



SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND LAPTOP FOR THE PREPARATION OF LET/LEC REVIEW AT MCC
Name of Project

**BAC Resolution Recommending Approval
Resolution No. 155, s. 2025**

WHEREAS, the **Mindoro State University (MinSU)**, through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the **Request for Quotation (RFQ) No. 2025-135** for the project **"Supply and Delivery of Semi-Expendable ICT Equipment, Furniture & Fixtures, Technical & Scientific Equipment and Laptop for the Preparation of LET/LEC Review at MCC"** with an Approved Budget for the Contract (ABC) amounting to **One Hundred Fifty-Two Thousand Pesos (Php152,000.00)** composed of four (4) lots specifically;

Particulars	Sub-ABC amount
Lot 1- Semi-Expendable ICT Equipment	Php62,000.00
Lot 2- Semi-Expendable Furniture & Fixtures	Php22,000.00
Lot 3- Semi-Expendable Technical & Scientific Equipment	Php12,000.00
Lot 4- ICT Equipment	Php56,000.00

WHEREAS, in response to the advertisement of the project in the PhilGEPS, MinSU websites and other conspicuous place, five (5) suppliers/bidders were found in the document request list;

WHEREAS, upon advertisement, the BAC, invited three (3) eligible suppliers with known qualifications through e-mail specifically, **KRISTWIN CONSUMER GOODS TRADING, HIRAMS' SUPPLY WHOLESALING and IRAYA LIFE ENTERPRISES**;

WHEREAS, in response to the said invitation and advertisement, **KRISTWIN CONSUMER GOODS TRADING, IRAYA LIFE ENTERPRISES and DYKA'S CONSUMER GOODS TRADING** submitted price quotation before the deadline;

WHEREAS, **KRISTWIN CONSUMER GOODS TRADING** submitted price quotation for Lot Nos. 1,2,3 and 4; **IRAYA LIFE ENTERPRISES** submitted price quotation for Lot No. 4; while **DYKA'S CONSUMER GOODS TRADING** submitted price quotation for Lot No. 3;

WHEREAS, the submitted price quotation of **KRISTWIN CONSUMER GOODS TRADING** and **IRAYA LIFE ENTERPRISES** passed the evaluation of technical eligibility requirements for the project;

WHEREAS, during the preliminary evaluation of the price quotations submitted by **DYKA'S CONSUMER GOODS TRADING**, it was determined that the aforementioned supplier failed to submit the complete eligibility requirements specifically the PhilGEPS Registration Certificate and Tax Clearance Certificate;

WHEREAS, due to the incomplete submission of eligibility documents—specifically the absence of the required PhilGEPS Registration Certificate and Tax Clearance Certificate as indicated in the final page of the RFQ form; the detailed evaluation resulted into the disqualification of **DYKA'S CONSUMER GOODS TRADING** from further consideration;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
1	Php62,000.00	Kristwin Consumer Goods Trading	Php61,800.00

BAC Reso No. 155 Page 1 of 2



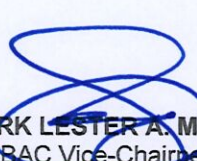

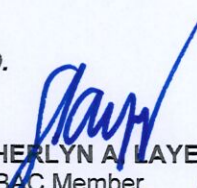
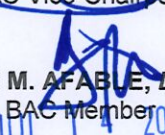
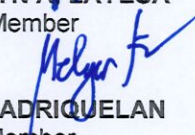
2	Php22,000.00	Kristwin Consumer Goods Trading	Php21,000.00
3	Php12,000.00	Kristwin Consumer Goods Trading	Php11,600.00
4	Php56,000.00	Kristwin Consumer Goods Trading	Php53,000.00
		Iraya Life Enterprises	Php55,100.50

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of this resolution involving the project, **“Supply and Delivery of Semi-Expendable ICT Equipment, Furniture & Fixtures, Technical & Scientific Equipment and Laptop for the Preparation of LET/LEC Review at MCC”** as follows:

- Lot Nos. 1,2 and 3 to Kristwin Consumer Goods Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB);
- Lot No. 4 to Kristwin Consumer Goods Trading for being the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);

RESOLVED, this 27th day of June, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

 Engr. MARK LESTER A. MAGPANTAY BAC Vice-Chairperson	 CIEDELLE P. SALAZAR, J.D., Ph.D. BAC Chairperson	 ATTY. SHERLYN A. LAYESA BAC Member
 FRANIE M. AFABUE, DBMHH BAC Member	 MELGAR G. FADRIQUELAN BAC Member	

Approved/Disapproved


ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____

2025



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN AND
MASUNOD

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

P 6,945.00

TAXPAYER'S NAME	BUSINESS I.D.	MODE OF PAYMENT	DATE BILLED	KIND OF BUSINESS	STATUS
ALCANICES CATALINA M	02300000120	Annually	1/6/2025	TRADING	R
NAME OF BUSINESS		LOCATION OF BUSINESS			BUSINESS PLATE NUMBER
KRISTWIN CONSUMER GOODS TRADING		MASIPIT			
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		3,225.00	0.00	3,225.00	
MAYOR'S PERMIT		2,450.00		2,450.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		800.00			
FIRE AND SAFETY INSP		250.00			
SANITARY FEE		200.00			
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
ENCODER		TOTALS	6,945.00		

Payment for 14

Notes:

1. This Permit will expire on

Dec. 31, 2025

2. This Mayor's Permit together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check
Check number _____
Bank _____

Cash
O.R. Number 1429057
Date 1/6/2025

Payment received by:

RECOMMENDING APPROVAL:

MARIA BENELYN JOY D. GARDOCE
Licensing Officer IV
Business Permits and Licensing Office

APPROVED BY:

MARILOU F. MORILLO
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.



ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE



This certifies that

KRISTWIN CONSUMER GOODS TRADING
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

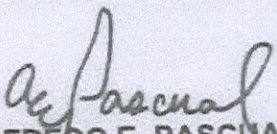
CATALINA MANONGSONG ALCAÑICES

is valid from 12 January 2023 to 12 January 2028 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 12 January 2023 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No. 4449339


This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



PBYS334614306344

Documentary Stamp Tax Paid Php 30.00

Mindoro State University
CERTIFIED COPY


VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25



Bringing In Revenues
for Nation-building

Republic of the Philippines
Department of Finance
BUREAU OF INTERNAL REVENUE
Revenue District Office No. 063
QF-TCC-02-00-2024.01

ANNEX "K"

TCVC No. 09A-063-07-04-R0273-2025-M

TAX COMPLIANCE VERIFICATION CERTIFICATE

(For Tax Clearance-Bidding Purposes)

NAME OF TAXPAYER: CATALINA MANONGSONG ALCANICES
TRADE NAME: KRISTWIN CONSUMER GOODS TRADING
REGISTERED ADDRESS: MASIPIT, CALAPAN CITY, ORIENTAL MINDORO
TIN: 138-840-526 BRANCH CODE: 00000 DATE OF REGISTRATION: JANUARY 17, 2023

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Compliance Verification Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this Tax Compliance Verification Certificate.

Issued this 4th day of July, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL OCTOBER 02, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALE/ TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON JULY 03, 2025 PAYMENT TRANSACTION NO. 4BYTBFCIUB ANY ERASURE MADE ON THIS TCVC SHALL RENDER IT NULL AND VOID.



Regina P. Reforma
REGINA P. REFORMA
Asst. Revenue District Officer
Officer-In-Charge

Documentary Stamp Tax - PAID
Date of Payment: 07/03/2025
Payment Ref: 4BYTBFCIUB
Amount: P30.00

Mindoro State University
CERTIFIED COPY
V
VICTORIA M. CASTILLO
Records Officer II

NOTE: This certification was issued as a requirement for the issuance of a Tax Clearance for Bidding Purposes.

DATE: 7/21/25



Bringing In Revenues
for Nation-building

Republic of the Philippines
Department of Finance
BUREAU OF INTERNAL REVENUE
Revenue District Office No. 063
QF-TCC-02-00-2024.01

ANNEX "K"

TCVC No. 09A-063-04-15-R0143-2025-M

TAX COMPLIANCE VERIFICATION CERTIFICATE

(For Tax Clearance-Bidding Purposes)

NAME OF TAXPAYER: CATALINA MANONGSONG ALCANICES
TRADE NAME: KRISTWIN CONSUMER GOODS TRADING
REGISTERED ADDRESS: MASIPIT, CALAPAN CITY, ORIENTAL MINDORO 5200
TIN: 138-840-526 BRANCH CODE: 00000 DATE OF REGISTRATION: January 17, 2023

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Compliance Verification Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this Tax Compliance Verification Certificate.

Issued this 15th day of April, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL JULY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALE/ TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON APRIL 14, 2025 PAYMENT TRANSACTION NO. Z020250414105338420201. ANY ERASURE MADE ON THIS TCVC SHALL RENDER IT NULL AND VOID.



REGINA P. REFORMA
Asst. Revenue District Officer
Officer-In-Charge

JOJO M. BARRIENTOS
Chief - Collection Section

Documentary Stamp Tax - PAID
Date of Payment: 04/14/2025
Payment Ref: Z020250414105727420415
Amount: P30.00

NOTE: This certification was issued as a requirement for the issuance of a Tax Clearance for Bidding Purposes.

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25

Tax Return Receipt Confirmation

ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>
To: axie.gg94@gmail.com

Thu, Feb 13, 2025 at 4:25 PM

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 138840526000-1701v2018-122024.xml

Date received by BIR: 13 February 2025

Time received by BIR: 04:12 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONet (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

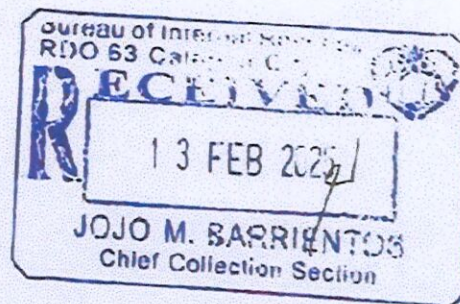
Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

**Mindoro State University
CERTIFIED COPY**

VICTORIA M. CASTILLO

For BIR BCS
Use Only Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No.

1701

January 2018 (ENCS)
Page 1

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts
Enter all required information in CAPITAL LETTERS using BLACK ink. Mark all applicable boxes
with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.



