Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE PREPARATION OF YEARBOOK AND GRADUATION ACTIVITIES OF MINSU CALAPAN CITY CAMPUS

Name of Project

BAC Resolution Recommending Approval Resolution No. <u>078</u>, s. 2025

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-073 for the project "Supply and Delivery of Semi-Expendable ICT Equipment and Semi-Expendable Furniture & Fixtures for the Preparation of Yearbook and Graduation Activities of MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to Two Hundred Fifty-Five Thousand One Hundred Sixty-Five Pesos and 38/100 (Php255,165.38) composed of two (2) lots specifically;

Particulars	Sub-ABC Amount
Lot 1- Semi-Expendable ICT Equipment	Php75,000.00
Lot 2- Semi-Expendable Furniture & Fixtures	Php180,165.38

WHEREAS, in response to the advertisement of the project, four (4) suppliers/bidders were found in the document request list, however only one (1) suppliers/bidders in the name of PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php75,000.00	Papercat Office Supplies and Equipment	Php73,749.00
2	Php180,165.38	Trading	Php175,588.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Semi-Expendable ICT Equipment and Semi-Expendable Furniture & Fixtures for the Preparation of Yearbook and Graduation Activities of MinSU Calapan City Campus" as follows:

 a. Lot Nos. 1 and 2 to Papercat Office Supplies and Equipment Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 22nd day of April, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D.

BAC Chairperson

Engr. MARK LESTER A MAGPANTAY

BAC Vice Chairperson

FRANIE M. AFABLE, DBMHM BAC Member ATTY. SHERLYN A. LAYESA

MELGAR G. FADRIQUELAN BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.

SUC President III

Date:

*Bongabong Campus, Laba , Bongabong

CUPMA - 2135 -2132

BAC Reso No. 078 Page 1 of 1

·Calapan City Campus, Masipit Calapan City

•Main Campus, Alcate, Victoria

1025-241



Central Portal for Philippine Government Procurement Oppurtunities

Philippine Government Electronic Procurement System

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

11946053

Procuring Entity

MINDORO STATE UNIVERSITY

Title

SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE PREPARATION OF YEARBOOK AND GRADUATION

ACTIVITIES OF MINSU CALAPAN CITY CAMPUS

Area of Delivery

Oriental Mindoro

rea of Delivery	250 No. 2025-073	Status	Closed
Solicitation Number:	RFQ No. 2025-073		
Frade Agreement:	Implementing Rules and Regulations		74
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Electronic Parts and Components		
Approved Budget for the Contract:	PHP 255,165.38	Document Request List	4
Delivery Period:	30 Day/s		05/04/2025
Client Agency:		Date Published	05/04/2025
Contact Person:	Christian B. Apostol	Last Updated / Time	05/04/2025 00:00 AM
Contact Person.	BAC Secretariat Head Alcate Victoria	Last Opuated / Time	
	Oriental Mindoro Philippines 5205 63-43-2862368	Closing Date / Time	08/04/2025 17:00 PN
-, -, -, -, -, -, -, -, -, -, -, -, -, -	cbapostol21@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating

delivery and submit your quotation duly signed by your representative not later than ____ address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT

1 unit Laptop 1

Processor: Core i5-1035G1 (base speed: 1.0GHz) RAM: 8GB; Storage: 512GB SSD, Operating system: Win 11; software: Office Home & Student, above or equivalent 2 unit Multifunction printer (all-in-one) 1 Printer type: Prnt, Scan, copy, fax with ADF, Print Method: Printhead, Print Direction: Bi-directional printing, Nozzle Config: 400x1 nozzles (Black), 128x1 per color (3-CYM), max Reso: 4800x1200 dpi, Automatic 2-sided Printing: Yes (A4 & Letter) No. of paper tray: 2 (Front Rear), Cntrol panel: 2.7" Color LCD Touch Screen, connetvity: Eternet: Wi-Fi, Wi-Fi Direct sub-total LOT 1 LOT 2- SEMI-EXPENDABLE FURNITURE & **FIXTURES** 1 set Sofa Set 1 Style: one (1) (3 seater), two (2) (1 seater); Made: fabric; Size: 3-seater-L60-80" x W 28-32"xH30-35"; 1 seater L30-40"xW28-32"xH30-35" 2 pcs Chairs 50 Style: foldable Chair; Material: Polyethylene (HDPE) Plastic Frame Powder Coated Metal Frame; Size: L45-53cmxW48-50cmH83-88cm; Special features: with rubber-capped feet, with 3 cross-brace construction; Color: White/Grey 3 pcs Folding Table 5 Size: 6 feet; Material: High density Polyethylene (HDPE); Frame Material: Powder-Coated Steel; Color: White/Black sub-total LOT 2

Created by

Annabelle Quinto Madrigal

Date Created

04/04/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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ABSTRACT OF QUOTATION/S

Projec	Project Name: SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE PREPARATION OF YEARBOOK AND GRADUATION ACTIVITIES OF MINSU CALAPAN CITY CAMPUS	RY OF SEMI-	EXPENOK AN	NDABLE D GRAD	ICT EQU	JIPMENT	AND SE	MI-EXPE	NDABLE LAPAN (FURNITURE & CITY CAMPUS	Z TO	Lot No.: 2 and 2	
Projec	Project Location: Minsu Colopan City	N COMPUS	S								П		+
Metho	Method of Procurement: Approved Budget for the Contract (ABC):	1 1	55,16	\$ 255, 145.38							1 1		
I. Abs	Jeadiline of Submission of Quotations: I. Abstract of Quotations / for SVP Submitted within the deadline specified in the RFQ	Submitted	within	the dea	dline sp	ecified in	the RFO						1
M.	TWG Report	Date:	1										T
9	Darticinating Diddor/e	Date and Time of	ne of	Eligii Require	Eligibility Requirements	Tech Requir	Technical Requirements	Fina	Financial Requirements	Bid Amount	Rank	Remarks	
2	Farricipating bluders	Receipt		O.	Fail	Pass	Fail	Pass	Fail				
9.0	PAPERCAT OFFICE SWPLIES and EQUIPMENT TRADING	\		\				\		Lot 1 = 73, 749.00	-	SCRØ	
	II. Recommendation /Resolution				ב	'Date:							
		PAPERCAT		OFFICE	OFFICE SUPPLIES	जाहर	Contrac	Contract Price Award (in words & figures):	ward (in es):	Two hundred -	10 to	Two hundred touty-nine thousand,	
2	Lowest / Single Calculated and Responsive Quotation:	EGUIPN	NENT	IPMENT TRADING	SING					three mandred	549	# 249, 322.00	
	Declaration of Failure under Section 35 of Revised IRR of RA 9184	n 35 of Revis	sed IRR	S of RAS	1184	C	All bids f	ailed to o	omply wil	All bids failed to comply with all the bid requirements or	nts or	fail post-qualification [Sec.	
∢	All prospective bidders are declared ineligible [Sec. 35.1(b)]	l elaigileul p	Sec. 35	(a) I.			35.1(c)]				ı		
	Date: CLINA B. JAVIER TWG Member		MAX	AAY C. BERON TWG.Member	No.			IX A. MINESTE	MINESTERIO MINESTERIO	의		MERVIN L. ICALLA TWG Member	
					Engr. A	Engr. MARK KEXLORD S. ONAL BAC-TWG Head	ARK KEYLORD S BAC-TWG Head	S. ONAL					

Proceed only if recommended for award of contract



Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph

Mobile: +63 977 846 72 28



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE PREPARATION OF YEARBOOK AND GRADUATION ACTIVITIES OF MINSU CALAPAN CITY CAMPUS

PR No.: 2025-044 RFQ No. 2025-073

ABC Amount: Php255,165.38

Lot 1: Php75,000.00 Lot 2: Php180,165.38

Company Name Address : ____ PAPERCAT OFFICE SUPPLIES & EQUIPMENT TRADING STO. NINO, CALAPAN CITY, ORIENTAL MINDORO 5200

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than ______in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note:

