



**SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU**

*Name of Project*

**BAC Resolution Recommending Approval  
Resolution No. 117, s. 2025**

**WHEREAS**, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-114 for the project “Supply and Delivery of Other Supplies and Materials for the WGAD Programs of MinSU” with an Approved Budget for the Contract (ABC) amounting **One Hundred Fourteen Thousand Four Hundred Seventy Pesos (Php114,470.00)** composed of four (4) lots specifically;

Particulars	Sub-ABC Amount
Lot 1- Other Supplies	Php106,590.00
Lot 2- Tarpaulin	Php2,880.00
Lot 3- Grocery Supplies	Php3,000.00
Lot 4- Bouquet	Php2,000.00

**WHEREAS**, in response to the advertisement of the project, three (3) suppliers/bidders were found in the document request list, however two (2) supplier/bidder in the name of **KRISTWIN CONSUMER GOODS TRADING** and **TEKNOKRAT DIGITAL SOLUTIONS** submitted price quotations before the deadline;

**WHEREAS**, **KRISTWIN CONSUMER GOODS TRADING** submitted price quotations for Lot Nos. 1,2,3 and 4; while **TEKNOKRAT DIGITAL SOLUTIONS** submitted price quotations for Lot No. 2;

**WHEREAS**, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php106,590.00	Kristwin Consumer Goods Trading	<b>Php102,550.00</b>
2	Php2,880.00	Kristwin Consumer Goods Trading	<b>Php2,448.00</b>
		Teknokrat Digital Solutions	Php2,616.00
3	Php3,000.00	Kristwin Consumer Goods Trading	<b>Php2,700.00</b>
4	Php2,000.00		<b>Php1,500.00</b>

**WHEREAS**, the BAC examined and verified the price quotation submitted by the abovementioned suppliers and were found to be complying and responsive;

**NOW, THEREFORE, BE IT RESOLVED** that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project,



**“Supply and Delivery of Other Supplies and Materials for the WGAD Programs of MinSU” as follows:**

- a. Lot Nos. 1,3 and 4 to Kristwin Consumer Goods Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);
- b. Lot No. 2 to Kristwin Consumer Goods Trading for being the supplier/bidder the Lowest Calculated Responsive Bid (LCRB);

**RESOLVED**, this 22<sup>nd</sup> day of May, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

*[Signature]*  
**CIEDELLE P. SALAZAR, J.D., Ph.D.**  
BAC Chairperson

*[Signature]*  
**Engr. MARK LESTER A. MAGPANTAY**  
BAC Vice-Chairperson

*[Signature]*  
**ATTY. SHERLYN A. LAYESA**  
BAC Member

*[Signature]*  
**FRANIE M. AFABLE, DBMHM**  
BAC Member

*[Signature]*  
**MELGAR G. FADRIQUELAN**  
BAC Member

Approved/Disapproved

*[Signature]*  
**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Date: \_\_\_\_\_



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

[Help](#)

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 12039745  
**Procuring Entity** MINDORO STATE UNIVERSITY  
**Title** SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU  
**Area of Delivery** Oriental Mindoro

<b>Solicitation Number:</b>	RFQ No. 2025-114	<b>Status</b>	<b>Closed</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Grocery Items		
<b>Approved Budget for the Contract:</b>	PHP 114,470.00	<b>Document Request List</b>	3
<b>Delivery Period:</b>	15 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	16/05/2025
<b>Contact Person:</b>	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368  cbapostol21@gmail.com	<b>Last Updated / Time</b>	16/05/2025 00:00 AM
		<b>Closing Date / Time</b>	19/05/2025 17:00 PM

#### Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within \_\_\_ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT

LOT 1 - OTHER SUPPLIES

1 pcs Customized Umbrella 229

2 pcs Lei 3

3 unit Flash Drive: 2-in-1 USB-OTG Type-C 32GB 3





**ABSTRACT OF QUOTATIONS**

**I. Particulars**

Project Name: SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU

Project Location: \_\_\_\_\_

Implementing Office: \_\_\_\_\_

Method of Procurement: \_\_\_\_\_

Approved Budget for the Contract (ABC): ₱ 106, 590. 00

Deadline of Submission of Quotation: \_\_\_\_\_

LOT NO.: 1

**II. Abstract of Quotations / for SVP**  
 Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ  
 TWG Report

No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	Kristwin Consumer Goods Trading		✓		✓		✓		₱ 102,550.00		SCRD

**III. Recommendation /Resolution**

Recommend to Award Contract

Lowest / Single Calculated and Responsive Quotation: Kristwin Consumer Goods Trading

Contract Price Award (in words & figures): One hundred two thousand, five hundred fifty pesos. ₱ 102, 550. 00

Declaration of Failure under Section 35 of Revised IRR of RA 9184

All prospective bidders are declared ineligible [ Sec. 35.1(b) ]

All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1 ( c ) ]

Date: \_\_\_\_\_

**LINA B. JAVIER**  
TWG Member

**MAYC BERON**  
TWG Member

**FELIX A. MNESTERIO**  
TWG Member

**ENGR. MARK KEYLORD S. ONAL**  
BAC-TWG Head

**MERVIN L. ICALLA**  
TWG Member

\*Proceed only if recommended for award of contract\*



**Mindoro State University**  
 Victoria, Oriental Mindoro ang Pilipinas

Faculty: [admission@msu.edu.ph](mailto:admission@msu.edu.ph)  
 Website: [www.msu.edu.ph](http://www.msu.edu.ph)  
 Mobile: +63 977 846 73 28



**ABSTRACT OF QUOTATION/S**

**I. Particulars**

Project Name: SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU

Project Location: \_\_\_\_\_

Implementing Office: \_\_\_\_\_

Method of Procurement: \_\_\_\_\_

Approved Budget for the Contract (ABC): ₱ 2,880.00

Deadline of Submission of Quotation: \_\_\_\_\_

LOT NO.: 2

**II. Abstract of Quotations / for SVP**

Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ  
 TWG Report

No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	Kristwin Consumer Goods Trading		✓		✓		✓		₱ 2,448.00	1	LCRD
2	Teknokrat Digital Solutions		✓		✓		✓		₱ 2,616.00	2	

**III. Recommendation /Resolution**

Recommend to Award Contract

Date: \_\_\_\_\_

Lowest / Single Calculated and Responsive Quotation:	Kristwin Consumer Goods Trading	Contract Price Award (in words & figures):	Two thousand, four hundred forty-eight pesos - 2,448.00
--	---------------------------------	--	---

Declaration of Failure under Section 35 of Revised IRR of RA 9184

All prospective bidders are declared ineligible [ Sec. 35.1(b) ]

All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c) ]

Date: \_\_\_\_\_

**LINA B. JAVIER**  
 TWG Member

**MAY C. BERON**  
 TWG Member

**FELIX A. MINESTERIO**  
 TWG Member

**ENGR. MARK KEYLORD S. ONAL**  
 BAC-TWG Head

**MERVIN L. ICALLA**  
 TWG Member

\*Proceed only if recommended for award of contract\*

\*Main Campus, Alente, Victoria • Romulo Campus, Labuan, Borongan • Calapan City Campus, Calapan City



**ABSTRACT OF QUOTATION/S**

**I. Particulars**

Project Name: **SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU** LOT NO.: 3

Project Location: \_\_\_\_\_

Implementing Office: \_\_\_\_\_

Method of Procurement: \_\_\_\_\_

Approved Budget for the Contract (ABC): ₱ 2,000.00

Deadline of Submission of Quotation: \_\_\_\_\_

**II. Abstract of Quotations / for SVP**  
 Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ  
 TWG Report

No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	Kristwin Consumer Goods Trading		/		/		/		₱ 2,700.00		SCRG

**III. Recommendation /Resolution**

Recommend to Award Contract

Lowest / Single Calculated and Responsive Quotation: Kristwin Consumer Goods Trading

Contract Price Award (in words & figures): Two thousand, seven hundred pesos. ₱ 2,700.00

Date: \_\_\_\_\_

Declaration of Failure under Section 35 of Revised IRR of RA 9184

All prospective bidders are declared ineligible [ Sec. 35.1(b) ]

All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c) ]

Date: \_\_\_\_\_

Lina B. Javier  
**LINA B. JAVIER**  
 TWG Member

MAY C. BERON  
**MAY C. BERON**  
 TWG Member

Felix A. Minesterio  
**FELIX A. MINESTERIO**  
 TWG Member

Engr. Mark Keylord S. Onal  
**ENGR. MARK KEYLORD S. ONAL**  
 BAC-TWG Head

Mervin L. Icalla  
**MERVIN L. ICALLA**  
 TWG Member

\*Proceed only if recommended for award of contract\*  
 •Bongabong Campus, Labuanon, •Bongabong •Main Campus, Alcarb, Victoria



**Mindoro State University**  
 Vigan, Oriental Mindoro, Philippines

Email: universitypresident@mnsu.edu.ph  
 Website: www.mnsu.edu.ph  
 Mobile: +63 977 4674 28



