Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines
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BAGONG PILIPINAS

SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU
Name of Project

BAC Resolution Recommending Approval
Resolution No. 138, s. 2025

WHEREAS, the **Mindoro State University (MinSU),** through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the **Request for Quotation (RFQ) No. 2025-056** for the project **"Supply and Delivery of Materials for the Repair and Maintenance of FFPCC Office at MinSU"** with an Approved Budget for the Contract (ABC) amounting **Two Hundred Fifty-Four Thousand Two Hundred Thirty-Nine Pesos and 20/100 (Php254,239.20)**;

WHEREAS, in response to the advertisement of the project in the PhilGEPS, MinSU websites and other conspicuous place, no suppliers/bidders were found in the document request list;

WHEREAS, the BAC, invited three (3) eligible suppliers with known qualifications through e-mail specifically, **BA SUZARA ENTERPRISES, JSLBUILDERS AND CONSTRUCTION SUPPLY** and **F.S. SUGAY CONSTRUCTION AND SUPPLIES;**

WHEREAS, in response to the said invitation, **BA SUZARA ENTERPRISES** submitted RFQ with corresponding price quotation, while **JSLBUILDERS AND CONSTRUCTION SUPPLY** submitted their respective RFQ without any price offer and expressly indicated "not interested" on the said project and **F.S. SUGAY CONSTRUCTION AND SUPPLIES** did not submit price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php254,239.20	BA Suzara Enterprises	**Php177,355.00**

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, **"Supply and Delivery of Materials for the Repair and Maintenance of FFPCC Office at MinSU"** as follows:

a. to BA Suzara Enterprises Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 26th day of June, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, *J.D., Ph.D.*
BAC Chairperson

Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

FRANIE M. AFABLE, *DBMHM*
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

JUL 1 4 2025

Approved/Disapproved

ENYA MARIE D. APOSTOL, *Ph.D.*
SUC President III
Date: _____

D2Qa

Republic of the Philippines
Province of Oriental Mindoro
Municipality of Roxas
Office of the Municipal Mayor

Mayor's Permit and Business License

BA SUZARA ENTERPRISES

Business Name

WHOLESALE ON A FEE OR CONTRACT BASIS, OF CONSTRUCTION MATERIALS AND HARDWARE

Line of Business

NAUTICAL HIGHWAY DANGAY, ROXAS, ORIENTAL MINDORO

Business Address

This PERMIT can be revoked any time if any of the Conditions and Provisions set forth by the Code is violated and/or the peace and order, health, environment, safety and security of the public are at stake.

DJAN BIOZ ALLARDE SUZARA	**S-175212-00009**	**2025-1705212000-0243**
Owner's Name	Business ID No.	Business Permit No.

243-813-077-000	**Sole Proprietorship**	**2385975**	**Renewal**
Business TIN	Type of Business	SEC / DTI Registration No.	Type of Application

Date Issued	**Jan. 12, 2025**	Valid Until	**Dec. 31, 2025**	Business Plate No.		No. of Employees	**10**

Official Receipt No.	4398376
OR Date	Jan. 11, 2025
Payment Mode	Annual

KIND OF FEE	AMOUNT
Sticker Fee	100.00
Service Fee	100.00
Fire Safety Inspection Fee	250.00
Health Certificate	100.00
Municipal License	29,817.64
Zoning Clearance	150.00
ESO Certificate	50.00
Sanitary Inspection Fee	150.00
Garbage Collection Service Fee	2,500.00
Mayor's Permit	1,061.46
Weights and Measures	200.00
Occupational fee	2,000.00
Total	**36,479.10**

LEO G. CUSI SR.
MUNICIPAL MAYOR

Remarks

NOTES:

1. Exhibit this Permit in Your Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
3. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid taxes, fees or charges including surcharges.
4. Your Business Establishment is subject to final inspection or regulatory compliance.
5. Surrender this Permit upon retirement of your Establishment.

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RICHARD R. TEMPLO
Records Officer III

Date: July 28, 2025 Time: 4:58 PM

This certifies that

BA SUZARA ENTERPRISES

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.
This certificate issued to

DJAN BIOZ ALLARDE SUZARA

is valid from 13 January 2021 to 13 January 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 05 January 2021 in the Philippines.

RAMON M. LOPEZ
Secretary

Business Name No. 2385975

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.

GENQ545811783355

Documentary Stamp Tax Paid Php 30.00

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Records Officer III
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ANNEX "M"

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CaBaMiRo

QF-TCC-01-01-2024.01

Bringing in Revenues for Nation-building

TCBP NO. RR9A-063-04-28-R0844-2025-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

SUZARA, DJAN BIOZ ALLARDE
(BA SUZARA ENTERPRISES)

Name of Taxpayer

DANGAY, ROXAS, ORIENTAL MINDORO
Address

243-813-077-00000
Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 28th day of April, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL APRIL 28, 2026 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON APRIL 24, 2025 UNDER EFPS PAYMENT TRANSACTION NO. 258500762. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID WITHOUT BIR DRY SEAL

ROSALINDA D. CABIDOG
Chief, Collection Division

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 04/24/2025
PAYMENT CONFIRMATION: 258501353
AMOUNT: P30.00

By: **AMIHAN L. VALDEZ**
Asst. Chief, Collection Division
04/28/2025

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Records Officer III
Date: July 28, 2025 Time: 4:58 PM

***WARNING:** Counterfeiting is punishable by law. For authenticity, please visit BIR website https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.*

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Department of Finance
Bureau of Internal Revenue

For BIR Use Only | BCS/ Item:

BIR Form No. **1701** January 2018 (ENCS) Page 1

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts

Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.

1701 01/18ENCS P1

1 For the year 12 - / 20 24 | 2 Amended Return? Yes No | 3 Short Period Return? Yes No

PART I - Background Information on Taxpayer/Filer

4 Taxpayer Identification Number *(TIN)* 243 - 813 - 077 - 000 | 5 RDO Code 063

6 Taxpayer Type

7 Alphanumeric Tax Code (ATC): II012 Business Income - Graduated IT Rates | II014 Income from Profession - Graduated IT Rates | II013 Mixed Income - Graduated IT Rates | II011 Compensation Income | II015 Business Income - 8% IT Rate | II017 Income from Profession - 8% IT Rate | II016 Mixed Income - 8% IT Rate

8 Taxpayer's Name *(Last Name, First Name, Middle Name for individual)* / ESTATE OF *(First Name, Middle Name, Last Name)* / TRUST FAO: *(First Name, Middle Name, Last Name)*

SUZARA, DJAN BIOZ ALLARDE

9 Registered Address *(Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905)*

DANGAY ORIENTAL MINDORO

9A Zip Code 5212

10 Date of Birth *(MM/DD/YYYY)* 07/19/1984 | 11 Email Address basuzaraent@yahoo.com

12 Citizenship FILIPINO | 13 Claiming Foreign Tax Credits? Yes No | 14 Foreign Tax Number (if applicable)

15 Contact Number *15 (Landline/Cellphone No.)* | 16 Civil Status *(if applicable)* Single Married Legally Separated Widow/er

17 If married, spouse has income? Yes No | 18 Filing Status Joint Filing Separate Filing

19 Income EXEMPT from Income Tax? *[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]*

20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No *[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]*

21 Tax Rate* *(choose one)* Graduated Rates (Choose Method of Deduction in Item 21A) 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

21A Method of Deduction *(choose one)* Itemized Deduction [Sec. 34(A-J), NIRC] Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]