1701 01/18ENCS P1

1 Month ☒ 12 For the Year (YYYY) 2024 2 Amended Return? ☐ Yes ☒ No 3 Short Period Return? ☐ Yes ☒ No

PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer Identification Number (TIN)	138 - 840 - 528 - 000	5 RDO Code	063
6 Taxpayer Type	<input checked="" type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Estate <input type="checkbox"/> Trust <input type="checkbox"/> Compensation Earner		
7 Alphabetic Tax Code (ATC)	<input checked="" type="radio"/> 1012 Business Income-Graduated IT Rates <input type="radio"/> 1014 Income from Profession-Graduated IT Rates <input type="radio"/> 1013 Mixed Income-Graduated IT Rates <input type="radio"/> 1011 Compensation Income <input type="radio"/> 1015 Business Income-8% IT Rate <input type="radio"/> 1017 Income from Profession-8% IT Rate <input type="radio"/> 1016 Mixed Income-8% IT Rate		
8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FBO: (First Name, Middle Name, Last Name)	ALCANICES CATALINA MANGONGSONG		
9 Registered Address (indicate complete address. If the registered address is different from the current address, get to the RDO to update registered address by using BIR Form No. 1905)	CALAPAN CITY ORIENTAL MINDORO		
	9A	ZIP Code	5200
10 Date of Birth (MM/DD/YYYY)	11 Email Address		
03/12/1981	axle.gg34@gmail.com		
12 Citizenship	13 Claiming Foreign Tax Credits?	14 Foreign Tax Number, if applicable	
FIUFINO	<input type="radio"/> Yes <input checked="" type="radio"/> No		
15 Contact Number (Landline/Cellphone No.)	16 Civil Status (if applicable)		
00	<input checked="" type="radio"/> Single <input type="radio"/> Married <input type="radio"/> Legally Separated <input type="radio"/> Widower		
17 If married, spouse has income?	<input type="radio"/> Yes <input checked="" type="radio"/> No	18 Filing Status	<input type="radio"/> Joint Filing <input checked="" type="radio"/> Separate Filing
19 Income EXEMPT from Income Tax?	<input type="radio"/> Yes <input checked="" type="radio"/> No	20 Income subject to SPECIAL/PREFERENTIAL RATE?	<input type="radio"/> Yes <input checked="" type="radio"/> No
[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]		[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]	
21 Tax Rate* (Choose Method of Deduction in Item 21A) (choose one)		21A Method of Deduction (choose one)	
<input checked="" type="radio"/> Graduated Rates <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]		<input checked="" type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]	

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos, 49 Centavos or Less drop down; 50 or more round up)

Particular	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VI Item 5)	0.00	0.00
23 Less: Total Tax Credits/Payments (From Part VII Item 10)	0.00	0.00
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	0.00	0.00
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	0.00	0.00
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)	0.00	0.00
Add: Penalties		
27 Interest	0.00	0.00
28 Surcharge	0.00	0.00
29 Compromise	0.00	0.00
30 Total Penalties (Sum of Items 27 to 29)	0.00	0.00
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)	0.00	0.00
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)		0.00

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)

☐ To be refunded ☐ To be issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Printed Name and Signature of Taxpayer/Authorized Representative

33 Number of Attachments 00

PART III - DETAILS OF PAYMENT

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (specify below)				

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp for Receiving Office (RAO) and Date of Receipt
(RCs Signature/Bank Teller's Initial)

JOJO M. BASRIENTOS

Chief Collector Mindoro State University

CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/24

NOTE: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

Annual Income Tax Return
Individuals (Including MIXED Income Earner), Estates and Trusts

1701 01/18ENCS P2

TIN 138 840 520 000 Taxpayer/Filer's Last Name
ALCANICES CATALINA MANONGSONG**PART IV - Background Information of Spouse**

1 Spouse's Taxpayer Identification Number (TIN) _____ 2 RDO Code _____

3 Filer's Spouse Type ☐ Single Proprietor ☐ Professional ☐ Compensation Earner

4 Alphabetic Tax Code (ATC) ☐ 0012 Business Income-Graduated IT Rates ☐ 0014 Income from Profession-Graduated IT Rates ☐ 0013 Mixed Income-Graduated IT Rates
☐ 0011 Compensation Income ☐ 0015 Business Income-8% IT Rate ☐ 0017 Income from Profession-8% IT Rate ☐ 0016 Mixed Income-8% IT Rate

5 Spouse's Name (Last Name, First Name, Middle Name) _____

6 Contact Number _____ 7 Citizenship _____

8 Claiming Foreign Tax Credits? ☐ Yes ☐ No 9 Foreign tax number (if applicable) _____

10 Income EXEMPT from Income Tax? ☐ Yes ☐ No 11 Income subject to SPECIAL/PREFERENTIAL RATE? ☐ Yes ☐ No
(If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)) (If yes, fill out also consolidation of ALL activities per Tax Regime (Part X))

12 Tax Rate* (Choose Method of Deduction in Item 12A)
☐ Graduated Rates ☐ Itemized Deduction ☐ Optional Standard Deduction (OSD)
(Choose Method of Deduction in Item 12A) [Sec. 34(A-J), NIRC] [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]
☐ 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC
(available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))

PART V - Computation of Tax**Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheets, if necessary)**

On Items 1 and 2, enter the required information for each of your employers and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

	a. Name of Employer	b. Employer's TIN	c. Compensation Income	d. Tax Withheld
1	<input type="radio"/> Taxpayer _____	_____	0.00	0.00
2	<input type="radio"/> Spouse _____	_____	0.00	0.00
3A	Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)		0.00	0.00
3B	Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)		0.00	0.00

Schedule 2 - Taxable Compensation Income

(DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3Ac/3Bc)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable income Tax Rate)	0.00	0.00

Schedule 3 - Taxable Business Income (If graduated rates, fill in items 8 to 24; if 8% flat income tax rate, fill in items 25 to 30)**3.A - For Graduated Income Tax Rates**

8 Sales/revenues/receipts/fees	2,426,343.27	0.00
9 Less: Sales Returns, Allowances and Discounts	2,669,956.00	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	-243,613.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	0.00	0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	-243,613.00	0.00
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	15,600.00	0.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 6)	0.00	0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0.00	0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	15,600.00	0.00

OR

17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00	0.00
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	-259,213.00	0.00

Add: Other Non-Operating Income (specify below)

19 _____	0.00	0.00
20 _____	0.00	0.00

21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00	0.00
---------------------------------------------------------------------------------------------	------	------

22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00	0.00
-------------------------------------------------------------	------	------

23 Taxable Income-Business (Sum of Items 18 and 22)	-259,213.00	0.00
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24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	-259,213.00	0.00
---------------------------------------------------------------------------	-------------	------

25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	0.00	0.00
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Mindoro State University
CERTIFIED COPYVICTORIA M. CASTILLO
Records Officer II

DATE: 0-00

Annual Income Tax Return
Individuals (Including MIXED Income Earner), Estates and Trusts

1701 01/18 ENCS P3

TIN
155 340 520 000
Taxpayer/Filer's Last Name
ALCANICES CATALINA MANONGSONG
(DO NOT enter Centavos; 88 Centavos or less drop down; 89 or more round up)
A. Taxpayer/Filer
B. Spouse

3.B - For 8% Flat Income Tax Rate

Particulars	A. Taxpayer/Filer	B. Spouse
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)	0.00	0.00
Add: Other Non-Operating Income (specify below)	0.00	0.00
27	0.00	0.00
28 Total Income (Sum of Items 26 and 27)	0.00	0.00
Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)	0.00	0.00
29	0.00	0.00
30 Taxable Income/(Loss) (Item 28 Less Item 29)	0.00	0.00
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)	0.00	0.00
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part V, Item 1)	0.00	0.00

Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)

Particulars	A. Taxpayer/Filer	B. Spouse
1 Amortizations	0.00	0.00
2 Bad Debts	0.00	0.00
3 Charitable and Other Contributions	0.00	0.00
4 Depletion	0.00	0.00
5 Depreciation	0.00	0.00
6 Entertainment, Amusement and Recreation	0.00	0.00
7 Fringe Benefits	0.00	0.00
8 Interest	0.00	0.00
9 Losses	0.00	0.00
10 Pension Trusts	0.00	0.00
11 Rental	0.00	0.00
12 Research and Development	0.00	0.00
13 Salaries, Wages and Allowances	15,600.00	0.00
14 SSS, GSIS, Philhealth, HDMF and Other Contributions	0.00	0.00
15 Taxes and Licenses	0.00	0.00
16 Transportation and Travel	0.00	0.00

17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet/s, if necessary)

Particulars	A. Taxpayer/Filer	B. Spouse
a Janitorial and Messengerial Services	0.00	0.00
b Professional Fees	0.00	0.00
c Security Services	0.00	0.00
d	0.00	0.00
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3.A Item 13)	15,600.00	0.00

Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)

5.A - Taxpayer/Filer	Description	Legal Basis	Amount
1			0.00
2			0.00
3	Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3.A Item 14A)		
5.B - Spouse			0.00
4			0.00
5			0.00
6	Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3.A Item 14B)		

Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)

6.A - Computation of NOLCO	Description	A. Taxpayer/Filer	B. Spouse
1	Gross Income	0.00	0.00
2	Less: Ordinary Allowable Itemized Deductions	0.00	0.00
3	Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A and/or Schedule 6.A.2 Item 12A)	0.00	0.00

6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO

Net Operating Loss Year Incurred	A. Amount	B. NOLCO Applied Previous Year/s	C. NOLCO Expired	D. NOLCO Applied Current Year	E. Net Operating Loss (Unapplied) ((E)=A-(B+C+D))
4	0.00	0.00	0.00	0.00	0.00
5	0.00	0.00	0.00	0.00	0.00
6	0.00	0.00	0.00	0.00	0.00
7	0.00	0.00	0.00	0.00	0.00

8 Total NOLCO - taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)

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Records Officer II

DATE: 7/1/25

2303

REVISED: APRIL 2019

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063FC20230000000191

Date OCN Generated: January 17, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 138-840-526-00000		NAME OF TAXPAYER ALCANICES, CATALINA MANONGSONG		TIN ISSUANCE DATE July 10, 2015
REGISTERING OFFICE		<input checked="" type="checkbox"/> Head Office	<input type="checkbox"/> Branch	
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES				
Line of Business	MISCELLANEOUS CONSUMER GOODS, N.E.C.			
(PSIC)	WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C.			
Line of Business	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.			
Line of Business	RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.		Secondary	

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types, whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



Regina P. Reforma
REGINA P. REFORMA
OIC-Assl. Revenue District Officer

EMELITA R. ABO
REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

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VICTORIA M. CASTILLO
Records Officer II

