

SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS

Name of Project

BAC Resolution Recommending Approval
Resolution No. 094, s. 2025

WHEREAS, the Mindoro State University (Minsu), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and Minsu Website the Request for Quotation (RFQ) No. 2025-085 for the project "Supply and Delivery of Workstation and Semi-Expendable Furniture & Fixtures for the GAD Office of Minsu Main Campus" with an Approved Budget for the Contract (ABC) amounting to One Hundred Thirty-Eight Thousand Pesos (Php138,000.00) composed of two (2) lots specifically;

Particulars	Sub-ABC Amount
Lot 1- Workstation	Php118,000.00
Lot 2- Semi Expendable Furniture & Fixtures	Php20,000.00

WHEREAS, in response to the advertisement of the project, four (4) suppliers/bidders were found in the document request list, and three (3) suppliers/bidders in the name PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING, IRAYA LIFE ENTERPRISES and BETH REYES MARKETING submitted price quotations for Lot No. 1 and 2 before the deadline;

WHEREAS, the submitted price quotations of IRAYA LIFE ENTERPRISES and PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING passed the evaluation of technical eligibility requirements for the project;

WHEREAS, upon initial evaluation of the price quotation submitted by BETH REYES MARKETING, it was determined that the supplier submitted an expired PhilGEPS Platinum Registration Certificate;

WHEREAS, due to the absence of a valid PhilGEPS Certificate of Registration, a comprehensive review of the submitted quotation was conducted, which resulted in the disqualification of BETH REYES MARKETING from further consideration;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php118,000.00	Papercat Office Supplies And Equipment Trading	Php114,008.00
		Iraya Life Enterprises	Php114,400.00
2	Php20,000.00	Papercat Office Supplies And Equipment Trading	Php18,501.00
		Iraya Life Enterprises	Php19,920.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned suppliers and were found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Workstation and Semi-Expendable Furniture & Fixtures for the GAD Office of Minsu Main Campus" as follows:

a. Lot Nos. 1 and 2 to Papercat Office Supplies and Equipment Trading for being the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);

RESOLVED, this 22nd day of April, 2025 at Minsu-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Engr. MARK LESTER A. MAGPANTAY
BAC Vice Chairperson

FRANIE M. AFABLE, DBMHM
BAC Member

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____





Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number11963205

Procuring EntityMINDORO STATE UNIVERSITY

TitleSUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS

Area of DeliveryOriental Mindoro

Solicitation Number: RFQ No. 2025-085		Trade Agreement: Implementing Rules and Regulations	Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Classification: Goods	Category: Fixtures	Approved Budget for the Contract: PHP 138,000.00	Delivery Period: 30 Day/s	Client Agency:	Contact Person: Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com
Status		Associated Components	Bid Supplements	Document Request List	Date Published	Last Updated / Time	Closing Date / Time		
Closed		1	0	4	12/04/2025	12/04/2025 00:00 AM	15/04/2025 17:00 PM		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the address stated in the last page.

CIEDILLE PIOLO-SALAZAR, J.D., Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.
2. Delivery Period within _____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPs Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

LOT 1- WORKSTATION
1 unit Workstation Cubicle 4
F: 1 seater (no pedestal)
M: Melamine
C: Dark Walnut + Iron Grey

sub-total LOT 1
LOT 2- SEMI EXPENDABLE FURNITURE & FIXTURES

[illegible]

Annabelle Quinto Madrigal
11/04/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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Email: nolventy@president@missouri.edu
Website: www.missouri.edu
Mobile: +64 927 846 72 28



ABSTRACT OF QUOTATION/S

Principal

Project Name: SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS

Lot No.: 6073

Project Location:

Implementing Office:
Medical and Dental Services

Method of Procurement:
Approved Budget for the

Approved Budget for the Contract (ABC): PHP 118,000.00 (118,000.00)
Deadline of Submission of Quotation: 1 week 5 days

II. Abstract of Quotations / for SVP

Evaluation of Documents Required to be Submitted within the deadline specified in the RFQ
TWG Report No: _____ Date: _____

[illegible]

III. Recommendation /Resolution

Date: 04-29-2025

☒ Recommend to Award Contract

Contract Price Award (in words & figures):

Lowest / Single Calculated and Responsive Quotation:

