



SUPPLY AND DELIVERY OF COSTUMES, CUSTOMIZED PROPS, FOOD CATERING SERVICES AND DRINKING WATER SUPPLY FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 95 A, s. 2025**

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-088 for the project "Supply and Delivery of Costumes, Customized Props, Foods Catering Services and Drinking Water Supply for the Festival of Lights (PANDANG GITAB) 2025 at MinSU Calapan City Campus" with an Approved Budget for the Contract (ABC) amounting to Nine Hundred Seventy-Five Thousand Seven Hundred Fifty Pesos (Php975,750.00) composed of four (4) lots specifically;

Particulars	Sub-ABC Amount
Lot 1- Costume	Php410,000.00
Lot 2- Customized Props	Php400,500.00
Lot 3- Food and Catering Services	Php163,200.00
Lot 4- Drinking Water Supply Service	Php2,050.00

WHEREAS, in response to the advertisement of the project, one (1) supplier/bidder was found in the document request list, however two (2) suppliers/bidders in the name of **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** and **INFINITE PRINCE FOOD KIOSK** submitted price quotations before the deadline;

WHEREAS, **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** submitted price quotations for Lot Nos. 1, 2, 3 and 4; while **INFINITE PRINCE FOOD KIOSK**, submitted price quotations for Lot No. 3;

WHEREAS, the submitted price quotations of **INFINITE PRINCE FOOD KIOSK** passed the evaluation of technical eligibility requirements for Lot No. 3;

WHEREAS, upon the initial assessment of the price quotation submitted by **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING**, it was determined that the items specified under Lot No. 3 (Food and Catering Services) are not covered under the supplier's declared line of business as indicated in their BIR Certificate of Registration (Form 2303).

WHEREAS, however **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** satisfactorily passed the preliminary evaluation for Lot Nos. 1, 2, and 4, but is rendered ineligible for consideration under Lot No. 3;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php410,000.00	Papercat Office Supplies and Equipment Trading	Php409,825.00
2	Php400,500.00	Papercat Office Supplies and Equipment Trading	Php400,000.00
3	Php163,200.00	Infinite Prince Food Kiosk	Php163,200.00
4	Php2,050.00	Papercat Office Supplies and Equipment Trading	Php2,020.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned suppliers and were found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Costumes, Customized Props, Foods Catering Services and Drinking Water Supply for the Festival of Lights (PANDANG GITAB) 2025 at MinSU Calapan City Campus" as follows:

- Lot Nos. 1, 2 and 4 to Papercat Office Supplies and Equipment Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);
- Lot No. 3 to Infinite Prince Food Kiosk for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);


RESOLVED, this 22nd day of April, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.


CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson


Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson


FRANIE M. APABLE, DBMHM
BAC Member


ATTY. SHERLYN A. LAYESA
BAC Member


MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved


ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 11968431
Procuring Entity MINDORO STATE UNIVERSITY
Title SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No. 2025-088	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Events Management	Date Published	15/04/2025
Approved Budget for the Contract:	PHP 975,750.00	Last Updated / Time	15/04/2025 00:00 AM
Delivery Period:	3 Day/s	Closing Date / Time	21/04/2025 17:00 PM
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

LOT 1- COSTUME

1 set

Custom Wear- Male Pandang Gitab Costume;

(Mindoro Bleeding-Heart pigeon Inspired) 30

2 set

Custom Wear- Female Pandang Gitab Costume;

(Mindoro Bleeding-Heart pigeon Inspired) 20

3 pcs

2 in 1 Headdress and backdress (Otus

Mindorensis and Tamaraw inspired) 35

4 pcs

Floral Backdress and Headdress (Hoya Species

Inspired) 35

sub-total LOT 1

LOT 2- COSTUMIZED PROPS

1 pcs LED Candle 300

2 pcs Gasera (Transform to Drosera Spatula Flower) 65

3 pcs Paphiopedilum Urbanianum Hand Props 65

4 pcs Large - Towering Glass Pitcher Plant Props 10

5 pcs 4ft x 8ft set up Props (Four faces of MaHal TaNa) 8

6 pcs

Airial Hand Propos height 7ft (4ft wing with 3ft

stem) x 3ft 10

7 pcs Battery Operated Strip Lights 500

Created by	Annabelle Quinto Madrigal
Date Created	14/04/2025

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Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



ABSTRACT OF QUOTATION/S

Project Name: SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

Project Location: CHAPAN CITY

Implementing Office:

Method of Procurement:

Method of Procurement:
Approved Budget for the Contract (ABC):

Approved Budget for the Contract (ABC):
Deadline of Submission of Quotation:

III. Abstract of Quotations / for SVP

ii. Abstract of quotations / 100 CVT
Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ

Date: _____

[illegible]

III. Recommendation /Resolution

☐ Recommend to Award Contract

'Date: 07-24-2025

Lowest / Single Calculated and Responsive Quotation:

PAPER CAT OFFICE SUPPLIES

Contract Price Award (in words & figures):

FOUR HUNDRED THOUSAND PESAS

Declaration of Failure under Section 35 of Revised IRR of RA 9184

☐ All prospective bidders are declared ineligible [Sec. 35.1(b)]

35.1 (c) All bids failed to comply with all the bid requirements or fail post-qualification [Sec.

Date:

Clara

LINA B. JAVIER
TWG Member

MAY C. BERON
TWG Member

FELIX A. MINESTERIO
TWG Member

FELIX A. MITCHELL
TWG Member

Engr. MARK KEYLORD S. ONAL
BAC-TWG Head


MERVIN L. ICALLA
TWG Member

Proceed only if recommended for award of contract



REQUEST FOR QUOTATION

**SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB)
2025 AT MINSU CALAPAN CITY CAMPUS**

JOR No.: 2025-004-021
RFQ No. 2025-088
ABC Amount: Php975,750.00
Lot 1: Php410,000.00
Lot 2: Php400,500.00
Lot 3: Php163,200.00
Lot 4: Php2,050.00

Company Name : **PAPERCAT OFFICE SUPPLIES & EQUIPMENT TRADING**
Address : **STO. NINO, CALAPAN CITY, ORIENTAL MINDORO 5200**

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

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 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- COSTUME					
1	set	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30	3,800.00	114,000.00
2	set	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20	4,300.00	86,000.00
3	pcs	2 in 1 Headdress and backdress (Otus Mindorensis and Tamaraw inspired)	35	2,500.00	87,500.00
4	pcs	Floral Backdress and Headdress (Hoya Species Inspired)	35	3,495.00	122,325.00
<i>sub-total LOT 1</i>					409,825.00
LOT 2- COSTUMIZED PROPS					
1	pcs	LED Candle	300	90.00	27,000.00
2	pcs	Gasera (Transform to Drosera Spatula Flower)	65	800.00	52,000.00
3	pcs	Paphiopedilum Urbanianum Hand Props	65	1,500.00	97,500.00
4	pcs	Large - Towering Glass Pitcher Plant Props	10	2,500.00	25,000.00
5	pcs	4ft x 8ft set up Props (Four faces of MaHal TaNa)	8	8,000.00	64,000.00
6	pcs	Airial Hand Propos height 7ft (4ft wing with 3ft stem) x 3ft	10	2,500.00	25,000.00
7	pcs	Battery Operated Strip Lights	500	219.00	109,500.00
<i>sub-total LOT 2</i>					400,000.00

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Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

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BAGONG PILIPINAS

3	pax	Lunch	120	59.50	7,140.00
		<i>Tinola & Rice</i>			
4	pax	Dinner	120	59.50	7,140.00
		<i>Pork Giniling & Rice</i>			
		Day 3			
5	pax	Lunch	120	59.50	7,140.00
		<i>Bopis & Rice</i>			
6	pax	Dinner	120	59.50	7,140.00
		<i>Sweet and Sour Fish & Rice</i>			
		Day 4			
7	pax	Lunch	120	59.50	7,140.00
		<i>Pork Binagoongan & Rice</i>			
8	pax	Dinner	120	59.50	7,140.00
		<i>Tinola & Rice</i>			
		Day 5			
9	pax	Lunch	120	59.50	7,140.00
		<i>Chicken Adobo & Rice</i>			
10	pax	Dinner	120	59.50	7,140.00
		<i>Sinigang Pork & Rice</i>			
		Day 6			
11	pax	Lunch	120	59.50	7,140.00
		<i>Chicken fillet & Rice</i>			
12	pax	Dinner	120	59.50	7,140.00
		<i>Afritada & Rice</i>			
		Day 7			
13	pax	Lunch	120	59.50	7,140.00
		<i>Caldereta & Rice</i>			
14	pax	Dinner	120	59.50	7,140.00
		<i>Pork Giniling & Rice</i>			
		Day 8			
15	pax	Lunch	120	59.50	7,140.00
		<i>Menudo & Rice</i>			
16	pax	Dinner	120	59.50	7,140.00
		<i>Tinola & Rice</i>			
		Day 9			
17	pax	Lunch	120	59.50	7,140.00
		<i>Pork Adobo & Rice</i>			
18	pax	Dinner	120	59.50	7,140.00
		<i>Fried Fish & Rice</i>			
		Day 10			
19	pax	Lunch	120	59.50	7,140.00
		<i>Nilagang pork & Rice</i>			
20	pax	Dinner	120	59.50	7,140.00
		<i>Pork Giniling & Rice</i>			
		Day 11			
21	pax	Lunch	120	59.50	7,140.00
		<i>Pork Adobo & Rice</i>			
22	pax	Dinner	200	59.50	11,960.00

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General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

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REQUEST FOR QUOTATION

SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

JOR No.: 2025-004-021
RFQ No. 2025-088
ABC Amount: Php975,750.00
Lot 1: Php410,000.00
Lot 2: Php400,500.00
Lot 3: Php163,200.00
Lot 4: Php2,050.00

Company Name : Manongsoy Mechanics Inc.
Address : Calapan City

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIG-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
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 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- COSTUME					
1	set	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30	not interested	
2	set	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20		
3	pcs	2 in 1 Headdress and backdress (Otus Mindorensis and Tamaraw inspired)	35		
4	pcs	Floral Backdress and Headdress (Hoya Species Inspired)	35		
		sub-total LOT 1			
LOT 2- COSTUMIZED PROPS					
1	pcs	LED Candle	300	not interested	
2	pcs	Gasera (Transform to Drosera Spatula Flower)	65		
3	pcs	Paphiopedilum Urbanianum Hand Props	65		
4	pcs	Large - Towering Glass Pitcher Plant Props	10		
5	pcs	4ft x 8ft set up Props (Four faces of MaHal TaNa)	8		
6	pcs	Airial Hand Propos height 7ft (4ft wing with 3ft stem) x 3ft	10		
7	pcs	Battery Operated Strip Lights	500		
		sub-total LOT 2			
LOT 3- FOOD AND CATERING SERVICES					
Day 1					
1	pax	Lunch	120		
		Fried Fish & Rice			
2	pax	Dinner	120		
		Pork Adobo & Rice			
Day 2					

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3	pax	Lunch	120		
		<i>Tinola & Rice</i>			
4	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 3			
5	pax	Lunch	120		
		<i>Bopis & Rice</i>			
6	pax	Dinner	120		
		<i>Sweet and Sour Fish & Rice</i>			
		Day 4			
7	pax	Lunch	120		
		<i>Pork Binagoongan & Rice</i>			
8	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 5			
9	pax	Lunch	120		
		<i>Chicken Adobo & Rice</i>			
10	pax	Dinner	120		
		<i>Sinigang Pork & Rice</i>			
		Day 6			
11	pax	Lunch	120		
		<i>Chicken fillet & Rice</i>			
12	pax	Dinner	120		
		<i>Afritada & Rice</i>			
		Day 7			
13	pax	Lunch	120		
		<i>Caldereta & Rice</i>			
14	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 8			
15	pax	Lunch	120		
		<i>Menudo & Rice</i>			
16	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 9			
17	pax	Lunch	120		
		<i>Pork Adobo & Rice</i>			
18	pax	Dinner	120		
		<i>Fried Fish & Rice</i>			
		Day 10			
19	pax	Lunch	120		
		<i>Nilagang pork & Rice</i>			
20	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 11			
21	pax	Lunch	120		
		<i>Pork Adobo & Rice</i>			
22	pax	Dinner	200		

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After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Name: Maria Ann Alcanida
Supplier's Signature over Printed Name: [Signature]
TIN No. of Establishment: 251-449-590-00000
Contact Number: 0994-716-0971

Date _____



REQUEST FOR QUOTATION

SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

JOR No.: 2025-004-021
RFQ No. 2025-088
ABC Amount: Php975,750.00
Lot 1: Php410,000.00
Lot 2: Php400,500.00
Lot 3: Php163,200.00
Lot 4: Php2,050.00

Company Name : ZEMIRAVARIETY STORE
Address : CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

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LOT 1- COSTUME					
1	set	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30	not interested	
2	set	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20		
3	pcs	2 in 1 Headdress and backdress (Otus Mindorensis and Tamaraw inspired)	35		
4	pcs	Floral Backdress and Headdress (Hoya Species Inspired)	35		
sub-total LOT 1					
LOT 2- COSTUMIZED PROPS					
1	pcs	LED Candle	300	not interested	
2	pcs	Gasera (Transform to Drosera Spatula Flower)	65		
3	pcs	Paphiopedilum Urbanianum Hand Props	65		
4	pcs	Large - Towering Glass Pitcher Plant Props	10		
5	pcs	4ft x 8ft set up Props (Four faces of MaHal TaNa)	8		
6	pcs	Airial Hand Prop height 7ft (4ft wing with 3ft stem) x 3ft	10		
7	pcs	Battery Operated Strip Lights	500		
sub-total LOT 2					
LOT 3- FOOD AND CATERING SERVICES					
Day 1					
1	pax	Lunch	120		
		Fried Fish & Rice			
2	pax	Dinner	120		
		Pork Adobo & Rice			
Day 2					



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

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Mobile: +63 977 846 72 28



BAGONG PILIPINAS

3	pax	Lunch	120		
		<i>Tinola & Rice</i>			
4	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 3			
5	pax	Lunch	120		
		<i>Bopis & Rice</i>			
6	pax	Dinner	120		
		<i>Sweet and Sour Fish & Rice</i>			
		Day 4			
7	pax	Lunch	120		
		<i>Pork Binagoongan & Rice</i>			
8	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 5			
9	pax	Lunch	120		
		<i>Chicken Adobo & Rice</i>			
10	pax	Dinner	120		
		<i>Sinigang Pork & Rice</i>			
		Day 6			
11	pax	Lunch	120		
		<i>Chicken fillet & Rice</i>			
12	pax	Dinner	120		
		<i>Afritada & Rice</i>			
		Day 7			
13	pax	Lunch	120		
		<i>Caldereta & Rice</i>			
14	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 8			
15	pax	Lunch	120		
		<i>Menudo & Rice</i>			
16	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 9			
17	pax	Lunch	120		
		<i>Pork Adobo & Rice</i>			
18	pax	Dinner	120		
		<i>Fried Fish & Rice</i>			
		Day 10			
19	pax	Lunch	120		
		<i>Nilagang pork & Rice</i>			
20	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 11			
21	pax	Lunch	120		
		<i>Pork Adobo & Rice</i>			
22	pax	Dinner	200		

MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



		Fried Chicken & Rice			
		sub-total LOT 3			
		LOT 4- DRINKING WATER SUPPLY SERVICE			
1	pcs	Purified Water (refill)	30		
2	pcs	Disposable plastic cups - 300ml	200		
		sub-total LOT 4			
XX					
		TOTAL			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

JETHRO ROBERT BRUCE

Supplier's Signature over Printed Name

710 - 071 - 465 - 00001

TIN No. of Establishment

09 77314 3266

Contact Number

Date

MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 02-Oct-2019 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Sep-2025

Issued this 16th day of September 2024.
This is a system generated certificate. No signature is required.



