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Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines



SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCO OFFICE AT FISHERIES BUILDING AT MINSU BONGABONG CAMPUS

Name of Project

BAC Resolution Recommending Approval
Resolution No. 140, s. 2025

WHEREAS, the Mindoro State University (MINSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MINSU Website the Request for Quotation (RFQ) No. 2025-121 for the project "Supply and Delivery of Construction Supplies and Materials for the Repair and Maintenance of FFPCO Office at Fisheries Building at MINSU Bongabong Campus" with an Approved Budget for the Contract (ABC) amounting Ninety Thousand Eight Hundred Nineteen Pesos and 52/100 (Php90,819.52);

WHEREAS, in response to the advertisement of the project in the PhilGEPS, MINSU websites and other conspicuous place, two (2) suppliers/bidders were found in the document request list;

WHEREAS, upon advertisement, the BAC, invited three (3) eligible suppliers with known qualifications through e-mail specifically, BA SUZARA ENTERPRISES, JSLBUILDERS AND CONSTRUCTION SUPPLY and F.S. SUGAY CONSTRUCTION AND SUPPLIES;

WHEREAS, in response to the said invitation, BA SUZARA ENTERPRISES submitted RFQ with corresponding price quotation, while JSLBUILDERS AND CONSTRUCTION SUPPLY submitted their respective RFQ without any price offer and expressly indicated "not interested" on the said project and F.S. SUGAY CONSTRUCTION AND SUPPLIES did not submit price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php90,819.52	BA Suzara Enterprises	Php89,850.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Construction Supplies and Materials for the Repair and Maintenance of FFPCO Office at Fisheries Building at MINSU Bongabong Campus" as follows:

a. to BA Suzara Enterprises Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 26th day of June, 2025 at MINSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

MELGAR G. FADRIDUELAN
BAC Member

Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson

FRANIE M. ATABLE DBMHM
BAC Member

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Approved/Disapproved

Date:



Mayor's Permit and Business License

Republic of the Philippines
Province of Oriental Mindoro
Municipality of Roxas
Office of the Municipal Mayor

BA SUZARA ENTERPRISES

Business Name

WHOLESALE ON A FEE OR CONTRACT BASIS, OF CONSTRUCTION MATERIALS AND HARDWARE

Line of Business

NAUTICAL HIGHWAY DANGAY, ROXAS, ORIENTAL MINDORO

Business Address

This PERMIT can be revoked any time if any of the Conditions and Provisions set forth by the Code is violated and/or the peace and order, health, environment, safety and security of the public are at stake.

DAN BIZO ALLARDE SUZARA		S-175212-00009	2025-1705212000-0243
Owner's Name		Business ID No.	Business Permit No.
243-813-077-000	Sole Proprietorship	2385975	Renewal
Business TIN	Type of Business	SEC / DTI Registration No.	Type of Application
Date Issued	Jan. 12, 2025	Valid Until	Dec. 31, 2025
Official Receipt No.	4398376	OR Date	Jan. 11, 2025
Payment Mode	Annual		

KIND OF FEE		AMOUNT
Sticker Fee	100.00	
Service Fee	100.00	
Fire Safety Inspection Fee	250.00	
Health Certificate	100.00	
Municipal License	29,817.64	
Zoning Clearance	150.00	
ESO Certificate	50.00	
Sanitary Inspection Fee	150.00	
Garbage Collection Service Fee	2,500.00	
Mayor's Permit	1,061.46	
Weights and Measures	200.00	
Occupational fee	2,000.00	
Total		36,479.10

Remarks

NOTES:

1. Exhibit this Permit in Your Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
3. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month of the unpaid amount.
4. Your Business Establishment is subject to final inspection or regulatory compliance.
5. Surrender this Permit upon retirement of your Establishment.

Mindoro State University
Records Management Office
CERTIFIED TRUE COPY
RICHARD R. TEMPLO
Records Officer III

Date: July 28, 2025 Time: 4:58 PM



This certifies that

BA SUZARA ENTERPRISES

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

DJAN BIOZ ALLARDE SUZARA

is valid from 13 January 2021 to 13 January 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 05 January 2021 in the Philippines.

RAMON M. LOPEZ
Secretary

Business Name No. 2385975

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



GENQ545811783355

Mindoro State University
Records Management Office
CERTIFIED TRUE COPY
Records Officer III
RICHARD R. TEMPLO
Date: July 28, 2025 Time: 4:58 PM

Documentary Stamp Tax Paid Php 30.00

ANNEX "M"

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - Cabamiro
QF-TCC-01-01-2024.01



TCBP NO. RR9A-063-04-28-R0844-2025-E

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

SUZARA, DJAN BIOZ ALLARDE
(BA SUZARA ENTERPRISES)

Name of Taxpayer

DANGAY, ROXAS, ORIENTAL MINDORO

Address

243-813-077-00000

Taxpayer Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 28th day of April, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL APRIL 28, 2026 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON APRIL 24, 2025 UNDER EFPs PAYMENT TRANSACTION NO. 258500762. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.



ROSALINDA D. CABIDOG
Chief, Collection Division

By: **AMIHANT VALDEZ**

Mindoro State University
Records Management Office
Ass't. Chief, Collection Division
CERTIFIED TRUE COPY
Date: July 28, 2025 Time: 4:38 PM

WARNING: Counterfeiting is punishable under law. For authenticity, please visit BIR website <https://www.bir.gov.ph/for-clearance-list-issued-tcc>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 04/24/2025
PAYMENT CONFIRMATION:
258501353
AMOUNT: P30.00

Republic of the Philippines
Department of Finance
Bureau of Internal Revenue



For BIR Use Only
BIR Form No. 1701
January 2018 (ENCS)

Annual Income Tax Return Individuals (including Mixed Income Earners), Estates and Trusts	
Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Taxpayer.	
1701 01/18/ENCS P1	

1 For the year 12 - 1 / 20 24	2 Amended Return? Yes ☐ No ☐	3 Short Period Return? Yes ☐ No ☐
-------------------------------	--	---

PART I - Background Information on Taxpayer/ filer	
4 Taxpayer Identification Number (TIN) 243 - 813 - 077 - 000	5 RDO Code 063

6 Taxpayer Type	7 Alpha numeric Tax Code (ATC)
☐ 11014 Income from Profession - Graduated IT Rates	☐ 11012 Business Income - Graduated IT Rates
☐ 11013 Mixed Income Compensation	☐ 11015 Business Income - 8% IT Rate
☐ 11016 Mixed Income - 8% IT Rate	☐ 11017 Income from Profession - 8% IT Rate

8 Taxpayer's Name (Last Name, First Name, Middle Name, Last Name) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST, FIDUCIARY, ETC.	9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905)
---	--

DANGAY ORIENTAL MINDORO	
9A Zip Code 5212	

10 Date of Birth (MM/DD/YYYY) 07/19/1984	11 Email Address basuzaraent@yahoo.com
--	--

12 Citizenship 13 Claiming Foreign Tax Credits?	14 Foreign Tax Number (if applicable)
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15 Contact Number 16 Civil Status (if applicable)	17 If married, spouse has income? Yes ☐ No ☐
---	--

18 Filing Status 19 Income subject to SPECIAL/PREFERENTIAL RATE?	20 Income EXEMPT from Income Tax? (If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))
--	---

21 Tax Rate (choose one) 22 Tax Due (From Part VI Item 5)	23 Less: Total Tax Credits / Payments (From Part VII Item 10)
---	---

24 Tax Payable (Overpayment) (Item 22 Less Item 23)	25 Less: Portion of Tax Payable Allowed for 2nd installment to be paid on or before October 15
---	--

