



SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF
COVERED PATHWAY AT MINSU BONGABONG CAMPUS

Name of Project

BAC Resolution Recommending Approval
Resolution No. 146, s. 2025

WHEREAS, the Mindoro State University (Minsu), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and Minsu Website the Request for Quotation (RFQ) No. 2025-122 for the project "Supply and Delivery of Construction Materials for the Repair and Maintenance of Covered Pathway at Minsu Bongabong Campus" with an Approved Budget for the Contract (ABC) amounting Seventy Thousand Two Pesos and 05/100 (Php70,002.05);

WHEREAS, in response to the advertisement of the project in the PhilGEPS, Minsu websites and other conspicuous place, two (2) suppliers/bidders were found in the document request list;

WHEREAS, upon advertisement, the BAC, invited three (3) eligible suppliers with known qualifications through e-mail specifically, BA SUZARA ENTERPRISES, JSLBUILDERS AND CONSTRUCTION SUPPLY and F.S. SUGAY CONSTRUCTION AND SUPPLIES;

WHEREAS, in response to the said invitation, BA SUZARA ENTERPRISES submitted RFQ with corresponding price quotation, while JSLBUILDERS AND CONSTRUCTION SUPPLY submitted their respective RFQ without any price offer and expressly indicated "not interested" on the said project and F.S. SUGAY CONSTRUCTION AND SUPPLIES did not submit price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php70,002.05	BA Suzara Enterprises	Php69,300.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Construction Materials for the Repair and Maintenance of Covered Pathway at Minsu Bongabong Campus" as follows:

a. to BA Suzara Enterprises Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);

RESOLVED, this 27th day of June, 2025 at Minsu-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Engr. MARK LESTER A. MAGPANTAY
BAC Vice Chairperson

FRANIE M. AFFABLE, DBMM
BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date:

Mayor's Permit and Business License

Republic of the Philippines
Province of Oriental Mindoro
Municipality of Roxas
Office of the Municipal Mayor



BA SUZARA ENTERPRISES

Business Name

WHOLESALE ON A FEE OR CONTRACT BASIS, OF CONSTRUCTION MATERIALS AND HARDWARE

Line of Business

NAUTICAL HIGHWAY DANGAY, ROXAS, ORIENTAL MINDORO

Business Address

This PERMIT can be revoked any time if any of the Conditions and Provisions set forth by the Code is violated and/or the peace and order, health, environment, safety and security of the public are at stake.

DJAN BLOZ ALLARDE SUZARA

S-175212-00009

2025-1705212000-0243

Business ID No.

Business Permit No.

Owner's Name

243-813-077-000

Sole Proprietorship

2385975

Renewal

Type of Business

SEC / DTI Registration No.

Type of Application

Date Issued

Jan. 12, 2025

Valid Until

Dec. 31, 2025

Business Plate No.

No. of Employees

10

Official Receipt No.

4398376

OR Date

Jan. 11, 2025

Payment Mode

Annual

KIND OF FEE

AMOUNT

100.00

Sticker Fee

100.00

Service Fee

250.00

Fire Safety Inspection Fee

100.00

Health Certificate

100.00

Municipal License

29,817.64

Zoning Clearance

150.00

ESO Certificate

50.00

Sanitary Inspection Fee

150.00

Garbage Collection Service Fee

2,500.00

Mayor's Permit

1,061.46

Weights and Measures

200.00

Occupational fee

2,000.00

Total

36,479.10

Remarks

NOTES:

1. Exhibit this Permit in Your Establishment.
2. This Permit is only a privilege and not a right, subject to revocation and closure of Business Establishment for any violation of existing Laws and Ordinances and conditions set forth in the Permit.
3. This Permit must be renewed on or before January 20 of the following year unless sooner revoked for cause. Failure to renew within the time required shall subject the Taxpayer to a surcharge of 25% of the amount of taxes, fees or charges due, plus an interest of 2% per month or the unpaid taxes, fees or charges.
4. Your Business Establishment is subject to final inspection or regulatory compliance.
5. Surrender this Permit upon retirement of your Establishment.

Mindoro State University
Records Management Office
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RICHARD R. TEMPLO
Records Officer III

Date: July 28, 2025 Time: 4:58 PM



This certifies that

BA SUZARA ENTERPRISES

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

DUAN BIZOZ ALLARDE SUZARA

is valid from 13 January 2021 to 13 January 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 05 January 2021 in the Philippines.

RAMON M. LOPEZ
Secretary

Business Name No. 2385975

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



GENQ545811783355

Documentary Stamp Tax Paid Php 30.00

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Records Management Office
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RICHARD R. TEMPLO
Records Officer III
Date: July 28, 2025 Time: 4:58 PM

ANNEX "M"

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE
REVENUE REGION NO. 9A - CAbAMIRO



TCBP NO. RR9A-063-04-28-R0844-2025-E

QF-TCC-01-01-2024.01

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

SUZARA, DJAN BIOZ ALLARDE
(BA SUZARA ENTERPRISES)

Name of Taxpayer
DANGAY, ROXAS, ORIENTAL MINDORO
Address

Taxpayer Identification Number
243-813-077-00000

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued this 28th day of April, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL APRIL 28, 2026 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON APRIL 24, 2025 UNDER EFPS PAYMENT TRANSACTION NO. 258500762. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

ROSALINDA D. CABIDOG
Chief, Collection Division



BY: **AMIHANT L. VALDEZ**
Asst. Chief, Collection Division
Records Management Office
CERTIFIED TRUE COPY
Date: July 28, 2025 Time: 4:58 PM

DOCUMENTARY STAMP TAX
DATE OF PAYMENT: 04/24/2025
PAYMENT CONFIRMATION:
258501353
AMOUNT: P30.00

WARNING: Counterfeiting is punishable under law. For authenticity, please visit BIR website <https://www.bir.gov.ph>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.

