



**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



**SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES  
OF THE THREE (3) CAMPUSES OF MINSU**  
Name of Project

**BAC Resolution Recommending Approval**  
Resolution No. 062, s. 2025

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-050 for the project "Supply and Delivery of Office Supplies and Semi-Expendable ICT Equipment for the SAS Offices of the Three (3) Campuses of MinSU" with an Approved Budget for the Contract (ABC) amounting to Sixty-Three Thousand Ten Pesos (Php63,010.00) composed of two (2) lots specifically;

Particulars	Sub-ABC Amount
Lot 1- Office Supplies	Php49,410.00
Lot 2- Semi-Expendable ICT Equipment	Php13,600.00

WHEREAS, in response to the advertisement of the project, five (5) suppliers/bidders were found in the document request list, however two (2) supplier/bidder in the name of **IRAYA LIFE ENTERPRISES** and **QUIN TRADING** submitted price quotation before the deadline;

WHEREAS, **IRAYA LIFE ENTERPRISES** submitted price quotation for Lot No 1 while **QUIN TRADING** submitted price quotation for Lot No. 1 and 2;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php49,410.00	Iraya Life Enterprises	Php47,201.00
		Quin Trading	Php47,640.00
2	Php13,600.00	Quin Trading	Php13,500.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned suppliers and were found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Office Supplies and Semi-Expendable ICT Equipment for the SAS Offices of the Three (3) Campuses of MinSU" as follows:

- Lot No. 1 to Iraya Life Enterprises for being the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);
- Lot No 2 to Quin Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 15<sup>th</sup> day of April, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

**CIEDELLE P. SALAZAR, J.D., Ph.D.**  
BAC Chairperson

**Engr. MARK LESTER A. MAGPANTAY**  
BAC Vice-Chairperson

**ATTY. SHERLYN A. LAYESA**  
BAC Member

**FRANIE M. AFABLE, DBMHM**  
BAC Member

**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Date: \_\_\_\_\_

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City

BAC Reso No. 062 Page 1 of 1





Central Portal for  
Philippine Government  
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11914307  
Procuring Entity MINDORO STATE UNIVERSITY  
Title SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU  
Area of Delivery Oriental Mindoro

<b>Solicitation Number:</b>	RFQ No. 2025-050	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Electronic Parts and Components		
<b>Approved Budget for the Contract:</b>	PHP 63,010.00	<b>Document Request List</b>	5
<b>Delivery Period:</b>	30 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	25/03/2025
<b>Contact Person:</b>	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368  cbapotel21@gmail.com	<b>Last Updated / Time</b>	25/03/2025 00:00 AM
		<b>Closing Date / Time</b>	28/03/2025 17:00 PM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.  
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  
BAC Chairperson  
Note: 1. All entries must be typewritten.  
2. Delivery Period within \_\_\_\_ calendar days.  
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.  
4. Price validity shall be a period of 30 calendar days.  
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.  
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).  
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery  
Item  
No. Unit ITEM AND DESCRIPTION QTY. UNIT  
PRICE TOTAL AMOUNT  
LOT 1- OFFICE SUPPLIES  
1 reams Bond Paper Long (subs 20) 50  
2 reams Bond Paper A4 (subs 20) 50

printableBidNoticeAbstract

**Created by** Annabelle Quinto Madrigal

**Date Created** 24/03/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.





Mindoro State University  
Victoria, Oriental Mindoro, Philippines

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Website: www.msu.edu.ph  
Mobile: (+63) 977 846 7228



ABSTRACT OF QUOTATION/S

I. Particulars											
Project Name: <u>SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE</u>											
Project Location: <u>SAS OFFICES OF THE THREE(3) CAMPAUSES OF MINSU</u>											
Implementing Office: <u>ALCATE, VICTORIA, ORIENTAL MINDORO</u>											
Method of Procurement: <u></u>											
Approved Budget for the Contract (ABC): <u>PHP 60,010.00 (LOT 1- PHP 49,410.00)</u>											
Deadline of Submission of Quotation: <u></u>											
Lot No.: <u>1</u>											
II. Abstract of Quotations / for SVP											
Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ											
TWG Report											
Date: <u></u>											
No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	IRAYA LIFE ENTERPRISES		✓		✓		✓		PHP 47,201.00	1	L.C.R.Q
2	QUIN TRADING		✓		✓		✓		PHP 47,640.00	2	
III. Recommendation /Resolution											
<input type="checkbox"/> Recommend to Award Contract											
Date: <u>04-03-2025</u>											
Lowest / Single Calculated and Responsive Quotation:			IRAYA LIFE ENTERPRISES				Contract Price Award (in words & figures):			FORTY SEVEN THOUSAND TWO HUNDRED ONE PESOS PHP 47,201.00	
<input type="checkbox"/> Declaration of Failure under Section 35 of Revised IRR of RA 9184											
<input type="checkbox"/> All prospective bidders are declared ineligible [ Sec. 35.1(b) ]											
<input type="checkbox"/> All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c) ]											
Date: <u></u>											
LINA B. JAVIER TWG Member			MAY C. BERON TWG Member			FELIX A. MINESTERIO TWG Member			MERVIN L. ICALLA TWG Member		
Engr. MARK KEYLORD S. ONAL BAC-TWG Head											

\*Proceed only if recommended for award of contract\*

\*Main Campus, Alcala, Victoria

\*Bongabong Campus, Labuan, Bongabong

\*Mindoro City Campus, Marikina, Mindoro City





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### REQUEST FOR QUOTATION

**SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU**

PR No.: PR25-0075  
RFQ No. 2025-050  
ABC Amount: Php63,010.00  
Lot 1: Php49,410.00  
Lot 2: Php13,600.00

Company Name : IRAMA LIFE ENTERPRISES  
Address : BULUSAN CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

**CIEDELLE PIOL-SALAZAR, J.D., Ph.D.**  
BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>LOT 1- OFFICE SUPPLIES</b>					
1	reams	Bond Paper Long (subs 20)	50	283	14,150
2	reams	Bond Paper A4 (subs 20)	50	251	12,550
3	reams	Bond Paper Short (subs 20)	15	241	3,615
4	btl	BTD60 Black	2	576	1,152
5	btl	BTD60 Magenta	1	576	576
6	btl	BTD60 Cyan	1	576	576
7	btl	BTD60 Yellow	1	576	576
8	btl	Printer ink 003 Black	4	369	1,476
9	btl	Printer ink 003 Magenta	3	382	1,146
10	btl	Printer ink 003 Yellow	3	382	1,146
11	btl	Printer ink 003 Cyan	3	382	1,146
12	box	Gel pen (blue)	7	31	217
13	set	Sticker tab	15	67	1,005
14	pack	Vellum Board paper (light green ) short	12	38	456
15	pack	Vellum Board paper m (cream) short	12	47	564
16	pack	Glossy Photo paper 120gsm 50s (A4)	1	248	248
17	pcs	Clear Folder (short/A4)	15	24	360
18	pcs	Scissor (big size)	1	294	294
19	pad	Sticky Note 3x3 (asst pastel color)	11	146	1,606
20	pcs	Expanding Folder (long, green)	50	35	1,750
21	pcs	White Board Marker (black)	6	87	522
22	pcs	White Board Marker (blue)	6	87	522
23	pcs	Permanent Marker (fine, black)	6	56	336
24	pcs	Double Sided Tape (1")	3	47	141
25	pcs	Masking Tape 1"	6	68	408
26	pcs	calculator 12 digits , 2 way power	1	663	663
sub-total LOT 1					47,201
<b>LOT 2- SEMI EXPENDABLE ICT EQUIPMENT</b>					

MSU-BAC-FR-05.01



Victoria, Oriental Mindoro 5205 Philippines

Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)

Mobile: +63 977 846 72 28



After having carefully read and accepted your General Condition. I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

03-28-2025

Date \_\_\_\_\_



Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF CALAPAN CITY

I, Maria Socorro C. Mendoza, of legal age, Single, Filipino, and residing at Sta. Isabel Calapan City, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of Iraya Life Enterprises & Iraya Life Events Catering Services with office address at Proper 3, Bulusan Calapan City & Calero Calapan City (Branch);
2. As the owner and sole proprietor, of Iraya Life Enterprises & Iraya Life Events Catering Services I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for SUPPLY & DELIVERY of OFFICE SUPPLIES & SEMI-EXPEDABLE ICT EQUIPMENT in the SAS OFFICES of THE THREE (3) CAMPUSES of MINSU
3. Iraya Life Enterprises & Iraya Life Events Catering Services, is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting.
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. Iraya Life Enterprises & Iraya Life Events Catering Services is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. Iraya Life Enterprises & Iraya Life Events Catering Services complies with existing labor laws and standards; and
8. Iraya Life Enterprises & Iraya Life Events Catering Services is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippines Bidding Documents, which includes:
  - a. Carefully examine all of the Bidding Documents.
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract.

c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and

d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the  
SUPPLY & DELIVERY of OFFICE SUPPLIES & SEMI-EXPENDABLE  
VEHICLE EQUIPMENT for THE SAS Office of the THREE (3) CAMPUSES  
of MINSU

9. Inava Life Enterprises & Inava Life Events Catering Services did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission or fraud with faithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended or the Revised Penal Code

IN WITNESS WHEREOF, I have hereunto set my hand this 28<sup>th</sup> MARCH 2025 at Calapan City, Or. Mindoro, Philippines.

