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# University Bids and Awards Committee Resolution No. 058, S. 2025

DECLARING FAILURE OF REQUEST FOR QUOTATION AND RECOMMENDING NEGOTIATED PROCUREMENT FOR THE SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY LIBRARY OF MINSU CALAPAN CITY CAMPUS WITH AN APPROVED BUDGET FOR THE CONTRACT (ABC) OF THREE HUNDRED FORTY-SEVEN THOUSAND FIVE HUNDRED PESOS (PHP347,500.00)

WHEREAS, the Mindoro State University (MinSU), through the Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-048 for the project "Supply and Delivery of Semi-Expendable Furniture & Fixtures for the University Library of MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to Three Hundred Forty-Seven Thousand Five Hundred Pesos (Php347,500.00);

WHEREAS, in response to the advertisement on March 20,2025, three (3) suppliers were found in the document request list and no supplier submitted price quotation before the deadline;

WHEREAS, based on the declared failure, the BAC recommended for the second publication of the project on April 5,2025; four (4) suppliers were found in the document request list however, no supplier submitted RFQ for the second time;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity involving the project, "Supply and Delivery of Semi-Expendable Furniture & Fixtures for the University Library of MinSU Calapan City Campus" as follows:

 The approval of resorting to Alternative Method of Procurement through Negotiated Procurement under Section 53 "Annex-H" of the R.A. 9184

RESOLVED, this 10th day of April, 2025.at MinSU Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAIAR, J.D.,Ph.D.

BAC Chairperson

Engr. MARK LESTER A MAGRANTAY

BAC Vice-Chairperson

FRANIE M. ARABLE, DBMHM BAC Member ATTY SUPPLIAN A VESA

FAC Membe

MELGAR G. FADRIQUELAN BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.

SUC President III

Date: \_\_\_\_\_



Central Portal for Philippine Government Procurement Oppurtunities

### **Bid Notice Abstract**

## Request for Quotation (RFQ)

Reference Number

11946761

**Procuring Entity** 

MINDORO STATE UNIVERSITY

Title

SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY

LIBRARY OF MINSU CALAPAN CITY CAMPUS

Area of Delivery

Oriental Mindoro

Solicitation Number:	RFQ No. 2025-048A	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Furniture		
Approved Budget for the Contract:	PHP 347,500.00	Document Request List	4
Delivery Period:	30 Day/s		
Client Agency:		Date Published	05/04/2025
	Christian B. Apostol		91
Contact Person:	BAC Secretariat Head Alcate Victoria Oriental Mindoro	Last Updated / Time	05/04/2025 00:00 AM
	Philippines 5205 63-43-2862368	Closing Date / Time	08/04/2025 17:00 PM
	cbapostol21@gmail.com		

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_

address stated in the last page. CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

**BAC Chairperson** 

Note: 1. All entries must be typewritten.

- Delivery Period within \_\_\_\_ calendar days.
   Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

  4. Price validity shall be a period of 30 calendar days.

  5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

1 pieces 3x5 Card Catalog Cabinet 3

36 drawers, steel

3x5 inches acrd, 36 drawers, 24 inches depth gray color

#### 4/10/25, 1:21 PM

#### printableBidNoticeAbstract

2 pieces Steel Filing Cabinet 2 4-layer vertical steel filing cabinet with central locking system Ga24 metal steel, heavy duty powder coated painting finish, charcoal grey color
3 pieces Cabinet for Audio-Visual materials 2 wood with transparent glass door, 5 layers 142cmx33cmx80cm 4 pieces Magazine Rack 5 wood, natural wood color, 80cmx30cmx80cm 5 pieces Map Stand 2 wood, 15inx12inx22in, 20 compartment, 2 3/4 in x 2 3/4 in size of compartment, natural wood color 6 pieces Steel Bookshelves 10 5 layers, heavy duty rack: size: 48x18x84, caacity per shelf: 341kg made of : 3mm angle bar for legs 3mm angle bar for shelves, 0.9mm black iron sheets for shelves welded to the angle bar frame, lacquer spray finish 7 pieces Steel Book cart 3 single-sided book cart 3 shelf; color: black; capacity: 200lbs size: 39widthx14depthx46height with 4 locking industrial casters 

Created by

Annabelle Quinto Madrigal

Date Created

04/04/2025

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Philippine Government Electronic Procurement System