PART II - Total Tax Payable

Particulars	A. Taxpayer/Filer	B. Spouse
22 Tax Due *(From Part VI Item 5)*	42,278	0
23 Less: Total Tax Credits / Payments *(From Part VII Item 10)*	38,305	0
24 Tax Payable/(Overpayment) *(Item 22 Less Item 23)*	3,973	0
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 *(50% or less of Item 22)*		
26 Amount of Tax Payable/(Overpayment) *(Item 24 Less Item 25)*	3,973	0
Add: Penalties 27 Interest	0	0
28 Surcharge	0	0
29 Compromise	0	
30 Total Penalties *(Sum of Items 27 to 29)*	0	0
31 Total Amount Payable/(Overpayment) *(Sum of Items 26 & 30)*	3,973	0
32 Aggregate Amount Payable/(Overpayment) *(Sum of Items 31A & 31B)*	3,973	

If overpayment, mark one (1) box only. *(Once the choice is made, the same is irrevocable)*

To be refunded | To be issued a Tax Credit Certificate (TCC) | To be carried over as tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

33 Number of Attachments 0

Printed Name and Signature of Taxpayer/Authorized Representative

Particulars	Drawee Bank/Agency	Number	Date *(MM/DD/YYYY)*	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (Specify Below)				

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BIR Form No. 1701 January 2018 (ENCS) Page 2	Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts	170106/18ENCSP2

TIN	Tax Filer's Last Name
243 - 813 - 077 - 000	SUZARA

PART IV - Background Information of Spouse

1 Spouse's Taxpayer Identification Number / / / 2 RDO Code

3 Filer's Spouse Type

4 Alphanumeric Tax Code (ATC): II012 Business Income-Graduated IT Rates | II014 Income from Profession--Graduated IT Rates | II013 Mixed Income--Graduated IT Rates | II011 Compensation Income | II015 Business Income - 8% IT Rate | II017 Income from Profession – 8% IT Rate | II016 Mixed Income – 8% IT Rate

5 Spouse's Name *(Last Name, First Name, Middle Name)*

6 Contact Number | 7 Citizenship

8 Claiming Foreign Tax Credits? | 9 Foreign Tax Number *(if applicable)*

10 Income EXEMPT from Income Tax? Yes No
[If yes, fill out also consolidation of ALL Activities per Tax Regime (Part X)]

11 Income subject to SPECIAL/PREFERENTIAL RATE? Yes No
[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]

12 Tax Rate* *(choose one)*: Graduated Rates (Choose Method of Deduction in Item 12A) | 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

12A Method of Deduction *(choose one)*: Itemized Deduction [Sec. 34(A-J), NIRC] | Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]

PART V – Computation of Tax

Schedule 1 – Gross Compensation Income and Tax Withheld *(Attach Additional Sheets, if necessary)*

On Items 1 and 2, enter the required information for each of your employer's and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3B, for the Spouse. **(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)**

		a. Name of Employer	b. Employer's TIN
1	Taxpayer / Spouse		
2	Taxpayer / Spouse		

(Continuation of Table Above)

	c. Compensation Income	d. Tax Withheld
1		
2		
3A Gross Compensation Income and Total Tax Withheld for TAXPAYER *(To Part V Schedule 2 Item 4A and Part VII Item 5A)*	0	0
3B Gross Compensation Income and Total Tax Withheld for SPOUSE *(To Part V Schedule 2 Item 4B and Part VII Item 5B)*	0	0

Schedule 2 – Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)

Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income *(From Part V Schedule 1 Item 34c/38c)*	0	0
5 Less: Non-Taxable / Exempt Compensation		
6 Taxable Compensation Income *(Item 4 Less Item 5)*	0	0
7 **Tax Due-Compensation Income** *(Item 6 x applicable income Tax Rate)*	0	0

Schedule 3 – Taxable Business Income ***(If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)***

3.A – For Graduated Income Tax Rates		
8 Sales/Revenues/Receipts/Fees	4,701,519	
9 Less: Sales Returns, Allowances and Discounts		
10 Net Sales/Revenues/Receipts/Fees *(Item 8 Less Item 9)*	4,701,519	0
11 Less: Cost of Sales/Services ***(applicable only if availing Itemized Deductions)***	3,103,003	
12 Gross Income/(Loss) from Operation *(Item 10 Less Item 11)*	1,598,516	0
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions *(From Part V Schedule 4 Item 38)*	1,099,626	0
14 Special Allowable Itemized Deductions *(From Part V Schedule 5 Item 2 and/or Item 6)*	0	0
15 Allowance for Net Operating Loss Carry Over (NOLCO) *(From Part V Schedule 6 Item 8 and/or Item 13)*	0	0
16 Total Allowable Itemized Deductions *(Sum of Items 13 to 15)*	1,099,626	0
OR		
17 Optional Standard Deduction (OSD) *(40% of Item 10)*	0	0
18 Net Income/(Loss) *(If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)*	498,890	0

Add: Other Non-Operating Income *(specify below)*		
19		
20		
21 Amount Received/Share in Income by a Pa[illegible] (GPP)		
22 Total Other Non-Operating Income *(Sum of Items 19 to 21)*	0	
23 Taxable Income-Business *(Sum of Items 18 and 22)*	498,890	0
24 Total Taxable Income – Compensation and Business *(Sum of Items 6 and 23)*	498,890	0
25 Total Tax Due-Compensation and Business Income (under graduated rates) *(Item 24 x applicable income tax rate)* *(To Part VII Item 1)*	42,278	0

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BIR Form No. **1701** January 2018 (ENCS) Page 3

Annual Income Tax Return
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENCS P3

TIN	Taxpayer/Filer's Last Name
243 - 813 - 077 - 000	SUZARA

3.B - For 8% Flat Income Tax Rate *(DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)*

Particulars	A) Taxpayer/Filer	B) Spouse
26 Sales/Revenues/Receipts/Fees *(net of sales returns, allowances and discounts)*		
Add: Other Non-Operating Income *(specify below)*		
27		
28 **Total Income** *(Sum of Items 26 and 27)*		
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)		
30 Taxable Income/(Loss) *(Item 28 Less Item 29)*	0	0
31 **Tax Due-Business Income** *(Item 30 x 8% Flat Income Tax Rate)*	0	0
32 **Total Tax Due-Compensation and Business Income** (under flat rate) (Sum of Items 7 and 31) *(To Part VI Item 1)*	0	0
Schedule 4 - Ordinary Allowable Itemized Deductions *(attach additional sheet/s, if necessary)*		
1 Amortizations	0	0
2 Bad Debts	0	0
3 Charitable and Other Contributions	0	0
4 Depletion	0	0
5 Depreciation	127,629	0
6 Entertainment, Amusement and Recreation	0	0
7 Fringe Benefits	0	0
8 Interest	0	0
9 Losses	0	0
10 Pension Trusts	0	0
11 Rental	85,008	0
12 Research and Development	40,026	0
13 Salaries, Wages and Allowances	691,079	0
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	37,532	0
15 Taxes and Licenses	43,429	0
16 Transportation and Travel	65,325	0
17 Others (Deductions Subject to Withholding Tax and Other Expenses) *[specify below; Add additional sheet(s), if necessary]*		
a Janitorial and Messengerial Services	0	0
b Professional Fees	0	0
c Security Services	0	0
d MISCELLANEOUS	9,600	
18 Total Ordinary Allowable Itemized Deductions *(Sum of Items 1 to 17d) (To Part V, Schedule 3.A Item 13)*	1,099,626	

Schedule 5 – Special Allowable Itemized Deductions ***(attach additional sheet/s, if necessary)***