7/31/23

REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063FC20230000000191

Date OCN Generated: January 17, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 138-840-526-00000	NAME OF TAXPAYER ALCANICES, CATALINA MANONGSONG	TIN ISSUANCE DATE July 10, 2015
REGISTERING OFFICE	X Head Office	Branch
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701/17 01A	January 1, 2024	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	January 16, 2023	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
PERCENTAGE TAX - QUARTERLY	2551Q	January 16, 2023	QUARTERLY	Within twenty five (25) days after the end of each taxable quarter.
REGISTRATION FEE	0605	January 1, 2024	ANNUALLY	On or before the last day of January.
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			
BUSINESS INFORMATION DETAILS				
TRADE NAME 1		CATEGORY		REGISTRATION DATE
(PSIC)	KRISTWIN CONSUMER GOODS TRADING			January 17, 2023
Line of Business	47199-RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C	Primary		
(PSIC)	RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C			
Line of Business	47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT	Secondary		
(PSIC)	RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT			
Line of Business	46421-WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS	Secondary		
(PSIC)	WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS			
Line of Business	47721-RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS	Secondary		
(PSIC)	RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS			
Line of Business	46429-WHOLESALE OF	Secondary		

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Location	local	Organization Type	Trading
Business Tax Identification Number	13664052600000	Capitalization	₱ 1,000,000.00

Single Proprietorship Details

DTI Certificate Number	4449339	DTI Registration Date	12-Jan-2023
Expiration Date	12-Jan-2028	DTI Business Scope	regional
Signatory	PBYS334614306344		

Local Organization Address

Country Name	Philippines	Region	Region IV-B
Province	Oriental Mindoro	City/Municipality	Calapan City
Street Address	Churchsite, Barangay Masipit	Zip Code	5200

Bank Account Details

Bank Name	Landbank	Branch Code	
Bank Branch	Calapan	Account Name	Catalina M Aicanices
Account Number	05011636782		

Uploaded Supporting Document

Uploaded 1675415981_dti, bir, bank account.pdf
Supporting Document (https://www.pnilgeps.gov.ph/portal_documents/merchant_reg_documents/user_332795/documents/1675415981_dti, bir, bank account.pdf)

Status

Status Red Approved

List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				

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VICTORIA M. CASTILLO
Records Officer II

DATE: _____



View Red Registration

Back (<https://www.philgeps.gov.ph/SignupDashboards/dashboard>)

My Contact Details

Salutation	Ms	First Name	Catalina
Middle Name	Manongsong	Last Name	Alcanices
Gender	Female	Position	Owner
Landline Area Code	043	Landline Number	3980932
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	09084116367
Email Address	catalinaalcanices3@gmail.com		

Organization Details

Organization Id	332795	Registration Date	03-Feb-2023 05:19 PM
Registration Status	active		
Organization Name	KRISTWIN CONSUMER GOODS TRADING	Form Of Organization	Single Proprietorship
Business Category	Pharmaceutical drug precursors, Paper materials, Paper products, Office machines and their supplies and accessories, Office and desk accessories, Office supplies, Printing and publishing equipment, Audio and visual presentation and composing equipment, Photographic or filming or video equipment, Photographic and recording media, Photographic filmmaking supplies, Fire protection, Industrial laundry and dry cleaning equipment, Janitorial equipment, Cleaning and janitorial supplies, Field and court sports equipment, Antibacterials, Floor coverings, Bedclothes and table and kitchen linen and towels, Domestic appliances, Consumer electronics, Clothing, Accommodation furniture, Toys and games, Fibers and textiles and fabric industries, Utilities		

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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/23

REPUBLIC OF THE PHILIPPINES)
MUNICIPALITY OF CALAPAN) S.S

OMNIBUS SWORN STATEMENT

ANNEX A

AFFIDAVIT

I, CATALINA M. ALCAÑICES of legal age, Filipino, and residing at Masipit Calapan City Oriental Mindoro after having been duly sworn in accordance with law, do hereby depose and state that:

I am the authorized representative of KRISTWIN CONSUMER GOODS TRADING with office address at Masipit Calapan City. As the authorized representative KRISTWIN CONSUMER GOODS TRADING I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE AND FIXTURES, TECHNICAL AND SCIENTIFIC EQUIPMENT AND LAPTOP FOR THE PREPARATION OF LET/LEC REVIEW AT MCC. KRISTWIN CONSUMER GOODS TRADING is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

KRISTWIN CONSUMER GOODS TRADING is authorizing the Head of the Procuring Entity or its duly authorized representative to verify all the documents submitted.

I am not related to the Head of Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to third civil degree;

KRISTWIN CONSUMER GOODS TRADING complies with existing labor laws and standards; and

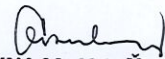
KRISTWIN CONSUMER GOODS TRADING is aware of and has undertaken the following responsibilities as a Bidder:

- Carefully examine all of the Bidding Documents;
- Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- Made an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplemental/Bid Bulletin issued for the for SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE AND FIXTURES, TECHNICAL AND SCIENTIFIC EQUIPMENT AND LAPTOP FOR THE PREPARATION OF LET/LEC REVIEW AT MCC

KRISTWIN CONSUMER GOODS TRADING did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of June, 2025 at Calapan City, Oriental Mindoro, Philippines.


CATALINA M. ALCAÑICES

Bidder's Representative / Authorized Signatory

SUBSCRIBED AND SWORN to before me this 9th day of June, 2025 at Calapan City Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial practice (A.M.) No. 02-8-13-SC). Affiant exhibited to me his/her _____ with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on June 2025 at Calapan City, Oriental Mindoro.

Witness my hand and seal this 9th day of June, 2025.

NAME OF NOTARIAL PUBLIC

Serial No. of Commission _____

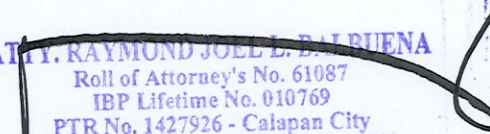
Notary Public for _____ until _____

Roll of Attorney's No. _____

PTR No. _____

IBP No. _____

Doc. No. 99
Page No. 2
Book No. 146
Series of 2025


ATTY. RAYMOND JOEL BALBUENA
Roll of Attorney's No. 61087
IBP Lifetime No. 010769
PTR No. 1427926 - Calapan City
MCLE Compliance No. VIII - 0032630
Notarial Commission until December 31, 2026



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Mindoro State University

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Mindoro State University

ABSTRACT OF QUOTATION/S

I. Particulars											
Project Name: SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND LAPTOP FOR THE PREPARATION OF LET/LEC REVIEW AT MCC											
Project Location: <u>MCC</u>											
Implementing Office: <u>CPD</u>											
Method of Procurement: <u>PTB</u>											
Approved Budget for the Contract (ABC): <u>₱ 152,000</u>											
Deadline of Submission of Quotation:											
II. Abstract of Quotations / for SVP											
Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ											
TWG Report											
Date:											
No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
	KASININ CONSUMER GOODS TRADING		—		—		—		147,400	3	LCPB for complete bid
	DYKA'S CONSUMER GOODS TRADING		—		—		—		11,112	1	incomplete bid (lot 3 only)
	IBAYA LIFE ENTERPRISES		—		—		—		55,100.50	2	incomplete bid (lot 4 only)
III. Recommendation /Resolution											
Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ											
TWG Report											
Date: <u>6/11/25</u>											
Contract Price Award (in words & figures):											
One hundred forty seven thousand four hundred pesos only ₱ 147,400											
Lowest / Single Calculated and Responsive Quotation:											
KASININ CONSUMER GOODS TRADING											
Declaration of Failure under Section 35 of Revised IRR of RA 9184											
All prospective bidders are declared ineligible (Sec. 35.1(b))											
All bids failed to comply with all the bid requirements or fail post-qualification (Sec. 35.1(c))											
Date: <u>6/11/25 - 6/25/25</u>											
LINA B. JAVIER TWG Member											
FELIX A. MNSTERIO TWG Member											
MAY C. BERON TWG Member											
Engr. MARK KEYLORD S. ONAL BAC-TWG Head											
Mervin L. ICALLA TWG Member											

Proceed only if recommended for award of contract

*Main Campus, Alcala, Victoria

*Bongabong Campus, Labasan, Misamis



REQUEST FOR QUOTATION
SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND LAPTOP
FOR THE PREPARATION OF LET/LEC REVIEW AT MCC

PR No.: 2025-062
RFQ No. 2025-135
ABC Amount: Php152,000.00
Lot 1: Php62,000.00
Lot 2: Php22,000.00
Lot 3: Php12,000.00
Lot 4: Php56,000.00

Company Name : KRISTWIN CONSUMER GOODS TRADING
Address : CAL. CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOS-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT					
1	unit	Printer	2	14 300	28 600
		print, copy and scan, compact integrated tank design, auto-duplex printing, ADF capability, boarderless printing up to A4 size, spill-free ink refilling			
2	set	Desktop Computer	1	33 200	33 200
		Intel-Core i5-10400F; Processor: 2.90GHz, 12M cache up to 4.30 GHz/ NVIDIA GeForce GTX 1650; 4GB GDDR5, 16GB, 256 GB SSD m.2: windows 10 Pro, with set 24" LED Monitor, wired mouse and keyboard and AVR 220v			
		sub -Total LOT 1			61, 800
LOT 2- SEMI-EXPENDABLE FURNITURE & FIXTURES					
1	set	Sofa Set -3-1-1 sofa set, fabric made	1	21 000	21 000
		Features: (1) piece 3-seater and (2) pieces 1-seater; Material: Fabric, Plastic footing, and Standard/Uratex Foam; Dimension: 1-seater – L- 20-35" x W- 26-30" x H- 30-32" 3-seater - L- 75- 82" x W- 26-30" x H- 30-32"			
		sub -Total LOT 2			21 000
LOT 3- SEMI-EXPENDABLE TECHNICAL & SCIENTIFIC EQUIPMENT					
1	unit	Wireless Lapel Microphone with Speaker	8	14 500	116 000
		sub -Total LOT 3			116 000
LOT 4- ICT EQUIPMENT					

• Main Campus, Alcate, Victoria

• Bongabong Campus, Labasan, Bongabong

• Calapan City Campus, Masipit, Calapan City

MSU-BAC-FR-05.01

• Main Campus, Alcate, Victoria

• Bongabong Campus, Labasan, Bongabong

• Calapan City Campus, Masipit, Calapan City

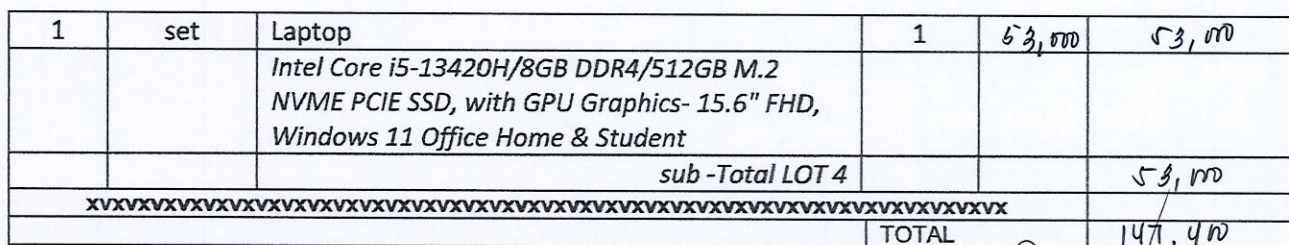
• Main Campus, Alcate, Victoria

• Bongabong Campus, Labasan, Bongabong

• Calapan City Campus, Masipit, Calapan City



Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

Supplier's Signature over Printed Name
138-840-526-00000

TIN No. of Establishment
09084116367

Contact Number

06-09-25

Date _____

General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment	Main Campus, Alcate, Victoria	Bongabong Campus, Labasan, Bongabong	Calapan City Campus, Masipit, Calapan City
	•Main Campus, Alcate, Victoria	•Bongabong Campus, Labasan, Bongabong	•Calapan City Campus, Masipit, Calapan City
	•Main Campus, Alcate, Victoria	•Bongabong Campus, Labasan, Bongabong	•Calapan City Campus, Masipit, Calapan City