**ABSTRACT OF QUOTATIONS**

**I. Particulars**  
 Project Name: SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU  
 LOT NO.: 4

Project Location:  
 Implementing Office:  
 Method of Procurement:  
 Approved Budget for the Contract (ABC): ₱ 200.00  
 Deadline of Submission of Quotation:

**II. Abstract of Quotations / for SVP**  
 Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ  
 TWG Report

No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	Kristwin Consumer Goods		✓		✓		✓		₱ 1500.00		SCRD

**III. Recommendation /Resolution**  
 Recommend to Award Contract  
 Date: \_\_\_\_\_  
 Contract Price Award (in words & figures): One thousand, five hundred pesos. ₱ 1,500.00

Lowest / Single Calculated and Responsive Quotation:  
 Declaration of Failure under Section 35 of Revised IRR of RA 9184  
 All prospective bidders are declared ineligible [ Sec. 35.1(b) ]  
 All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c) ]

Date: \_\_\_\_\_  
 LINA B. JAVIER  
 TWG Member  
 Engr. MARK KEYLORD S. ONAL  
 BAC-TWG Head  
 FELIX A. MINESTERIO  
 TWG Member  
 MERVIN L. ICALLA  
 TWG Member

\*Proceed only if recommended for award of contract\*  
 Main Campus, Alente, Victoria • Hongkong Campus, Labuan, Hongkong • Calapan City Campus, Calapan City



**REQUEST FOR QUOTATION**

**SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU**

PR No.: PR25-0176  
RFQ No. 2025-114  
ABC Amount: Php114,470.00  
Lot 1: Php106,590.00  
Lot 2: Php2,880.00  
Lot 3: Php3,000.00  
Lot 4: Php2,000.00

Company Name : KRISTWIN CONSUMER GOODS TRADING  
Address : MASIPIT CALAPAN CITY ORIENTAL MINDORO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  
BAC Chairperson

- Note:
- All entries must be typewritten.
  - Delivery Period within \_\_\_calendar days.
  - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  - Price validity shall be a period of 30 calendar days.
  - G-EPS Registration Certificate shall be attached upon submission of the Quotation.
  - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  - Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>LOT 1 - OTHER SUPPLIES</b>					
1	pcs	Customized Umbrella	229	245	56,105
2	pcs	Lei	3	150	450
3	unit	Flash Drive: 2-in-1 USB-OTG Type-C 32GB	3	350	1,050
4	packs	Vellum Paper (pack)	6	45	270
5	pcs	Certificate Frame (A4)	6	110	660
6	ream	Bond Paper (A4) 70gsm, 500s/ream	2	215	430
7	pcs	Customized Tumbler 500mL	193	220	42,460
8	mugs	Beer Mug 500mL (min)	15	75	1,125
		<i>sub-total LOT 1</i>			102,550
<b>LOT 2- TARPULIN</b>					
1	pcs	Tarpaulin	6	408	2,448
		<i>sub-total LOT 2</i>			2,448
<b>LOT 3- GROCERY SUPPLIES</b>					
1	packs	Grocery Supplies	3	900	2,700
		6 packs pancit canton 80g			
		6 packs 55g instant noodles (beef or chicken)			
		6 cans meat loaf 150g			
		6 cans Tuna 125g			
		3 cans Sardines (red & green can)			
		5 cans 150g corn beef			
		1 pack 100g coffee granules			





**Payment**

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

**UMBRELLA LAYOUT**



Diameter: 47 inches

Arc: 57\*75

Height: 37 inches

Canopy: 25\*5 inches

Long rib: 28 inches per rib (8 pcs ribs)

Short rib: 11.5 inches per (ribs)

Mechanism: manual

Panels: 8 panels Colors:

Red

Print: Full color print (a4 size max) 1 panel only, including additional printing on panel.

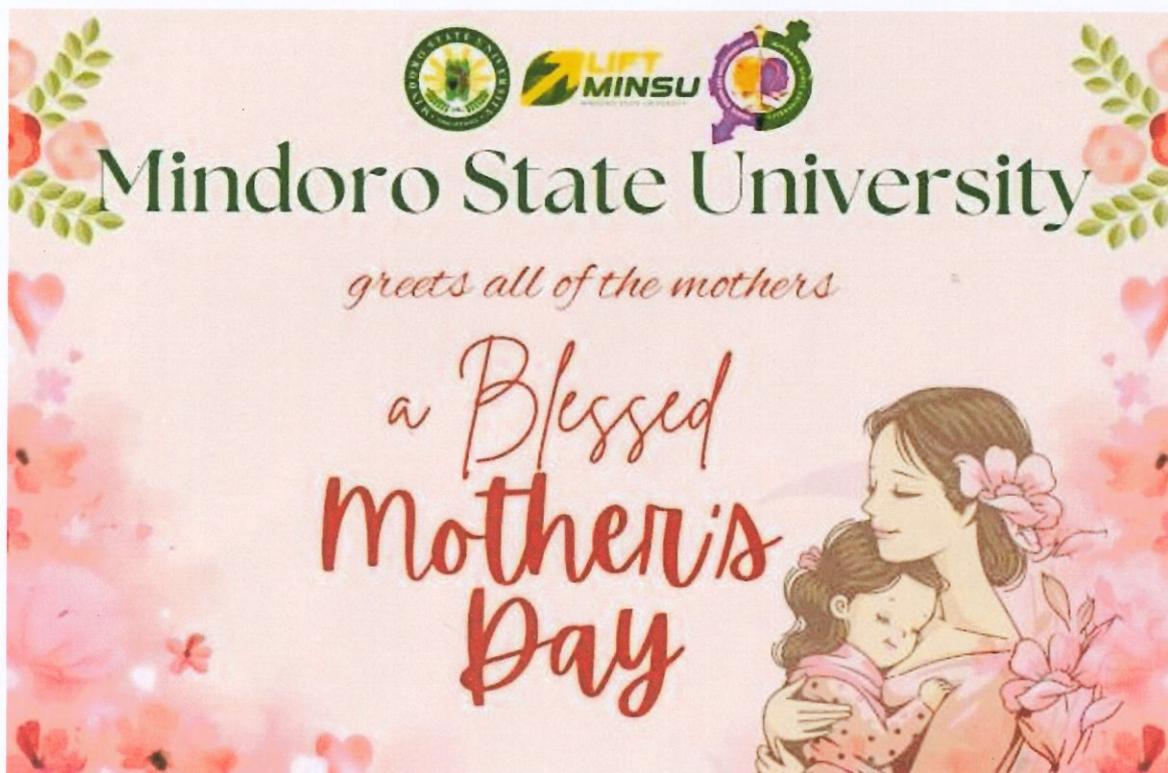
**MOTHER'S DAY TARPAULIN**

**SIZE: 6x4**



**Mindoro State University**  
Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)  
Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)  
Mobile: +63 977 846 72 28



**FATHER'S DAY TARPAULIN**

**SIZE: 6x4**



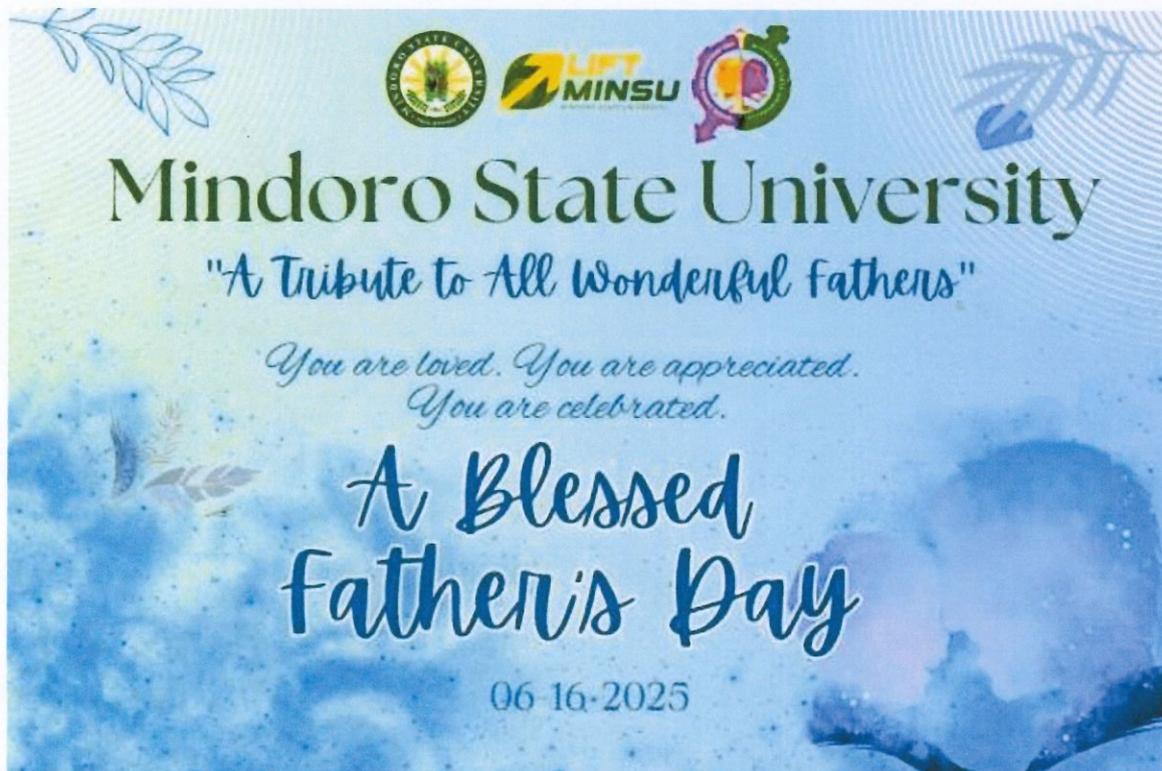
# Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: [universitypresident@minsu.edu.ph](mailto:universitypresident@minsu.edu.ph)