- 1. All entries must be typewritten.
- 2. Delivery Period within ____calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
- 4. Price validity shall be a period of 30 calendar days.
- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT			
1	unit	Laptop	1	54,050.00	54,050.00
		Processor: Core i5-1035G1 (base speed: 1.0GHz) RAM: 8GB; Storage: 512GB SSD, Operating system: Win 11; software: Office Home & Student, above or equivalent			
2	unit	Multifunction printer (all-in-one)	1	19,699.00	19,699.00
		Printer type: Prnt, Scan, copy, fax with ADF, Print Method: Printhead, Print Direction: Bi-directional printing, Nozzle Config: 400x1 nozzles (Black), 128x1 per color (3-CYM), max Reso: 4800x1200 dpi, Automatic 2-sided Printing: Yes (A4 & Letter) No. of paper tray: 2 (Front Rear), Cntrol panel: 2.7" Color LCD Touch Screen, connetvity: Eternet: Wi-Fi, Wi-Fi Direct and USB			
		sub-total LOT 1			73,749.00
		LOT 2- SEMI-EXPENDABLE FURNITURE & FIXTURES			
1	set	Sofa Set	1	36,498	36,498
		Style: one (1) (3 seater), two (2) (1 seater); Made: fabric; Size: 3-seater-L60-80" x W 28-32"xH30-35"; 1 seater L30-40"xW28-32"xH30-35"			
2	pcs	Chairs	50	1,832	91,583
		Style: foldable Chair; Material: Polyethylene (HDPE) Plastic Frame Powder Coated Metal Frame; Size: L45-53cmxW48-50cmH83-88cm; Special features: with rubber-capped feet, with 3 cross-brace construction; Color: White/Grey			
3	pcs	Folding Table	5	9,498	47,492

MSU-BAC-FR-05.01



Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph

Date

Mobile: +63 977 846 72 28



Size: 6 feet; Material: High density Polyethylene (HDPE); Frame Material: Powder-Coated Steel; Color: White/Black		
sub-total LO1	2	175,573
XV	XVXVXVXVXVX	
	TOTAL	249,322.00
MAR	Y FRANÇES/DOMIN Supplier's Signature o 497-143-353	ver Printed Name
		000
	TIN No. of Estal	olishment
	TIN No. of Estal	olishment 1789

General Conditions

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University
 -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule
 and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the
 award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the
 time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses
 future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A
 against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

MSU-BAC-FR-05.01



Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>

Date Mon 4/7/2025 10:45 AM

To Hirams Supplies <hirams_supplies@yahoo.com>

17 attachments (15 MB)

RFQ 2025-067 SUPPLY AND DELIVERY OF DRUGS AND MEDICINES FOR THE UNIVERSITY CLINIC OF MINSU MAIN CAMPUS 100,000.00.pdf; RFQ 2025-068 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE UNIVERSITY LIRARY OF MINSU BONGABONG CAMPUS 104,650.00.docx.pdf; RFQ 2025-070 SUPPLY AND DELIVERY OF WRKSTATION AND ICT EQUIPMENT FOR THE VPAFCAO FINANCE OFFICE OF MINSU 129,960.0.pdf; RFQ 2025-071 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT FOR THE EXTENSION OFFICE OF MINSU BONGABONG CAMPUS 69,980.00.pdf; RFQ 2025-072 SSUPPLY AND DELIVERY OF VEHICLE COMPONENTS OF MINSU MAIN CAMPUS 77,050.00.pdf; RFQ 2025-073 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES 255,165.38.pdf; RFQ 2025-052 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE AVR OF MINSU CALAPAN CITY CAMPUS 99,999.37.pdf; RFQ 2025-057 BANANA AND MUSHROOM 60,150.00.pdf; RFQ 2025-058 SUPPLY AND DELIVERY OF INPUTS FOR RICE PRODUCTION PROJECT (FOR DRY SEASON) OF MINSU 467,951.64.pdf; RFQ 2025-059 SUPPLY AND DELIVERY OF OFCCIE SUPPLIES FOR THE REGISTRAR'S OFFICE AT MINSU BONGABONG CAMPUS 126,434.06.pdf; RFQ 2025-060 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND TEMPERED GLASS SWING DOOR FOR THE UNIVERSITY LIBRARY OF MINSU CALAPAN CITY CAMPUS 149,585.00.pdf; RFQ 2025-061 SUPPLY AND DELIVERY OF WORKSTATION FOR MINSU MAIN CAMPUS 855,500.00.pdf; RFQ 2025-062 SUPPLY AND DELIVERY OF TRAINING MATERIALS FOR THE STC4ID PROJECT OF MINSU 58,000.00.pdf; RFQ 2025-063 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR MINSU CALAPAN CITY CAMPUS 200,000.00.pdf; RFQ 2025-064 SUPPLY NAD DELIVERY OF INPUTS FOR THE WATER REFILLING STATION OF MINSU MAIN CAMPUS 80,089.80.pdf; RFQ 2025-065 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY REGISTRAR OF MINSU BONGABONG CAMPUS 126,000.00.pdf; RFQ 2025-066 SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS 61,500.00.pdf;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have been posted on the PhilGEPS website of our university.

If you are interested, kindly complete and submit the form. If you are not interested, we kindly request that you respond to this email or submit an RFQ form with "Not Interested" written on it.

The deadline for submission is tomorrow, April 8, 2025, no later than 5:00 PM.

Thank you for your attention to this matter.

-BAC



Statement of Confidentiality and Data Privacy

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Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>

Date Mon 4/7/2025 10:43 AM

To de guzman maria socorro <dmariasocorro@yahoo.com>

17 attachments (15 MB)

RFQ 2025-067 SUPPLY AND DELIVERY OF DRUGS AND MEDICINES FOR THE UNIVERSITY CLINIC OF MINSU MAIN CAMPUS 100,000.00.pdf; RFQ 2025-068 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE UNIVERSITY LIRARY OF MINSU BONGABONG CAMPUS 104,650.00.docx.pdf; RFQ 2025-070 SUPPLY AND DELIVERY OF WRKSTATION AND ICT EQUIPMENT FOR THE VPAFCAO FINANCE OFFICE OF MINSU 129,960.0.pdf; RFQ 2025-071 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT FOR THE EXTENSION OFFICE OF MINSU BONGABONG CAMPUS 69,980.00.pdf; RFQ 2025-072 SSUPPLY AND DELIVERY OF VEHICLE COMPONENTS OF MINSU MAIN CAMPUS 77,050.00.pdf<mark>; RFQ 2025-073</mark> Supply and Delivery of Semi-Expendable ict equipment and Semi-Expendable furniture & Fixtures 255,165.38.pdf; RFQ 2025-052 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE AVR OF MINSU CALAPAN CITY CAMPUS 99,999.37.pdf; RFQ 2025-057 BANANA AND MUSHROOM 60,150.00.pdf; RFQ 2025-058 SUPPLY AND DELIVERY OF INPUTS FOR RICE PRODUCTION PROJECT (FOR DRY SEASON) OF MINSU 467,951.64.pdf; RFQ 2025-059 SUPPLY AND DELIVERY OF OFCCIE SUPPLIES FOR THE REGISTRAR'S OFFICE AT MINSU BONGABONG CAMPUS 126,434.06.pdf; RFQ 2025-060 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND TEMPERED GLASS SWING DOOR FOR THE UNIVERSITY LIBRARY OF MINSU CALAPAN CITY CAMPUS 149,585.00.pdf; RFQ 2025-061 SUPPLY AND DELIVERY OF WORKSTATION FOR MINSU MAIN CAMPUS 855,500.00.pdf; RFQ 2025-062 SUPPLY AND DELIVERY OF TRAINING MATERIALS FOR THE STC4ID PROJECT OF MINSU 58,000.00.pdf; RFQ 2025-063 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR MINSU CALAPAN CITY CAMPUS 200,000.00.pdf; RFQ 2025-064 SUPPLY NAD DELIVERY OF INPUTS FOR THE WATER REFILLING STATION OF MINSU MAIN CAMPUS 80,089.80.pdf; RFQ 2025-065 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE UNIVERSITY REGISTRAR OF MINSU BONGABONG CAMPUS 126,000.00.pdf; RFQ 2025-066 SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS 61,500.00.pdf;

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-BAC



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Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on <u>02-Oct-2019</u> pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

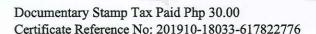
For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
- 2. the veracity of the statements and information contained therein;
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Sep-2025

Issued this 16th day of September 2024. This is a system generated certificate. No signature is required.