PAPER CAT OFFICE SUPPLIES &
EQUIPMENT TRADING

ONE HUNDRED FOURTEEN THOUSAND AND

EIGHT DESOS
PHD 144, 008-02

☐ Declaration of Failure under Section 35 of Revised IRR of RA 9184

☐ All prospective bidders are declared ineligible [Sec. 35.1(b)]

All bids failed to comply with all the bid requirements or fall post-qualification [Sec. 35.1(c)]

Date:

LINA B. JAVIER
TWG Member

MAY C. BERON
TWG Member

FELIX A. MINESTERIO
TWG Member

MERVIN L. ICALLA
TWG Member

Engr. MARK KEYLORD S. ONAL

BAC-TWG Head

•Main Campus, Alcate, Victoria

**Proceed*

only if recommended for award of

contract*



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS

PR No.: 2025-0103
RFQ No. 2025-085
ABC Amount: Php138,000.00
Lot 1: Php 118,000.00
Lot 2: Php20,000.00
Company Name : PAPERCAT OFFICE SUPPLIES & EQUIPMENT TRADING
Address : STO. NINO, CALAPAN CITY, ORIENTAL MINDORO 5200

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
- All entries must be typewritten.
 - Delivery Period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EPs Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- WORKSTATION					
1	unit	Workstation Cubicle	4	28,502.00	114,008.00
		F: 1 seater (no pedestal)			
		M: Melamine			
		C: Dark Walnut + Iron Grey			
		S: 126x63x105cm			
		sub-total LOT 1			114,008.00
LOT 2- SEMI EXPENDABLE FURNITURE & FIXTURES					
		Swivel Chair	4	4,625.25	18,501.00
	pcs	materials: mesh backrest + polypropylene armrest and starbase tilting backrest, 360 degree swivel, 5-post base, pneumatic height control			
		sub-total LOT 2			18,501.00
TOTAL					132,509.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

MARY FRANCES DOMINIQUE DG. CASTRO
Supplier's Signature over Printed Name

497-143-353-000

TIN No. of Establishment

Contact Number

Date

MSU-BAC-FR-05.01
Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Philippines on the date and time stated in this RFP.
 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses against the supplier. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS

PR No.: 2025-0103

RFQ No. 2025-085

ABC Amount: Php138,000.00

Lot 1: Php 118,000.00

Lot 2: Php20,000.00

Company Name : Kaya City Enterprises
BUSAN CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CEDILLE PIOL-SAYAN, J.D., Ph.D.
BAC Chairperson

- Note:
- All entries must be typewritten.
 - Delivery Period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EPs Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	unit	LOT 1- WORKSTATION Workstation Cubicle F: 1 seater (no pedestal) M: Melamine C: Dark Walnut + Iron Grey S: 126x63x105cm	4	28,600	114,400
		sub-total LOT 1			
		LOT 2- SEMI EXPENDABLE FURNITURE & FIXTURES			
		Swivel Chair	4	4980	19,920
		materials: mesh backrest + polypropylene armrest and starbase tilting backrest, 360 degree swivel, 5-post base, pneumatic height control			
		sub-total LOT 2			19,920
		TOTAL			134,320

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above
Supplier's Signature over Printed Name MARIA ROSA C. MENDOZA

TIN No. of Establishment

Contact Number

Date

• Main Campus, Alcala, Victoria • Bongabong Campus, Labasan, Hongabong • Calapan City Campus, Masipit, Calapan City

MSU-BAC-FR-05.01

Omnibus Sworn Statement (Revised)

REPUBLIC OF THE PHILIPPINES
CITY/MUNICIPALITY OF CALAPAN

I, Maria Socorro C. Mendoza, of legal age, Single, Filipino, and residing at Sta. Isabel Calapan City, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor of Inaya Life Enterprises & Inaya Life Events Catering Services with office address at Proper 3, Bulusan Calapan City & Calero Calapan City (Branch);

2. As the owner and sole proprietor, of Inaya Life Enterprises & Inaya Life Events Catering Services I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for SUPPLY DELIVERY & INSTALLATION + SEMI-EXPENDABLE FURNITURE + FIXTURES for the CMO OFFICE & MISUA MAGIN CAMPUS.

3. Inaya Life Enterprises & Inaya Life Events Catering Services, is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting.