MSU-BAC-FR-05.01



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

- | | | |
|--------------------------------|---------------------------------------|---------------------------------------------|
| •Main Campus, Alcate, Victoria | •Bongabong Campus, Labasan, Bongabong | •Calapan City Campus, MSU-BAC-FR-05.01 |
| •Main Campus, Alcate, Victoria | •Bongabong Campus, Labasan, Bongabong | •Calapan City Campus, Masipit, Calapan City |
| •Main Campus, Alcate, Victoria | •Bongabong Campus, Labasan, Bongabong | •Calapan City Campus, Masipit, Calapan City |



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND LAPTOP FOR THE PREPARATION OF LET/LEC REVIEW AT MCC

PR No.: 2025-062

RFQ No. 2025-135

ABC Amount: Php152,000.00

Lot 1: Php62,000.00

Lot 2: Php22,000.00

Lot 3: Php12,000.00

Lot 4: Php56,000.00

Company Name : ROYA LIFE ENTERPRISES
Address : BULUSAN CACAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELE PICH-SALAZAR, J.D., Ph.D.

BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. e-GPS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT					
1	unit	Printer	2	-	-
		print, copy and scan, compact integrated tank design, auto-duplex printing, ADF capability, boarderless printing up to A4 size, spill-free ink refilling		No	BID
2	set	Desktop Computer	1	-	-
		Intel-Core i5-10400F; Processor: 2.90GHz, 12M cache up to 4.30 GHz/ NVIDIA GeForce GTX 1650; 4GB GDDR5, 16GB, 256 GB SSD m.2: windows 10 Pro, with set 24" LED Monitor, wired mouse and keyboard and AVR 220v		No	BID
		sub -Total LOT 1		-	-
LOT 2- SEMI-EXPENDABLE FURNITURE & FIXTURES					
1	set	Sofa Set -3-1-1 sofa set, fabric made	1	-	-
		Features: (1) piece 3-seater and (2) pieces 1-seater; Material: Fabric, Plastic footing, and Standard/Uratex Foam; Dimension: 1-seater - L- 20-35" x W- 26-30" x H- 30-32" 3-seater - L- 75- 82" x W- 26-30" x H- 30-32"			
		sub -Total LOT 2		No	BID
LOT 3- SEMI-EXPENDABLE TECHNICAL & SCIENTIFIC EQUIPMENT					
1	unit	Wireless Lapel Microphone with Speaker	8	-	-
		sub -Total LOT 3		No	BID
LOT 4- ICT EQUIPMENT					

VICTORIA M. CASTILLO

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria

•Bongabong Campus, Lingsan, Bongabong

•Calapan City Campus, Masipit, Calapan City

DATE: 7/21/25



1	set	Laptop	1	55,100.50	55,100.50
		Intel Core i5-13420H/8GB DDR4/512GB M.2 NVME PCIE SSD, with GPU Graphics- 15.6" FHD, Windows 11 Office Home & Student			
sub -Total LOT 4					
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX					
			TOTAL		55,100.50

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above:

Supplier's Signature over Printed Name

TIN No. of Establishment

Contact Number

Date

General Conditions

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
 - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - PhilGEPS Registration
 - Valid Mayor's/Business Permit
 - Omnibus Sworn Statement
 - BIR Certificate of Registration
 - Latest Income/Business Tax Return
 - TAX Clearance
 - DTI Registration/SEC Certificate
 - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated on the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE:

MSU-BAC-FR-05.01

Mindoro State University
CERTIFIED COPY

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

VICTORIA M. CASTILLO
Records Officer II

DATE:



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND LAPTOP
FOR THE PREPARATION OF LET/LEC REVIEW AT MCC

PR No.: 2025-062
RFQ No. 2025-135
ABC Amount: Php152,000.00
Lot 1: Php62,000.00
Lot 2: Php22,000.00
Lot 3: Php12,000.00
Lot 4: Php56,000.00

Company Name : DYKA'S CONSUMER GOODS TRADING
Address : STA ISABEL CALAPAN CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: ☐ Pick-up (Schedule) ☐ Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT					
1	unit	Printer	2	-	-
		print, copy and scan, compact integrated tank design, auto-duplex printing, ADF capability, boarderless printing up to A4 size, spill-free ink refilling		No	BID
2	set	Desktop Computer	1	-	-
		Intel-Core i5-10400F; Processor: 2.90GHz, 12M cache up to 4.30 GHz/ NVIDIA GeForce GTX 1650; 4GB GDDR5, 16GB, 256 GB SSD m.2: windows 10 Pro, with set 24" LED Monitor, wired mouse and keyboard and AVR 220v		No	BID
		sub -Total LOT 1		-	-
LOT 2- SEMI-EXPENDABLE FURNITURE & FIXTURES					
1	set	Sofa Set -3-1-1 sofa set, fabric made	1	-	-
		Features: (1) piece 3-seater and (2) pieces 1-seater; Material: Fabric, Plastic footing, and Standard/Uratex Foam; Dimension: 1-seater - L- 20-35" x W- 26-30" x H- 30-32" 3-seater - L- 75- 82" x W- 26-30" x H- 30-32"			
		sub -Total LOT 2		No	BID
LOT 3- SEMI-EXPENDABLE TECHNICAL & SCIENTIFIC EQUIPMENT					
1	unit	Wireless Lapel Microphone with Speaker	8	1389	11,112.00
		Mindoro State University			11,112.00
LOT 4- ICT EQUIPMENT CERTIFIED COPY					

VICTORIA M. CASTILLO

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria

•Bongabong Campus, Bongabong

•Calapan City Campus, Masipit, Calapan City

DATE: _____



1	set	Laptop	1		
		Intel Core i5-13420H/8GB DDR4/512GB M.2 NVME PCIE SSD, with GPU Graphics- 15.6" FHD, Windows 11 Office Home & Student			
		sub -Total LOT 4			
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the Item at prices noted above

MARIA SLOWEN C. WENDORA

Supplier's Signature over Printed Name

6046-238-124-00000

TIN No. of Establishment

6977809725

Contact Number

06.09.2025

Date

General Conditions

- Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFP.
- Supplier shall submit the following requirements:
 - Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - PhilGEPS Registration
 - Valid Mayor's/Business Permit
 - Omnibus Sworn Statement
 - BIR Certificate of Registration
 - Latest Income/Business Tax Return
 - TAX Clearance
 - DTI Registration/SEC Certificate
 - Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- Completeness of Submission
- Compliance with Item & Description Requirements
- Price

Instructions

- Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipments shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO

Records Officer II

DATE: 7/31/25

MSU-BAC-FR-05.01

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12090626
Procuring Entity MINDORO STATE UNIVERSITY
Title SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND LAPTOP FOR THE PREPARATION OF LET/LEC REVIEW AT MCC
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No. 2025-135	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	1
Category:	Electronic Parts and Components		
Approved Budget for the Contract:	PHP 152,000.00	Document Request List	5
Delivery Period:	30 Day/s		
Client Agency:		Date Published	03/06/2025
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com	Last Updated / Time	03/06/2025 15:43 PM
		Closing Date / Time	09/06/2025 17:00 PM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT

1 unit Printer 2

print, copy and scan, compact integrated tank

design, auto-duplex printing, ADF capability,

boarderless printing up to A4 size, spill-free ink

refilling

2 set Desktop Computer 1

APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY AND DELIVERY OF SEMI-EXPENDABLE : ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND
LAPTOP FOR THE PREPARATION OF LET/EC REVIEW AT MCC
Masipit, Catapan City, Oriental Mindoro

Project Name and Location

Stations: Mindoro State University
Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS				TOTAL COST	UNIT COST
									INFLATION, CURRENCY		VALUE			
									%					
									%					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)
LOT 1- SEMI-EXPENDABLE ICT EQUIPMENT														
1	Printer print, copy and scan, compact integrated tank design, auto-duplex printing, ADF capability, boarderless printing up to A4 size, spill-free ink refilling	2	unit	10,000	20,000.00									
2	Desktop Computer Intel-Core i5-10400F; Processor: 2.90GHz, 12M cache up to 4.30 GHz/ NVIDIA GeForce GTX 1650; 4GB GDDR5, 16GB, 256 GB SSD m.2: windows 10 Pro, with set 24" LED Monitor, wired mouse and keyboard and AVR 220v	1	set	42,000	42,000.00									
	sub -Total LOT 1				62,000.00									
LOT 2- SEMI-EXPENDABLE FURNITURE & FIXTURES														
1	Sofa Set -3-1-1 sofa set, fabric made Features: (1) piece 3-seater and (2) pieces 1-seater; Material: Fabric, Plastic footing, and Standard/Uratex Foam; Dimension: 1-seater - L- 20-35" x W- 26-30" x H- 30-32" 3-seater - L- 75-82" x W- 26-30" x H- 30-32"	1	set	22,000	22,000.00									
	sub -Total LOT 2				22,000.00									
LOT 3- SEMI-EXPENDABLE TECHNICAL & SCIENTIFIC EQUIPMENT														
1	Wireless Lapel Microphone with Speaker sub -Total LOT 3	8	unit	1,500	12,000.00									
	sub -Total LOT 3				12,000.00									
LOT 4- ICT EQUIPMENT														
1	Laptop Intel Core i5-13420H/8GB DDR4/512GB M.2 NVME PCIE SSD, with GPU Graphics- 15.6" FHD, Windows 11 Office Home & Student	1	set	56,000	56,000.00									
	sub -Total LOT 4				56,000.00									
	XXXXXXXXXXXXXXXXXXXXXXXXXXXX													
	GRAND TOTAL				152,000.00									

Prepared by
MARINELA HERMOSA
Member, BAC Secretariat

Submitted by
CHRISTIAN B. APOSTOL, PhD
Head, BAC Secretariat

Recommending Approval
CIEDELLE PION PALAZAR, J.D., Ph.D.
Chairperson, BAC

Approved
ENYA MARIE D. APOSTOL, Ph.D.
SUC President III



PURCHASE REQUEST

Fund Cluster: TF- LET/LEC REVIEW BEGINNING (CUSTODIAL)