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: 201910-18033-617822776

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of
PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 1035025 Issued By / Signatory : Alfredo E. Pascual Registration Date : 28-Feb-2024 Expiration Date : 20-Jun-2029
Mayors Permit	Expiration Date : 31-Dec-2024 Permit Number : 01900000465 Place of Issue : Calapan City Issued By / Signatory : Eduard L. Reyes Marilou F. Morillo Issuance Date : 08-Jan-2024
Tax Clearance	Expiration Date : 14-May-2025 TCC Number : RR9A0630514R08682024E Issued By / Signatory : Rosalinda D. Cabidog Issuance date : 14-May-2024
Audited Financial Statement	Date of Filing : 05-Apr-2024 Current Asset : 7,619,525.37 Total Asset : 14,683,751.07 Current Liabilities : 297,742.23 Total Liabilities : 2,263,426.23 Name of Auditor : Elvin P. Vargas BIR RDO Code : 063
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN AND

BUSINESS PERMIT

2025

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

P= 11,445.00

TAXPAYER'S NAME CASTRO, MARY FRANCES		BUSINESS I.D. 01900000465	MODE OF PAYMENT Annually	DATE BILLED 1/8/2025	KIND OF BUSINESS	STATUS R
NAME OF BUSINESS Papercat Office Supplies And Equipment Trading			LOCATION OF BUSINESS STO. NINO		BUSINESS PLATE NUMBER	
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD	
BUSINESS TAX		7,525.00	0.00	7,525.00		Payment for <u>1-4</u> Notes: 1. This Permit will expire on Dec. 31, 2025 2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking. Check Check number _____ Bank _____ Cash O.R. Number <u>1444976</u> Date <u>1/8/2025</u> Payment received by:
MAYOR'S PERMIT		2,650.00		2,650.00		
MAYORS PERMIT FEE		1,000.00				
EDUC'L SPECIAL PROGR		100.00				
DRAINAGE MAINTENANCE		100.00				
GARBAGE FEE		1,000.00				
FIRE AND SAFETY INSP		200.00				
SANITARY FEE		250.00				
MEDICAL FEE		200.00		200.00		
ANNUAL INSPECTION FEE		200.00		200.00		
BUSINESS STICKER		300.00		300.00		
SITE INSPECTION FEE		50.00		50.00		
OCCUPATIONAL FEE		440.00		440.00		
TAX CLEARANCE		30.00		30.00		
AAP.&RENEWAL OF BUS.FEE		50.00		50.00		
ENCODER		TOTALS		11,445.00		

RECOMMENDING APPROVAL:

APPROVED BY:

MARIA BENELYN JOY D. GARDOCE
Licensing Officer IV
Business Permits and Licensing Office

MARILOU F. MORILLO
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.



ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF CALAPAN) S.S.

AFFIDAVIT

I, **Mary Frances Dominique DG. Castro**, of legal age, filipino, and residing at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of **Papercat Office Supplies and Equipment Trading** with office address at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro;
2. As the owner and sole proprietor of **Papercat Office Supplies and Equipment Trading**, I have the full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS with JOR No.: 2025-004-021 and RFQ No. 2025-088.**
3. **Papercat Office Supplies and Equipment Trading** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;**
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. **Papercat Office Supplies and Equipment Trading** is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. **Papercat Office Supplies and Equipment Trading** complies with existing labour laws and standards; and

8. **Papercat Office Supplies and Equipment Trading** is aware of and has undertaken the following responsibilities as a Bidder:
- Carefully examine all of the Bidding Documents;
 - Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
 - Made an estimate of the facilities available and needed for the contract of the bid, if any, and
 - Inquire or secure Supplemental/Bid Bulletin(s) issued for the **SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS with JOR No.: 2025-004-021 and RFQ No. 2025-088;**
9. **Papercat Office Supplies and Equipment Trading** did not give or pay directly, any commission, amount fee or any form of consideration, pecuniary or otherwise to any person of official, personnel or representative of the government in relation to any procurement project or activity;
10. **In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.**

IN WITNESS WHEREOF, I have hereunto set my hand this 15th day of April, 2025 at Calapan City, Oriental Mindoro, Philippines.


MARY FRANCES DOMINIQUE DG. CASTRO

Affiant

SUBSCRIBED AND SWORN to before me, this 15th day of April, 2025 at Calapan City, Oriental Mindoro, Philippines.

NAME OF NOTARIAL PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorney's No. _____

PTR No. _____

IBP No. _____
ADRIAN D. MAULION

Notary Public until Dec. 31, 2025

Notarial Commission No: NP-23-272

Roll No. 83176

IBP OR No. 485310/12-19-24/ Or. Mindoro

PTR No. 1403589A/01-02-25/Calapan City

MCLE Compliance No. VII-0014290/10-07-2024

Gumamela St., Brgy. Lumangbayan,

Calapan City, Oriental Mindoro

Doc. No. 311
Page No. 64
Book No. 11
Series of 2025

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000		NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN		TIN ISSUANCE DATE February 21, 2017	
REGISTERING OFFICE		Head Office		Branch	
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES					
TAX TYPES		FORM TYPES		FILING FREQUENCY	
VALUE ADDED TAX		START DATE		FILING DUE DATE	
2550Q		August 30, 2019		Not later than the 25th day following the close of each taxable quarter.	
WITHHOLDING TAX-EXPANDED/OTHERS		START DATE		FILING FREQUENCY	
1604E		August 30, 2019		On or before March 1 of the year following the calendar year in which the income payments subject to expanded withholding taxes or exempt from withholding tax were paid or accrued.	
WITHHOLDING TAX-EXPANDED/OTHERS		START DATE		FILING FREQUENCY	
1601EQ		August 30, 2019		Not later than the last day of the month following the close of the quarter during which withholding was made.	
WITHHOLDING TAX-EXPANDED/OTHERS		START DATE		FILING FREQUENCY	
0619E		August 30, 2019		On or before the 10th day of the month following the month in which withholding was made.	
INDIVIDUAL INCOME TAX		START DATE		FILING FREQUENCY	
1701		October 23, 2018		On or before April 15 of each year covering income for the preceding taxable year.	
INDIVIDUAL INCOME TAX		START DATE		FILING FREQUENCY	
1701Q		October 23, 2018		1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15	
REGISTRATION FEE		START DATE		FILING FREQUENCY	
0605		October 23, 2018		On or before the last day of January	
TAXPAYER TYPE/S					
SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)					
BUSINESS INFORMATION DETAILS					
TRADE NAME 1		DIGICAT PRINTING SERVICES		REGISTRATION DATE	
(PSIC)		18110-PRINTING		September 27, 2023	
Line of Business		PRINTING			
TRADE NAME 2		PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING		REGISTRATION DATE	
(PSIC)		47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN		August 30, 2019	
CHANGE IN TRADE NAME					

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

Line of Business	SPECIALIZED STORES	Secondary
(PSIC)	47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT	Secondary
(PSIC)	46699-WHOLESALE OF OTHER WASTE AND SCRAP AND PRODUCTS N.E.C	Secondary
(PSIC)	47191-RETAIL SELLING IN DEPARTMENT STORES	Secondary
(PSIC)	46592-WHOLESALE OF INDUSTRIAL MACHINERY AND EQUIPMENT	Secondary
(PSIC)	46592 - WHOLESALE OF INDUSTRIAL MACHINERY AND EQUIPMENT	Secondary
(PSIC)	46594-WHOLESALE OF PROFESSIONAL AND SCIENTIFIC AND MEASURING AND CONTROLLING EQUIPMENT	Secondary
(PSIC)	46639-WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C.	Secondary
(PSIC)	46639 - WHOLESALE OF CONSTRUCTION MATERIALS AND SUPPLIES, N.E.C.	Secondary
(PSIC)	46429-WHOLESALE OF MISCELLANEOUS CONSUMER GOODS N.E.C.	Secondary
(PSIC)	46429 - WHOLESALE OF MISCELLANEOUS CONSUMER GOODS N.E.C.	Secondary
(PSIC)	46492-WHOLESALE OF HOUSEHOLD	Secondary

CHANGE IN TRADE NAME

Page 2 of 4

CHANGE/ADD/DELETE LINE OF BUSINESS

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES	X Head Office	Branch

Line of Business	FURNITURE; FURNISHING AND FIXTURES	Secondary
Line of Business (PSIC)	46492 - WHOLESALE OF RECORDED AUDIO AND VIDEO TAPES, CDS, DVDS	Secondary
Line of Business	46493 - WHOLESALE OF RECORDED AUDIO AND VIDEO TAPES, CDS, DVDS	Secondary
Line of Business (PSIC)	46510 - WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE	Secondary
Line of Business	46510 - WHOLESALE OF COMPUTERS, COMPUTER PERIPHERAL EQUIPMENT AND SOFTWARE	Secondary
Line of Business (PSIC)	46527 - WHOLESALE OF BLANK AUDIO AND VIDEO TAPES AND DISKETTES, MAGNETIC AND OPTICAL DISKS (CDS, DVDS)	Secondary
Line of Business	46527 - WHOLESALE OF BLANK AUDIO AND VIDEO TAPES AND DISKETTES, MAGNETIC AND OPTICAL DISKS (CDS, DVDS)	Secondary
Line of Business (PSIC)	46599 - WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C.	Secondary
Line of Business	46599 - WHOLESALE OF OTHER MACHINERY AND EQUIPMENT, N.E.C.	Secondary
Line of Business (PSIC)	46900 - NON-SPECIALIZED WHOLESALE TRADE	Secondary
Line of Business	46900 - NON-SPECIALIZED WHOLESALE TRADE	Secondary
Line of Business (PSIC)	46691 - WHOLESALE OF INDUSTRIAL CHEMICAL PRODUCTS	Secondary
Line of Business	46691 - WHOLESALE OF INDUSTRIAL CHEMICAL PRODUCTS	Secondary

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax returns to conform with the above tax types, whether with or without business operation, to avoid penalties.

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A : CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)

REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023
September 27, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES	X Head Office	Branch

3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.

4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.

5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT" unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



Regina P. Reforma
REGINA P. REFORMA

Emelita R. Abo
EMELITA R. ABO

OIC-Asst. Revenue District Officer

REVENUE DISTRICT OFFICER:
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

CHANGE IN TRADE NAME

Page 4 of 4

Fw: Tax Return Receipt Confirmation

Jayeal Lopez <jayeal17@yahoo.com>

Mon, Jun 10, 2024 at 11:43 AM

To: "axle.gg94@gmail.com" <axle.gg94@gmail.com>

— Forwarded Message —

From: "ebirforms-noreply@bir.gov.ph" <ebirforms-noreply@bir.gov.ph>**To:** "jayeal17@yahoo.com" <jayeal17@yahoo.com>**Sent:** Friday, April 12, 2024 at 05:13:07 PM GMT+8**Subject:** Tax Return Receipt Confirmation**This confirms receipt of your submission with the following details subject to validation by BIR:**

File name: 497143353000-1701v2018-122023.xml

Date received by BIR: 12 April 2024

Time received by BIR: 04:54 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:**Please pay through any of the following ePayment Channels:****Land Bank of the Philippines Link.BizPortal**

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONet (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.**Bureau of Internal Revenue**

For BIR DCS/
Use Only Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No.
1701

January 2018 (ENCS)
Page 1

Annual Income Tax Return

Individuals (Including MIXED Income Earner), Estates and Trusts
Enter all required information in CAPITAL LETTERS using BLACK Ink. Mark all applicable boxes
with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.



1 Month ☒ 12 For the Year (YYYY) ☒ 2023 2 Amended Return? ☐ Yes ☒ No 3 Short Period Return? ☐ Yes ☒ No

PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer Identification Number (TIN)	1407 - 1143 - 1333 - 1000	6 RDO Code	1003
6 Taxpayer Type	<input checked="" type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Estate <input type="checkbox"/> Trust <input type="checkbox"/> Compensation Earner		
7 Alphabetic Tax Code (ATC)	<input checked="" type="radio"/> R012 Business Income Graduated IT Rates <input type="radio"/> R014 Income from Profession Graduated IT Rates <input type="radio"/> R013 Mixed Income-Graduated IT Rates <input type="radio"/> R011 Compensation Income <input type="radio"/> R015 Business Income-8% IT Rate <input type="radio"/> R017 Income from Profession-8% IT Rate <input type="radio"/> R016 Mixed Income-8% IT Rate		
8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FAO: (First Name, Middle Name, Last Name)	CASTRO MARY FRANCES DOMINIQUE DO		
9 Registered Address (Indicate complete address. If the registered address is different from the current address, get to the RDO to update registered address by using BIR Form No. 1905)	CALAPAN CITY ORIENTAL MINDORO		
10 Date of Birth (MM/DD/YYYY)	11 Email Address	9A ZIP Code	1000
12 Citizenship	13 Claiming Foreign Tax Credits?	14 Foreign Tax Number, if applicable	
15 Contact Number (Landline/Cellphone No.)	16 Civil Status (if applicable)		
17 If married, spouse has income?	18 Filing Status		
19 Income EXEMPT from Income Tax?	20 Income subject to SPECIAL/PREFERENTIAL RATE?		
21 Tax Rate* (Choose one)	21A Method of Deduction (choose one)		

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

Particular	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)	123,688.00	0.00
23 Less: Total Tax Credits/Payments (From Part VII Item 10)	165,762.00	0.00
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	-42,074.00	0.00
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	0.00	0.00
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)	-42,074.00	0.00
Add: Penalties		
27 Interest	0.00	0.00
28 Surcharge	0.00	0.00
29 Compromise	0.00	0.00
30 Total Penalties (Sum of Items 27 to 29)	0.00	0.00
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)	-42,074.00	0.00
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)	-42,074.00	0.00

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)
☐ To be refunded ☒ To be Issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

33 Number of Attachments 00

Printed Name and Signature of Taxpayer/Authorized Representative

PART III - DETAILS OF PAYMENT

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (specify below)				

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office/AAB and Date of Receipt
(RO's Signature/Bank Teller's Initial)

NOTE: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

PART V - Computation of Tax


a. Name of Employer


Schedule 2 - Taxable Compensation Income (DO NOT enter Conferences; 48 Conferences or less drop down; 49 or more drop down)

Schedule 3 - Taxable Business Income (If graduated rates. fill in Items 8 to 24; if 8% flat income tax rate, fill in Items 25 to 30)

OR

17	Optional Standard Deduction (OSD) (40% of Item 10)	0.00	0.00
18	Net Income/(Loss) (If Itemized, Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	684,743.00	0.00
Add: Other Non-Operating Income (specify below)			
19		0.00	0.00
20		0.00	0.00
21	Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00	0.00
22	Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00	0.00
23	Taxable Income-Business (Sum of Items 18 and 22)	684,743.00	0.00
24	Total Taxable Income - Compensation & Business (Sum of Items 8 and 23)	684,743.00	0.00
25	Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	123,686.00	0.00

BIR Form No. 1701 January 2018 (ENCS) Page 3	Annual Income Tax Return Individuals (Including MIXED Income Earner), Estates and Trusts	 1701 01/18 ENCS P3			
TIN <u>497 143 883 000</u> Taxpayer/Partner's Last Name <u>CASTRO MARY FRANCES DOMINIQUE DO</u>					
3.B - For 8% Flat Income Tax Rate (DO NOT enter Centavos; 00 Centavos or less drop down; 00 or more round up)					
	A. Taxpayer/Partner	B. Spouse			
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0.00	0.00			
Add: Other Non-Operating Income (specify below)					
27	0.00	0.00			
28 Total Income (Sum of Items 26 and 27)	0.00	0.00			
Less: Allowable reduction from gross sales/receipts and other non operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0.00	0.00			
29 Taxable Income/Loss (Item 28 Less Item 29)	0.00	0.00			
30 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0.00	0.00			
31 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part V Item 1)	0.00	0.00			
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
1 Amortizations	0.00	0.00			
2 Bad Debts	0.00	0.00			
3 Charitable and Other Contributions	0.00	0.00			
4 Depletion	0.00	0.00			
5 Depreciation	0.00	0.00			
6 Entertainment, Amusement and Recreation	0.00	0.00			
7 Fringe Benefits	0.00	0.00			
8 Interest	0.00	0.00			
9 Losses	0.00	0.00			
10 Pension Trusts	0.00	0.00			
11 Rental	0.00	0.00			
12 Research and Development	0.00	0.00			
13 Salaries, Wages and Allowances	0.00	0.00			
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0.00	0.00			
15 Taxes and Licenses	0.00	0.00			
16 Transportation and Travel	0.00	0.00			
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Attach additional sheet/s, if necessary)					
a Janitorial and Messengerial Services	0.00	0.00			
b Professional Fees	0.00	0.00			
c Security Services	0.00	0.00			
d	0.00	0.00			
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3 A Item 13)	0.00	0.00			
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
5.A - Taxpayer/Partner	Description	Legal Basis	Amount		
1			0.00		
2			0.00		
3 Total Special Allowable Itemized Deductions-Taxpayer/Partner (Sum of Items 1 and 2) (To part V Schedule 3 A Item 14A)			0.00		
5.B - Spouse					
4			0.00		
5			0.00		
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3 A Item 14B)			0.00		
Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)					
6.A - Computation of NOLCO					
Description		A. Taxpayer/Partner	B. Spouse		
1 Gross Income		0.00	0.00		
2 Less: Ordinary Allowable Itemized Deductions		0.00	0.00		
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6 A 1 Item 7A and/or Schedule 6 A 2 Item 12A)		0.00	0.00		
6.A.1 - Taxpayer/Partner's Detailed Computation of Available NOLCO					
Net Operating Loss Year Incurred	A. Amount	B. NOLCO Applied Previous Years	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
4	0.00	0.00	0.00	0.00	0.00
5	0.00	0.00	0.00	0.00	0.00
6	0.00	0.00	0.00	0.00	0.00
7	0.00	0.00	0.00	0.00	0.00
8 Total NOLCO - taxpayer/Partner (Sum of Items 4D to 7D) (To Part V Schedule 3 A Item 15A)					0.00