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. Inaya Life Enterprises & Inaya Life Events Catering Services is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. Inaya Life Enterprises & Inaya Life Events Catering Services complies with existing labor laws and standards; and

8. Inaya Life Enterprises & Inaya Life Events Catering Services is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippines Bidding Documents, which includes:

a. Carefully examine all of the Bidding Documents.

b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract.

c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the

9. Have Life Enterprises & have Life Events Catering Services did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission or fraud with falsification or abuse of confidence through misappropriation or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended or the Revised Penal Code

IN WITNESS WHEREOF, I have hereunto set my hand this 15th April 2025 at Calapan City, Or. Mindoro, Philippines.

Name of Bidder or its Authorized Representative
LAWAN S. SORIANO
Legal Capacity
Affiant

Witness my hand and seal this 15th day of April 2025

NAME OF NOTARY PUBLIC
Serial No. of Commission
Notary Public for
Roll of Attorneys No.
PTR No. [date issued], [place issued]
IBP No. [date issued], [place issued]

ATTY. JOEL L. BALBENA
Roll of Attorneys No. 61087
IBP License No. 010799
PTR No. 1427926 - Calapan City
MCLE Compliance No. VII-0003657
Notarial Commission until December 31, 2026

Doc. No. 81
Page No. 8
Book No. 151
Series of 2025



Email: universitypresident@minsucdu.ph
Website: www.minsucdu.ph
Mobile: +63 977 846 72 28

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS

PR No.: 2025-0103

RFQ No. 2025-085

ABC Amount: Php138,000.00

Lot 1: Php 118,000.00

Lot 2: Php20,000.00

Company Name: BETH REYES MKTC.
Address: P.O. Box 1, Victoria OR. MDO.

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOT-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note:

- All entries must be typewritten.
- Delivery Period within _____ calendar days.
- Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
- Price validity shall be a period of 30 calendar days.
- G-EP5 Registration Certificate shall be attached upon submission of the Quotation.
- Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	unit	LOT 1- WORKSTATION Workstation Cubicle F: 1 seater (no pedestal) M: Melamine C: Dark Walnut + Iron Grey S: 126x63x105cm	4	27,000	108,000
		LOT 2- SEMI EXPENDABLE FURNITURE & FIXTURES Swivel Chair materials: mesh backrest + polypropylene armrest and starbase tilting backrest, 360 degree swivel, 5-post base, pneumatic height control	4	4,500	18,000
		sub-total LOT 2			18,000
		sub-total LOT 1			108,000
		TOTAL			126,000

After having carefully read and accepted your General Condition, I/ We quote you on the item at prices noted above

Supplier's Signature over Printed Name
168-205-805-0000

TIN No. of Establishment
09379471032

Contact Number

04-14-2025

Date

MSU-BAC-FR-05.01

Main Campus, Alcala, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
 2. Supplier shall submit the following requirements:
 - a. Fully signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract shall be disqualified from participating in Minsu or any of Minsu campuses time called for in the award, purchase order, or contract shall be disqualified from participating in Minsu or any of Minsu campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPs REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BETH REYES MARKETING

POBLACION I,

Victoria, Oriental Mindoro, Region IV-B, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPs) on 11-May-2014 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that BETH REYES MARKETING has submitted the required eligibility documents in the PhilGEPs Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 27-Dec-2024

Issued this 27th day of December 2023.
This is a system generated certificate. No signature is required.



Page 1 of 3

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201405101336979612510
Amended Date as of January 19, 2024 2:04 PM

List of Eligibility Documents

BETH REYES MARKETING
of
POBLACION 1,
Victoria, Oriental Mindoro, Region IV-B, Philippines

DTI Certificate	DTI Certificate Number : AGZX823811457584 Issued By / Signatory : ELIZABETH TABERNERO REYES Registration Date : 12-Sep-2020 Expiration Date : 12-Sep-2025
Mayors Permit	Permit Number : 8880362 Expiration Date : 31-Jan-2024 Place of Issue : VICTORIA, ORIENTAL MINDORO Issued By / Signatory : JOSELITO M. MALABANAN Issuance Date : 12-Jan-2023
Tax Clearance	Expiration Date : 01-Dec-2024 TCC Number : RR9A-063-07-22-1245-2022-M Issued By / Signatory : LEVINE F ILAGAN Issuance date : 22-Jul-2022
Audited Financial Statement	Date of Filing : 23-Mar-2022 Current Asset : 1,031,784.00 Total Asset : 3,620,668.00 Current Liabilities : 808,345.00 Total Liabilities : 808,345.00 Name of Auditor : ELVIN P. VARGAS BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : - Issuance Date : - License Number : - License First Issue Date : - Principal Classification : - Category : -