5.A – Taxpayer/Filer	Description	Legal Basis	Amount
1			
2			
3 **Total Special Allowable Itemized Deductions-Taxpayer/Filer** *(Sum of Items 1 and 2) (To Part V Schedule 3.A Item 14A)*			0

5.B – Spouse	Legal Basis	Amount
4		
5		
6 **Total Special Allowable Itemized Deductions-Spouse** *(Sum of Items 4 and 5) (To Part V Schedule 3.A Item 14B)*		

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO

6.A - Computation of NOLCO

Description	A. Taxpayer/Filer	B. Spouse
1 Gross Income	0	0
2 Less: Ordinary Allowable Itemized Deductions	0	0
3 Net Operating Loss *(Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A &/or Schedule 6.A.2 Item 12A)*	0	0

6.A.1 – Taxpayer/Filer's Detailed Computation of Available NOLCO

Net Operating Loss		B. NOLCO Applied	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) *[(E)= A – (B+C+D)]*
Year Incurred	A. Amount				
4					0
5					0
6					0
7		0	0	0	0
8 Total NOLCO - Taxpayer/Filer *(Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)*				0	

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Annual Income Tax Return
Individuals (including MIXED Income Earner), Estates and Trusts

1701 01/18ENCS P4

TIN	Taxpayer/Filer's Last Name
243 - 813 - 077 - 000	SUZARA

(Continuation of Schedule 6)

6.A.2 – Spouse's Detailed Computation of Available NOLCO

Net Operating Loss Year Incurred	A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) *[(E)= A – (B+C+D)]*
9					
10					
11					
12	0	0	0	0	
13 Total NOLCO - Spouse *(Sum of Items 9D to 12D)* *(To Part V Schedule 3.A Item 13B)*					

PART VI – Summary of Income Tax Due		
1 Regular Rate–Income Tax Due *(From Part V, Either Item 26 or Item 32)*	42,278	0
2 Special Rate–Income Tax Due *(From Part X Item 17B/17F)*	0	0
3 Less: Share of Other Government Agency, *if remitted directly to the Agency*	0	0
4 Net Special Rate–Income Tax Due/Share of National Govt. *(Item 2 Less Item 3)*	0	0
5 Total Income Tax Due *(Sum of Items 1 & 4)* *(To Part II Item 22)*	42,278	0

PART VII - Tax Credits/Payments *(attach proof)*		
1 Prior Year's Excess Credits	0	0
2 Tax Payments for the First Three (3) Quarters	0	0
3 Creditable Tax Withheld for the First Three (3) Quarters	0	0
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter	0	0
5 Creditable Tax Withheld per BIR Form No. 2316 *(From Part V Schedule 1 Item 9A/10D)*	0	0
6 Tax Paid in Return Previously Filed, if this is an Amended Return	0	0
7 Foreign Tax Credits, *if applicable*	0	0
8 Special Tax Credits, *if applicable* *(To Part VIII Item 8)*	0	0
Other Tax Credits/Payments *(specify)*		
9		
10 Total Tax Credits/Payments *(Sum of Items 1 to 9)* *(To Part II Item 20)*	0	0

PART VIII – Tax Relief Availment		
VIII.A – Special Rate		
1 Regular Income Tax Otherwise Due *(Part X Item 16B &/or Item 16F X applicable regular income tax rate)*	0	0
2 Tax Relief on Special Allowable Itemized Deductions *(Part X Item 7B and/or Item 7F X applicable regular income tax rate)*	0	0
3 Sub-Total – Tax Relief *(Sum of Items 1 and 2)*	0	0
4 Less: Income Tax Due *(From Part X Item 17B and/or Item 17F)*	0	0
5 Tax Relief Availment Before Special Tax Credit *(Item 3 Less Item 4)*	0	0
6 Add: Special Tax Credit, *if any* *(From Part VII Item 8)*	0	0
7 Total Tax Relief Availment- SPECIAL *(Sum of Items 5 and 6)*	0	0
VIII.B – Exempt		
8 Regular Income Tax Otherwise Due *(Part X Item 16A &/or 16E X applicable regular income tax rate)*	0	0
9 Tax Relief on Special Allowable Itemized Deductions *(Part X Item 7A and/or Item 7E X applicable regular income tax rate)*	0	0
10 Total Tax Relief Availment- EXEMPT *(Sum of Items 8 and 9)*	0	0

PART IX – Reconciliation of Net Income per Books Against taxable Income *(Attach additional sheet/s, if necessary)*		
Particulars	A) Taxpayer/Filer	B) Spouse
1 Net Income/(Loss) per Books	498,890	
Add: Non-Deductible Expenses/Taxable Other Income		
2		
3		
4		
5 Total *(Sum of Items 1 to 4)*	498,890	0
Less: A) Non-Taxable Income and Income Subjected to Final Tax		
6		
7		
B) Special/Other Allowable Deductions		
8		
9		
10 Total *(Sum of Items 6 to 9)*	0	0
11 **Net Taxable Income/(Loss)** *(Item 5 Less Item 10)*	498,890	0

TABLE 1 – Tax Rates (effective January 1, 2018 to December 31, 2022)	
If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	20% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 30,000 + 25% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 130,000 + 30% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 490,000 + 32% of the excess over P 2,000,000
Over P 8,000,000	P 2,410,000 + 35% of the excess over P 8,000,000

TABLE 2 – Tax Rates (effective January 1, 2023 and onwards)	
If Taxable Income is:	Tax Due is:
Not over P 250,000	0%
Over P 250,000 but not over P 400,000	15% of the excess over P 250,000
Over P 400,000 but not over P 800,000	P 22,500 + 20% of the excess over P 400,000
Over P 800,000 but not over P 2,000,000	P 102,500 + 25% of the excess over P 800,000
Over P 2,000,000 but not over P 8,000,000	P 402,500 + 30% of the excess over P 2,000,000
Over P 8,000,000	P 2,202,500 + 35% of the excess over P 8,000,000

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RICHARD R. TEMPLO
Record Officer III
Date: JUL 28, 2025 Time: 4:56 PM

Bureau of Internal Revenue
Republic of the Philippines
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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 243-813-077-000
Name	: SUZARA DJAN BIOZ ALLARDE
RDO	: 063
Form Type	: 1701_2018
Reference No.	: 672500064991872
Amount Payable (Over Remittance)	: 3,973.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2024
Date Filed	: 04/01/2025
Tax Type	: IT

Proceed to Payment

[BIR Main | eFPS Login | User Menu | Help]

Mindoro State University
Records Management Office
CERTIFIED TRUE COPY
RICHARD R. TEMPLO
Records Officer III
Date: July 28, 2025 Time: 4:58 PM

LANDBANK eT

CONFIRMATION RECEIPT

Your account has been successfully debited with details as follows:

Transaction Date & Time	Apr 01, 2025 11:00 AM
TIN	243813077000
Taxpayer's Name	BA SUZARA ENTERPRISES
Account Number	3621008365
Reference Number	672500064991872
Transaction Number	257912145
Amount Paid	3,973.00
Confirmation Number	00040120251100480900

To view your payments, click here

[**Help**]

Important !

- An email advice has been sent to the authorizers regarding this transaction.
- This will serve as your official receipt.
- Print this confirmation advice for your record.
- For security reasons, do not forget to close this window.