BIR Form No. 1701 January 2018 (ENCS) Page 4	Annual Income Tax Return Individuals (Including MIXED Income Earner), Estates and Trusts	 1701 01/18/ENCS P4			
TIN 497 143 333 000		Taxpayer/ filer's Last Name CASTRO MARY FRANCES DOMINIQUE DO			
(Continuation of Schedule 4)					
6.A.2 - Spouse's Detailed Computation of Available NOLCO					
Year Incurred	Net Operating Loss A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E)=A-(B+C+D)]
09	0.00	0.00	0.00	0.00	0.00
10	0.00	0.00	0.00	0.00	0.00
11	0.00	0.00	0.00	0.00	0.00
12	0.00	0.00	0.00	0.00	0.00
13 Total NOLCO - Spouse (Sum of Items 9D to 12D) (To Part V Schedule 3 A Item 16D)				0.00	
PART VI - Summary of Income Tax Due					
1 Regular Rate-Income Tax Due (From Part V, Either Item 25 or Item 32)	123,686.00	0.00			
2 Special Rate-Income Tax Due (From Part X Item 17B/17F)	0.00	0.00			
3 Less: Share of Other Government Agency, if remitted directly to the Agency	0.00	0.00			
4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)	0.00	0.00			
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	123,686.00	0.00			
PART VII - Tax Credits/Payments (attach proof)					
1 Prior Year's Excess Credits	0.00	0.00			
2 Tax Payments for the First Three (3) Quarters	0.00	0.00			
3 Creditable Tax Withheld for the First Three (3) Quarters	165,761.77	0.00			
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter	0.00	0.00			
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 3Ad/3Rd)	0.00	0.00			
6 Tax Paid in Return Previously Filed, if this is an Amended Return	0.00	0.00			
7 Foreign Tax Credits, if applicable	0.00	0.00			
8 Special Tax Credits, if applicable (To Part VIII Item 6)	0.00	0.00			
9 Other Tax Credits/Payments (specify)	0.00	0.00			
10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)	165,762.00	0.00			
PART VIII - Tax Relief Availment					
VIIIA - Special Rate					
1 Regular Income Tax Otherwise Due (Part X Item 16B and/or Item 16F X applicable regular income tax rate)	0.00	0.00			
2 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7B and/or Item 7E X applicable regular income tax rate)	0.00	0.00			
3 Sub-Total - Tax Relief (Sum of Items 1 and 2)	0.00	0.00			
4 Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0.00	0.00			
5 Tax Relief Availment Before Special Tax Credit (Item 3 Less Item 4)	0.00	0.00			
6 Add: Special Tax Credit, if any (From Part VII Item 8)	0.00	0.00			
7 Total Tax Relief Availment-SPECIAL (Sum of Items 5 and 6)	0.00	0.00			
VIIIB - Exempt					
8 Regular Income Tax Otherwise Due (Part X Item 16A and/or Item 16E X applicable regular income tax rate)	0.00	0.00			
9 Tax Relief on Special Allowable Itemized Deductions (Part X Item 7A and/or Item 7E X applicable regular income tax rate)	0.00	0.00			
10 Total Tax Relief Availment-EXEMPT (Sum of Items 8 and 9)	0.00	0.00			
PART IX - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheet/s, if necessary)					
Particulars	A. Taxpayer/Filer	B. Spouse			
1 Net Income/(Loss) per Books	884,743.00	0.00			
Add: Non-Deductible Expenses/Taxable Other Income					
2	0.00	0.00			
3	0.00	0.00			
4	0.00	0.00			
5 Total (Sum of Items 1 to 4)	884,743.00	0.00			
Less: A) Non-Taxable Income and Income Subjected to Final Tax					
6	0.00	0.00			
7	0.00	0.00			
B) Special/Other Allowable Deductions					
8	0.00	0.00			
9	0.00	0.00			
10 Total (Sum of Items 6 to 9)	0.00	0.00			
11 Net Taxable Income/(Loss) (Item 5 Less Item 10)	884,743.00	0.00			



Revenue Region No. 9A CaBaMIRO
Revenue District Office No. 063
Calapan City, Oriental Mindoro



Date: _____

ROUTING SHEET FOR APPLICATION FOR TAX CLEARANCE FOR BIDDING PURPOSES

Tax Identification Number (TIN): 497-143-353- Branch Code: 000
Taxpayer Name: Mary Frances Dominique De Guzman
Trade Name: PAPERMART OFFICE SUPPLIES AND EQUIPMENT TRADING
Date of Registration: September 27, 2023 Tax Type: _____
Address: SP. nina, Calapan City
Contact Person: _____ Contact Number: _____

THIS PORTION IS FOR BIR USE ONLY

CLIENT SUPPORT SECTION (CSS)

Not Tagged as Cannot be Located Taxpayer Yes ☒ No ☐

Remarks: _____

W. C. Romero JUN 27 2025
MERIAN Z. ROMERO
Chief-Client Support Section

COMPLIANCE SECTION

Paid Annual Registration Fee ☐ Yes ☐ No MA
Has Filed 1604CF? ☐ Yes ☐ No MA
Has filed 1604E? ☐ Yes ☐ No 2020, 2021, 2022, 2023, 2024
Has filed Inventory List? ☐ Yes ☐ No 2021, 2022
Has filed SLSP? ☐ Yes ☐ No 3Q 2019 4Q 2019 1Q 2020 3Q 2020 4Q 2020 1Q 2021 3Q 2021 4Q 2021
Has Open Case? ☐ Yes ☐ No Completed 24 JUN 2025

Remarks: SLSP: 1Q 2022 3Q 2022 4Q 2022 1Q 2023 3Q 2023 4Q 2023
1Q 2024 3Q 2024 4Q 2024 1Q 2025

TERESITA M. ALA
Chief - Compliance Section

COLLECTION SECTION

User of Electronic Filing and Payment System ☐ Yes ☐ No _____
Have eFile without CBR Transactions: ☐ Yes ☐ No _____
Have eFiled without Payment Transactions ☐ Yes ☐ No _____
Have Delinquent Accounts: ☐ Yes ☐ No _____
Details: _____

JOJO M. BARRIENTOS
Chief-Collection Section

With TCVC
For any inquiries
Please Call Tel. No.: (043) 288-6003

REGINA P. REFORMA
Asst. Revenue District Officer



Republic of the Philippines
Department of Finance
BUREAU OF INTERNAL REVENUE
Quezon City

September 2024 Version

ANNEX "J"

QF-TCC-07-01-2024.02

APPLICATION FOR TAX COMPLIANCE VERIFICATION CERTIFICATE
(To be accomplished by Individual Taxpayer Securing Tax Compliance Verification Certificate for
Tax Clearance-Bidding Purposes)

I, MARY FRANCES DOMINIQUE D CASTRO, Filipino/_____ (indicate nationality
for non-Filipino citizenship), of legal age, single/married to _____, permanently
residing at SUQUI, CALAPAN CITY ORIENTAL MINDORO with Taxpayer Identification
Number (TIN) 497-143-353-00000, hereby depose and state:

1. That I am the Owner/Proprietor/Proprietress of PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING
with business address at SPD. NINO, CALAPAN CITY ORIENTAL MINDORO
with Telephone/Cellular Phone No. 09164067037 and email address joyes117@yahoo.com;
2. That my business trade name has been duly registered with the Department of Trade and Industry on
JUNE 20, 2024 under DTI Registration Certificate No. 1035025;
3. That I registered my business with BIR under Certificate of Registration No. 063RC20230000790 issued at
Revenue District Office No. 063 on SEPTEMBER 27, 2023;
4. That, I am securing/applying for **TAX COMPLIANCE VERIFICATION CERTIFICATE (for TAX
CLEARANCE-Bidding Purposes)**, a pre-requisite for entering into any contract with the Government Agencies as
required under Executive Order No. 398, and implemented by RR No. 3-2005, as amended;
5. That, the following documentary requirements in relation to the aforesaid application are all authentic and hereto
attached in compliance with the existing policies:
 - ___ a. Proof of payment for Documentary Stamp Tax worth P30.00 for Tax Compliance Verification Certificate;
 - ___ b. Confirmation Receipt of Electronic payment of certification fee worth Php 100.00 or other proof of payment:
Note: Mandatory payment of Cert. Fee thru eFPS for renewal applicants (RMO No. 46-2018)
 - ___ c. One (1) original copy of valid and properly accomplished Special Power of Attorney (SPA) signed by the
applicant, applicable only to applications through an authorized representative; and
 - ___ d. One (1) photocopy of each valid identification cards (any government issued ID) with three (3) specimen
signatures of the applicant and the authorized representative.
6. And that, to the best of my knowledge and belief, I have satisfied the prescribed criteria for the issuance of Tax
Compliance Verification Certificate.

MARY FRANCES DOMINIQUE D. CASTRO
Signature over Printed Name of Applicant

Data Privacy Notice: Herein information is intended for Authorized Personnel only.
Unauthorized disclosure is punishable by laws, as mandated by R.A. 10173, also known as
the Data Privacy Act of 2012, and Section 270 of the National Internal Revenue Code (NIRC)
in handling/processing of BIR data/information



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo
CITY OF STO. TOMAS, BATANGAS
QF-TCC-01-01-2023.00

Annex "M"

TCBP NO. RR9A-063-05-14-R0868-2024-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

CASTRO, MARY FRANCES
DOMINIQUE DE GUZMAN
(PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING)
Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

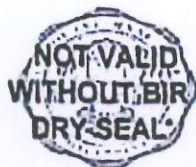
497-143-353-00000
Taxpayer Identification Number

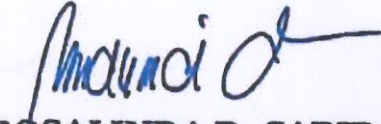
This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.
CERTIFICATION FEE OF P100 WAS PAID ON APRIL 25, 2024 UNDER PAYMENT TRANSACTION NO. Z020240425134830968005. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.




ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 04/16/2024
PAYMENT CONFIRMATION:
7020240416154215741363
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



This certifies that

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING
(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

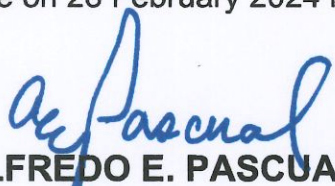
MARY FRANCES DOMINIQUE DE GUZMAN CASTRO

is valid from 20 June 2024 to 20 June 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 28 February 2024 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No. 1035025

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



TWCO145715983637



Mindoro State University
 Victoria, Oriental Mindoro 5200, Philippines

Email: universitypresident@msu.edu.ph
 Mobile: +63 977 846 72 28



ABSTRACT OF QUOTATION/S

I. Particulars

Project Name: **SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS** LOT 3

Project Location: **CALAPAN CITY**

Implementing Office: _____

Method of Procurement: _____

Approved Budget for the Contract (ABC): **PHP 163,200.00 - FOOD AND CATERING SERVICES**

Deadline of Submission of Quotation: _____

II. Abstract of Quotations / for SVP

Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ

TWG Report Date: _____

No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1.	PAPERCLAY OFFICE SUPPLIES & EQUIPMENT TRADING		✓		✓		✓		PHP 161,840.00		FOOD & CATERING SERVICES IS NOT INCLUDED IN LINE OF BUSINESS AS PER ATTACHED CERT. OF REGISTRATION
2.	INFINITE PRINCE FOOD KIOSK		✓		✓		✓		PHP 163,200.00	1	SCRG

III. Recommendation /Resolution

☒ Recommend to Award Contract Date: **04-24-2025**

Lowest / Single Calculated and Responsive Quotation:	Contract Price Award (in words & figures):
INFINITE PRINCE FOOD KIOSK	ONE HUNDRED SIXTY THREE THOUSAND TWO HUNDRED PESOS. PHP 163,200.00

☐ Declaration of Failure under Section 35 of Revised IRR of RA 9184

☐ All prospective bidders are declared ineligible [Sec. 35.1(b)] ☐ All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c)]

Date: _____

LINA B. JAVIER
TWG Member

MAYO BERON
TWG Member

FELIX A. MINESTERIO
TWG Member

MERVIN L. ICALLA
TWG Member

Engr. MARK KEYLORD S. ONAL
BAC-TWG Head

Proceed only if recommended for award of contract

*Main Campus, Alente, Victoria

*Bongabong Campus, Labanan, Hongabong

*Calapan City Campus, Manila, Calapan City



REQUEST FOR QUOTATION

SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

JOR No.: 2025-004-021
RFQ No. 2025-088
ABC Amount: Php975,750.00
Lot 1: Php410,000.00
Lot 2: Php400,500.00
Lot 3: Php163,200.00
Lot 4: Php2,050.00

Company Name : INFINITE PRINCE FOOD KIOSK
Address : CALAPAN

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- COSTUME					
1	set	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30		
2	set	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20		
3	pcs	2 in 1 Headdress and backdress (Otus Mindorensis and Tamaraw inspired)	35		
4	pcs	Floral Backdress and Headdress (Hoya Species Inspired)	35		
sub-total LOT 1					
LOT 2- COSTUMIZED PROPS					
1	pcs	LED Candle	300		
2	pcs	Gasera (Transform to Drosera Spatula Flower)	65		
3	pcs	Paphiopedilum Urbanianum Hand Props	65		
4	pcs	Large - Towering Glass Pitcher Plant Props	10		
5	pcs	4ft x 8ft set up Props (Four faces of MaHal TaNa)	8		
6	pcs	Airial Hand Propos height 7ft (4ft wing with 3ft stem) x 3ft	10		
7	pcs	Battery Operated Strip Lights	500		
sub-total LOT 2					
LOT 3- FOOD AND CATERING SERVICES					
Day 1					
1	pax	Lunch	120	60	7200
		Fried Fish & Rice			
2	pax	Dinner	120	60	7200
		Pork Adobo & Rice			
Day 2					

MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph

Website: www.minsu.edu.ph

Mobile: +63 977 846 72 28



3	pax	Lunch	120	60	7200
		<i>Tinola & Rice</i>			
4	pax	Dinner	120	60	7200
		<i>Pork Giniling & Rice</i>			
		Day 3			
5	pax	Lunch	120	60	7200
		<i>Bopis & Rice</i>			
6	pax	Dinner	120	60	7200
		<i>Sweet and Sour Fish & Rice</i>			
		Day 4			
7	pax	Lunch	120	60	7200
		<i>Pork Binagoongan & Rice</i>			
8	pax	Dinner	120	60	7200
		<i>Tinola & Rice</i>			
		Day 5			
9	pax	Lunch	120	60	7200
		<i>Chicken Adobo & Rice</i>			
10	pax	Dinner	120	60	7200
		<i>Sinigang Pork & Rice</i>			
		Day 6			
11	pax	Lunch	120	60	7200
		<i>Chicken fillet & Rice</i>			
12	pax	Dinner	120	60	7200
		<i>Afritada & Rice</i>			
		Day 7			
13	pax	Lunch	120	60	7200
		<i>Caldereta & Rice</i>			
14	pax	Dinner	120	60	7200
		<i>Pork Giniling & Rice</i>			
		Day 8			
15	pax	Lunch	120	60	7200
		<i>Menudo & Rice</i>			
16	pax	Dinner	120	60	7200
		<i>Tinola & Rice</i>			
		Day 9			
17	pax	Lunch	120	60	7200
		<i>Pork Adobo & Rice</i>			
18	pax	Dinner	120	60	7200
		<i>Fried Fish & Rice</i>			
		Day 10			
19	pax	Lunch	120	60	7200
		<i>Nilagang pork & Rice</i>			
20	pax	Dinner	120	60	7200
		<i>Pork Giniling & Rice</i>			
		Day 11			
21	pax	Lunch	120	60	7200
		<i>Pork Adobo & Rice</i>			
22	pax	Dinner	200	60	12000

MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

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		Fried Chicken & Rice			
		sub-total LOT 3			163,200
		LOT 4--DRINKING WATER SUPPLY SERVICE			
1	pcs	Purified Water (refill)	30		
2	pcs	Disposable plastic cups - 300ml	200		
		sub-total LOT 4			
XX					
TOTAL					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

ERPIE BOY MACAPANAS

Supplier's Signature over Printed Name

303-699-553-000

TIN No. of Establishment

09084706808

Contact Number

Date

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City



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 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

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Quotations shall be compared and evaluated on the basis of the following criteria:

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2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
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REQUEST FOR QUOTATION

SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

JOR No.: 2025-004-021
RFQ No. 2025-088
ABC Amount: Php975,750.00
Lot 1: Php410,000.00
Lot 2: Php400,500.00
Lot 3: Php163,200.00
Lot 4: Php2,050.00

Company Name : WENG & ERWIN FASTFOOD EXPRESS
Address : GOZAR ST. CAMILMIL CAL. CITY