REMINDEES¹

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

Certificate Reference No: 201405101336979612510
Amended Date as of January 19, 2024 2:04 PM

Page 2 of 3

Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPs REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guilho Street,
Calapan City, Oriental Mindoro, Region IV-B, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPs) on 02-Oct-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** has submitted the required eligibility documents in the PhilGEPs Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Sep-2025

Issued this 16th day of September 2024.
This is a system generated certificate. No signature is required.



1 REMINDERS

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

Certificate Reference No: 201910-18033-617822776

List of Eligibility Documents

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING
of
Guilho Street,
Calapan City, Oriental Mindoro, Region IV-B, Philippines

DTI Certificate	DTI Certificate Number : 1035025 Issued By / Signatory : Alfredo E. Pascual Registration Date : 28-Feb-2024 Expiration Date : 20-Jun-2029
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 01900000465 Place of Issue : Calapan City Issued By / Signatory : Eduard L. Reyes Marilou F. Morillo Issuance Date : 08-Jan-2024
Tax Clearance	Expiration Date : 14-May-2025 TCC Number : RR9A0630514R08682024E Issued By / Signatory : Rosalinda D. Cabidog Issuance date : 14-May-2024
Audited Financial Statement	Date of Filing : 05-Apr-2024 Current Asset : 7,619,525.37 Total Asset : 14,683,751.07 Current Liabilities : 297,742.23 Total Liabilities : 2,263,426.23 Name of Auditor : Elvin P. Vargas BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : - Issuance Date : - License Number : - License First Issue Date : - Principal Classification : - Category : -



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR
BUSINESS PERMIT

2025
TAMBAYAN AND

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

P 11,445.00

TAXPAYER'S NAME	CASTRO, MARY FRANCES	BUSINESS I.D.	01900000465	MODE OF PAYMENT	Annually	DATE BILLED	1/8/2025	KIND OF BUSINESS	R	STATUS
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NAMING BUSINESS	Papercat Office Supplies And Equipment Trading	STO. NINO	LOCATION OF BUSINESS	BUSINESS PLATE NUMBER
-----------------	--	-----------	----------------------	-----------------------

KIND OF FEE / TAX		TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX			7,525.00	0.00	7,525.00	
MAYOR'S PERMIT FEE			2,650.00		2,650.00	
EDUC'L SPECIAL PROGR			1,000.00		1,000.00	
DRAINAGE MAINTENANCE			100.00		100.00	
GARBAGE FEE			100.00		100.00	
FIRE AND SAFETY INSP			1,000.00		1,000.00	
SANITARY FEE			250.00		250.00	
MEDICAL FEE			200.00		200.00	
ANNUAL INSPECTION FEE			200.00		200.00	
BUSINESS STICKER			300.00		300.00	
SITE INSPECTION FEE			50.00		50.00	
OCCUPATIONAL FEE			440.00		440.00	
TAX CLEARANCE			30.00		30.00	
AAP & RENEWAL OF BUS. FEE			50.00		50.00	
TOTALS					11,445.00	

ENCODER

RECOMMENDING APPROVAL:

MARIA BENELYN JOY D. GARDOCE
Licensing Officer IV
Business Permits and Licensing Office

APPROVED BY:
MARILOU F. MORILLO
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.



Notes:
1. This Permit will expire on Dec. 31, 2025
2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.
Payment received by:
Cash 1444976
O.R. Number 1/8/2025
Date
Check number
Bank
Check
Payment for 14

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF CALAPAN
) S.S.