Republic of the Philippines
Department of Finance
Bureau of Internal Revenue



For BIR
Use Only
BIR Form No.
1701
January 2018 (E)CS

Annual Income Tax Return Individuals (including MIXED Income Earners, Estates and Trusts) Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Taxpayer.		BIR Form No. 1701 January 2018 (E)CS
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1 For the year 12 - 1/20 24		2 Amended Return? Yes ☐ No ☒	3 Short Period Return? Yes ☐ No ☒
PART I - Background Information on Taxpayer/Filer			
4 Taxpayer Identification Number (TIN) 243 - 813 - 000		5 RDO Code 063	6 Taxpayer Type

7 Alpha Numeric Tax Code (ATC) 11012 Business Income - Graduated IT Rates 11014 Income from Profession - Graduated IT Rates 11013 Mixed Income - Graduated IT Rates 11011 Compensation Income 11015 Business Income - 8% IT Rate 11017 Income from Profession - 8% IT Rate 11016 Mixed Income - 8% IT Rate		8 Taxpayer's Name (Last Name, First Name, Middle Name, Last Name) / TRUST, FAO: (First Name, Middle Name, Last Name)
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1905)		DANGAY ORIENTAL MINDORO
10 Date of Birth (MM/DD/YYYY) 07/19/1984		11 Email Address basuzaraent@yahoo.com
12 Citizenship 13 Claiming Foreign Tax Credits? 14 Foreign Tax Number (if applicable)		15 Contact Number 16 Civil Status (if applicable)
17 If married, spouse has income? Yes ☐ No ☒		18 Filing Status Single ☒ Married ☐ Legally Separated ☐ Widower ☐
19 Income EXEMPT from Income Tax? (If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))		20 Income subject to SPECIAL/PREFERENTIAL RATE? Yes ☐ No ☒

21 Tax Rate* (choose one) Graduated Rates (Choose Method 8% in lieu of Graduated Rates under Sec. 24(A) and Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]		21A Method of Deduction (choose one) Itemized Deduction [Sec. 34(A)-J, NIRC] Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]
22 Tax Due (From Part VI Item 5) 42,278		23 Less: Total Tax Credits / Payments (From Part VII Item 10) 38,305
24 Tax Payable (Overpayment) (Item 22 Less Item 23) 3,973		25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)
26 Amount of Tax Payable (Overpayment) (Item 24 Less Item 25) 3,973		27 Interest
28 Surcharge		29 Compromise
30 Total Penalties (Sum of Items 27 to 29) 0		31 Total Amount Payable (Overpayment) (Sum of Items 26 & 30) 3,973
32 Aggregate Amount Payable (Overpayment) (Sum of Items 31 & 31B) 3,973		33 Number of Attachments 0

PART II - Total Tax Payable		Printed Name and Signature of Taxpayer/Authorized Representative
PARTIALS		Drawee Bank/Debit Memo
34 Cash/Bank Debit Memo		35 Check
36 Tax Debit Memo		37 Others (Specify Below)

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)		33 Number of Attachments 0
To be refunded To be issued a Tax Credit Certificate (TCC) To be carried over as tax credit for next year/quarter		34 Cash/Bank Debit Memo
35 Check		36 Tax Debit Memo
37 Others (Specify Below)		38 Date (MM/DD/YYYY)
Mindoro State University		Amount

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RICHARD R. TEMPLO

Date: July 28, 2018 Time: 4:58 PM

Page 2		1701		January 2018 (EINCS)	
Annual Income Tax Return		Individuals (including Married Income Earners), Estates and Trusts		17010018ENCSP2	
TIN		243 - 813 - 077 - 000		SUZARA	
1 Spouse's Taxpayer Identification Number		2 RDO Code		17010018ENCSP2	
3 Filer's Spouse Type		4 AlphaNumeric Tax Code (ATC)		5 Spouse's Name (Last Name, Middle Name)	
6 Contact Number		7 Citizenship		8 Claiming Foreign Tax Credit?	
9 Foreign Tax Number		10 Income EXEMPT from Income Tax?		11 Income subject to SPECIAL/REFERENTIAL RATE?	
12 Tax Rate (choose one)		12A Method of Deduction (choose one)		PART V - Computation of Tax	
13 Gross Compensation Income and Tax Withheld (attach additional sheets if necessary)		14 Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4b and Part V Item 5b)		Schedule 1 - Gross Compensation Income and Tax Withheld (attach additional sheets if necessary)	
15 Taxpayer		16 Spouse		17 Taxpayer	
18 Spouse		19 Taxpayer		20 Spouse	
21 Taxpayer		22 Spouse		23 Taxpayer	
24 Spouse		25 Taxpayer		26 Spouse	
27 Taxpayer		28 Spouse		29 Taxpayer	
30 Spouse		31 Taxpayer		32 Spouse	
33 Taxpayer		34 Spouse		35 Taxpayer	
36 Spouse		37 Taxpayer		38 Spouse	
39 Taxpayer		40 Spouse		41 Taxpayer	
42 Spouse		43 Taxpayer		44 Spouse	
45 Taxpayer		46 Spouse		47 Taxpayer	
48 Spouse		49 Taxpayer		50 Spouse	
51 Taxpayer		52 Spouse		53 Taxpayer	
54 Spouse		55 Taxpayer		56 Spouse	
57 Taxpayer		58 Spouse		59 Taxpayer	
60 Spouse		61 Taxpayer		62 Spouse	
63 Taxpayer		64 Spouse		65 Taxpayer	
66 Spouse		67 Taxpayer		68 Spouse	
69 Taxpayer		70 Spouse		71 Taxpayer	
72 Spouse		73 Taxpayer		74 Spouse	
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93 Taxpayer		94 Spouse		95 Taxpayer	
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195 Taxpayer		196 Spouse		197 Taxpayer	
198 Spouse		199 Taxpayer		200 Spouse	