Website: [www.minsu.edu.ph](http://www.minsu.edu.ph)

Mobile: +63 977 846 72 28



<b>Customized Tumbler</b>	Sample Photo of Umbrella, for actual print, contact the MinSU WGAD Office
<p>Material: Stainless Steel 304 (Food grade)          Size 600mL          Insulation: for Hot and Cold          Color: Blue, Black, Gray</p>	 <p>Sample Photo of tumbler, for actual print, contact the MinSU WGAD Office</p>



**REQUEST FOR QUOTATION**

**SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU**

PR No.: PR25-0176  
RFQ No. 2025-114  
ABC Amount: Php114,470.00  
Lot 1: Php106,590.00  
Lot 2: Php2,880.00  
Lot 3: Php3,000.00  
Lot 4: Php2,000.00

Company Name : Teknokrat Digital Solution  
Address : Barrenaga, Hujan

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.  
BAC Chairperson

- Note:
1. All entries must be typewritten.
  2. Delivery Period within \_\_\_\_\_ calendar days.
  3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
  4. Price validity shall be a period of 30 calendar days.
  5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
  6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
  7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
<b>LOT 1 - OTHER SUPPLIES</b>					
1	pcs	Customized Umbrella	229	}	H/A
2	pcs	Lei	3		
3	unit	Flash Drive: 2-in-1 USB-OTG Type-C 32GB	3		
4	packs	Vellum Paper (pack)	6		
5	pcs	Certificate Frame (A4)	6		
6	ream	Bond Paper (A4) 70gsm, 500s/ream	2		
7	pcs	Customized Tumbler 500mL	193		
8	mugs	Beer Mug 500mL (min)	15		
<i>sub-total LOT 1</i>					
<b>LOT 2- TARPAULIN</b>					
1	pcs	Tarpaulin	6	436.00	2,616.00
<i>sub-total LOT 2</i>					
<b>LOT 3- GROCERY SUPPLIES</b>					
1	packs	Grocery Supplies	3	}	H/A
		6 packs pancit canton 80g			
		6 packs 55g instant noodles (beef or chicken)			
		6 cans meat loaf 150g			
		6 cans Tuna 125g			
		3 cans Sardines (red & green can)			
		5 cans 150g corn beef			
		1 pack 100g coffee granules			
		1/2kg brown sugar			
<i>sub-total LOT 3</i>					
<b>LOT 4- BOUQUET</b>					
1	lot	Bouquet Flower	1	-	H/A
<i>sub-total LOT 4</i>					



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**Fw: Invitation for Request for Quotation (RFQ) Form Submission**

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From BAC OFFICE <bac.office@minsu.edu.ph>

Date Fri 5/16/2025 3:23 PM

To [papercat.enterprises@gmail.com](mailto:papercat.enterprises@gmail.com) <papercat.enterprises@gmail.com>

 1 attachment (996 KB)

[RFQ 2025-114](#) SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU 114,470.00.pdf;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not Interested" or return the form indicating the same. Alternatively, you may disregard this message.

Please note that the deadline for submission is on **May 19, 2025**, no later than **5:00 PM**.

We appreciate your attention to this matter.

Kindly acknowledge receipt of this email.



Mindoro State University

Statement of Confidentiality and Data Privacy

The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and attachments. Further, the views and opinions expressed in this message are those of the sender's and do not necessarily reflect the views of the Mindoro State University

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**From:** BAC OFFICE <bac.office@minsu.edu.ph>

**Sent:** Friday, May 16, 2025 3:23 PM

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**Fw: Invitation for Request for Quotation (RFQ) Form Submission**

---

**From** BAC OFFICE <bac.office@minsu.edu.ph>

**Date** Fri 5/16/2025 3:23 PM

**To** hirms\_supplies@yahoo.com <hirms\_supplies@yahoo.com>

 1 attachment (996 KB)

RFQ 2025-114 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU 114,470.00.pdf;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not Interested" or return the form indicating the same. Alternatively, you may disregard this message.

Please note that the deadline for submission is on **May 19, 2025**, no later than **5:00 PM**.

We appreciate your attention to this matter.

Kindly acknowledge receipt of this email.



Mindoro State University

Statement of Confidentiality and Data Privacy

The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and

June 19, 2025

**CIEDELLE PIOL-SALAZAR**  
Chairperson, Bids and Awards Committee  
Mindoro State University

Subject: **Official Email Address Notification**

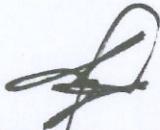
Dear **Ms. Piol-Salazar**,

We wish to formally inform you that the official email address of HiRAMS' Supply Wholesaling for all business-related correspondence is **hirms\_supplies@yahoo.com**.

Kindly update your records to ensure that all future communications are properly directed. Should you have any questions or require further confirmation, please feel free to reach out through the aforementioned email address.

We appreciate your attention to this matter.

Sincerely,



**DOMINADOR M. MAPOY**  
Proprietor  
HiRAMS' Supply Wholesaling



## View Red Registration

[Back \(https://www.philgeps.gov.ph/SupDashboards/dashboard\)](https://www.philgeps.gov.ph/SupDashboards/dashboard)

### My Contact Details

Salutation	Ms	First Name	Catalina
Middle Name	Manongsong	Last Name	Alcañices
Gender	Female	Position	Owner
Landline Area Code	043	Landline Number	3980932
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	09084116367
Email Address	catalinaalcanices3@gmail.com		

### Organization Details

Organization Id	332795	Registration Date	03-Feb-2023 05:19 PM
Registration Status	active		
Organization Name	KRISTWIN CONSUMER GOODS TRADING	Form Of Organization	Single Proprietorship
Business Category	Pharmaceutical drug precursors, Paper materials, Paper products, Office machines and their supplies and accessories, Office and desk accessories, Office supplies, Printing and publishing equipment, Audio and visual presentation and composing equipment, Photographic or filming or video equipment, Photographic and recording media, Photographic filmmaking supplies, Fire protection, Industrial laundry and dry cleaning equipment, Janitorial equipment, Cleaning and janitorial supplies, Field and court sports equipment, Antibacterials, Floor coverings, Bedclothes and table and kitchen linen and towels, Domestic appliances, Consumer electronics, Clothing, Accommodation furniture, Toys and games, Fibers and textiles and fabric industries, Utilities		

Location	local	Organization Type	Trading
Business Tax Identification Number	13884052600000	Capitalization	₱ 1,000,000.00

### Single Proprietorship Details

DTI Certificate Number	4449339	DTI Registration Date	12-Jan-2023
Expiration Date	12-Jan-2028	DTI Business Scope	regional
Signatory	PBYS334614306344		

### Local Organization Address

Country Name	Philippines	Region	Region IV-B
Province	Oriental Mindoro	City/Municipality	Calapan City
Street Address	Churchsite, Barangay Masipit	Zip Code	5200

### Bank Account Details

Bank Name	Landbank	Branch Code	
Bank Branch	Calapan	Account Name	Catalina M Alcanices
Account Number	05011636782		

### Uploaded Supporting Document

Uploaded 1675415981\_dti, bir, bank account.pdf  
Supporting Document ([https://www.philgeps.gov.ph/portal\\_documents/merchant\\_reg\\_documents/user\\_332795/documents/1675415981\\_dti, bir, bank account.pdf](https://www.philgeps.gov.ph/portal_documents/merchant_reg_documents/user_332795/documents/1675415981_dti, bir, bank account.pdf))