Print this receipt Close Window

Deposits are insured by PDIC up to ₱1 Million per depositor

Regulated by the Bangko Sentral ng Pilipinas
https://www.bsp.gov.ph
A proud member of BancNet

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Electronic Tax Payment System (E
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Mindoro State University
Records Management Office
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RICHARD R. TEMPLO
Records Officer III
Date: July 28, 2025 Time: 4:58 PM

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A
REVENUE DISTRICT NO. 063

BIR Form No. 2303
Revised July 1997

OCN 1RC0000951714

CERTIFICATE OF REGISTRATION

TIN	NAME	REGISTRATION DATE
243-813-077-000	SUZARA, DJAN BIOZ ALLARDE	02/28/2006

REGISTERED ADDRESS
DANGAY ROXAS
ORIENTAL MINDORO 5212

REGISTERED ACTIVITY(IES)

TAX TYPE	
INCOME TAX	REGISTRATION FEE
VALUE - ADDED TAX	WITHHOLDING TAX - EXPANDED/OTH

TRADE NAME	LINE OF BUSINESS / INDUSTRY
BA SUZARA ENTERPRISES	5030 SALE OF MOTOR VEHICLE PARTS AND ACCESSORIES
	5121 WHOLESALE OF AGRICULTURAL RAW MATERIALS, LIVE ANIMALS
	5143 WHOLESALE OF HARDWARE, PLUMBING, HEATING EQUIPMENT
	5150 WHOLESALE OF MACHINERY, EQUIPMENT AND SUPPLIES
	5234 RETAIL SALE OF HARDWARE, PAINTS AND GLASS
	5238 RETAIL OF AGRICULTURAL FARM SUPPLIES, EQUIPMENT
	5239 OTHER RETAIL SALE IN SPECIALIZED STORES

REMINDERS: FILE and PAY
Renewal of Annual Registration Fee of P500.00 on or before January 31;
1. Ending Inventory – every January of each year;
2. VAT on or before 20th of every month;
File and Pay Quarterly VAT and Submit Summary List of Sales/Purchases
i. First Quarter - April 25 ii. Second quarter - July 25
iii. Third Quarter - October 25 iv. Fourth Quarter - January 25
Income Tax:
i. First Quarter - On or before April 15
ii. Second Quarter - On or before August 15
iii. Third Quarter - On or before November 15
v. Annual Income Tax - On or before April 15
7. Withholding Tax Expanded – 1601E - On or before 10th day of the following month;
8. 1604E- Annual Information Returns of Creditable Income Taxes Withheld (March 1)
Update Registration Information, for any changes in Status, Location and Tax Types (1905 Form);
3. Register Book of Accounts;
4. IN CASE OF CLOSURE/RETIREMENT OF BUSINESS, NOTIFY IMMEDIATELY

REVENUE DISTRICT OFFICE TAXPAYER SERVICE SECTION:
Date of Registration/Update : MAR 28 2024

I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

15809893

ESPERANZA G. CASTRO
REVENUE DISTRICT OFFICER (signature over printed name)

Mindoro State University
Records Management Office
CERTIFIED TRUE COPY
RICHARD R. TEMPLO
Records Officer III
Date: July 28, 2025 Time: 4:58 PM

THIS CERTIFICATE MUST BE KEPT CONSPICUOUSLY IN THE PLACE OF BUSINESS

EN

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BA SUZARA ENTERPRISES

Nautical Highway, New Dangay, Roxas, Oriental Mindoro ,
Roxas , Oriental Mindoro , Region IV-B , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 23-May-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **BA SUZARA ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. *the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
2. *the veracity of the statements and information contained therein;*
3. *that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
4. *that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 27-Jul-2026

Issued this 27th day of July 2025.
This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201605-171766-1623479126

REMINDERS [1]

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*

- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*

- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: 201605-171766-1623479126

[1]Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

BA SUZARA ENTERPRISES

Nautical Highway, New Dangay, Roxas, Oriental Mindoro ,
Roxas , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 2385975 Issued By / Signatory : RAMON M LOPEZ Registration Date : 05-Jan-2021 Expiration Date : 13-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2025 Permit Number : 202517052120000243 Place of Issue : ROXAS, ORIENTAL MINDORO Issued By / Signatory : LEO G. CUSI, SR. Issuance Date : 12-Jan-2025
Tax Clearance	Expiration Date : 28-Apr-2026 TCC Number : RR9A-063-04-28-R0844-2025-E Issued By / Signatory : AMIHAN L. VALDEZ Issuance date : 28-Apr-2025
Audited Financial Statement	Date of Filing : 13-May-2025 Current Asset : 4,846,099.00 Total Asset : 6,140,238.00 Current Liabilities : 17,774.00 Total Liabilities : 17,774.00 Name of Auditor : MA. JUDITH K. MENDEJA C.P.A BIR RDO Code : 63
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 201605-171766-1623479126

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BA SUZARA ENTERPRISES

Nautical Highway, New Dangay, Roxas, Oriental Mindoro ,
Roxas , Oriental Mindoro , Region IV-B , Philippines

*is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 23-May-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.*

*This further certifies that **BA SUZARA ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.*

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. *the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;*
2. *the veracity of the statements and information contained therein;*
3. *that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and*
4. *that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.*

This Certificate is valid until 21-Jul-2025

Issued this 19th day of July 2024.
This is a system generated certificate. No signature is required.

Documentary Stamp Tax Paid Php 30.00
Certificate Reference No: 201605-171766-149935344
Amended Date as of May 15, 2025 02:43 pm

REMINDERS [1]

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*

- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*

- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

[1]Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

BA SUZARA ENTERPRISES

Nautical Highway, New Dangay, Roxas, Oriental Mindoro ,
Roxas , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 2385975 Issued By / Signatory : RAMON M LOPEZ Registration Date : 12-Jan-2016 Expiration Date : 13-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2025 Permit Number : 202517052120000243 Place of Issue : ROXAS, ORIENTAL MINDORO Issued By / Signatory : LEO G. CUSI, SR. Issuance Date : 12-Jan-2025
Tax Clearance	Expiration Date : 28-Apr-2026 TCC Number : RR9A-063-04-28-R0844-2025-E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 28-Apr-2025
Audited Financial Statement	Date of Filing : 13-May-2024 Current Asset : 4,846,099.00 Total Asset : 6,140,238.00 Current Liabilities : 17,774.00 Total Liabilities : 17,774.00 Name of Auditor : MA. JUDITH K. MENDEJA C.P.A BIR RDO Code : 63
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 201605-171766-149935344
Amended Date as of May 15, 2025 02:43 pm

B.A. SUZARA ENTERPRISES
NAUTICAL HIGHWAY, NEW DANGAY, ROXAS ORIENTAL MINDORO

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF ROXAS OR. MINDORO) S.S.

AFFIDAVIT

I, **DJAN BIOZ A. SUZARA**, of legal age, **married**, Filipino, and residing at **Roxas, Oriental Mindoro**, after having been duly sworn in accordance with law, do depose and state that:

1. I am the duly OWNER of **BA SUZARA ENTERPRISES** with office address at **NAUTICAL HIGHWAY NEW DANGAY, ROXAS, ORIENTAL MINDORO**;

2. I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represents **BA SUZARA ENTERPRISES** in the bidding as shown in the attached Dully Notarized Secretary's certificate issued by the corporation for **SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU;**

3. **BA SUZARA ENTERPRISES** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements, statement of the prospective bidder of all ongoing, completed contracts; statements of prospective bidders availability of key personnel, equipment and audited financial statement, and information provided therein are true and correct;;

5. **BA SUZARA ENTERPRISES** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. None of the officers, directors, and controlling stockholders of **BA SUZARA ENTERPRISES** is related to the Head of the Procuring Entity, members of the Bids and Awards Committee(BAC), the Technical Working Group, and the BAC Secretariat, the Head of the Project Management Office or the end – user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. **BA SUZARA ENTERPRISES** complies with existing labor laws and standards; and

8. **BA SUZARA ENTERPRISES** is aware of and has undertaken the following responsibilities as Bidder:

   a. Carefully examine all of the Bidding Documents;

   b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

   c. Made an estimate of the facilities available and needed for the contract to be bid, if any; and

   Inquire or secure Supplemental/Bid Bulletin(s) issued the **SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU**.