Please quote your lowest price on the items / listed below, **subject to the General Condition** on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative **not later than** _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within ____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- COSTUME					
1	set	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30		
2	set	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20		
3	pcs	2 in 1 Headdress and backdress (Otus Mindorensis and Tamaraw inspired)	35		
4	pcs	Floral Backdress and Headdress (Hoya Species Inspired)	35		
sub-total LOT 1					
LOT 2- COSTUMIZED PROPS					
1	pcs	LED Candle	300		
2	pcs	Gasera (Transform to Drosera Spatula Flower)	65		
3	pcs	Paphiopedilum Urbanianum Hand Props	65		
4	pcs	Large - Towering Glass Pitcher Plant Props	10		
5	pcs	4ft x 8ft set up Props (Four faces of MaHal TaNa)	8		
6	pcs	Airial Hand Propos height 7ft (4ft wing with 3ft stem) x 3ft	10		
7	pcs	Battery Operated Strip Lights	500		
sub-total LOT 2					
LOT 3- FOOD AND CATERING SERVICES					
Day 1					
1	pax	Lunch	120		
		Fried Fish & Rice			
2	pax	Dinner	120		
		Pork Adobo & Rice			
Day 2					

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BAGONG PILIPINAS

3	pax	Lunch	120		
		<i>Tinola & Rice</i>			
4	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 3			
5	pax	Lunch	120		
		<i>Bopis & Rice</i>			
6	pax	Dinner	120		
		<i>Sweet and Sour Fish & Rice</i>			
		Day 4			
7	pax	Lunch	120		
		<i>Pork Binagoongan & Rice</i>			
8	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 5			
9	pax	Lunch	120		
		<i>Chicken Adobo & Rice</i>			
10	pax	Dinner	120		
		<i>Sinigang Pork & Rice</i>			
		Day 6			
11	pax	Lunch	120		
		<i>Chicken fillet & Rice</i>			
12	pax	Dinner	120		
		<i>Afritada & Rice</i>			
		Day 7			
13	pax	Lunch	120		
		<i>Caldereta & Rice</i>			
14	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 8			
15	pax	Lunch	120		
		<i>Menudo & Rice</i>			
16	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 9			
17	pax	Lunch	120		
		<i>Pork Adobo & Rice</i>			
18	pax	Dinner	120		
		<i>Fried Fish & Rice</i>			
		Day 10			
19	pax	Lunch	120		
		<i>Nilagang pork & Rice</i>			
20	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 11			
21	pax	Lunch	120		
		<i>Pork Adobo & Rice</i>			
22	pax	Dinner	200		

NOT INTERESTED

MSU-BAC-FR-05.01



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		Fried Chicken & Rice			
		sub-total LOT 3			
		LOT 4- DRINKING WATER SUPPLY SERVICE			
1	pcs	Purified Water (refill)	30		
2	pcs	Disposable plastic cups - 300ml	200		
		sub-total LOT 4			
XX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Rowena D. Tancin
Supplier's Signature over Printed Name
291-920-721-000
TIN No. of Establishment
09488290558
Contact Number

Date

MSU-BAC-FR-05.01



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

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 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

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3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

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Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

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SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS AND FOOD CATERING SERVICES FOR THE FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS

JOR No.: 2025-004-021

RFQ No. 2025-088

ABC Amount: Php975,750.00

Lot 1: Php410,000.00

Lot 2: Php400,500.00

Lot 3: Php163,200.00

Lot 4: Php2,050.00

Company Name : KIM AND KEN EATERY
Address : KALINISAN, NAUTAN, ORIENTAL MINDORO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOT-S. LAZAR, J.D., Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- COSTUME					
1	set	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30		
2	set	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20		
3	pcs	2 in 1 Headdress and backdress (Otus Mindorensis and Tamaraw inspired)	35		
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sub-total LOT 1					
LOT 2- COSTUMIZED PROPS					
1	pcs	LED Candle	300		
2	pcs	Gasera (Transform to Drosera Spatula Flower)	65		
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5	pcs	4ft x 8ft set up Props (Four faces of MaHal TaNa)	8		
6	pcs	Airial Hand Prop height 7ft (4ft wing with 3ft stem) x 3ft	10		
7	pcs	Battery Operated Strip Lights	500		
sub-total LOT 2					
LOT 3- FOOD AND CATERING SERVICES					
Day 1					
1	pax	Lunch	120		
		Fried Fish & Rice			
2	pax	Dinner	120		
		Pork Adobo & Rice			
Day 2					

MSU-BAC-FR-05.01



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BAGONG PILIPINAS

3	pax	Lunch	120		
		<i>Tinola & Rice</i>			
4	pax	Dinner	120		
		<i>Pork Giniling & Rice</i>			
		Day 3			
5	pax	Lunch	120		
		<i>Bopis & Rice</i>			
6	pax	Dinner	120		
		<i>Sweet and Sour Fish & Rice</i>			
		Day 4			
7	pax	Lunch	120		
		<i>Pork Binagoongan & Rice</i>			
8	pax	Dinner	120		
		<i>Tinola & Rice</i>			
		Day 5			
9	pax	Lunch	120		
		<i>Chicken Adobo & Rice</i>			
10	pax	Dinner	120		
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		Day 6			
11	pax	Lunch	120		
		<i>Chicken fillet & Rice</i>			
12	pax	Dinner	120		
		<i>Afritada & Rice</i>			
		Day 7			
13	pax	Lunch	120		
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14	pax	Dinner	120		
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NOT INTERESTED

MSU-BAC-FR-05.01



After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Date _____



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MSU-BAC-FR-05.01



View Red Registration

[Back \(https://philgeps.gov.ph/SupDashboards/dashboard\)](https://philgeps.gov.ph/SupDashboards/dashboard)

My Contact Details

Salutation	Mr	First Name	ERNIE BOY
Middle Name	CADAYONG	Last Name	MACAPANAS
Gender	Male	Position	OWNER
Landline Area Code	043	Landline Number	4419283
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	09354953014
Email Address	infiniteprince10252006@gmail.com		

Organization Details

Organization Id	383315	Registration Date	19-Mar-2024 02:29 PM
Registration Status	active		
Organization Name	INFINITE PRINCE FOOD KIOSK	Form Of Organization	Single Proprietorship
Business Category	Industrial food and beverage equipment,Institutional food services equipment,Seafood,Prepared and preserved foods,Food and beverage industries,Food and nutrition services		
Location	local	Organization Type	Services
Business Tax Identification Number	303699553	Capitalization	₱ 300,000.00

Single Proprietorship Details

DTI Certificate Number	1917846	DTI Registration Date	03-Jul-2020
Expiration Date	03-Jul-2025	DTI Business Scope	regional
Signatory	RAMON M LOPEZ		

Local Organization Address

Country Name	Philippines	Region	Region IV-B
Province	Oriental Mindoro	City/Municipality	Calapan City
Street Address	MASIPIT	Zip Code	5200

Bank Account Details

Bank Name	Branch Code
Bank Branch	Account Name
Account Number	

Uploaded Supporting Document

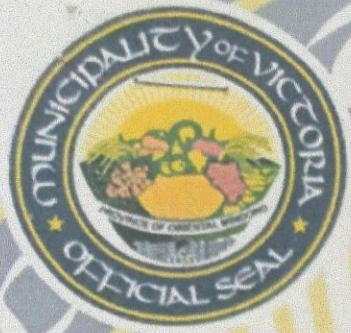
Uploaded	1710829786_MACAPANAS, ERNIE - 000 - DTI CERTIFICATION.pdf
Supporting Document	(https://philgeps.gov.ph/portal_documents/merchant_reg_documents/user_383315/documents/1710829786_MACAPANAS, ERNIE - 000 - DTI CERTIFICATION.pdf)

Status

Status	Red Approved
--------	--------------

List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				



Republic of the Philippines

Province of Oriental Mindoro

MUNICIPALITY OF VICTORIA

KNOW ALL MEN BY THESE PRESENT

Pursuant to the provision of Tax Ordinance Number 06-2012, otherwise known as the revised Revenue Code of Victoria, Oriental Mindoro, after the taxes and Charges, etc., and compliance with the existing requirements permit is hereby granted to herein taxpayer.

Mayor's Permit of Business

Status: Renew	Permit Number: 888-0570	Date of Issuance: 15 Jan 2025 A	Date of Expiration: December 31, 2025
O.R. Number: 4337649	O.R. Date: 1/15/2025	Amount Paid: 5,645.00	Capital Gross Sales: 360,000.00
Taxpayer's Name: MACAPAÑAS, ERNIE BOY C.			
Business Name: INFINITE PRINCE FOOD KIOSK			
Nature of Business: CANTEEN AND SCHOOL SUPPLIES			
Address: ALCATE, Victoria, Oriental Mindoro			

PERMIT SHALL BE SUBJECT TO IMMEDIATE CANCELLATION IF THERE IS FAILURE ON PART OF THE GRANTEE TO CONTINUOUSLY COMPLY WITH THE PROVISION OF THE BUILDING CODE OF THE PHILIPPINES AND OTHER PERTINENT LAWS AND REGULATION RELATIVE TO ISSUANCE OF PERMIT AND LICENSE

Approved by:

JOSELITO C. MALABANAN
Municipal Mayor

This Franchise Permit and Official Receipt shall be displayed or posted for public view in a conspicuous place within the place of business of undertaking.

Agency Hotline: PNP(09190937530/09083526303), BFP(09557700007, 09156031500), MDRMO(09770127197/09109183097), MHO(09176348666)

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF CALAPAN CITY) S.S.

AFFIDAVIT

I, *Ernie Boy Macapañas*, of legal age, Married, Filipino, and residing at Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:

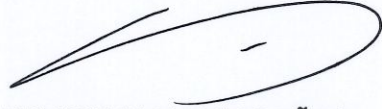
1. I am the sole proprietor or authorized representative of *Infinite Prince Food Kiosk* with office address at Calapan City, Oriental Mindoro;
2. As the owner and sole proprietor, or authorized representative of *Infinite Prince Food Kiosk*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for *Supply and Delivery of Food Catering Services for the Festival of Lights (Pandang Gitab) 2025* of the Mindoro State University – Calapan City Campus, as shown in the attached duly notarized Special Power of Attorney;
3. *Infinite Prince Food Kiosk* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. *Infinite Prince Food Kiosk* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
7. *Infinite Prince Food Kiosk* complies with existing labor laws and standards; and
8. *Infinite Prince Food Kiosk* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *Supply and Delivery of Food Catering Services for the Festival of Lights (Pandang Gitab) 2025* at MINSU

Calapan City Campus.

9. *Infinite Prince Food Kiosk* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.
10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

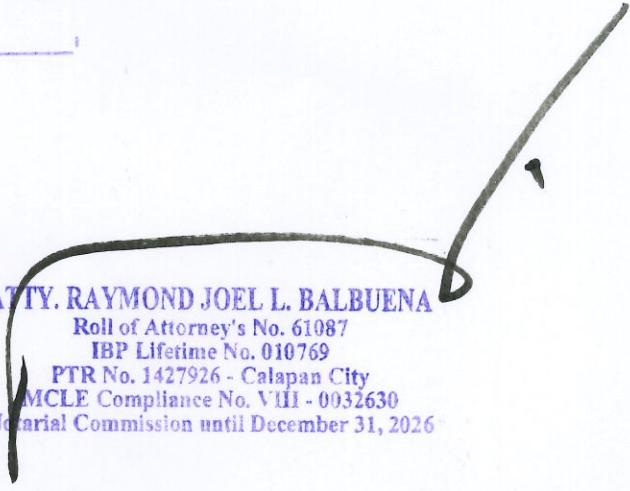
APR 15 2025

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at
CALAPAN CITY, Philippines.


ERNIE BOY MACAPAÑAS
Affiant

APR 15 2025
SUBSCRIBED AND SWORN TO before me this ___ day of ___ 20___ at
Calapan City, Philippines. The affiant exhibiting to me his/her
_____ issued by the

Doc. No. 467
Page No. 95
Book No. 143
Series of 20 25


ATTY. RAYMOND JOEL L. BALBUENA
Roll of Attorney's No. 61087
IBP Lifetime No. 010769
PTR No. 1427926 - Calapan City
MCLE Compliance No. VIII - 0032630
Notarial Commission until December 31, 2026

2303

REVISED: APRIL 2019

REPUBLICA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANTHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20240000004644

Date OCN Generated: September 17, 2024

UPDATED ON SEP 17

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 303-699-553-00001	NAME OF TAXPAYER MACAPANAS, ERNIE BOY CADAYONG	TIN ISSUANCE DATE June 9, 2022
REGISTERING OFFICE	Head Office <input type="checkbox"/> Branch <input checked="" type="checkbox"/>	
REGISTERED ADDRESS ALCATE 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE

TAXPAYER TYPE/S SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)

BUSINESS INFORMATION DETAILS

		CATEGORY	REGISTRATION DATE
TRADE NAME 1	INFINITE PRINCE FOOD KIOSK		June 9, 2022
(PSIC)	47610-RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES	Secondary	
Line of Business	RETAIL SALE OF BOOKS, NEWSPAPERS AND STATIONERY IN SPECIALIZED STORES		
(PSIC)	56109-OTHER RESTAURANTS AND MOBILE FOODS SERVICE ACTIVITIES, N.E.C.	Primary	
Line of Business	OTHER RESTAURANTS AND MOBILE FOODS SERVICE ACTIVITIES, N.E.C.		

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

REPUBLICA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20240000004644

Date OCN Generated: September 17, 2024

UPDATED ON SEP 17

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 303-699-553-00001	NAME OF TAXPAYER MACAPANAS, ERNIE BOY CADAYONG	TIN ISSUANCE DATE June 9, 2022
REGISTERING OFFICE	Head Office	<input checked="" type="checkbox"/> Branch
REGISTERED ADDRESS ALCATE 5205 VICTORIA ORIENTAL MINDORO PHILIPPINES		



I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

Regina P. Reforma
REGINA P. REFORMA
OIC-Asst. Revenue District Officer

CHRISTINE M. CARDONA
REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.

BIR PAYMENT SLIP

For Over-the-Counter transaction (OTC), this is your receipt when machine validated

PLEASE WRITE HEAVILY YOU ARE MAKING THREE COPIES.

LANDBANK		Date	11/14/20	Payment Slip Number	42085889
Please check appropriate box <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Bank Debit System		BTR-BIR ACCOUNT NUMBER 9992 2404 20			
Account Name BUREAU OF THE TREASURY - BIR		Branch Client Code	000	Drawee Bank/Cash	CASH
TAX IDENTIFICATION NUMBER 303 699 553		Tax Type	1T	Form Type	17010
Revenue District Office	Accounting Type (F/C)	14110108 Validation 2:31 000052 26DE Bir Pymt Coll			
067	C	Calapan San Vicente BranchCash Payment			
Quarter No. (0, 1, 2, 3, or 4)	Tax Period/Fiscal Year-End (mmddyy)	Institution Name BIR - Calapan San Vicente			
3	0920 20	Orig Acct No 9942240420			
Name of Taxpayer/Representative	Contact Number	303699553000CASH			
Macapalos Enrie Roy Cadayong	0904117010	3093024			
Signature of Taxpayer/Representative	Amount	PHP2,208.00			
	0.00				

CASH BREAKDOWN			CHECK PAYMENT
NO. OF PIECES	DENOMINATION	AMOUNT	Name of Bank/Branch
2	P1,000.00	PESOS 2,000	
	500.00	CENTAVOS -	Check Number
1	200.00	200	Amount
	100.00	-	
	50.00	-	
	20.00	-	
	COINS	-	
TOTAL CASH PAYMENT		2,208	
BANK DEBIT ADVICE NUMBER			AMOUNT

Reminder: For Tax Payment thru LANDBANK Express Access Machine (LEAM)
 Kindly ensure that the enclosed cash tallies with the amount indicated in your payment slip. The Taxpayer shall be accountable for any discrepancy between the amount encoded in the machine and the cash actually enclosed in the payment envelope.

FOR PAYMENT VIA DEBIT FROM ACCOUNT	
ACCOUNT NUMBER	AMOUNT
DEPOSITOR'S SIGNATURE	Approved by:
	Posted by:

Taxpayer's Copy

REVISED OCTOBER 2016

For BIR Use Only: BCS/Item:

Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No. **1701Q**
January 2018 (ENCs)
Page 1

Quarterly Income Tax Return
for Individuals, Estates and Trusts

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.