### Status

Status Red Approved

### List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				

# 2025



Republic of the Philippines  
**CITY OF CALAPAN**  
**OFFICE OF THE CITY MAYOR**

**TAUMBAYAN** ANG  
**MASUSUNOD**

## BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

**P** 6,945.00

<b>TAXPAYER'S NAME</b> ALCANICES CATALINA M	<b>BUSINESS I.D.</b> 02300000120	<b>MODE OF PAYMENT</b> Annually	<b>DATE BILLED</b> 1/6/2025	<b>KIND OF BUSINESS</b> TRADING	<b>STATUS</b> R
<b>NAME OF BUSINESS</b> KRISTWIN CONSUMER GOODS TRADING		<b>LOCATION OF BUSINESS</b> MASIPIT			<b>BUSINESS PLATE NUMBER</b>
<b>KIND OF FEE / TAX</b>	<b>TAX BASE</b>	<b>TAX AMOUNT</b>	<b>SUR/INT</b>	<b>TOTAL</b>	<b>PERIOD</b>
BUSINESS TAX		3,225.00	0.00	3,225.00	
MAYOR'S PERMIT		2,450.00		2,450.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		800.00			
FIRE AND SAFETY INSP		250.00			
SANITARY FEE		200.00			
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
<b>ENCODER</b>		<b>TOTALS</b>	<b>6,945.00</b>		

Payment for 1-4

Notes:

- This Permit will expire on  
**Dec. 31, 2025**
- This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check  
 Check number \_\_\_\_\_  
 Bank \_\_\_\_\_

Cash  
 O.R. Number 1429057  
 Date 1/6/2025

Payment received by:

**RECOMMENDING APPROVAL:**

*[Signature]*  
**MARIA BENELYN JOY D. GARDOCE**  
 Licensing Officer IV  
 Business Permits and Licensing Office

**APPROVED BY:**

*[Signature]*  
**MARILOU F. MORILLO**  
 City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.



**ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.**

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES )  
MUNICIPALITY OF CALAPAN ) S.S

AFFIDAVIT

I, **CATALINA M. ALCAÑICES** of legal age, **Filipino**, and residing at **Masipit Calapan City Oriental Mindoro** after having been duly sworn in accordance with law, do hereby depose and state that:

I am the authorized representative of **KRISTWIN CONSUMER GOODS TRADING** with office address at **Masipit Calapan City**. As the authorized representative **KRISTWIN CONSUMER GOODS TRADING** I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MinSU**

**KRISTWIN CONSUMER GOODS TRADING** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

**KRISTWIN CONSUMER GOODS TRADING** is authorizing the Head of the Procuring Entity or its duly authorized representative to verify all the documents submitted.

I am not related to the Head of Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to third civil degree;

**KRISTWIN CONSUMER GOODS TRADING** complies with existing labor laws and standards; and

**KRISTWIN CONSUMER GOODS TRADING** is aware of and has undertaken the following responsibilities as a Bidder:

- Carefully examine all of the Bidding Documents;
- Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- Made an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplemental/Bid Bulletin issued for the for **SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MinSU**

**KRISTWIN CONSUMER GOODS TRADING** did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_\_\_ at Calapan City, Oriental Mindoro, Philippines.

*Catalina M. Alcañices*

**CATALINA M. ALCAÑICES**

Bidder's Representative / Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ at Calapan City Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial practice (A.M.) No. 02-8-13-SC). Affiant exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_ issued on April 2025 at Calapan City, Oriental Mindoro.

Witness my hand and seal this \_\_\_\_\_.

NAME OF NOTARIAL PUBLIC \_\_\_\_\_  
Serial No. of Commission \_\_\_\_\_  
Notary Public for \_\_\_\_\_ until \_\_\_\_\_  
Roll of Attorney's No. \_\_\_\_\_  
PTR No. \_\_\_\_\_  
IBP No. \_\_\_\_\_

**ATTY. RAYMOND JOEL L. BALBUENA**  
Roll of Attorney's No. 61087  
IBP Lifetime No. 010769  
PTR No. 1427926 - Calapan City  
MCLE Compliance No. VIII - 0032630  
Notarial Commission until December 31, 2026

Doc. No. 250  
Page No. 51  
Book No. 143  
Series of 2025

BIR FORM

**2303**

REVISED: APRIL 2019

**REPUBLIKA NG PILIPINAS  
KAGAWARAN NG PANANALAPI  
KAWANIHAN NG RENTAS INTERNAS  
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO**

OCN: 063FC2023000000191  
Date OCN Generated: January 17, 2023

**CERTIFICATE OF REGISTRATION**

<b>TIN &amp; BRANCH CODE</b> 138-840-526-00000	<b>NAME OF TAXPAYER</b> ALCANICES, CATALINA MANONGSONG	<b>TIN ISSUANCE DATE</b> July 10, 2015
<b>REGISTERING OFFICE</b> REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES	X Head Office	Branch

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701/1701A	January 1, 2024	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	January 16, 2023	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
PERCENTAGE TAX - QUARTERLY	2551Q	January 16, 2023	QUARTERLY	Within twenty five (25) days after the end of each taxable quarter.
REGISTRATION FEE	0605	January 1, 2024	ANNUALLY	On or before the last day of January.

**TAXPAYER TYPE/S** SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)

**BUSINESS INFORMATION DETAILS**

		CATEGORY	REGISTRATION DATE
<b>TRADE NAME 1 (PSIC)</b>	<b>KRISTWIN CONSUMER GOODS TRADING</b> 47199-RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C.	Primary	January 17, 2023
<b>Line of Business (PSIC)</b>	RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C.		
<b>Line of Business (PSIC)</b>	47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT	Secondary	
<b>Line of Business (PSIC)</b>	RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT		
<b>Line of Business (PSIC)</b>	46421-WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS	Secondary	
<b>Line of Business (PSIC)</b>	WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS		
<b>Line of Business (PSIC)</b>	47721-RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS	Secondary	
<b>Line of Business (PSIC)</b>	RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS		
<b>Line of Business (PSIC)</b>	46429-WHOLESALE OF	Secondary	

BIR FORM

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS  
 KAGAWARAN NG PANANALAPI  
 KAWANIHAN NG RENTAS INTERNAS  
 REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)  
 REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063FC2023000000191  
 Date OCN Generated: January 17, 2023

### CERTIFICATE OF REGISTRATION

<b>TIN &amp; BRANCH CODE</b> 138-840-526-00000	<b>NAME OF TAXPAYER</b> ALCANICES, CATALINA MANONGSONG	<b>TIN ISSUANCE DATE</b> July 10, 2015
<b>REGISTERING OFFICE</b>	X Head Office	Branch
<b>REGISTERED ADDRESS</b> MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

<b>Line of Business</b>	MISCELLANEOUS CONSUMER GOODS, N.E.C.	
<b>(Psic)</b>	WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C.	
<b>Line of Business</b>	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	
<b>Line of Business</b>	RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	Secondary

**REMINDERS:**

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax returns to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/A's) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/A's shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.



I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

*Regina P. Reforma*  
**REGINA P. REFORMA**  
 OIC-Assl. Revenue District Officer

**EMELITA R. ABO**

**REVENUE DISTRICT OFFICER**  
 (Signature over Printed Name)

**THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS.**

## Tax Return Receipt Confirmation

ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>  
To: axie.gg94@gmail.com

Thu, Feb 13, 2025 at 4:25 PM

**This confirms receipt of your submission with the following details subject to validation by BIR:**

File name: 138840526000-1701v2018-122024.xml

Date received by BIR: 13 February 2025

Time received by BIR: 04:12 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

### FOR RETURNS WITH TAX PAYABLE:

**Please pay through any of the following ePayment Channels:**

#### Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

#### DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

#### Unionbank of the Philippines

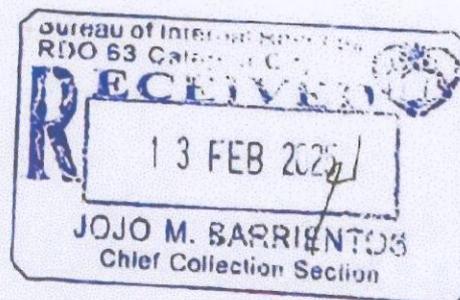
- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

#### Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

**This is a system-generated email. Please do not reply.**

**Bureau of Internal Revenue**



For BIR BCS/ Use Only Item.



Republic of the Philippines Department of Finance Bureau of Internal Revenue

BIR Form No. 1701

January 2018 (ENCS) Page 1

Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts

Enter all required information in CAPITAL LETTERS using BLACK Ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.



1701 01/18ENCS P1

1 Month 12 For the Year (YYYY) 2024 2 Amended Return? Yes No 3 Short Period Return? Yes No

PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer identification Number (TIN) 5 RDO Code 6 Taxpayer Type 7 Alphabetic Tax Code (ATC) 8 Taxpayer's Name 9 Registered Address 10 Date of Birth 11 Email Address 12 Citizenship 13 Claiming Foreign Tax Credits? 14 Foreign Tax Number 15 Contact Number 16 Civil Status 17 If married, spouse has income? 18 Filing Status 19 Income EXEMPT from Income Tax? 20 Income subject to SPECIAL/PREFERENTIAL RATE? 21 Tax Rate 21A Method of Deduction

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos, 49 Centavos or Less drop down; 50 or more round up)

Table with columns: Particular, A. Taxpayer/Filer, B. Spouse. Rows include Tax Due, Less: Total Tax Credits/Payments, Tax Payable, Penalties, etc.