REMINDERS 1

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.



List of Eligibility Documents

of PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street,

Calapan City, Oriental Mindoro, Region IV-B, Philippines

And a southern party	
	DTI Certificate Number: 1035025
	Issued By / Signatory : Alfredo E. Pascual
DTI Certificate	Registration Date: 28-Feb-2024
	Expiration Date: 20-Jun-2029
	Expiration Date: 31-Dec-2024
	Permit Number : 01900000465
Mayors Permit	Place of Issue : Calapan City
	Issued By / Signatory : Eduard L. Reyes Marilou F. Morillo
	Issuance Date: 08-Jan-2024
	Expiration Date: 14-May-2025
	TCC Number: RR9A0630514R08682024E
Tax Clearance	Issued By / Signatory : Rosalinda D. Cabidog
	Issuance date: 14-May-2024
	Date of Filing: 05-Apr-2024
	Current Asset: 7,619,525.37
Audited Financial Statement	Total Asset: 14,683,751.07
	Current Liabilities: 297,742.23
	Total Liabilities: 2,263,426.23
	Name of Auditor: Elvin P. Vargas
	BIR RDO Code: 063
	Expiration Date : -
	Issued By / Signatory:
PCAB License	Issuance Date: -
	License Number:
	License First Issue Date: -
	Principal Classification:
	Category:

Certificate Reference No: 201910-18033-617822776



Republic of the Philippines CITY OF CALAPAN OFFICE OF THE CITY MAYOR

TAUMBAYAN ANG

BUSINESS PE

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

11,445.00

TAXPAYER'S NAME CASTRO, MARY FRANCES	BUSINESS I.D. 01900000465	MOE	OE OF PAYMENT Annually	1/8/20	BILLED 25	KIND OF B	USINESS	STATUS
CASTRO, MARY FRANCES NAMEON RUSINESS Papercat Office Supplies And KIND OF FEE / TAX BUSINESS TAX MAYOR'S PERMIT MAYORS PERMIT FEE EDUC'L SPECIAL PROGR DRAINAGE MAINTENANCE GARBAGE FEE FIRE AND SAFETY INSP SANITARY FEE MEDICAL FEE ANNUAL INSPECTION FEE BUSINESS STICKER SITE INSPECTION FEE OCCUPATIONAL FEE TAX CLEARANCE			LOCATION OF	BUSINESS	25 TOTAL 7,525.00 2,650.00 200.00 300.00 50.00 440.00 30.00 50.00		This Mayor's with the official receipt be displayed or poste in a conspicuous place of business or undertal Check Check number Bank Bank	ill expire on 31, 2025 s Permit, together, shall at all time of for public view within the placking.
AAP.&RENEWAL OF BUS.FEE	TOTALS		50.00	1	11,445.00		Cash O.R. Number Date Payment rec	1/8/2025
RECOMMENDING APPROVAL:	Tayor Rossperone	0	THE STATE OF THE STATE OF	62	APPR	OVED BY:		

BENELYN JOY D. GARDOCE

Ucensing Officer IV

ess Permits and Licensing Office

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.



Republic of the Philippines CITY OF CALAPAN OFFICE OF THE CITY MAYOR

TAUMBAYAN AND

202

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

11,445.00

I ANT ATER STRAIGE	BUSINESS I.D.	IVIOI	DE OF PATIVIENT	DATE	BILLED	KIND OF B	USINESS	SIAIUS
CASTRO, MARY FRANCES	01900000465		Annually	1/8/20	25			R
Papercat Office Supplies An KIND OF FEE / TAX			LOCATION OF		TOTAL	PERIOD	BUSINESS PLATE NU	JMBER
BUSINESS TAX MAYOR'S PERMIT MAYORS PERMIT FEE EDUC'L SPECIAL PROGR DRAINAGE MAINTENANCE GARBAGE FEE FIRE AND SAFETY INSP SANITARY FEE MEDICAL FEE ANNUAL INSPECTION FEE BUSINESS STICKER SITE INSPECTION FEE OCCUPATIONAL FEE TAX CLEARANCE AAP.&RENEWAL OF BUS.FEE			7,525.00 2,650.00 1,000.00 100.00 100.00 200.00 250.00 200.00 200.00 300.00 440.00 30.00 50.00	0.00	7,525.00 2,650.00 200.00 200.00 300.00 50.00 440.00 50.00		Notes: 1. This Permit w Dec. 3 2. This Mayor's with the official receipt be displayed or poster in a conspicuous place of business or undertak Check Check number Bank Cash O.R. Number Date Payment receipt	31, 2025 Permit, toget, shall at all tird for public within the plant. 1444976
ENCODER	TOTALS		>	1	1,445.00			
RECOMMENDING APPROVAL:				01	APPRO	OVED BY:		

MARIA BENELYN JOY D. GARDOCE

/ Ucensing Officer IV

Business Permits and Licensing Office

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF CALAPAN) S.S.

AFFIDAVIT

- I, *Mary Frances Dominique DG. Castro*, of legal age, filipino, and residing at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:
 - I am the sole proprietor or authorized representative of *Papercat Office Supplies and Equipment Trading* with office address at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro;
 - 2. As the owner and sole proprietor of Papercat Office Supplies and Equipment Trading, I have the full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE PREPARATION OF YEARBOOK AND GRADUATION ACTIVITIES OF MINSU CALAPAN CITY CAMPUS with PR No.: 2025-044 and RFQ No. 2025-073.
 - 3. Papercat Office Supplies and Equipment Trading is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
 - 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct:
 - Papercat Office Supplies and Equipment Trading is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
 - 6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
 - 7. Papercat Office Supplies and Equipment Trading complies with existing labour laws and standards; and

8. Papercat Office Supplies and Equipment Trading is aware of and has undertaken the following responsibilities as a Bidder:

a. Carefully examine all of the Bidding Documents;

 Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;

c. Made an estimate of the facilities available and needed for the contract of the

bid, if any, and

- d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the <u>SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE PREPARATION OF YEARBOOK AND GRADUATION ACTIVITIES OF MINSU CALAPAN CITY CAMPUS with PR No.: 2025-044 and RFQ No. 2025-073;</u>
- Papercat Office Supplies and Equipment Trading did not give or pay directly, any commission, amount fee or any form of consideration, pecuniary of otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this <u>8th</u> day of <u>April</u>, 2025 at Calapan City, Oriental Mindoro, Philippines.

MARY FRANCES DOMNIQUE DG. CASTRO

SUBSCRIBED AND SWORN to before me, this 8^{th} day of April, 2025 at Calapan City, Oriental Mindoro, Philippines.