26 Amount of Tax Payable (Overpayment) (Item 24 Less Item 25)	27 Penalties: 28 Surcharge 29 Compromise
---	--

30 Total Penalties (Sum of Items 27 to 29)	31 Total Amount Payable (Overpayment) (Sum of Items 26 & 30)
--	--

32 Aggregate Payable (Overpayment) (Sum of Items 31 & 31B)	33 Number of Attachments 0
--	----------------------------

PART II - Total Tax Payable	
A. Taxpayer/filer	B. Spouse

22 Tax Due (From Part VI Item 5)	
----------------------------------	--

23 Less: Total Tax Credits / Payments (From Part VII Item 10)	
---	--

24 Tax Payable (Overpayment) (Item 22 Less Item 23)	
---	--

25 Less: Portion of Tax Payable Allowed for 2nd installment to be paid on or before October 15	
--	--

26 Amount of Tax Payable (Overpayment) (Item 24 Less Item 25)	
---	--

27 Penalties: 28 Surcharge 29 Compromise	
--	--

30 Total Penalties (Sum of Items 27 to 29)	
--	--

31 Total Amount Payable (Overpayment) (Sum of Items 26 & 30)	
--	--

32 Aggregate Payable (Overpayment) (Sum of Items 31 & 31B)	
--	--

33 Number of Attachments 0	
----------------------------	--

PART III - Tax Credit Certificate (TCC) To be issued over as tax credit for next year/quarter	
---	--

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes (If signed by an authorized Representative, indicate TIN and attach authorization letter)	
---	--

Printed Name and Signature of Taxpayer/Authorized Representative	
--	--

Mindoro State University - Pagadian City	
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CERTIFIED TRUE COPY	
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RICHARD R. TEMPLE	
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Page 3	Annual Income Tax Return	Individuals (including MIXED income Earners, Estates and Trusts)
January 2018 (ENCS)	1701	170106/18ENCS

TIN	243 - 813 - 077 - 000	SUZARA
Tax Payer's Last Name		
PART IV - Background Information of Spouse		
1 Spouse's Taxpayer Identification Number	2 RDO Code	

3 Filer's Spouse Type	4 Alpha Numeric Tax Code (ATC)	5 Spouse's Name (Last Name, First Name, Middle Name)
1014 Business Professional-Gratuified IT	1015 Mixed	1016 Mixed
1017 Income from	1018 Income - 8% IT	1019 Income - 8% IT

6 Contact Number	7 Citizenship	8 Claiming Foreign Tax Credit?
9 Foreign Tax Number	10 Income EXEMPT from Income Tax?	11 Income subject to SPECIAL/PRERENTIAL RATE?
12 Tax Rate (Choose one)	13 Method of Deduction (Choose one)	14 Method of Deduction (Choose one)

PART V - Computation of Tax		
12A Method of Deduction (Choose one)	13 Method of Deduction (Choose one)	14 Method of Deduction (Choose one)

Schedule 1 - Gross Compensation Income and Tax Withheld (Attach Additional Sheets, if necessary)		
On Items 1 and 2, enter the required information for each of your employers and make (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total Tax Withheld for the taxpayer and on Item 3B, for the Spouse. (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
a. Name of Employer	b. Employer's TIN	c. Compensation income

Schedule 2 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Schedule 3 - Taxable Business Income (If graduated rates, fill in Items 8 to 24; If 8% flat income tax rate, fill in Items 25 to 30)		
2A - For Graduated Income Tax Rates		
2B - For Flat Income Tax Rate		

Schedule 4 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Schedule 5 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Schedule 6 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Schedule 7 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Schedule 8 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Schedule 9 - Taxable Compensation Income (DO NOT enter Certificates; 48 Certificates or Less drop down; 50 or more round up)		
Partners		
A. Taxpayer/Partner		
B. Spouse		

Annual Income Tax Return Individuals (including Mixed Income Earner), Estates and Trusts	
BIR Form No. 1701 January 2018 (ENCS)	
Page 2	
TIN	243 - 813 - 000
Taxpayer's Last Name	
SUZARA	

3.B - Per 8% Flat Income Tax Rate	
(DO NOT enter Estimated 8% Credits or Losses from other sources)	
Particulars	
A) Taxpayer/Partner	
B) Spouse	

26 Sales/Revenue/Receipts/Fees (net of sales returns, allowances and discounts)	

27 Add: Other Non-Operating Income (specify below)	

28 Total Income (sum of items 26 and 27)	

29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	

30 Taxable Income (Loss) (Item 28 Less Item 29)	

31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	

32 Total Tax Due-Compensation and Business Income (under flat rate)	

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheets, if necessary)	

Schedule 5 - Special Allowable Itemized Deductions (attach additional sheets, if necessary)	

5.A - Taxpayer/Partner	
Description	Legal Basis
Amount	

5.B - Spouse	
Description	Legal Basis
Amount	

6 Total Special Allowable Itemized Deductions-Spouse (sum of items 4 and 5) (To Part V Schedule 3.A Item 14B)	

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO	

6.A - Computation of NOLCO	

6.A.1 - Taxpayer/Partner's Detailed Computation of Available NOLCO	

Net Operating Loss	
Year Incurred	A. Amount
Year	B. NOLCO Applied
C. NOLCO Expired	
D. NOLCO Applied	
E. Net Operating Loss (Unapplied) [(E) = A - (B+C+D)]	
Current Year	
Record Office III	
Date: July 28, 2023	Time: 4:58 PM
RICHARD R. TEMPLO	
Records Management Office	
Mindoro State University	
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1701 January 2018 (BIRCS)		Individuals (Including MIXED Income Earner), Estates and Trusts	
BIR Form No.		1701 01/18/BCS PA	
Page 4		Suzara	

6.A.2 - Spouse's Detailed Computation of Available NOLCO

Year Incurred	A. Amount	B. NOLCO Applied	C. NOLCO Expired	D. NOLCO Applied	E. Net Operating Loss (Unapplied)
9					
10					
11					
12					
13					

PART VI - Summary of Income Tax Due

1	Regular Rate-Income Tax Due (From Part V, Section 25 or Item 32)	42,278
2	Special Rate-Income Tax Due (From Part X, Item 17B.1)	0
3	Less: Share of Other Government Agency, if remitted directly to the agency	0
4	Net Special Rate-Income Tax Due (Share of National Govt. (Item 2 Less Item 3))	0
5	Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)	42,278

PART VB - Tax Credit/Payments (attach proof)

1	Prior Years Excess Credit	0
2	Tax Payments for the First Three (3) Quarters	0
3	Creditable Tax Withheld for the First Three (3) Quarters	0
4	Creditable Tax Withheld per BIR Form No. 2307 for the 4 th Quarter	0
5	Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 Item 14A.2b.2)	0
6	Tax Paid in Return Previously Filed, if this is an Amended Return	0
7	Foreign Tax Credit, if applicable	0
8	Special Tax Credit, if applicable (To Part VII Item 8)	0
9	Other Tax Credit/Payments (specify)	0

PART V - Tax Refund/Adjustment

1	Regular Income Tax Creditable Due (Part X Item 16B Less Item 16F X applicable regular income tax rate)	0
2	Tax Refund on Special Allowable Itemized Deductions (Part X Item 7D under Item 7F X applicable regular income tax rate)	0
3	Sub-Total - Tax Refund (Sum of Items 1 and 2)	0
4	Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0
5	Tax Refund/Adjustment Before Special Tax Credit (Item 3 Less Item 4)	0
6	Add: Special Tax Credit, if any (From Part VII Item 8)	0
7	Total Tax Refund/Adjustment - SPECIAL (Sum of Items 5 and 6)	0

PART IV - Example

1	Regular Income Tax Creditable Due (Part X Item 16B Less Item 16F X applicable regular income tax rate)	0
2	Tax Refund on Special Allowable Itemized Deductions (Part X Item 7D under Item 7F X applicable regular income tax rate)	0
3	Sub-Total - Tax Refund (Sum of Items 1 and 2)	0
4	Less: Income Tax Due (From Part X Item 17B and/or Item 17F)	0
5	Tax Refund/Adjustment Before Special Tax Credit (Item 3 Less Item 4)	0
6	Add: Special Tax Credit, if any (From Part VII Item 8)	0
7	Total Tax Refund/Adjustment - SPECIAL (Sum of Items 5 and 6)	0

