Email: universitypresident@minsu.edu.ph Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



# SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS

Name of Project

# BAC Resolution Recommending Approval Resolution No. <u>097</u>, s. 2025

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-090 for the project "Supply and Delivery of ICT Equipment and Internet Hardware for the Research and Development Office of MinSU Main Campus" with an Approved Budget for the Contract (ABC) amounting to Ninety-Seven Thousand Five Hundred Pesos (Php97,500.00) composed of two (2) lots specifically;

Particulars	Sub-ABC Amount
Lot 1- ICT Equipment	Php61,500.00
Lot 2- Internet Hardware	Php36,000.00

WHEREAS, in response to the advertisement of the project, four (4) suppliers/bidders were found in the document request list, however only one (1) supplier/bidder in the name PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING submitted price quotations for Lot No. 1 and 2 before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php61,500.00	Papercat Office Supplies and	Php61,179.00
2	Php36,000.00	Equipment Trading	Php35,199.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned suppliers and were found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of ICT Equipment and Internet Hardware for the Research and Development Office of MinSU Main Campus" as follows:

a. Lot Nos. 1 and 2 to Papercat Office Supplies and Equipment Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 2<sup>nd</sup> day of May, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D. BAC Chairperson

Engr. MARK LESTER A. MAGPANTAY

**BAC Vice-Chairperson** 

FRANIE M. ARABLE, DBMHM BAC Member ATTY. SHERLYN A. LAYESA

BAC Member

MELGAR G. FADRIQUELAN BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.

SUC President III

Date:



Central Portal for Philippine Government Procurement Oppurtunities

# **Bid Notice Abstract**

# Request for Quotation (RFQ)

**Reference Number** 

11985305

**Procuring Entity** 

MINDORO STATE UNIVERSITY

**Title** 

SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH

AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS

Area of Delivery

Oriental Mindoro

Solicitation Number:	RFQ No. 2025-090	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Electronic Parts and Components		·
Approved Budget for the Contract:	PHP 97,500.00	Document Request List	4
Delivery Period:	30 Day/s		
Client Agency:		Date Published	24/04/2025
Contact Person:	Christian B. Apostol		
	BAC Secretariat Head Alcate Victoria Oriental Mindoro	Last Updated / Time	24/04/2025 00:00 AM
	Philippines 5205 63-43-2862368	Closing Date / Time	28/04/2025 17:00 PM
	cbapostol21@gmail.com		

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of

delivery and submit your quotation duly signed by your representative not later than \_ address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

**BAC** Chairperson

Note: 1. All entries must be typewritten.

- 2. Delivery Period within \_\_\_\_ calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

Price validity shall be a period of 30 calendar days.

- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY, UNIT

PRICE TOTAL AMOUNT LOT 1-ICT EQUIPMENT 1 pc Latop Computer 1

Specifications:

Processor: Ryzen 5 7535HS (6 Core)

Display: 15.6" FHD (1920\*1080), 144Hz, IPS

Memory: 16/8GB DDR5

Storage: 512GB NVMe PCIe Gen4 (Upgradable) Graphics: NVIDIA GeForce RTX 2025 Laptop GPU 4GB GDDR6

Operating System: Windows 11 Home

Keyboard: Blue Backlight KB with Silver Lining

print

Camera: HD type (30fs@720p)

Audio: 2x2W speaker, 1x Mic-in, 1x Headphoneout

/O Ports:

1x Type-C (USB3.2 Gen 2/DP) with PD charging

3x Type-A USB3.2 Gen 1 1x HDMI (4K@30Hz)

1xRJ45

Wireless Connectivity: AMD Wi-Fi 6E Rz616

Battery: 3-cell 52.4 battery (Whr) AC Adapter: 120W adapter 2 pc Printer, All-in-One 1

Specifications:

Print, scan & copy multifunction printer

fast print speed of up to 10.0 ipm (black) and 5.0

ipm (colour)

Ultra-low cost printing, save up to 90% on

printing costs

up to 66 cartridges in one set of inks, print up to

4,500 pages in black and 7,500 pages

hassle-free ink tank system, enjoy mess-free with

key-lock bottles and front compact integrated tank design

USB 2.0 interface

Borderless printing up to 4R

Powered by Epson Heat-free technology

sub-total LOT 1

LOT 2- INTERNET HARDWARE

1 pc Starlink Hardware (residential) 1

Specifications: Gen 3

Dish Size: 19"x12" (rectangular)

Weight: 9.2 lbd (4.2kg) Power Consumption: 75-100W

Internet Speed: 25-220 Mbps (download)| 5-20

Mbps (upload) Latency: 25-60ms

WiFi Router: WIFI 6 included

Weatherproof: yes (works in rain, snow, extreme

temperatures)

Setup: Easy self-installation via Starlink app

sub-total LOT 2

Created by

Annabelle Quinto Madrigal

**Date Created** 

23/04/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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# ABSTRACT OF QUOTATION/S

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"Proceed only if recommended for award of contract"

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\*Proceed only if recommended for award of confract\*

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Mobile: +63 977 846 72 28



## **REQUEST FOR QUOTATION**

SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS

PR No.: PR25-0101 RFQ No. 2025-090

ABC Amount: Php97,500.00

Lot 1: Php61,500.00 Lot 2: Php36,000.00

Company Name Address : \_\_\_\_ : PAPERCAT OFFICE SUPPLIES & EQUIPMENT TRADING

STO. NINO, CALAPAN CITY, ORIENTAL MINDORO 5200

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_\_in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

**BAC Chairperson** 

Note:

- 1. All entries must be typewritten.
- 2. Delivery Period within \_\_\_\_calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date

of acceptance by the procuring entity.