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable) To be refunded To be issued a Tax Credit Certificate (TCC) To be carried over as a tax credit for next year/quarter

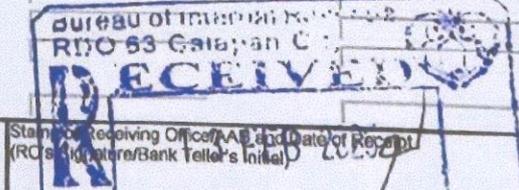
I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof.

Printed Name and Signature of Taxpayer/Authorized Representative 33 Number of Attachments 00

PART III - DETAILS OF PAYMENT

Table with columns: Particulars, Drawee Bank/Agency, Number, Date (MM/DD/YYYY), Amount. Rows include Cash/Bank Debit Memo, Check, Tax Debit Memo, Others.

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)



NOTE: \*The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

# Annual Income Tax Return

Individuals (Including MIXED Income Earner), Estates and Trusts



TIN: 138 840 520 000 Taxpayer/Filer's Last Name: ALCANICES CATALINA MANONGSONG

## PART IV - Background Information of Spouse

1 Spouse's Taxpayer Identification Number (TIN) \_\_\_\_\_ RDO Code: 2 \_\_\_\_\_

3 Filer's Spouse Type:  Single Proprietor  Professional  Compensation Earner

4 Alphabetic Tax Code (ATC):  0011 Compensation Income  0012 Business Income-Graduated IT Rates  0014 Income from Profession-Graduated IT Rates  0013 Mixed Income-Graduated IT Rates  
 0015 Business Income-8% IT Rate  0017 Income from Profession-8% IT Rate  0016 Mixed Income-8% IT Rate

5 Spouse's Name (Last Name, First Name, Middle Name) \_\_\_\_\_

6 Contact Number \_\_\_\_\_ 7 Citizenship \_\_\_\_\_

8 Claiming Foreign Tax Credits?  Yes  No 9 Foreign tax number (if applicable) \_\_\_\_\_

10 Income EXEMPT from Income Tax?  Yes  No 11 Income subject to SPECIAL/PREFERENTIAL RATE?  Yes  No  
 [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)] [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]

12 Tax Rate\* (choose one):  Graduated Rates (Choose Method of Deduction in Item 12A)  Itemized Deduction [Sec. 34(A-J), NIRC]  Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]  
 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

## PART V - Computation of Tax

Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheets, if necessary)  
 On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

		a. Name of Employer			
				b. Employer's TIN	
1	<input type="radio"/> Taxpayer <input type="radio"/> Spouse	_____		_____	
2	<input type="radio"/> Taxpayer <input type="radio"/> Spouse	_____		_____	
(Continuation of Table Above)		c. Compensation Income		d. Tax Withheld	
1		0.00		0.00	
2		0.00		0.00	
3A	Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)	0.00		0.00	
3B	Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)	0.00		0.00	

(DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

## Schedule 2 - Taxable Compensation Income

Particulars	A. Taxpayer/Filer		B. Spouse	
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0.00		0.00	
5 Less: Non-Taxable / Exempt Compensation	0.00		0.00	
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00		0.00	
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)	0.00		0.00	

## Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)

3.A - For Graduated Income Tax Rates			
8 Sales/revenues/receipts/Fees	2,426,343.27		0.00
9 Less: Sales Returns, Allowances and Discounts	2,069,956.00		0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	-243,613.00		0.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	0.00		0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	-243,613.00		0.00
Less: Deductions Allowable under Existing Laws			
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	15,600.00		0.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 5)	0.00		0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0.00		0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	15,600.00		0.00
OR			
17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00		0.00
18 Net Income/(Loss) (If Itemized, Item 12 Less Item 16; If OSD, Item 10 Less Item 17)	-259,213.00		0.00
Add: Other Non-Operating Income (specify below)			
19 _____	0.00		0.00
20 _____	0.00		0.00
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00		0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00		0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	-259,213.00		0.00
24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	-259,213.00		0.00
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	0.00		0.00

# Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18 ENCS P3

Taxpayer/Filer's Last Name  
ALCANICES CATALINA MANONGSONG

TIN  
138 840 520 000

(DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

**3.B - For 8% Flat Income Tax Rate**

Particulars	A. Taxpayer/Filer	B. Spouse
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0.00	0.00
27 Add: Other Non-Operating Income (specify below)	0.00	0.00
28 Total Income (Sum of Items 26 and 27)	0.00	0.00
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0.00	0.00
30 Taxable Income/(Loss) (Item 28 Less Item 29)	0.00	0.00
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0.00	0.00
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part V Item 1)	0.00	0.00

**Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)**

1 Amortizations	0.00	0.00
2 Bad Debts	0.00	0.00
3 Charitable and Other Contributions	0.00	0.00
4 Depletion	0.00	0.00
5 Depreciation	0.00	0.00
6 Entertainment, Amusement and Recreation	0.00	0.00
7 Fringe Benefits	0.00	0.00
8 Interest	0.00	0.00
9 Losses	0.00	0.00
10 Pension Trusts	0.00	0.00
11 Rental	0.00	0.00
12 Research and Development	0.00	0.00
13 Salaries, Wages and Allowances	15,600.00	0.00
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0.00	0.00
15 Taxes and Licenses	0.00	0.00
16 Transportation and Travel	0.00	0.00
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet(s), if necessary)	0.00	0.00
a Janitorial and Messengerial Services	0.00	0.00
b Professional Fees	0.00	0.00
c Security Services	0.00	0.00
d	0.00	0.00
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3.A Item 13)	15,600.00	0.00

**Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)**

6.A - Taxpayer/Filer	Description	Legal Basis	Amount
1			0.00
2			0.00
3	Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3.A Item 14A)		0.00
6.B - Spouse			
4			0.00
5			0.00
6	Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3.A Item 14B)		0.00

**Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)**

6.A - Computation of NOLCO	Description	A. Taxpayer/Filer	B. Spouse
1	Gross Income	0.00	0.00
2	Less: Ordinary Allowable Itemized Deductions	0.00	0.00
3	Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A and/or Schedule 6.A.2 Item 12A)	0.00	0.00

**6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO**

Year Incurred	Net Operating Loss		B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) ((E)=A-(B+C+D))
	A. Amount					
4	0.00		0.00	0.00	0.00	0.00
5	0.00		0.00	0.00	0.00	0.00
6	0.00		0.00	0.00	0.00	0.00
7	0.00		0.00	0.00	0.00	0.00

**B Total NOLCO - taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)**



Bringing In Revenues  
for Nation-building

Republic of the Philippines  
Department of Finance  
**BUREAU OF INTERNAL REVENUE**  
Revenue District Office No. 063  
QF-TCC-02-00-2024.01

**ANNEX "K"**

TCVC No. 09A-063-07-04-R0273-2025-M

## TAX COMPLIANCE VERIFICATION CERTIFICATE

(For Tax Clearance-Bidding Purposes)

NAME OF TAXPAYER: CATALINA MANONGSONG ALCANICES  
TRADE NAME: KRISTWIN CONSUMER GOODS TRADING  
REGISTERED ADDRESS: MASIPIT, CALAPAN CITY, ORIENTAL MINDORO  
TIN: 138-840-526 BRANCH CODE: 00000 DATE OF REGISTRATION: JANUARY 17, 2023

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Compliance Verification Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this Tax Compliance Verification Certificate.

Issued this 4th day of July, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL OCTOBER 02, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALE/ TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON JULY 03, 2025 PAYMENT TRANSACTION NO. 4BYTBFCIUB ANY ERASURE MADE ON THIS TCVC SHALL RENDER IT NULL AND VOID.



*Regina P. Reforma*  
**REGINA P. REFORMA**  
Asst. Revenue District Officer  
Officer-In-Charge

Documentary Stamp Tax - PAID  
Date of Payment: 07/03/2025  
Payment Ref: 4BYTBFCIUB  
Amount: P30.00

NOTE: This certification was issued as a requirement for the issuance of a Tax Clearance for Bidding Purposes.



This certifies that

**KRISTWIN CONSUMER GOODS TRADING**  
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

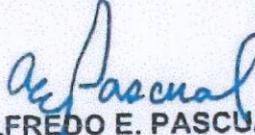
**CATALINA MANONGSONG ALCAÑICES**

is valid from 12 January 2023 to 12 January 2028 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

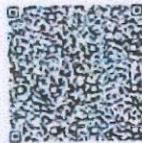
**Certificate of Business Name Registration**

and issue the same on 12 January 2023 in the Philippines.