PART III - Reconciliation of Net Income per Books Against Taxable Income (Attach additional sheets, if necessary)

Particulars	A) Taxpayer/Spouse	B) Spouse
1	Net Income/Loss per Books	459,890
2	Add Non-Deductible Expenses/Taxable Other Income	0
3	Total (Sum of Items 1 to 2)	459,890
4	Less: A) Non-Taxable Income and Income Subjected to Final Tax	0
5	Total (Sum of Items 3 to 4)	459,890

PART II - Tax Rates (Effective January 1, 2018 to December 31, 2023)

1	Net Taxable Income/Loss (Item 5 Less Item 10)	459,890
2	Total (Sum of Items 1 to 5)	0

PART I - Tax Rates (Effective January 1, 2018 to December 31, 2023)

1	Net Taxable Income/Loss (Item 5 Less Item 10)	459,890
2	Total (Sum of Items 1 to 5)	0

Mindoro State University
Records Management Office
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RICHARD R. TEMPLO
Records Officer III
Date: July 28, 2025 Time: 4:58 PM

[BIR Main | eFPS Login | User Menu | Help]

Proceed to Payment

TIN	: 243-813-077-000
Name	: SUZARA DJAN BLOZ ALLARDE
RDO	: 063
Form Type	: 1701_2018
Reference No.	: 672500064991872
Amount Payable (Over Remittance)	: 3,973.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2024 ✓
Date Filed	: 04/01/2025
Tax Type	: IT

FILING REFERENCE NO.

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE



CONFIRMATION RECEIPT

Your account has been successfully debited with details as follows:

Transaction Date & Time	Apr 01, 2025 11:00 AM
TIN	243813077000
Taxpayer's Name	BA SUZARA ENTERPRISES
Account Number	3621008365
Reference Number	672500064991872
Transaction Number	257912145
Amount Paid	3,973.00
Confirmation Number	00040120251100480900

To view your payments, [click here](#)

[Help]

Important !

- An email advice has been sent to the authorizers regarding this transaction.
- This will serve as your official receipt.
- Print this confirmation advice for your record.
- For security reasons, do not forget to close this window.

[Print this receipt](#) [Close Window](#)



Deposits are insured
by PDC up to ₱1 million
per depositor

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Mindoro State University
Records Management Office

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RICHARD R. TEMPLO
Records Officer III

Date: July 28, 2025 Time: 4:58 PM

REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG LUPATIN
KAWANIHAN NG LUPATIN
REVENUE DIVISION NO. 09A
REVENUE DISTRICT NO. 063

BIR Form No. 2303

Revised July 1997

CERTIFICATE OF REGISTRATION

TIN	243-813-077-000
NAME	SUZARA, DJAN BLOZ ALTARDE
REGISTRATION DATE	02/28/2006

REGISTERED ADDRESS

DANGAY ROXAS
ORIENTAL MINDORO 5212

REGISTERED ACTIVITY(IES)

TAX TYPE	INCOME TAX
VALUE - ADDED TAX	REGISTRATION FEE
WITHHOLDING TAX - EXPANDED/OTH	LINE OF BUSINESS / INDUSTRY

TRADE NAME
BA SUZARA ENTERPRISES

5030 SALE OF MOTOR VEHICLE PARTS AND ACCESSORIES	
5121 WHOLESALE OF AGRICULTURAL RAM MATERIALS, LIVE ANIMALS	
5143 WHOLESALE OF HARDWARE, PLUMBING, HEATING EQUIPMENT	
5150 WHOLESALE OF MACHINERY, EQUIPMENT AND SUPPLIES	
5234 RETAIL SALE OF HARDWARE, PAINTS AND GLASS	
5238 RETAIL OF AGRICULTURAL FARM SUPPLIES, EQUIPMENT	
5239 OTHER RETAIL SALE IN SPECIALIZED STORES	

REVENUE DISTRICT OFFICE (TAXPAYER SERVICE SECTION)
1. Renewal of Annual Registration Fee of P500.00 on or before January 31.
2. Ending Inventory - every January of each year.
3. VAT on or before 20th of every month.
4. File and Pay Quarterly VAT and Submit Summary List of Sales/Purchases
5. First Quarter - April 25th, Second quarter - July 25th
6. Third Quarter - October 25th, Fourth Quarter - January 25th
7. Withholding Tax Expanded - 15015 - On or before 10th day of the following month:
a. Annual Income Tax - On or before April 15
b. First Quarter - On or before April 15
c. Second Quarter - On or before August 15
d. Third Quarter - On or before November 15
e. Annual Income Tax - On or before April 15
8. 15045 - Annual Information Returns of Creditable Income (Taxes Withheld March 1)
9. Update Registration Information, for any changes in Status, Location and Tax Types (1505 Form).
10. Register Book of Accounts
11. Case of Closure/Revocation of Business (Normal/Abnormal)

DATE OF REGISTRATION/UPDATE: MAR 28 2006
I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.



ESPERANZA G. CASTRO
Mindoro State University District Office
Records Management Office
Date: July 28, 2025 Time: 4:58 PM

THIS CERTIFICATE MUST BE DEPOSITED IN THE PLACE OF BUSINESS
CERTIFIED TRUE COPY

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BA SUZARA ENTERPRISES

Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on 23-May-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **BA SUZARA ENTERPRISES** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;

2. the veracity of the statements and information contained therein;

3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and

4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 27-Jul-2026

Issued this 27th day of July 2025.
This is a system generated certificate. No signature is required.



REMINDE¹RS

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

Certificate Reference No: 201605-171766-1623479126

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of
BA SUZARA ENTERPRISES
Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

DTI Certificate	DTI Certificate Number : 2385975 Issued By / Signatory : RAMON M LOPEZ Registration Date : 05-Jan-2021 Expiration Date : 13-Jan-2026
Mayors Permit	Permit Number : 202517052120000243 Place of Issue : ROXAS, ORIENTAL MINDORO Issued By / Signatory : LEO G. CUSI, SR. Expiration Date : 12-Jan-2025
Tax Clearance	Expiration Date : 28-Apr-2026 TCC Number : RR9A-063-04-28-R0844-2025-E Issued By / Signatory : AMIHAN L. VALDEZ Issuance date : 28-Apr-2025
Audited Financial Statement	Date of Filing : 13-May-2025 Current Asset : 4,846,099.00 Total Asset : 6,140,238.00 Current Liabilities : 17,774.00 Total Liabilities : 17,774.00 Name of Auditor : MA. JUDITH K. MENDEJA C.P.A BIR RDO Code : 63
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPs REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BA SUZARA ENTERPRISES
Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPs)** on 23-May-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **BA SUZARA ENTERPRISES** has submitted the required eligibility documents in the PhilGEPs Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 21-Jul-2025

Issued this 19th day of July 2024.
This is a system generated certificate. No signature is required.



1 REMINDERS

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

Certificate Reference No: 201605-171766-149935344
Amended Date as of May 15, 2025 02:43 pm

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of
BA SUZARA ENTERPRISES
Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

DTI Certificate	DTI Certificate Number : 2385975 Issued By / Signatory : RAMON M LOPEZ Registration Date : 12-Jan-2016 Expiration Date : 13-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2025 Permit Number : 202517052120000243 Place of Issue : ROXAS, ORIENTAL MINDORO Issued By / Signatory : LEO G. CUSI, SR. Issuance Date : 12-Jan-2025
Tax Clearance	Expiration Date : 28-Apr-2026 TCC Number : RR9A-063-04-28-R0844-2025-E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 28-Apr-2025
Audited Financial Statement	Date of Filing : 13-May-2024 Current Asset : 4,846,099.00 Total Asset : 6,140,238.00 Current Liabilities : 17,774.00 Total Liabilities : 17,774.00 Name of Auditor : MA. JUDITH K. MENDEJA C.P.A BIR RDO Code : 63
PCAB License	Expiration Date : - Issued By / Signatory : - Issuance Date : - License Number : - License First Issue Date : - Principal Classification : - Category : -

SUBSCRIBED AND SWORN to before me this 20th day of May, 2025 at Roxas, Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rule on Notarial Practice (A.M. No. 02-8-13Sc). Affiant exhibited to me his PRC ID appearing thereon, with no. 0103112 and his Community Tax Certificate No. 15747192 issued on January 11, 2025 at Roxas, Or. Mindoro.