- 4. Price validity shall be a period of 30 calendar days.
- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- 7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
		LOT 1-ICT EQUIPMENT			
1	рс	Latop Computer	1	44,190.00	44,190.00
		Specifications:			
		Processor: Ryzen 5 7535HS (6 Core)		,	
		Display: 15.6" FHD (1920*1080), 144Hz, IPS			
		Memory: 16/8GB DDR5			
		Storage: 512GB NVMe PCIe Gen4 (Upgradable)			
		Graphics: NVIDIA GeForce RTX 2025 Laptop GPU 4GB GDDR6			
		Operating System: Windows 11 Home			
		Keyboard: Blue Backlight KB with Silver Lining print			
		Camera: HD type (30fs@720p)			
		Audio: 2x2W speaker, 1x Mic-in, 1x Headphone- out			
		I/O Ports:			
		1x Type-C (USB3.2 Gen 2/DP) with PD charging			
		3x Type-A USB3.2 Gen 1			
		1x HDMI (4K@30Hz)			
		1xRJ45			
		Wireless Connectivity: AMD Wi-Fi 6E Rz616			
		Battery: 3-cell 52.4 battery (Whr)			
		AC Adapter: 120W adapter			
2	рс	Printer, All-in-One	1	16,989.00	16,989.00
		Specifications:			
		Print, scan & copy multifunction printer			
		fast print speed of up to 10.0 ipm (black) and 5.0 ipm (colour)			



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Mobile: +63 977 846 72 28



			TOTAL		96,378.00
XVX	«VXVXVXVXV		VXVXVXVX	vx	33,133.00
		sub-total LOT 2			35,199.00
		Setup: Easy self-installation via Starlink app			
		Weatherproof: yes (works in rain, snow, extreme temperatures)			
		WiFi Router: WIFI 6 included			
		Latency: 25-60ms			
		Internet Speed: 25-220 Mbps (download)   5-20 Mbps (upload)			
		Power Consumption: 75-100W			
		Weight: 9.2 lbd (4.2kg)			
		Dish Size: 19"x12" (rectangular)			
		Specifications: Gen 3			
1	рс	Starlink Hardware (residential)	1	35,199.00	35,199.00
		LOT 2- INTERNET HARDWARE			
	•	sub-total LOT 1			61,179.00
		Powered by Epson Heat-free technology			
		Borderless printing up to 4R			
		USB 2.0 interface			
		key-lock bottles and front compact integrated tank design	-		
		hassle-free ink tank system, enjoy mess-free with			
		up to 66 cartridges in one set of inks, print up to 4,500 pages in black and 7,500 pages			
		Ultra-low-cost printing, save up to 90% on printing costs			

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Digitally signed by
Mary Frances Dominique DG Castro
26 Apr. 2025

DOMINIQUE DG. CASTRO

Supplier's Signature over Printed Name 497-143-353-000

TIN No. of Establishment 0908-874-3789

Contact Number

Date

( / magness	
PhilGEPS Registration/Certificate	
✓ Business/Mayor's Permit	
Omnibus Sworn Statement	
BIR Certificate of Registration	
Latest Income/Business Tax Return	
Tax Clearance	
1) DTI Registration/SEC Certificate	

Email: universitypresident@minsu.edu.ph

Website: www.minsu.edu.ph Mobile: +63 977 846 72 28



#### General Conditions

- 1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- 2. Supplier shall submit the following requirements:
  - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
  - b. PhilGEPS Registration
  - c. Valid Mayor's/Business Permit
  - d. Omnibus Sworn Statement
  - e. BIR Certificate of Registration
  - f. Latest Income/Business Tax Return
  - g. TAX Clearance
  - h. DTI Registration/SEC Certificate
  - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

#### Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- 2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

#### Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.



# Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>

Date Thu 4/24/2025 8:38 AM

To de guzman maria socorro <dmariasocorro@yahoo.com>; Hirams Supplies <hirams\_supplies@yahoo.com>; Papercat Enterprises <papercat.enterprises@gmail.com>; Lawig Louella joy <lawiglouellajoy384@gmail.com>; Jennibeth Gregorio <thirdegree.medtrading@yahoo.com>

#### 8 attachments (7 MB)

RFQ 2025-095 SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE FINANCE DEPARTMENT OF Minsu 640,000.00.pdf; RFQ 2025-096 SUPPLY AND DELIVERY OF UNIFORMS & MEALS AND SNACKS FOR THE SULONG 2025 STRATEGIC LEADERSHIP BOOTCAMP OF MINSU 61,300.00.pdf; RFQ 2025-089 SUPPLY AND DELIVERY OF AIRCONDITIONING UNITS FOR MINSU CALAPAN CITY CAMPUS 87,636.00.pdf; RFQ 2025-090 SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS 97,500.00.pdf; RFQ 2025-091 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE SANITATION OF MINSU CALAPAN CITY CAMPUS 69,050.pdf; RFQ 2025-092 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURE FOR VARIOUS OFFICE OF MINSU MAIN CAMPUS 140,000.00.pdf; RFQ 2025-093 SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR INSTRUCTIONAL PURPOSES OF MINSU MAIN CAMPUS 199,980.00.pdf; RFQ 2025-094 UPPLY AND DELIVERY OF OFFICE SUPPLIES, SEMI-EXPENDABLE ICT EQUIPMENT, SEMI-EXPENDABLE 152,701.00.pdf;

Dear Sir/Madam,

Greetings!

Please find the attached Request for Quotation (RFQ) forms, which have been posted on the PhilGEPS website of our university.

If you are interested, kindly complete and submit the form. If you are not interested, we kindly request that you respond to this email or submit an RFQ form with "Not Interested" written on it, or disregard this message.

The deadline for submission is tomorrow, April 28, 2025, no later than 5:00 PM...

Thank you for your attention to this matter.

Please Acknowledge receipt.

-BAC



#### Statement of Confidentiality and Data Privacy

The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and attachments. Further, the views and opinions expressed in this message are those of the sender's and do not necessarily reflect the views of the Mindoro State University



# Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>

Date Thu 4/24/2025 3:35 PM

To justhinevalerie@gmail.com <justhinevalerie@gmail.com>
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7 attachments (6 MB)

RFQ 2025-089 SUPPLY AND DELIVERY OF AIRCONDITIONING UNITS FOR MINSU CALAPAN CITY CAMPUS 87,636.00.pdf; RFQ 2025-090 SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS 97,500.00.pdf; RFQ 2025-091 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE SANITATION OF MINSU CALAPAN CITY CAMPUS 69,050.pdf; RFQ 2025-092 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE FURNITURE & FIXTURE FOR VARIOUS OFFICE OF MINSU MAIN CAMPUS 140,000.00.pdf; RFQ 2025-093 SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR INSTRUCTIONAL PURPOSES OF MINSU MAIN CAMPUS 199,980.00.pdf; RFQ 2025-094 UPPLY AND DELIVERY OF OFFICE SUPPLIES, SEMI-EXPENDABLE ICT EQUIPMENT, SEMI-EXPENDABLE 152,701.00.pdf; RFQ 2025-095 SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE FINANCE DEPARTMENT OF MINSU 640,000.00.pdf;

Dear Sir/Madam,

Greetings!

Please find the attached Request for Quotation (RFQ) forms, which have been posted on the PhilGEPS website of our university.

If you are interested, kindly complete and submit the form. If you are not interested, we kindly request that you respond to this email or submit an RFQ form with "Not Interested" written on it, or disregard this message.