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Record Officer III
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BIR Form No. 1701 January 2018 (ENCS)		Individuals (including Mixed Income Earners), Estates and Trusts	
Page 2		Taxpayer's Last Name	
243	- 813	- 077	- 000
SUZARA			
DO NOT alter Content of Return or Less drop down: 00 or			
Particulars		A) Taxpayer/Partner	
Sales/Revenue/Receipts (net of sales returns, allowances and discounts)		B) Spouse	

Add: Other Non-Operating Income (Specify below)	
26 Sales/Revenue/Receipts (net of sales returns, allowances and discounts)	
27	

28 Total Income (Sum of items 26 and 27)	
29 Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	
30 Taxable Income (Sum of items 28 and 29)	
31 Tax Due-Business Income (Item 30 x 9% Final Income Tax Rate)	
32 Total Tax Due-Compensation and Business Income (under flat rate)	

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheets, if necessary)	
1 Amortizations	
2 Bad Debts	
3 Charitable and Other Contributions	
4 Depreciation	
5 Entertainment, Amusement and Recreation	
6 Fringe Benefits	
7 Interest	
8 Losses	
9 Pension Trusts	
10 Rental	
11 Research and Development	
12 Salaries, Wages and Allowances	
13 SSS, GSIS, PhilHealth, HDMF and Other Contributions	
14 Taxes and Licenses	
15 Transportation and Travel	
16 Other (Deductions subject to Withholding Tax and Other Expenses) (Specify below. Attach additional sheets, if necessary)	
17 Charitable and Other Contributions	
18 Total Ordinary Allowable Itemized Deductions (Sum of items 1 to 17) (To Part V, Schedule 3-A, Item 13)	

Schedule 5 - Special Allowable Itemized Deductions (attach additional sheets, if necessary)	
1 Taxpayer/Partner	
2 Spouse	
3 Total Special Allowable Itemized Deductions-Taxpayer/Partner (Sum of items 1 and 2) (To Part V, Schedule 3-A, Item 14)	
4 Spouse	
5 Total Special Allowable Itemized Deductions-Spouse (Sum of items 4 and 5) (To Part V, Schedule 3-A, Item 14B)	

Schedule 6 - Computation of Net Operating Loss Carry Over NOLCO	
1 Gross Income	
2 Less: Ordinary Allowable Itemized Deductions	
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6-A, Item 7A and Schedule 6-A, Item 12A)	
4 A. Taxpayer/Partner	
5 B. Spouse	
6 A.1 - Taxpayer/Partner's Detailed Computation of Available NOLCO	
7 Year	
8 Total NOLCO - Taxpayer/Partner (Sum of items 4 to 7) (To Part V, Schedule 3-A, Item 15A)	

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Mindoro State University
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Records Officer III

BIR Form No. 1701 (REV. 2015)		Individuals (Including MIXED Income Earner), Estates and Trusts	
Page 4		Taxpayer/Spouse's Last Name	
1701 01/18/ENCN PA		SUZARA	

(Continuation of Schedule 9)

8.A.2 - Spouse's Detailed Computation of Available NOLCO

Year Incurred	A. Amount	B. NOLCO Applied Previous Year	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) [(E) = A - (B+C+D)]
9					
10					
11					
12					
13					

13 Total NOLCO - Spouse (sum of items 10 to 12) (To Part V, Schedule 9, Item 12b)

14	42,276				
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1	Regular Income Tax Due (From Part V, Section 25 or Item 32)	42,276	
2	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
3	Less: Share of Other Government Agency, if remitted directly to the Agency		
4	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
5	Total Income Tax Due (Sum of items 1 & 4) (To Part II, Item 22)	42,276	

6	Regular Income Tax Credit (From Part V, Section 25 or Item 32)		
7	Special Rate-Income Tax Credit (From Part V, Section 25 or Item 32)		
8	Less: Share of Other Government Agency, if remitted directly to the Agency		
9	Net Special Rate-Income Tax Credit (From Part V, Section 25 or Item 32)		
10	Total Income Tax Credit (Sum of items 6 & 9) (To Part II, Item 22)		

11	Regular Income Tax Due (From Part V, Section 25 or Item 32)		
12	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
13	Less: Share of Other Government Agency, if remitted directly to the Agency		
14	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
15	Total Income Tax Due (Sum of items 11 & 14) (To Part II, Item 22)		

16	Regular Income Tax Due (From Part V, Section 25 or Item 32)		
17	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
18	Less: Share of Other Government Agency, if remitted directly to the Agency		
19	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
20	Total Income Tax Due (Sum of items 16 & 19) (To Part II, Item 22)		

21	Regular Income Tax Due (From Part V, Section 25 or Item 32)		
22	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
23	Less: Share of Other Government Agency, if remitted directly to the Agency		
24	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
25	Total Income Tax Due (Sum of items 21 & 24) (To Part II, Item 22)		