#### **Bid Notice Abstract**

# Request for Quotation (RFQ)

Reference Number

11898756

**Procuring Entity** 

MINDORO STATE UNIVERSITY

Title

SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY

LIBRARY OF MINSU CALAPAN CITY CAMPUS

Area of Delivery

Oriental Mindoro

Solicitation Number:	RFQ No. 2025-048	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Furniture Parts and Accessories		
Approved Budget for the Contract:	PHP 347,500.00	Document Request List	3
Delivery Period:	30 Day/s		
Client Agency:		Date Published	20/03/2025
Contact Person:	Christian B. Apostol		20/03/2025 00:00 AM
Contact I closin	BAC Secretariat Head Alcate Victoria	Last Updated / Time	20/03/2023 00:00 / 4.
	Oriental Mindoro Philippines 5205 63-43-2862368	Closing Date / Time	24/03/2025 17:00 PM
	cbapotol21@gmail.com		

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of

delivery and submit your quotation duly signed by your representative not later than \_ address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

**BAC Chairperson** 

Note: 1. All entries must be typewritten.

Delivery Period within \_\_\_\_ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

1 pieces 3x5 Card Catalog Cabinet 3

36 drawers, steel

3x5 inches acrd, 36 drawers, 24 inches depth gray

2 pieces Steel Filing Cabinet 2 4-layer vertical steel filing cabinet with central locking system Ga24 metal steel, heavy duty powder coated painting finish, charcoal grey color 3 pieces Cabinet for Audio-Visual materials 2 wood with transparent glass door, 5 layers 142cmx33cmx80cm 4 pieces Magazine Rack 5 wood, natural wood color, 80cmx30cmx80cm 5 pieces Map Stand 2 wood, 15inx12inx22in, 20 compartment, 2 3/4 in x 2 3/4 in size of compartment, natural wood color 6 pieces Steel Bookshelves 10 5 layers, heavy duty rack: size: 48x18x84, caacity per shelf: 341kg made of : 3mm angle bar for legs
3mm angle bar for shelves, 0.9mm black iron sheets for shelves welded to the angle bar frame, lacquer spray finish 7 pieces Steel Book cart 3 single-sided book cart 3 shelf; color: black; capacity: 200lbs size: 39widthx14depthx46height MSU-BAC-FR-05.01 

Created by Annabelle Quinto Madrigal

**Date Created** 19/03/2025

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0-26-782

Standard Form Number: SF-GOOD-01 Revised on: May 24, 2004

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UNIT COST

(13)

(10%[(5)+(10)] TOTAL COST (12) APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY LIBRARY OF MINSU CALAPAN CITY CAMPUS
Masipit, Calapan City, Oriental Mindoro OTHER COST FACTORS (5)X(9) % . VALUE VALUE (11) Contract Duration: INFLATION, INFLATION, % (10) OTHER INDIRECT COSTS 6) FREIGHT & INSURANCE (8) VAT, OTHER TAXES AND/OR DUTIES APPLICABLE 3 Project Name and Location 30,000.00 15,000.00 120,000.00 19,000.00 37,500.00 36,000.00 90,000,06 TOTAL COST 9 10,000.00 7,500.00 12,000.00 30,000.00 7,500.00 9,500.00 18,000.00 CURRENT MARKET PRICE pieces pieces pieces pieces pieces pieces pieces TIND 9 QUANTITY 10 7 3 2 3/4 in x 2 3/4 in size of compartment, natural 4-layer vertical steel filing cabinet with central 3mm angle bar for shelves, 0.9mm black iron welded to the angle bar frame, lacquer spray 3x5 inches acrd, 36 drawers, 24 inches depth Ga24 metal steel, heavy duty powder coated wood with transparent glass door, 5 layers wood, 15inx12inx22in, 20 compartment, size: 48x18x84, caacity per shelf: 341kg 3 shelf; color: black; capacity: 200lbs Cabinet for Audio-Visual materials made of : 3mm angle bar for legs DESCRIPTION Stations: Mindoro State University wood, natural wood color, (2) 5 layers, heavy duty rack: 3x5 Card Catalog Cabinet single-sided book cart 142cmx33cmx80cm **Steel Filing Cabinet** Steel Bookshelves charcoal grey color 80cmx30cmx80cm sheets for shelves 36 drawers, steel Steel Book cart Magazine Rack locking system painting finish, Map Stand wood color gray color Length: ITEM NO. 9 Ξ