9. **BA SUZARA ENTERPRISES** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of May, 2025 at Roxas, Oriental Mindoro, Philippines.

DJAN BIOZ A. SUZARA
Bidder's Representative/Authorized Signatory

ACKNOWLEDGEMENT

SUBSCRIBED AND SWORN to before me this 20th day of May, 2025 at Roxas, Oriental Mindoro., Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rule on Notarial Practice (A.M. No. 02-8-13Sc). Affiant exhibited to me his **PRC ID** appearing thereon, with no. **0103112** and his Community Tax Certificate No. **15747192** issued on **January 11, 2025** at **Roxas, Or. Mindoro.**

Witness my hand and seal 20th day of May, 2025 at Roxas, Oriental Mindoro.

NAME OF NOTARY PUBLIC
Serial No. of Commission
Notary Public for until
Roll of Attorney's No.
PTR No.
IBP No.
ATTY. A[illegible]
Notary Pu[illegible]
Roll No. [illegible]
PTR No. 431-505[illegible] 02, 2025 [illegible]
MCLE Compliance VII [illegible]
Bagumbayan Roxas, Oriental Mindoro
[illegible]@gmail.com

BA SUZARA ENTERPRISES
DJAN BIOZ A. SUZARA
PROPRIETOR

Doc. No. 103
Page No. 22
Book No. V
Series of 2025

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines
Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 98

BAGONG PILIPINAS

ABSTRACT OF QUOTATION/S

I. Particulars

Project Name: SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU

LOT NO.:

Project Location:
Implementing Office:
Method of Procurement:
Approved Budget for the Contract (ABC): PHP 254,287.20
Deadline of Submission of Quotation:

II. Abstract of Quotations / for SVP

Evaluation of Document/s Required to be Submitted **within the deadline specified in the RFQ**
TWG Report No: Date:

No	Participating Bidder/s	Date and Time of Receipt		Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
				Pass	Fail	Pass	Fail	Pass	Fail			
1	BA SUZARA ENTERPRISES			✓		✓		✓		PHP 177,355.00	1	SCRQ
2	JSL BUILDERS AND CONSTRUCTION SUPPLY			✓			✓		✓	NOT INTERESTED		

III. Recommendation /Resolution Date: 05-20-2025

☑ Recommend to Award Contract

Lowest / Single Calculated and Responsive Quotation:	BA SUZARA ENTERPRISES	Contract Price Award (in words & figures):	ONE HUNDRED SEVENTY SEVEN THOUSAND THREE HUNDRED FIFTY FIVE PESOS. PHP 177,355.00

☐ Declaration of Failure under Section 35 of Revised IRR of RA 9184
☐ All prospective bidders are declared ineligible [Sec. 35.1(b)]
☐ All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c)]

Date: 5/21/25 – 6/25/25

LINA B. JAVIER
TWG Member

MAY C. BERON
TWG Member

FELIX A. MINESTERIO
TWG Member

on teacher's leave
MERVIN L. ICALLA
TWG Member

Engr. MARK KEYLORD S. ONAL
BAC-TWG Head

Proceed only if recommended for award of contract

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

BAGONG PILIPINAS

REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU

PR No.:PR25-0074
RFQ No. 2025-056
ABC Amount: Php254,239.20

Company Name : BA SUZARA ENTERPRISES
Address : NAUTICAL HIGHWAY, NEW DANGAY, ROXAS OR. MINDORO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

Note:
1. All entries must be typewritten.
2. Delivery Period within ___calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	4'x8'x 1/2" thk. Marine plywood	30	500.00	15,000.00
2	pcs	2"x2"x1/2' good lumber	200	300.00	60,000.00
3	pcs	4"x6"x12' good lumber	10	1,800.00	18,000.00
4	pcs	1"x6"x12' good lumber	20	450.00	9,000.00
5	pcs	1"x6"x8' good lumber	20	300.00	6,000.00
6	box	CWN #2	2	1,750.00	3,500.00
7	box	CWN #3	2	1,450.00	2,900.00
8	gal	So lignum, colorless	6	2,500.00	15,000.00
9	pcs	Corniza 1x4x12	15	650.00	9,750.00
10	pail	Latex Paint, Gloss White	1	3,200.00	3,200.00
11	pail	Latex Paint, Flat White	1	3,000.00	3,000.00
12	ltr	Enamel Paint, Choco Brown	4	450.00	1,800.00
13	gal	Latex Paint, Choco Brown	3	750.00	2,250.00
14	pail	Enamel Paint, Flat Wall	1	3,000.00	3,000.00
15	pail	Enamel Paint, gloss, QDE	1	2,500.00	2,500.00
16	pcs	Paint Brush #2	6	25.00	150.00
17	pcs	Roller Brush #8	4	95.00	380.00
18	pcs	Paint Tray #10	4	40.00	160.00
19	gal	Paint Thinner	2	450.00	900.00
20	pcs	Tiles 40cmx40cm	179	75.00	13,425.00
21	bags	Tile Adhesive	4	500.00	2,000.00
22	pack	Tile Grout (2kg)	4	250.00	1,000.00
23	bags	Portland Cement	9	235.00	2,115.00
24	cu.m.	Sand	1	650.00	650.00
25	pcs	Diamond Cutting Disc	5	285.00	1,425.00
26	pcs	Notched Trowel	1	250.00	250.00
XXXX

0999 - 992- 1541
Contact Number

MAY 20, 2025
Date

General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
   a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
   b. PhilGEPS Registration
   c. Valid Mayor's/Business Permit
   d. Omnibus Sworn Statement
   e. BIR Certificate of Registration
   f. Latest Income/Business Tax Return
   g. TAX Clearance
   h. DTI Registration/SEC Certificate
   i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

BA SUZARA ENTERPRISES

DJAN BIOZ A. SUZARA
PROPRIETOR

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

BAGONG PILIPINAS

REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU

PR No.:PR25-0074
RFQ No. 2025-056
ABC Amount: Php254,239.20

Company Name : JSLBUILDERS AND CONSTRUCTION SUPPLY
Address : POB. 1, VICTORIA, OR. MDO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL SALAZAR, J.D., Ph.D.
BAC Chairperson

Note:
1. **All entries must be typewritten.**
2. **Delivery Period within ___calendar days.**
3. **Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.**
4. **Price validity shall be a period of 30 calendar days.**
5. **G-EPS Registration Certificate shall be attached upon submission of the Quotation.**
6. **Bidders shall submit Original Brochures showing certification of the product being offered (optional).**
7. **Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery**

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	4'x8'x 1/2" thk. Marine plywood	30		
2	pcs	2"x2"x1/2' good lumber	200		
3	pcs	4"x6"x12' good lumber	10		
4	pcs	1"x6"x12' good lumber	20		
5	pcs	1"x6"x8' good lumber	20		
6	box	CWN #2	2		
7	box	CWN #3	2		
8	gal	So lignum, colorless	6		
9	pcs	Corniza 1x4x12	15		
10	pail	Latex Paint, Gloss White	1		
11	pail	Latex Paint, Flat White	1		
12	ltr	Enamel Paint, Choco Brown	4		NOT
13	gal	Latex Paint, Choco Brown	3		INTERESTED
14	pail	Enamel Paint, Flat Wall	1		
15	pail	Enamel Paint, gloss, QDE	1		
16	pcs	Paint Brush #2	6		
17	pcs	Roller Brush #8	4		
18	pcs	Paint Tray #10	4		
19	gal	Paint Thinner	2		
20	pcs	Tiles 40cmx40cm	179		
21	bags	Tile Adhesive	4		
22	pack	Tile Grout (2kg)	4		
23	bags	Portland Cement	9		
24	cu.m.	Sand	1		
25	pcs	Diamond Cutting Disc	5		
26	pcs	Notched Trowel	1		
XVXVXVX