26	Regular Income Tax Due (From Part V, Section 25 or Item 32)		
27	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
28	Less: Share of Other Government Agency, if remitted directly to the Agency		
29	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
30	Total Income Tax Due (Sum of items 26 & 29) (To Part II, Item 22)		

31	Regular Income Tax Due (From Part V, Section 25 or Item 32)		
32	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
33	Less: Share of Other Government Agency, if remitted directly to the Agency		
34	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
35	Total Income Tax Due (Sum of items 31 & 34) (To Part II, Item 22)		

36	Regular Income Tax Due (From Part V, Section 25 or Item 32)		
37	Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
38	Less: Share of Other Government Agency, if remitted directly to the Agency		
39	Net Special Rate-Income Tax Due (From Part V, Section 25 or Item 32)		
40	Total Income Tax Due (Sum of items 36 & 39) (To Part II, Item 22)		

Mindoro State University
Records Management Office
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RICHARD R. TEMPIO
Records Management Officer

REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF FINANCE
 BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 243-813-077-000
Name	: SUZARA DJAN BIZOZ ALLARDE
RDO	: 063
Form Type	: 1701_2018
Reference No.	: 672500064991872
Amount Payable (Over Remittance)	: 3,973.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2024,
Date Filed	: 04/01/2025
Tax Type	: IT

Proceed to Payment

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Mindoro State University
 Records Management Office
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 RICHARD R. TEMPLO
 Records Officer III
 Date: July 28, 2025 Time: 4:58 PM



CONFIRMATION RECEIPT

Your account has been successfully debited with details as follows:

Transaction Date & Time	Apr 01, 2025 11:00 AM
TIN	243813077000
Taxpayer's Name	BA SUZARA ENTERPRISES
Account Number	3621008365
Reference Number	672500064991872
Transaction Number	257912145
Amount Paid	3,973.00
Confirmation Number	00040120251100480900

To view your payments, click [here](#)

[Help]

Important !

- An email advice has been sent to the authorizers regarding this transaction.
- This will serve as your official receipt.
- Print this confirmation advice for your record.
- For security reasons, do not forget to close this window.

[Print this receipt](#) [Close Window](#)



Deposits are insured
by POC up to P1 million
per depositor

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<https://www.lbp.gov.ph>
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BIR Form No. 2303
Revised July 1997

REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG PANALAPAT
KAWANIHAN NG KALAKAS
REVENUE DIVISION NO. 09A
REVENUE DISTRICT NO. 063

OCN 1RC0000951714

CERTIFICATE OF REGISTRATION

TIN	243-813-077-000
NAME	SUZARA, DJAN BIOZ ATARDE
REGISTRATION DATE	02/28/2006

REGISTERED ADDRESS	DANGAY ROXAS ORIENTAL MINDORO 5212
--------------------	---------------------------------------

REGISTERED ACTIVITY(IES)	
TAX TYPE	
INCOME TAX	VALUE - ADDED TAX
TRADE NAME	BA SUZARA ENTERPRISES

REMARKS: FILE AND PAY	
Renewal of Annual Registration Fee of P500.00 on or before January 31.	
Ending Inventory - every January of each year.	
VAT on or before 30 th of every month.	
File and Pay Quarterly VAT and Submit Summary List of Sales/Purchases	
1 st Quarter - April 25 th , Second quarter - July 25 th	
3 rd Quarter - October 25 th , 4 th Quarter - January 25 th	
Income Tax:	
1 st Quarter - On or before April 15	
2 nd Quarter - On or before August 15	
3 rd Quarter - On or before November 15	
4 th Quarter - On or before April 15	
Withholding Tax Expanded - 1601E - On or before 10 th day of the following month:	
1604E - Annual Information Returns of Creditable Income Taxes Withheld (March 1)	
Update Registration Information, for any changes in Status, Location and Tax Types (1905 form).	
Register Book of Accounts	
Use Case of Electronic Remittance of Business Monthly Payments	

LINE OF BUSINESS / INDUSTRY	5030 SALE OF MOTOR VEHICLE PARTS AND ACCESSORIES
	5121 WHOLESALE OF AGRICULTURAL RAW MATERIALS, LIVE ANIMALS
	5143 WHOLESALE OF HARDWARE, PLUMBING, HEATING EQUIPMENT
	5150 WHOLESALE OF MACHINERY, EQUIPMENT AND SUPPLIES
	5234 RETAIL SALE OF HARDWARE, PAINTS AND GLASS
	5238 RETAIL OF AGRICULTURAL FARM SUPPLIES, EQUIPMENT
	5239 OTHER RETAIL SALE IN SPECIALIZED STORES

REVENUE CODE, AS AMENDED

HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL



THIS CERTIFICATE MUST BE KEPT IN THE PLACE OF BUSINESS

CERTIFIED TRUE COPY

Records Officer III
RICHARD R. TEMPLE
Date: July 28, 2025 Time: 4:58 PM

Mindoro State University
Records Management Office
OFFICIAL (Signature over printed name)
CASTRO

Republic of the Philippines

Department of Budget and Management

PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPs REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BA SUZARA ENTERPRISES
Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPs)** on 23-May-2016 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **BA SUZARA ENTERPRISES** has submitted the required eligibility documents in the PhilGEPs Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 27-Jul-2026,

Issued this 27th day of July 2025.
This is a system generated certificate. No signature is required.