The deadline for submission is tomorrow, April 28, 2025, no later than 5:00 PM...

Thank you for your attention to this matter.

Please Acknowledge receipt.

-BAC



#### Statement of Confidentiality and Data Privacy

The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and attachments. Further, the views and opinions expressed in this message are those of the sender's and do not necessarily reflect the views of the Mindoro State University

# Republic of the Philippines Department of Budget and Management PROCUREMENT SERVICE

# CERTIFICATE OF PHILGEPS REGISTRATION (Platinum Membership)

THIS IS TO CERTIFY THAT

# PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street ,
Calapan City , Oriental Mindoro , Region IV-B , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on <u>02-Oct-2019</u> pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

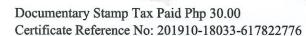
For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

- 1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
- 2. the veracity of the statements and information contained therein;
- 3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
- 4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Sep-2025

Issued this <u>16th</u> day of <u>September 2024</u>. This is a system generated certificate. No signature is required.





Page 1 of 3

# REMINDERS 1

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.



Certificate Reference No: 201910-18033-617822776

# **List of Eligibility Documents**

PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

Guiho Street,

Calapan City, Oriental Mindoro, Region IV-B, Philippines

100	DTI Certificate Number: 1035025
	Issued By / Signatory : Alfredo E. Pascual
DTI Certificate	Registration Date: 28-Feb-2024
	Expiration Date: 20-Jun-2029
	Expiration Date: 31-Dec-2024
	Permit Number : 01900000465
<b>Mayors Permit</b>	Place of Issue : Calapan City
	Issued By / Signatory: Eduard L. Reyes Marilou F. Morillo
	Issuance Date: 08-Jan-2024
	Expiration Date: 14-May-2025
	TCC Number : RR9A0630514R08682024E
Tax Clearance	Issued By / Signatory: Rosalinda D. Cabidog
	Issuance date: 14-May-2024
	Date of Filing: 05-Apr-2024
	Current Asset: 7,619,525.37
<b>Audited Financial Statement</b>	Total Asset: 14,683,751.07
	Current Liabilities: 297,742.23
	Total Liabilities : 2,263,426.23
	Name of Auditor : Elvin P. Vargas
	BIR RDO Code: 063
7	Expiration Date : -
	Issued By / Signatory:
<b>PCAB License</b>	Issuance Date : -
	License Number:
	License First Issue Date: -
	Principal Classification:
	Category:

Certificate Reference No: 201910-18033-617822776



# Republic of the Philippines CITY OF CALAPAN OFFICE OF THE CITY MAYOR

TAUMBAYAN AND

2025

# **BUSINESS PERMIT**

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

P 11,445.00

NAMEOMENSINES  Papercat Office Supplies And	01900000465  Equipment Tradi		1/8/20 BUSINESS		KIND OF B	BUSINESS PLATE NU	STATUS R UMBER
BUSINESS TAX MAYOR'S PERMIT MAYORS PERMIT FEE EDUC'L SPECIAL PROGR DRAINAGE MAINTENANCE GARBAGE FEE FIRE AND SAFETY INSP SANITARY FEE MEDICAL FEE ANNUAL INSPECTION FEE BUSINESS STICKER SITE INSPECTION FEE OCCUPATIONAL FEE TAX CLEARANCE AAP.&RENEWAL OF BUS.FEE	TAX BASE	7,525.00 2,650.00 1,000.00 100.00 100.00 200.00 250.00 200.00 200.00 300.00 440.00 30.00 50.00	0.00	7,525.00 2,650.00 200.00 200.00 300.00 50.00 440.00 30.00 50.00	PERIOD		31, 2025 s Permit, together, shall at all times of for public view within the place ling.
ENCODER_	TOTALS	<b>→</b>	1	1,445.00		İ	
MARIA BENELYN JOY D. GA	RDOCE			APPRO	OVED BY:	e Della	

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.

Licensing Officer IV

Permits and Licensing Office

ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.



City Mayor

#### **OMNIBUS SWORN STATEMENT**

REPUBLIC OF THE PHILIPPINES)
CITY OF CALAPAN ) S.S.

### **AFFIDAVIT**

- I, *Mary Frances Dominique DG. Castro*, of legal age, filipino, and residing at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro, after having been duly sworn in accordance with law, do hereby depose and state that:
  - 1. I am the sole proprietor or authorized representative of *Papercat Office Supplies and Equipment Trading* with office address at 80 Mahogany, Brgy. Suqui, Calapan City, Oriental Mindoro;
  - 2. As the owner and sole proprietor of *Papercat Office Supplies and Equipment Trading*, I have the full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for <u>SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS with PR No.: PR25-0101 and RFQ No. 2025-090.</u>
  - 3. Papercat Office Supplies and Equipment Trading is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, office, corporations, or Local Government Units, foreign government/ foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;
  - 4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct:
  - 5. Papercat Office Supplies and Equipment Trading is authorizing the Head of Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
  - 6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;
  - 7. Papercat Office Supplies and Equipment Trading complies with existing labour laws and standards; and
  - 8. Papercat Office Supplies and Equipment Trading is aware of and has undertaken the following responsibilities as a Bidder:

- a. Carefully examine all of the Bidding Documents;
- Acknowledge all conditions, local or otherwise, affecting the implementation of the contract;
- c. Made an estimate of the facilities available and needed for the contract of the bid, if any, and
- d. Inquire or secure Supplemental/Bid Bulletin(s) issued for the <u>SUPPLY AND</u>
  <u>DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE</u>
  <u>RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS</u> with

  PR No.: PR25-0101 and RFQ No. 2025-090;
- Papercat Office Supplies and Equipment Trading did not give or pay directly, any
  commission, amount fee or any form of consideration, pecuniary of otherwise to any
  person of official, personnel or representative of the government in relation to any
  procurement project or activity;
- 10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this 26th day of April, 2025 at Calapan City, Oriental Mindoro, Philippines.

Digitally signed by Mary Frances Dominique DG Castro 26 Apr. 2025

**SUBSCRIBED AND SWORN** to before me, this <u>26<sup>th</sup></u> day of <u>April</u>, 2025 at Calapan City, Oriental Mindoro, Philippines.