Serial No. of Commission
Notary Public for until
Roll of Attorney's No.
PTR No
IBP No

Doc. No. _____ Page No. ____ Book No. ____ BIR FORM.
2303
REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON) REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

> OCN: 063RC20230000003862 Date OCN Generated: September 27, 2023

> > UPDATED ON SEP 2.7 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office Branch	NOT THE OF A COLUMN PROPER THE ACT OF WITHOUT THE
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CA	LAPAN (CAPITAL) ORIENTAL MINDORO PHILIF	PPINES

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WITHOLDING TAX	BUF AU OF INTERNAL REVE- BUF AU OF INTERNAL REVE-	E BUREAU OF INTERNAL REVENUE E BUREAU OF INTERNAL REVENUE F BU AUGUST 30, FUIE F BUREAU 2019 REVENUE BUREAU 2019 REVENUE BUREAU CENTERNAL REVENUE BUREAU OF INTERNAL REVENUE	MEAD OF INTERNAL PREVENCE BUPGAS OF INTER- JUPGAS OF INTERNAL REVENUE BUPGAS OF INTER- JUPGAS OF INTERNAL REVENUE BUPGAS OF INTER- JUPGAS OF INTERNAL PREVANCE BUPGAS OF INTERNAL JUPGAS OF INTERNAL PREVANCE JUPGAS	Not later than the last day of the month following the close of the quarter during which withholding was made.
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BIR FORM: 2303 REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862
Date OCN Generated: September 27, 2023

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CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE	TIN ISSUANCE DATE February 21, 2017
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CHANGE IN TRADE NAME CHANGE ADD IN LINE OF BUSINESS Page 2 of 4

2303 REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 2 7 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	Head Office with the second provided by the Branch The
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CA	ENVALE BUIEN OF NITEMAL PROVINCE BUIEN OF NITEMAL PROVINCE BUIEN OF NITEMAL BUIEN OF NITEMAL PROVINCE BUIEN

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FINTERNAL REV (PSIC) OF INTERNAL REVINERNAL	46599-WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C.	VENUE BUREAU OF INTERNAL REVEN.	BUREAU OF MIERNAL REVENUE BUREAU OF MIERNAL REVEN BUREAU OF MIERNAL REVENUE BUREAU OF MIERNAL REVEN
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REMINDERS

- 1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day.

 of January, using BIR Form No. 0605, when there are the part of the pa
- 2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.

BIR FORM:

REPUBLIKA NG PILIPINAS KAGAWARAN NG PANÁNALAP KAWANIHAN NG RENTAS INTERNAS

REVISED: APRIL 2019

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON) REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862 Date OCN Generated September 27, 2023

CERTIFICATE OF REGISTRATION

TIN ISSUANCE DATE NAME OF TAXPAYER TIN & BRANCH CODE CASTRO, MARY FRANCES DOMINIQUE February 21, 2017 497-143-353-00000 DE GUZMAN Head Office REGISTERING OFFICE REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIEN

For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use

Immediately inform the district office in case of transfer/cessation of business and other changes in

registration information by filing BIR Form No. 1905.

For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT"; unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as

EMELITA R. ABO

OIC-Asst. Revenue District Officer

REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS



Fw: Tax Return Receipt Confirmation

jayeal Lopez <jayeal17@yahoo.com> To: "axie.gg94@gmail.com" <axie.gg94@gmail.com> Mon, Jun 10, 2024 at 11:43 AM

— Forwarded Message ——
From: "ebirforms-noreply@bir.gov.ph" <ebirforms-noreply@bir.gov.ph>
To: "jayeal17@yahoo.com" <jayeal17@yahoo.com>
Sent: Friday, April 12, 2024 at 05:13:07 PM GMT+8
Subject: Tax Return Receipt Confirmation

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 497143353000-1701v2018-122023.xml Date received by BIR: 12 April 2024 Time received by BIR: 04:54 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE: Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

(Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

or BIR BCS/	(r) Depa	c of the Philippines riment of Finance of Internal Revenue	
January 2018 (ENCS) Fotor all re-	Annual Income To Justis (Including MIXED Income Equired Information in CAPITAL LETTERS using an "X". Two copies MUST be filed with the BIF	erner), Estates and Trusts DLACK ink, Merk all applicable boxes	1701 OUTEENCS PI
Month 12 For the Year (Y	YYY) 2023 2 Amended R	elum? O Yes @ No 3 Short Per	od Return? O Yes @ No
		RMATION OF TAXPAYER/FILER	
Tempayer Identification Number (TIN)	1497 - 143 - 1933 - Du	5 RDO Code	loz
O 1011 Compensation become	1012 Bushees Income Graduated IT Rates 1015 Bushees Income 4% IT Rate Carme, Middle Name/ESTATE OF (First Name,	Estate Trust	Compensation Earner O 8013 Meed Income-Creducted IT Pates O 8016 Meed Income-6% IT Pates arms, Middle Name, Last Name)
Registered Address (makes complete of CALAPAN CITY ORIENTAL MINDORO	ldress. If the registered address is different from the current	address, get in the RDO to update registered address by unit	ng Biff Form No. 1905)
		9A ZIP Code	- Paro
10 Date of Birth (MM/DD/YYYY)	11 Email Address [ayeal17@yahoo.com		_
D30237694		14 Foreign Tax Numb	er if applicable
12 Citizenship FILIPINO	13 Cleiming Foreign Tex Credits? O Yes O No		
15 Contact Number (Landline/Cellpho 00		us (if applicable) ple O Married O Legally Separated O We	Sowier
17 If married, spouse has income?	O Yes O No	18 Filling Status O Joint Filling	O Separate Filing
19 Income EXEMPT from Income Tax		20 Income subject to SPECIALIPREFERENT	IAL RATE? O Yes @ No
[available if gross sai PAF	aduated Rates under Sec. 24(A) & Percentage les/receipts and other non-operating income do RT II - TOTAL TAX PAYABLE (Do NO) rticular	Tax under Sec. 116 of NIRC not exceed Three million pesos (P3M)] Enter Centerior; 49 Centerios or Lies drop down; 50 or mars A. Taxpayer/Filer	nundue) B. Spouse
22 Tax Due (From Part VI Item 5)		123,686.00	0.00
23 Less: Total Tax Credits/Payments		165,762.00	0.00
24 Tax Payable/(Overpayment) (Item	n 22 Less Item 23) and for 2nd Installment to be paid on of before	000	900
	ed for 2nd installment to be paid on or before ()	42.076.00	0.00
26 Amount of Tax payable/(Overpaym	ent) (Item 24 Less Item 25)	000	900
Add: Penalties 27 Interest		9,00	9.00
28 Surcharge		000	9.00
29 Compromise 30 Total Penalties (Sum of Items 27 to		0.00	0.00
31 Total Amount Psyable/(Overpay		-42,076.00	0.00
32 Aggregate Amount Payable/(Ove			2,076.00
If overpayment, mark one (1) box only To be refunded To be	. (Once the choice is made, the same is irrevocate issued a Tax Credit Certificate (TCC)	O To be carried over as a tax credit t	
I declare under the penalties of pen- true and correct, pursuant to the provi- the processing of my information as of Representative, indicate TIN and attack	sions of the National Internal Revenue Code, as internolated under the "Data Privacy Act of 2012	been made in good faith, venited by me, and to the amended, and the regulations issued under author (R.A. No. 10173) for legitimate and lawful purpos	no best of my knowledge and beset, are nly thereof. Further, I give my consent to es. (If signed by an Authorized
Proted N	une and Signature of Taxpayer/Authorized Rep		3 Number of Attachments 00
Printed N		AILS OF PAYMENT	
34 Cash/Bank Debit Memo [35 Check]	Prawee Bank/Agency Number	Date (MM/DD/YYYY)	Amount
36 Tax Debit Memo 37 Others (specify below)			
		Stamp of Receiving Office/AAB as	nd Date of Receipt
Mechine Validation/Revenue Official F	teceipt Details (If not filed with an Authorized Ag	ent Bank) tRO's Signature/Bank Teller's Init	(a)
NOTE: "The BIR Data Privacy Policy I	s in the BIR website (www.bir.gov.ph)		