MANA SPOSA C. MENDOZA  
Name of Bidder or It's Authorized Representative  
Legal Capacity  
Affiant

Witness my hand and seal this 28<sup>th</sup> day of MARCH 2025.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ [date issued], [place issued]

IBP No. \_\_\_\_\_ [date issued], [place issued]

Doc. No. 57  
Page No. 13  
Book No. 137  
Series of 2025

**ATTY. RAYMOND JOEL L. BALBUENA**  
Roll of Attorney's No. 61087  
IBP Lifetime No. 010769  
PTR No. 1427926 - Calapan City  
MCLE Compliance No. VII-0005057  
Notarial Commission until December 31, 2026



Republic of the Philippines  
Department of Budget and Management  
**PROCUREMENT SERVICE**  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
**(Platinum Membership)**

THIS IS TO CERTIFY THAT

**IRAYA LIFE ENTERPRISES**

Bulusan Calapan ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 05-Jul-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **IRAYA LIFE ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 30-Aug-2025

Issued this 30th day of August 2024.

This is a system generated certificate. No signature is required.





## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*



"Annex A"

## List of Eligibility Documents

of  
**IRAYA LIFE ENTERPRISES**  
Bulusan Calapan ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

<b>DTI Certificate</b>	DTI Certificate Number : 3394982 Issued By / Signatory : Ramon Lopez Registration Date : 05-Jan-2022 Expiration Date : 11-Jan-2027
<b>Mayors Permit</b>	Expiration Date : 31-Dec-2025 Permit Number : 0170000049 Place of Issue : Calapan City Issued By / Signatory : Malou F. Morillo Issuance Date : 09-Jan-2025
<b>Tax Clearance</b>	Expiration Date : 06-Jun-2025 TCC Number : RR9A-063-06-06-R1069-2024-E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 06-Jun-2024
<b>Audited Financial Statement</b>	Date of Filing : 08-Apr-2024 Current Asset : 277,991.20 Total Asset : 1,451,137.22 Current Liabilities : 3,385.44 Total Liabilities : 3,385.44 Name of Auditor : Elvin P. Vargas BIR RDO Code : 063
<b>PCAB License</b>	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :





Republic of the Philippines  
CITY OF CALAPAN  
OFFICE OF THE CITY MAYOR



## BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

**P** 11,025.00

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
MENDOZA, MA.SOCORRO	0170000049	Annually	1/9/2025	ENTERPRISES	R
NAME OF BUSINESS		LOCATION OF BUSINESS			BUSINESS PLATE NUMBER
IRAYA LIFE ENTERPRISES		BULUSAN			
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		6,925.00	0.00	6,925.00	
MAYOR'S PERMIT		3,150.00		3,150.00	
MEDICAL FEE		100.00		100.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		220.00		220.00	
TAX CLEARANCE		30.00		30.00	
AAP & RENEWAL OF BUS.FEE		50.00		50.00	
ENCODER		TOTALS		11,025.00	

Payment for 14

Notes:

- This Permit will expire on  
**Dec. 31, 2025**
- This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check  
Check number \_\_\_\_\_  
Bank \_\_\_\_\_

Cash  
O.R. Number 1444495  
Date 1/9/2025

Payment received by:

RECOMMENDING APPROVAL:

**MARIA BENELYN JOY D. GARDOCE**  
Licensing Officer IV  
Business Permits and Licensing Office

APPROVED BY:

**MARILOU F. MORILLO JR.**  
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.

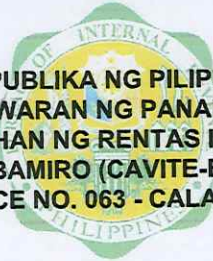




BIR FORM  
**2303**

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROME)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO



OCN: 063RC20230000003982  
Date OCN Generated: October 9, 2023

CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 160-221-678-00000	<b>NAME OF TAXPAYER</b> MENDOZA, MARIA SOCORRO CASALLA	<b>TIN ISSUANCE DATE</b> December 7, 1999
<b>REGISTERING OFFICE</b>	X Head Office	Branch
<b>REGISTERED ADDRESS</b> SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701Q	February 15, 2017	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
INDIVIDUAL INCOME TAX	1701	February 15, 2017	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
REGISTRATION FEE	0605	January 18, 2017	ANNUALLY	On or before the last day of January.
VALUE ADDED TAX	2550Q	October 7, 2021	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.
WITHHOLDING TAX - EXPANDED/OTHERS	0619E	October 7, 2021	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1601EQ	October 7, 2021	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX - EXPANDED/OTHERS	1604E	January 1, 2022	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX - COMPENSATION	1604CF	April 16, 2019	ANNUALLY	On or before January 31 of the year following the calendar year in which compensation payment and other income payments subject to ginal withholding taxes were paid or accrued.
WITHHOLDING TAX - COMPENSATION	1601C	April 16, 2019	MONTHLY	On or before the 10th day of the month following the month when the withholding was made except for taxes withheld for December which shall be filed and paid/remitted on or before January 15 of the succeeding year.



BIR FORM  
**2303**

REVISED: APRIL 2019



REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003982  
Date OCN Generated: October 9, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 160-221-678-00000	NAME OF TAXPAYER MENDOZA, MARIA SOCORRO CASALLA	TIN ISSUANCE DATE December 7, 1999
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

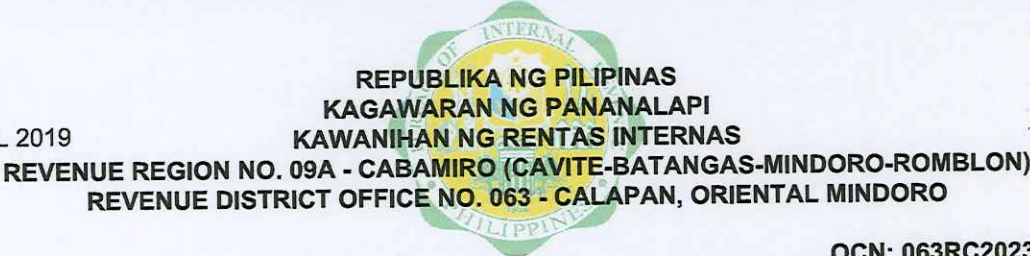
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)
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BUSINESS INFORMATION DETAILS			
TRADE NAME 1		CATEGORY	REGISTRATION DATE
IRAYA LIFE ENTERPRISES			January 18, 2017
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES	Primary	
Line of Business	RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES		
(PSIC)	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF OTHER HOUSEHOLD EQUIPMENT IN SPECIALIZED STORES		
(PSIC)	47412-RETAIL SALE OF COMPUTER PERIPHERAL EQUIPMENT	Secondary	
Line of Business	RETAIL SALE OF COMPUTER PERIPHERAL EQUIPMENT		
(PSIC)	47631-RETAIL SALE OF SPORTING GOODS AND ATHLETIC SUPPLIES	Secondary	
Line of Business	RETAIL SALE OF SPORTING GOODS AND ATHLETIC SUPPLIES		
(PSIC)	47599-RETAIL SALE OF ELECTRICAL HOUSEHOLD APPLIANCES, FURNITURE, LIGHTING EQUIPMENT AND OTHER HOUSEHOLD ARTICLES IN SPECIALIZED STORES, N.E.C.	Secondary	
Line of Business	RETAIL SALE OF ELECTRICAL HOUSEHOLD APPLIANCES, FURNITURE, LIGHTING EQUIPMENT AND OTHER HOUSEHOLD ARTICLES IN SPECIALIZED STORES, N.E.C.		
(PSIC)	47719-RETAIL SALE OF OTHER CLOTHING, FOOTWEAR AND LEATHER ARTICLES IN SPECIALIZED STORES, N. E.C.	Secondary	
Line of Business	RETAIL SALE OF CLOTHING, FOOTWEAR AND LEATHER ARTICLES IN SPECIALIZED STORES		



BIR FORM  
**2303**

REVISED: APRIL 2019



OCN: 063RC20230000003982  
Date OCN Generated: October 9, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 160-221-678-00000	NAME OF TAXPAYER MENDOZA, MARIA SOCORRO CASALLA	TIN ISSUANCE DATE December 7, 1999
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SITIO PROPER 3, BULUSAN 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

- REMINDERS:
1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
  2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
  3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
  4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
  5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