Documentary Stamp Tax Paid Php 30.00

Certificate Reference No: 201605-171766-1623479126

REMINDE¹RS

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

Certificate Reference No: 201605-171766-1623479126

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

List of Eligibility Documents

of
BA SUZARA ENTERPRISES
Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas , Oriental Mindoro , Region IV-B , Philippines

DTI Certificate	DTI Certificate Number : 2385975 Issued By / Signatory : RAMON M LOPEZ Registration Date : 05-Jan-2021 Expiration Date : 13-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2025 Permit Number : 202517052120000243 Place of Issue : ROXAS, ORIENTAL MINDORO Issued By / Signatory : LEO G. CUSI, SR. Issuance Date : 12-Jan-2025
Tax Clearance	Expiration Date : 28-Apr-2026 TCC Number : RR9A-063-04-28-R0844-2025-E Issued By / Signatory : AMIHAN L. VALDEZ Issuance date : 28-Apr-2025
Audited Financial Statement	Current Asset : 4,846,099.00 Total Asset : 6,140,238.00 Current Liabilities : 17,774.00 Total Liabilities : 17,774.00 Name of Auditor : MA. JUDITH K. MENDEJA C.P.A BIR RDO Code : 63
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPs REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

BA SUZARA ENTERPRISES

Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPs)** on **23-May-2016** pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **BA SUZARA ENTERPRISES** has submitted the required eligibility documents in the PhilGEPs Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;

2. the veracity of the statements and information contained therein;

3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and

4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 21-Jul-2025

Issued this 19th day of July 2024.
This is a system generated certificate. No signature is required.



REMINDE¹RS

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.

Certificate Reference No: 201605-171766-149935344
Amended Date as of May 15, 2025 02:43 pm

List of Eligibility Documents

of
BA SUZARA ENTERPRISES
Nautical Highway, New Dangay, Roxas, Oriental Mindoro,
Roxas, Oriental Mindoro, Region IV-B, Philippines

DTI Certificate	DTI Certificate Number : 2385975 Issued By / Signatory : RAMON M LOPEZ Registration Date : 12-Jan-2016 Expiration Date : 13-Jan-2026
Mayors Permit	Expiration Date : 31-Dec-2025 Permit Number : 202517052120000243 Place of Issue : ROXAS, ORIENTAL MINDORO Issued By / Signatory : LEO G. CUSI, SR. Issuance Date : 12-Jan-2025
Tax Clearance	Expiration Date : 28-Apr-2026 TCC Number : RR9A-063-04-28-R0844-2025-E Issued By / Signatory : ROSALINDA D. CABIDOG Issuance date : 28-Apr-2025
Audited Financial Statement	Date of Filing : 13-May-2024 Current Asset : 4,846,099.00 Total Asset : 6,140,238.00 Current Liabilities : 17,774.00 Total Liabilities : 17,774.00 Name of Auditor : MA. JUDITH K. MENDEJA C.P.A BIR RDO Code : 63
PCAB License	Expiration Date : - Issued By / Signatory : - Issuance Date : - License Number : - License First Issue Date : - Principal Classification : Category :

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES
CITY/MUNICIPALITY OF

ROXAS, OR. MINDORO

AFFIDAVIT

I, **DUAN BLOZ A. SUZARA**, of legal age, married, Filipino, and residing at **Roxas, Oriental Mindoro**, after having been duly sworn in accordance with law, do depose and state that:

1. I am the duly OWNER of **BA SUZARA ENTERPRISES** with office address at **NAUTICAL HIGHWAY NEW DANGAY, ROXAS, ORIENTAL MINDORO**.

2. I am granted full power and authority to do, execute and perform any and all acts necessary and/or to represent **BA SUZARA ENTERPRISES** in the bidding as shown in the attached Duly Notarized Secretary's certificate issued by the corporation for **SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED PATHWAY AT MINSU BONGABONG CAMPUS**;

3. **BA SUZARA ENTERPRISES** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements, statement of the prospective bidder of all ongoing, completed contracts, statements of prospective bidders availability of key personnel, equipment and audited financial statement, and information provided therein are true and correct;

5. **BA SUZARA ENTERPRISES** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. None of the officers, directors, and controlling stockholders of **BA SUZARA ENTERPRISES** is related to the Head of the Procuring Entity, members of the Bids and Awards Committee(BAC), the Technical Working Group, and the BAC Secretariat, the Head of the Project Management Office or the end – user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. **BA SUZARA ENTERPRISES** complies with existing labor laws and standards; and

8. **BA SUZARA ENTERPRISES** is aware of and has undertaken the following responsibilities as Bidder:

a. Carefully examine all of the Bidding Documents;

b. Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;

c. Make an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplement/Bid Bulletin(s) issued the **SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED PATHWAY AT MINSU BONGABONG CAMPUS**.

9. **BA SUZARA ENTERPRISES** did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of May, 2025 at Roxas, Oriental Mindoro, Philippines.

DUAN BLOZ A. SUZARA
Bidder's Representative/Authorized Signatory

ACKNOWLEDGEMENT

SUBSCRIBED AND SWORN to before me this 20th day of May, 2025 at Roxas, Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rule on Notarial Practice (A.M. No. 02-8-13Sc). Affiant exhibited to me his **PRC ID** appearing therein, with no. 0103112 and his Community Tax Certificate No. 15747192 issued on January 11, 2025 at Roxas, Or. Mindoro.

Witness my hand and seal 20th day of May, 2025 at Roxas, Oriental Mindoro.