1701 Jenuary 2016 (ENCS) Page 2 Annual Income Individuals (Including MIXED Income)	Earner), Estates and Trusts	1701 01/12EJICS P
TIN Tapayer/Film	re Lest Name Y FRANCES DOMINIQUE DO	
an ha ha hm	nd Information of Spouse	
Spouse's Taxpayer Identification Number (TIN)		
3 Filer's Spouse Type Single Proprietor 4 Alphanumeric Tax Code (ATC) me12 Business income Graduated IT Retains	Professional DIST4 income 8 on Profession Graduated IT Rates DIST5 income 8 on Profession 8% IT Rate	Compensation Earner 0 8013 Mixed Income-Oreducted IT Pates 10 16 Mixed Income-6% IT Rate
6 Contact Number	7 Citizenship	
	Foreign tax number (if applicable)	
10 Income EXEMPT from Income Tax? O Yes O No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part XI) O Graduated Rates 12 Tax Rate* (Choose Method of Deduction in Item 12A) O Sec. (Choose one) O 8% in the of Graduated Rates under Sec. 24(A) & Percentage	11 Income subject to SPECIAL/PREF [If yes, IIII out also consolidation od of Deduction (choose one) Itemized Deduction Optional Stand 34(A-J), NIRC] (40% of Gross Select Tax under Sec. 116 of NIRC	ERENTIAL RATE? O Yes O No of ALL scrivities per Tax Regime (Part XI) and Deduction (OSD) vRaceipts/Revenues/Fees [Sec. 34(L), NIRC]
[available if gross sales/receipts and other non-operating income do	not exceed Three million pesos (P3M)]	
PART V - Co	mputation of Tax	
Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional SI	neet/s, if necessary)	numer or the Consumer On Horn 74 ander the
On Items 1 and 2, enter the required information for each of your employer/s and mar Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 38. If	or the Spouse. (DO NOT enter Centeres;	49 Continues or less drop down; 60 or more resent up)
	e of Employer	
O Taxpayer		
1 O Spouse	b. Employer's TIN	
2 O Taxpayor	N Employeds TNI	
O Sporae	b. Employer's TIN c. Compensation Income	d. Tex Withheld
(Continuation of Table Above)	C. Compensation income	0.00
1	0.00	0.00
2 Gross Compensation Income and Total Tax Withheld for	0.00	0.00
3A TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	1 000	
3B SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	000	000
Schedule 2 - Taxable Compensation Income	(DC NOT ent	er Contevos; 48 Contevos or bas drop down; 📽 or 📼
(quality)		
Particulars	A. TaxpayenFiler	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 IIem 3Ac/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempl Compensation	0.00	0.00
6 Taxable Compensation Income (Nem 4 Less Nem 5)	000	4.00
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)		to 30)
Schedule 3 - Taxable Business Income (if graduated rates, fill in items 8 to 24; a 3.A - For Graduated Income Tax Rates	1 676 HEL HICOME ULT 1848, HII III GENES 25	
	2,928,311.50	0.00
8 Sales/revenues/receipts/Fees 9 Less: Sales Returns, Allowences and Discounts	2,043,566.39	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	884,743.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing itemized Deductions		0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	684,743.00	0.00
Less: Deductions Allowable under Existing Lews		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	000	0,00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or		0.00
5 Allowable for Net Operating Loss Carry Over (NOLCO) From Part V Schedule: 15 Item 8 and/or Item 13)	0.00	0.00
	000	000
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	1 ,	
OR 17 Optional Standard Deduction (OSD) (40% of Item 10)	000	000
18 Net Incorne/(Lose) (<u>If Hemized</u> , Hem 12 Less Item 16; <u>If OSD</u> ; Item 10 Less Item 17)		000
Add. Other Non-Operating Income (specify below)	204	000
19	000	900
20 Second Section 1	0.00	
21 Amount Received/Shere in Income by a Partner from General Professional Partnership (GPP)	000	000
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	000	0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	864,743 00	0.00
The state of the s		600

24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)
25 Total Tax Due-Compensation and Business Income (under graduated rates)
(Item 24 x applicable Income tax rate) (To Part VI Item 1)

884,743.00 123,686 00 0.00 000

0.00

BIR Form No. 1701 my 2018 (ENCS)



Annual Income Tax Return Individuals (Including MIXED Income Earner), Estates and Trusts