Office/Section : MCC		PR No.: 2025- 662 Responsibility Center Code :		Date: March 19, 2025	
Stock/ Property No.	Unit	Item Description	Qty	Unit Cost	Estimated Budget
		LOT 1 - SEMI- EXPENDABLE: ICT EQUIPMENT			
1	Unit	PRINTER - Print, Copy and Scan, Compact Integrated Tank Design, Auto-Duplex Printing, ADF Capability, Boarderless Printing up to A4 size, Spill-free ink refilling	2	10,000.00	20,000.00
2	Set	DESKTOP COMPUTER - Intel Core i5-10400F, Processor: 2.90GHz, 12M cachem up to 4.30GHz/ NVIDIA GeForce GTX 1650, 4gb GDDR5, 16GB, 256GB SSD m.2, windows 10 pro, with 1 set 24" LED Monitor, wired mouse and keyboard and AVR 220v	1	42,000.00	42,000.00
			TOTAL OF LOT 1		62,000.00
		LOT 2 - SEMI-EXPENDABLE; FURNITURE AND FIXTURES			-
1	Set	SOFA SET -3-1-1 sofa set, fabric made	1	22,000.00	22,000.00
			TOTAL OF LOT 2		22,000.00
		LOT 3 - SEMI-EXPENDABLE: TECHNICAL AND SCIENTIFIC EQUIPMENT			-
1	Unit	Wireless Lapel Microphone with Speaker	8	1,500.00	12,000.00
			TOTAL OF LOT 3		12,000.00
		LOT 4 - CAPITAL OUTLAY: ICT EQUIPMENT			-
1	Set	LAPTOP- Intel Core i5-13420H/8GB DDR4/512GB M.2 NVME PCIE SSD, with GPU Graphics - 15.6" FHD, Windows 11 Office Home & Student.	1	56,000.00	56,000.00
			TOTAL OF LOT 4		56,000.00
					-
TOTAL					152,000.00

Purpose:

To be used in preparation of LET/LEC Review in MinSU- Calapan City Campus

TF-1054
401-200
C04-021A

Requested by:	Recommending Approval:	Certified Allotment Available	Approved by:
Signature :			
Printed Name : SALCEDO B. TANGUID, JR., Ph.D.	FRANIE M. ARABLE, DBMHM	ROVELYN P. ROXAS	ENYA MARIE D. APOSTOL, Ph.D.
Designation : Dean, CCJE	Campus Executive Director	Budget Officer III	SUC President III



RESOLUTION NO. 01-2025

A RESOLUTION AUTHORIZING THE UTILIZATION OF REMAINING REVIEW FEES COLLECTED FROM PREVIOUS YEARS BY THE MINSU REVIEW CENTER FOR LICENSURE EXAM FOR CRIMINOLOGISTS AND LICENSURE EXAM FOR TEACHERS FOR THE PROCUREMENT OF OFFICE SUPPLIES AND EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION AND THE COLLEGE OF TEACHERS EDUCATION

WHEREAS, the Mindoro State University (MinSU) Review Centers for the Licensure Exam for Criminologists and the Licensure Exam for Teachers have accumulated remaining review fees from previous years;

WHEREAS, these funds were collected to support the review programs aimed at enhancing the preparedness of criminology and education graduates for their respective licensure examinations;

WHEREAS, it has been determined that there is a surplus of funds that remain unutilized after the completion of review-related activities;

WHEREAS, the College of Criminal Justice Education (CCJE) and the College of Teacher Education (CTE) require additional office supplies and equipment to improve operational efficiency and support faculty members, staff, and students in their academic and professional

WHEREAS, the utilization of these remaining review fees for the procurement of office supplies and equipment will ensure the proper allocation of available financial resources to benefit the academic community;

WHEREAS, this reallocation of funds adheres to the principles of financial prudence, transparency, and accountability, ensuring that the resources are utilized effectively to further the objectives of quality education and institutional development;

WHEREAS, the procurement of office supplies and equipment will enhance the administrative functions, instructional services, and student support initiatives within CCJE and CTE;

NOW, THEREFORE, BE IT RESOLVED, that the remaining review fees collected from previous years by the MinSU Review Center for the Licensure Exam for Criminologists and the Licensure Exam for Teacher be authorized for use in the procurement of office supplies and equipment needed by the College of Criminal Justice Education and the College of Teachers Education;

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City

**Mindoro State University
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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/3/25



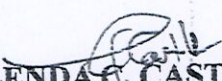
Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

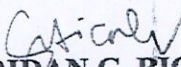


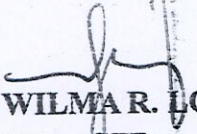
RESOLVED FINALLY, that this resolution be duly documented and submitted to the appropriate university authorities for implementation, ensuring that the expenditures are in line with institutional policies and financial regulations.


Approved this 4th day of APRIL, 2025.

Signed:

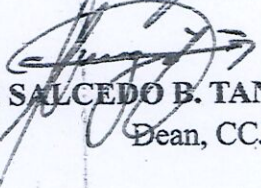

GLENDAC C. CASTILLO
Faculty, Review In-charge


SHERIDAN C. BICALDO
Program Chair, BSED


DR. WILMA R. LONTOC
Dean, CTE


ELANIE M. MENDOZA
Faculty, Review In-charge


DANILO L. TUPAZ JR.
Program Chair, BSCRIM


DR. SALCEDO B. TANGUID JR
Dean, CCJE

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25



Project Title: PROCUREMENT OF PRINTER FOR OFFICE USE

Implementing Agency: MINDORO STATE UNIVERSITY

Head of Agency: ENYA MARIE D. APOSTOL, Ph.D.

Contact Person: SALCEDO B. TANGUID, JR., Ph.D.
Dean, College of Criminal Justice Education

Total Project Cost: Php.20,000.00

Duration: 6 Months

Source of Fund: LEC/LET Review Fund

Project Description

Introduction

The purpose of purchasing a printer for office use is to enhance operational efficiency by providing a reliable solution for printing, scanning, and copying essential documents. This equipment will support daily administrative tasks, improve productivity, and ensure seamless communication through the timely production of reports, contracts, and other critical materials. Additionally, a modern, cost-efficient printer will help reduce downtime and operating costs associated with outdated or malfunctioning equipment.

Rationale

The College of Criminal Justice Education caters for eight (8) faculty members sharing only one printer while the new Dean of the College of Teacher Education is yet to procure printer for her office. This has been the reason why some faculty members rely on printing examinations and other important documents on a third-party printing service. Whereas procurement of printers dedicated to office use prevents the risk of confidential information being exposed during the printing process when using public printers or third-party services, hence the CCJE and CTE propose to purchase printers for office use to be charged against the LEC/LET Review Fund.

Relying on a dedicated office printer ensures consistent availability. Unlike shared or third-party services, there is no dependency on external factors such as confidentiality. This provides a reliable, consistent solution for the printing needs of the faculty and staff.

Objectives

General: This proposal to purchase a printer will enhance office productivity, improve document accessibility, optimize operational efficiency, cost efficiency that will support sustainability initiatives and will adapt to office needs.

Specific: To acquire high-performance printing equipment for efficient document production, supporting meetings, presentations, daily operations, and professional-grade printing. The procurement will ensure equitable access, address diverse user needs, and promote an inclusive workplace where both men and women benefit equally from enhanced office productivity.

Methodology

The project will be achieved through the process of government procurement. The procurement of printers for office use begins by defining requirements such as



M. CASTILLO

[MinSV- PME- PPA - 25 - 0077] *vi*
Proposal for Procurement of Printers for Office Use Page 1 of 3

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

DATE: _____

107

TF-1054
401-200

604-0248



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



1st Endorsement
April 10, 2025

OFFICE OF THE PRESIDENT

RECEIVED
DATE: **APR 24 2025**
TIME: 8:30
BY: Maria Leiden V. Gaud

Respectfully forwarded to **DR. ENYA MARIE D. APOSTOL**, SUC President III, Mindoro State University, Alcate, Victoria, Oriental Mindoro, the project proposal titled "**PROCUREMENT OF PRINTER FOR OFFICE USE**", proposed by **DR. SALCEDO B. TANGUID** (Dean, College of Criminal Justice Education)

Mindoro State University
RECEIVED
RECORDS OFFICE
BY: [Signature]
DATE: 4-23-25
TIME: 12:28
CONTROL #: 187

FRANIE M. AFABLE, DBMHM
Campus Executive Director

OPM - 2025 - 1769

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City



specifications, quantity, and budget. At the planning stage, sex-disaggregated data and gender-related information will be collected and analyzed to ensure equitable access to printing resources and address the diverse needs of all users to meet SDG 5, SDG 4, 8 and 9. After receiving proposals, prices and terms are negotiated, followed by proper monitoring of supply/equipment delivery. Upon receipt, printers are inspected for quality and functionality, then installed and configured. Post-purchase support, including warranty registration and maintenance, is arranged. The procurement process is reviewed to assess performance, cost-effectiveness, and gender inclusiveness.

Impact/Expected Output:

Investing in a printer for office use will enhance efficiency, reduce costs, ensure confidentiality, and boost productivity, creating a secure and sustainable workplace. At the project identification stage, gender-related issues such as equitable access and workload distribution will be addressed. The project aims to advance gender equality (SDG 5) by promoting outcomes and outputs that create a balanced and inclusive educational environment. It will ensure that all students, including 3 males and 5 females faculty members, benefit from enhanced teaching tools that improve both instructional quality and overall well-being, regardless of gender.


Potential Outcomes:

The procurement of printers for office use can result in several positive outcomes. It will improve efficiency and productivity by providing printers that meet the office's needs, such as fast printing speeds and multi-functionality, thus reducing downtime. Furthermore, a user-friendly printer that integrates well with existing systems will boost employee satisfaction. Ultimately, careful printer procurement leads to a more efficient, cost-effective, and sustainable solution for the office.

Potential Impacts: Faculty can handle printing, scanning, and copying tasks more quickly, reducing delays and improving workflow.

Target Beneficiaries: The beneficiaries of this proposal will be the faculty and students of CCJE and CTE.

Photos:

Equipment/Materials	Quantity	Specification	Cost
	2	-All-in one tank printer - Print resolution up to 5760 dpi x 1440 dpi - Flatbed colour image scanner	20,000.00 TF-1054 401-200 COY-0248

Sustainability Plan:

To preserve long-term use, the end users of printers will be oriented on the proper handling, proper upkeeping, and regular inventory to avoid losses.