0906-563-4032
Contact Number

05-20-25
Date

General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
   a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
   b. PhilGEPS Registration
   c. Valid Mayor's/Business Permit
   d. Omnibus Sworn Statement
   e. BIR Certificate of Registration
   f. Latest Income/Business Tax Return
   g. TAX Clearance
   h. DTI Registration/SEC Certificate
   i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

Outlook

Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>
Date Mon 5/19/2025 1:48 PM
To francilita_sugay@yahoo.com <francilita_sugay@yahoo.com>

13 attachments (9 MB)

RFQ 2025-053 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MA 136,735.29.pdf; RFQ 2025-054 SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND IMPROVEMENT OF 302,459.12.pdf; RFQ 2025-055 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF REGISTRAR'S OFFICE AT MINSU MAIN CAMPUS 178,295.20.pdf; RFQ 2025-056 SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU 254,239.20.pdf; RFQ 2025-069 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES FOR THE REPAIR AND MAINTENANCE OF UNIVERSITY LIBRARY AT MINSU MAIN CAMPUS 121,508.80.pdf; RFQ 2025-116 SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF EDTECH 150,000.00.pdf; RFQ 2025-117 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF OLD 462,361.12.pdf; RFQ 2025-118 REPAIR AND MAINTENANCE OF ENVIRONMENTAL SCIENCE BUILDING AT MINSU MAIN CAMPUS 359,548.31.pdf; RFQ 2025-119 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES FOR THE REPAIR AND MAINTENANCE OF CTE BUILDING 50,000.00.pdf; RFQ 2025-120 REPAIR AND MAINTENANCE OF CONCRETE WALL FOR MURAL PAINTING AT MINSU BONGABONG CAMPUS 53,500.00.pdf; RFQ 2025-121 OFFICE AT FISHERIES BUILDING AT MINSU BONGABONG CAMPUS 90,819.52.pdf; RFQ 2025-122 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED 70,002.05 - Copy.pdf; RFQ 2025-123 STAIRS AT ADMIN BUILDING AT MINSU BONGABONG CAMPUS 124,942.56.pdf;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not Interested" or return the form indicating the same. Alternatively, you may disregard this message.

Please note that the deadline for submission is on **May 20, 2025**, no later than **5:00 PM**.

We appreciate your attention to this matter.

Kindly acknowledge receipt of this email.

Mindoro State University

Statement of Confidentiality and Data Privacy

The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and attachments. Further, the views and opinions expressed in this message are those of the sender's and do not necessarily reflect the views of the Mindoro State University

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	12040658
Procuring Entity	MINDORO STATE UNIVERSITY
Title	SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU
Area of Delivery	Oriental Mindoro

Solicitation Number:	RFQ No. 2025-056	**Status**	**Closed**
Trade Agreement:	Implementing Rules and Regulations	**Associated Components**	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	**Bid Supplements**	0
Classification:	Goods		
Category:	Construction Materials and Supplies	**Document Request List**	0
Approved Budget for the Contract:	PHP 254,239.20		
Delivery Period:	30 Day/s	**Date Published**	17/05/2025
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com	**Last Updated / Time**	17/05/2025 00:00 AM
		Closing Date / Time	20/05/2025 17:00 PM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson
Note: 1. All entries must be typewritten.
2. Delivery Period within ___ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [ ] Pick-up (Schedule) [ ] Door to Door Delivery

Item No. Unit ITEM AND DESCRIPTION QTY. UNIT PRICE TOTAL AMOUNT
1 pcs 4'x8'x 1/2" thk. Marine plywood 30
2 pcs 2"x2"x1/2' good lumber 200
3 pcs 4"x6"x12' good lumber 10
4 pcs 1"x6"x12' good lumber 20
5 pcs 1"x6"x8' good lumber 20
6 box CWN #2 2
7 box CWN #3 2
8 gal So lignum, colorless 6
9 pcs Corniza 1x4x12 15

10 pail Latex Paint, Gloss White 1
11 pail Latex Paint, Flat White 1
12 ltr Enamel Paint, Choco Brown 4
13 gal Latex Paint, Choco Brown 3
14 pail Enamel Paint, Flat Wall 1
15 pail Enamel Paint, gloss, QDE 1
16 pcs Paint Brush #2 6
17 pcs Roller Brush #8 4
18 pcs Paint Tray #10 4
19 gal Paint Thinner 2
20 pcs Tiles 40cmx40cm 179
21 bags Tile Adhesive 4
22 pack Tile Grout (2kg) 4
23 bags Portland Cement 9
24 cu.m. Sand 1
25 pcs Diamond Cutting Disc 5
26 pcs Notched Trowel 1
xvxvxvx

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)

SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT MINSU
Alcate, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS INFLATION, %	OTHER COST FACTORS INFLATION, VALUE	TOTAL COST	UNIT COST
									%	VALUE		
										(11)	(12)	(13)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(5)X(9)	(10%[(5)+(10)]	(11) / (3)
1	4'x8'x 1/2" thk. Marine plywood	30	pcs	1,800.00	54,000.00							
2	2"x2"x1/2' good lumber	200	pcs	380.00	76,000.00							
3	4"x6"x12' good lumber	10	pcs	2,280.00	22,800.00							
4	1"x6"x12' good lumber	20	pcs	570.00	11,400.00							
5	1"x6"x8' good lumber	20	pcs	380.00	7,600.00							
6	CWN #2	2	box	3,000.00	6,000.00							
7	CWN #3	2	box	3,000.00	6,000.00							
8	Solignum, colorless	6	gal	1,900.00	11,400.00							
9	Corniza 1x4x12	15	pcs	550.00	8,250.00							
10	Latex Paint, Gloss White	1	pail	3,000.00	3,000.00							
11	Latex Paint, Flat White	1	pail	3,000.00	3,000.00							
12	Enamel Paint, Choco Brown	4	ltr	750.00	3,000.00							
13	Latex Paint, Choco Brown	3	gal	900.00	2,700.00							
14	Enamel Paint, Flat Wall	1	pail	3,800.00	3,800.00							
15	Enamel Paint, gloss, QDE	1	pail	3,800.00	3,800.00							
16	Paint Brush #2	6	pcs	60.00	360.00							
17	Roller Brush #8	4	pcs	150.00	600.00							
18	Paint Tray #10	4	pcs	90.00	360.00							
19	Paint Thinner	2	gal	650.00	1,300.00							
20	Tiles 40cmx40cm	179	pcs	120.00	21,480.00							
21	Tile Adhesive	4	bags	400.00	1,600.00							
22	Tile Grout (2kg)	4	pack	200.00	800.00							
23	Portland Ceent	9	bags	270.00	2,430.00							
24	Sand	1	cu.m.	545.00	545.00							
25	Diamond Cutting Disc	5	pcs	350.00	1,750.00							
26	Notched Trowel	1	pcs	264.20	264.20							
	XVXVXVXVXVXVXVXVXVXVXVXVXVXVXVXV				-							
	GRAND TOTAL				**254,239.20**							

