>Chocolate candies</i>	110	160.00	17,600.00	
4	<b>DAY 2</b> Breakfast <i>Chicken Tocino</i> <i>Fried Egg</i> <i>Rice</i> <i>Coffee</i>	110	160.00	17,600.00	
5	Morning Snacks <i>Clubhouse Sandwich (Chicken)</i> <i>Fruit Juice</i>	110	80.00	8,800.00	
6	Lunch <i>Fried Chicken</i> <i>Laing na Gabi</i> <i>Bottled Water</i> <i>Coffee</i>	110	160.00	17,600.00	
			Sub-Total 1	96,800.00	
Purpose:	Meals and snacks for the Strategic Planning-Phase 1				

Requested by:

Recommending Approval:

Approved:

*Mary Ann M. Hernandez*  
**MARY ANN M. HERNANDEZ**  
 DPME

*Joelene C. Leynes*  
**JOELENE C. LEYNES**  
 VP for Administration and Finance

*Enya Marie D. Apostol*  
**ENYA MARIE D. APOSTOL, Ph.D**  
 SUC President III





JOB ORDER REQUEST

Job Order No.: JOR25 - 033

Date: 03/07/2025

Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)	
7 pack	Afternoon Snacks Pansit Palabok Plain Bread Buns Coffee	110	80.00	8,800.00	
8	Dinner Daing na Bangus Monggo Bottled Water Chocolate candies	110	160.00	17,600.00	
9	DAY 3 Breakfast Beef Tapa Fried Egg Garlic Rice Coffee	110	160.00	17,600.00	
10	Morning Snacks Pansit Canton Chicken Lumpia Bottled Water	110	80.00	8,800.00	
11	Lunch Sinigang na Bangus Belit Rice Bottled Water	110	160.00	17,600.00	
12	Afternoon Snacks Buko Pie Coffee	110	80.00	8,800.00	
13	Dinner Chicken Inasal Humbang Langka Rice Bottled Water	110	160.00	17,600.00	
			Sub-Total 2	96,800.00	
			Sub-Total 1	96,800.00	
			Sub-Total 2	96,800.00	
			TOTAL ....	193,600.00	
Purpose:	Meals and snacks for the Strategic Planning Phase 1				

Requested by:

Recommending Approval:

Approved:

MARY ANN M. HERNANDEZ  
DPME

JOELENE C. LEYNES  
VP for Administration and Finance

ENYA MARIE D. APOSTOL, Ph.D.  
SUC President III





Date Received: 02/25/2025

Code No: 2502-896

Subject: Request for approval Proposal for the Strategic Planning Phase I

Date: \_\_\_\_\_

Venue: \_\_\_\_\_

Target Participant/s: \_\_\_\_\_

Registration fee: \_\_\_\_\_

Deadline: \_\_\_\_\_

Originator: Dlr. Hernandez

To: \_\_\_\_\_

- |  |   |
|--|---|
| <input type="checkbox"/> For your information and appropriate action |   |
| <input type="checkbox"/> For your guidance                           | <input type="checkbox"/> For recommendation                               |
| <input type="checkbox"/> For comments                                | <input type="checkbox"/> For review, comments and suggestion              |
| <input type="checkbox"/> For review                                  | <input type="checkbox"/> Please coordinate this with the other 2 Campuses |
| <input type="checkbox"/> For your reference                          | <input type="checkbox"/> For review, please discuss this to me!           |
| <input type="checkbox"/> For file                                    | <input type="checkbox"/> Please come to OP, Bring this for discussion     |
| <input type="checkbox"/> For Dissemination                           | <input type="checkbox"/> Please act on this thank you                     |
| <input checked="" type="checkbox"/> Approved                         | <input type="checkbox"/> Please attend                                    |
| <input type="checkbox"/> Disapproved                                 |   |

TYVM!

**ENYA MARIE D. APOSTOL Ph.D.**  
SUC President III

2:55 MAR 03 2025

\*Main Campus, Alcate, Victoria \*Bongabong Campus, Lahasan, Bongabong \*Calapan City Campus, Masipit, Calapan C





February 25, 2025

**DR. ENYA MARIE D. APOSTOL**  
SUC President III  
Mindoro State University  
Alcate, Victoria, Oriental Mindoro

Mindoro State University  
**RECEIVED**  
RECORDS OFFICE

BY:                       
DATE: 2/25/25  
TIME: 2:15  
CONTROL #: 438

Dear **PRESIDENT APOSTOL**,

Greetings!