Gender and Development:

Inclusive Access: Providing a printer that is accessible to everyone—regardless of gender—ensures that all employees, students, or community members have equal access to resources and can carry out tasks efficiently. **Equitable Distribution:** Ensuring that printers are available in areas used by both men and women in a balanced way helps



CASTILLO

[Minsu - PME - PPA - 25 - 0074] Proposal for Procurement of Printers for Office Use Page 2 of 3

•Main Campus, Alcala, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

DATE: _____



prevent situations where one gender might have greater access than the other, fostering a sense of fairness and equality.

Workplan:

Identify the specific needs for the printer, considering the gender perspective and accessibility requirements that involve needs assessment, budgeting and funding and market research, supplier selection, final approval & purchase order and lastly delivery and installation.

References: Criminology programs often need to print accreditation documents, syllabi, and faculty records for institutional assessments and compliance. Printing is essential for producing detailed case reports, crime analysis, and research studies that require hard copies for reference, submission, or presentation.

Prepared by:

[Signature]
Salcedo B. Tanguid, Jr., Ph.D.
Dean, CCJE

Noted:

[Signature]
Maia Majani M. Castillo, RN, MAN
Director for Women, Gender and Development

Comment/s:

[Signature]
KRISTIANNE ALFA MARIE JAVIER - MAGBANUA
Director for Planning, Monitoring and Evaluation
Coordinator

Comment/s:

This procurement initiative supports both administrative and instructional functions, specially in resource preparation task.

Reviewed by:

☐ Passed

☐ For Revision

☐ Failed due to:

For Department use only		
Recommending Approval:		
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved due to:		
CIEDELLE P. SALAZAR, J.D., Ph.D. Vice President for Academic Affairs		
For endorsement to Academic/Admin Council	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Approved: ENYA MARIE D. APOSTOL, Ph.D. SUC President III		Mindoro State University CERTIFIED COPY VICTORIA M. CASTILLO Records Officer II 7/31/25



PROGRAM TITLE (if any):

PROJECT TITLE: *Procurement of Printers*

DEPARTMENT/COLLEGE/UNIT/OFFICE

PROPOSER(S):

POSITION/DESIGNATION:

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?			2	2	
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)			2	2	
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage				1.5	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5,1.0)			1		
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)		.5			
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)				1	
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5,1.0)		.5			
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)		.5			
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible scores: 0, 0.5, 1.0)			2	2	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)				1.33	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0.67)			.67		
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0.67)		.33			
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0.67)		.33			
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?		1		1	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)		1		1	
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)				1.5	
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)			1		
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5,1.0)		.5			
10.0	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)				1.67	
10.1	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			.67		
10.2	Will the Project build on the initiatives or actions of other organizations nearby the University? (possible scores: 0, 0.33,0.67)		.33			
10.3	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)			.67		
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					15.00	
*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive score less than 1.0.						

*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive

Maria Ines M. Castillo
[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score

0-3.9 GAD is invisible in the project (needs GAD technical assistance).

4.0-7.9 Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issues and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).

8.0-14.9 Proposed project is gender-sensitive (Project passes the GAD test).

15.0-20.0 Proposed Project is gender-responsive (the Proponent to be commended).

VICTORIA M. CASTILLO

DATE: _____



Project Title: PROCUREMENT OF ICT EQUIPMENT (DESKTOP) FOR OFFICE USE

Implementing Agency: MINDORO STATE UNIVERSITY

Head of Agency: ENYA MARIE D. APOSTOL, Ph.D.

Contact Person: SALCEDO B. TANGUID, JR., Ph.D.
Dean, College of Criminal Justice Education

Total Project Cost: Php. 42,000.00

Duration: 6 Months

Source of Fund: LEC/LET Review Fund

Project Description

Introduction

The procurement of a desktop for office use aims to enhance productivity by providing reliable and efficient computing power for daily tasks. This investment will support essential functions such as document management, communication, and data processing, ensuring seamless workflow and improved operational efficiency for staff. The selected desktop will meet performance, durability, and budget requirements while aligning with the office's technological needs.

Rationale

The College of Criminal Justice Education has been long existing which operates as a separate and distinct college. The office equipment such as the desktop computer was issued in 2012 hence, at present, is malfunctioning. In an office setting, desktop computers can be easily secured and monitored as they are typically stationary, reducing the risk of data theft or loss. With more robust network and security protocols, desktops offer higher control over sensitive data such as examinations, making them ideal for office use. Procurement of desktop computers would enable office staff to work effectively and conveniently as it offers a more ergonomic workspace, larger screen, along with a separate keyboard and mouse, reduces strain on the eyes, neck, and wrists, leading to increased comfort and productivity over long working hours.

At present, many modern desktop models are designed to be energy-efficient, offering lower power consumption while providing high performance. This makes them a suitable choice for the office looking to balance performance with operational cost savings.

Desktop computers are generally more durable and can be easily repaired or upgraded. When one part fails it is simpler and more cost-effective to replace or upgrade individual components in a desktop. This can prolong the overall lifecycle of the system, resulting in long-term cost savings.

Objectives

General: The procurement of a desktop computer aimed at enhancing office productivity by delivering the performance, functionality, and reliability required to efficiently support daily operations and tasks.

Specific: Select and acquire a desktop with sufficient processing power, storage, and reliability to support office operations such as document creation, data management, and communication, while promoting Gender Equality by ensuring an inclusive procurement process that provides equal opportunities for both women and men to participate in decision-making, supplier selection, implementation and utilization.

Methodology

The project will be achieved through the process of government procurement. In the planning and procurement stages, sex-disaggregated data and gender-related information are collected to ensure inclusivity and align with SDG 5 on Gender Equality. The planning stage

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401-200

604-015

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Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



1st Endorsement
April 10, 2025

OFFICE OF THE PRESIDENT

RECEIVED
DATE: APR 24 2025
TIME: 8:30 1719
BY: Maria Leiden V. Gaud my

Respectfully forwarded to **DR. ENYA MARIE D. APOSTOL**, SUC President III, Mindoro State University, Alcate, Victoria, Oriental Mindoro, the project proposal titled "**PROCUREMENT OF ICT EQUIPMENT (DESKTOP) FOR OFFICE USE**", proposed by **DR. SALCEDO B. TANGUID** (Dean, College of Criminal Justice Education).

Mindoro State University
RECEIVED
RECORDS OFFICE

BY: _____
DATE: 4-23-25
TIME: 12:25
CONTROL #: 188

FRANIE M. AFABLE, DBMHM
Campus Executive Director

OPMA - 245 - 1730

- Main Campus, Alcate, Victoria
- Bongabong Campus, Labasan, Bongabong
- Calapan City Campus, Masipit Calapan City





		Warranty: 2 Years Parts & Labor Weight: 9.3 KG Dimensions: 49.4 x 23.4 x 41.7 cm Core i3-13100 8GB DDR4 RAM 256GB SSD+1TB HDD UHD 730 Win11 with 21.5inch Monitor	
		Total	42,000.00

Sustainability Plan: Regular maintenance, timely software updates, and proper training for staff on optimal usage will ensure the desktop's long-term functionality, while a clear protocol for repairs, periodic evaluations of its performance, and adjustments based on evolving office needs will help maintain its efficiency and support the continued needs of the office staff, faculty, and students.

Gender and Development: The procurement of the desktop will ensure equal access to technology for all staff, regardless of gender, promoting an inclusive environment that supports the productivity and development of everyone.

Workplan: Desktop procurement involves choosing the right specifications, purchasing the desktop, setting it up, and training staff to ensure its effective use in daily office tasks.

References: The acquisition of the desktop is designed to meet the office's specific needs, ensuring high performance, cost-effectiveness, and compliance with industry standards for reliability, while supporting improved productivity and operational efficiency.

Prepared by:

[Signature]
Salcedo B. Tanguid, Jr., Ph.D.
Dean, CCJE

Noted:

[Signature]
Marina Majani M. Castillo, M.A.
Director for Women, Gender and Development

Comment/s:

[Signature]
KRISTIANNE ALEZA MARIE JAVIER - MAGBANUA
Director for Planning, Monitoring and Evaluation
Coordinator

Comment/s:

The procurement supports innovation and modernization efforts, which are critical in maintaining institutional competitiveness.

Reviewed by:

- ☐ Passed
☐ For Revision
☐ Failed due to: _____

For Department use only	
Recommending Approval:	
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved due to: _____	
CIEDELLE P. SALAZAR, J.D., Ph.D. Vice President for Academic Affairs <i>[Signature]</i>	
For endorsement to Academic/Admin Council	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Approved:	
ENYA MARIE D. APOSTOL, Ph.D. SUC President III <i>[Signature]</i>	Mindoro State University CERTIFIED COPY VICTORIA M. CASTILLO Records Officer II <i>[Signature]</i>



PROGRAM TITLE (if any):

PROJECT TITLE: *Procurement of ICT Equipment (Reck-top)*

DEPARTMENT/COLLEGE/UNIT/OFFICE

PROPOSER(S):

POSITION/DESIGNATION:

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?			2	2	
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)			2	2	
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage				1.5	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5,1.0)			1		
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)		.5			
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)				2	
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5,1.0)			1		
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)			1		
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible scores: 0, 0.33,0.67)		1		1	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)				1.33	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0.67)			.67		
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0.67)		.33			
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0.67)		.33			
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?			2	2	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)		1			
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)				1.5	
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)			1		
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5,1.0)		.5			
10.0	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)				1.34	
10.1	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			.67		
10.2	Will the Project build on the initiatives or actions of other organizations nearby the University? (possible scores: 0, 0.33,0.67)	0				
10.3	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)		.	.67		
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					14.67	

*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive

[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men, possible asymmetries in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score

0-3.9 GAD is invisible in the project (needs GAD technical assistance).

4.0-7.9 Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issues and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).

8.0-14.9 Proposed project is gender-sensitive (Project passes the GAD test).

15.0-20.0 Proposed Project is gender-responsive (the Proponent to be commended).

Mindoro State University

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VICTORIA M. CASTILLO

Records Officer II

DATE: *4/1/25*



Title : PROCUREMENT OF FURNITURE (SOFA) FOR CCJE FACULTY ROOM

Implementing Agency : MINDORO STATE UNIVERSITY – Calapan City Campus
Brgy. Masipit, Calapan City, Oriental Mindoro

Head of Agency: ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Contact Person: SALCEDO B. TANGUID JR., Ph.D.
Dean, College of Criminal Justice Education

Total Project Cost: ₱ 22,000.00
Duration : 6 month(s)
Sources of Fund: LEC/LET Review Fund

PROJECT DESCRIPTION

Introduction

Rationale/Significance

To highlights university's commitment to create a conducive and inclusive environment for its stakeholders, the purchase of a new sofa set addresses a pressing need to improve the functionality, comfort, and overall appeal of the shared space within the organization. Currently, the absence of adequate seating negatively affects user experience, productivity, and the welcoming atmosphere essential for effective interactions. This project

The new sofa set will directly benefit employees, students, and visitors by providing a comfortable and practical area for relaxation, collaboration, and waiting. For employees, it enhances morale and productivity by fostering a more pleasant workspace. Students and visitors will experience a more accommodating and professional environment, leaving a positive impression and encouraging engagement with the office.