IN .	Itama	nyor/Titer's Last Nam			
97 145 585 500		ROMARY FRANCES			
				teros; 49 Centeros er less de	no desert. Si or mare resert t
A.B - For 8% Flet Income Tax Rate	Statute -		A. Taspeyer/Filer		B. Spouse
	Porticulors		000	100000000000000000000000000000000000000	000
	nel of sales returns, allowances and dis	County	1 000		
dd: Other Non-Operating Income (sp	ecity below)			2.701	
7			0.00		0 60
8 Total Income (Sum of Items 26 an	d 27)		000	1	000
Less: Allowable reduction from gro	osa sales/receipts and other non opera	iting income	605		665
9 of purely self-employed individuals (not applicable if with compensation	and/or professionals in the amount of	1-230,000	1		
O Tamble Incomu[Loss] (Item 28 L			000		600
1 Tax Due-Business Income (Ilem			000		000
		an additional	in the second		
27 and 31) (To Pat \1 ltem 1)	Business income (under fiel rate)(Su	an or none	000		600
Andread - Continuor Attornable House	mized Deductions (affact additional s	heet/s if necessary			
	mana ordation (one-re-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	000		666
Amorezations			0.00	<u> </u>	660
Red Dobts				<u>'</u>	000
Charitable and Other Contribution	is.		0.00	l l	
Depletion			000	ı	0 00
Depreciation			0.00		0.00
Entertainment, Amusement and R	Recreation		0.00		0.00
Fringe Benefits			0.00		600
Interest			000		000
Losses			0.00	<u> </u>	0 00
			0.00	i –	0.00
O Pension Trusts			0.00	<u> </u>	000
1 Rental			0.00	_	000
2 Research and Development				-	0.00
3 Salaries, Wages and Allowances			0.00	1	000
4 SSS, GSIS, Philhealth, HDMF an	d Other Contributions		0.00		
5 Taxes and Licenses			0.00	ı	0 00
6 Transportation and Travel			0.00		0.00
7 Others (Deductions Subject to Wir	thholding Tax and Other Expenses) (sp	pecify below, Add ad	ditional sheet(s), if necesar,	ıi	
a Janitorial and Messengerial S			0.00		0.00
b Professional Fees			0.00		0.00
			000		0.00
C Security Services			000	. –	0.00
d	and Dadwinson (Sum of Street & In 17)	d (To pad V		_	0.00
18 Schedule 3 A Item 13)	zed Deductions (Sum of Items 1 to 17d	V HODANY	000		4.00
	nized Deductions (attach additional s	heet/s, if necessary)		The second	
5.A - Taxpayer/Filer	Description		Legal Basis		Amount
					0.00
		1			0.00
		1		- i	0.00
	Industrians Tournaus/Elles / Sum of the] 	V Schedule 3 A Item 14A)	- F	
Total Special Allowable Hernized D	Deductions-Taxpayer/Filer (Sum of Ite) [ms 1 and 2) (To part	V Schedule 3 A Item 14A)	Ė	0.00
Total Special Allowable Itemized D 5.B - Spouse	>eductions-Taxpayer/Filler (Sum of liter	ms 1 and 2) (To part	V Schedule 3 A Item 14A)	- <u> </u>	0.00
2 Total Special Allowable Itemized D 5.B - Spouse	eductions-Taxpayer/Filer (Sum of Ite] ms 1 and 2) (To pan	V Schedule 3 A Item 14A)	- <u> -</u>	0.00
5 Total Special Allowable Itemized D]		- <u> -</u> - <u> -</u>	0.00
. Total Special Allowable Itemized D 5.B - Spouse	Deductions-Taxpayer/Filet (Sum of Itel Deductions-Spouse (Sum of Items 4 ar]		- <u> </u>	0.00
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Total Special Allowable Iternized D S.B - Spouse Total Special Allowable Iternized D Total Special Allowable Iternized D	Deductions-Spouse (Sum of Items 4 as]	edule 3 A Item 148)		0.00
Total Special Allowable Itemized D S.B - Spouse S.B - Computation of Not O S.A - Computation of NOLCO	Deductions-Spouse (Sum of Items 4 au]	edule 3 A Item 148) A Tappayantiller		0.00 0.00 0.00 0.00 0.00
B. Total Special Allowable Itemized D 5.B - Spouse 5.B - Spouse 5.C Total Special Allowable Itemized D 5.C Total Special Allowable Itemized D 6.C Computation of Net O 6.A - Computation of NOLCO Gross Income	Deductions-Spouse (Sum of Items 4 as operating Loss carry Over (NOLCO) Description]	A Texpayer/Filor		0.00 0.00 0.00 0.00 0.00 0.00
B. Total Special Allowable Itemized D. 5.B - Spouse 5. Total Special Allowable Itemized D. 5 Total Special Allowable Itemized D. 6 Chedule 6 - Computation of NOLCO Gross Income 2 Less: Ordinary Allowable Itemized 2 Less: Ordinary Allowable Itemized	Deductions-Spouse (Sum of Items 4 are persting Loss carry Over (NOLCO) Description Deductions	nd 5) (To part V Sch	edule 3 A Item 148) A Tappayantiller		0.00 0.00 0.00 0.00 0.00 0.00
Total Special Allowable Itemized D S.B - Spouse Total Special Allowable Itemized D Total Special Allowable Itemized Total Special Allowable Itemized Total Income Total Inc	Deductions-Spouse (Sum of Items 4 as operating Loss carry Over (NOLCO) Description	nd 5) (To part V Sch	A Texpayer/Filor		0.00 0.00 0.00 0.00 0.00 0.00
3. Total Special Allowable Itemized D 5.B - Spouse 5.5 Total Special Allowable Itemized D 5. Total Special Allowable Itemized D 6.A - Computation of NOLCO 6	Deductions-Spouse (Sum of Items 4 er persting Loss carry Over (NOLCO) Description Deductions I Deductions	nd 5) (To part V Sch	A TaxpayerFiler 0 00 0 00		0.00 0.00 0.00 0.00 0.00 0.00
B Total Special Allowable Itemized D 5.B - Spouse 5 Total Special Allowable Itemized D 5 Total Special Allowable Itemized D 6 A - Computation of NOLCO Gross Income 2 Less: Ordinary Allowable Itemized Net Operating Loss (Item 1 Less II)	Deductions-Spouse (Sum of Items 4 er persting Loss carry Over (NOLCO) Description Deductions I Deductions	nd 5) (To part V Sch	A TaxpayerFiler 0 00 0 00		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
3. Total Special Allowable Itemized D 5.B - Spouse 5.5 Total Special Allowable Itemized D 5. Total Special Allowable Itemized D 6.A - Computation of NOLCO 6	Deductions-Spouse (Sum of Items 4 er persting Loss carry Over (NOLCO) Description Deductions I Deductions I Deductions Computation of Available NOLCO as B. NOLCO	nd 5) (To part V Schi	A TaxpayerFiler 0 00 0 00	D. NOLCO Applied	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
Total Special Allowable Itemized D 5.B - Spouse Total Special Allowable Itemized D Total Special Allowable Itemized D Chedule 6 - Computation of Not O 6.A - Computation of NOLCO Gross Income Less: Ordinary Allowable Itemized Net Operating Loss (Item 1 Less II Schedule 6.A 2 Item 12A) 6.A.1 - Taspayer/Filer's Detailed C	Deductions-Spouse (Sum of Items 4 at persting Loss carry Over (NOLCO) Description Deductions Item 2) (To Schedule 6 A 1 Item 7A and Computation of Available NOLCO)	nd 5) (To part V Schi	A TanpayanFiler 000 000 000	D. NOLCO Applicad Current Year	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
Total Special Allowable Iternized D 5.B - Spouse Total Special Allowable Iternized D Total Special Allowable Iternized D Chedule 6 - Computation of NoLCO Gross Income Less: Ordinary Allowable Iternized Net Operating Loss (Item 1 Less III Schedule 6 A 2 Item 12A) G.A.1 - Taspayer/Filer's Detailed C Net Operating Los Year Incurred	Deductions-Spouse (Sum of Items 4 er persting Loss carry Over (NOLCO) Description Deductions I Deductions I Deductions Computation of Available NOLCO as B. NOLCO	nd 5) (To part V Schi	A TanpayanFiler 000 000 000		0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
3. Total Special Allowable Itemized D 5.B - Spouse 5. Total Special Allowable Itemized D 5. Total Special Allowable Itemized D 6. A - Computation of NOLCO Gross Income 2. Less: Ordinary Allowable Itemized Net Operating Loss (Item 1 Less II Schedule 6. A 2 Item 12A) 6.A.1 - Taspayer/Filer's Detailed C Net Operating Los Year Incurred 4	Deductions-Spouse (Sum of Items 4 at a persting Loss carry Over (NOLCO) Description Description Deductions Item 2) (To Schedule 6 A 1 Item 7A and Computation of Available NOLCO A Amount Previous	nd 5) (To part V Schrider d'or Applied Year/s	A TappayenFiler 000 000 000 C. NOLCO Expired	Current Year	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
B Total Special Allowable Itemized D 5.B - Spouse 5 Total Special Allowable Itemized D 5 Total Special Allowable Itemized D 6.A - Computation of NoLCO Gross Income 2 Less: Ordinary Allowable Itemized 3 Not Operating Loss (Item 12A) 6.A.1 - Taspayer/Filer's Detailed C Net Operating Los Year Incurred	Deductions-Spouse (Sum of Items 4 are perating Loss carry Over (NOLCO) Description Deductions tem 2) (To Schedule 6 A 1 Item 7A and Computation of Available NOLCO A Amount Previous	nd 5) (To part V Schrider d'or Applicad Year's	A TexpeyerFiler 0 00 000 000 0.00	Current Year	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
3 Total Special Allowable Itemized D 5.B - Spouse 5 Total Special Allowable Itemized D 5 Total Special Allowable Itemized D 5 Total Special Allowable Itemized D 6.A - Computation of Not O 6.A - Computation of NoLCO 1 Gross Income 2 Less: Ordinary Allowable Itemized Net Operating Loss (Item 1 Less II 5 Specials 6 A 2 Item 12A) 6.A.1 - Taspayer/Filer's Detailed C Year Incurred 4	Deductions-Spouse (Sum of Items 4 at a persting Loss carry Over (NOLCO) Description Description Deductions Item 2) (To Schedule 6 A 1 Item 7A and Computation of Available NOLCO A Amount Previous	nd 5) (To part V Schrider d'or Applied Year/s	A TappayenFiler 000 000 000 C. NOLCO Expired	Current Year	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
5.B - Spouse 5 Total Special Allowable Itemized E Chedule 6 - Computation of Net O 6.A - Computation of NOLCO 1 Gross Income 2 Less: Ordinary Allowable Itemized Net Operating Loss (Item 1 Less II Schedule 6 A 2 Item 12A) 6.A.1 - Taspayer/Filer's Detailed C Year Incurred 4	Deductions-Spouse (Sum of litera 4 at apperating Loss carry Over (NOLCO) Description Deductions Deductions Dem 2) To Schedule 6 A 1 Item 7A and Computation of Available NOLCO A Amount Previous 000 000	nd 5) (To part V Schuller Applicad Year's 000 000	A. TanpayenFiler 000 000 0.00 C. NOLCO Expired 000 000	0.00 Current Year	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0
3 Total Special Allowable Itemized D 5.B - Spouse 5 Total Special Allowable Itemized D 5 Total Special Allowable Itemized D 5 Total Special Allowable Itemized D 5 Chedule 6 - Computation of NoLCO 6.A - Computation of NoLCO 1 Gross Income 2 Less: Ordinary Allowable Itemized Net Operating Loss (Item 1 LASS III 5 Schedule 6 A 2 Item 12A) 6.A.1 - Taspayer/Filer's Detailed C Net Operating Los Year Incurred 4 5 6 7	Deductions-Spouse (Sum of Items 4 at persting Loss carry Over (NOLCO) Description Description Deductions In 2) (To Schedule 6 A 1 Item 7A and Computation of Available NOLCO) Sa B. NOLCO Previous 000	Applied Years 000 000	A TanpayenFiler OCC OCC C. NOLCO Expired 600	Current Year	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0