RDO DRY SEAL	I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.  <div>EMELITA R. ABO</div> <div>REVENUE DISTRICT OFFICER</div> <div>(Signature over Printed Name)</div>
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THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



Home » Merchants » Transactions » Details » PIN Authentication » Receipt

## Receipt

### ■■■■ BUREAU OF INTERNAL REVENUE ORUS DOCUMENTARY STAMP TAX

✔ You have **SUCCESSFULLY** paid Documentary Stamp Tax to **BUREAU OF INTERNAL REVENUE ORUS** with the following details:

ARN	DSU2310063210499
Registered Name	MARIA SOCORRO MENDOZA
Form Type	0605
Tax Type	DS
Return Period	10-09-23 10:26:36
Email Address	dmariasocorro@yahoo.com
TIN	160221678
Branch Code	00000
Amount Due	PHP 30.00
<b>TOTAL AMOUNT</b>	<b>PHP 30.00</b>
Reference Number	5348-10092023-515983
<b>Date and Time</b>	<b>2023-10-09 10:27:39</b>
Confirmation No.	00010092023102738839
Transaction No.	Zo20231009102738515983

PRINT   BACK TO HOME





Reference No. 67250064778222  
Date Filed March 10 2025 01:15 PM  
Batch Number




Republic of the Philippines  
Department of Finance  
Bureau of Internal Revenue

For BIR Use Only  
BCS/ Item:

BIR Form No. <b>1701</b> January 2018 (ENCS) Page 1		<b>Annual Income Tax Return</b> Individuals (including MIXED Income Earner), Estates and Trusts <small>Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.</small>		 1701 01/18/ENCS P1	
1 For the year 12 / 20 24		2 Amended Return? Yes No		3 Short Period Return? Yes No	
PART I - Background Information on Taxpayer/Filer					
4 Taxpayer Identification Number (TIN) 160 - 221 - 678 - 000		5 RDO Code 063			
6 Taxpayer Type Single Proprietor Professional Estate Trust Compensation Earner					
7 Alphabetic Tax Code (ATC) 0012 Business Income - Graduated IT Rates 0014 Income from Profession - Graduated IT Rates 0015 Mixed Income - Graduated IT Rates 0011 Compensation Income - 8% IT Rate 0016 Business Income - 8% IT Rate 0017 Income from Profession - 8% IT Rate 0018 Mixed Income - 8% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name for Individuals) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FID (First Name, Middle Name, Last Name) MENDOZA, MARIA SOCORRO CASALLA					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905) SITIO PROPER 3, BULUSAN CITY OF CALAPAN CAPITAL, ORI					
				9A Zip Code 5200	
10 Date of Birth (MM/DD/YYYY) 09/25/1971		11 Email Address irayalife.fc@yahoo.com			
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? Yes No		14 Foreign Tax Number (if applicable)	
15 Contact Number 15 (Landline/Cellphone No.) 09103271405		16 Civil Status (if applicable) Single Married Legally Separated Widowed			
17 If married, spouse has income? Yes No		18 Filing Status Joint Filing Separate Filing			
19 Income EXEMPT from income tax? Yes No <small>(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))</small>		20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No <small>(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))</small>			
21 Tax Rate* (Choose one) Graduated Rates (Choose Method of Deduction in Item 21A) 5% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))					
21A Method of Deduction (Choose one) Itemized Deduction (Sec. 34(A-J), NIRC) Optional Standard Deduction (OSD) (43% of Gross Sales/Receipts/Revenue/Fees (Sec. 34(L), NIRC))					
PART II - Total Tax Payable					
Particulars		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI, Item 5)		112,428		0	
23 Less: Total Tax Credits (Payments) (From Part VII, Item 10)		95,551		0	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		16,877		0	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)		0		0	
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)		16,877		0	
Add: Penalties 27 Interest		0		0	
28 Surcharge		0		0	
29 Compromise		0		0	
30 Total Penalties (Sum of Items 27 to 29)		0		0	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)		16,877		0	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)				16,877	
If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable) To be refunded To be issued a Tax Credit Certificate (TCC) To be carried over as tax credit for next year/quarter					
I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (RA No. 10173) for legitimate and lawful purposes, (if signed by an Authorized Representative, indicate TIN and attach authorization letter) MARIA SOCORRO C. MENDOZA Printed Name and Signature of Taxpayer/Authorized Representative					
				33 Number of Attachments 0	
PART III - Details of Payment					
Particulars		Drawee Bank/Agency		Date (MM/DD/YYYY)	
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)				Stamp of Receiving Office/AB and Date of Receipt (RO's Signature/Bank Teller's Initial)	

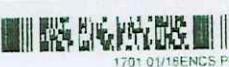


BIR Form No. <b>1701</b> January 2018 (ENCS) Page 2		<b>Annual Income Tax Return</b> Individuals (including MIXED Income Earner), Estates and Trusts		 170108/18ENCS	
TIN 180 - 221 - 878 - 000		Tax Filer's Last Name MENDOZA			
PART IV - Background Information of Spouse				2 RDO Code	
1 Spouse's Taxpayer Identification Number					
3 Filer's Spouse Type Single Proprietor    Professional    Compensation Earner					
4 Alphabetic Tax Code (ATC) 11012 Business Income-Graduated IT Rates    11014 Income from Profession-Graduated IT Rates    11013 Mixed Income-Graduated IT Rates    11011 Compensation Income    11015 Business Income - 8% IT Rate    11017 Income from Profession - 8% IT Rate    11016 Mixed Income - 8% IT Rate					
5 Spouse's Name (Last Name, First Name, Middle Name)					
6 Contact Number					
7 Citizenship					
8 Claiming Foreign Tax Credits? Yes No					
9 Foreign Tax Number (if applicable)					
10 Income EXEMPT from Income Tax? Yes No [If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X)]					
11 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]					
12 Tax Rate* (choose one) Graduated Rates (Choose Method of Deduction in Item 12A)    8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]					
12A Method of Deduction (choose one) Itemized Deduction [Sec. 34(A-J), NIRC]    Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]					
PART V - Computation of Tax					
Schedule 1 - Gross Compensation Income and Tax Withheld (Attach Additional Sheets, if necessary) On Items 1 and 2, enter the required information for each of your employee/s and mark (X) whether the information is for the Taxpayer or the Spouse. On item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
a. Name of Employer					
1 Taxpayer    b. Employer's TIN					
2 Spouse    b. Employer's TIN					
c. Compensation Income    d. Tax Withheld					
(Continuation of Table Above)					
1    0    0					
2    0    0					
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)    0    0					
3B Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)    0    0					
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Particulars    A. Taxpayer/Filer    B. Spouse					
4 Gross Compensation Income (From Part V Schedule 2 Item 3A/3B)    0    0					
5 Less: Non-Taxable / Exempt Compensation    0    0					
6 Taxable Compensation Income (Item 4 Less Item 5)    0    0					
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)					
Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)					
3A - For Graduated Income Tax Rates					
8 Sales/Revenues/Receipts/Fees    8,694,838    0					
9 Less: Sales Returns, Allowances and Discounts    0    0					
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)    8,694,838    0					
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)    7,263,058    0					
12 Gross Income/(Loss) from Operation (Item 10 Less Item 11)    1,431,780    0					
Less: Deductions Allowable under Existing Laws					
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)    592,070    0					
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 5)    0    0					
15 Allowance for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 12)    0    0					
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)    592,070    0					
OR					
17 Optional Standard Deduction (OSD) (40% of Item 10)    0    0					
18 Net Income/(Loss) (If Itemized, Item 12 Less Item 16; If OSD, Item 10 Less Item 17)    839,710    0					
Add: Other Non-Operating Income (specify below)					
19    0    0					
20    0    0					
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)    0    0					
22 Total Other Non-Operating Income (Sum of Items 19 to 21)    0    0					
23 Taxable Income-Business (Sum of Items 18 and 22)    839,710    0					
24 Total Taxable Income - Compensation and Business (Sum of Items 6 and 23)    839,710    0					
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)    112,428    0					