NAME OF NOTARY PUBLIC

Asenal No. of Commission

Notary Public for

Region of Attorneys No.

PTB No.

IBP No.

MCLE Compliance With

Bagumbayan, Roxas, Oriental Mindoro

guroff @gmail.com

DUAN BLOZ A. SUZARA

PROPRIETOR



Email: universitypresident@minn.edu.ph
Website: www.minn.edu.ph
Mobile: +63 977 846 72 28



I. Particulars

Project Name: SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF

LOT NO.: _____

Project Location:

SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR
COVERED PATHWAY AT MINSU BOVENSABONG CAMPUS

Implementing Office:

Method of Procurement:

Approved Budget for the Contract (ABC):

Deadline of Submission of Quotation:

II. Abstract of Quotations / for SVP

Evaluation of Documents/ Required to be Submitted within the deadline specified in the RFQ

TWG Report

Date:

☒ **Recommendation /Resolution**
☐ **Recommend to Award Contract**

Date: 05-30-2025

☒ Recommend to Award Contract

Lowest / Single Calculated and Responsive Quotation:

BA SUKARA ENTERPRISES

Contract Price Award (in words & figures):

SIXTY NINE THOUSAND THREE HUNDRED PESOS.

pH: 6.9, 7.00, 7.0

☐ Declaration of Failure under Section 35 of Revised IRR of RA 9184

☐ All prospective bidders are declared ineligible [Sec. 35.1(b)]

☐ All bids failed to comply with all the bid requirements or fail post-qualification [Sec 35.1 (c)]

Date:

05/20/25 - 6/25/25

LINA B. JAVIER
TWG Member

~~MAY C. BERON~~
TWG Member

FELIX A. MINESTERIO

ITWG Member

Engr. MARK KEYLORD S. ONAL

BAC-TWG Head

•Main Campus, Alcala, Victoria

Procter
• Bonnybrook Campus, Taberna, Bonnybrook

Proceed only if recommended for award of contract

on teacher's leave
MERVIN L. ICALLA
TWG Member



Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines



REQUEST FOR QUOTATION
SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED PATHWAY AT MINSU
BONGABONG CAMPUS

PR No.: MBC25-64
RFQ No. 2025-122
ABC Amount: Php70,002.05

Company Name : BA SUZARA ENTERPRISES
Address : NAUTICAL HIGHWAY, NEW DAMAGY, ROKAS, OR.MDO.

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
- All entries must be typewritten.
 - Delivery Period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EP5 Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Angle Bar 3/16"x1-1/2"x20'	10	500.00	5,000.00
2	pcs	Angle Bar 3/16"x1"x1"x20'	18	400.00	7,200.00
3	pcs	Flat Bar 1/4"x1"x20'	10	380.00	3,800.00
4	pcs	C-Purlins 2"x3"x20"	11	710.00	7,810.00
5	kgs	Welding rod	5	100.00	500.00
6	gal	Epoxy Primer with catalyst	2	100.00	200.00
7	gal	Lacquar Thinner	1	260.00	260.00
8	pcs	Roller Brush 4"	4	45.00	180.00
9	pcs	Paint Brush 2"	2	25.00	50.00
10	pcs	Steel Semi-Circle Roof Sheet (215cmx1meter)	30	1,250.00	37,500.00
11	box	Metal Texscrew	5	1,000.00	5,000.00
TOTAL					69,300.00

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

BA SUZARA ENTERPRISES
Supplier's Signature over Printed Name
843-813-044-000
TIN No. of Establishment
0999-999-1541
Contact Number

MAY 20, 2025
Date

MSU-BAC-FR-05.01
• Main Campus, Alcala, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

BA SUZARA ENTERPRISES
DJAN BLOZA SUZARA
PROPRIETOR



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



General Conditions

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University - Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
 - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - PhilGEPS Registration
 - Valid Mayor's/Business Permit
 - Omnibus Sworn Statement
 - BIR Certificate of Registration
 - Latest Income/Business Tax Return
 - TAX Clearance
 - DTI Registration/SEC Certificate
 - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in Minsu or any of Minsu campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

• Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

MSU-BAC-FR-05.01

BA SUZARA ENTERPRISES

DUAN RIOZA SUZARA

PROPRIETOR



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines



Email: universitypresident@mins.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28

REQUEST FOR QUOTATION
SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED PATHWAY AT MINSU
BONGABONG CAMPUS

PR No.: MBC25-64
RFQ No. 2025-122
ABC Amount: Php70,002.05

Company Name : JCBUILDERS AND CONSTRUCTION SUPPLY
Address : P.O. Box 1, VICTORIA, ORIENTAL MINDORO

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
- All entries must be typewritten.
 - Delivery Period within _____ calendar days.
 - Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 - Price validity shall be a period of 30 calendar days.
 - G-EP5 Registration Certificate shall be attached upon submission of the Quotation.
 - Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 - Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	pcs	Angle Bar 3/16"x1-1/2"x20'	10		
2	pcs	Angle Bar 3/16"x1"x1"x20'	18		
3	pcs	Flat Bar 1/4"x1"x20'	10		
4	pcs	C-Purlins 2"x3"x20"	11		
5	kgs	Welding rod	5		
6	gal	Epoxy Primer with catalyst	2		
7	gal	Lacquer Thinner	1		
8	pcs	Roller Brush 4"	4		
9	pcs	Paint Brush 2"	2		
10	pcs	Steel Semi-Circle Roof Sheet (215cmx1meter)	30		
11	box	Metal Texscrew	5		
TOTAL					