Prepared by

MARYNEL A. HERMOSA
Member, BAC Secretariat

Submitted by

CHRISTIAN B. APOSTOL, *Ph.D.*
Head, BAC Secretariat

Recommending Approval

CIEDELLE PIOL-SALAZAR, *J.D.,Ph.D.*
Chairperson, BAC

Approved

ENYA MARIE D. APOSTOL, *Ph.D.*
SUC President III

2025-2001

470

Republic of the Philippines
MINDORO STATE UNIVERSITY
Main Campus
Alcate, Victoria, Oriental Mindoro

BAGONG PILIPINAS

PURCHASE REQUEST

Fund Cluster:

Office/Section :		PR No.: PR25- 0074 Responsibility Center Code :		Date: 03/04/2025	
Stock/ Property No.	**Unit**	**Item Description**	**Qty**	**Unit Cost**	**Total Cost**
1	pcs	4' x 8' x 1/2" thk. Marine Plywood	30	1,800.00	54,000.00
2	pcs	2" x 2" x 12' good lumber	200	380.00	76,000.00
3	pcs	4" x 6" x 12' good lumber	10	2,280.00	22,800.00
4	pcs	1" x 6" x 12' good lumber	20	570.00	11,400.00
5	pcs	1" x 6" x 8' good lumber	20	380.00	7,600.00
6	box	CWN #2	2	3,000.00	6,000.00
7	box	CWN #3	2	3,000.00	6,000.00
8	gal	Solignum, colorless	6	1,900.00	11,400.00
9	pcs	Corniza 1x4x12	15	550.00	8,250.00
10	pail	Latex Paint, Gloss White	1	3,000.00	3,000.00
11	pail	Latex Paint, Flat White	1	3,000.00	3,000.00
12	ltr	Enamel Paint, Choco Brown	4	750.00	3,000.00
13	gal	Latex Paint, Choco Brown	3	900.00	2,700.00
14	pail	Enamel Paint, Flat Wall	1	3,800.00	3,800.00
15	pail	Enamel Paint, gloss, QDE	1	3,800.00	3,800.00
16	pcs	Paint Brush #2	6	60.00	360.00
17	pcs	Roller Brush #8	4	150.00	600.00
18	pcs	Paint Tray #10	4	90.00	360.00
19	gal	Paint Thinner	2	650.00	1,300.00
20	pcs	Tiles 40cm x 40 cm	179	120.00	21,480.00
21	bags	Tile Adhesive	4	400.00	1,600.00
22	pack	Tile Grout (2kg)	4	200.00	800.00
23	bags	Portland Cement	9	270.00	2,430.00
24	cu.m.	Sand	1	545.00	545.00
25	pcs	Diamond Cutting Disc	5	350.00	1,750.00
26	pcs	Notched Trowel	1	264.20	264.20
					-
					-
					-
					-
					-
					-
					-
				STF - 1071	-
				164 -200	-
				03 - 001067	-
					-
					-
					-
					-
					-
		TOTAL			**254,239.20**

Purpose:

Materials for Repair and Maintenance of FFPCC Office at MINSU Main Campus

	Requested by:	Recommending Approval:	Certified: Allotment Available	Approved by:
Signature :				
Printed Name :	ENGR. ARVIN P. TOLENTINO	JOELENE C. LEYNES	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph. D.
Designation :	Dir.for Auxiliary and General Services	VP for Admin and Finance	SAO- Finance/ Acting Budget Officer III	SUC President III

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RESOLUTION NO. 2024-005

A RESOLUTION ADOPTING THE PLAN TO RENOVATE THE FFPCC OFFICE AMOUNTING TO THREE HUNDRED THIRTY THOUSAND PESOS

WHEREAS, the Future Farmers of the Philippines Collegiate Chapter (FFPCC) is committed to providing a conducive workspace for its members, officers, and stakeholders to enhance organizational operations and engagement;

WHEREAS, the current condition of the FFPCC office requires significant improvements to create a more functional, efficient, and welcoming environment for meetings, activities, and administrative work;

WHEREAS, after thorough assessment and consultation, the office of the project development has prepared a renovation plan that includes necessary structural repairs, electrical upgrades, and aesthetic improvements to better serve the needs of its members;

WHEREAS, the estimated cost for the renovation is Three Hundred Thirty Thousand Pesos (PHP 330,000.00), based on quotations and project proposals reviewed by the organization and the office of the project development;

WHEREAS, the renovation will be funded through the beginning balance of the organization as approved by the officers aligned with the program of receipts and expenditure for the fiscal year 2024-2025;

NOW, THEREFORE, BE IT RESOLVED, that the Future Farmers of the Philippines Collegiate Chapter (FFPCC) formally adopts the renovation plan for the FFPCC office and approves the allocation of PHP 330,000.00 for its implementation;

RESOLVED FURTHER, that the officers and project committee be authorized to oversee the renovation process, ensure transparency in fund utilization, and coordinate with relevant stakeholders for the project's timely and efficient completion;

RESOLVED FINALLY, that copies of this resolution be furnished to the necessary offices, and concerned parties for their information and support.

STF - 1071
164 -200
03-00106

Adopted this 12 of March 2025, at Mindoro State University - Main Campus.

Vesnerjch C. Dela Torre
President

Alex V. Equias
Vice President

Ruth S. Garcia
Secretary

Kyla J. Nedia
Treasurer

John Angel Fritz M. Baylon
Auditor

JC Louwell Antiola
Public Relations Officer

Rizza Lee Fesalbon Laxina
Public Relations Officer

Lawrence Geron
Business Manager

Chris P. Nidea
Business Manager

Hyascent V. Avenio
Sentinel

Neizyl Jane P. Valdez
Sentinel

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines
Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

BAGONG PILIPINAS

PROGRAM OF WORKS/BUDGET COST

Date: _____

Name of Project : Repair and Maintenance of FFPCC Office at MINSU Main Campus

Implementation Procedure: By Administration

Location: Alcate, Victoria, Oriental Mindoro

Description: Carpentry, painting and tiling works

Appropriation/Amount SAA: **Php 330,000.00**

Source of Funds:

Classification : Auxiliary

Limits: 1 Office

Desirable Starting Date: Upon Approval

Net Length: 6.70 meters x 4.05 meters

No. of Days to Complete: 25

	Description of Work To be Done	% of Total	Equipment	Needed	Available
101	Carpentry Works	74.42%			
102	Painting Works	11.04%			
103	Tiling Works	14.54%			
		100.00%			

SUMMARY OF ESTIMATED COST

Item No.	DESCRIPTION OF WORK	QTY.	UNIT	UNIT COST	TOTAL COST
101	Carpentry Works	68.70	sq.m.	3,575.17	245,596.40
102	Painting Works	95.16	sq.m.	382.85	36,432.00
103	Tiling Works	27.14	sq.m.	1,767.89	47,971.60

Breakdown Estimated Cost — 1. Sub-Total, Itemiz **330,000.00**

A. DIRECT COST

1. Labor (Man-Hours) :	75,760.80
2. Materials :	254,239.20
3. Equipment Rentals :	-
Sub-Total (DC)	**330,000.00**

B. INDIRECT COST (as per DO 197, s. 2016)

4. OCM: 15%	-
5. Contractor's Profit: 10%	-
6. Admin Cost: 0%	-
7. VAT, 5%	-
Sub-Total (IC)	-
TOTAL PROJECT COST	**330,000.00**

A. Materials, Fuel, Oil	254,239.20
B. Equipment, Labor	75,760.80
C. OCM, Profit	-
D. Admin Cost	-
E. VAT, 5% (ABC)	-
F. Total Construction Cost	330,000.00
G. Total Estimated Cost	330,000.00
H. SAY	**330,000.00**

STF - 1071
164 -200
03 -00106

Prepared by:

ENGR. JOANNE FE M. GUTIERREZ
Project Development Officer II

Checked and Reviewed by:

ENGR. MARK LESTER A. MAGPANTAY
Project Development Officer III

Verified by:

ENGR. ARVIN P. TOLENTINO
Director for Auxiliary and General Services

Recommending Approval:

JOELENE C. LEYNES
Vice President for Administration and Finance

Approved by:

ENYA MARIE D. APOSTOL.,Ph.D.
University President

0

DETAILED ESTIMATES FOR

ITEM NO.	**101**	SPECIFIC NO.		
NAME OF ITEM	**Carpentry Works**	QUANTITY	68.70	sq.m.