1701Q 01/18ENCs P1

1 For the Year 2024 2 Quarter 3 Amended Return? 4 Number of Sheet/s Attached

PART I - BACKGROUND INFORMATION ON TAXPAYER/FILER

5 Taxpayer Identification Number (TIN) 6 RDO Code

7 Taxpayer/Filer Type: Single Proprietor Professional Estate Trust

8 Alphabetic Tax Code (ATC): 1012 Business Income-Graduated IT Rates 1014 Income from Profession-Graduated IT Rates 1013 Mixed Income-Graduated IT Rates 1015 Business Income-8% IT Rate 1017 Income from Profession-8% IT Rate 1016 Mixed Income-8% IT Rate

9 Taxpayer/Filer's Name (Last Name, First Name, Middle Name for Individual; ESTATE of (First Name, Middle Name, Last Name) TRUST FBO (First Name, Middle Name, Last Name)

10 Registered Address (Indicate complete address. If branch, indicate the branch address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1905)

11 Date of Birth (MM/DD/YYYY) 12 Email Address 10A Zip Code

13 Citizenship 14 Foreign Tax Number (if applicable) 15 Claiming Foreign Tax Credits?

16 Tax Rate* (choose one, for income from business/ 16A Method of Deduction: Graduated Rates per Tax Table -page 2 (Choose) Itemized Deduction [Sec. 34(A-J), NIRC] Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

PART II - BACKGROUND INFORMATION ON SPOUSE (if applicable)

17 Spouse's TIN 18 RDO Code

19 Filer's Spouse Type: Single Proprietor Professional Compensation Earner

20 ATC: 1012 Business Income-Graduated IT Rates 1014 Income from Profession-Graduated IT Rates 1013 Mixed Income-Graduated IT Rates 1011 Compensation Income 1015 Business Income-8% IT Rate 1017 Income from Profession-8% IT Rate 1016 Mixed Income-8% IT Rate

21 Spouse's Name (Last Name, First Name, Middle Name)

22 Citizenship 23 Foreign Tax Number, if applicable 24 Claiming Foreign Tax Credits?

25 Tax Rate* (choose one, for income from business/ 25A Method of Deduction: Graduated Rates per Tax Table -page 2 (Choose) Itemized Deduction [Sec. 34(A-J), NIRC] Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

PART III - TOTAL TAX PAYABLE (DO NOT enter Centavos; 40 Centavos or less drop down, 50 or more round up)

Particulars	A) Taxpayer/Filer	B) Spouse
26 Tax Due	22,989.00	0.00
27 Less: Tax Credits/Payments	20,781.00	0.00
28 Tax Payable/(Overpayment) (item 26 Less item 27)	2,208.00	0.00
29 Add: Total Penalties	0.00	0.00
30 Total Amount Payable/(Overpayment) (Sum of items 28 and 29)	2,208.00	0.00
31 Aggregate Amount Payable/(Overpayment) (Sum of items 30A and 30B)	2,208.00	0.00

I declare under the penalties of perjury that this remittance return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If Authorized Representative, attach authorization letter and indicate TIN)

Signature and Printed Name of Taxpayer/Authorized Representative/Tax Agent (Indicate Title/Designation and TIN)

PART IV - DETAILS OF PAYMENT

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
32 Cash/Bank Debit Memo				
33 Check				
34 Tax Debit Memo				
35 Others (specify)				

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office/AAB and Date of Receipt (RO's Signature/Bank Teller's Initial)

* I understand that this choice is irrevocable for this taxable year. However, the 8% Income Tax (IT) Rate option if initially selected shall automatically be changed to graduated IT rates when taxpayer's gross sales/receipts and other non-operating income exceed Three million pesos (P3M).

For BIR BCS/
Use Only Item:Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No.

1701Q

January 2018 (ENCS)

Page 2

**Quarterly Income Tax Return
for Individuals, Estates and Trusts**

1701Q 01/18 ENCS P2

TIN

003 699 653 000

Taxpayer/Filer's Last Name

MACAPANAS

PART V - COMPUTATION OF TAX DUE (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)**Declaration this Quarter****A) Taxpayer/Filer****B) Spouse**

If graduated rate, fill in items 36 to 46; if 8%, fill in items 47 to 54

Schedule I - For Graduated IT Rate**36** Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)**36A** 748,720.00**36B** 0.00**37** Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)**37A** 630,850.00**37B** 0.00**38** Gross Income/(Loss) from Operation (Item 36 Less Item 37)**38A** 117,870.00**38B** 0.00

Less: Allowable Deductions

39 Total Allowable Itemized Deductions**39A** 0.00**39B** 0.00

OR

40 Optional Standard Deduction (OSD) (40% of Item 38)**40A** 0.00**40B** 0.00**41** Net Income/(Loss) This Quarter (Item 38 Less Either Item 39 OR 40)**41A** 117,870.00**41B** 0.00Add: **42** Taxable Income/(Loss) Previous Quarter/s**42A** 284,575.00**42B** 0.00**43** Non-Operating Income (specify)**43A** 0.00**43B** 0.00**44** Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)**44A** 0.00**44B** 0.00**45** Total Taxable Income/(Loss) To Date (Sum of Items 41 to 44)**45A** 402,445.00**45B** 0.00**46** Tax Due (Item 45 x Applicable Tax Rate based on Tax Table below)**46A** 22,989.00**46B** 0.00**Schedule II - For 8% IT Rate****47** Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)**47A** 0.00**47B** 0.00**48** Add: Non-Operating Income (specify)**48A** 0.00**48B** 0.00**49** Total Income for the quarter (Sum of Items 47 and 48)**49A** 0.00**49B** 0.00**50** Add: Total Taxable Income/(Loss) Previous Quarter (Item 51 of previous quarter)**50A** 0.00**50B** 0.00**51** Cumulative Taxable Income/(Loss) as of This Quarter (Sum of Items 49 and 50)**51A** 0.00**51B** 0.00**52** Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000**52A** 0.00**52B** 0.00**53** Taxable Income/(Loss) To Date (Items 51 Less Item 52)**53A** 0.00**53B** 0.00**54** Tax Due (Item 53 x 8% Tax Rate)**54A** 0.00**54B** 0.00**Schedule III - Tax Credits/Payments****55** Prior Year's Excess Credits**55A** 1,723.00**55B** 0.00**56** Tax Payment/s for the Previous Quarter/s**56A** 0.00**56B** 0.00**57** Creditable Tax Withheld for the Previous Quarter/s**57A** 8,481.95**57B** 0.00**58** Creditable Tax Withheld per BIR Form No. 2307 for this Quarter**58A** 10,585.98**58B** 0.00**59** Tax Paid in Return Previously Filed, if this is an Amended Return**59A** 0.00**59B** 0.00**60** Foreign Tax Credits, if applicable**60A** 0.00**60B** 0.00**61** Other Tax Credits/Payments (specify)**61A** 0.00**61B** 0.00**62** Total Tax Credits/Payments (Sum of Items 55 to 61)**62A** 20,781.00**62B** 0.00**63** Tax Payable/(Overpayment) (Item 46 or 54, Less Item 62)**63A** 2,208.00**63B** 0.00**Schedule IV - Penalties****64** Surcharge**64A** 0.00**64B** 0.00**65** Interest**65A** 0.00**65B** 0.00**66** Compromise**66A** 0.00**66B** 0.00**67** Total Penalties (Sum of Items 64 to 66)**67A** 0.00**67B** 0.00**68** Total Amount Payable/(Overpayment) (Sum of Items 63 and 67)**68A** 2,208.00**68B** 0.00**TABLE 1 - Tax Rates (effective January 1, 2018 to December 31, 2022)**

If Taxable Income is:	Tax Due is:
Not over P250,000	0%
Over P250,000 but not over P400,000	20% of the excess over P250,000
Over P400,000 but not over P800,000	P30,000 + 25% of the excess over P400,000
Over P800,000 but not over P2,000,000	P130,000 + 30% of the excess over P800,000
Over P2,000,000 but not over P8,000,000	P490,000 + 32% of the excess over P2,000,000
Over P8,000,000	P2,410,000 + 35% of the excess over P8,000,000

TABLE 2 - Tax Rates (effective January 1, 2023 and onwards)

If Taxable Income is:	Tax Due is:
Not over P250,000	0%
Over P250,000 but not over P400,000	15% of the excess over P250,000
Over P400,000 but not over P800,000	22,500 + 20% of the excess over P400,000
Over P800,000 but not over P2,000,000	102,500 + 25% of the excess over P800,000
Over P2,000,000 but not over P8,000,000	402,500 + 30% of the excess over P2,000,000
Over P8,000,000	P2,202,500 + 35% of the excess over P8,000,000



Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

Tax Return Receipt Confirmation

1 message

ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>
To: infiniteprince10252006@gmail.com

Tue, Nov 5, 2024 at 12:02 PM

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 303699553000-1701Qv2018-2024Q3.xml

Date received by BIR: 5 November 2024

Time received by BIR: 11:44 AM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

MACAPANAS, ERNIE BOY 1701Q SAWT 3RD QUARTER 2024




2 messages

Ernie Boy Macapanas <infiniteprince10252006@gmail.com>
To: esubmission@bir.gov.ph

Fri, Oct 11, 2024 at 2:51 PM

TIN:303-699-553-000
REGISTERED NAME:
LASTNAME:MACAPANAS
FIRST NAME: ERNIE BOY
MIDDLE NAME: CADAYONG
ADDRESS: MASIPIT, CALAPAN CITY
FILING REFERENCE NUMBER:
EMAIL1:
EMAIL2:
EMAIL3:

3 attachments

-  **30369955300000820241701Q.DAT**
1K
-  **30369955300000920241701Q.DAT**
1K
-  **30369955300000720241701Q.DAT**
1K

esubmission@bir.gov.ph <esubmission@bir.gov.ph>
To: Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

Fri, Oct 11, 2024 at 2:56 PM

The BIR has received your data file(s). Please be informed that you will receive another email on the file structure validation results of your submission, but no further email will be received on the TIN validation results. Hence, please ensure that the TIN of the Withholding Agent is valid for a successful submission of your Alphalist (or SLSP, as the case may be).

Thank you.



Ernie Boy Macapanas <infiniteprince10252006@gmail.com>

eSubmission Validation Report

1 message

eSubmission <esubmission@bir.gov.ph>
To: infiniteprince10252006@gmail.com

Sat, Oct 12, 2024 at 4:12 AM

ACKNOWLEDGEMENT RECEIPT NUMBER: 20241012-B158940

This is to confirm receipt of the file(s) as stated below:

Total attachment/file(s) received : 3

No. of valid file(s) : 3

No. of invalid file(s) : 0

We have validated your submission in compliance with existing BIR regulations.

Find below the details of your submission:

Date of Submission: 10/11/2024 2:56:34 PM

Filename(s):

1. Attachment : 30369955300000820241701Q.DAT
30369955300000820241701Q.DAT - VALID
CONFIRMATION RECEIPT NUMBER - 2024-0000348399
2. Attachment : 30369955300000920241701Q.DAT
30369955300000920241701Q.DAT - VALID
CONFIRMATION RECEIPT NUMBER - 2024-0000348400
3. Attachment : 30369955300000720241701Q.DAT
30369955300000720241701Q.DAT - VALID
CONFIRMATION RECEIPT NUMBER - 2024-0000348401

VALIDATION REPORT:

1. Attachment : 30369955300000820241701Q.DAT

TIN of Withholding Agent TIN: 303699553-0000
Alphalist Form : 1701Q
Taxable Month : 08/2024

LINE NUM	SCHEDULE	ERROR DESCRIPTION
----------	----------	-------------------

0000000000		No Errors Encountered
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2. Attachment : 30369955300000920241701Q.DAT

TIN of Withholding Agent TIN: 303699553-0000
Alphalist Form : 1701Q
Taxable Month : 09/2024

LINE NUM	SCHEDULE	ERROR DESCRIPTION
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0000000000		No Errors Encountered
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3. Attachment : 30369955300000720241701Q.DAT

TIN of Withholding Agent TIN: 303699553-0000
Alphalist Form : 1701Q
Taxable Month : 07/2024

LINE NUM	SCHEDULE	ERROR DESCRIPTION
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0000000000		No Errors Encountered
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PLEASE BE INFORMED THAT THIS IS THE FINAL EMAIL ON THE VALIDATION PROCESS OF YOUR SUBMISSION. HOWEVER, A VALIDATION OF THE TIN OF THE WITHHOLDING AGENT WILL STILL BE UNDERTAKEN. ACCORDINGLY, PLEASE ENSURE THAT THE TIN IS VALID FOR A SUCCESSFUL SUBMISSION OF YOUR ALPHALIST (OR SLSP, AS THE CASE MAY BE).

Thank You.

This is a system generated report. For inquiries, please email us at contact_us@bir.gov.ph or call us at (2) 8538-3200



Bringing in Revenues
for Nation-building

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo

QF-TCC-01-01-2024.01

ANNEX "M"

TCBP NO. RR9A-063-05-06-R0896-2025-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

**MACAPANAS, ERNIE BOY
CADAYONG**
(INFINITE PRINCE FOOD KIOSK)

Name of Taxpayer

MASIPTT, CITY OF CALAPAN, ORIENTAL MINDORO
Address

303-699-553-00000

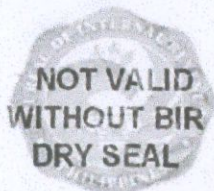
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 6th day of May, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 06, 2026 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON MAY 06, 2025 UNDER EFPS PAYMENT TRANSACTION NO. 258819876. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



Rosalinda D. Cabidog
ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 05/06/2025
PAYMENT CONFIRMATION:
258820358
AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website <https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

This certifies that

INFINITE PRINCE FOOD KIOSK
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

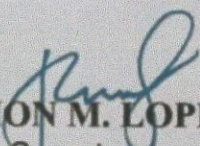
This certificate issued to

ERNIE BOY CADAYONG MACAPAÑAS

is valid from 03 July 2020 to 03 July 2025 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration


RAMON M. LOPEZ
Secretary

Business Name No. 1917846

and issue the same on 03 July 2020 in the Philippines.

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



SPJP649111193189

APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY & DELIVERY OF COSTUMES, COSTUMIZED PROPS, FOOD CATERING SERVICES AND DRINKING WATER SUPPLY FOR THE
FESTIVAL OF LIGHTS (PANDANG GITAB) 2025 AT MINSU CALAPAN CITY CAMPUS
Masipit, Calapan City, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Length:															
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST
									OTHER COST FACTORS						
									INFLATION,		VALUE				
									%						
									INFLATION,						
									%		VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	
	LOT 1- COSTUME				-										
1	Custom Wear- Male Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	30	set	3,800.00	114,000.00										
2	Custom Wear- Female Pandang Gitab Costume; (Mindoro Bleeding-Heart pigeon Inspired)	20	set	4,300.00	86,000.00										
3	2 in 1 Headress and backdress (Otus Mindorensis and Tamaraw inspired)	35	pcs	2,500.00	87,500.00										
4	Floral Backdress and Headress (Hoya Species Inspired)	35	pcs	3,500.00	122,500.00										
	sub-total LOT 1				410,000.00										
1	LED Candle	300	pcs	90.00	27,000.00										
2	Gasera (Transform to Drosera Spatulia Flower)	65	pcs	800.00	52,000.00										
3	Paphiopedilum Urbanianum Hand Props	65	pcs	1,500.00	97,500.00										
4	Large - Towering Glass Pitcher Plant Props	10	pcs	2,500.00	25,000.00										
5	4ft x 8ft set up Props (Four faces of MaHaI TaNa)	8	pcs	8,000.00	64,000.00										
6	Airial Hand Props height 7ft (4ft wing with 3ft stem) x 3ft	10	pcs	2,500.00	25,000.00										
7	Battery Operated Strip Lights	500	pcs	220.00	110,000.00										
	sub-total LOT 2				400,500.00										
	LOT 3- FOOD AND CATERING SERVICES				-										
	Day 1				-										
1	Lunch	120	pax	60.00	7,200.00										
	Fried Fish & Rice				-										
2	Dinner	120	pax	60.00	7,200.00										
	Pork Adobo & Rice				-										
	Day 2				-										
3	Lunch	120	pax	60.00	7,200.00										
	Tinola & Rice				-										
4	Dinner	120	pax	60.00	7,200.00										
	Pork Giniling & Rice				-										
	Day 3				-										
5	Lunch	120	pax	60.00	7,200.00										
	Bopis & Rice				-										



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus

Alcate, Victoria, Oriental Mindoro



BAGONG PILIPINAS


JOB ORDER REQUEST

Job Order No.: **2025-004-021**

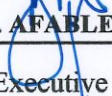
Date: **April 11, 2025**

Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)
	Lot 1 - Costume			-
Set	Custom Wear - Male Pangdanggitab Costume (Mindoro Bleeding-Heart Pigeon Inspired)	30	3,800.00	114,000.00
Set	Custom Wear - Female Pangdanggitab Costume (Mindoro Bleeding-Heart Pigeon Inspired)	20	4,300.00	86,000.00
Pcs	2 in 1 Headdress and Backdress (Otus Mindorensis and Tamaraw inspired)	35	2,500.00	87,500.00
Pcs	Floral Backdress and Headdress (Hoya Species inspired)	35	3,500.00	122,500.00
				-
				-
	Lot 2 - Costumized Props			-
Pcs	LED candle	300	90.00	27,000.00
Pcs	Gasera (Transform to Drosera Spatula Flower)	65	800.00	52,000.00
Pcs	Paphiopedilum Urbanianum Hand Props	65	1,500.00	97,500.00
Pcs	Large – Towering Glass Pitcher Plant Props	10	2,500.00	25,000.00
Pcs	4 ft x 8 ft Set Up Props (Four (4) Faces of MaHal TaNa)	8	8,000.00	64,000.00
Pcs	Airial Hand Props Height 7ft (4ft wing with 3ft stem) X 3 ft	10	2,500.00	25,000.00
Pcs	Battery Operated Strip Lights	500	220.00	110,000.00
				-
	Lot 3 - Food and Catering Services			-
	Day 1 - April 20, 2025			-
Pax	Lunch	120	60.00	7,200.00
	Fried Fish & Rice			-
			SUBTOTAL 01	817,700.00
Purpose:	Costumes, Props for the Festival of Lights, Pandang Gitab, enhancing the university's engagement in preserving and promoting Oriental Mindoro's cultural traditions.			