NAME OF NOTARIAL PUBLIC

Serial No. of Commission \_\_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_

Roll of Attorney's No. \_\_\_\_\_

PTR No. \_\_\_\_\_

IBP No. \_\_\_\_\_

Doc. No	
Page No	
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Series of	

BIR FORM 2303 REVISED: APRIL 2019

# REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862 Date OCN Generated: September 27, 2023

UPDATED ON SEP 2 7 2023

# CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 497-143-353-00000	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	X Head Office Branch	TO THE PROPERTY OF THE PROPERT
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CA	LAPAN: (CAPITAL) ORIENTAL MINDORO PHILIP	OF STAN OF WITCHES STATES SOFT OF STAN OF STANDS STANDS OF STANDS OF STANDS STANDS SOFT OF STANDS STANDS PINES STANDS STANDS SUPERIOR STANDS STANDS

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CHANGE IN TRADE NAME CHANGE ADD IN LINE OF BUSINESS Page 1 of 4

BIR FORM 2303 REVISED: APRIL 2019

CHANGE ADD IN LINE OF BUSINESS

# REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862 Date OCN Generated: September 27, 2023

UPDATED ON SEP 27 2023

# CERTIFICATE OF REGISTRATION

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BIR FORM REVISED: APRIL 2019

# REPUBLIKA NG PILIPINAS KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862 Date OCN Generated: September 27, 2023

UPDATED ON SEP 2 7 2023

# CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE: DIFFER OF ACTION AND ACTION ACTION AND ACTION	NAME OF TAXPAYER CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN	TIN ISSUANCE DATE February 21, 2017
REGISTERING OFFICE	Head Office and Company of Mileson Province Buera Branch	ENJE DUBERU CE METERAL PROTONIE DUTERU DE NTERNA, DE CU-
REGISTERED ADDRESS SANTO NIÑO 5200 CITY OF CA	RESTRUCT BUREAU OF NITEMAL RELEVEL BUREAU DE NITEMAL RELEVEL BUREAU B	THE BUSINESS OF THE PARTY OF TH

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- of January, using BIR Form No. 0605. ATTACKED TO A STANLE BURNEY operation, to avoid penalties.

IN TRADE NAME

Page 3 of 4

CHANGE ADD IN LINE OF BUSINESS

2303
REVISED APRIL 2019

REPUBL<mark>IKA NG PILIPINAS</mark> KAGAWARAN NG PANANALAPI KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063RC20230000003862

Date OCN Generated: September 27, 2023

# CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE

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A97-143-353-00000

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CASTRO, MARY FRANCES DOMINIQUE REPORT OF NITERAL REVISED

BUELAN OF NITERAL REVISED

DE GUZMAN VALIE

REGISTERING OFFICE

REGISTERED ADDRESS

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3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.

Immediately inform the district office in case of transfer/cessation of business, and other changes in

registration information by filing BIR Form No. 1905.

5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT" unless qualified and opted to avail of the 8% Income tax rate annually.

02691885

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended:

REGINA P. REFORMA

EMELITA R. ABO

OIC-Asst. Revenue District Officer

REVENUE DISTRICT OFFICER (Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.



# **Fw: Tax Return Receipt Confirmation**

Jayeal Lopez <Jayeal17@yahoo.com> To: "axie.gg94@gmail.com" <axie.gg94@gmail.com> Mon, Jun 10, 2024 at 11:43 AM

---- Forwarded Message ---From: "ebirforms-noreply@bir.gov.ph" <ebirforms-noreply@bir.gov.ph>
To: "jayeal17@yahoo.com" <jayeal17@yahoo.com>
Sent: Friday, April 12, 2024 at 05:13:07 PM GMT+8
Subject: Tax Return Receipt Confirmation

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 497143353000-1701v2018-122023.xml

Date received by BIR: 12 April 2024 Time received by BIR: 04:54 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:
Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- · Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

#### **DBP PayTax Online**

- · Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

# Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

#### Taxpayer Agent/ Tax Software Provider-TSP

· (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

**Bureau of Internal Revenue** 

For BIR BCS/ Use Only Item:	(t) Depar	c of the Philippines riment of Finance of Internal Revenue	
Jenuery 2018 (ENCS) Enter all required in	nnual Income Ta (Including MIXED Income Ea nformation in CAPITAL LETTERS using . Two copies MUST be filed with the BIR	Irmer), Estates and Trusts BLACK Ink, Mark all applicable boxes	1701 OMBERICS PI
1 Month 12 For the Year (YYYY)	2023 2 Amended Re	eturn? O Yes @ No 3 Sho	rt Period Return? O Yes @ No
P/	ART I - BACKGROUND INFO	RMATION OF TAXPAYER/FILE	R
4 Texpayer Identification Number (TIN)	107 -  143 -  553 -  500	6 RDO Code	Joes .
6 Taxpayer Type Single Proprie	etor Professional	☐ Eelele ☐ Trust	Compensation Earner
O R011 Compuneston Income O R018	Business Income 816 IT Rate O	III 14 Income kem Profession Graduated († Refer IIII 17 Income kem Profession 276 († Refe	O 8013 Mixed Income-Graduated IT Rates O 8016 Mixed Income-6% IT Rate
8 Taxpayer's Name (Last Name, First Name, M CASTRO MARY FRANCES DOMINIQUE DO			entrage and the second of the
9 Registered Address (Indicate complete address. II s CALAPAN CITY ORIENTAL MINDORO	he registered address is different from the outrent a		
40 Date of Piets (ALLIPORAGE)	AA Could Address	9A ZIP Code	\$266
10 Date of Birth (MM/DD/YYYY)	11 Email Address Jayeal 17 Gyahoo com		
12 Citizenship	13 Cleiming Foreign Tax Credits?	14 Foreign Tax I	Number, if applicable
FILIPINO	O Yes @ No	14 Foreign raxi	tunos, a apparatus
15 Contact Number (Landline/Cellphone No.)	the first of anyther Statement	s (if epolicable)	
po		O Married O Legally Separated O	Wildowler
17 If married, spouse has income?	O Yes O No	18 Filling Status O Joint Filli	ng O Separate Filing
19 Income EXEMPT from Income Tax?	O Yes @ No	20 Income subject to SPECIAL/PREFER	RENTIAL RATE? O Yes @ No
[If yes, fill out also consolidation of ALL	activities per Tax Regime (Part X)]	(if yes, fill out also consolidation of	ALL activities per Tax Regime (Part X)
	n in item 21A)	ox under Sec. 116 of NIRC	d Deduction (OSD) lecelpts/Revenues/Fees [Sec. 34(L), NIRC]
		inter Centeron; 49 Centeron or Lana drop down; 50 or	r more round up)
Particula		A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)		123,686.00	0.00
23 Less: Total Tax Credits/Payments (From Pa		165,762.00	0.00
24 Tax Payable/(Overpayment) (Item 22 Less	i Item 23) od Installment to be pald on or before	-42,076.00	0.00
25 Less: Portion of Tax Payable Allowed for 2n October 15 (50% or less of Item 22)		0.00	0.00
26 Amount of Tax payable/(Overpayment) (Iter	n 24 Less Item 25)	-42,076.00	0.00
Add: Penalties 27 Interest		0.00	0.00
28 Surcharge		0.00	0.00
29 Compromise 30 Total Penalties (Sum of Items 27 to 29)		0.00	0.00
31 Total Amount Payable/(Overpayment) (S	um of Items 26 and 30)	-42,076.00	0.00
32 Aggregate Amount Payable/(Overpayme)			-42,076.00
	a Tax Credit Certificate (TCC)	O To be carried over as a tax cre	
I declare under the penalties of perjury that the true and correct, pursuant to the provisions of the the processing of my information as contemplate Representative, Indicate TIN and attach authorized.	ne National Internal Revenue Code, as an and under the "Data Privacy Act of 2012 (F	nended, and the regulations issued under a	uthority thereof, Further, I give my consent to
			33 Number of Attachments 00
Printed Name and S	Signature of Texpayer/Authorized Repres	LS OF PAYMENT	
Particulars Drawee B	ant/Agency Number	Date (MM/DD/YYY)	Amount
34 Cash/Bank Debit Memo			
35 Check 36 Tax Debit Memo			
37 Others (specify below)			
		Stemp of Baseldon Office (A.A.	R and Date of Receipt
Machine Validation/Revenue Official Receipt De	lalis (if not filed with an Authorized Ageni	t Bank) Stamp of Receiving Office/AA (RO's Signature/Bank Teller's	
NOTE: "The BIR Data Privacy Policy is in the Bi	R website (www.bir.gov.ph)		