DJAN BLOZ A. SUZARA
Bidder's Representative/Authorized Signatory

BR SUZARA ENTERPRISES did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity

- AFFIDAVIT

OMNIBUS SWORN STATEMENT

SUZARA **ENTREPRISES**
NAUTICAL HIGHWAY, NEW DANGAY, ROXAS ORIENTAL MINDORO



E-mail: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines



REQUEST FOR QUOTATION
SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPC OFFICE AT FISHERIES
BUILDING AT MINSU BONGABONG CAMPUS

PR No.: MRC25-65
RFQ No. 2025-121
ABC Amount: Php90,819.52

Company Name : BA SUZARA ENTERPRISES
Address : NAUTICAL HIGHWAY, NEW DAKAY, ROXAS, OR.MD.

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOT-SILAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
- All entries must be typewritten.
 - Delivery Period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EP5 Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Marine Plywood 1/4"x4"x8'	20	375.00	7,500.00
2	pcs	Metal Stud 32mm	30	140.00	4,200.00
3	pcs	Metal track 32mm	15	140.00	2,100.00
4	box	Blind Rivets	2	280.00	560.00
5	set	Portable Kitchen Sink	3	3,500.00	10,500.00
6	pcs	PVC Pipe 2" dia. X3m	6	200.00	1,200.00
7	pcs	Brass faucet	5	165.00	825.00
8	pcs	PVC Elbow 2" dia. X 90 deg.	5	45.00	225.00
9	can	PVC Solvent Cement	1	200.00	200.00
10	roll	PE Pipe 1/2" dia.	1	1,250.00	1,250.00
11	rolls	Teflon Tape	1	30.00	30.00
12	pcs	GI elbow 90 deg. 1/2" dia.	10	60.00	600.00
13	pcs	GI Tee 1/2" dia.	2	65.00	130.00
14	pcs	Junction Box with cover	5	35.00	175.00
15	pcs	Square box with cover	4	65.00	260.00
16	pcs	Surface Type Utility Box	5	45.00	225.00
17	pcs	ACU Outlet	5	125.00	625.00
18	pcs	Duplex Convenience Outlet	5	125.00	625.00
19	set	Two Gang Switch	5	115.00	575.00
20	set	Flourescent LED, T8 16W	20	250.00	5,000.00
21	roll	Electrical Tape	30	50.00	1,500.00
22	box	THHN Wire 2.0 mm2	5	2,540.00	12,700.00
23	box	THHN Wire 3.5mm2	3	4,850.00	14,550.00
24	roll	Flexible Hose 3/4 (100 metres)	1	1,500.00	1,500.00
25	pcs	Plastic Molding 1/2"	10	70.00	700.00
26	pail	Flatwall Enamel	1	2,375.00	2,375.00
27	pail	Quick Drying Enamel	1	2,300.00	2,300.00
28	pail	Flat latex White	2	2,730.00	5,460.00
29	pail	Latex Semigloss	2	2,845.00	5,690.00
30	liter	Tinting Color	5	250.00	1,250.00

MSU-BAC-FR-05.01

•Main Campus, Alcala, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

BA SUZARA ENTERPRISES

DJAN BICZ A. SUZARA

PROPRIETOR



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@mins.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



31	mtr	Sanding paper 380	2	150.00	300.00
32	mtr	Sanding paper #100	2	150.00	300.00
33	pcs	Roller Brush 9" with Tray	2	115.00	230.00
34	pcs	Paint Brush 3"	2	65.00	130.00
35	pcs	Paint Brush 2"	2	25.00	50.00
36	gal	Lacquer Thinner	1	450.00	450.00
37	gal	Paint Thinner	1	260.00	260.00
38	pcs	Door Knob	5	500.00	2,500.00
39	set	Door Hinges 3"	5	100.00	500.00
TOTAL					1,891.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name
DJAN BLOZ A SUZARA
TIN No. of Establishment
0999-992-1541
Contact Number
May 30, 2025
Date

• Main Campus, Alcala, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

MSU-BAC-FR-05.01

BA SUZARA ENTERPRISES

DJAN BLOZ A SUZARA

PROPRIETOR



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in Minsu or any of Minsu campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GDOBS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

• Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

BA SUZARA ENTERPRISES

DJAN BIDOZ A. SUZARA

PROPRIETOR

MSU-BAC-FR-05.01



Email: universitypresident@minsue.edu.ph
Website: www.minsue.edu.ph
Mobile: +63 977 846 72 28

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines



REQUEST FOR QUOTATION
SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPC OFFICE AT FISHERIES
BUILDING AT MINSU BONGABONG CAMPUS

PR No.: MIBC25-65
RFQ No. 2025-121
ABC Amount: Php90,819.52

Company Name : JSBUILDERS AND CONSTRUCTION SUPPLY
Address : 30B I, VICTORIA, OR MDO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EP5 Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Marine Plywood 1/4"x4'x8'	20		
2	pcs	Metal Stud 32mm	30		
3	pcs	Metal track 32mm	15		
4	box	Blind Rivets	2		
5	set	Portable Kitchen Sink	3		
6	pcs	PVC Pipe 2" dia. X3m	6		
7	pcs	Brass faucet	5		
8	pcs	PVC Elbow 2" dia. X 90 deg.	5		
9	can	PVC Solvent Cement	1		
10	roll	PE Pipe 1/2" dia.	1		
11	rolls	Teflon Tape	1		
12	pcs	GI elbow 90 deg. 1/2" dia.	10		
13	pcs	GI Tee 1/*2" dia.	2		
14	pcs	Junction Box with cover	5		
15	pcs	Square box with cover	4		
16	pcs	Surface Type Utility Box	5		
17	pcs	ACU Outlet	5		
18	pcs	Duplex Convenience Outlet	5		
19	set	Two Gang Switch	5		
20	set	Flourescent LED, T8 16W	20		
21	roll	Electrical Tape	30		
22	box	THHN Wire 2.0 mm2	5		
23	box	THHN Wire 3.5mm2	3		
24	roll	Flexible Hose 3/4 (100 metres)	1		
25	pcs	Plastic Molding 1/2'	10		
26	pail	Flatwall Enamel	1		
27	pail	Quick Drying Enamel	1		
28	pail	Flat latex White	2		
29	pail	Latex Semigloss	2		
30	liter	Tinting Color	5		

MSU-BAC-FR-05.01

• Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

31	mtr	Sanding paper 380	2		
32	mtr	Sanding paper #100	2		
33	pcs	Roller Brush 9" with Tray	2		
34	pcs	Paint Brush 3"	2		
35	pcs	Paint Brush 2"	2		
36	gal	Lacquer Thinner	1		
37	gal	Paint Thinner	1		
38	pcs	Door Knob	5		
39	set	Door Hinges 3"	5		
TOTAL					

Supplier's Signature over Printed Name
268-364-117 - 000
TIN No. of Establishment
0906-563 - 4032
Contact Number
Date





Mindoro State University
Victoria, Oriental Mindoro 5205, Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



General Conditions

1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in Minsu or any of Minsu campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

• Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>
Date Mon 5/19/2025 1:48 PM
To francilita_sugay@yahoo.com <francilita_sugay@yahoo.com>