Requested by:


DONNE FERNANDO A. GUERRERO
Coordinator-MCC, Student Affairs
and Services

Recommending Approval:


FRANIE M. AFABLE, DBMHM
Campus Executive Director

Approved:


ENYA MARIE D. APOSTOL, Ph. D.
SUC President III



Republic of the Philippines
MINDORO STATE UNIVERSITY

Main Campus

Alcate, Victoria, Oriental Mindoro **BAGONG PILIPINAS**



JOB ORDER REQUEST

Job Order No.: **2025-004-021**

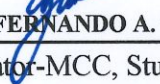
Date: **April 11, 2025**


Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)
Pax	Dinner Pork Adobo & Rice	120	60.00	7,200.00
				-
				-
	Day 2 - April 21, 2025			-
Pax	Lunch Tinola & Rice	120	60.00	7,200.00
				-
				-
Pax	Dinner Pork Giniling & Rice	120	60.00	7,200.00
				-
				-
	Day 3 - April 22, 2025			-
Pax	Lunch Bopis & Rice	120	60.00	7,200.00
				-
				-
Pax	Dinner Sweet and Sour Fish & Rice	120	60.00	7,200.00
				-
				-
	Day 4 - April 23, 2025			-
Pax	Lunch Pork Binagoongan & Rice	120	60.00	7,200.00
				-
				-
Pax	Dinner Tinola & Rice	120	60.00	7,200.00
				-
				-
			SUBTOTAL 02	50,400.00
Purpose:	Costumes, Props for the Festival of Lights, Pandang Gitab, enhancing the university's engagement in preserving and promoting Oriental Mindoro's cultural traditions.			

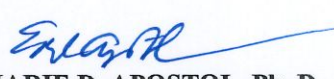
Requested by:

Recommending Approval:

Approved:


DONNE FERNANDO A. GUERRERO
Coordinator-MCC, Student Affairs
and Services


FRANIE M. AFABLE, DEMHM
Campus Executive Director


ENYA MARIE D. APOSTOL, Ph. D.
SUC President III



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus

Alcate, Victoria, Oriental Mindoro **BAGONG PILIPINAS**



JOB ORDER REQUEST

Job Order No.: **2025-004-021**

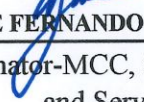
Date: **April 11, 2025**


Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)
Pax	Day 5 - April 24, 2025 Lunch Chicken Adobo & Rice	120	60.00	- 7,200.00
Pax	Dinner Sinigang Pork & Rice	120	60.00	- 7,200.00
Pax	Day 6 - April 25, 2025 Lunch Chicken Fillet & Rice	120	60.00	- 7,200.00
Pax	Dinner Afritada & Rice	120	60.00	- 7,200.00
Pax	Day 7 - April 26, 2025 Lunch Caldereta & Rice	120	60.00	- 7,200.00
Pax	Dinner Pork Giniling & Rice	120	60.00	- 7,200.00
Pax	Day 8 - April 27, 2025 Lunch Menudo & Rice	120	60.00	- 7,200.00
			SUBTOTAL 03	50,400.00
Purpose:	Costumes, Props for the Festival of Lights, Pandang Gitab, enhancing the university's engagement in preserving and promoting Oriental Mindoro's cultural traditions.			

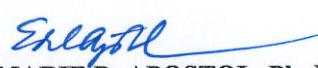
Requested by:

Recommending Approval:

Approved:


DONNE FERNANDO A. GUERRERO
Coordinator-MCC, Student Affairs
and Services


FRANIE M. AFABLE, DBMHM
Campus Executive Director


ENYA MARIE D. APOSTOL, Ph. D.
SUC President III



Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus

Alcate, Victoria, Oriental Mindoro **BAGONG PILIPINAS**



JOB ORDER REQUEST

Job Order No.: **2025-004-021**


Date: **April 11, 2025**

Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)
Pax	Dinner Tinola & Rice	120	60.00	- 7,200.00
	Day 9 - April 28, 2025			-
Pax	Lunch Pork Adobo & Rice	120	60.00	7,200.00 -
	Day 10 - April 29, 2025			-
Pax	Dinner Fried Fish & Rice	120	60.00	7,200.00 -
	Day 11 - April 30, 2025			-
Pax	Lunch Nilagang pork & Rice	120	60.00	7,200.00 -
	Day 12 - May 1, 2025			-
Pax	Dinner Pork Giniling & Rice	120	60.00	7,200.00 -
	Day 13 - May 2, 2025			-
Pax	Lunch Pork Adobo & Rice	120	60.00	7,200.00 -
	Day 14 - May 3, 2025			-
Pax	Dinner Fried Chicken & Rice	200	60.00	12,000.00 -
			SUBTOTAL 04	PHP 55,200.00
Purpose:	Costumes, Props for the Festival of Lights, Pandang Gitab, enhancing the university's engagement in preserving and promoting Oriental Mindoro's cultural traditions.			

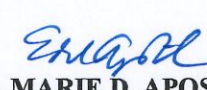
Requested by:

Recommending Approval:

Approved:


DONNE FERNANDO A. GUERRERO
Coordinator MCC, Student Affairs
and Services


FRANIE M. ATABLE, DBMHM
Campus Executive Director


ENYA MARIE D. APOSTOL, Ph. D.
SUC President III



JOB ORDER REQUEST

Job Order No.: 2025-004-021

Date: April 11, 2025

Unit	WORK REQUESTED/ DESCRIPTION OF WORK	QTY	AMOUNT OF LABOR	REMARKS (TOTAL)
	Lot 4 - Drinking Water Supply Service			-
Pcs	Purified water (refill)	30	35.00	1,050.00
Pcs	Disposable plastic cups - 300ml	200	5.00	1,000.00
				-
				-
				-
				-
				-
				-
				-
				-
				-
				-
			SUBTOTAL 05	PHP 2,050.00
				-
				-
			SUBTOTAL 01	PHP 817,700.00
			SUBTOTAL 02	PHP 50,400.00
			SUBTOTAL 03	PHP 50,400.00
			SUBTOTAL 04	PHP 55,200.00
			SUBTOTAL 05	PHP 2,050.00
			GRAND TOTAL	PHP 975,750.00
Purpose:	Costumes, Props for the Festival of Lights, Pandang Gitab, enhancing the university's engagement in preserving and promoting Oriental Mindoro's cultural traditions.			

Requested by:

Recommending Approval:

Approved:

DONNE FERNANDO A. GUERRERO
Coordinator-MCC, Student Affairs
and Services

FRANIE M. AFABLE, DBM/MH
Campus Executive Director

ENYA MARIE D. APOSTOL, Ph. D.
SUC President III



PROJECT PROPOSAL

Title : **MinSU's PARTICIPATION IN THE FESTIVAL OF LIGHTS, PANDANG GITAB**

Implementing Agency : **MINDORO STATE UNIVERSITY – Calapan City Campus**
Masipit, Calapan City, Oriental Mindoro

Head of Agency : **ENYA MARIE D. APOSTOL, Ph.D.**
SUC President III

Contact Person : **FRANIE M. AFABLE, DBMHM**
MCC Campus Executive Director

DONNE FERNANDO A. GUERRERO, MMITHM
Coordinator-MCC, Student Affairs and Services

Total Project Cost : **₱ 975,750.00**

Duration : **1 month**

Sources of Fund : **Cultural P 2025- Beginning Balance, SCEF – Beginning Balance, Student Development- Beginning Balance, Student Development- Student Assistant**

PROJECT DESCRIPTION

Introduction

The Festival of Lights, Pandang Gitab, is a key event in Oriental Mindoro that celebrates the province's rich cultural heritage, featuring street dancing performances and original music composed by local artists. This annual celebration showcases the evolution of the traditional pandanggo dance, accompanied by Filipino marching band instruments (Province of Oriental Mindoro, 2025). The event is a platform for both preserving and promoting the local culture while engaging the community in meaningful cultural expressions.

Rationale/Significance

Cultural festivals such as Pandang Gitab is an opportunity for communities to preserve and showcase their traditions. The festival, which integrates the pandanggo dance with the music of local marching bands, allows citizens of Oriental Mindoro to connect with their cultural roots and strengthen their identity. As a university, MinSU recognizes the importance of preserving cultural heritage and participating in events that contribute to the vibrancy of the community.

However, despite the significance of cultural festivals in promoting community engagement and cultural pride, there remains a gap in the active participation of local educational institutions in such events. The lack of engagement from the academic sector can diminish the cultural value of these festivities and limit the exposure of students to cultural heritage preservation. Thus, MinSU feels compelled to contribute by actively participating in Pandang Gitab, showcasing an environment of learning, creativity, and teamwork among students and faculty. The university's involvement will help bridge this gap, promoting both cultural and educational development. Also, it gives students a chance to gain hands-on experience in cultural events, which can enhance their creativity and community spirit. According to Zielinska-Dabkowska (2016), cultural festivals are important in shaping the identity of a city, as they help create a strong sense of place and pride among local residents

Given the importance of cultural sustainability and community development, MinSU's participation in Pandang Gitab is a strategic move that aligns with the university's mission of establishing holistic development among students while strengthening its ties with the local community. The involvement in such a prestigious cultural event provides students with an opportunity to enhance their understanding of local heritage and artistic expression. As Dell'Aria (2021) suggests, light and cultural festivals transform how a community sees itself, shaping new meanings and deeper connections with its heritage. Moreover, MinSU can continue its commitment to preserving the traditions of Oriental Mindoro and to make sure that they are passed down to future generations.

This program will result in a well-prepared and executed performance at the Pandang Gitab festival. The beneficiaries of this project will be MinSU students, faculty, and the local community, who will experience the richness of the province's culture and participate in this collaborative effort. Partners in this initiative include the local government and other cultural organizations that are involved in the festival's planning and execution.

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Objectives

General: To actively participate in the Festival of Lights, Pandang Gitab, enhancing the university's engagement in preserving and promoting Oriental Mindoro's cultural traditions.

Specific:

1. Contribute to the preservation and promotion of local cultural heritage through dance and music.
2. Strengthen MinSU's relationship with the local community.
3. Offer students and faculty a platform for creative expression and teamwork through performance participation.
4. Affirm MinSU's commitment to supporting indigenous art forms.
5. Cultivate leadership and cultural awareness among students.
6. Align the participation with SDG 11: Sustainable Cities and Communities by fostering cultural sustainability.

Methodology

1. Set up committee members, meet with key people, and work with local government and festival organizers.
2. Create and submit a proposal to the university for approval.
3. Choose dancers and performers, then provide cultural lessons and rehearse.
4. Plan dance routines and design costumes.
5. Design and create culturally appropriate costumes and props for the performance. This includes sourcing materials, making adjustments to ensure authenticity, and completing the production of the costumes and props in time for rehearsals.
6. Do final rehearsals and arrange transportation or logistical support for the performers.
7. Perform the prepared dance routines at the Pandang Gitab festival.
8. Get feedback, assess the performance, and write a report.

Expected Outputs & Outcomes

1. A well-prepared performance that fits the festival's theme.
2. Increased understanding and appreciation of local culture among students, faculty, and the community.
3. Stronger recognition of MinSU as a cultural institution.
4. More creativity and teamwork among participants.
5. A plan for future cultural activities.
6. If ever the university entry will win the competition, prizes will be divided into three parts: admin, student participants, and extra fund of BAANAW dance troupe.

Potential Outcomes:

1. Continued celebration and preservation of local traditions.
2. More community involvement and MinSU's increased role in local cultural events.

Potential Impacts (PIs):

Socially, it will strengthen community bonds and reinforce cultural identity. MinSU will help bring together students, faculty, and the local community and create a sense of pride and unity. The celebration of local traditions through dance and music is a shared appreciation for the cultural heritage of Oriental Mindoro and a stronger connection between the university and the surrounding community.

Economically, the involvement in the festival is expected to boost cultural tourism and increase local engagement. As more people attend the festival to witness MinSU's participation, it will attract visitors from outside the province that may lead to an increase in tourism-related activities such as accommodation, dining, and shopping. This is an opportunity for local businesses and promotes the province's cultural significance. MinSU's role in such a high-profile event can further establish the province as a cultural hub and attract more visitors to experience the local traditions.

Environmentally, the festival will promote sustainable cultural practices. MinSU's participation highlights the importance of safeguarding these practices for future generations. Sustainable approaches to event planning and cultural preservation will ensure that the cultural heritage of Oriental Mindoro remains intact.

Target Beneficiaries: MinSU students, faculty, local government units, and the public attending the festival.





Budgetary Requirements:

QUANTITY	PARTICULARS / DESCRIPTION	UNIT COST	TOTAL COST	
30 set	Custom Wear - Male Pangdanggitab Costume (Mindoro Bleeding-Heart Pigeon Inspired)	3,800.00	114,000.00	lot 1 costume for Pangdanggitab Dancers
20 set	Custom Wear - Female Pangdanggitab Costume (Mindoro Bleeding-Heart Pigeon Inspired)	4,300.00	86,000.00	
35 pcs	2 in 1 Headdress and Backdress (Otus Mindorensis and Tamaraw inspired)	2,500.00	87,500.00	
35 pcs	Floral Backdress and Headdress (Hoya Species inspired)	3,500.00	122,500.00	
300 pcs	LED candle	90.00	27,000.00	Lot 2 props for Pangdanggitab presentation
65 pcs	Gasera (Transform to Drosera Spatula Flower)	800.00	52,000.00	
65 pcs	Paphiopedilum Urbanianum Hand Props	1,500.00	97,500.00	
10 pcs	Large – Towering Glass Pitcher Plant Props	2,500.00	25,000.00	
8 pcs	4 ft x 8 ft Set Up Props (Four (4) Faces of MaHal TaNa)	8,000.00	64,000.00	
10 pcs	Airial Hand Props Height 7ft (4ft wing with 3ft stem) X 3 ft	2,500.00	25,000.00	
500 pcs	Battery Operated Strip Lights	220.00	110,000.00	
	Sub-total		₱ 810,500.00	

2,720 serving	Meals (Lunch and Dinner) Day 1 -10 (120 serving AM and 120 serving PM) Day 11 (120 serving AM / 200 serving PM)	60.00	163,200.00	Lot 3 Job order request
30 containers	Purified water (refill)	35.00	1,050.00	Lot 4 Supplies and Materials
200 pcs	Disposable plastic cups - 300ml	5.00	1,000.00	
	Sub-total		₱ 165,250.00	
	Grand Total		₱ 975,750.00	

Total Project Cost: ₱ 975,750.00

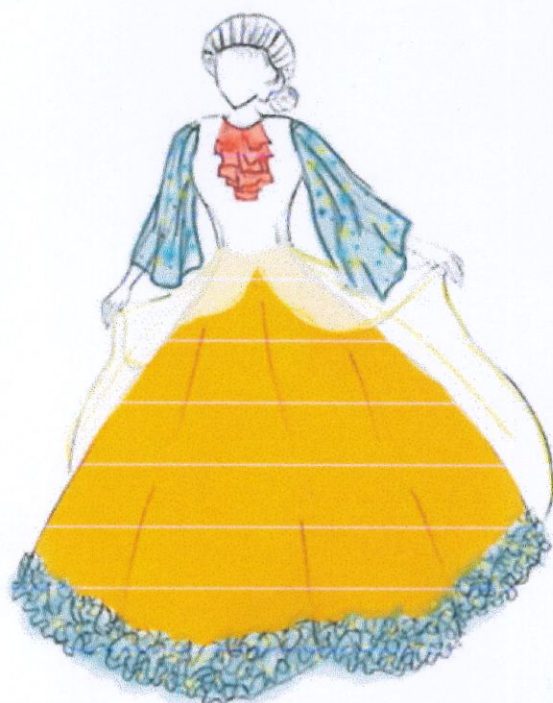
*Source of Funds	PS	Fidu	MOOE	Other MOOE	Total
Cultural P 2025-Beginning Balance		200,000.00			200,000.00
SCEF – Beginning Balance			500,000.00		500,000.00
Student Development-Beginning Balance				100,00.00	100,00.00
Student Development-Student Assistant 80 students X			176,000.00		176,000.00
Total					₱ 976,000.00

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Signature

Signature





****Shiny Fabric**

Inspired by the rare **Mindoro Bleeding-Heart Pigeon**, this costume captures the bird's delicate beauty and the warm glow of the **Pandang Gitab Festival of Lights**. Every detail reflects the pigeon's striking colors, its graceful movement, and its deep cultural symbolism, turning the wearer into a living embodiment of both nature and tradition.