BIR Form No. 1701

# **Annual Income Tax Return**



January 2018 (ENCS) Individuals (Including MIXED Income Ea Page 2	mer), Estates and Trusts	1701 01/12E/ICS P2
	Last Name RANCES DOMINIQUE DO	
	Information of Spouse	
	- 2 ROO Cod	
		Compensation Earner
5 Spouse's Name (Lest Name, First Name, Middle Name)		
6 Contact Number	7 Citizenship	And a second sec
8 Claiming Foreign Tax Credits? O Yes O No 9 For	reign tax number (if applicable)	Company of the compan
10 Income EXEMPT from Income Tax? Yes No [17 yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]	11 Income subject to SPECIAL/PREF (If yee, fill out also consolidation of Deduction (choose one)	FERENTIAL RATE? O Yes O No n of ALL activities per Tax Regime (Part X))
	(A-J), NIRC] [40% of Gross Sale ax under Sec. 116 of NIRC	derd Deduction (OSD) s/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]
PART V - Comp	putation of Tax	
Schedule 1 - Gross Compensation Income and tax Withheld (Alfach Additional Sheet		
On Items 1 and 2, enter the required information for each of your employer/s and mark (X Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the		eyer or the Spouse. On Item 3A, enter the 48 Continues or less drop down; 60 or more round up)
a.Name of	NAME OF TAXABLE PARTY OF TAXABLE PARTY.	es cangries or mes crep arran; at ar more record by
O Texpeyer		
1 O Spouse	b. Employer's TIN	
O Tapeyer		
2 O Spouse	b. Employer's TIN	
(Continuation of Table Above)	c. Compensation Income	d. Tex Withheld
1	0.00	0.00
2	0.00	0.00
Gross Compensation Income and Total Tax Withheld for  ANDPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)  Gross Compensation Income and Total Tax Withheld for	0 00	0.00
3B SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0.00	000
Schedule 2 - Taxable Compensation Income	(DO NOT ent	ter Conteves; 48 Conteves or less drop down; 80 or mon
Particulars I	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	000	0.00
Schedule 3 - Taxable Business Income (If graduated rates, fill In Items 8 to 24; If 8%	flet income tax rate, fill in Items 25	to 30)
3.A - For Graduated Income Tax Rates		
8 Sales/revenues/receipts/Fees	2,926,311.50	0.00
9 Less: Sales Returns, Allowences and Discounts	2,043,568.39	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	884,743.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing itemized Deductions)	0.00	0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	684,743.00	0.00
Less: Deductions Allowable under Existing Lews		
13 Ordinary Allowable Hemized Deductions (From Part V Schedule 4 Hem 18)  4.4 Special Allowable Hemized Deductions (From Part V Schedule 5 Hem 3 and/or Hem	0.00	0.00
14 5 Special Allowable Itemized Deductions From Part V Schedule 5 Item 3 and/or Item 15 Allowable for Not Operating Loss Carry Over (NOLCO) (From Part V Schedule 6		0.00
15 Item 8 and/or Item 13) 16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	0.00	400
OR		
47 04 - 10 - 4 - 40 - 40 - 40 - 40 - 40	000	9.00
17 Optional Standard Deduction (USD) (40% of flem 10) 18 Net Income/(Loss) ( <u>if Hom/zed</u> , flem 12 Less flem 16, <u>if OSD</u> ; flem 10 Less flem 17)	884,743.00	0.00
Add: Other Non-Operating Income (specify below)	The same of the sa	
19	000	0.00
20	0.00	0.00
Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	000	0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	000	0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	664,743.00	0.00
24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	684,743.00	600
25 Total Tax Due-Compensation and Business Income (under graduated rates)	123,686 00	0.00
4D	143,000 00	u.uu

1701 nuary 2018 (ENCS)

Annual Income Tax Return Individuals (Including MIXED Income Earner), Estates and Trusta