  
**ALFREDO E. PASCUAL**  
Secretary

**Business Name No. 4449339**

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



PBYS334614306344

Documentary Stamp Tax Paid Php 30.00

Standard Form Number: SF-GOOD-01  
 Revised on: May 24, 2004

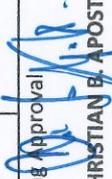
**APPROVED BUDGET FOR THE CONTRACT (ABC)  
 SUPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE WGAD PROGRAMS OF MINSU**

**Alcate, Victoria, Oriental Mindoro**  
 Project Name and Location

Stations: Mindoro State University  
 Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:				TOTAL COST	UNIT COST
									OTHER COST FACTORS		VALUE	UNIT COST		
									INFLATION, %	INFLATION, %				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
<b>LOT 1 - OTHER SUPPLIES</b>														
1	Customized Umbrella	229	pcs	250.00	57,250.00									
2	Lei	3	pcs	200.00	600.00									
3	Flash Drive: 2-in-1 USB-OTG Type-C 32GB	3	unit	500.00	1,500.00									
4	Vellum Paper (pack)	6	packs	40.00	240.00									
5	Certificate Frame (A4)	6	pcs	120.00	720.00									
6	Bond Paper (A4) 70gsm, 500s/ream	2	ream	260.00	520.00									
7	Customized Tumbler 500mL	193	pcs	220.00	42,460.00									
8	Beer Mug 500mL (min)	15	mugs	220.00	3,300.00									
	<i>sub-total LOT 1</i>				<b>106,590.00</b>									
<b>LOT 2 - TARPAULIN</b>														
1	Tarpaulin	6	pcs	480.00	2,880.00									
	<i>sub-total LOT 2</i>				<b>2,880.00</b>									
<b>LOT 3 - GROCERY SUPPLIES</b>														
1	Grocery Supplies	3	packs	1,000.00	3,000.00									
	6 packs pancit canton 80g													
	6 packs 55g instant noodles (beef or chicken)													
	6 cans meat loaf 150g													
	6 cans Tuna 125g													
	3 cans Sardines (red & green can)													
	5 cans 150g corn beef													
	1 pack 100g coffee granules													
	1/2kg brown sugar													
	<i>sub-total LOT 3</i>				<b>3,000.00</b>									
<b>LOT 4 - BOUQUET</b>														
1	Bouquet Flower	1	lot	2,000.00	2,000.00									
	<i>sub-total LOT 4</i>				<b>2,000.00</b>									
	<i>XXXXXXXXXXXXXXXXXXXXXXXXXXXX</i>													
	<b>GRAND TOTAL</b>				<b>114,470.00</b>									

Prepared by:  **MARLENE BHERMOSA**  
 Member, BAC Secretariat

Recommending Approval:  **CHRISTIAN B. APOSTOL, Ph.D.**  
 Head, BAC Secretariat

Approved:  **CIEDELLE PIOT-SALAZAR, Ph.D.**  
 Chairperson, BAC

 **ENYA MARIE D. APOSTOL, Ph.D.**  
 SUC President III

01/11/19-7075-2151 839



**PURCHASE REQUEST**

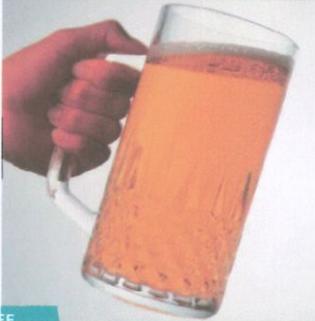
Fund Cluster:

Office/Section : Accounting		PR No.: PRR-0176 Responsibility Center Code :	Date: 5/6/25		
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
<b>OTHER SUPPLIES AND MATERIALS</b>					
1	pcs	Customized Umbrellas	229	250.00	57,250.00
2	pcs	Lei	3	200.00	600.00
3	unit	Flash Drive: 2-in-1 USB-OTG Type-C 32 GB	3	500.00	1,500.00
4	packs	Vellum paper (pack)	6	40.00	240.00
5	pcs	Certificate Frame (A4)	6	120.00	720.00
6	ream	Bond paper (A4) 70gsm, 500s/ream	2	260.00	520.00
7	pcs	Customized Tumbler 500mL	193	220.00	42,460.00
8	mugs	Beer mug 500mL (min)	15	220.00	3,300.00
<b>Subtotal 1</b>					<b>106,590.00</b>
1	pcs	Tarpaulin	6	480.00	2,880.00
<b>Subtotal 2</b>					<b>2,880.00</b>
1	packs	<b>Grocery gift package</b>	3	1,000.00	3,000.00
		6packs pancit canton 80g			-
		6 packs 55g Instant Noodles (beef or chicken)			-
		6 cans meat loaf 150g			-
		6 cans Tuna 125g			-
		3 cans Sardines (red & green can)			-
		5 cans 150g corn beef			-
		1 pack 100g coffee granules			-
		1/2kg brown sugar			-
<b>Subtotal 3</b>					<b>3,000.00</b>
1	lot	Bouquet Flower	1	2000	2,000.00
<b>Subtotal 4</b>					<b>2,000.00</b>
<b>GRAND TOTAL</b>					<b>114,470.00</b>

Purpose: for the Father's and Mother's Day celebrations (WGAD)

MDS-14-7  
 101-200-05-1998

Requested by:	Recommending Approval:	Certified Allotment Available:	Approved by:
Signature :			
Printed Name : <b>JOHN EMMANUEL M. MERHAN</b>	<b>DELEENE C. LEYNES</b>	<b>Ar. ROVELYN P. ROXAS</b>	<b>ENYA MARIE D. APOSTOL, Ph.D</b>
Designation : Coordinator, WGAD-Victoria (Main) Campus	VP, Admin Finance	SAO-Finance/Acting Budget Officer III	SUC President III

<p><b>Customized Umbrellas</b></p> <p>Diameter: at least 47"  Arc: 57*57, Height: 37"  Canopy: 25.5"  Long Rib: 28" per rib (8 ribs)  Short Rib: 11.5" per rib  Mechanism: Manual  Panels: 8 panel  Color: red  Print: Full Color print (A4 size max) printing on panel</p>	
<p><b>Customized Tumbler</b></p> <p>Material: Stainless Steel 304 (Food grade)  Size 600mL  Insulation: for Hot and Cold  Color: Blue, Black, Gray</p>	<p>Sample Photo of Umbrella, for actual print, contact the MinSU WGAD Office</p>  <p>Sample Photo of tumbler, for actual print, contact the MinSU WGAD Office</p>
<p><b>Beer Mug</b></p> <p>Capacity: up to 570mL  Height: at least 160mm  Top Diameter: at least 80mm  Firm and durable, lead-free  Color: Clear</p>	

FATHER'S DAY TARPAULIN

SIZE: 6x4



MOTHER'S DAY TARPAULIN

SIZE: 6x4



## UMBRELLA LAYOUT



Diameter: 47 inches

Arc: 57\*75

Height: 37 inches

Canopy: 25\*5 inches

Long rib: 28 inches per rib (8 pcs ribs)

Short rib: 11.5 inches per (ribs)

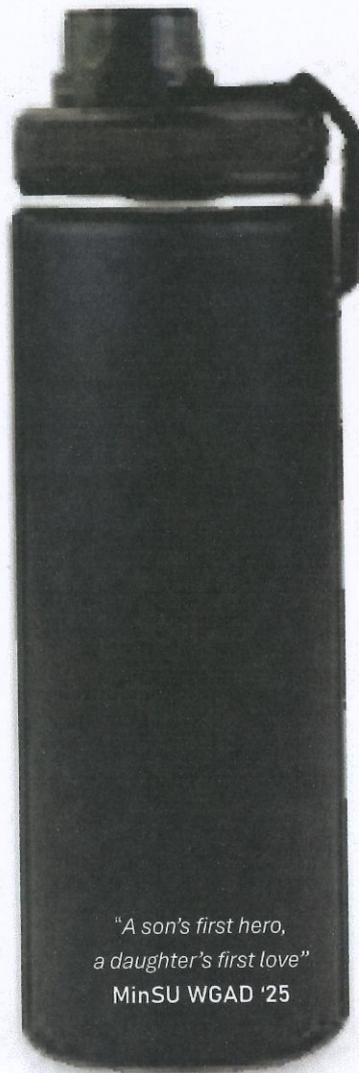
Mechanism: manual

Panels: 8 panels

Colors: Red

Print: Full color print (a4 size max) 1 panel only, including additional printing on panel.

## TUMBLER LAYOUT



*"A son's first hero,  
a daughter's first love"*  
MinSU WGAD '25

**Material:** Stainless steel

**Size:** 600mL

**Insulation** (for hot and cold drinks)

**Color:** Blue, Black, Gray

**Beer Mug** 500 ML (min)



April 29, 2025

Mindoro State University  
**RECEIVED-MCC**  
RECORDS OFFICE

**DR. ENYA MARIE D. APOSTOL**  
SUC President III, Mindoro State University  
Alcate, Victoria, Oriental Mindoro

BY: \_\_\_\_\_  
DATE: 04/29/2025  
TIME: 12:25 PM  
CONTROL #: 25-07-226 / 185-41

4/6 1:22

Dear Dr. Apostol:

I am pleased to submit for your review and/or approval the attached proposal for an activity titled "CELEBRATION OF FATHERS' AND MOTHERS' DAY 2025" scheduled on May 19 and June 16, 2025 at 8:00AM-12:00NN at university auditorium or gymnasium with the proposed budget amounting to Php.139,270.00. This activity is organized by the Women, Gender, and Development Technical Working Group with the support of HRMO and Medical and Health Services Unit.