BIR Form No <div style="font-size: 24pt; font-weight: bold;">1701</div> January 2018 (ENCS) Page 3	<div style="font-size: 24pt; font-weight: bold;">Annual Income Tax Return</div> Individuals (including MIXED Income Earner), Estates and Trusts	<div style="font-size: 10pt;">1701 01/18ENCS P3</div>			
TIN 160 - 221 - 676 - 000	Taxpayer/Filer's Last Name MENDOZA				
<b>3.B - For 8% Flat Income Tax Rate</b> <div style="text-align: right; font-size: 8pt;">(DO NOT enter Centavos, 49 Centavos or less enter 0)</div>					
Particulars	A) Taxpayer/Filer	B) Spouse			
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0	0			
<b>Add: Other Non-Operating Income (specify below)</b>					
27	0	0			
28 Total Income (Sum of Items 26 and 27)	0	0			
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0	0			
30 Taxable Income/Loss (Item 28 Less Item 29)	0	0			
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0	0			
32 Total Tax Due-Compensation and Business Income (under flat rate) (Sum of Items 7 and 31) (To Part V, Item 1)	0	0			
<b>Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)</b>					
1 Amortizations	0	0			
2 Bad Debts	0	0			
3 Charitable and Other Contributions	0	0			
4 Depletion	0	0			
5 Depreciation	21,850	0			
6 Entertainment, Amusement and Recreation	0	0			
7 Fringe Benefits	0	0			
8 Interest	0	0			
9 Losses	0	0			
10 Pension Trusts	0	0			
11 Rental	0	0			
12 Research and Development	0	0			
13 Salaries, Wages and Allowances	104,000	0			
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0	0			
15 Taxes and Licenses	31,361	0			
16 Transportation and Travel	53,761	0			
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below: Attach additional sheet/s, if necessary)					
a Janitorial and Messengerial Services	0	0			
b Professional Fees	12,000	0			
c Security Services	0	0			
d SEE FINANCIAL STATEMENT	369,098	0			
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part V, Schedule 3-A Item 13)	582,070	0			
<b>Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)</b>					
5.A - Taxpayer/Filer	Description	Legal Basis	Amount		
1			0		
2			0		
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To Part V Schedule 3-A Item 14A)					
5.B - Spouse	Description	Legal Basis	Amount		
4			0		
5			0		
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To Part V Schedule 3-A Item 14B)					
<b>Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO</b>					
6.A - Computation of NOLCO					
	Description	A. Taxpayer/Filer	B. Spouse		
1	Gross Income	0	0		
2	Less: Ordinary Allowable Itemized Deductions	0	0		
3	Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A &/or Schedule 6.A.2 Item 12A)	0	0		
<b>6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO</b>					
Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) ((E)= A - (B+C+D))
Year Incurred	A. Amount				
4	0	0	0	0	0
5	0	0	0	0	0
6	0	0	0	0	0
7	0	0	0	0	0
8	Total NOLCO - Taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3-A Item 15A)				



BIR Form No. <b>1701</b> January 2018 (ENCS) Page 4		<b>Annual Income Tax Return</b> Individuals (including MIXED Income Earner), Estates and Trusts	 1701 01/18ENCS P4
TIN 160 - 221 - 678 - 000		Taxpayer/Filer's Last Name MENDOZA	

(Continuation of Schedule 6)

6.A.2 – Spouse's Detailed Computation of Available NOLCO

Year Incurred	Net Operating Loss A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)= A – (B+C+D)]
9					
10					
11					
12	0	0	0	0	0
13	Total NOLCO - Spouse (Sum of items 9D to 12D) (To Part V Schedule 3, A Item 15B)				

PART VI – Summary of Income Tax Due		
1	Regular Rate–Income Tax Due (From Part V, Either Item 25 or Item 22)	112,428
2	Special Rate–Income Tax Due (From Part X Item 17B/17F)	0
3	Less: Share of Other Government Agency, if remitted directly to the Agency	0
4	Net Special Rate–Income Tax Due/Share of National Govt. (Item 2 Less Item 3)	0
5	Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	112,428

PART VII – Tax Credits/Payments (attach proof)		
1	Prior Year's Excess Credits	0
2	Tax Payments for the First Three (3) Quarters	7,840
3	Creditable Tax Withheld for the First Three (3) Quarters	72,778
4	Creditable Tax Withheld per BIR Form No. 2307 for the 4 <sup>th</sup> Quarter	19,933
5	Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1, Item 2Aa/3Ba)	0
6	Tax Paid in Return Previously Filed, if this is an Amended Return	0
7	Foreign Tax Credits, if applicable	0
8	Special Tax Credits, if applicable (To Part VIII Item 9)	0
Other Tax Credits/Payments (specify)		

9		0
10	Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	95,551

PART VIII – Tax Relief Availment		
VIII.A – Special Rate		
1	Regular Income Tax Otherwise Due (Part X Item 16B Over Item 16F X applicable regular income tax rate)	0
2	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)	0
3	Sub-Total – Tax Relief (Sum of Items 1 and 2)	0
4	Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0
5	Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0
6	Add: Special Tax Credit, if any (From Part VII Item 8)	0
7	Total Tax Relief Availment- SPECIAL (Sum of Items 5 and 6)	0

VIII.B – Exempt		
8	Regular Income Tax Otherwise Due (Part X Item 16A Over Item 16E X applicable regular income tax rate)	0
9	Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0
10	Total Tax Relief Availment- EXEMPT (Sum of Items 8 and 9)	0

PART IX – Reconciliation of Net Income per Books Against taxable Income (Attach additional sheets, if necessary)		
Particulars	A) Taxpayer/Filer	B) Spouse
1 Net Income/(Loss) per Books	839,710	0
Add: Non-Deductible Expenses/Taxable Other Income		

2		
3		
4		

5	Total (Sum of Items 1 to 4)	839,710
Less: A) Non-Taxable Income and Income Subjected to Final Tax		

6		
7		

B) Special/Other Allowable Deductions		
8		
9		

10	Total (Sum of Items 6 to 9)	0
11	Net Taxable Income/(Loss) (Item 5 Less Item 10)	839,710

TABLE 1 – Tax Rates (effective January 1, 2018 to December 31, 2022)		TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)	
If Taxable Income is:	Tax Due is:	If Taxable Income is:	Tax Due is:
Not over P 250,000	0%	Not over P 250,000	0%
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000	Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000	Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 130,000 + 30% of the excess over P 800,000	Over P 800,000 but not over P 2,000,000	P 102,500 + 25% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 450,000 + 32% of the excess over P 2,000,000	Over P 2,000,000 but not over P 8,000,000	P 402,500 + 30% of the excess over P 2,000,000
Over P 8,000,000	P 2,410,000 + 35% of the excess over P 8,000,000	Over P 8,000,000	P 2,202,500 + 35% of the excess over P 8,000,000



1701

January 2016 (ENCS)  
Page 10

1701

1701 DIFFERENCES PRINT

Annual Income Return

Consolidation of ALL Activities per Tax Regime  
(Accomplish only if with MULTIPLE Tax Regimes)

Taxpayer Identification Number (TIN)

Tax Filer's Last Name

160 221 878 000

MENDOZA

Part X - CONSOLIDATED-COMPUTATION  
BY TAX REGIME

Instructions: (enter appropriate box)

SCHEDULE A - Basis of Tax Relief

Particulars

1 Investment Promotion Agency (IPA)/Implementing Government Entity

2 Legal Basis

3 Registered Activity Program (Reg. No.)

4 Special Tax Rate

5 Effectivity Date of Tax Relief/Exemption From (MM/DD/YYYY)

6 Expiration Date of Tax Relief/Exemption To (MM/DD/YYYY)

SCHEDULE B - Computation of Income Tax

Description

1 Sales Revenues/Receipts/Fees (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 1A/1B) (REGULAR: From Part V Schedule 3 A item 8A/8B)

2 Less: Sales Returns, Allowances and Discounts (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 2A/2B) (REGULAR: From Part V Schedule 3 A item 9A/9B)

3 Net Sales Revenues/Receipts/Fees (from 1 Less item 2)

4 Less: Cost of Sales/Services (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 4A/4B) (REGULAR: From Part V Schedule 3 A item 11A/11B)

5 Gross Income/Loss from Operation (item 3 Less item 4)

6 Ordinary Allowable Itemized Deductions (EXEMPT/SPECIAL: If letter B of instructions above is marked, from all of Part XI Schedule B item 6A/6B) (REGULAR: From Part V Schedule 3 A item 13A/13B)

7 Special Allowable Deductions (EXEMPT/SPECIAL: From Schedule D item 5) and/or (if letter B of instruction above is marked, from all of Part XI Schedule B item 14/14B) (REGULAR: From Part V Schedule 3 A item 14A/14B)

8 Allowance for Not Operating Loss Carry Over (NOLCO) From Part V Sched. 3 A item 15A/15B)

9 Total Allowable Itemized Deductions (Sum of items 6 to 8) OR

10 Optional Standard Deduction (SDS) (40% of item 3)

11 Net Income/Loss (if letter B of instruction above is marked, from all of Part XI Schedule B item 11A/11B) (REGULAR: From Part V Sched. 3 A item 16A/16B)

12

13

14 Amount Received/Share in Income by a Partner from a CFP (From Part V Schedule 3 A item 21A/21B)

15 Total Other Non-Operating Income (Sum of items 12 to 14)

16 Total Taxable Income/Loss (Sum of items 11 to 15)

17 TAX DUE - (EXEMPT/Itemized: 40% and/or (from all of Part XI Schedule B item 15)) (SPECIAL: From Part V Schedule 3 A item 17A/17B) (REGULAR: From Part V item 31)