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name

268-364-117-000

TIN No. of Establishment

0906-563-4032

Contact Number

Date

05-20-25

MSU-BAC-FR-05.01

Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



General Conditions

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 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable
- Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

MSU-BAC-FR-05.01

• Main Campus, Alcate, Victoria • Bongabong Campus, Labasan, Bongabong • Calapan City Campus, Masipit, Calapan City

Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>
Date Mon 5/19/2025 1:48 PM

To francilita_sugay@yahoo.com <francilita_sugay@yahoo.com>

13 attachments (9 MB)

- RFQ 2025-053 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF OLD 462,361.12.pptf; RFQ 2025-054 SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND IMPROVEMENT OF 302,459.12.pptf; RFQ 2025-055 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF REGISTRAR'S OFFICE AT MINSU MAIN CAMPUS 178,295.20.pptf; RFQ 2025-056 SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF FFPC OFFICE AT MINSU 254,239.20.pptf; RFQ 2025-069 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES FOR THE REPAIR AND MAINTENANCE OF UNIVERSITY LIBRARY AT MINSU MAIN CAMPUS 121,508.80.pptf; RFQ 2025-116 SUPPLY AND DELIVERY OF SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF EDTECH 150,000.00.pptf; RFQ 2025-117 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES AND MATERIALS FOR THE REPAIR AND MAINTENANCE OF OLD 462,361.12.pptf; RFQ 2025-118 REPAIR AND MAINTENANCE OF ENVIRONMENTAL SCIENCE BUILDING AT MINSU MAIN CAMPUS 359,548.31.pptf; RFQ 2025-119 SUPPLY AND DELIVERY OF CONSTRUCTION SUPPLIES FOR THE REPAIR AND MAINTENANCE OF CTE BUILDING 50,000.00.pptf; RFQ 2025-120 REPAIR AND MAINTENANCE OF CONCRETE WALL FOR MURAL PAINTING AT MINSU BONGABONG CAMPUS 53,500.00.pptf; RFQ 2025-121 OFFICE AT FISHERIES BUILDING AT MINSU BONGABONG CAMPUS 90,819.52.pptf; RFQ 2025-122 SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED 70,002.05 - Copy.pptf; RFQ 2025-123 STAIRS AT ADMIN BUILDING AT MINSU BONGABONG CAMPUS 124,942.56.pptf;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not interested" or return the form indicating the same. Alternatively, you may disregard this message. Please note that the deadline for submission is on **May 20, 2025**, no later than **5:00 PM**. We appreciate your attention to this matter. Kindly acknowledge receipt of this email.



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The information or attachment(s) in this e-mail is (are) strictly confidential and is (are) for the intended recipient only. Any unauthorized use, dissemination or copying of this message or the information it contains is prohibited. The recipient has the responsibility to ensure the protection of any Personal Data included in this email and its attachments. If you are not the intended recipient or you received this by mistake, please notify the sender immediately, and delete the original message and attachments. Further, the views and opinions expressed in this message are those of the sender's and do not necessarily reflect the views of the Mindoro State University



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number
12040690

Procuring Entity
MINDORO STATE UNIVERSITY

Title
SUPPLY AND DELIVERY OF CONSTRUCTION MATERIALS FOR THE REPAIR AND MAINTENANCE OF COVERED PATHWAY AT MINSU BONGABONG CAMPUS

Area of Delivery
Oriental Mindoro

Solicitation Number: RFQ No. 2025-122		Trade Agreement: Implementing Rules and Regulations		Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)		Classification: Goods		Category: Construction Materials and Supplies		Approved Budget for the Contract: PHP 70,002.05		Delivery Period: 30 Days		Client Agency:		Contact Person: Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbaposto121@gmail.com	
Status		Associated Components		Bid Supplements		Document Request List		Date Published		Last Updated / Time		Closing Date / Time					
Closed		1		0		2		17/05/2025		17/05/2025 00:00 AM		20/05/2025 16:00 PM					

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

BAC Chairperson
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

Note: 1. All entries must be typewritten.
2. Delivery Period within _____ calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
4. Price validity shall be a period of 30 calendar days.
5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

No. Unit ITEM AND DESCRIPTION QTY. UNIT
PRICE TOTAL AMOUNT

1 pcs Angle Bar 3/16"x1-1/2"x20' 10
2 pcs Angle Bar 3/16"x1"x20' 18
3 pcs Flat Bar 1/4"x1"x20' 10
4 pcs C-Purlins 2"x3"x20" 11
5 kgs Welding rod 5
6 gal Epoxy Primer with catalyst 2
7 gal Lacquer Thinner 1
8 pcs Roller Brush 4" 4

9 pcs Paint Brush 2" 2	10 pcs Steel Semi-Circle Roof Sheet (215cmx1meter) 30	11 box Metal Texscrew 5
------------------------	---	-------------------------

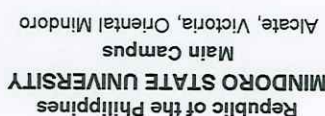
Created by	Annabelle Quinto Madrigal
Date Created	16/05/2025