13 attachments (9 MB)

- RFQ 2025-053 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC CAMPUS 178,295.20.ppt; RFQ 2025-056 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF REGISTRAR'S OFFICE AT MINSU MAIN OFFICE AT MINSU 254,239.20.ppt; RFQ 2025-069 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES FOR THE REPAIR AND MAINTENANCE OF UNIVERSITY LIBRARY AT MINSU MAIN CAMPUS 121,508.80.ppt; RFQ 2025-116 SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF EDTECH 150,000.00.ppt; RFQ 2025-117 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF OLD 462,361.12.ppt; RFQ 2025-118 REPAIR AND MAINTENANCE OF ENVIRONMENTAL SCIENCE BUILDING AT MINSU MAIN CAMPUS 359,548.31.ppt; RFQ 2025-119 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES FOR THE REPAIR AND MAINTENANCE OF CTE BUILDING 50,000.00.ppt; RFQ 2025-120 REPAIR AND MAINTENANCE OF CONCRETE WALL FOR MURAL PAINTING AT MINSU BONGABONG CAMPUS 53,500.00.ppt; RFQ 2025-121 OFFICE AT FISHERIES BUILDING AT MINSU BONGABONG CAMPUS 90,819.52.ppt; RFQ 2025-122 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED 70,002.05 - Copy.ppt; RFQ 2025-123 STAIRS AT ADMIN BUILDING AT MINSU BONGABONG CAMPUS 124,942.56.ppt;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not interested" or return the form indicating the same. Alternatively, you may disregard this message.

Please note that the deadline for submission is on **May 20, 2025**, no later than **5:00 PM**.

We appreciate your attention to this matter.

Kindly acknowledge receipt of this email.



Statement of Confidentiality and Data Privacy

The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and attachments. Further, the views and opinions expressed in this message are those of the sender's and do not necessarily reflect the views of the Mindoro State University



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12040685
Procuring Entity MINDORO STATE UNIVERSITY
Title SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPCC OFFICE AT FISHERIES BUILDING AT MINSU BONGABONG CAMPUS
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No. 2025-121	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Construction Materials and Supplies	Date Published	17/05/2025
Approved Budget for the Contract:	PHP 90,819.52	Last Updated / Time	17/05/2025 00:00 AM
Delivery Period:	30 Days	Closing Date / Time	20/05/2025 17:00 PM
Client Agency:			
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com		

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

Note: 1. All entries must be typewritten.
2. Delivery Period within _____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item
No. Unit ITEM AND DESCRIPTION QTY. UNIT
PRICE TOTAL AMOUNT
1 pcs Marine Plywood 1/4"x4'x8' 20
2 pcs Metal Stud 32mm 30
3 pcs Metal track 32mm 15
4 box Blind Rivets 2
5 set Portable Kitchen Sink 3
6 pcs PVC Pipe 2" dia. X3m 6
7 pcs Brass faucet 5
8 pcs PVC Elbow 2" dia. X 90 deg. 5

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

Created by		Date Created
Annabelle Quinto Madrigal		16/05/2025
9 can PVC Solvent Cement 1		
10 roll PE Pipe 1/2" dia. 1		
11 rolls Teflon Tape 1		
12 pcs GI elbow 90 deg. 1/2" dia. 10		
13 pcs GI Tee 1/*2" dia. 2		
14 pcs Junction Box with cover 5		
15 pcs Square box with cover 4		
16 pcs Surface Type Utility Box 5		
17 pcs ACU Outlet 5		
18 pcs Duplex Convenience Outlet 5		
19 set Two Gang Switch 5		
20 set Fluorescent LED, T8 16W 20		
21 roll Electrical Tape 30		
22 box THHN Wire 2.0 mm2 5		
23 box THHN Wire 3.5mm2 3		
24 roll Flexible Hose 3/4 (100 metres) 1		
25 pcs Plastic Molding 1/2' 10		
26 pail Flatwall Enamel 1		
27 pail Quick Drying Enamel 1		
28 pail Flat latex White 2		
29 pail Latex Semigloss 2		
30 liter Tinting Color 5		
MSU-BAC-FR-05.01		
31 mtr Sanding paper 380 2		
32 mtr Sanding paper #100 2		
33 pcs Roller Brush 9" with Tray 2		
34 pcs Paint Brush 3" 2		
35 pcs Paint Brush 2" 2		
36 gal Lacquer Thinner 1		
37 gal Paint Thinner 1		
38 pcs Door Knob 5		
39 set Door Hinges 3" 5		

Standard Form Number: SF-GOOD-01
Revised on: May 24, 2004

APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF FPCC
OFFICE AT FISHERIES BUILDING AT MINSU BONGCABONG CAMPUS
Labasan Bongabong, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University

Length:

Contract Duration:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS			TOTAL COST	UNIT COST	
									INFLATION,		TOTAL COST			UNIT COST
									%	VALUE				
									%	VALUE				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)		
1	Marine Plywood 1/4"x4'x8'	20	pcs	450.00	9,000.00									
2	Metal Stud 32mm	30	pcs	110.00	3,300.00									
3	Metal track 32mm	15	pcs	100.00	1,500.00									
4	Blind Rivets	2	box	500.00	1,000.00									
5	Portable Kitchen Sink	3	set	2,000.00	6,000.00									
6	PVC Pipe 2" dia. X3m	6	pcs	250.00	1,500.00									
7	Brass faucet	5	pcs	300.00	1,500.00									
8	PVC Elbow 2" dia. X 90 deg.	5	pcs	40.00	200.00									
9	PVC Solvent Cement	1	can	200.00	200.00									
10	PE Pipe 1/2" dia.	1	roll	3,000.00	3,000.00									
11	Teflon Tape	1	rolls	25.00	25.00									
12	GI elbow 90 deg. 1/2" dia.	10	pcs	15.00	150.00									
13	GI Tee 1/*2" dia.	2	pcs	30.00	60.00									
14	Junction Box with cover	5	pcs	40.00	200.00									
15	Square box with cover	4	pcs	150.00	600.00									
16	Surface Type Utility Box	5	pcs	40.00	200.00									
17	ACU Outlet	5	pcs	350.00	1,750.00									
18	Duplex Convenience Outlet	5	pcs	190.00	950.00									
19	Two Gang Switch	5	set	150.00	750.00									
20	Flourescent LED, T8 16W	20	set	300.00	6,000.00									
21	Electrical Tape	30	roll	95.00	2,850.00									
22	THHN Wire 2.0 mm2	5	box	2,300.00	11,500.00									
23	THHN Wire 3.5mm2	3	box	3,500.00	10,500.00									
24	Felexible Hose 3/4 (100 metres)	1	roll	1,195.52	1,195.52									
25	Plastic Molding 1/2'	10	pcs	95.00	950.00									
26	Flatwall Enamel	1	pail	2,300.00	2,300.00									
27	Quick Drying Enamel	1	pail	2,300.00	2,300.00									
28	Flat latex White	2	pail	2,500.00	5,000.00									
29	Latex Semigloss	2	pail	2,500.00	5,000.00									
30	Tinting Color	5	liter	1,500.00	7,500.00									
31	Sanding paper 380	2	mtr	220.00	440.00									
32	Sanding paper #100	2	mtr	200.00	400.00									

33	Roller Brush 9" with Tray	2	pcs	170.00	340.00					
34	Paint Brush 3"	2	pcs	65.00	130.00					
35	Paint Brush 2"	2	pcs	34.50	69.00					
36	Lacquar Thinner	1	gal	280.00	280.00					
37	Paint Thinner	1	gal	180.00	180.00					
38	Door Knob	5	pcs	250.00	1,250.00					
39	Door Hinges 3"	5	set	150.00	750.00					
XXXXXXXXXXXXXXXXXXXX										
GRAND TOTAL					90,819.52					