Page 3			,,	1701 01/18E/ICS P3
IIN		laspayer/i fer		
10) 1143 1565 1	000	Castro wary	THUNCES DOMINIQUE DO	
3.B - For 8% Flet Income	Tax Rate		(DO NOT enter Contavo	os; 46 Canteros or loss drop down; 86 or more round up)
	Perticulers		A. Taxpayer/Filer	B. Spouse
26 Sales/Revenues/Recei	pts/l'ees (net of sales returns, allowances a	nd discounts)	0 00	6 00
Add: Other Non-Operating	Income (specify below)			
27			0 00	0 60
28 Total Income (Sum of I	tems 26 and 27)		0 60	000
Less: Allowable reduct	on from gross sales/receipts and other non individuals and/or professionals in the amo	operating incor	0 0 0 0	666
(not applicable if with or	intrensation income)	UIII (01 1 2 20,000	, ,	1 000
30 Taxable Income/(Loss)	(Rem 28 Less Hom 29)		0.00	6 60
31 Tax Due-Business Inc	come (flem 30 x 8% Flet Income Tax Rate)		0 66	6 66
Total Tax Due-Compe	ensation & Business Income (under fiat re	le)(Sum of Hom	19	
32 7 and 31) (To Pat \11)	em 1)		000	6 00
	wable itemized Deductions (attach addition	onal sheet/s, if i	necessery)	
1 Amortizations			0 00	666
2 Red Debts			0.00	6.00
3 Charitable and Other C	contributions		0.00	600
4 Depletion			0 60	6 00
5 Depreciation			000	0.00
6 Entertainment, Amuser	ment and Recreation		000	0.00
7 Fringe Benefits			0.00	000
8 Interest			0.00	0 00
9 Losses			0.00	600
10 Pension Trusts			0.00	000
11 Rental			900	600
12 Research and Develop	ment		0.00	0.00
13 Salaries, Wages and A			0.00	0.00
	HDMF and Other Contributions		000	0.00
15 Taxes and Licenses	Troms and Other Constitutions		000	0.00
16 Transportation and Tra			000	000
	ect to Withholding Tax and Other Expense	s) (specify belo		450
a Janitorial and Mess	engerial Services		0.00	. 0.00
b Professional Fees			0.00	0.00
C Security Services			0.00	0.00
d			0.00	0.00
18 Total Ordinary Allows Schedule 3 A Item 13	able itemized Deductions (Sum of Items 1 it	17d) (To part	V 0.00	0.00
	vable Itemized Deductions (attach addition	nal chael/s if n	ecessar/)	
5.A - Taxpayer/Filer	Description .	1	Legal Basis	1 Amount
1	Description:			0.00
2				0.00
	Itemized Deductions-Taxpayer/Filer (Sum o	of Home 4 and 5	I (To and V Schodule 3 A Item 148)	0.00
5.B - Spouse	initiated Deductions-Laxpeyens lies (Sum (	A trems I enu a	(10 part 4 Screenie 3 A nem 14A)	
4 Spouse	A CONTRACTOR OF THE CONTRACTOR			0.00
				0.00
5 Tatal Sandal Aller and a	tendend Bud affer Bud and and	445	-470-1-44-244	0.00
	Itemized Deductions-Spouse (Sum of Items		an V Schedule 3 A Item 148)	1 000
6.A - Computation of NC	of Net Operating Loss carry Over (NOLC	(0)		
est - computation of ric	Description		A. Taxpayer/Filer	B. Spouse
1 Gross Income		traction, reporter, the second of	000	000
2 Less: Ordinary Allowable	Hemized Deductions		0.00	0.00
	1 Less Item 2) (To Schedule 6 A 1 Item 7/	and/or		0.00
3 Schedule 6: A 2 Item 12A			0.00	1 000
6.A.1 - Texpayer/Filers	Detailed Computation of Available NOLC	0		
Net One	rating Loss B. NOL	CO Applicad	C. NOLCO Expired D.	NOLCO Appliesd E. Net Operating Loss (Unapplied)
Year Incurred	A Amount Previ	ous Year/s	C. NOLCO Expired	Current Year ((E)=A-(8+C+D))
4	000	0 00	6.00	0.00
	1		600	0.00
6	000	0.00		
6	0 00	0.00	0 00	0.00
7	0.00	000	0.00	0.00
	off tier (Sum of Items 4D to 7D) (To Part V S	Schedule 3 & III	nm 15A)	0.00
- TOWN MOLCO - LEXIDAYS	IN the Count of thems are to tel from the	The second of the life	-	

BIR Form No.



January 2018 (ENCS)		IN MIXED Income Ear		Trusta	V	
Page 4	mulaidas (mendi	AND WIVER INCOME ES	mer), carates and	i rusts		1701 01/18ENCS P4
TIN		Taxpayer/i Fers L	ast Name			
497  143  553  5	000		WHICE S DOMINIQUE DO			
(Continuetion of Schedule						
6.A.2 - Spouse's Detailed	Computation of Available N	OLCO				Charles plants with the results and formation
Net Oper Year Incurred	reting Loss A. Amount	B. NOLCO Appliend Previous Year/s	C. NOLCO Expired	0.1	NOLCO Appliced Current Year	E. Net Operating Loss (Unapplied) ((E)=A-(8+C+D))
09	000	000	0 00	Г	000	000
10	0.00	000	000		600	000
11	0 00	0.00	0.00		000	000
12	000	000	000		000	000
	(Sum of Items 9D to 12D) (To		•	Ė	0.00	
- cpouse	100.00 100.00 100 100 100	PART VI - Summary	THE RESERVE THE PERSON NAMED IN			
1 Regular Rate-Income You	t Due (From Part V, Either Item			688 00	Г	000
	Due (From Part X Item 178/17		-	0 00	r	000
	remment Agency, if remitted din			000	r	0.00
	Tax Due/Shere of National Gov			000	Г	6 00
5 Total income Tax Due (Se	um of items 1 & 4) (To Part II II	em 22)	123	00 889	Г	000
		PART VII - Tex Credits/P	'ayments (attach proof)			
1 Prior Year's Expess Cre	dits			0 00	Г	0.00
2 Tax Payments for the F				0.00	Г	0.00
	for the First Three (3) Quarter		160	,761,77		0.00
	per BIR Form No. 2307 for the per BIR Form No. 2316 (From		1	0.00	Г	0.00
5 3Ad/3Rd)	Pm ant rum No. 2310 (F10/1	I Fait v Schedule 1 Hem		0.00	Г	0.00
6 Tax Paid In Return Prev	iously Filed, if this is an Amend	led Return		0.00	Г	0.00
7 Foreign Tax Credits, # a	The second of th			0.00		0.00
	applicable (To Part VIII Item 6)			0.00		0 00
9 Other Tex Credits/Payrr				762.00		0.00
TU Total Tax Credits/Paym	ents (Sum of Items 1 to 9) (To		1	'LOT M		0.00
VIII.A - Special Rate		PART VIII - Tex R	sellef Avallment			
4 Regular Income Tax Othe	erwise Due (Part X Item 168 an	d'or Hem 16F X applicable		0.00	Г	0.00
	wable Itemized Deductions (P:	ort X Hem7B and/or Hem 7F		000	Ė	0.00
3 Sub-Total - Tax Relief (Su				0.00	Ċ	0.00
	rom Parl X Item 178 and/or Ite	m 17F1		000	Ė	000
	ore Special Tax Credit (Item 3 L			0.00	Ė	0.00
6 Add: Special Tax Credit, if			<u></u>	0.00	Ė	000
The second secon	A-SPECIAL (Sum of Items 5 an	d 6)		0.00	r	0.00
VIII.B - Exempt						
8 Regular Income Tax Oth regular income (ax rate)	nerwise Due (Parl X Item 16A a	indiar Item 16E X applicable		0.00	Г	0.00
Tax Relief on Special All	lowable itemized Deductions	Part X Item7A and or Item 7E		000		0.00
x applicable requiar incol	<u>me lax rale)</u> int-EXEMPT (Sum of Items 8 a	nd 9)		0.00		0.00
	ART IX - Reconciliation of Ne		Taxable income (Attach	_	Sheet/s. H naces	and
	Particulars		A. Taxpayerf	THE RESERVE AND ADDRESS OF	i necess	B. Spouse
1 Net Income/(Loss) per Boo	oks			743 00	Г	0.00
Add: Non-Deductible Expens	es/Taxable Other Income					
2		and the second		0.00	Γ	0.00
3				0.00	Г	0.00
4	Late the Late			0.00	Г	0.00
5 Total (Sum of Items 1 to 4)			884,	743.00		0.00
	e and income Subjected to Fine	of Tex				And the second second second second
6				0.00		0.00
7 Pl Sandel Proce Aller	No Post and a second			0.00	1	0.00
B) Special/Other Allows	EUIO L'OQUICTIONS	managed with a street of the strike	on the factor of the same	0.00	_	
8				0.00	-	0.00
10 Total (Sum of Hems 6 to	01			0.00	_	0.00
10 Not Taxable Income/(Lo				743 00		0.00
1 1 ser 1 evenue incomes(FC	(nem o Less nem 10)		1 684	143.00	- 1	0.00



# REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE

Annex "M"

# **BUREAU OF INTERNAL REVENUE**

REVENUE REGION NO. 9A - CaBaMIRO CITY OF STO. TOMAS, BATANGAS QF-TCC-01-01-2023.00

TCBP NO. RR9A-063-05-14-R0868-2024-E

# TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

# CASTRO, MARY FRANCES DOMINIQUE DE GUZMAN

(PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING)
Name of Taxpayer

SANTO NIÑO, CITY OF CALAPAN (CAPITAL), ORIENTAL MINDORO
Address

497-143-353-00000

**Taxpayer Identification Number** 

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 14th day of May, 2024.

NOTE: THIS CERTIFICATE SHALL BE VAUD AND EFFECTIVE FROM DATE OF ISSUE UNTIL MAY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES.

CERTIFICATION FEE OF P100 WAS PAID ON APRIL 25, 2024 UNDER PAYMENT TRANSACTION NO. Zo20240425134830968005. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



ROSALINDA D. CABIDOG
Chief. Collection Division

DOCUMENTARY STAMP TAX DATE OF PAYMENT: G4/16/2024 PAYMENT CONFIRMATION: 70/20240416154215741363 AMOUNT: P30.00

WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website www.bir.gov.ph/index.php/tax-clearance/released-tax-clearance.html. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



## This certifies that

# PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

# MARY FRANCES DOMINIQUE DE GUZMAN CASTRO

is valid from 20 June 2024 to 20 June 2029 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

# **Certificate of Business Name Registration**

and issue the same on 28 February 2024 in the Philippines.

ALFREDO E. PASCUAL

Secretary

# **Business Name No. 1035025**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



TWCO145715983637

Standard Form Number: SF-GOOD-01 Revised on: May 24, 2004

# APPROVED BUDGET FOR THE CONTRACT (ABC) SUPPLY AND DELIVERY OF ICT EQUIPMENT AND INTERNET HARDWARE FOR THE RESEARCH AND DEVELOPMENT OFFICE OF MINSU MAIN CAMPUS Alcate, Victoria, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University

Length:	Jeanvils, Fillian O Jeac Officersity Length:								Contract Duration:	tion:		
								OTTUED	OTHER COST FACTORS	ACTORS		
ITEM NO.	DESCRIPTION	QUANTITY	TINO	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	INDIRECT	inflation,	ON, VALUE	TOTAL COST	UNIT COST
									NFLATI	, X		
									^ %	VALUE		
(1)	(5)	(3)	(4)	(5)	(9)	8	(8)	(6)	(10)	(11) (5)X(9) (	(12)	(11) / (3)
	LOT 1-ICT EQUIPMENT											
1	Latop Computer	1	bc	49,500.00	49,500.00							
	Specifications:				,							
	Processor: Ryzen 5 7535HS (6 Core)											
	Display: 15.6" FHD (1920*1080), 144Hz, IPS											
	Memory: 16/8GB DDR5				1							
	Storage: 512GB NVMe PCIe Gen4 (Upgradable)											
	Graphics: NVIDIA GeForce RTX 2025 Laptop GPU 4GB GDDR6											
	Operating System: Windows 11 Home											
	Keyboard: Blue Backlight KB with Silver Lining print											
	, Camera: HD type (30fs@720p)											
	Audio: 2x2W speaker, 1x Mic-in, 1x Headphone- out				,							
	I/O Ports:				•							
	1x Type-C (USB3.2 Gen 2/DP) with PD charging											
	3x Type-A USB3.2 Gen 1											
	1x HDMI (4K@30Hz)				-							
	1xRJ45				-							
	Wireless Connectivity: AMD Wi-Fi 6E Rz616											
	Battery: 3-cell 52.4 battery (Whr)				•							
	AC Adapter: 120W adapter				•							
2	Printer, All-in-One	1	ъ	12,000.00	12,000.00							
	Specifications:				1							
	Print, scan & copy multifunction printer				•							
	fast print speed of up to 10.0 ipm (black) and 5.0 ipm (colour)											
	Ultra-low cost printing, save up to 90% on											
	printing costs				•							
	up to 66 cartridges in one set of inks, print up to				•							
	hassle-free ink tank system, enjoy mess-free with											
	key-lock bottles and front				•							
	compact integrated tank design				•							