I, **Mary Frances Dominique Dg. Castro**, of legal age, Filipino, and residing at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of **Papercat Office Supplies and Equipment Trading** with office address at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro;

2. As the owner and sole proprietor of **Papercat Office Supplies and Equipment Trading**, I have the full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS with PR No.: 2025-0103 and RFQ No. 2025-085.**

3. **Papercat Office Supplies and Equipment Trading** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. **Papercat Office Supplies and Equipment Trading** is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. **Papercat Office Supplies and Equipment Trading** complies with existing labour laws and standards; and

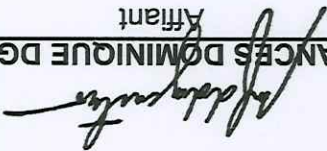
8. **Papercat Office Supplies and Equipment Trading** is aware of and has undertaken the following responsibilities as a Bidder:

- a. Carefully examine all of the Bidding Documents;
- b. Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
- c. Made an estimate of the facilities available and needed for the contract of the bid, if any, and
- d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the **SUPPLY AND DELIVERY OF WORKSTATION AND SEMI-EXPENDABLE FURNITURE & FIXTURES FOR THE GAD OFFICE OF MINSU MAIN CAMPUS with PR No. 2025-0103 and RFQ No. 2025-085.**

9. **Papercat Office Supplies and Equipment Trading** did not give or pay directly, any commission, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 14th day of April, 2025 at Calapan City, Oriental Mindoro, Philippines.


MARY FRANCES DOMINIQUE DG. CASTRO
Affiant

Digitally signed by:
Mary Frances Dominique Dg Castro
12 Apr. 2025

SUBSCRIBED AND SWORN to before me, this 14th day of April, 2025 at Calapan City, Oriental Mindoro, Philippines.

NAME OF NOTARIAL PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorney's No. _____
PTR No. _____
IBP No. _____

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

REVENUE REGION NO. 09A - CABA MIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
KAWANIHAN NG RENTAS INTERNAS
KAGAWARAN NG PANALAPI
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862
Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000		REGISTERING OFFICE SANTO NINO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES	
NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE		Branch	
TIN ISSUANCE DATE February 21, 2017		Head Office	
X		DE GUZMAN	

TAX TYPES		FORM		FILING		START DATE		FILING FREQUENCY		FILING DUE DATE		Not later than the 25th day following the close of each taxable quarter.		On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.		Not later than the last day of the month following the close of the quarter during which withholding was made.		On or before the 10th day of the month following the month in which withholding was made.		EXPANDING TAX - EXPANDED/OTHERS		WITHHOLDING TAX - 1601EO		EXPANDING TAX - EXPANDED/OTHERS		WITHHOLDING TAX - 1604E		EXPANDING TAX - EXPANDED/OTHERS		WITHHOLDING TAX - 1701		INDIVIDUAL INCOME TAX - 1701		INDIVIDUAL INCOME TAX - 1701		TAX - 1701		TAX - 1701		REGISTRATION FEE - 0605		October 23, 2018		On or before the last day of January		SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)		BUSINESS INFORMATION DETAILS		CATEGORY		REGISTRATION DATE		September 27, 2023		Primary		Primary		PAPERCAT OFFICE SUPPLIES AND EQUIPMENT		PAPERCAT OFFICE SUPPLIES AND EQUIPMENT		TRADING		47610-RETAIL SALE OF BOOKS		NEWSPAPERS AND STATIONERY		Primary		CHANGE IN TRADE NAME		Page 1 of 4		CHANGE/ADD IN LINE OF BUSINESS	
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BIR FORM
2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAÑERO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC2023000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE	497-143-353-00000
NAME OF TAXPAYER	CASTRO, MARY FRANCES DOMINIQUE
Head Office	DE GUZMAN
Branch	
TIN ISSUANCE DATE	February 21, 2017