This initiative also supports sustainability and resource efficiency by ensuring the selection of high-quality and eco-friendly furniture that can withstand regular use. By prioritizing durability and sustainable materials, the organization minimizes long-term costs and environmental impact, aligning with broader goals of responsible resource management.

Overall, the purchase of a new sofa set is not merely a functional improvement but an investment in enhancing the organization's image, user satisfaction, and commitment to a better, more inclusive environment. This project symbolizes care and reinforces the university's dedication to providing a supportive and welcoming space for all.

Objectives

General: To create a conducive, functional and overall appeal of shared spaces within the university

Specific: To create a welcoming, professional, and inclusive environment in the College of Criminal Justice Education office by procuring a comfortable and functional sofa that promotes accessibility and equal use. The procurement process will integrate gender-responsive considerations, ensuring that the design, placement, and accessibility of the furniture cater to the needs of all faculty, staff, and visitors, fostering an environment that supports gender equality and inclusivity in the workplace.

Methodology

The faculty members of the College of Criminal Justice Education led the canvassing process for a new sofa set by gathering and evaluating options that met the diverse comfort and functionality needs of employees, students, and visitors. This involved comparing multiple vendors and considering factors such as ergonomic design, material durability, and overall comfort. Priority was given to eco-friendly and sustainable furniture that aligned with the university's commitment to environmental responsibility. At the planning stage, sex-disaggregated data was collected to

TF-1054
401-200

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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25





Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



1st Endorsement
April 10, 2025

OFFICE OF THE PRESIDENT
RECEIVED

DATE: APR 24 2025
TIME: 8:30 1718
BY: Maria Leiden V. Gaud

Respectfully forwarded to **DR. ENYA MARIE D. APOSTOL**, SUC President III, Mindoro State University, Alcate, Victoria, Oriental Mindoro, the project proposal titled "**PROCUREMENT OF FURNITURE (SOFA) FOR CCJE FACULTY ROOM**", proposed by **DR. SALCEDO B. TANGUID** (Dean, College of Criminal Justice Education) .

Mindoro State University
RECEIVED
RECORDS OFFICE

BY: [Signature]
DATE: 4-23-25
TIME: 12:25
CONTROL #: 185

FRANIE M. AFABLE, DBMHM
Campus Executive Director

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City

01999 - 2025 - 1769



assess the seating needs and preferences of male and female stakeholders, ensuring an inclusive selection process. Additionally, gender-related information was considered to address accessibility, safety, and usability, ensuring that the chosen furniture promotes equitable access and a welcoming environment for all. The faculty ensured that the selected sofa set met the university's standards for quality, aesthetics, and long-term usability, providing both immediate satisfaction and long-term benefits for all stakeholders.

Expected Outputs & Outcomes

The sofa set purchase project enhances comfort, functionality, and aesthetics in the CCJE Office, creating a welcoming and professional space. By selecting eco-friendly, durable furniture, it aligns with the university's commitment to sustainability while improving the experience for employees, students, and visitors. It supports SDG 3 (Well-being) by promoting physical and mental health and SDG 11 (Sustainable Communities) through responsible resource use. At the planning stage, a gender analysis will assess seating needs, accessibility, and inclusivity, with sex-disaggregated data identifying potential gender disparities. The project aims to advance gender equality (SDG 5) by promoting outcomes and outputs that create a balanced and inclusive educational environment. It will ensure that all students, including 3 males and 5 females faculty members, benefit from enhanced teaching tools that improve both instructional quality and overall well-being, regardless of gender. This initiative advances the university's commitment to quality infrastructure, regional development, and sustainability.

Potential Outcomes:

In the long run, this project will lead to higher satisfaction and engagement among stakeholders, as the improved seating creates a more comfortable and collaborative atmosphere. The use of durable, eco-friendly furniture will also result in cost savings by minimizing maintenance and replacement needs, supporting the university's sustainability initiatives. Additionally, the enhanced shared spaces will boost the university's image, reinforcing its commitment to a high-quality, inclusive environment and strengthening its reputation as a sustainable, forward-looking institution.

Potential Impacts (PIs):

This project will have several key impacts. Socially, it will strengthen community ties by providing a comfortable and collaborative space for students, employees, and visitors. Economically, investing in durable, high-quality furniture will improve the university's infrastructure, attracting more students and enhancing its competitiveness, which benefits the local economy. Environmentally, the use of eco-friendly materials will reduce waste and support sustainability, aligning with the university's environmental goals and minimizing its long-term ecological impact.

Target Beneficiaries: College of Criminal Justice Education – Calapan City Campus

Photo:



Figure 1. L Shape Sofa with Stool Specifications:

- ✓ Black fabric upholstered
- ✓ Sierratone foam
- ✓ 2 Seater 54" x 27½"
- ✓ Lounge 26" x 54"
- ✓ Stool 20" x 20"

Mindoro State University
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VICTORIA M. CASTILLO
Records Officer II

DATE:

7/31/25

[MinSU - PME - PPA - 00943]





Gender and Development (GAD)

The purchase of the new sofa set supports Gender and Development (GAD) by creating an inclusive and comfortable environment that accommodates the diverse needs of all genders within the university. By enhancing shared spaces, it ensures that all employees, students, and visitors, regardless of gender, have access to a welcoming and functional area for relaxation and collaboration. The project aligns with GAD principles by promoting equality, inclusivity, and accessibility. Additionally, the GAD budget allocation for this project ensures that resources are allocated fairly to benefit everyone in the university community, further supporting gender-responsive development within the institution.

References (legal basis, or literature):

1. United Nations Sustainable Development Goals (SDGs)
2. The Philippine Development Plan (PDP) 2017-2022
3. Republic Act No. 7192 (Women in Development and Nation Building Act)

Prepared by:

SALCEDO B. TANGUID, JR. Ph.D.
Dean, College of Criminal Justice Education

Noted:

Maria Majara M. Castillo, R.N., AM
Director for Women, Gender and Development
Comment:

Proposed project is gender-sensitive.

Kristianne AUSTA MARIE JAVIER- MAGBANUA
Director for Planning, Monitoring & Evaluation
Coordination

Comment:

SOFA's with durable materials and ergonomic design are a wise investment for long-term institutional use.

Reviewed by:

☐ Passed

☐ For Revision

☐ Failed due to: _____

For Department use only	
Recommending Approval:	
<input checked="" type="checkbox"/> Approved	
<input type="checkbox"/> Not Approved due to: _____	
CIEDELLE P. SALAZAR, J.D., Ph.D. Vice President for Academic Affairs	
For endorsement to Academic/Admin Council	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Approved:	
ENYA MARIE D. APOSTOL, Ph.D. SUC President III	

Mindoro State University
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21
VICTORIA M. CASTILLO
Records Officer II

DATE: *7/31/25*

[MINSU-PME-PPA-0074] *h*



PROGRAM TITLE (if any):
PROJECT TITLE: *Procurement of Furniture (Sofa) for CAFE faculty room*
PROPONENT(S):

DEPARTMENT/COLLEGE/UNIT/OFFICE *CW&*
POSITION/DESIGNATION:

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?			2	2	
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)			2	2	
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage				1	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5,1.0)		.5			
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)		.5			
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)				2	
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5,1.0)			1		
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)			1		
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible scores: 0, 0.5, 1.0)			2	2	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)				2	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0,0.67)			.67		
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0,0.67)			.67		
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0,0.67)			.67		
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?			2	2	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)		1		1	
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)				1.5	
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)			1		
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5,1.0)		.5			
10.0	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)				1	
10.1	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			.67		
10.2	Will the Project build on the initiatives or actions of other organizations nearby the University? (possible scores: 0, 0.33,0.67)		.33			
10.3	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)	0				
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					16.5	
*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive						

*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive

Marra Marjorie M. Castillo
[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men, possible asymmetries in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score

- 0-3.9 GAD is invisible in the project (needs GAD technical assistance).
4.0-7.9 Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issue/s and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).
8.0-14.9 Proposed project is gender-sensitive (Project passes the GAD test).
15.0-20.0 Proposed Project is gender-responsive (the Proponent to be commended).

Mindoro State University
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VICTORIA M. CASTILLO
Records Officer II

DATE: *7/31/25*



RESOLUTION NO. 01-2025

A RESOLUTION AUTHORIZING THE UTILIZATION OF REMAINING REVIEW FEES COLLECTED FROM PREVIOUS YEARS BY THE MINSU REVIEW CENTER FOR LICENSURE EXAM FOR CRIMINOLOGISTS AND LICENSURE EXAM FOR TEACHERS FOR THE PROCUREMENT OF OFFICE SUPPLIES AND EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION AND THE COLLEGE OF TEACHERS EDUCATION

WHEREAS, the Mindoro State University (MinSU) Review Centers for the Licensure Exam for Criminologists and the Licensure Exam for Teachers have accumulated remaining review fees from previous years;

WHEREAS, these funds were collected to support the review programs aimed at enhancing the preparedness of criminology and education graduates for their respective licensure examinations;

WHEREAS, it has been determined that there is a surplus of funds that remain unutilized after the completion of review-related activities;

WHEREAS, the College of Criminal Justice Education (CCJE) and the College of Teacher Education (CTE) require additional office supplies and equipment to improve operational efficiency and support faculty members, staff, and students in their academic and professional

WHEREAS, the utilization of these remaining review fees for the procurement of office supplies and equipment will ensure the proper allocation of available financial resources to benefit the academic community;

WHEREAS, this reallocation of funds adheres to the principles of financial prudence, transparency, and accountability, ensuring that the resources are utilized effectively to further the objectives of quality education and institutional development;

WHEREAS, the procurement of office supplies and equipment will enhance the administrative functions, instructional services, and student support initiatives within CCJE and CTE;

NOW, THEREFORE, BE IT RESOLVED, that the remaining review fees collected from previous years by the MinSU Review Center for the Licensure Exam for Criminologists and the Licensure Exam for Teacher be authorized for use in the procurement of office supplies and equipment needed by the College of Criminal Justice Education and the College of Teachers Education;

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City

Mindoro State University
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VICTORIA M. CASTILLO
Records Officer II


DATE: 7/31/25

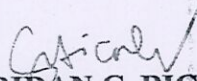


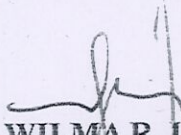
RESOLVED FINALLY, that this resolution be duly documented and submitted to the appropriate university authorities for implementation, ensuring that the expenditures are in line with institutional policies and financial regulations.


Approved this 4th day of APRIL, 2025.