This is to respectfully request for your approval on the attached document – Proposal for the Strategic Planning Phase 1 to be held on March 26-28, 2025 at AgriEco Conference Room, MinSU Main Campus amounting to ₱ 238,183.00.

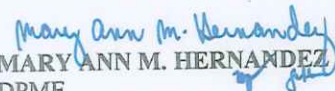
The said three-day activity which includes both plenary and break-out sessions shall be participated by the top management and all directors/deans, program chairpersons, coordinators, student and faculty regents.

We are looking forward for your most favorable response regarding this matter.

Thank you very much for the usual support in various PME undertakings.

God bless!

Very truly yours,

  
**MARY ANN M. HERNANDEZ**  
DPME

OFFICE OF THE PRESIDENT  
**RECEIVED**

DATE: 2/25/2025  
TIME: 3:16 202-896  
BY: MB





## STRATEGIC PLANNING WORKSHOP – PHASE 1

March 26-28, 2025

AgriEco Conference Room, MinSU Main Campus

### A. Rationale

Strategic Planning is defined as the process by which an institution formulates a shared vision and development priorities as well as action steps towards achieving it in the coming years. The result of this process is the document that shall set the direction of the institution anchor on the development agenda outlined in the Philippine Development Plan 2023 -2028. This will also consider the priorities stipulated in the Regional Development Plan 2023-2028, the commitment to achieve sustainable growth by 2030, collective long-term vision or the Ambisyon Natin 2040 as well as priorities of the regional-line agencies.

The existing FY 2021-2025 Development Plan of Mindoro State University (MinSU) by virtue of BOR Resolution No. 06 Series of 2021 is on the last year of implementation. The monitoring and evaluation results from the previous years document the percentage of accomplishment versus the targets per performance indicator. This signify the need to plan and conduct preliminary activities towards formulation of the new five-year development plan.

With the commitment for continuous improvement and enhanced organizational performance under the new leadership of MinSU and anchor on the LiftMinSU development priorities, the formulation of new university Five Year Development Plan will embody the aspirations of entire MinSU community towards continuous and sustainable development.

### B. Objectives

This proposed activity aims to:

1. Present the quantitative and qualitative evaluation of the previous university five-year development plan;
2. Conduct review and revision of the university VMGO;
3. Harmonize all agency accountabilities which will be included in the new development plan;
4. Present all national, regional and university development priorities on which the new development plan will be anchored
5. Generate outputs for the formulation of the new university Five Year Development Plan

### C. Methodology

1. The MinSU Planning, Monitoring and Evaluation (PME) Unit will facilitate a three-day Strategic Planning Workshop – Phase 1 on March 26-28, 2025 at AgriEco Conference Room, MinSU Main Campus. Target participants are the top management and all directors/deans, program chairpersons, coordinators, student, faculty representatives. The workshop will include both plenary and break-out sessions.
2. During Plenary Session, the MinSU PME Unit shall present the following:
  - Background of the Strategic Planning Process
  - Evaluation of the Previous Five Year Development Plan 2021-2025
  - Legal Basis and Strategic Plan Drivers of Development in International, National, Regional and Local Scales
  - Agency Accountabilities
  - CHED's Proposed PREXC Indicators
  - Review of the VMGO including Vision Reality Gap Analysis
  - Formulation of MinSU Vision, Mission, Goal, Objectives (VMGO) & Core Values

Strategic Planning Workshop Phase 1 - Page 2 of 7



- Proposed Agency Operational Plan
  - Priorities under LiftMinSU Developmental Goals
  - Salient Features of LUDIP  
(including the proposed investment program per campus)
  - Reminders for the Workshop Proper
3. The PME Unit shall present the proposed Overall Framework subject for modifications/approval of the key departments. This will serve as the guide for the formulation of their performance indicators, strategies, PPAs, targets per year as well as resource allocation per indicator.
4. This will be followed by the breakout sessions where participants will be divided into the following groups:
- Academic Group
  - Research and Extension Group
  - Production Group
  - Administration and Finance Group
  - The Student and Faculty Representatives may select their preferred committees
- The breakout session shall serve as the venue for the workshop proper. In this session, the key departments will formulate their goal, objectives, strategies, performance indicators and targets, PPAs and resource allocations.
5. Each group shall select their respective secretary, lead facilitator and rapporteur.
6. The generated outputs from the breakout sessions will be presented including their respective SWOT Analysis and existing organizational structure. The floor will be opened for clarifications, questions and recommendations.
7. Presentation of the next steps and schedule of activities will be followed and final output from the Strategic Planning Workshop – Phase 1 will be used in the forthcoming Strategic Planning Workshop – Phase 2.
8. Administering of evaluation forms for the recently-held activity.