Prepared by

Submitted by

Recommending Approval

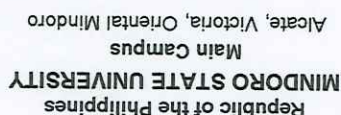
Approved

MARYNOL A. HERMOSA
Member, BAC Secretariat

CHRISTIAN B. APOSTOL, Ph.D.
Head, BAC Secretariat

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
Chairperson, BAC

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III



Office/Section :	PR No. : <i>WBC 25-25</i>	Date : <i>APRIL 2, 2025</i>			
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
1	pcs	Marine Plywood 1/4" X 4' X 8'	20	450.00	9,000.00
2	pcs	Metal Stud 32mm	30	110.00	3,300.00
3	pcs	Metal Track 32mm	15	100.00	1,500.00
4	box	Blind Rivets	2	500.00	1,000.00
5	set	Portable Kitchen Sink	3	2,000.00	6,000.00
6	pcs	PVC Pipe 2" dia. x 3m	6	250.00	1,500.00
7	pcs	Brass Faucet	5	300.00	1,500.00
8	pcs	PVC Elbow 2" dia. x 90 deg.	5	40.00	200.00
9	can	PVC Solvent Cement	1	200.00	200.00
10	roll	PE Pipe 1/2" dia.	1	3,000.00	3,000.00
11	rolls	Teflon tape	1	25.00	25.00
12	pcs	GI Elbow 90 deg. 1/2" dia.	10	15.00	150.00
13	pcs	GI Tee 1/2" dia.	2	30.00	60.00
14	pcs	Junction Box with cover	5	40.00	200.00
15	pcs	Square Box with cover	4	150.00	600.00
16	pcs	Surface Type Utility Box	5	40.00	200.00
17	pcs	ACU Outlet	5	350.00	1,750.00
18	pcs	Duplex Convenience Outlet	5	190.00	950.00
19	set	Two Gang Switch	5	150.00	750.00
20	set	Flourescent LED Econic Philips, T8 16W	20	300.00	6,000.00
21	roll	Electrical Tape	30	95.00	2,850.00
22	box	THHN Wire 2.0mm2	5	2,300.00	11,500.00
23	box	THHN Wire 3.5mm2	3	3,500.00	10,500.00
24	roll	Flexible Hose 3/4 (100 meters)	1	1,195.52	1,195.52
25	pcs	Plastic Molding 1/2"	10	95.00	950.00
26	pail	Flatwall Enamel	1	2,300.00	2,300.00
27	pail	Quick Drying Enamel	1	2,300.00	2,300.00
28	pail	Flat Latex White	2	2,500.00	5,000.00
29	pail	Latex Semigloss	2	2,500.00	5,000.00
30	liter	Tinting Color	5	1,500.00	7,500.00
31	mtr	Sanding Paper #80	2	220.00	440.00
32	mtr	Sanding Paper #100	2	200.00	400.00
33	pcs	Roller Brush 9" with tray	2	170.00	340.00
34	pcs	Paint Bush 3"	2	65.00	130.00
35	pcs	Paint Bush 2"	2	34.50	69.00
36	gal	Lacquer Thinner	1	280.00	280.00
37	gal	Paint Thinner	1	180.00	180.00
38	pcs	Door Knob	5	250.00	1,250.00
39	set	Door Hinges 3"	5	150.00	750.00
		TOTAL			90,819.52
				<i>164-194</i>	
				<i>STF - 1071</i>	
					-
					90,819.52

Signature : _____
 Printed Name : ENGR. ARVIN P. TOLENTINO
 Designation : Dir. for Admin and Finance

Approved by : _____
 Certified: _____
 Allotment Available: _____
 Approved by: _____

SUC President III
 ENYA MARIE D. APOSTOL, Ph. D.
 SUC Finance/Acting Budget Officer III
 ROVELYN P. ROXAS

Recommended Approval: _____
 JOLENE C. LEYNES
 VP for Admin and Finance

Requested by: _____
 Requested by: _____

Materials for Repair and Maintenance of FFPCC Office at Fisheries Building at MinsU Bongabong Campus

Purpose:



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



PROGRAM OF WORKS/BUDGET COST

Date: April 2, 2025

Name of Project : Repair and Maintenance of FFPCC Office at Fisheries Building
at Minsu Bongabong Campus
Location: Labasan, Bongabong, Oriental Mindoro
Appropriation/Amount SAA: P100,000.00
Source of Funds: STF
Limits: 8m x 8m Classroom convert to FFPCC Office
Net Length: Total Floor Area: 64 sqm
No. of Days to Complete: 10
Upon Approval

Description of Work To be Done				Description of Work		Summary of Estimated Cost		Breakdown Estimated Cost	
% of Total				Description of Work		Summary of Estimated Cost		Breakdown Estimated Cost	
Equipment				Description of Work		Summary of Estimated Cost		Breakdown Estimated Cost	
Needed				Description of Work		Summary of Estimated Cost		Breakdown Estimated Cost	
Available				Description of Work		Summary of Estimated Cost		Breakdown Estimated Cost	
				101	Carpentry Works	17.04%	17,039.52	101	Carpentry Works
				102	Plumbing Works	14.09%	14,086.20	102	Plumbing Works
				103	Electrical Works	38.90%	38,896.72	103	Electrical Works
				104	Painting Works	26.18%	26,178.52	104	Painting Works
				105	Doors and Windows Works	3.80%	3,799.04	105	Doors and Windows Works
				TOTAL COST		100.00%		TOTAL COST	

Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
101	Carpentry Works	24.00	sq. m	709.98	17,039.52	101	Carpentry Works
102	Plumbing Works	192.00	sq. m	73.37	14,086.20	102	Plumbing Works
103	Electrical Works	1.00	lot	38,896.72	38,896.72	103	Electrical Works
104	Painting Works	336.00	sq. m	77.91	26,178.52	104	Painting Works
105	Doors and Windows Works	1.00	lot	3,799.04	3,799.04	105	Doors and Windows Works
				TOTAL COST		100,000.00	

Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
Description of Work				Summary of Estimated Cost		Breakdown Estimated Cost	
1. Labor (Man-Hours) :	9,180.48						
2. Materials :							
3. Equipment Rentals :							
				TOTAL PROJECT COST		100,000.00	

Prepared by:

ENGR. MARK LESTER A. MAGPANTAY
Project Development Office III

Approved by:

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

ENGR. ARVIN P. TOLENTINO
Director for Auxiliary and General Services

STF - 1071
164-200-04-104

DETAILED ESTIMATES FOR

ITEM NO. 101

NAME OF ITEM Carpentry Works

SPECIFIC NO. 24.00

sq.m.

A. LABOR:

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	1	1	788.32	788.32
Skilled	1	1	1	570.24	570.24
Labor	2	1	2	440.48	880.96
Sub- Total					2,239.52

(Exclude acquisition & delivery of materials)

B. EQUIPMENT:

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
Minor Tools					
Sub- Total					-

(Exclude acquisition & delivery of materials)

C. FUEL, OIL & SPAREPARTS

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT

(Exclude acquisition & delivery of materials)

D. MATERIALS:

(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
Marine Plywood 1/4" x 4' x 8'	pcs	20	450.00	9,000.00
Metal Stud 32mm	pcs	30	110.00	3,300.00
Metal Track 32mm	pcs	15	100.00	1,500.00
Blind Rivets	box	2	500.00	1,000.00
				-
				-
				-
				-

Total (Estimated Direct Cost)

Indirect Cost (as per DO 197 s. 2016)

-
-
-
-
-

TOTAL COST

Unit Cost

say

17,039.52

709.98

709.98

DETAILED ESTIMATES FOR

ITEM NO.102

NAME OF ITEMPlumbing Works

SPECIFIC NO.192.00

sq.m.