The **upper body** is draped in soft, **silky white fabric**, mirroring the dove's smooth feathers. At the center of the chest, a **bold red accent** represents the bird's signature "**bleeding heart**", a powerful symbol of both fragility and resilience. Flowing from the shoulders, the **shimmering teal tulle sleeves** mimic the iridescent sheen of the pigeon's wings, adding a sense of lightness and fluidity to the costume.

Wrapping around the waist, the **wide, flowing tapis** allows for effortless movement, much like the gentle swaying of a bird in flight. Below, the **golden-yellow skirt in a lustrous, silky fabric** catches the light with every step, reflecting the festival's warmth and radiance. The **teal ruffled trim at the hem** adds a final, elegant touch, resembling the layered texture of feathers while grounding the costume in the rich hues of the pigeon's plumage.

With its shimmering fabrics and graceful silhouette, this costume is more than just attire—it's a story. It speaks of Mindoro's rich biodiversity, the quiet beauty of a rare and elusive bird, and the spirit of a festival that keeps the flames of tradition burning bright.



Drawing inspiration from the rare **Mindoro Bleeding-Heart Pigeon**, this **Camisa Chino** design is a fusion of tradition, innovation, and nature's brilliance, perfectly suited for the luminous celebrations of the **Pandang Gitab Festival of Lights**.

The **upper garment** is crafted from a **white, shiny, and shimmering fabric**, mirroring the pigeon's soft plumage while adding a touch of elegance. The **sleeves and chest area glow in a radiant yellow gold**, symbolizing the warmth of festival lights and the golden hues found on the bird's back. At the center of the chest, a **bold red accent recreates the pigeon's iconic "bleeding heart"**, serving as the focal point of the costume. Designed to stand out, this detail can be enhanced with **battery-operated lighting**, making it appear as if the heart itself is glowing from within.

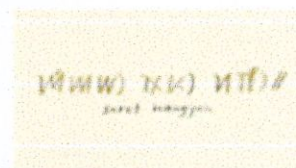
The **ruffled edges of the sleeves** are adorned with **teal tulle or shiny fabric**, evoking the layered iridescence of the bird's feathers. The fabric is chosen for its ability to reflect and allow light to pass through, creating an enchanting effect when illuminated.

The **pants** follow the same elegant foundation, made from **white, shiny, and shimmering fabric** that complements the upper costume. At the **ruffled edges of the pants**, the teal fabric continues, mirroring the cascading layers of the bird's tail feathers. Just like the sleeves, these ruffles are designed to allow **battery-operated lights** to shine through, further enhancing the costume's ethereal presence.

With its **delicate interplay of light and movement**, this **Camisa Chino** does more than just pay homage to the **Mindoro Bleeding-Heart Pigeon**—it brings it to life. It symbolizes the harmony between tradition and innovation, the fusion of nature's beauty and modern craftsmanship, and the glowing spirit of the **Pandang Gitab Festival**.



Battery-Operated Lights: **146 pieces**



Surat Mangyan

*Glass will be provided by the dancers. Only lights will be provided by the supplier.

For the **Pandang Gitab Festival of Lights**, performers will carry a **traditional glass lantern** inspired by the cultural heritage of the **Mangyan people**.

• **Glass (Provided by Performers):**

Each dancer will bring a **typical old-fashioned glass** or a similar material that complements the aesthetic of the festival. The glass will be **engraved or decorated with Surat Mangyan**, the indigenous script of the Mangyan people, adding a meaningful cultural touch to the glowing display.

• **Battery-Operated Light (Provided by Supplier):**

A **bright yellow light** will be placed inside each glass to create a **warm, fire-like glow** reminiscent of traditional oil lamps. These lights will illuminate the Surat Mangyan script, making it visible even in the dark, and will enhance the **ethereal, flickering effect** as dancers move through the festival procession.

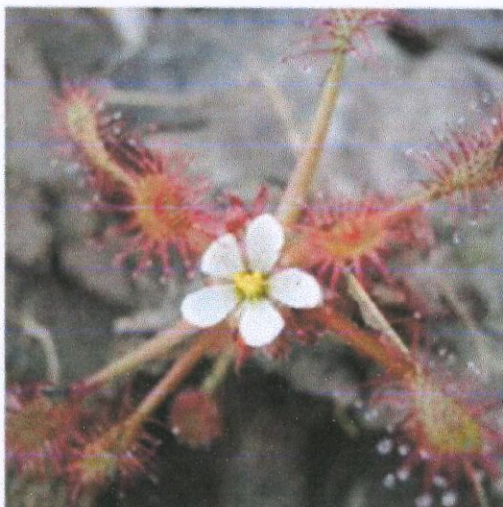


HAND PROPS



1

With Pakudos
Design



2

For the **Pandang Gitab Festival of Lights**, the second hand prop is a **Gasera (traditional oil lamp)** that transforms into a **Drosera spatulata flower**, a species native to **Mt. Halcon, Mindoro**. This prop symbolizes the connection between **light and nature**, illustrating how illumination nurtures life and growth.

Gasera (Starting Form):

Design: The Gasera will feature intricate **Pakudos patterns**, a sacred geometric design of the **Mangyan people**, symbolizing protection and cultural identity.

Function: At the beginning of the performance, dancers will hold the Gasera, representing traditional sources of light used in Mindoro's history.

Flower Transformation (Drosera spatulata – Sundew Flower):

During the dance, performers will **pull a concealed knob**, triggering the Gasera to open up like a blooming flower. The transformation is inspired by **Drosera spatulata**, a rare, carnivorous plant found on **Mt. Halcon**, known for its delicate, yet strong, petal-like structure. This metamorphosis represents **resilience, adaptability, and the beauty of nature thriving in light**—a perfect metaphor for the **Pandang Gitab Festival**, where light symbolizes both illumination and cultural preservation.



HAND PROPS



Paphiopedilum Urbanianum

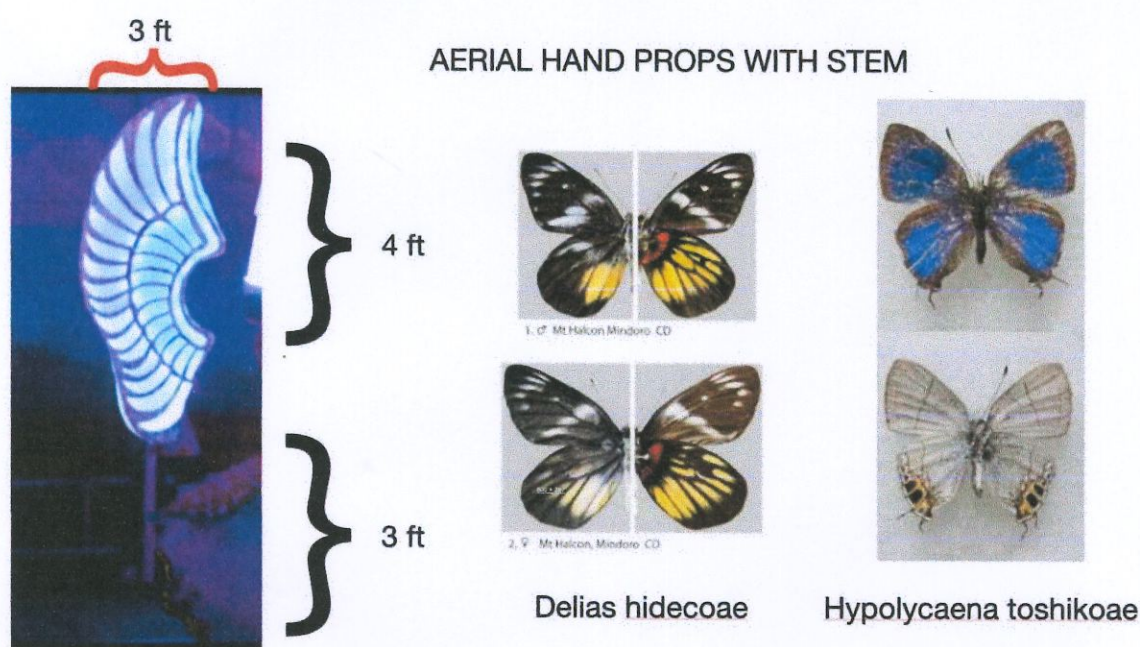
All Set B - Girls



The ***Paphiopedilum urbanianum*** hand prop is a graceful homage to one of Mindoro's rarest and most endangered native orchids. This species, belonging to the *Orchidaceae* family, is endemic to the island and typically found in its subtropical or tropical moist lowland forests. Now almost extinct in the wild due to habitat destruction and overcollection for the horticultural trade, this flower symbolizes fragility, rarity, and the need for conservation.

Design & Concept

- **Form:** The hand prop will replicate the unique shape of *Paphiopedilum urbanianum*, with its striking slipper-like pouch and delicate green, pink, and maroon hues. The characteristic striped dorsal sepal and elegantly curved petals will be carefully sculpted for authenticity.
- **Function:** Carried by the Set B girls during the performance, the props will mimic the orchid in bloom, moving in harmony with the choreography to showcase its natural elegance.
- **Lighting Effect:** Soft, concealed lights will be installed in the inner pouch and along the petal edges to create a subtle glow—symbolizing both the flower's delicate beauty and its fading presence in the wild.



This large aerial hand prop is inspired by the elegant form of butterfly wings and is designed to measure either 3 feet or 4 feet in height. When fully extended, the prop resembles a luminous, stylized butterfly wing, with lighting effects that bring it to life during performances. The wing design draws inspiration from two rare butterfly species endemic to Mt. Halcon in Oriental Mindoro—**Delias hidecoae** and **Hypolycaena toshikoe**. When both species' wing shapes and colors are conceptually merged, they form the unique and symbolic structure of the prop. Mounted on stems for easy handling and dramatic aerial movement, these props symbolize the beauty, fragility, and biodiversity of Mindoro's natural heritage.



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All boys



2 - Head Dress

The boys' costume is designed to symbolize two iconic and endangered species of Mindoro: the **Mindoro Scops Owl (*Otus mindorensis*)** and the **Tamaraw (*Bubalus mindorensis*)**.

Backdress - Mindoro Scops Owl: The initial design features an **owl-inspired backpiece** with outstretched wings, embodying the nocturnal and mysterious nature of the Mindoro Scops Owl. The intricate feather patterns and details give the impression of a bird in flight, representing wisdom and agility.

Headdress - Tamaraw: During the performance, the backpiece will **transform into a Tamaraw headpiece** by shifting the position of the costume and changing the lighting effects. Once activated, the piece will resemble the powerful **Tamaraw**, with its distinct curved horns and strong facial features, symbolizing strength and resilience.





Flower Width 20 inches

10 pieces



Flower: 2.5 ft

Height: 6 ft

For the **third set of hand props**, performers will use **10 large, towering representations of the rare Glass Pitcher Plant**, a carnivorous species found in **Mt. Halcon, Mindoro**. These towering props, standing **6 feet tall**, will emphasize the festival's **theme of nature, illumination, and cultural identity**.

Design & Structure:

- **Height:** Each prop measures **6 feet** to create a **grand and immersive visual effect**.
- **Flower Size:** The pitcher-shaped flower itself is **2.5 feet tall and 20 inches wide**, capturing the plant's distinct curved lip and elongated body.
- **Material & Lighting:** The structure may incorporate **translucent materials** to allow **battery-operated lights** to glow from within, mimicking the natural dewdrop-like appearance of the real pitcher plant.



1
Backdress



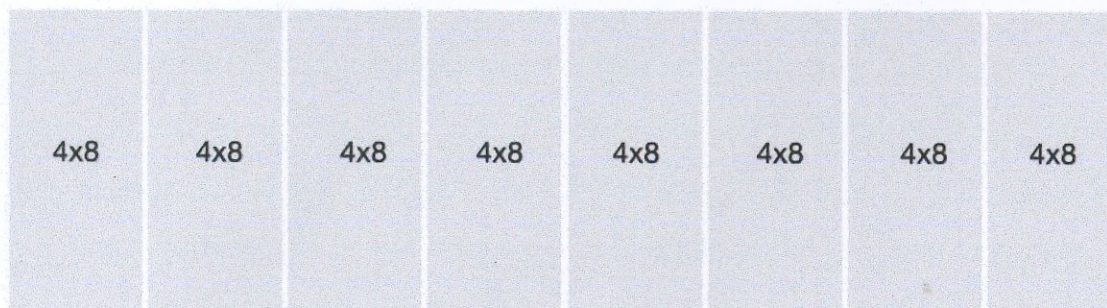
Set B - Girls

For **Set B (Girls)**, a unique and innovative costume piece will feature a **transforming floral backdress that turns into a headdress**. This design is inspired by two endemic *Hoya* species from Mindoro:

1. **Backdress:** *Hoya mindorensis* Schlechter – A cluster of vibrant pink, star-shaped flowers.
2. **Headdress:** *Hoya halconensis* – A golden-yellow, spherical floral formation found in Mt. Halcon.

Design & Transformation Concept:

The performers will start with a **structured floral backpiece** resembling the *Hoya mindorensis*, with its delicate **pinkish-red, waxy blooms** arranged in a cluster. During the performance, the dancers will **flip or unfold** the backdress, seamlessly transforming it into a **crown-like headdress** resembling the *Hoya halconensis*, creating a dramatic visual effect. The flowers may be made from **lightweight shimmering fabric** or **LED-embedded materials** to enhance the **radiance and ethereal beauty** of the costume.



(8) 4x8 Set-up Props 4 Faces MaHal TaNa!

1. Faith (Stained-Glass Window)
2. Halcon and Naujan Lake (Abundance)
3. People (Characteristics of Mindoreños)
4. (Fully lit) Pandang-Gitab Oriental Mindoro

This setup consists of five large 4x8 panels that will serve as the primary stage props, each showcasing four distinct faces representing the essence of "MaHal TaNa" on both sides. These panels will highlight key cultural and symbolic elements of Mindoro:

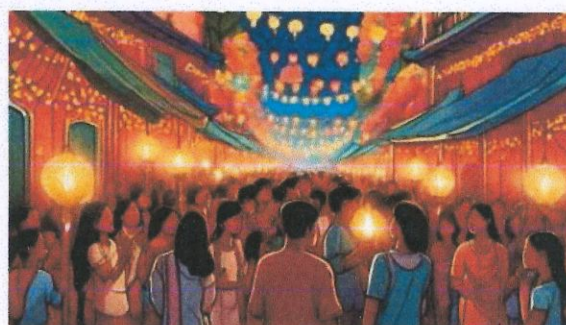
1. **Faith (Stained-Glass Window)** – Featuring a stained-glass window-inspired design, this panel symbolizes the spiritual devotion and deep-rooted faith of the Mindoreños, adding a sacred and luminous touch to the visual narrative.

2. **Halcon and Naujan Lake (Abundance)** – This face celebrates the natural wealth of Mindoro through the majestic presence of Mt. Halcon and the ecological richness of Naujan Lake, emphasizing abundance, biodiversity, and harmony with nature.

3. **People (Characteristics of Mindoreños)** – Focusing on the local people, this panel highlights the strength, resilience, and cultural identity of the Mindoreños, giving life to the core spirit of the community.

4. **Pandang-Gitab Oriental Mindoro (Fully Lit)** – A vibrant tribute to the colorful festival of Oriental Mindoro, this fully illuminated face bursts with dynamic lights and festive energy, capturing the unity, joy, and celebratory traditions of the province.

Sample designs:





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This vibrant orange and yellow baro't saya-inspired dress will be **borrowed from MinSU Main Campus**, with **modifications to enhance its visual appeal through lighting effects**. The costume features a flowing orange skirt, bell sleeves, and a yellow bodice, embodying warmth and energy. A diagonal "tapis" overlay with yellow detailing adds texture and movement to the design.

To elevate its aesthetic, **battery-operated lights will be strategically installed** in key areas. The waistline will have subtle lighting to highlight the fitted silhouette, while the edge of the skirt and the "tapis" overlay will feature glowing accents that create a striking effect as the dancer moves. Additionally, the sleeves will be adorned with delicate lighting to emphasize graceful hand movements during the performance.

The blue geometric accents on the belt and hemline provide contrast, possibly representing water elements or cultural motifs. This costume is designed to be both elegant and dynamic, allowing performers to showcase fluid movements while incorporating Mindoro's cultural essence and modern lighting technology.





Sustainability Plan:

MinSU will create a plan to stay involved in cultural activities long-term. This will include making cultural festivals part of the university's yearly calendar and building strong relationships with local cultural groups.

Gender and Development (GAD):

The program supports gender equality as both men and women take part in every stage, from planning to performance. The project involved both men and women in the planning process to address their concerns. This meets Element 1.0 of the GAD checklist (Involvement of women and men in project conceptualization and design) and gets a score of 1.0 (Partly yes).