## D. Target Participants

No.	Name	Position/Designation
<b>Top Management</b>		
1	DR. ENYA MARIE D. APOSTOL	SUC President III
2	DR. CIEDELLE P. SALAZAR	Vice President for Academic Affairs
3	LEONEL C. MENDOZA	OIC-Vice President for Research, Development and Extension
4	JOELENE C. LEYNES	Vice President for Administration and Finance
5	DR. FRANIE M. AFABLE	Campus Executive Director, MCC
6	DR. CHRISTIAN B. APOSTOL	Campus Executive Director, MMC
7	DR. GENELITA E. HERNANDEZ	University and Board Secretary V
8	ATTY. SHERLYN A. LAYESA	Legal Officer
9	ENGR. JERREL S. REYES	Chief, Presidential Management Staff
<b>Academic Department</b>		
<b>Deans/Heads/Directors</b>		
10	DR. NORA C. LASACA	OIC-Dean, College of Agriculture and Allied Fields
11	DR. KATHERINE P. SANCHEZ-ESCALONA	Dean, College of Arts and Sciences
12	DR. WILMA R. LONTOC	Dean, College of Teacher Education
13	EMMA VIDA A. LIWANAG	OIC-Dean, College of Business and Management
14	JOHN EDGAR S. ANTHONY	Dean, College of Computer Studies
15	DR. SALCEDO B. TANGUID JR.	Dean, College of Criminal Justice Education
16	MARY ANN R. ROYO	OIC-Head, Institute of Fisheries
17	ENGR. MARK KEYLORD S. ONAL	OIC-Head, Institute of Agricultural and Biosystems Engineering
18	DR. ALICE R. RAMOS	Dean, Graduate Studies
19	LANNIE L. ENRIQUEZ	Principal, Laboratory High School
20	JONBERT M. CAOLI	Director for Student Affairs and Services
21	ROSELIE T. GONZALES	Director for Sports, Development, Culture and Arts
22	JHERMAINE RITZCHELLE M. MENDOZA	Director for NSTP
23	DARIUS M. ABOG	Director for Flexible Learning/Coordinator for NSTP, MMC
<b>Program Chairs</b>		
24	MICHELLE S. VILLAN	PC, BS in Hospitality Management, MCC
25	ZERNAN R. MALING	PC, BS in Hospitality Management, MBC
26	LIEZEL M. ROMANTICO	PC, BS in Tourism Management, MMC
27	DR. KRISTELLE MARJORI M. PASCO	PC, BS in Tourism Management, MCC
28	CATHERINE M. CAMPO	PC, BS in Tourism Management, MBC
29	DR. KATHERINE R. TORRES	PC, BS Entrepreneurship, MMC
30	JARED M. MELENDRES	PC, BS Entrepreneurship/Coordinator for DRRM, MBC
31	MS. JAESMA A. ASINAS	PC, BS Environmental Science, MMC
32	DR. PINKY B. CARIG	PC, Bachelor of Arts in English Language, MMC
33	DR. MA. ARLYN M. REDUBLO	PC, Bachelor of Arts in English Language, MCC
34	JUDY ANN A. EVORA	PC, Bachelor of Arts in Psychology, MCC
35	JAZEL M. FABRO	PC, Bachelor of Arts in Political Science, MBC
36	SHARON M. GARDOCE	PC, Bachelor of Secondary Education, MMC
37	DR. SHERIDAN BICALDO	PC, Bachelor of Secondary Education, MCC
38	DR. JANETH LINGA	PC, Bachelor of Secondary Education, MBC
39	LYKA JOY D. ANTHONY	PC, Bachelor of Elementary Education, MMC
40	RENALYN GALICIA	PC, Bachelor of Elementary Education, MBC
41	DR. LEA E. MICIANO	PC, Bachelor of Technology and Livelihood Education, MCC
42	RONIE F. MAGSINO	PC, Bachelor of Technical Vocational Teacher Education, MCC
43	LEONISA E. TERONES	PC, BS Agriculture major in Crop Science, MMC
44	MONETTE DE CASTRO-NAAGAS	PC, BS Agriculture major in Animal Science, MMC
45	MARIVEL Q. ORTEGA	PC, BS in Horticulture, MMC