16/05/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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Office/Section :	PR No. : MRC-25-04	Date: APRIL 2, 2025	Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Total Cost
			1	pcs.	Angle Bar 3/16"x1-1/2"x1-1/2"x20"	10	1,200.00	12,000.00
			2	pcs.	Angle Bar 3/16"x1"x1"x20"	18	650.00	11,700.00
			3	pcs.	Flat Bar 1/4"x1"x20"	10	400.00	4,000.00
			4	pcs.	C-Purlins 2"x3"x20"	11	600.00	6,600.00
			5	kgs.	Welding Rod	5	130.00	650.00
			6	gal.	Epoxy Primer with catalyst	2	700.00	1,400.00
			7	gal.	Laquer Thinner	1	550.00	550.00
			8	pcs.	Roller Brush 4"	4	70.00	280.00
			9	pcs.	Paint Brush 2"	2	36.03	72.05
			10	pcs	Steel Semi Circle Roof Sheet (215cm x 1meter)	30	1,000.00	30,000.00
			11	box	Metal Texscrew	5	550.00	2,750.00
					TOTAL			70,002.05
							STF - 1071	
							164-200	
							04-187	

Office/Section : _____

PR No. : MRC-25-04

Date: APRIL 2, 2025

Stock/ Property No. _____

Unit _____

Item Description _____

Qty _____

Unit Cost _____

Total Cost _____



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



PROGRAM OF WORKS/BUDGET COST

Date:

April 2, 2025

Name of Project :

Repair and Maintenance of Covered Pathway

Implementation Procedure:

By Administration

at Minsu Bongabong Campus

Location:

Labasan, Bongabong, Oriental Mindoro

Description:

Roof Framing Works and Roofing Works

Appropriation/Amount SAA:

PhP 70,002.05

Classification :

Auxiliary

Source of Funds:

STF

Limits:

2.10 meters covered pathway

Net Length:

30 Linear Meters Covered Pathway

No. of Days to Complete:

14

Desirable Starting Date:

Upon Approval

Description of Work To be Done				
Item No.	Description of Work	QTY.	UNIT	UNIT COST
101	Roof Framing Works	53.22%		
102	Roofing Works	46.78%		
SUMMARY OF ESTIMATED COST				
Item No.	Description of Work	QTY.	UNIT	UNIT COST
101	Roof Framing Works	30.00	sq. m	1,241.74
102	Roofing Works	30.00	lm	1,091.67
1. Sub-Total, Itemized Cost				PHP 70,002.05

A. DIRECT COST

1. Labor (Man-Hours) :

2. Materials :

3. Equipment Rentals :

TOTAL PROJECT COST 70,002.05

Prepared by:

ENGR. MARK LESTER A. MAGPANTAY
Project Development Officer III

Recommending Approval:

JOELENE C. LEYNES
Vice President for Administration and Finance

Approved by:

ENGR. ARVIN P. TOLENTINO
Director for Auxiliary and General Services

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

A. Materials, Fuel, Oil 70,002.05
B. Equipment, Labor -
F. Total Construction Cost 70,002.05
G. Total Estimated Cost 70,002.05
H. SAY 70,002.05

STF - 1071
164-200-4417

DETAILED ESTIMATES FOR

ITEM NO. NAME OF ITEM

101 Roof Framing Works

SPECIFIC NO. QUANTITY

30.00

L/m

A. LABOR:

(Exclude acquisition & delivery of materials)					
DESCRIPTION	NO.	NO. OF DAYS	MEN DAYS	RATE PER DAY	AMOUNT
Labor Works must be covered by Permanent Employee of the University					

Sub- Total

-

B. EQUIPMENT:

(Exclude acquisition & delivery of materials)					
DESCRIPTION	NO.	NO. OF DAYS	EQPT. DAYS	DAILY RATE	AMOUNT
Minor Tools					

Sub- Total

-

C. FUEL, OIL & SPAREPARTS

(Exclude acquisition & delivery of materials)				
DESCRIPTION	UNIT	QUANTITY	UNIT COST	AMOUNT

Sub- Total

-

D. MATERIALS:

(Include acquisition of equipment, fuel, etc. for materials)				
KIND	UNIT	QTY	UNIT COST	AMOUNT
Angle Bar 3/16"x1-1/2"x1-1/2"x20'	pcs.	10	1,200.00	12,000.00
Angle Bar 3/16"x1"x1"x20'	pcs.	18	650.00	11,700.00
Flat Bar 1/4"x1"x20'	pcs.	10	400.00	4,000.00
C-Purlins 2"x3"x20'	pcs.	11	600.00	6,600.00
Welding Rod	kgs.	5	130.00	650.00
Epoxy Primer with catalyst	gal.	2	700.00	1,400.00
Laquer Thinner	gal.	1	550.00	550.00
Roller Brush 4"	pcs	4	70.00	280.00
Paint Brush 2"	pcs	2	36.03	72.05

Sub- Total

37,252.05

Total (Estimated Direct Cost)

37,252.05

Indirect Cost (as per DO 197 s. 2016)

-
-
-
-
-

TOTAL COST
Unit Cost

say

37,252.05
1,241.74
1,241.74

ITEM NO.	NAME OF ITEM	102	Roofing Works	SPECIFIC NO.	QUANTITY	mm
					30.00	

Sub-Total -

(Exclude acquisition & delivery of materials)

Sub-Total -

(Exclude acquisition & delivery of materials)

Sub-Total -

(Include acquisition of equipment, fuel, etc. for materials)

Sub- Total	32,750.00
Total (Estimated Direct Cost)	32,750.00
Indirect Cost (as per DO 197 s. 2016)	32,750.00

TOTAL COST	Unit Cost	say
32,750.00	1,091.67	1,091.67

Charged to Special Trust Fund Beginning 2025

70,002.05

Approved:

Joelene C. Meynes
JOELENE C. MEYNES
 VP for Administration & Finance