REGISTERED ADDRESS	SANTO NINO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES
Line of Business	SPECIALIZED STORES
Line of Business	RETAIL SALE OF CULTURAL AND RECREATION GOODS IN SPECIALIZED STORES
Line of Business	47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT
Line of Business	RETAIL SALE OF OTHER GOODS IN SPECIALIZED STORES
Line of Business	46699-WHOLESALE OF OTHER WASTE AND SCRAP AND PRODUCTS, N.E.C.
Line of Business	OTHER SPECIALIZED WHOLESALE
Line of Business	47191-RETAIL SELLING IN DEPARTMENT STORES
Line of Business	RETAIL SALE IN NON-SPECIALIZED STORES
Line of Business	46592-WHOLESALE OF INDUSTRIAL MACHINERY AND EQUIPMENT
Line of Business	46592 - WHOLESALE OF INDUSTRIAL MACHINERY AND EQUIPMENT
Line of Business	46594-WHOLESALE OF PROFESSIONAL AND SCIENTIFIC AND MEASURING AND CONTROLLING EQUIPMENT
Line of Business	46594 - WHOLESALE OF PROFESSIONAL AND SCIENTIFIC AND MEASURING AND CONTROLLING EQUIPMENT
Line of Business	MATERIALS AND SUPPLIES, N.E.C.
Line of Business	46639-WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C.
Line of Business	CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C.
Line of Business	46429-WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C.
Line of Business	46429 - WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C.
Line of Business	46492-WHOLESALE OF HOUSEHOLD

CHANGE IN TRADE NAME

Page 2 of 4

CHANGE/ADD IN LINE OF BUSINESS

2303
BIR FORM

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABA-MIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

UPDATED ON

SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE	497-143-353-00000
NAME OF TAXPAYER	CASTRO, MARY FRANCES DOMINIQUE
REGISTERED OFFICE	DE GUZMAN
REGISTERED ADDRESS	SANTO NINO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES
Branch	

TIN ISSUANCE DATE

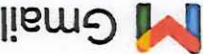
February 21, 2017

Line of Business	46492 - WHOLESALE OF HOUSEHOLD FURNITURE, FURNISHING AND FIXTURES
Line of Business	46493 - WHOLESALE OF RECORDED AUDIO AND VIDEO TAPES, CDS, DVDS
Line of Business	46494 - WHOLESALE OF RECORDED AUDIO AND VIDEO TAPES, CDS, DVDS
Line of Business	46510 - WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT, AND SOFTWARE
Line of Business	46510 - WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT, AND SOFTWARE
Line of Business	46527 - WHOLESALE OF BLANK AUDIO AND VIDEO TAPES, CDS, DVDS
Line of Business	46527 - WHOLESALE OF BLANK AUDIO AND VIDEO TAPES, CDS, DVDS
Line of Business	46599 - WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C.
Line of Business	46599 - WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C.
Line of Business	46900 - NON-SPECIALIZED WHOLESALE TRADE
Line of Business	46900 - NON-SPECIALIZED WHOLESALE TRADE
Line of Business	46991 - WHOLESALE OF INDUSTRIAL CHEMICAL PRODUCTS
Line of Business	46991 - WHOLESALE OF INDUSTRIAL CHEMICAL PRODUCTS

REMARKS:
1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax returns to conform with the above tax types, whether with or without business operation, to avoid penalties.

CHANGE/ADD IN LINE OF BUSINESS
TRADE NAME

0702



Fw: Tax Return Receipt Confirmation

Jayeal Lopez <jayeal17@yahoo.com>
To: "axle.gg94@gmail.com" <axle.gg94@gmail.com>
Mon, Jun 10, 2024 at 11:43 AM

----- Forwarded Message -----

From: "ebiforums-noreply@btr.gov.ph" <ebiforums-noreply@btr.gov.ph>
To: "jayeal17@yahoo.com" <jayeal17@yahoo.com>
Sent: Friday, April 12, 2024 at 05:13:07 PM GMT+8
Subject: Tax Return Receipt Confirmation

This confirms receipt of your submission with the following details subject to validation by BIR:
File name: 497143353000-1701v2018-122023.xml
Date received by BIR: 12 April 2024
Time received by BIR: 04:54 PM
Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

Land Bank of the Philippines LinkBizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONET (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (for Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

Annual Income Tax Return Form 1701 (January 2018) (ENCS)

Individuals (including Mixed Income Earners, Estates and Trusts)

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Taxpayer.