BIR Form No. 1701 January 2018 (ENCS) Page 4	Annual Income Tai			1701 01/18E1/GS P4
TIN	Taxpayorfi Ser's La	st Nome		
	CASTRO MARY FIL	ANCES DOMINIQUE DO		
(Continuetion of Schedule	4)			
6.A.2 - Spouse's Detailed	1 Computation of Available NOLCO			
Net Oper Year Incurred	rating Loss B. NOLCO Applied A. Amount Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) ((E)=A-(B+C+D))
09	000	000	000	000
10	000	000	600	000
11	800	0 00	000	000
12	000	000	000	000
13 Total NOLCO - Spouse	(Sum of Items 9D to 12D) (To Part V Schedule 3 A Item 15ft)		000	
	PART VI - Summary	of Income Tax Due		
1 Regular Rate-Income Tax	x Due (From Part V, Either Item 25 or Item 32)	123,666 00	Г	0.00
	Due (From Part X Item 178/17F)	0.00		000
3 Less: Share of Other Go	vernment Agency, if remitted directly to the Agency	0 00	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	000
4 Net Special Rate-Income	Tax Due/Shere of National Govl. (Item 2 Less Item 3)	0 00	7.	000
5 Total Income Tax Due (S	Sum of Items 1 & 4) (To Part II Item 22)	123,686 00		900
	PART VII - Taz Creditz/P	syments (attach proof)		
1 Prior Yeer's Excess Cr	edits	00		0.00
2 Tax Payments for the F	First Three (3) Quarters	0.0		0.00
3 Creditable Tax Withhel	d for the First Three (3) Quarters	165,761.7		000
	d per BIR Form No. 2307 for the 4th Quarter	00	, [000
5 3Ad/3Rd)	d per BIR Form No. 2316 (From Part V Schedule 1 Item	00	r r	000
	viously Filed, if this is an Amended Return	00	ī r	0.00
7 Foreign Tax Credits, if		0.0	ī r	000
8 Special Tax Credits, if	applicable (To Part VIII Item 6)	00	5	0.00
9 Other Tex Credits/Pays	ments (specify)	0.0	1.0	0.00
10 Total Tax Credits/Payr	nents (Sum of Items 1 to 9) (To Part II Item 23)	165,762.0	1	0.00
	PART VIII - Tex R	ellef Avaliment		
VIILA - Special Rate	D. 10 4VIII - 100 and builton 100 V applicable			
moular income tar rate)	nerwise Due (Part X liem 16B and/or liem 16F X applicable lowable Itemized Deductions (Part X liem7B and/or liem 7F	0.00		0.00
X applicable regular incom	me tax rate)	000		900
3 Sub-Total - Tex Relief (S		000		0.00
	From Part X Ilem 178 and/or Item 17F1	000		0.00
	fore Special Tex Credit (Item 3 Less Item 4)	0.00		000
	if any <u>(From Part VII Item 8)</u> nt-SPECIAL (Sum of Items 5 and 6)	0.00		0.00
VIILB - Exempt	andrecore from a name of the sy			
Regular Income Tax Of	therwise Due (Parl X Item 16A and/or Item 16E X applicable	00	ī [0.00
regular income tax rate)				
9 X applicable regular inc	Moveble Itemized Deductions (Part X Item7A and/or Item 7E ome tax rate)	00		0.00
10 Total Tax Relief Availm	nent-EXEMPT (Sum of Items 8 and 9)	00		0.00
	PART IX - Reconciliation of Net Income per Books Against		tional sheet/s, if neces	
	Particulars :	A. Texpayer/Filer		B. Spouse
1 Net Income/(Loss) per B	ooks	884,743.00	1	
Add: Non-Deductible Exper	nses/Taxable Other Income			AAA
2		0.0		0.00
3		0.0	12	0.00
4	The state of the s	0.0	5 Jan	200
5 Total (Sum of Items 1 to		884,743 0		
	me and Income Subjected to Final Tax	- 00	ī -	0.00
6		00		000
7				
B) Special/Other Allor	WEDIE DEGUCTIONS	00	ō r	0.00
8		1 00		0.00
9		1 00		900
10 Total (Sum of Items 6)		884,743		900
17 Not Taxable Income/(I	Lose) (Item 5 Less Item 10)	864,7430	~	400



REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE

Annex "M"

BUREAU OF INTERNAL REVENUE

REVENUE REGION NO. 9A - CaBaMIRO CITY OF STO. TOMAS, BATANGAS QF-TCC-01-01-2023.00

TCBP NO. RR9A-063-05-14-R0868-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN

(PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING)
Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

497-143-353-00000

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE LINTIL MAY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.

CERTIFICATION FEE OF P100 WAS PAID ON APRIL 25, 2024 UNDER PAYMENT TRANSACTION NO. 2020240425134830968005. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX DATE OF PAYMENT: C4/16/2024 PAYMENT CONFIRMATION: 20/2020615154215741363 AMOUNT: F30.D0

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



This certifies that

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

MARY FRANCES DOMINIQUE DE GUZMAN CASTRO

is valid from 20 June 2024 to 20 June 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 28 February 2024 in the Philippines.

ALFREDO E. PASCUAL

Secretary

Business Name No. 1035025

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



TWCO145715983637

Page 1 of 2

Standard Form Number: SF-GOOD-01 Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT AND SEMI-EXPENDABLE FURNITURE & FIXTURES
FOR THE PREPARATION OF YEARBOOK AND GRADUATION ACTIVITIES OF MINSU CALAPAN CITY CAMPUS
Masipit, Calapan City, Oriental Mindoro
Project Name and Location

Length:										The Part of the Pa		
				CURRENT MARKET		VAT, OTHER TAXES AND/OR	FREIGHT &	OTHER	OTHER COST FACTORS INFLATION,	TACTORS TON,		
ITEM NO.	DESCRIPTION	QUANTITY	TINO	PRICE	TOTAL COST	DUTIES APPLICABLE	INSURANCE	COSTS	%	VALUE	TOTAL COST	UNIT COST
									INFLATION,	ION,		
									%	VALUE		
										(11)	(12)	(13)
. 3	(2)	9	(4)	(5)	(9)	(2)	(8)	(6)	(10)	(6)X(5)	(10%[(5)+(10)]	(11) / (3)
	LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT				1							
1	Laptop	-	unit	40,000.00	40,000.00							
	Processor: Core i5-1035G1 (base speed: 1.0GHz)											
	RAM: 8GB; Storage: 512GB SSD, Operating											
	system: Win 11; software: Office Home &											
	Student, above or equivalent				,		-					
2	Multifunction printer (all-in-one)	1	unit	35,000.00	35,000.00							
	rimer type, rimpocan, copy, Jan with Abr, rimi											
	Method: Printhead, Print Direction: Bi-directional	4										
	printing, Nozzle Config: 400x1 nozzles (Black), 128x1											
	per color (3-CYM), max Reso: 4800x1200 dpi,											
	Automatic 2-sided Printing: Yes (A4 & Letter) No. of											
	paper tray: 2 (Front Rear), Cntrol panel: 2.7" Color											
	LCD Touch Screen, connetvity: Eternet: Wi-Fi, Wi-Fi											
	Direct and USB				1							
	sub-total LOT 1				75,000.00							
	LOT 2- SEMI-EXPENDABLE FURNITURE &											
	FIXTURES				'							
П	Sofa Set	1	set	32,015.38	32,015.38							
	Style: one (1) (3 seater), two (2) (1 seater);											
	Made: fabric; Size: 3-seater-L60-80" x W 28-											
	32"xH30-35"; 1 seater L30-40"xW28-32"xH30-											
	35"				3							
2	Chairs	50	bcs	2,463.00	123,150.00							
	Style: foldable Chair: Material: Polyethylene											
	(HDPE) Plastic Frame Powder Coated Metal											
	Frame; Size: L45-53cmxW48-50cmH83-88cm;											
	Special features: with rubber-capped feet, with 3											
	cross-brace construction; Color: White/Grey			4	, 0000 10	. 0						
3	Folding Table	Ŋ	bcs	5,000.00	75,000.00						The second second	

(HDPE); Frame Material: Powder-Coated Steel;		
Color: white/black	180.165.38	
Sub-total LOT 2		
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	*	
	00 100 110	
GDAND TOTAL	655,203,203	

CHRISTIAN B. APOSTOL, Ph.D.