TAXPAYER/FILER

SPOUSE

A. Total Exempt

B. Total Special

C. Regular

D. Total (D = A + B + C)

E. Total Exempt

F. Total Special

G. Regular

H. Total (H = E + F + G)

A. Exempt

B. Special

C. Regular

D. Exempt

E. Special

F. Regular

0

0

8,604,838

8,604,838

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8,604,838

8,604,838

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7,263,058

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BIR Form No. <b>1701</b> January 2018 (ENCS) Page 2m		<b>Annual Income Return</b> Consolidation of ALL Activities per Tax Regime		 1701 01/18/ENCS 2m		
Taxpayer Identification Number (TIN) 160 221 676 000			Tax Filer's Last Name MENDOZA			
Schedule C - Ordinary Allowable Itemized Deductions (attach additional sheet/s if necessary) (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)						
Description	TAXPAYER/FILER		SPOUSE			
	A. Exempt	B. Special	C. Exempt	D. Special		
1 Amortizations	0	0	0	0	0	
2 Bad Debts	0	0	0	0	0	
3 Charitable and Other Contributions	0	0	0	0	0	
4 Depletion	0	0	0	0	0	
5 Depreciation	0	0	0	0	0	
6 Entertainment, Amusement and Recreation	0	0	0	0	0	
7 Fringe Benefits	0	0	0	0	0	
8 Interest	0	0	0	0	0	
9 Losses	0	0	0	0	0	
10 Pension Trusts	0	0	0	0	0	
11 Rental	0	0	0	0	0	
12 Research and Development	0	0	0	0	0	
13 Salaries, Wages and Allowances	0	0	0	0	0	
14 SSS, GS/IS, Philhealth, HDMF and Other Contributions	0	0	0	0	0	
15 Taxes and Licenses	0	0	0	0	0	
16 Transportation and Travel	0	0	0	0	0	
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below. Add additional sheet/s if necessary)	0	0	0	0	0	
a Janitorial and Messengerial Services	0	0	0	0	0	
b Professional Fees	0	0	0	0	0	
c Security Services	0	0	0	0	0	
d	0	0	0	0	0	
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17a) (To Part X Schedule B Item 6)	0	0	0	0	0	
Schedule D - Special Allowable Itemized Deductions (attach additional sheet/s if necessary) (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)						
Description	Legal Basis	Taxpayer/Filer		Spouse		
		A. Exempt	B. Special	C. Exempt	D. Special	
1		0	0	0	0	0
2		0	0	0	0	0
3		0	0	0	0	0
4		0	0	0	0	0
5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X Schedule B Item 7)		0	0	0	0	0

Tax Direct Payment Details

Reference Number	BIR-031125-081459-07789014	
Account	1087108006664 (PHP) • CHECKING	
	Current Balance	PHP 307,508.73
	Available Balance	PHP 307,508.73
Amount Due	PHP 16,877.00	
Actual Amount Paid	PHP 16,877.00	
Filing Reference Number	672500064778222	
Payment Transaction Number	257597995	
TIN	160221678000	
Branch Number	0	
RDO Code	063	
Taxpayer's Name	MENDOZA MARIA SOCORRO CASALLA	
Tax Type	IT	
Tax Return Period	12312024	
Quarter	0	
Payment Schedule	Pay Now	
Remarks		





Msj Visaya <msjvisaya.fc2019@gmail.com>

## Tax Direct Detail - Share

1 message

**Metrobank Business Online Solutions** <mbos@metrobank.com.ph>  
Reply-To: ibs.customercare@metrobank.com.ph  
To: msjvisaya.fc2019@gmail.com

Tue, Mar 11, 2025 at 8:32 AM

Hello Ms. MARIA SOCORRO CASALLA MENDOZA

Tax direct details were created. Transaction Details are as follows:

Role: Authorizer  
Source Account: \*\*\*\*\*6664  
Currency: PHP  
Amount: 16,877.00  
Status: Successful  
Optional Remarks: PAYMENT FOR INCOME TAX RETURN YEAR 2024  
Transaction Date: 03/11/2025 08:16 AM  
TIN: 160221678000  
Filing Reference Number: 672500064778222  
Payment Transaction Number: 257597995  
Tax Return Period: 12312024

If you have concerns/inquiries about Metrobank B.O.S. or any of our products or services, you may contact our Customer Care Desk from 8:30AM to 7:00PM, Mondays to Fridays except during bank holidays through any of the following:

### During Banking Hours

Call (632) 898-8000 press 2 then 2 (domestic toll-free 1-800-1888-5775) or send an e-mail to [transactionbankingservices@metrobank.com.ph](mailto:transactionbankingservices@metrobank.com.ph)

### During Non-Banking Hours

Call (632) 8700-700 (domestic toll-free 1-800-1888-5775)

Metrobank B.O.S.

MBTC CONFIDENTIAL

This transmission is confidential and intended only for the use of the addressee. Unauthorized use, disclosure, or copying of this communication (or any part thereof) is strictly prohibited and may be unlawful. If you have received this communication in error, please notify the sender immediately by replying to this email, and delete the email including all attachments and any copy thereof.

DISCLAIMER: This communication and any attachments are intended to be confidential, protected under the Bank Secrecy, Data Privacy or Intellectual Property laws, and for the exclusive use of the addressee. If you are not the intended recipient, you are notified that disclosure, retention, dissemination, copying, alteration or distribution of this communication and/or any attachment, or any part thereof or information therein, is strictly prohibited. If you receive this communication and any attachments in error, kindly notify the sender by telephone or e-mail, and delete this communication and all attachments immediately and return to the sender all hard copies should this communication was printed on any physical material.



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
REVENUE REGION NO. 9A - CaBaMiRo  
CITY OF STO. TOMAS, BATANGAS  
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-06-06-R1069-2024-E

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

**MENDOZA, MARIA SOCORRO**

**CASALLA**

(IRAYA LIFE ENTERPRISES)

Name of Taxpayer

**SITIO PROPER 3, BULUSAN, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO**  
Address

**160-221-678-00000**

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 6th day of June, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL JUNE 06, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.  
CERTIFICATION FEE OF P100 WAS PAID ON JUNE 04, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 241978982. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID  
WITHOUT BIR  
DRY SEAL

  
**ROSALINDA D. CABIDOG**  
Chief, Collection Division

DOCUMENTARY STAMP TAX  
DATE OF PAYMENT: 06/04/2024  
PAYMENT CONFIRMATION:  
241979442  
AMOUNT: P30.00

**WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website [www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html](http://www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html). Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.





This certifies that

**IRAYA LIFE ENTERPRISES**  
(BARANGAY)

BULUSAN, CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO - REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

**MARIA SOCORRO CASALLA MENDOZA**

is valid from 11 January 2022 to 11 January 2027 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

and issue the same on 05 January 2022 in the Philippines.

  
**RAMON M. LOPEZ**  
Secretary

**Business Name No. 3394982**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



CGYH873612971616





### 1. Particulars

Lot No.: 2

SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE FOR EQUIPMENT FOR THE SAS

Project Location: ALGATE, VICTORIA, ORIENTAL MINNERS  
OFFICES OF THE THREE (3) CAMPUSES OF MINSU

**Implementing Office:**

### Method of Procurement:

Approved Budget for the Contract (ABC): PHP 63,400.00 (Lot 2 - 10,600.00)

**Deadline of Submission of Quotation:**

## II. Abstract of Quotations / for SVP

**Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ**

Date: \_\_\_\_\_

[illegible]

### III. Recommendation /Resolution

☐ Recommend to Award Contract

Date: 04-08-2025

**Contract Price Award (in words & figures):**

Lowest / Single Calculated and Responsive Quotation:

☐ Declaration of Failure under Section 35 of Revised IRR of RA 9184

☐ All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c)]

Date:

LINA B. JAVIER  
TWG Member

**MAY C. BERON**  
TWG Member

**FELIX A. MINESTERIO**  
TWG Member

**Engr. MARK KEYLORD S. ONAL**  
BAC-TWIG Head

  
**MERVIN L. ICALLA**  
TWG Member

**\*Proceed only if recommended for award of contract\***

\*Main Campus, Alcate, Victoria





**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph  
Website: www.minsu.edu.ph  
Mobile: +63 977 846 72 28



### REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU

PR No.:PR25-0075  
RFQ No. 2025-050  
ABC Amount: Php63,010.00  
Lot 1: Php49,410.00  
Lot 2: Php13,600.00

Company Name : QUIN TRADING  
Address : Masipit, Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 30 days in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note:

1. All entries must be typewritten.
2. Delivery Period within \_\_\_\_calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ / ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>LOT 1- OFFICE SUPPLIES</b>					
1	reams	Bond Paper Long (subs 20)	50	300	15,000
2	reams	Bond Paper A4 (subs 20)	50	280	14,000
3	reams	Bond Paper Short (subs 20)	15	280	4,200
4	btl	BTD60 Black	2	525	1,050
5	btl	BTD60 Magenta	1	550	550
6	btl	BTD60 Cyan	1	550	550
7	btl	BTD60 Yellow	1	550	550
8	btl	Printer ink 003 Black	4	400	1,600
9	btl	Printer ink 003 Magenta	3	400	1,200
10	btl	Printer ink 003 Yellow	3	400	1,200
11	btl	Printer ink 003 Cyan	3	400	1,200
12	box	Gel pen (blue)	7	35	245
13	set	Sticker tab	15	30	450
14	pack	Vellum Board paper (light green ) short	12	45	540
15	pack	Vellum Board paper m (cream) short	12	45	540
16	pack	Glossy Photo paper 120gsm 50s (A4)	1	75	75
17	pcs	Clear Folder (short/A4)	15	40	600
18	pcs	Scissor (big size)	1	55	55
19	pad	Sticky Note 3x3 (asst pastel color)	11	30	330
20	pcs	Expanding Folder (long, green)	50	40	2,000
21	pcs	White Board Marker (black)	6	55	330
22	pcs	White Board Marker (blue)	6	55	330
23	pcs	Permanent Marker (fine, black)	6	25	150
24	pcs	Double Sided Tape (1")	3	35	105
25	pcs	Masking Tape 1"	6	50	300
26	pcs	calculator 12 digits , 2 way power	1	490	490
		<i>sub-total LOT 1</i>			47,640.00
<b>LOT 2- SEMI EXPENDABLE ICT EQUIPMENT</b>					

MSU-BAC-FR-05.01

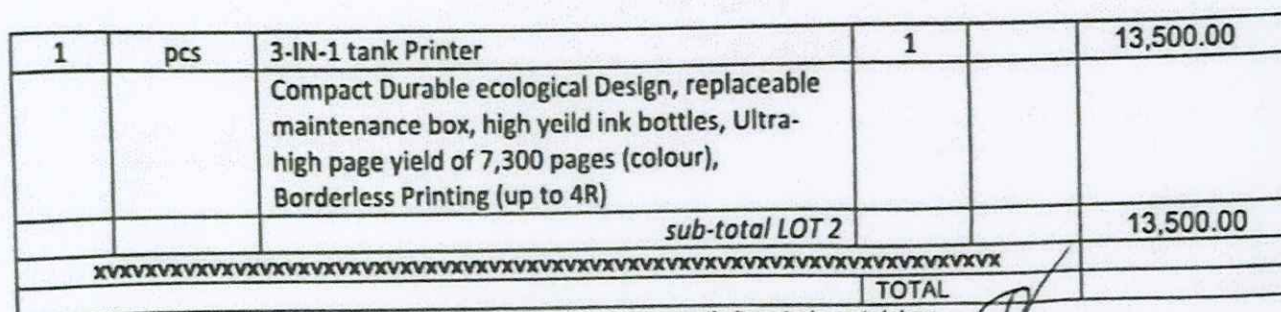
•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

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Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



After having carefully read and accepted your General Condition, I / We quote you on the Item at prices noted above

Supplier's Signature over Printed Name  
Shiera Kristine T. King  
945-786-399-000  
TIN No. of Establishment  
0998-956-8227  
Contact Number  
March 27, 2025  
Date



**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos. ✓
  - b. PhilGEPS Registration ✓
  - c. Valid Mayor's/Business Permit ✓
  - d. Omnibus Sworn Statement ✓
  - e. BIR Certificate of Registration ✓
  - f. Latest Income/Business Tax Return ✓
  - g. TAX Clearance ✓
  - h. DTI Registration/SEC Certificate ✓
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation. ✓

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City



# Epson EcoTank L3550 Ink Tank Printer

Q ZOOM IN



## HOME PRINTING AT A WHOLE NEW LEVEL

The Epson All-in-One EcoTank L3550 is designed to maximise your print productivity and convenience at home. The upgraded PrecisionCore Printhead enables even faster printing speeds and replaceable maintenance box reduces repair downtime, improving efficiency. The EcoTank L3550 delivers efficient, effortless premium home printing and convenient wireless connectivity, enabling direct printing from smart devices. Download Epson Smart Panel app to your mobile device and turn it into an intuitive control centre that enables you to On/Off, set up, monitor your printer and ink level effortlessly.

- Compact and Durable Ecological Design
- Replaceable Maintenance Box
- High yield ink bottles
- Ultra-high page yield of 7,300 pages (colour)
- Borderless Printing (up to 4R)
- 2-year warranty or 50,000 pages, whichever comes first
- Powered by Epson Heat-Free Technology

CERTIFIED TRUE COPY

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Republic of the Philippines  
Department of Budget and Management  
PROCUREMENT SERVICE  
**CERTIFICATE OF PHILGEPS REGISTRATION**  
(Platinum Membership)

THIS IS TO CERTIFY THAT

**QUIN TRADING**

Masipit,  
Calapan City, Oriental Mindoro, Region IV-B, Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 28-Jun-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **QUIN TRADING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 21-Nov-2025

Issued this 21st day of November 2024.

This is a system generated certificate. No signature is required.



Documentary Stamp Tax Paid Php 30.00  
Certificate Reference No: 201906-35765-1149192961  
Amended Date as of January 10, 2025 01:12 am

Page 1 of 3

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8



## REMINDERS <sup>1</sup>

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: 201906-35765-1149192961

Amended Date as of January 10, 2025 01:12 am

Page 2 of 3

<sup>1</sup>Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

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"Annex A"

## List of Eligibility Documents

of  
**QUIN TRADING**

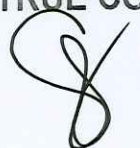
Masipit ,  
Calapan City , Oriental Mindoro , Region IV-B , Philippines

<b>DTI Certificate</b>	DTI Certificate Number : 5870941 Issued By / Signatory : Alfredo E Pascual Registration Date : 21-Mar-2024 Expiration Date : 21-Mar-2029
<b>Mayors Permit</b>	Expiration Date : 31-Dec-2025 Permit Number : 01900000277 Place of Issue : Calapan City Issued By / Signatory : Mayor Marilou F. Morillo Issuance Date : 02-Jan-2025
<b>Tax Clearance</b>	Expiration Date : 29-Oct-2025 TCC Number : TCBP NO RR9A 063 10 29 R2275 2024 E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 29-Oct-2024
<b>Audited Financial Statement</b>	Date of Filing : 17-Apr-2024 Current Asset : 893,569.95 Total Asset : 3,806,338.95 Current Liabilities : 21,355.00 Total Liabilities : 21,355.00 Name of Auditor : Marvin M. Celedio BIR RDO Code : 063
<b>PCAB License</b>	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 201906-35765-1149192961  
Amended Date as of January 10, 2025 01:12 am

Page 3 of 3

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Republic of the Philippines  
CITY OF CALAPAN  
OFFICE OF THE CITY MAYOR

TAUMBAYAN ANG  
MASUSUNOD

## BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the REVENUE CODE OF THE CITY OF CALAPAN, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

**P** 26,420.00

TAXPAYER'S NAME KING, SHIERA KRISTINE T.	BUSINESS I.D. 01900000277	MODE OF PAYMENT Annually	DATE BILLED 1/2/2025	KIND OF BUSINESS WHOLESALE/RETAILING	STATUS R
NAME OF BUSINESS QUIN TRADING		LOCATION OF BUSINESS MASIPIT			BUSINESS PERMIT NUMBER
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		22,100.00	0.00	22,100.00	
MAYOR'S PERMIT		3,050.00		3,050.00	
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
				Payment for 1-4	
				Notes: 1. This Permit will expire on Dec. 31, 2025 2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking. Check Check number _____ Bank _____ Cash 1427491 O.R. Number _____ Date 1/2/2025 Payment received by:	
ENCODER				TOTAL 26,420.00	

RECOMMENDING APPROVAL:

MARIA BENELYN JOY D. GARDOCE  
Licensing Officer IV  
Business Permit and License Section  
Office of the City Mayor

APPROVED BY:

MARILOU F. MORILLO  
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (PD 1096) Code of Sanitation of the Philippines (PD 856), Fire Code of the Philippines of 2008(RA9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.



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## OMNIBUS SWORN STATEMENT

Republic of the Philippines )  
Calapan City ) S.S.

### AFFIDAVIT

I, **SHIERA KRISTINE T. KING**, of legal age, married, Filipino, and residing at Brgy. Masipit, Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that;

1. I am the sole proprietor of QUIN TRADING with office address at Brgy. Masipit, Calapan City, Oriental Mindoro;
2. As the owner and sole proprietor of QUIN TRADING, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for the supply and delivery of **SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU of Mindoro State University**;
3. QUIN TRADING is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or local government units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the government procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting**;
4. Each of the documents submitted in satisfaction of the bidding/shopping requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. QUIN TRADING is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. QUIN TRADING complies with existing labor laws and standards; and
8. QUIN TRADING is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
  - a. Carefully examining all of the Bidding Documents;
  - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
  - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for **SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU**;
9. QUIN TRADING did not give or pay directly or indirectly, any commission, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertaking in the contract shall be sufficient grounds to constitute criminal liability for swindling (estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver goods or services, to the prejudice of the public and the government of the Philippines pursuant to article 315 of act no. 3815 s. 1930 as amended, or the Revised Penal Code**

IN WITNESS WHEREOF, I have hereunto set my hand this 27th day of March, 2025 at Calapan City, Oriental Mindoro, Philippines.