1 Month 12 For the Year (YYYY) 2023

2 Amended Return? Yes No

3 Short Period Return? Yes No

4 Taxpayer Identification Number (TIN) 123-456789-10

5 RDO Code 100

6 Taxpayer Type Single Proprietor Professional Estate Trust Compensation Earner

7 Applicable Tax Code (ATC) 0012 Business Income-Graduated IT Rates

8 Taxpayer's Name (Last Name, First Name, Middle Name) JUAN DELA CRUZ, JR.

9 Registered Address (Indicate complete address. If the registered address is different from the current address, get to the RDO to update registered address by using BIR Form No. 1905)

10 Date of Birth (MM/DD/YYYY) 01/01/1980

11 Email Address jdelacruz123@gmail.com

12 Citizenship Filipino

13 Claiming Foreign Tax Credits? Yes No

14 Foreign Tax Number, if applicable

15 Contact Number (Landline/Celphone No.) 0917-123-4567

16 Civil Status (if applicable) Single Married Legally Separated Widower

17 If married, spouse has income? Yes No

18 Filing Status Joint Filing Separate Filing

19 Income EXEMPT from Income Tax? Yes No

20 Income subject to SPECIAL/PREferential RATE? Yes No

21 Tax Rate (Choose Method of Deduction in Item 21A) 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC

21A Method of Deduction (Choose one) Itemized Deduction Optional Standard Deduction (OSD)

21B Method of Deduction (Choose one) 40% of Gross Sales/Receipts/Revenues (Sec. 34(L), NIRC)

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavo; 48 Centavo or Less drop down; 50 or more round up)

22 Tax Due (from Part VI Item 5) 123,456.00

23 Less: Total Tax Credits/Payments (from Part VII Item 10) 15,000.00

24 Tax Payable (Overpayment) (Item 22 Less Item 23) 108,456.00

25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of item 22) 54,228.00

26 Amount of Tax payable (Overpayment) (Item 24 Less Item 25) 54,228.00

27 Interest 0.00

28 Surcharge 0.00

29 Comprise 0.00

30 Total Penalties (Sum of Items 27 to 29) 0.00

31 Total Amount Payable (Overpayment) (Sum of Items 26 and 30) 54,228.00

32 Aggregate Amount Payable (Overpayment) (Sum of Items 26 and 30) 54,228.00

33 Number of Attachments 00

PART III - DETAILS OF PAYMENT

Printed Name and Signature of Taxpayer/Authorized Representative

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office/Agent and Date of Receipt

Stamp of Receiving Office/Agent and Date of Receipt

Particulars

Draws Bank/Agency

Number

Date (MM/DD/YYYY)

Amount

34 Cash/Bank Debit Memo

35 Check

36 Tax Debit Memo

37 Others (specify below)

NOTE: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

1701 0112/ICS P2

1701 DIR Form No. January 2018 (GENS) Page 3		Individuals (including MIXED Income Earner), Estates and Trusts Annual Income Tax Return		Taxpayer's Last Name CASTING MARYTHAYARCES DOMINIQUE D		1701 01/18/GENS P3	
3.B - For 8% Flat Income Tax Rate							
26 Sales/Revenue/Receipts/fees (net of sales returns, allowances and discounts)							
27 Total Income (Sum of items 26 and 27)							
28 Total Income (Sum of items 26 and 27)							
29 of purely self-employed individuals and/or professionals in the amount of R250,000 (not applicable if with compensation income)							
30 Taxable Income (Less: item 28 Less item 29)							
31 Tax Due-Business Income (item 30 x 8% Flat Income Tax Rate)							
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of items 7 and 31) (100% x 11 item 1)							
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheets, if necessary)							
1 Amortizations							
2 Bad Debts							
3 Charitable and Other Contributions							
4 Depreciation							
5 Depletion							
6 Entertainment, Amusement and Recreation							
7 Fringe Benefits							
8 Interest							
9 Losses							
10 Pension Trusts							
11 Rental							
12 Research and Development							
13 Salaries, Wages and Allowances							
14 SSS, GSIS, Philhealth, HDMF and Other Contributions							
15 Taxes and Licenses							
16 Transportation and Travel							
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below, attach additional sheets, if necessary)							
a. Clerical and Messengerial Services							
b. Professional Fees							
c. Security Services							
d. Total Ordinary Allowable Itemized Deductions (Sum of items 1 to 17d) (To Part V Schedule 3 A item 13)							
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheets, if necessary)							
1 A. Taxpayer/Spouse							
2 Total Special Allowable Itemized Deductions-Taxpayer/Spouse (Sum of items 1 and 2) (To Part V Schedule 3 A item 14a)							
3 B. Spouse							
4 Total Special Allowable Itemized Deductions-Spouse (Sum of items 4 and 5) (To Part V Schedule 3 A item 14b)							
5 A. Taxpayer/Spouse							
6 Total Special Allowable Itemized Deductions-Spouse (Sum of items 6 and 7) (To Part V Schedule 3 A item 14c)							
Schedule 6 - Computation of Net Operating Loss (NOLCO)							
1 Gross Income							
2 Less: Ordinary Allowable Itemized Deductions							
3 Net Operating Loss (item 1 Less item 2) (To Schedule 6 A item 7A and/or Schedule 6 A 2 item 12A)							
6.A.1 - Taxpayer/Spouse's Detailed Computation of Available NOLCO							
Net Operating Loss							
A. Amount							
B. NOLCO Applied							
C. NOLCO Expired							
D. NOLCO Applied							
E. Net Operating Loss (Unapplied) (E)=A-(B+C+D)							
8 Total NOLCO - Taxpayer/Spouse (Sum of items 4D to 7D) (To Part V Schedule 3 A item 15a)							