202-202

				ENYA MARIE D'APOSTOL, Ph.D. SUC President III
		00 00:	347,500.00	Recommending Approval  CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  Chairperson, BAC
			347,5	Submitted by Christian B. Apostol, Ph.D. CHRISTIAN B. APOSTOL, Ph.D. Head, BAC Secretariat
size: 39widthx14depthx46height	with 4 locking industrial casters	ΧΛ	GRAND TOTAL	



#### Republic of the Philippines MINDORO STATE UNIVERSITY **Main Campus**



Alcate, Victoria, Oriental Mindoro

#### **PURCHASE REQUEST**

Fund Cluster: STF - LIBRARY BEGINNING INCOME

Office/Section : Library		PR No.: 2025 - 023 Responsibility Center Code :	Date: February 19, 2025			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost	
1	pieces	3x5 card catalog cabinet (36 drawers) (steel)	3	30,000.00	90,000.00	
		3x5 inches card, 36 drawers, 24 inches depth				
		gray color				
2	pieces	4-layer Vertical Steel Filing Cabinet with central	2	18,000.00	36,000.00	
		locking system, Ga24 metal sheet, heavy duty				
		powder coated painting finish, charcoal grey color				
3 piec	pieces	Cabinet for Audio-Visual Materials (wood with	2	9,500.00	19,000.00	
		transparent glass door, 5 layes, 142cmx33cmx80cm			-	
4	pieces	Magazine rack (wood), natural wood color,	5	7,500.00	37,500.00	
		80cmx30cmx80cm				
5	pieces	Map stand (wood), 15in x 12in x 22in, 20 compartment,	2	7,500.00	15,000.00	
		2 3/4in x 2 3/4in size of compartment, natural wood color			-	
6	pieces	Steel Bookshelves (5 layers) Heavy duty rack;	10	12,000.00	120,000.00	
		size: 48x18x84, Capacity per shelf: 341 kg.			-	
		Made of: 3mm angle bar for legs			-	
		3mm angle bar for shelves,0.9 mm black iron sheets for shelves				
		welded to the angle bar frame ,Lacquer spray finish			_	
7	pieces	Steel Book Cart (single-sided book cart)	3	10,000.00	30,000.00	
		3 shelf; color: black; Capacity: 200lbs.				
		Size: (39width x 14depth x 46height)				
		With 4 locking industrial casters				
				STF - 1071	eni-tef) -	
				164 -200	-	
				02-00064		
		TOTAL			347,500.00	

Purpose:

Semi Expendable Furniture and Fixtures for University Library Calapan Campus

Certified: Requested by: Approved by: Recommending Approval: Allotment Available Signature: motas

ROVELYNP. ROXAS LEONOR E. RUBIA Printed Name: FRANIE N. A ABLE, DBMHM ENYA MARIE D. APOSTOL, Ph. D. College Librarian I Campus Executive Director Designation: SUC President III

# MINDORO STATE UNIVERSITY Alcate, Victoria Oriental Mindoro Republic of the Philippines

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER/UNIT; LIBRARY - MCC Charged to: Special Trust Fund (STF)

Projects, Programs and Activities (PAPS)

-	-			_	_	_	1	Т	T	_
ES	Dec									
	Oct Nov									
ITVIT	Sep									
F AC	Aug									
NE O	Jul Aug									
LESTC	Jun									
SCHEDULE/MILESTONE OF ACTIVITIES	Mar Apr May Jun						1			
HEDU	Apr									
SCI	Mar		`	`	`	`	`	`	`	
	Feb									
	Jan									
		nt - nent								
MODE OF	PROCUREMENT	Negotiated Procurement - Small Value Procurement (Sec. 53.9)								
	P	Negot								
ESTIMATED	BUDGET	347,500.00	90,000.00	36,000.00	19,000.00	37,500.00	15,000.00	120,000.00	30,000.00	
	Unit price		30,000.00	18,000.00	9,500.00	7,500.00	7,500.00	12,000.00	10,000.00	
	Unit		bcs	bcs	bcs	bcs	bcs	bcs	bcs	
	Qty		3	2	2	5	2	10	3	
	GENERAL DESCRIPTION	SEMI EXPENDABLE FURNITURE AND FIXTURES	3x5 Card catalog Cabinet	Steel Filing Cabinet	Cabinet for Audio-Visual Materials	Magazine Rack (wood)	Map Stand (wood)	Steel Bookshelves	Steel Book Cart	
	CODE									

Sub Total

347,500.00

Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

LEONOR E. RUBIA, RL College Librarian I

Prepared By:

Submitted by:

FRANIE M. AFABLE, DBMHM Campus Executive Director