A. LABOR:

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	1	1	788.32	788.32
Skilled	1	1	1	570.24	570.24
Laborer	2	1	2	440.48	880.96
Sub- Total					1,451.20

(Exclude acquisition & delivery of materials)

B. EQUIPMENT:

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
Sub- Total					-

(Exclude acquisition & delivery of materials)

C. FUEL, OIL & SPAREPARTS

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
Sub- Total				-

(Exclude acquisition & delivery of materials)

D. MATERIALS:

(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
Portable Kitchen Sink	set	3	2,000.00	6,000.00
PVC Pipe 2" dia. x 3m	pcs	6	250.00	1,500.00
Brass Faucet	pcs	5	300.00	1,500.00
PVC Elbow 2" dia. x 90 deg.	pcs	5	40.00	200.00
PVC Solvent Cement	can	1	200.00	200.00
PE Pipe 1/2" dia.	roll	1	3,000.00	3,000.00
Teflon tape	rolls	1	25.00	25.00
GI Elbow 90 deg. 1/2" dia.	pcs	10	15.00	150.00
GI Tee 1/2" dia.	pcs	2	30.00	60.00
Sub- Total				12,635.00
Total (Estimated Direct Cost)				14,086.20
Indirect Cost (as per DO 197 s. 2016)				-

TOTAL COST14,086.20

Unit Cost73.37

say73.37

DETAILED ESTIMATES FOR

ITEM NO. NAME OF ITEM

103 Electrical Works

SPECIFIC NO. QUANTITY

1.00

lot

A. LABOR:

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	1	1	788.32	788.32
Skilled	1	1	1	570.24	570.24
Laborer	2	1	2	440.48	880.96
Sub- Total					1,451.20

(Exclude acquisition & delivery of materials)

B. EQUIPMENT:

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
Sub- Total					-

(Exclude acquisition & delivery of materials)

C. FUEL, OIL & SPAREPARTS

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
Sub- Total				

(Exclude acquisition & delivery of materials)

D. MATERIALS:

(Include acquisition of equipment, fuel, etc. for materials)

KIND	UNIT	QTY	UNIT COST	AMOUNT
Junction Box with cover	pcs	5	40.00	200.00
Square Box with cover	pcs	4	150.00	600.00
Surface Type Utility Box	pcs	5	40.00	200.00
ACU Outlet	pcs	5	350.00	1,750.00
Duplex Convenience Outlet	pcs	5	190.00	950.00
Two Gang Switch	set	5	150.00	750.00
Flourescent LED Ecofit Phillips, T8 16W 6,500K Cool Daylight	set	20	300.00	6,000.00
Electrical Tape	roll	30	95.00	2,850.00
THHN Wire 2.0mm ²	box	5	2,300.00	11,500.00
THHN Wire 3.5mm ²	box	3	3,500.00	10,500.00
Flexible Hose 3/4 (100 meters)	roll	1	1,195.52	1,195.52
Plastic Molding 1/2"	pcs	10	95.00	950.00
Sub- Total				

Total (Estimated Direct Cost) 37,445.52
Indirect Cost (as per DO 197 s. 2016) 38,896.72

TOTAL COST 38,896.72
Unit Cost 38,896.72
say 38,896.72

DETAILED ESTIMATES FOR

ITEM NO. 104

NAME OF ITEM Painting Works

SPECIFIC NO. 336.00

sq.m.

A. LABOR:

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	1	1	788.32	788.32
Skilled	1	1	1	570.24	570.24
Laborer	2	1	2	440.48	880.96
Sub- Total					2,239.52

B. EQUIPMENT:

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
(Exclude acquisition & delivery of materials)					
Sub- Total					-

C. FUEL, OIL & SPAREPARTS

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
(Exclude acquisition & delivery of materials)				
Sub- Total				

D. MATERIALS:

KIND	UNIT	QTY	UNIT COST	AMOUNT
Flatwall Enamel	pail	1	2,300.00	2,300.00
Quick Drying Enamel	pail	1	2,300.00	2,300.00
Flat Latex White	pail	2	2,500.00	5,000.00
Latex Semigloss	pail	2	2,500.00	5,000.00
Tinting Color	liter	5	1,500.00	7,500.00
Sanding Paper #80	mtr	2	220.00	440.00
Sanding Paper #100	mtr	2	200.00	400.00
Roller Brush 9" with tray	pcs	2	170.00	340.00
Paint Brush 3"	pcs	2	65.00	130.00
Paint Bush 2"	pcs	2	34.50	69.00
Lacquer Thinner	gal	1	280.00	280.00
Paint Thinner	gal	1	180.00	180.00
Sub- Total				

Total (Estimated Direct Cost)

26,178.52

Indirect Cost (as per DO 197 s. 2016)

-

TOTAL COST

Unit Cost

say

26,178.52

77.91

77.91

DETAILED ESTIMATES FOR

ITEM NO.105

NAME OF ITEMDoors and Windows Works

SPECIFIC NO.1.00

lot

A. LABOR:

DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Foreman	1	1	1	788.32	788.32
Skilled	1	1	1	570.24	570.24
Laborer	1	1	1	440.48	440.48
Sub- Total					1,799.04

B. EQUIPMENT:

DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
(Exclude acquisition & delivery of materials)					
Sub- Total					-

C. FUEL, OIL & SPAREPARTS

DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT
(Exclude acquisition & delivery of materials)				
Sub- Total				

D. MATERIALS:

(Include acquisition of equipment, fuel, etc. for materials)				
KIND	UNIT	QTY	UNIT COST	AMOUNT
Door Knob	pcs	5	250.00	1,250.00
Door Hinges 3"	set	5	150.00	750.00
-				-
-				-
-				-
-				-
-				-
-				-
-				-
-				-
-				-
-				-
-				-
Sub- Total				

Total (Estimated Direct Cost)

Indirect Cost (as per DO 197 s. 2016)

TOTAL COST

Unit Cost

say

3,799.04

3,799.04

3,799.04

Resolution No. 4
Series of 2025

A RESOLUTION OF THE FUTURE FARMERS OF THE PHILIPPINES COLLEGIATE CHAPTER (FFPCC) REQUESTING THE RELEASE OF ONE HUNDRED THOUSAND PESOS (PHP 100,000.00) FROM THE FFPCC BEGINNING BALANCE FOR THE RENOVATION OF THE FFPCC OFFICE

WHEREAS, the Future Farmers of the Philippines Collegiate Chapter (FFPCC) is a recognized student organization at Mindoro State University - Bongabong Campus, dedicated to developing leadership skills and promoting agricultural and fisheries education;

WHEREAS, the FFPCC seeks to establish a well-equipped and conducive workspace that supports the productivity and engagement of its members, officers, and stakeholders;

WHEREAS, the current state of the FFPCC office requires considerable enhancements to improve its functionality, organization, and overall environment for meetings, activities, and administrative operations;

WHEREAS, following a thorough evaluation and consultation, the Office of Project Development has devised a renovation plan that includes essential structural repairs, electrical upgrades, and aesthetic enhancements to better accommodate the organization's needs;

WHEREAS, the total projected cost for the renovation amounts to One Hundred Thousand Pesos (PHP 100,000.00), as determined through cost assessments and project proposals reviewed by the organization and the Office of Project Development;

WHEREAS, the funding for the renovation will come from the organization's beginning balance, as approved by the officers and in accordance with the program of receipts and expenditures for the fiscal year 2024-2025;

NOW, THEREFORE, BE IT RESOLVED, as it is hereby resolved, that the Future Farmers of the Philippines Collegiate Chapter (FFPCC) requests the release of PHP 100,000.00 from its beginning balance for the renovation of the FFPCC office;

RESOLVED FURTHER, that the officers and project committee be authorized to oversee the renovation process, ensure transparency in fund utilization, and coordinate with relevant stakeholders for the project's timely and efficient completion;

RESOLVED FINALLY, that copies of this resolution be submitted to the appropriate university offices for approval and necessary action.