A. LABOR:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	15	15	788.32	11,824.80
Skilled	2	15	30	570.24	17,107.20
Labor	2	15	30	440.48	13,214.40
				Sub- Total	**42,146.40**

B. EQUIPMENT:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
					-
				Sub- Total	-

C. FUEL, OIL & SPAREPARTS
(Exclude acquisition & delivery of materials)

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
			Sub- Total	-

D. MATERIALS:
(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
4' x 8' x 1/2" thk. Marine Plywood	pcs	30	1,800.00	54,000.00
2" x 2" x 12' good lumber	pcs	200	380.00	76,000.00
4" x 6" x 12' good lumber	pcs	10	2,280.00	22,800.00
1" x 6" x 12' good lumber	pcs	20	570.00	11,400.00
1" x 6" x 8' good lumber	pcs	20	380.00	7,600.00
CWN #2	box	2	3,000.00	6,000.00
CWN #3	box	2	3,000.00	6,000.00
Solignum, colorless	gal	6	1,900.00	11,400.00
Corniza 1x4x12	pcs	15	550.00	8,250.00
			Sub- Total	**203,450.00**
			Total (Estimated Direct Cost)	**245,596.40**

TOTAL COST	**245,596.40**
Unit Cost	**3,575.17**
say	**3,575.17**

DETAILED ESTIMATES FOR

ITEM NO.	**102**	SPECIFIC NO.		
NAME OF ITEM	**Painting Works**	QUANTITY	95.16	sq.m.

A. LABOR:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	5	5	788.32	3,941.60
Skilled	2	5	10	570.24	5,702.40
Labor	4	5	20	440.48	8,809.60
				Sub- Total	**14,512.00**

B. EQUIPMENT:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
					-
				Sub- Total	-

C. FUEL, OIL & SPAREPARTS
(Exclude acquisition & delivery of materials)

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
			Sub- Total	-

D. MATERIALS:
(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
Latex Paint, Gloss White	pail	1	3,000.00	3,000.00
Latex Paint, Flat White	pail	1	3,000.00	3,000.00
Enamel Paint, Choco Brown	ltr	4	750.00	3,000.00
Latex Paint, Choco Brown	gal	3	900.00	2,700.00
Enamel Paint, Flat Wall	pail	1	3,800.00	3,800.00
Enamel Paint, gloss, QDE	pail	1	3,800.00	3,800.00
Paint Brush #2	pcs	6	60.00	360.00
Roller Brush #8	pcs	4	150.00	600.00
Paint Tray #10	pcs	4	90.00	360.00
Paint Thinner	gal	2	650.00	1,300.00
			Sub- Total	**21,920.00**
			Total (Estimated Direct Cost)	**36,432.00**
			Indirect Cost (as per DO 197 s. 2016)	
			TOTAL COST	**36,432.00**
			Unit Cost	**382.85**
			say	**382.85**

DETAILED ESTIMATES FOR

ITEM NO.	**103**	SPECIFIC NO.		
NAME OF ITEM	**Tiling Works**	QUANTITY	27.14	sq.m.

A. LABOR:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	5	5	788.32	3,941.60
Skilled	3	5	15	570.24	8,553.60
Laborer	3	5	15	440.48	6,607.20
				Sub- Total	**19,102.40**

B. EQUIPMENT:
(Exclude acquisition & delivery of materials)

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
					-
				Sub- Total	-

C. FUEL, OIL & SPAREPARTS
(Exclude acquisition & delivery of materials)

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
			Sub- Total	-

D. MATERIALS:
(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
Tiles 40cm x 40 cm	pcs	179	120.00	21,480.00
Tile Adhesive	bags	4	400.00	1,600.00
Tile Grout (2kg)	pack	4	200.00	800.00
Portland Cement	bags	9	270.00	2,430.00
Sand	cu.m.	1	545.00	545.00
Diamond Cutting Disc	pcs	5	350.00	1,750.00
Notched Trowel	pcs	1	264.20	264.20
			Sub- Total	**28,869.20**
			Total (Estimated Direct Cost)	**47,971.60**
			Indirect Cost (as per DO 197 s. 2016)	
			TOTAL COST	**47,971.60**
			Unit Cost	**1,767.89**
			say	**1,767.89**

Republic of the Philippines
MINDORO STATE UNIVERSITY
Alcate, Victoria, Oriental Mindoro

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

*END-USER UNIT : **AUXILIARY AND GENERAL SERVICES***
Charged to Special Trust Fund Beginning 2025
Repair and Maintenance of FFPCC Office at MINSU Main Campus

CODE	GENERAL DESCRIPTION	QTY	UNIT	UNIT COST	ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
							Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	4' x 8' x 1/2" thk. Marine Plywood	30	pcs	1,800.00	54,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	2" x 2" x 12' good lumber	200	pcs	380.00	76,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	4" x 6" x 12' good lumber	10	pcs	2,280.00	22,800.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	1" x 6" x 12' good lumber	20	pcs	570.00	11,400.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	1" x 6" x 8' good lumber	20	pcs	380.00	7,600.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	CWN #2	2	box	3,000.00	6,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	CWN #3	2	box	3,000.00	6,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Solignum, colorless	6	gal	1,900.00	11,400.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Corniza 1x4x12	15	pcs	550.00	8,250.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Latex Paint, Gloss White	1	pail	3,000.00	3,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Latex Paint, Flat White	1	pail	3,000.00	3,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Enamel Paint, Choco Brown	4	ltr	750.00	3,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Latex Paint, Choco Brown	3	gal	900.00	2,700.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Enamel Paint, Flat Wall	1	pail	3,800.00	3,800.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Enamel Paint, gloss, QDE	1	pail	3,800.00	3,800.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Paint Brush #2	6	pcs	60.00	360.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Roller Brush #8	4	pcs	150.00	600.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Paint Tray #10	4	pcs	90.00	360.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Paint Thinner	2	gal	650.00	1,300.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Tiles 40cm x 40 cm	179	pcs	120.00	21,480.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Tile Adhesive	4	bags	400.00	1,600.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Tile Grout (2kg)	4	pack	200.00	800.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Portland Cement	9	bags	270.00	2,430.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Sand	1	cu.m.	545.00	545.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Diamond Cutting Disc	5	pcs	350.00	1,750.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
	Notched Trowel	1	pcs	264.20	264.20	Negotiated Procurement - Small Value Procurement (Sec. 53.9)				✓	✓	✓						
					-													

TOTAL BUDGET: **254,239.20**

Prepared by:

ENGR. ARWIN P. TOLENTINO
Director for Auxiliary and General Services

Approved:

JOELENE C. LEYNES
VP for Adminstration & Finance