BIR Form No. 1701		January 2018 (ENCS)		Individuals (including MIXED Income Earner), Estates and Trusts	
Page 4		TIN		Taxpayer's Last Name	
497		493		CASTINO MARY FRANCES DOMINIQUE DO	
(Continuation of Schedule 4)					
6.A.2 - Spouse's Detailed Computation of Available NOLCO					
Net Operating Loss					
A. Amount					
B. NOLCO Applied					
C. NOLCO Expired					
D. NOLCO Applied					
E. Net Operating Loss					
13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3 A Item 15N)					
PART VI - Summary of Income Tax Due					
1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32)					
2 Special Rate-Income Tax Due (From Part X Item 17B/17C)					
3 Less: Share of Other Government Agency, if remitted directly to the Agency					
4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)					
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)					
PART VII - Tax Credit/Payments (Attach proof)					
1 Prior Year's Excess Credits					
2 Tax Payments for the First Three (3) Quarters					
3 Creditable Tax Withheld for the First Three (3) Quarters					
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter					
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 34D/35D)					
6 Tax Paid in Return Previously Filed, if this is an Amended Return					
7 Foreign Tax Credits, if applicable					
8 Special Tax Credits (To Part VIII Item 5)					
9 Other Tax Credit/Payments (specify)					
10 Total Tax Credit/Payments (Sum of Items 1 to 9) (To Part II Item 23)					
PART VIII - Tax Relief Availment					
VITA - Special Rate					
1 Regular Income Tax Otherwise Due (Part X Item 16B and/or Item 16F X applicable regular income tax rate)					
2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7F X applicable regular income tax rate)					
3 Sub-Total - Tax Relief (Sum of Items 1 and 2)					
4 Less: Income Tax Due (From Part X Item 17B and/or Item 17C)					
5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)					
6 Add: Special Tax Credit, if any (From Part VII Item 9)					
7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6)					
VITA-B - Exempt					
8 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16E X applicable regular income tax rate)					
9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)					
10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9)					
PART IX - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheets, if necessary)					
Particulars					
A. Taxpayer/Partner					
B. Spouse					
1 Net Income/Loss per Books					
Add: Non-Deductible Expenses/Taxable Other Income					
2					
3					
4					
5 Total (Sum of Items 1 to 4)					
Less: A) Non-Taxable Income and Income Subjected to Final Tax					
6					
7					
8 Special/Other Allowable Deductions					
9					
10 Total (Sum of Items 5 to 9)					
11 Net Taxable Income/Loss (Item 5 Less Item 10)					



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CABA-MIRO
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

TCBP NO. RR9A-063-05-14-R0868-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

CASTRO, MARY FRANCES
DOMINIQUE DE GUZMAN
(PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING)
Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

497-143-353-00000
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.
CERTIFICATION FEE OF P100 WAS PAID ON APRIL 25, 2024 UNDER PAYMENT TRANSACTION NO. 2020240425134830968005. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



[Signature]
ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 04/16/2024
PAYMENT CONFIRMATION:
7020240416154213741363
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

This certifies that

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

MARY FRANCES DOMINIQUE DE GUZMAN CASTRO

is valid from 20 June 2024 to 20 June 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 28 February 2024 in the Philippines.

Alfredo E. Pascual
ALFREDO E. PASCUAL
Secretary

Business Name No. 1035025

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



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