SUC President III



# Republic of the Philippines MINDORO STATE UNIVERSITY

**Main Campus** 

Alcate, Victoria, Oriental Mindoro



# **PURCHASE REQUEST**

Office/Section :		PR No.: PR75- 0101 Responsibility Center Code:		Date: 07/18/2028	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
	рс	Laptop Computer	1	49,500.00	49,500.00
		Specifications:			-
		Processor: Ryzen 5 7535HS (6 Core)		<u>a.</u>	-
		Display: 15.6" FHD (1920*1080), 144Hz, IPS,			-
		Memory: 16/8GB DDR5			-
		Storage: 512GB NVMe PCle Gen4 (Upgradable)			_
		Graphics: NVIDIA® GeForce RTX™ 2050 Laptop 0	SPU 4GB	GDDR6	
		Operating System: Windows 11 Home			_
		Keyboard: Blue Backlight KB with Silver Lining Prin	t		-
		Camera: HD type (30fps@720p)			-
		Audio: 2x 2W Speaker, 1x Mic-in, 1x Headphone-o	ut		-
		I/O Ports:	$\Gamma$		_
		1x Type-C (USB3.2 Gen2 / DP) with PD charging			_
		3x Type-A USB3.2 Gen1			***
		1x HDMI™ (4K @ 30Hz)			-
		1x RJ45			
	,	Wireless Connectivity: AMD Wi-Fi 6E RZ616			-
· · · · · · · · · · · · · · · · · · ·		Battery: 3-Cell 52.4 Battery (Whr)			
		AC Adapter: 120W adapter			
	рс	Printer, All-in-one	1	12,000.00	12,000.00
		Specifications:			_
		Print, Scan & Copy Multifunction Printer			
		Fast print speed of up to 10.0 ipm (black) and 5.0 ip	om (coloui	r)	-
		Ultra-low-cost printing, Save up to 90% on printing	costs	et kal et en weren et en	The state of the s
		Up to 66 cartridges in one set of inks, Print up to 4,	500 page:	s in black and 7,500 pa	-
		Hassle-free ink tank system, Enjoy mess-free refills	with key	-lock bottles and front-f	_
		Compact integrated tank design			-
		USB 2.0 interface			_
		Borderless printing up to 4R			-
		Powered by Epson Heat-Free Technology			-
		Grand Total			61,500.00

50 20 32 1003

Requested by:

Recommending Approval:

Approved as to Availability of Funds

mores

Approved by:

Signature:

Printed Name: Designation:

MACARIO B. MASAGCA, JR. LEONEL C. MENDOZA

ROVELYN P. ROXAS

ENYA MARIE D. APOSTOL

Director for Research

OIC-VP for RDE

Budget Officer III

SUC President III



# Republic of the Philippines MINDORO STATE UNIVERSITY

Main Campus

Alcate, Victoria, Oriental Mindoro



# **PURCHASE REQUEST**

**Fund Cluster:** 

Office/Section	:	PR No.: PR25 Responsibility			Date: 03/18	l ws
Stock/ Property No.	Unit	1	m Description	Qty	Unit Cost	Total Cost
	рс	Starlink Hardw	are (Residential)	1	36,000.0	0 36,000.00
		Specifications: G	en 3			-
		Dish Size: 19" x 1	2" (rectangular)		2.	_
		Weight: 9.2 lbs (4.	2 kg)		1	_
		Power Consumpt	ion : 75–100W			-
		Internet Speed: 2	5–220 Mbps (download)   5–20	Mbps (uploa	ad)	_
		Latency: 25-60 m	S			_
/		WiFi Router: WiFi	6 included			-
		Weatherproof: Ye	s (works in rain, snow, extreme	temperature	es)	-
		Setup: Easy self-in	stallation via Starlink app			-
						-
						-
						-
	1					-
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						-
			Grand Total			₱ 97,500.00
Purpose: ICT su	ipplies fo	r Research and D	evelopment Office			STF - 1071 164 -200-03-133 73 3210B
	Re	equested by:	Recommending Approv	al: A	Approved as to vailability of Funds	Approved by:
Signature :	$\rightarrow$	Curl.	· Cenell/Mesto	/_	Junges	ENGINE
Printed Name :	1	B. MASAGCA, JR.	LEONEL C. MENDO		OVELYNP. ROXAS	ENYA MARIÉ D. APOSTOI
Designation :	Direc	or for Research	OIC-VP for RDE		Budget Officer III	SUC President III
Designation :	-Dir <b>e</b> g	tor for Research	OIC-VP for RDE		Budget Officer III	SUC President II

Republic of the Philippines MINDORO STATE UNIVERSITY

Main Campus Alcate, Victoria, Oriental Mindoro

END-UX	SER UNIT: Research and Development (Office Equi	ipment)															
Charge	1 to STF																
Project,	Project, Programs and Activities								_								
									_								
1000	SENERAL DESCRIPTION	TIMIT	7	TACO TIMIT	ESTIMATED	MODE OF			SCI	SCHEDULE/MILESTONE OF ACTIVITIES	MILES	TONE	OF AC	TIVITE	S		
CODE			3		BUDGET	<b>PROCUREMENT</b>	Jan	Feb N	Mar A	Apr May	y Jun	luc r	Aug	Sept	Oct	Nov	Dec
	Printer all-in-one	unit	-	12,000.00	12,000.00	public bidding											
	Starlink hardware	unit	-	36,000.00		public bidding											
	Laptop Computer	unit	1	49,500.00	49,500.00	public bidding			_								
								-					_				
													_				
													_				
									-								
													_				
													_				
	TOTAL BUDGET				97,500.00												

Prepared by:

MACARIO B. MASAGCA, JR.
Director for Research and Development

Submitted by:

OIC-Vice President for Research, Development and Extension

Republic of the Philippines

MINDORO STATE UNIVERSITY

Main Campus

Alcate, Victoria, Oriental Mindoro

END-USER UNIT: Research and Development (Office Equipment)

Charact	10 TO THE TOTAL THE PROPERTY OF THE PROPERTY O									-	-	F	-	-	L	-	-	1
Clargo	410311											-	_		-	-	-	
Project,	Project, Programs and Activities																	
													_					
1000	NOTE BEST OF STATE OF	FINI	2	Tagarinii	ESTIMATED	MODE OF			Š	SCHEDULE/MILESTONE OF ACTIVITIES	E/MIL	STON	E OF A	CTIVIT	IES			
200			3	I COS I NO	BUDGET	<b>PROCUREMENT</b>	Jan	Feb	Mar	Apr	May J	Jun J	Jul At	Aug Sept	1000	Oct No	Nov Dec	0
	Printer all-in-one	unit	-	12,000.00					/									
	Starlink hardware	unit	-	36,000.00		public bidding			. /									
	Laptop Computer	nnit	1	49,500.00														
													_					
																	-	
													_					
	TOTAL BUDGET				97,500.00								_					

Prepared by:

MACARIÓ B. MASAGCA, JR

Director for Research and Development

Submitted by:

OIC-Vice President for Research, Development and Extension