Mother's and Father's Day celebrates the love, sacrifices, and contributions of parents. It offers an opportunity to show appreciation for their support and dedication in shaping their children's futures. The event at MinSU aims to honor parents through an activity that promotes inclusivity, well-being, and gender sensitivity, in line with the university's GAD initiatives. The Mother's and Father's Day activity promotes gender equality, work-life balance, and emotional well-being. Aligned with the university's 2025 GAD Plan and the Philippine Commission on Women (PCW) directives, the event honors the diverse roles of parents in both the community and the workplace.

In this regard, attached is the proposal and other supporting documents.

MDS-14-7  
101-200 -05-119

Thank you and God bless!

Respectfully yours,

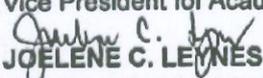
  
**MARIA MAJORIE M. CASTILLO, RN, MAN**  
Director, Women, Gender and Development

**Certified Allotment Available:**

  
fr. **ROVELYN P. ROXAS**  
SAO-Finance/Budget Officer III

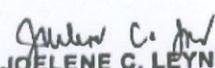
**Recommending Approval:**

  
**CIEDELLE P. SALAZAR, J.D., Ph.D.**  
Vice President for Academic Affairs

  
**JOYLENE C. LEYNES**  
Vice President for Administration and Finance

**Approved:**

**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC PRESIDENT III

  
**JOYLENE C. LEYNES**  
VP for Administration & Finance

Mindoro State University  
**CERTIFIED COPY**

  
**VICTORIA M. CASTILLO**  
Records Officer III

DATE: 6/20/25

GAD



**ACTIVITY PROPOSAL**

Title: **CELEBRATION OF FATHERS' AND MOTHERS' DAY 2025**

Implementing Agency: **MINDORO STATE UNIVERSITY**

Head of Agency: **ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

Contact Person: **MARIA MAJORIE M. CASTILLO, RN, MAN**  
Director, Women, Gender and Development

Total Project Cost : **₱ 139,270.00**  
Duration : **2 Days (May 19, 2025 & June 16, 2025)**  
Sources of Fund : **GAA 2025**

**PROJECT DESCRIPTION**

**Introduction**

Mother's and Father's Day is a special occasion that recognizes the unconditional love, sacrifices, and contributions of parents. It is a time to express gratitude for their unwavering support, hard work, and dedication in nurturing their children and shaping their futures. This celebration aims to honor and appreciate the mothers and fathers of the MinSU community through a simple yet meaningful activity that promotes inclusivity, well-being, and gender sensitivity in line with the university's GAD initiatives.

**Rationale/Significance**

This Mother's and Father's Day celebration is a mandated Gender and Development (GAD) activity, anchored in the Mindoro State University's GAD Plan and Budget 2025 and in accordance with the directives of the Philippine Commission on Women (PCW). It forms part of the university's institutional commitment to promote gender-responsive programs that honor and recognize the diverse roles of parents in both domestic and professional spheres.

The activity provides a meaningful platform to express gratitude to mothers and fathers within the MinSU community, especially those who juggle responsibilities at work and at home. It also promotes work-life balance, emotional well-being, and inclusivity by highlighting shared parenting roles—aligning with Sustainable Development Goals (SDG 5: Gender Equality) and (SDG 3: Good Health and Well-being).

The selection of umbrellas for mothers and sun hats for fathers as tokens is grounded not just in appreciation, but also in practical health protection. With the Philippines currently experiencing intensifying heat waves and rising heat indices, aging individuals—particularly those in the workforce—are more vulnerable to heat-related illnesses. According to the Department of Health (DOH, 2024) and the World Health Organization (WHO, 2023), older adults face heightened risks of heatstroke, dehydration, and elevated blood pressure due to impaired thermoregulation and prolonged heat exposure.

This is particularly concerning for aging mothers, who are prone to post-menopausal hypertension, and fathers, who statistically experience cardiovascular strain in high-temperature conditions. Studies confirm that extreme heat can exacerbate pre-existing conditions such as high blood pressure, heart disease, and chronic fatigue—especially among individuals aged 50 and above (Mayo Clinic, 2022).

Moreover, current climate conditions have contributed to a rise in heat-induced metabolic disorders, renal stress, and respiratory concerns for both males and females. The provision of

**Mindoro State University**  
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[Proposal for Fathers' and Mothers' Day Celebration 2025] Page 1 of Pages 7

**VICTORIA M. CASTILLO**

**[MinSU-PME-PPA-25-0100]**



• Main Campus, Alcate, Victoria Redemptorist Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

DATE: \_\_\_\_\_

6/20/25

1155



weather-adaptive tokens not only symbolize care and recognition, but also supports preventive health practices, climate resilience, and the overall well-being of the university's faculty and staff. In integrating these elements into a gender- and age-sensitive program, MinSU affirms its commitment to institutional values of equality, health, and holistic care, as well as its compliance with GAD-mandated initiatives prescribed by the PCW and national GAD mechanisms.

**Objectives**

**General:**

To celebrate and honor the contributions of mothers and fathers within the MinSU community through a gender-responsive and health-conscious activity that fosters appreciation, inclusivity, and overall well-being.

**Specific:**

1. To recognize the vital role of mothers and fathers in both family and professional settings through a university-wide tribute aligned with the GAD Plan and Budget 2025.
2. To promote awareness of age- and gender-related health concerns, especially those intensified by extreme heat, by providing climate-adaptive and practical tokens.
3. To strengthen camaraderie, emotional well-being, and work-life balance among employees through inclusive and engaging activities.

**Methodology**

**Conduct of Health Orientation and Awareness Program.** The WGAD Unit, in collaboration with the University Clinic and HRMO, will lead the planning and execution of the event. The focus will be on health issues related to heat and other common health concerns, especially for aging males and females. Medical personnel will provide a simple talk on how heat and other factors impact health, along with practical tips for managing these concerns.

**Audio-Visual Presentations, Tributes, and Awarding & Recognition.** The program will include inspirational messages, video presentations, personal stories shared by selected students, tokens of appreciation, and a short tribute program. The event will take place in the university auditorium or gymnasium. (see attached Annex A. Program of Activities).

**Education, Trivia-Quiz Bee.** To encourage active participation of students and employees during the activities, an educational competition will be conducted through trivia-quiz via online event (Quizizz or other digital platforms). Trivia can be a fun and engaging activity for all ages, whether for entertainment or education. The trivia-quiz will focus on the general knowledge about history, importance, and relevant information on Father's and Mother's Day celebration.

**Expected Outputs & Outcomes**

The event aims to raise awareness about health issues, particularly those related to heat and age, for both males and females. Through informative talk by medical personnel, participants will gain practical knowledge on managing these concerns. Personal stories from students will foster a sense of community and support, while inspirational messages and video presentations will inspire positive health practices. Additionally, the recognition of outstanding parents will encourage a supportive environment. Ultimately, the event is expected to enhance participants' understanding of health risks, improve their self-care practices, and strengthen community bonds, promoting overall well-being. This initiative contributes to several Sustainable Development Goals (SDGs). It supports:

**SDG 3: Good Health and Well-being** – By raising awareness about health issues, particularly those affecting aging populations, and providing practical health tips, the event promotes healthier lifestyles and well-being.

**SDG 4: Quality Education** – Through educational talks and video presentations, participants gain valuable knowledge that can improve their health literacy and empower them to make informed decisions.

Mindoro State University

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[ Proposal for Fathers' and Mothers' Day Celebration 2025] Page 2 of Pages 7

VICTORIA M. CASTILLO

[MinSU-PME-PPA-25-0100





**SDG 5: Gender Equality** – By addressing health concerns for both aging males and females, the initiative fosters equality in health awareness and support, ensuring both genders benefit from the information shared.

**SDG 10: Reduced Inequality** – The recognition of outstanding parents from various departments helps reduce inequalities by celebrating diverse contributions and creating a more inclusive workplace.

**SDG 17: Partnerships for the Goals** – The collaboration between the WGAD Unit, HRMO, and the healthcare professionals demonstrates the importance of partnerships in achieving shared health and community development goals.

Additionally, it contributes to MinSU Development Goals - L.I.F.T.M.I.N.S.U. by supporting Goal 2: Inclusivity. The event fosters an inclusive environment by addressing health concerns for all participants, regardless of age or gender, and recognizing the contributions of outstanding parents. It encourages equal access to health education, promotes a sense of belonging, and ensures that everyone has the opportunity to benefit from the shared knowledge and support, ultimately strengthening the university's commitment to diversity and inclusivity.