ENYA MARIE D. APOSTOL, Ph.D. SUC President III

MARYNELA. HERMOSA Member, BAC Secretariat

Head, BAC Secretariat

CIEDELLE PIOLISALAZAR, Ph.D. Chairperson, BAC



Republic of the Philippines MINDORO STATE UNIVERSITY Main Campus



Alcate, Victoria, Oriental Mindoro

PURCHASE REQUEST

Fund Cluster: TF-YEARBOOK BEGINNING

Office/Section MCC		PR No.: 2025 - 044 Responsibility Center Code :		Date: FEBRUARY 20	,, 2025
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
		Lot 1 - Semi-Expendable: ICT			
1	Unit	LAPTOP - Processor: Core i5 - 1035G1 (base speed: 1.0GHz), RAM: 8gb, Storage: 512GB SSD, Operating System: Win11, software: Office Home & Student, above or equivalent	1	40,000.00	40,000.00
2	Unit	Multifunction printer (all-in-one) - Printer Type: Print, Scan, Copy, Fax with ADF, Print Method: Printhead, Print Direction: Bi-directional printing, Nozzle Config: 400 x 1 nozzles (Black), 128 x 1 per color (3-CYM), Max Reso: 4800 x 1200 dpi, Automatic 2 - sided Printing: Yes (A4 & Letter) No. of Paper Tray: 2 (Front & Rear), Control Panel: 2.7" Color LCD Touch Screen, Connectivity: Ethernet: Wi-Fi, Wi-Fi Direct and USB	1	35,000.00	35,000.00
			Т	OTAL OF LOT 1	75,000.00
			_		-0
		Lot 2 - Semi-Expendable: Furniture and Fixtures			7
1	set	Sofa set - 3-1-1 sofa set, fabric made	1	32,015.38	32,015.38
2	pcs	Chairs, Foldable	50	2,463.00	123,150.00
3	pcs	Folding Table, 6ft, High-Density Polyethylene	5	5,000.00	25,000.00
			T	OTAL OF LOT 2	180,165.38
		TOTAL			255,165.38

Purpose:

to be used in preparation of yearbook and graduation activities in MINSU - Calapan City Campus.

Requested by:

Recommending Approval:

Allotment Available

Approved by:

Approved by:

Approved by:

Signature:

Printed Name: FRANIE M. AFABLE, DBMHM
Designation: Campus Executive Director, VP for Admin and Finance

Recommending Approval:

Approved by:

Approved by:

SHAMELE, DBMHM
Delene C. Leynes

ROVELYN P. ROXAS
ENYA MARIE D. APOSTOL, Ph.D.

SUC President III

Sci-19

/TF -1054 401-200 CO1 -W7

faf co

240



Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



Annex A

Additional Technical Specifications

1. Sofa Set

Style: one (1) (3 seater), two (2) (1 seater)

Made: Fabric

Size: 3-seater – L – 60-80" x W - 28-32" x H – 30-35" 1-seater – L – 30-40" x W – 28-32" x H – 30-35"

2. Chairs

Style: Foldable Chair

Material: Polyethylene (HDPE) Plastic Frame

Powder Coated Metal Frame

Size: L-45-53cm x W-48-50cm x H-83-88cm

Special features: with rubber-capped feet, with 2 cross-brace construction

Color: White/Grey

3. Folding Table

Size: 6 feet

Material: High-Density Polyethylene (HDPE) Frame Material: Powder – Coated Steel

Color: White/Black

Prepared by:

DERICK JOHN M. PEÑAFIEL

Admin Assist I



MINDORO STATE UNIVERSITY Alcate, Victoria Oriental Mindoro Republic of the Philippines

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER/UNIT: YEARBOOK- CALAPAN CITY CAMPUS

Charged to: TRUST FUND

Projects, Programs and Activities (PAPS)

					ESTIMATED	MODE OF		SCHE	SCHEDULE/MILESTONE OF ACTIVITIES	ILES!	ONE	JF ACT	NIIE		
CODE	GENERAL DESCRIPTION	Qth	Omit	Unit Price	BUDGET	PROCUREMENT Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	Jan Fet	Mar	Apr Ma	y Jun	12	Aug S	oo da	Nov	Dec
	Semi-Expendable Furniture and Fixture				220,165.38	Negotiated Procurement - Small Value Procurement (Sec. 53.9)									
-	3-1-1 Sofa Set.	-	set	32,015.38	32,015.38				>	-		1	+		
-	Chairs. Foldable	50	bcs	2,463.00	123,150.00							1	1		
-	Folding Table 6ft High-Density Polyethylene	5	unit	5,000.00	25,000.00				1	-		1	1		
+	★ Bulletin Board 4x8, w/ Glass, fabricated	2	unit	20,000.00	40,000.00				+	+			+		
									-				-		
													-		
-															
					The second secon				-	-					
-										1		-	1		
										-			-		
										-			-		

Total Budget

220,165.38

Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

FRANIE M. AFABLE, DBMHM Campus Executive Director

CIEDELLE P. SALAZAR, JD, Ph.D. Vice President for Academic Affairs

Submitted by:

MINDORO STATE UNIVERSITY Alcate, Victoria Oriental Mindoro Republic of the Philippines

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER/UNIT: YEARBOOK- CALAPAN CITY CAMPUS Charged to: TRUST FUND Projects, Programs and Activities (PAPS)

			:		ESTIMATED	MODE OF		SC	HEDL	LE/M	SCHEDULE/MILESTONE OF ACTIVITIES	ONE	JF AC	IMI	ES	-
CODE	GENERAL DESCRIPTION	Où)	TE O	Unit Price	BUDGET	PROCUREMENT	Jan F	cb M	ar Ap	r May	Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec	JI.	Aug	Sep	Cot	Nov I
	Semi-Expendable: ICT Equipment				75,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)										
	Laptop - Processor: CORE 15-1035G1 (base speed: 1.0GHz), RAM: 8GB. Storage: 512GB SSD, Storage: 512GB SSD, Operating System: WIN 11, Software: Office Home & Student, above or equivalent	-	unit	40,000.00	40,000.00				>							
	Multifunction Printer (All-in-One) - Printer Type: Print, Scan, Copy, Fax with ADF, Print Method: Printhead, Print Direction: Bi-directional printing, Nozzle Config: 400 x 1 nozzles (Black), 128 x 1 per color (3-CYM), Max Reso: 4800 x 1200 dpi, Automatic 2-sided Printing: Yes (A4 & Letter), No. of Paper Tray: 2 (Front & Rear), Control Panel: 2.7" Color LCD Touch Screen, Connectivity: Ethernet: Wi-Fi, Wi-Fi Direct, USB, Connectivity: Ethernet: Wi-Fi, Wi-Fi Direct, USB	-	unit	35,000.00	35,000.00				>							

Total Budget

75,000.00

Submitted by:

Note: Technical Specification for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared By:

FRANIE MARABLE, DBMHM
Campus Executive Director

CIEDELLE P. SALAZAR, JD, Ph.D. Vice President for Academic Affairs