97	ANNA LIZA A. VITTO	In-Charge for Monitoring
98	MA. SHIELA P. MANSALAPUZ	Planning Officer III
99	JOHN EMMANUEL M. MERHAN	Planning Officer II/ Coordinator for WGAD, MMC
100	DOMENICK M. MORTELLA	Planning Officer I
101	KAYCEE H. NUESTRO	In-Charge for Planning, MBC
102	FRITZ DUSTIN M. FIEDALAN	In-Charge for Monitoring, MBC
103	ZARAH A. CRUZADO	In-Charge for Evaluation, MBC
104	KRISTIANNE ALESSA MARIE L. JAVIER	Planning, Monitoring and Evaluation Coordinator, MCC
<b>Regents</b>		
105	PRINCE KAIDE F. FUENTES	MFSC Chairperson
106	DR. JESSE T. ZAMORA	Faculty Regent
<b>Technical Personnel from MIS</b>		
107	REAN T. GOLOY	Staff, Management Information System Unit
108	ARJAY R. BONQUIN	Staff, Management Information System Unit
<b>Secretariat for Registration</b>		
109	GELANE O. ARTUZ	Staff, Office of the Vice President for Academic Affairs
110	REZIEL R. REYES	Staff, Office of the Vice President for Academic Affairs

## E. Budgetary Estimates

The proposed budgetary estimates for the conduct of Strategic Planning Workshop – Phase 1 on March 26-28, 2025 are as follows:

Particulars	Unit	Qty.	Unit Price	Amount
<b>Workshop Materials/Supplies</b>				
Expanding Folder	pc	100	25.00	2,500.00
Clear Folder, Long	pc	30	30.00	900.00
Bond Paper, A4	ream	5	280.00	1,400.00
Gel pen, Black	box	12	360.00	4,320.00
Notebook, 4*6" (80 sheets)	pc	100	35.00	3,500.00
Vellum Paper, Long (180gsm)	ream	1	380.00	380.00
Permanent Marker, Fine	box	1	550.00	550.00
WhiteBoard Marker, Fine	box	1	830.00	830.00
Permanent Marker, Ink Refill	bottle	5	195.00	975.00
WhiteBoard Marker, Ink Refill	bottle	5	200.00	1,000.00
Masking Tape, 1"	pc	10	50.00	500.00
Colored Paper	ream	1	450.00	450.00
Acetate Film, A4 (100 sheets)	ream	1	515.00	515.00
Binding Element, 1/2"	pc	25	30.00	750.00
Glue, 240g	pc	1	150.00	150.00
Scissor, Heavyduty	pc	2	100.00	200.00
Cutter, Heavyduty	pc	2	105.00	210.00





# Mindoro State University

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Pencil, No. 02	box	5	130.00	650.00
Tarpaulin, 6*8ft	pc	1	2,400.00	2,400.00
Tarpaulin, 5*3ft	pc	1	750.00	750.00
<b>Sub-Total 1</b>				<b>22,930.00</b>
<b>Foods for Participants</b>				
Breakfast	packs	220	160.00	35,200.00
Morning Snacks	packs	330	80.00	26,400.00
Lunch	packs	330	160.00	52,800.00
Afternoon Snacks	packs	330	80.00	26,400.00
Dinner	packs	330	160.00	52,800.00
<b>Sub-Total 2</b>				<b>193,600.00</b>
Contingency Fund (10% of the total budget allocation)				21,653.00
<b>Sub-Total 3</b>				<b>21,653.00</b>
			<b>Sub-Total 1</b>	22,930.00
			<b>Sub-Total 2</b>	193,600.00
			<b>Sub-Total 3</b>	21,653.00
<b>GRAND TOTAL</b>				<b>238,183.00</b>

Prepared by:

*Mary Ann M. Hernandez*  
MARY ANN M. HERNANDEZ  
DPME

MDS-14-7  
101-200-02-0004

Certification of Available Allotment:

*Roxas*  
ROVELYN P. ROXAS

Supervising Administrative Officer for Finance/Acting-Budget Officer III

Recommending Approval:

*Joelene C. Leynes*  
JOELENE C. LEYNES

Vice President for Administration and Finance

Approved:

*Enya Marie D. Apostol*  
ENYA MARIE D. APOSTOL, Ph.D.  
SUC President III