**Potential Outcomes:**

The event is expected to improve health awareness among participants, particularly regarding heat-related risks and age-related concerns, encouraging better preventive practices. It will also strengthen community engagement by fostering unity through shared personal stories and experiences. Participants are likely to adopt healthier habits as a result of the practical health tips provided. The recognition of outstanding parents will inspire others and promote a culture of empowerment and appreciation. Overall, the initiative will enhance institutional support for health and well-being, creating a healthier and more connected campus community.

**Potential Impacts (PIs):**

The event could lead to long-term improvements in the health and well-being of participants, particularly through better understanding and management of heat-related health issues and age-related concerns. It may also foster a more supportive and inclusive community, encouraging greater collaboration and care among students, faculty, and staff. By promoting healthier lifestyles and providing recognition, the initiative can boost morale and motivation, ultimately contributing to a more engaged and resilient campus culture. Additionally, it may inspire further health initiatives and partnerships within the university, strengthening its commitment to holistic well-being.

**Target Beneficiaries:**

The primary target beneficiaries of the 2 activities are the mothers and fathers which include single parents, parent-figures, and or breadwinner-employees of the University and selected mothers of students in the three campuses. The breakdown is as follow:

Campus	Father	Mother	Total
Main	83	94	177
Calapan	65	75	140
Bongabong	45	60	105
<b>TOTAL</b>	<b>193</b>	<b>229</b>	<b>422</b>

Mindoro State University  
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VICTORIA M. CASTILLO  
Records Officer II

DATE: 6/20/25





### Estimated Budgetary Expenses

Total Project Cost: P139,270.00. (See attached Annex B. Detailed Budgetary Expenses)

Particulars	Quantity	Unit	Unit Cost	Total
<b>Other Supplies &amp; Materials</b>				
Customized Umbrellas	229	Pcs	250.00	57,250.00
Customized Tumbler	193	Pcs	220.00	42,460.00
Lei	3	pcs	200	600.00
Tarpaulin (4x6ft) (P20/sq.ft.)	6	pcs	480.00	2,880.00
Bouquet of flowers	1	lot	2,000.00	2,000.00
			<b>Total</b>	<b>105,190.00</b>
<b>Office Supplies and Materials</b>				
Flash Drive: 2-in-1 USB-OTG Type-C 32 GB	3	units	500.00	1,500.00
Vellum paper (pack)	6	packs	40.00	240.00
Certificate Frame (A4)	6	pcs	120.00	720.00
Bond paper (A4) 70gsm, 500s/ream	3	ream	220.00	660.00
			<b>Total</b>	<b>3,120.00</b>
<b>Awards/Rewards, Prizes</b>				
Prize for contest (Trivia/Quiz)/campus	3	l.s.	<del>4,000</del> 200	<del>12,000.00</del> 600
Prize for Games-Father's Day (Beer Mug)	15	pcs	220.00	3,300.00
			<b>Total</b>	<b>9,300.00</b> <b>15,300.00</b>
<b>Food Supplies for Distribution</b>				
Snacks (sopas)	422	pax	30.00	12,660.00
Grocery Gift Package for Mother's Day ("Natatanging Ina")	3	packs	1,000.00	3,000.00
			<b>Total</b>	<b>15,660.00</b>
<b>GRAND TOTAL</b>				<del>133,270.00</del> <b>P139,270.00</b>

### Sustainability Plan

MDS-14-7  
101-200-05-149

To ensure the long-term impact of the initiative, the program may be conducted annually as part of the university's regular wellness and community-building activities. Health talks can be integrated into other institutional events, while partnerships with healthcare professionals and

Mindoro State University

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[ Proposal for Fathers' and Mothers' Day Celebration 2025] Page 4 of Pages 7

VICTORIA M. CASTILLO

[MinSU-PME-PPA-25-0100]



Main Campus, Alcate, Victoria

Bongabong Campus, Labasan, Bongabong

Calapan City Campus, Masipit, Calapan City

DATE: 6/20/25



local agencies will be maintained for continued support. Feedback from participants will be gathered to improve future implementations. Educational materials and health tips shared during the event can also be compiled and made accessible through university platforms to extend learning beyond the event.

**Gender and Development (GAD)**

The initiative aligns with Gender and Development (GAD) principles by promoting equal access to health information and services for both men and women, particularly the aging population. It addresses gender-specific health concerns and encourages inclusive participation, ensuring that the voices and experiences of all genders are heard and valued. By recognizing outstanding parents regardless of gender, the program also promotes shared responsibilities in caregiving and family life, fostering gender equality and empowerment within the university community. Notably, the implementation of this proposal will require or utilize any GAD budget allocation.

**References (legal basis, or literature):**

1. World Health Organization (WHO). (2023). *Heat and health: fact sheet*. Retrieved from <https://www.who.int>
2. United Nations. (2015). *Transforming our world: the 2030 Agenda for Sustainable Development*. Retrieved from <https://sdgs.un.org/goals>
3. Commission on Higher Education (CHED). (2020). *CHED Memorandum Orders on Gender and Development and Inclusive Education*.
4. Department of Health (DOH). (2022). *Health and wellness programs for aging populations in the Philippines*. Retrieved from <https://doh.gov.ph>
5. Philippine Commission on Women (PCW). (2016). *Gender and Development (GAD) Handbook*. Retrieved from <https://pcw.gov.ph>

Prepared by:

**MARIA MAJORIE M. CASTILLO, RN, MAN**

Director, Women, Gender and Development

RE: CELEBRATION OF FATHERS' AND MOTHERS' DAY 2025

Noted by:

**MARY ANN M. HERNANDEZ**

Planning, Monitoring & Evaluation

Comment:

Mother's Day and Father's Day can be opportunities to recognize the diversity of family structures. This also coincide with the administration's Goal # 2: Inclusivity.

Recommending Approval:

Approved

Not Approved due to: \_\_\_\_\_

**JOELENE C. LEVNES**  
VP for Admin & Finance

Approved:

**ENYA MARIE D. APOSTOL, Ph.D.**  
SUC President III

**JOELENE C. LEVNES**  
Administration & Finance

Mindoro State University  
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**VICTORIA M. CASTILLO**  
Records Officer II

6/20/25





**Annex A  
PROGRAM OF ACTIVITIES**

<p><b>Day 1- May 19, 2025</b></p>	<p><b>1. Registration</b> <b>2. Preliminaries</b> <b>3. Messages</b> Welcome remarks -Inspirational message -Introduction of the guest speaker <b>4. Message of the Speaker</b> <b>5. Token of appreciation</b> <b>6. Closing remarks</b></p>
<p><b>Day 2- June 16</b></p>	<p><b>1. Registration</b> <b>2. Preliminaries</b> <b>3. Messages</b> Welcome remarks -Inspirational message <b>4. Games</b> <b>5. Token of appreciation</b> <b>6. Closing remarks</b></p>

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*W*  
**VICTORIA M. CASTRO**  
Records Officer II

DATE 6/30/25





**Annex B**  
**Detailed Budgetary Expenses**

Particulars	Quantity	Unit	Unit Cost	Total
<b>Other Supplies &amp; Materials</b>				
Customized Umbrellas -MMC = 94 -MCC = 75 -MBC = 60	229	Pcs	250.00	57,250.00
Customized Tumbler -MMC = 83 -MCC = 65 -MBC = 45	193	Pcs	220.00	42,460.00
Lei	3	pcs	200	600.00
Tarpaulin (4x6ft) (P20/sq.ft.)	6	pcs	480.00	2,880.00
Bouquet of flowers	1	lot	2,000.00	2,000.00
			<b>Total</b>	<b>105,190.00</b>
<b>Office Supplies and Materials</b>				
Flash Drive: 2-in-1 USB-OTG Type-C 32 GB	3	units	500.00	1,500.00
Vellum paper (pack)	6	packs	40.00	240.00
Certificate Frame (A4)	6	pcs	120.00	720.00
Bond paper (A4) 70gsm, 500s/ream	3	ream	220.00	660.00
			<b>Total</b>	<b>3,120.00</b>
<b>Awards/Rewards, Prizes</b>				
Prize for contest (Trivia/Quiz)/campus Champion – 1,000.00 1 <sup>st</sup> – 500.00 2 <sup>nd</sup> – 300.00 3 <sup>rd</sup> – 200.00	3	l.s.	<del>4,000</del> 2000	<del>12,000.00</del> 6000
Prize for Games-Father's Day (Beer Mug) -MMC = 5 -MCC = 5 -MBC = 5	15	pcs	220.00	3,300.00
			<b>Total</b>	<b>9,300.00</b>
<b>Food Supplies for Distribution</b>				
Snacks (sopas)	422	pax	30.00	12,660.00
Grocery Gift Package for Mother's Day ("Natatanging Ina")	3	packs	1,000.00	3,000.00
			<b>Total</b>	<b>15,660.00</b>
<b>GRAND TOTAL</b>				<b>P139,270.00</b>

133,170.00  
MDS-14-7  
101-200-05-199

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