**SHIERA KRISTINE T. KING**  
Proprietor/Affiant

*SUBSCRIBED AND SWORN to before me this 27th day of March, 2025 at Calapan City, Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me her Unified Multi-Purpose ID, with her photograph and signature appearing thereon, with no. 011-0167284-4.*

*Witness my hand and seal this 27th day of March, 2025, Calapan City.*

NAME OF NOTARY PUBLIC



BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS

KAGAWARAN NG PANANALAPI

KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO, CAVITE-BATANGAS-MINDORO-ROMBLON

REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2024000004699

Date OCN Generated: September 23, 2024

UPDATED ON SEP 23 2024

## CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 945-786-399-00000	<b>NAME OF TAXPAYER</b> KING, SHIERA KRISTINE TANGONAN	<b>TIN ISSUANCE DATE</b> March 29, 2019
<b>REGISTERING OFFICE</b> X	<b>Head Office</b>	<b>Branch</b>
<b>REGISTERED ADDRESS</b> MASIPIT 5200 CITY OF CALAPAN ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701Q	March 29, 2019	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
INDIVIDUAL INCOME TAX	1701	March 29, 2019	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
WITHHOLDING TAX-EXPANDED/OTHERS	1601EQ	February 3, 2020	QUARTERLY	Not later than the last day of the month following the close of the quarter during which withholding was made.
WITHHOLDING TAX-EXPANDED/OTHERS	1604E	February 3, 2020	ANNUALLY	On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.
WITHHOLDING TAX-EXPANDED/OTHERS	0619E	September 11, 2024	MONTHLY	On or before the 10th day of the month following the month in which withholding was made.
VALUE ADDED TAX	2550M	March 17, 2021	MONTHLY	Not later than the 20th day following the close of the month.
VALUE ADDED TAX	2550Q	March 17, 2021	QUARTERLY	Not later than the 25th day following the close of each taxable quarter.

**TAXPAYER TYPE/S** SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)

### BUSINESS INFORMATION DETAILS

TRADE NAME 1	QUIN TRADING	CATEGORY	REGISTRATION DATE
(PSIC)	46309-OTHER WHOLESALE OF FOOD, BEVERAGE AND TOBACCO, N.E.C.	Secondary	March 29, 2019
Line of Business	OTHER WHOLESALE OF FOOD, BEVERAGE AND TOBACCO, N.E.C.		
(PSIC)	46421-WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS	Secondary	
Line of Business	WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS		

Page 1 of 4

CHANGE/ADD/IN LINE OF BUSINESS

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BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2024000004699

Date OCN Generated: September 23, 2024

UPDATED ON SEP 23 2024

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 945-786-399-00000		NAME OF TAXPAYER KING, SHIERA KRISTINE TANGONAN		TIN ISSUANCE DATE March 29, 2019	
REGISTERING OFFICE		X	Head Office		Branch
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN ORIENTAL MINDORO PHILIPPINES					
(PSIC)	46424-WHOLESALE OF MUSICAL INSTRUMENTS/SPROUTING GOODS (INCLUDING BICYCLES), AND GAMES AND TOYS	Secondary			
Line of Business	WHOLESALE OF MUSICAL INSTRUMENTS/SPROUTING GOODS (INCLUDING BICYCLES), AND GAMES AND TOYS				
(PSIC)	46510-WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE	Secondary			
Line of Business	WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE				
(PSIC)	46593-WHOLESALE OF OFFICE MACHINERY EQUIPMENT INCLUDING OFFICE FURNITURE, FURNISHINGS, APPLIANCES AND VASES	Secondary			
Line of Business	WHOLESALE OF OFFICE MACHINERY EQUIPMENT INCLUDING OFFICE FURNITURE, FURNISHINGS, APPLIANCES AND VASES				
(PSIC)	46635-WHOLESALE OF HARDWARE, PAINTS, VARNISHES AND LACQUERS, AND PLUMBING MATERIALS, INCLUDING FITTINGS AND FIXTURES	Secondary			
Line of Business	WHOLESALE OF HARDWARE, PAINTS, VARNISHES AND LACQUERS, AND PLUMBING MATERIALS, INCLUDING FITTINGS AND FIXTURES				
(PSIC)	47111-RETAIL SELLING IN GROCERIES	Secondary			
Line of Business	RETAIL SELLING IN GROCERIES				
(PSIC)	47521-RETAIL SALE OF HARDWARE MATERIALS	Secondary			
Line of Business	RETAIL SALE OF HARDWARE MATERIALS				
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES	Primary			
Line of Business	RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES				



BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (OAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2024000004699

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CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 945-786-399-00000	<b>NAME OF TAXPAYER</b> KING, SHIERA KRISTINE TANGONAN	<b>TIN ISSUANCE DATE</b> March 29, 2019
<b>REGISTERING OFFICE</b>	<input checked="" type="checkbox"/> Head Office	Branch
<b>REGISTERED ADDRESS</b> MASIPIT 5200 CITY OF CALAPAN ORIENTAL MINDORO PHILIPPINES		

(PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.



*Christine M. Cardona*  
REGINA P. REFORMA  
OIC-Assl. Revenue District Officer

CHRISTINE M. CARDONA  
REVENUE DISTRICT OFFICER  
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

CHANGE/ADD IN LINE OF BUSINESS



Reference No. 672400059018310  
Date Filed April 08 2024 04:45 PM  
Batch NumberRepublic of the Philippines  
Department of Finance  
Bureau of Internal RevenueFor BIR  
Use OnlyBCS/  
Item:

BIR Form No. <b>1701</b> January 2018 (ENCS) Page 1		<b>Annual Income Tax Return</b> Individuals (Including MIXED Income Earner), Estates and Trusts <small>Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.</small>		 1701 01/18ENCS P1	
1 For the year 12 / 20 23		2 Amended Return? Yes No		3 Short Period Return? Yes No	
PART I - Background Information on Taxpayer/Filer					
4 Taxpayer Identification Number (TIN) 945 - 786 - 399 - 000				5 RDO Code 063	
6 Taxpayer Type <input checked="" type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Estate <input type="checkbox"/> Trust <input type="checkbox"/> Compensation Earner					
7 Alphabetic Tax Code (ATC) <input checked="" type="radio"/> 0012 Business Income - Graduated IT Rates <input type="radio"/> 0014 Income from Profession - Graduated IT Rates <input type="radio"/> 0013 Mixed Income - Graduated IT Rates <input type="radio"/> 0011 Compensation Income - 8% IT Rate <input type="radio"/> 0015 Business Profession - 8% IT Rate <input type="radio"/> 0017 Income from Income - 8% IT Rate <input type="radio"/> 0016 Mixed					
8 Taxpayer's Name (Last Name, First Name, Middle Name for Individual) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FBO: (First Name, Middle Name, Last Name) KING, SHIERA KRISTINE TANGONAN					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905) MASIPIT ORIENTAL MINDORO					
				9A Zip Code	5200
10 Date of Birth (MM/DD/YYYY) 08/17/1986		11 Email Address quintrading032519@gmail.com			
12 Citizenship FILIPINO		13 Claiming Foreign Tax Credits? Yes No		14 Foreign Tax Number (if applicable)	
15 Contact Number 15 (Landline/Cellphone No.) 09750060215		16 Civil Status (if applicable) <input checked="" type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower			
17 If married, spouse has income? Yes No		18 Filing Status <input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing			
19 Income EXEMPT from Income Tax? Yes No		20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No			
<small>[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]</small>					
21 Tax Rate* (choose one) <input type="radio"/> Graduated Rates (Choose Method of Deduction in Item 21A) <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))					
21A Method of Deduction (choose one) <input type="radio"/> Itemized Deduction (Sec. 34(A-J), NIRC) <input type="radio"/> Optional Standard Deduction (OSD) (40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC])					
PART II - Total Tax Payable					
Particulars		A. Taxpayer/Filer		B. Spouse	
22 Tax Due (From Part VI Item 5)		374,352		0	
23 Less: Total Tax Credits / Payments (From Part VII Item 10)		352,997		0	
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)		21,355		0	
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of item 22)		0		0	
26 Amount of Tax Payable/(Overpayment) (Item 24 Less Item 25)		21,355		0	
Add: Penalties 27 Interest		0		0	
28 Surcharge		0		0	
29 Compromise		0		0	
30 Total Penalties (Sum of Items 27 to 29)		0		0	
31 Total Amount Payable/(Overpayment) (Sum of Items 26 & 30)		21,355		0	
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 31A & 31B)				21,355	
If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable) <input type="checkbox"/> To be refunded <input checked="" type="checkbox"/> To be issued a Tax Credit Certificate (TCC) <input type="checkbox"/> To be carried over as tax credit for next year/quarter					
I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter) SHIERA KRISTINE T. KING Printed Name and Signature of Taxpayer/Authorized Representative					
				33 Number of Attachments 0	
PART III - Details of Payment					
Particulars		Drawee Bank/Agency		Date (MM/DD/YYYY)	
34 Cash/Bank Debit Memo					
35 Check					
36 Tax Debit Memo					
37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (if not filed with an Authorized Agent Bank)				Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)	