Adopted this 16th day of March 2025, at Mindoro State University - Bongabong Campus.

WE HEREBY CERTIFY the correctness of this resolution.

VER EFREN J. SANCHEZ
President

REYEEEN M. MALAPOTE
Vice President

JESSICA R. MERCADO
Secretary

JAMAICA TAGHOY
Treasurer

VINAMARIE KATHINKA C. ZACHARIAS
Auditor

GRACELLE MAE R. GOLEÑA
Business Manager

DANICA ALRA M. ISLER
Business Manager

CYRISH A. LAGUSTAN
Sentinel

VINZ CHESTER F. MANATO
Sentinel

MAILEN MAE B. YADAO
Adviser

Agenda:

- FFPCC Office Renovation
- FFPCC Request of Release of Php 100,000.00 for FFPCC Office Renovation

Attendees:

- | | |
|------------------------------------|------------------|
| Mr. Ver Efrén J. Sanchez | PRESIDENT |
| Mr. Reyteen Malapote | VICE-PRESIDENT |
| Ms. Jessica R. Mercado | SECRETARY |
| Ms. Jamaica Taghoy | TREASURER |
| Ms. Vinamarie Kathinka C. Zacarias | AUDITOR |
| Ms. Gracelle Golena | BUSINESS MANAGER |
| Ms. Danica Aira M. Isler | BUSINESS MANAGER |
| Ms. Cyrish Lagustan | SENTINEL |
| Mr. Vinz Chester F. Manato | SENTINEL |

- | | |
|--------------------------------|------------------|
| Vinamarie Kathinka C. Zacarias | AUDITOR |
| Vinz Chester F. Manato | SENTINEL |
| Jamaica Taghoy | TREASURER |
| Jessica R. Mercado | SECRETARY |
| Reyteen M. Malapote | VICE- PRESIDENT |
| Ver Efrén J. Sanchez | PRESIDENT |
| Gracelle Mae R. Golena, | BUSINESS MANAGER |
| Danica Aira M. Isler, | BUSINESS MANAGER |

E. Items for Discussion

FFPCC Office Renovation:

- The presiding officer opens the discussion for project proposal about FFPCC Office Renovation to provide a workplace for the members, officers, and stakeholders to enhance organizational operation and engagement.
- The project renovation needed a renovation plan that includes structural repairs, electrical upgrades and other improvement for better service of FFPCC office.

FFPCC Request of Release

- Based on the project proposal the estimated cost for the renovation is One hundred thousand pesos (Php 100,000.00)

- FFPCC Request of Release of Php 100,000.00 from the beginning balance of the organization for the fiscal year 2024-2025.

F. Approval of the Provisional Agenda

- The Presiding officer presented the provisional agenda of the meeting.
- Mr. Sanchez raised the motion to approve the FFPCC fund release of Php 100,000.00 for FFPCC Office Renovation from the reviewed estimated cost of project proposal.
- By pleasure of the body, it was moved and seconded by the body.
- By pleasure of the body, the presiding officer approved the agenda.

New Business

A. Matters for Approval

FFPCC Request of Release of Php 100,000.00 for FFPCC OFFICE RENOVATION The meeting started with an update from Mr. Sanchez that the proposed FFPCC Request of Release of (Php 100,000.00) for FFPCC Office Renovation will need supporting documents to be approved as the FFPCC will utilized Php 100,000.00 for the renovation of FFPCC office.

- As suggested by the body, Mr. Sanchez will release resolution for FFPCC Action: Approved as Presented

FFPCC Res. No. 04, s. of 2025

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, that the FFPCC will utilized a fund for FFPCC OFFICE RENOVATION. This fund will cover the renovation plan that includes structural repairs, electrical upgrades, and other improvements for the betterment of the office to serve.

G. Matters arising from the previous Minutes of the Meeting

- There are no matters arising from the previous Minutes of the Meeting

- III. Matters for Confirmation**
There are no matters to confirm.
- IV. Other Matters**
There are no other matters come up during the meeting.
- V. Adjournment**
There being no other matters to discuss and on motion duly seconded, the meeting was adjourned at 1:30 pm.

Prepared by:

JESSICA R. MERCADO
FFPCC Secretary

Ver Eiren J. Sanchez
PRESIDENT

Gracelle Mae R. Goleña
BUSINESS MANAGER

Reyean M. Malapote
VICE- PRESIDENT

Danica Alira M. Isler,
BUSINESS MANAGER

Jamaira Taghoy
TREASURER

Cyrish A. Lagustan
SENTINEL

Vinamarie Katinka C. Zacarias
AUDITOR

Vinz Chester F. Manato
SENTINEL



Attested.

VER EFREN J. SANCHEZ
President

REYEN M. MALLAPOTE
Vice President

JAMICA TAGHOY
Treasurer

VINAMARIE KATHINIK C. ZACHARIAS
Auditor

DANICA AIKA M. ISLER
Business Manager

GRACELLE MAE R. GOLEÑA
Business Manager

CYRISH A. LAGUSTAN
Sentinel

VINZ CHESTER F. MANATO
Sentinel

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

END-USER UNIT : AUXILIARY AND GENERAL SERVICES
Charged to Special Trust Fund Beginning 2023

Repair and Maintenance of FPPCC Office at Fisheries Building at MINSU Bangabong Campus

CODE	GENERAL DESCRIPTION	QTY	UNIT	UNIT		ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
				COST				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
	Marine Plywood 1/4" x 4' x 8'	20	pcs	450.00		9,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	Metal Stud 32mm	30	pcs	110.00		3,300.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	Metal Track 32mm	15	pcs	100.00		1,500.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	Blind Rivets	2	box	500.00		1,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	Portable Kitchen Sink	3	set	2,000.00		6,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	PVC Pipe 2" dia. x 3m	6	pcs	250.00		1,500.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	Brass Faucet	5	pcs	300.00		1,500.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	PVC Elbow 2" dia. x 90 deg.	5	pcs	40.00		200.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	PVC Solvent Cement	1	can	200.00		200.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	PE Pipe 1/2" dia.	1	roll	3,000.00		3,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	Teflon tape	1	rolls	25.00		25.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	GI Elbow 90 deg. 1/2" dia.	10	pcs	15.00		150.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓	✓	✓				
	GI Tee 1/2" dia.	2	pcs	30.00		60.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Junction Box with cover	5	pcs	40.00		200.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Square Box with cover	4	pcs	150.00		600.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Surface Type Utility Box	5	pcs	40.00		200.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	ACU Outlet	5	pcs	350.00		1,750.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Duplex Convenience Outlet	5	pcs	190.00		950.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Two Gang Switch	5	set	150.00		750.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Flourescent LED Ecofit Phillips, T8 16W 6,500k Cool Daylight	20	set	300.00		6,000.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Electrical Tape	30	roll	95.00		2,850.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	THHN Wire 2.0mm2	5	box	2,300.00		11,500.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	THHN Wire 3.5mm2	3	box	3,500.00		10,500.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Flexible Hose 3/4 (100 meters)	1	roll	1,195.52		1,195.52	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Plastic Molding 1/2"	10	pcs	95.00		950.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Flatwall Enamel	1	pal	2,300.00		2,300.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						
	Quick Drying Enamel	1	pal	2,300.00		2,300.00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)					✓	✓						

SUBTOTAL 1 BUDGET:

69,480.52

Prepared by:

ENGR. ARVIN P. TOLENTINO
Director for Auxiliary and General Services

Approved:

JOELENE C. LIMANES
VP for Administration & Finance

Charged to Special Trust Fund Beginning 2025

CODE	GENERAL DESCRIPTION	QTY	UNIT	UN

SUBTOTAL BUDGET:	69,480.52
SUBTOTAL 2 BUDGET:	21,339.00
GRAND TOTAL BUDGET:	90,819.52

Approved:

Joelene C. LeVines
JOELENE C. LEVINES
VP for Administration & Finance