During planning, we will collect data separated by gender to make sure the project addresses gender issues, which fulfills Element 2.0 (Collection of sex-disaggregated data) with a score of 1.0 (Yes). The project will also analyze gender gaps and identify any issues that may limit participation, addressing Element 3.1 and Element 3.2, and earning a score of 1.0 (Yes).

The project's objectives ensure equal opportunities for both men and women, supporting gender equality through cultural activities, which meets Element 4.1 and gets a score of 1.0 (Yes). The program will also include activities that promote understanding and respect for both genders, fulfilling Element 4.2 with a score of 1.0 (Yes).

The project will also consider how it impacts the long-term empowerment of both women and men, addressing Element 6.2 (Impact on women's empowerment) and Element 6.3 (Minimizing negative impacts) with a score of 0.67 (Partly yes) for both.

There is no specific GAD budget, but the program will include gender equality efforts in all activities, which meets Element 9.1 (Sufficient budget for gender equality promotion) with a score of 0.5 (Partly yes). The project will also ensure that staff are trained to support GAD, meeting Element 9.2 with a score of 1.0 (Yes).

Finally, the project supports the university's overall GAD efforts, meeting Element 10.1 (Strengthening commitment to women's advancement) and Element 10.2 (Building on initiatives from nearby organizations) with a score of 0.67 (Partly yes) for both.

This project receives a total score of 9.34, indicating that it is gender sensitive.


WORKPLAN/WAYS FORWARD:

Following the event, a post-event evaluation will be conducted, assessing strengths and areas for improvement. This will guide MinSU's continued participation in future cultural and heritage festivals. A structured work plan will also ensure the smooth execution of the activities in subsequent years and achieve an enduring partnership with the local community.

References (legal basis, or literature)

- Dell'Aria, A. (2021). The Light Festival Phenomenon. In *The Moving Image as Public Art: Sidewalk Spectators and Modes of Enchantment* (pp. 145-186). Cham: Springer International Publishing.
- Province of Oriental Mindoro (2025). *Pandang Gitab Oriental Mindoro*. <https://www.travelorientalmindoro.ph/Festival/>
- Zielinska-Dabkowska, K. M. (2016). Night in a big city. Light festivals as a creative medium used at night and their impact on the authority, significance and prestige of a city.

Prepared by:


DONNE FERNANDO A. GUERRERO, MMITHM
Coordinator MCC, Student Affairs and Services




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Noted:


MARIA MAJORIE M. CASTILLO, RN, MAN
Director for Women, Gender and Development

Comment:
Proposed project is gender – sensitive


KRISTIANNE ALEZA MARIE JAVIER - MAGBANUA, MSIT
Coordinator for Planning, Monitoring & Evaluation - MCC

Comment:
The proposal highlights MinSU's commitment to heritage preservation, students development, and community engagement. The integration of local identity and sustainability makes this initiative both meaningful and impactful.

Reviewed by:

- ☐ Passed
☐ For Revision
☐ Failed due to: _____

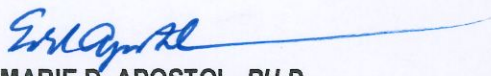

FRANIE M. ARABLE, DBMHM
MCC Campus Executive Director

Recommending Approval:

- ☒ Approved
☐ Not Approved due to: _____


JOELENE C. LEYNES
Vice President for Administration and Finance

Approved:


ENYA MARIE D. APOSTOL, PH.D.
SUC President III
Chair, Academic & Administrative Council





Joint Resolution No. 001, series of 2025

A RESOLUTION REQUESTING TO RELEASE AN AMOUNT OF FIVE HUNDRED THOUSAND PESOS (PHP 500,000.00) FROM THE STUDENT CAPABILITY ENHANCEMENT FUND (SCEF) TO BE USED FOR STUDENT'S PARTICIPATION FOR PANDANG GITAB FESTIVAL 2025

WHEREAS, the Pandang Gitab Festival is a significant cultural event that showcases the rich heritage and traditions of Oriental Mindoro;

WHEREAS, student participation in the Pandang Gitab Festival provides an invaluable opportunity for cultural immersion, talent development, and community engagement;

WHEREAS, the Student Capability Enhancement Fund is intended to support activities that contribute to the holistic development of students, including cultural and artistic endeavors;

WHEREAS, the participation of students in the Pandang Gitab Festival requires financial support to cover expenses such as costumes, props, transportation, accommodation, and other related costs;

WHEREAS, upon the meeting and discussion of the student leaders, there is a fund to be used from SCEF, funds intended for student development;

WHEREAS, during the meeting of the members after a thorough discussion and clarification, the body unanimously agreed and approved the conduct of the **"A RESOLUTION REQUESTING TO RELEASE AN AMOUNT OF FIVE HUNDRED THOUSAND PESOS (PHP 500,000.00) FROM THE STUDENT CAPABILITY ENHANCEMENT FUND TO BE USED FOR STUDENT'S PARTICIPATION FOR PANDANG GITAB FESTIVAL 2025;"**

BE IT FURTHER RESOLVED, to furnish a copy of this resolution to the Office of the USG President, **JHON RENZEL ADEVA**, to the Office of the Student Affairs and Services, **DONNE FERNANDO A. GUERRERO**, to the Campus Executive Director and **FRANIE M AFABLE, DBMHM**, and to **ENYA MARIE D. APOSTOL, PhD.**, SUC President III, for consideration and immediate action; and

UNANIMOUSLY APPROVED, this 14th day of April, USG Parliamentary Hall, Mindoro State University – Calapan City Campus, Masipit, Calapan City, Oriental Mindoro, on motion by Hon. **JHON RENZEL ADEVA**, *USG President*, duly seconded by the majority of the April Body.

I HEREBY CERTIFY THAT THE FOREGOING RESOLUTION WAS ENACTED AND APPROVED BY THE USG IN THE EIGHT REGULAR SESSIONS HELD ON TO THE DATE AND PLACE FIRST ABOVE GIVEN.

CYRUS RAFAEL MACARAIG
Executive Secretary



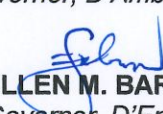
AUTHORED BY:



JHON RENZEL ADEVA
President, University Student Government

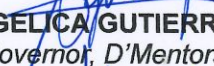
ATTESTED BY:

COLLEGE STUDENT GOVERNOR

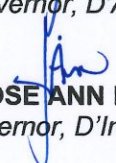

PHILLIP C. SANCHEZ
Governor, D'Ambassadors


ELLEN M. BARBERO
Governor, D'Enforcers


PRINCESS PAREZELL IBON
Governor, D'Liberals


ANGELICA GUTIERREZ
Governor, D'Mentors


ANGELICA PEREZ
Governor, D'Analysts


ROSE ANN PORTO
Governor, D'Innovators



MINUTES OF THE 10TH REGULAR MEETING

April 14, 2025, Monday, 8:00 A.M.- 9:30 A.M.

Parliamentary Hall, Mindoro State University-Calapan City Campus
Masipit, Calapan City, Oriental Mindoro

I. ATTENDANCE

The attendance of members for the 9th Regular Meeting is attached in this document.

II. PRELIMINARIES

a. Invocation

Ms. Lyza Moneth Caper, College of Criminal Justice Education Representative, led the prayer.

b. Call To Order

The meeting was called to order at exactly 8:00 AM by President Jhon Renzel Adeva as the presiding Officer.

c. Determination of the Quorum

The Executive Secretary called the roll and attested to the presence of a quorum with three (3) USG Executive officers and six (6) CSG Governors present.

d. Approval of the Provisional Agenda

Executive Secretary Cyrus Rafael L. Macaraig presented the provisional agenda of the meeting. With no objection and on motion duly seconded, the Presiding Officer approved the proposed agenda.

III. AGENDA

- **Discussion of the Experiential Youth Leadership Training on May 5-7, 2025, at Buhawan, Silang, Bicol University, Daraga, Albay**

Mr. Jhon Renzel Adeva, USG President, discussed about the invitation given by the Philippine Community of Advocates United for Students Empowerment (PHILCAUSE), Inc. to the student leaders and university key officials. Following the issuance of a letter dated February 15, 2025, from the PHILCAUSE Inc., the April body conducted a thorough discussion and presentation of the event details, documents needed, activity proposal, and inclusive preparations for the leadership training. In relation, this correspondence formally announced an upcoming three-day "Experiential Youth Leadership Training" dubbed "Yakap ng Kabataang Pinoy: Experimental Youth Leadership Training Towards Nation Building" (YAKAP-ESPERANZA 2025). This event will happen from May 5 to 7, 2025, at the Buhawan Silang, Bicol University, Daraga, Albay. Moreso, Ms. Joanne Pearl B. Mataya, senator for committee on Internal and External affairs, spearheaded the event and highlighted the primary objective of this training which is to empower students as "Volunteers, Champions of Nation Progress," aligning with the core mission of PHILCAUSE and will be marked as the first National Youth Leaders' Convention organized by PHILCAUSE that focuses on the importance for student leadership development across the nation.



Specifically, the invitation extends to the active student officers of University Student Government and College Student Government which recognize their roles as representatives of the student body. Furthermore, the Office of the Student Affairs and Services (OSAS), who provide important guidance and support to students, are also expected to actively participate. The involvement of other faculty members further strengthens the leadership training by contributing their academic expertise and skills. With this inclusive approach, the host organization of the event will ensure a comprehensive and collaborative learning experience to establish stronger relationships and shared goals among different stakeholders and student leaders.

Meanwhile, Ms. Mataya discussed about the registration fees for this event which have been clearly outlined in the letter to ensure transparency for all interested attendees. For live-in participants who will avail of the provided hotel accommodation, the fee is set at **Six Thousand Eight Hundred pesos (Php. 6,800.00)** that covers lodging and other logistical arrangements. On the other hand, walk-in participants can join the training for a fee of **Five Thousand One Hundred pesos (Php. 5,100.00)**, which includes meals and snacks during the event. Both registration packages include two lunches, two dinners, two AM snacks, a convention kit containing essential materials, and an official event t-shirt as a symbol of their participation. Moreover, Mr. Adeva reminded the April body that interested individuals are advised to take note of these fees and prepare accordingly to secure their slot in this leadership training.

In line with the budget allocation, Mr. Adeva mentioned that the event will utilize a fund amounting to **Four Hundred Sixty-Four Thousand pesos (Php. 464,000.00)** that will cover **approximately 50 participants** from the campus. Additionally, the fund will come from the **OSAS Fund and Student Capability Enhancement Fund (SCEF)**.

- **Discussion and Agreement of the CSGs and USG for the release of Five Hundred Thousand pesos (Php. 500,000.00) on the Student Capability Enhancement Fund for the Pandanggitab contest**

A joint meeting of the College Student Governments (CSGs) and University Student Government (USG) happened to discuss and reach a consensus on the disbursement of Php 500,000.00 from the Student Capability Enhancement Fund. The main aim of this funding is to support the upcoming Pandanggitab contest. Representatives from the CSGs and USG engaged in a thorough conversation, detailing the contest's goals, budget distribution, and the expected advantages for the student community. After this comprehensive evaluation, both parties recognized the importance of the Pandanggitab contest in promoting student development.

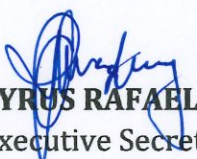
Hence, the CSGs and USG unanimously consented to the release of Php 500,000.00. This funding will be drawn from the Student Capability Enhancement Fund. The specified funds are marked solely for the Pandanggitab contest. The representatives concurred that this financial backing is in line with the fund's objective of promoting student growth.



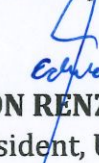
- IV. OTHER MATTERS
- V. ANNOUNCEMENTS
- VI. ADJOURNMENT

The tenth regular meeting of the USG ended at 9:30 A.M. by President Jhon Renzel Adeva together with the April body.

Prepared by:


CYRUS RAFAEL MACARAIG
Executive Secretary, University Student Government

Attested by:


JHON RENZEL ADEVA
President, University Student Government



ATTENDANCE OF THE 10TH REGULAR MEETING

April 14, 2025, Monday, 8:00 A.M. onwards

Parliamentary Hall, Mindoro State University-Calapan City Campus

Masipit, Calapan City, Oriental Mindoro


Members of the Regular Meeting	Present	Late	Early Left	Absent	Regrets	Signature	
Executive Members						In	Out
President:							
Mr. Jhon Renzel Adeva	/						
Executive Secretary:							
Mr. Cyrus Rafael Macaraig	/						
Treasurer:							
Ms. Alezandra Mae L. Javier							
Auditor:							
Mr. Genard A. Magsayo	/						

Members of the Regular Meeting	Present	Late	Early Left	Absent	Regrets	Signature	
College Student Government						In	Out
Rose Ann Porto	/						
Princess Parezell Ibon	/						
Angelica Gutierrez	/						
Emmanuel Hernandez	/						
Phillip Sanchez	/						
Ellen Barbero	/						

Checked by:


CYRUS RAFAEL MACARAIG
Executive Secretary, University Student Government

Attested by:


JHON RENZEL ADEVA
President, University Student Government

Noted:


MENA A. CAOLI
Adviser, University Student Government

Beginning Income	276,147.00
SCEF - CBM - Beginning Balance	83,853.00
SCEF - CAS - Beginning Balance	35,000.00
SCEF- CCS - Beginning Balance	35,000.00
SCEF - CCJE - Beginning Balance	10,000.00
SCEF - CTE - Beginning Balance	10,000.00
SCEF - BTVTED - Beginning Balance	50,000.00
	<hr/>
	500,000.00



PROGRAM TITLE (if any):
PROJECT TITLE: *MinSub participation in Festival of Lights, Pandang Gitab*

DEPARTMENT/COLLEGE/UNIT/OFFICE

PROPOSER(S):

POSITION/DESIGNATION:

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?		1.0		1.0	There is a gap on identifying gender issue
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)		1.0		1.0	It was partly collected during planning stage
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage				1.5	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5,1.0)		0.5			
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)			1.0		
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)				1.5	* The project has partial commitment to collect data to support gender analysis
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5,1.0)		0.5			
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)			1.0		
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible		.5		.5	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)				1.67	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0,0.67)			1.67		
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0,0.67)			1.67		
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0,0.67)		.33			
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?		1.0		1.0	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)		1.0		1.0	
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)				1.0	The project/activity partly commits to address gender issues
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)		.5			
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5,1.0)		.5			
10.0	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)				1.33	
10.1	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			1.67		There is partly/ or the project partly connects to project of the organization
10.2	Will the Project build on the initiatives or actions of other organizations nearby the University? (possible scores: 0, 0.33,0.67)		.33			
10.3	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)		.33			
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					11.5	
*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive						

*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive

Maria Majorie M. Castillo, RN, MAN
WGAD DIRECTOR
[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men, possible asymmetries in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score	
0-3.9	GAD is invisible in the project (needs GAD technical assistance).
4.0-7.9	Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issue/s and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).
8.0-14.9	Proposed project is gender-sensitive (Project passes the GAD test).
15.0-20.0	Proposed Project is gender-responsive (the Proponent to be commended).

PROGRAM TITLE (if any):
PROJECT TITLE: MinSU's PARTICIPATION IN THE FESTIVAL OF LIGHTS, PANDANG GITAB DEPARTMENT/COLLEGE/UNIT/OFFICE: MCC
PROPOSER(S): DONNE FERNANDO A. GUERRERO, MMITHM POSITION/DESIGNATION: _____

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) <i>Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?</i>		1.0		1.0	
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)	0		1.0	1.0	
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage	0	0.0	2.0	2.0	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5,1.0)	0		1.0		
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)	0		1.0		
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)	0	0.0	2.0	2.0	
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5,1.0)			1.0		
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)			1.0		
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible scores: 0,1.0, 2.0)	0			0	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)	0	0.67	0.00	0.67	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0,0.67)					
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0,0.67)		0.67			
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0,0.67)	0	0.67			
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) <i>Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?</i>	0			0.00	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)	0			0.00	
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)	0	0.5	1.0	1.5	
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)		0.5			
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5,1.0)			1.0		
10.00	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)	0.00	0.00	1.34	1.34	
10.10	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			0.67		
10.20	Will the Project build on the initiatives or actions of other organizations <i>nearby the University</i> ? (possible scores: 0, 0.33,0.67)			0.67		
10.30	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)	0.00				
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					9.51	Proposed Project has promising GAD prospects earning a "conditional pass," pending identification of gender issue/s and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).
*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive number lower than 2.0						

DONNE FERNANDO A. GUERRERO, MMITHM
[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men, possible asymmetries in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score	
0-3.9	GAD is invisible in the project (needs GAD technical assistance).
4.0-7.9	Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issue/s and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).
8.0-14.9	Proposed project is gender-sensitive (Project passes the GAD test).
15.0-20.0	Proposed Project is gender-responsive (the Proponent to be commended).