CERTIFIED TRUE COPY





Bringing in Revenues  
for Nation-building

REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**  
REVENUE REGION NO. 9A - CaBaMiRo

QF-TCC-01-01-2024.01

ANNEX "M"

TCBP NO. RR9A-063-10-29-R2275-2024-E

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

**KING, SHIERA KRISTINE TANGONAN**  
**(QUIN TRADING)**

Name of Taxpayer

**MASIPIT, CITY OF CALAPAN, ORIENTAL MINDORO**

Address

**945-786-399-00000**

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

issued this 29th day of October, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL OCTOBER 29, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON OCTOBER 28, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 244764012. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



  
**ROSALINDA D. CABIDOG**  
Chief, Collection Division

DOCUMENTARY STAMP TAX  
DATE OF PAYMENT: 10/23/2024  
PAYMENT CONFIRMATION:  
244649346  
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website <https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

CERTIFIED TRUE COPY

8





This certifies that

**QUIN TRADING**  
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

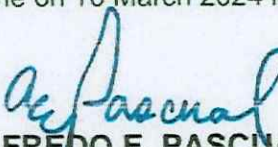
**SHIERA KRISTINE TANGONAN KING**

is valid from 21 March 2024 to 21 March 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

**Certificate of Business Name Registration**

and issue the same on 10 March 2024 in the Philippines.

  
**ALFREDO E. PASCUAL**  
Secretary

**Business Name No.5870941**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



OSTD542016004610

Documentary Stamp Tax Paid Php 30.00

CERTIFIED TRUE COPY





**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



### REQUEST FOR QUOTATION

**SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU**

PR No.:PR25-0075  
RFQ No. 2025-050  
ABC Amount: Php63,010.00  
Lot 1: Php49,410.00  
Lot 2: Php13,600.00

Company Name : THIRD DEFENCE PHARMA MEDICAL SUPPLIES  
Address : MANILA CR. MOO. TRADING

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  
BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>LOT 1- OFFICE SUPPLIES</b>					
1	reams	Bond Paper Long (subs 20)	50	NG INTEREST	
2	reams	Bond Paper A4 (subs 20)	50		
3	reams	Bond Paper Short (subs 20)	15		
4	btL	BTD60 Black	2		
5	btL	BTD60 Magenta	1		
6	btL	BTD60 Cyan	1		
7	btL	BTD60 Yellow	1		
8	btL	Printer ink 003 Black	4		
9	btL	Printer ink 003 Magenta	3		
10	btL	Printer ink 003 Yellow	3		
11	btL	Printer ink 003 Cyan	3		
12	box	Gel pen (blue)	7		
13	set	Sticker tab	15		
14	pack	Vellum Board paper (light green ) short	12		
15	pack	Vellum Board paper m (cream) short	12		
16	pack	Glossy Photo paper 120gsm 50s (A4)	1		
17	pcs	Clear Folder (short/A4)	15		
18	pcs	Scissor (big size)	1		
19	pad	Sticky Note 3x3 (asst pastel color)	11		
20	pcs	Expanding Folder (long, green)	50		
21	pcs	White Board Marker (black)	6		
22	pcs	White Board Marker (blue)	6		
23	pcs	Permanent Marker (fine, black)	6		
24	pcs	Double Sided Tape (1")	3		
25	pcs	Masking Tape 1"	6		
26	pcs	calculator 12 digits , 2 way power	1		
sub-total LOT 1					
<b>LOT 2- SEMI EXPENDABLE ICT EQUIPMENT</b>					

MSU-BAC-FR-05.01









**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



#### General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
  2. Supplier shall submit the following requirements:
    - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
    - b. PhilGEPS Registration
    - c. Valid Mayor's/Business Permit
    - d. Omnibus Sworn Statement
    - e. BIR Certificate of Registration
    - f. Latest Income/Business Tax Return
    - g. TAX Clearance
    - h. DTI Registration/SEC Certificate
    - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

#### Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

#### Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

#### Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

#### Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

#### Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

#### Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.



APPROVED BUDGET FOR THE CONTRACT (ABC)  
SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE ICT EQUIPMENT FOR THE SAS OFFICES OF THE THREE (3) CAMPUSES OF MINSU  
Alcate, Victoria, Oriental Mindoro

Stations: Mindoro State University

Project Name and Location

Length:

Length:	ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST	
										OTHER COST FACTORS		INFLATION, CURRENCY		VALUE			
										%	(10)	(11)	(12)	(13)			
																	%
										INFLATION, CURRENCY	VALUE	(11)	(12)	(13)			
%	(10)	(5)X(9)	(10%[(5)+(10)])	(11) / (3)													
					INFLATION, CURRENCY	VALUE	(11)	(12)	(13)								
%	(10)	(5)X(9)	(10%[(5)+(10)])	(11) / (3)													
					INFLATION, CURRENCY	VALUE	(11)	(12)	(13)								
%	(10)	(5)X(9)	(10%[(5)+(10)])	(11) / (3)													
					INFLATION, CURRENCY	VALUE	(11)	(12)	(13)								
%	(10)	(5)X(9)	(10%[(5)+(10)])	(11) / (3)													
					INFLATION, CURRENCY	VALUE	(11)	(12)	(13)								
%	(10)	(5)X(9)	(10%[(5)+(10)])	(11) / (3)													
					INFLATION, CURRENCY	VALUE	(11)	(12)	(13)								
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%	(10)	(5)X(9)	(10%[(5)+(10)])	(11) / (3)													
					INFLATION, CURRENCY	VALUE	(11)	(12)	(13)								
%	(																









MINDORO STATE UNIVERSITY  
Main Campus  
Alcate, Victoria, Oriental Mindoro



PURCHASE REQUEST

Fund Cluster:

Office/Section : OSAS		PR No.: PR25- 0075 Responsibility Center Code :		Date: March 3, 2025	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1 Office Supplies			-
1	reams	Bond paper long (subs 20)	50	290.00	14,500.00
2	reams	Bond paper A4 (subs 20)	50	280.00	14,000.00
3	reams	Bond paper short (subs 20)	15	270.00	4,050.00
4	btl	BTD60 Black	2	745.00	1,490.00
5	btl	BTD60 Magenta	1	710.00	710.00
6	btl	BTD60 Cyan	1	710.00	710.00
7	btl	BTD60 Yellow	1	710.00	710.00
8	btl	Printer ink 003 Black	4	350.00	1,400.00
9	btl	Printer ink 003 Magenta	3	350.00	1,050.00
10	btl	Printer ink 003 Yellow	3	350.00	1,050.00
11	btl	Printer ink 003 Cyan	3	350.00	1,050.00
12	box	Gel pen (blue)	7	360.00	2,520.00
13	set	Sticker tab	15	50.00	750.00
14	pack	Vellum Board paper (light green) short	12	40.00	480.00
15	pack	Vellum Board paper m (cream) short	12	40.00	480.00
16	pack	Glossy Photo Paper 120gsm 50s (A4)	1	295.00	295.00
17	pcs	Clear folder (short/A4)	15	25.00	375.00
18	pcs	Scissor (big size)	1	70.00	70.00
19	pad	Sticky Note 3x3 (Asst pastel color)	11	45.00	495.00
20	pcs	Expanding Folder (long, green)	50	18.00	900.00
21	pcs	White Board Marker (black)	6	70.00	420.00
22	pcs	White Board Marker (blue)	6	70.00	420.00
23	pcs	Permanent Marker (fine, black)	6	45.00	270.00
24	pcs	Double Sided Tape (1")	3	40.00	120.00
25	pcs	Masking tape 1"	6	50.00	300.00
26	pc	Calculator 12 digits, 2 way power	1	795.00	795.00
					-
		SUB-TOTAL 1			49,410.00
Purpose: For OSAS use (3 campuses) Change to Admin Cost - TES/TDP TF-1054 401-200 63-OK					
Requested by: Signature : Printed Name : Designation :		Recommending Approval: Signature : Printed Name : Designation :		Approved as to Availability of Funds Signature : Printed Name : Designation :	
JONBERT M. CAOLI DSAS		JOELENE C. LEYNES VP for Admin & Finance		ROVELYN P. ROXAS SAO-Finance/ Acting Budget Officer III	
				Approved by: Signature : Printed Name : Designation :	
				ENYA MARIE D. APOSTOL, PhD SUC President III	