Signed:

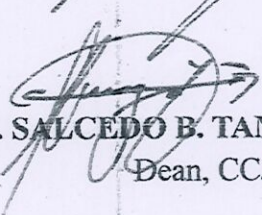

GLENDAC. CASTILLO
Faculty, Review In-charge


SHERIDAN C. BICALDO
Program Chair, BSED


DR. WILMAR R. LONTOC
Dean, CTE


ELANIE M. MENDOZA
Faculty, Review In-charge


DANILO L. TUPAZ JR.
Program Chair, BSCRM


DR. SALCEDO B. TANGUID JR
Dean, CCJE



Project Title: PROCUREMENT OF LAPEL MICROPHONES WITH SPEAKER FOR INSTRUCTION

Implementing Agency: MINDORO STATE UNIVERSITY

Head of Agency: ENYA MARIE D. APOSTOL, Ph.D.

Contact Person: SALCEDO B. TANGUID, JR., Ph.D.
Dean, College of Criminal Justice Education

Total Project Cost: 12,000.00

Duration: 6 Months

Source of Fund: LEC/LET Review Fund

Project Description

Introduction

The procurement of Lapel Microphones with Speakers is intended to improve the communication between instructor and students during classes being conducted at the Criminology Building due to disruption of class discussion caused by noise from the University Canteen, Activity Center and Hallway. Most of the time the faculty and students complain about the noise pollution which cannot be controlled due to the location of the rooms where it is prone to disturbances due to outside noise.

Rationale

A lapel microphone with a speaker ensures that the instructor's voice is clearly heard by all students, even in larger classrooms or lecture halls. Instructors often face challenges in projecting their voice across the room, particularly in noisy environments or with large student groups. This technology helps overcome that barrier by amplifying the instructor's voice without the need for excessive straining, which can help reduce vocal fatigue over long teaching sessions.

The current location of the Criminology room is prone to noise pollution as it is situated near the Activity Center, University canteen and the hallway, which is the common path-walk for most students. Classes are being disrupted in almost every classroom if activities are held at the Activity Center wherein students complain about it.

In view of the challenges being experienced by the instructors holding classes in the Criminology Building, the purchase of lapel microphone with speaker will enhance teaching effectiveness by improving voice projection and ensuring clarity of communication in the classroom while event is being held at the Activity Center. As such, this will be beneficial to both faculty and students.

Objectives

General: This proposal is to purchase a lapel microphone with a speaker that will better amplify the voice of instructors and overcome the noise pollution from the adjacent buildings where activities are being conducted.

Specific: This technology enhances instruction by amplifying voices, reducing vocal strain, and ensuring clear communication. Procuring lapel microphones promotes inclusive education, accommodating instructors of all genders and vocal strengths. A gender analysis at the planning stage will ensure equitable access, fostering a supportive and efficient teaching environment.

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25

Proposal for Procurement of Lapel Microphone Page 1 of 3
[Minsu-PME-PPA-25-0073]





Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsu.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



1st Endorsement April 10, 2025

Respectfully forwarded to **DR. ENYA MARIE D. APOSTOL**, SUC President III, Mindoro State University, Alcate, Victoria, Oriental Mindoro, the project proposal titled "**PROCUREMENT OF LAPEL MICROPHONES WITH SPEAKER FOR INSTRUCTION**", proposed by **DR. SALCEDO B. TANGUID** (Dean, College of Criminal Justice Education) .

Mindoro State University
RECEIVED
RECORDS OFFICE
BY: [Signature]
DATE: 4-23-25
TIME: 12:25
CONTROL #: 184

OFFICE OF THE PRESIDENT
RECEIVED
DATE: APR 24 2025
TIME: 8:30 1717
BY: Maria Leiden V. Gaud [Signature]
FRANIE M. AFABLE, DBMHM
Campus Executive Director

OVPA - 2025 - 1766

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit Calapan City



Methodology

The procurement of lapel microphones will follow a structured process to ensure efficiency, inclusivity, and quality. A needs assessment will be conducted through faculty consultations to determine specific requirements while collecting sex-disaggregated data and gender-related information to promote equitable access. The Management Information System (MIS) Office will assist in identifying technical specifications, and a Purchase Request (PR) will be prepared and submitted for approval. Following government procurement guidelines, multiple vendors will be evaluated based on cost, quality, warranty, and sustainability to ensure a transparent selection process. Upon acquisition, the microphones will undergo inspection and testing to verify functionality before deployment. This approach guarantees that the equipment enhances instructional delivery while fostering an inclusive and efficient learning environment.

Impact/Expected Output:


The purchase of a lapel microphone with a speaker enhances teaching by improving voice projection, mobility, and communication clarity, creating a more inclusive and engaging learning environment. It reduces instructors' vocal strain, supports diverse teaching settings, and ensures accessibility for all students. At the project identification stage, gender analysis will be conducted to assess differing communication challenges faced by male and female instructors and ensure equitable access to the technology. The project aims to advance gender equality (SDG 5) by promoting outcomes and outputs that create a balanced and inclusive educational environment. It will ensure that all students, including 3 males and 5 females faculty members, benefit from enhanced teaching tools that improve both instructional quality and overall well-being, regardless of gender.

Potential Outcomes:

Potential Impacts: The classroom discussions will be more interactive since the voice of the instructors will be more amplified and the noise barrier will be minimized.

Target Beneficiaries: The beneficiaries of this proposal will be the faculty and students who are using the Criminology Building for their classes.

Photos:

Equipment/Materials	Quantity	Specification	Cost
	8	-Power: 5V-0.6A	12,000.00
		-Powered by AA	
		Batteries	
		-Portable and Clip-on with Wired Mic Headset and waistband	
		Bluetooth Mic	
			TF-105 401-20 C04-0

Sustainability Plan: To preserve for long term use, the end users of the lapel microphones with speakers will be oriented on the proper handling, proper upkeeping, and regular inventory to avoid losses.

VICTORIA M. CASTILLO

Gender and Development: Lapel microphones allow all students, regardless of gender, to be heard clearly without the need to compete with background noise. This can be especially beneficial for students who might not traditionally dominate conversations in class, which is often more common for female students in male-dominated settings.

Workplan: In procurement of lapel microphones, first, define the purpose of its use, such as for work or general use, to determine necessary specifications. Next, research and compare available models and brands within a set budget, considering factors like performance, durability,





and reviews. Seek recommendations from reliable sources or experts to validate choices. Plan for a specific timeline to make the purchase, allowing for thorough exploration of promotions, warranties, and after-sales services. This structured approach ensures a thoughtful investment that aligns with needs and budget.

References: The fact that the Criminology Building is situated beside the Activity Center, University Canteen and erected with hallway as the common path-walk of students, noise is inevitable, thus class discussions are affected leading to low interaction and understanding of lessons.

Prepared by:

[Signature]
Salcedo B. Tanguid, Jr., Ph.D.
Dean, CCJE

Noted:

[Signature]
Maria Majani M. Castillo, R.N., M.M.
Director for Women, Gender and Development

Comment/s: _____

[Signature]
KRISTIANNE ALEZA MARIE JAVIER - MACAPANUA
Director for Planning, Monitoring and Evaluation
Coordinator

Comment/s: _____

The equipment procurement reflects responsiveness to the challenges of modern teaching strategist setup particularly in blended learning formats.

Reviewed by:

☐ Passed

☐ For Revision

☐ Failed due to: _____

For Department use only	
Recommending Approval:	
<input checked="" type="checkbox"/> Approved <input type="checkbox"/> Not Approved due to: _____	
<p style="text-align: center;"><i>[Signature]</i> CIEDELLE P. SALAZAR, J.D., Ph.D. Vice President for Academic Affairs</p>	
For endorsement to Academic/Admin Council	<input type="checkbox"/> Yes <i>[Signature]</i> <input type="checkbox"/> No
<p>Approved:</p> <p style="text-align: center;"><i>[Signature]</i> ENYA MARIE D. APOSTOL, Ph.D. SUC President III</p>	

Mindoro State University
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[Signature]
VICTORIA M. CASTILLO
Records Officer II



PROGRAM TITLE (if any):

PROJECT TITLE: *Procurement of laptop Monitors*

DEPARTMENT/COLLEGE/UNIT/OFFICE

PROPOSER(S):

POSITION/DESIGNATION:

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?			2	2	
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)			2	2	
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage				1	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5, 1.0)		.5			
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)		.5			
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)				2	
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5, 1.0)			1		
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)			1		
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible scores: 0, 0.5, 1.0)			2	2	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)				2	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0.67)			.67		
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0.67)			.67		
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0.67)			.67		
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?			2	2	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)		1		1	
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)				2	
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)			1		
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5, 1.0)			1		
10.0	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)				1.94	
10.1	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			.67		
10.2	Will the Project build on the initiatives or actions of other organizations nearby the University? (possible scores: 0, 0.33,0.67)	0				
10.3	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)			.67		
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					17.94	

*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive

Manila Magana M. Castillo
[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men, possible asymmetries in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score

Mindoro State University

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0-3.9 GAD is invisible in the project (needs GAD technical assistance).
4.0-7.9 Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issue/s and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).

8.0-14.9 Proposed project is gender-sensitive (Project passes the GAD test).

15.0-20.0 Proposed Project is gender-responsive (the Proponent to be commended).

VICTORIA M. CASTILLO
Records Officer II

DATE: *7/21/25*



RESOLUTION NO. 01-2025

A RESOLUTION AUTHORIZING THE UTILIZATION OF REMAINING REVIEW FEES COLLECTED FROM PREVIOUS YEARS BY THE MINSU REVIEW CENTER FOR LICENSURE EXAM FOR CRIMINOLOGISTS AND LICENSURE EXAM FOR TEACHERS FOR THE PROCUREMENT OF OFFICE SUPPLIES AND EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION AND THE COLLEGE OF TEACHERS EDUCATION

WHEREAS, the Mindoro State University (MinSU) Review Centers for the Licensure Exam for Criminologists and the Licensure Exam for Teachers have accumulated remaining review fees from previous years;

WHEREAS, these funds were collected to support the review programs aimed at enhancing the preparedness of criminology and education graduates for their respective licensure examinations;

WHEREAS, it has been determined that there is a surplus of funds that remain unutilized after the completion of review-related activities;

WHEREAS, the College of Criminal Justice Education (CCJE) and the College of Teacher Education (CTE) require additional office supplies and equipment to improve operational efficiency and support faculty members, staff, and students in their academic and professional endeavors;

WHEREAS, the utilization of these remaining review fees for the procurement of office supplies and equipment will ensure the proper allocation of available financial resources to benefit the academic community;

WHEREAS, this reallocation of funds adheres to the principles of financial prudence, transparency, and accountability, ensuring that the resources are utilized effectively to further the objectives of quality education and institutional development;

WHEREAS, the procurement of office supplies and equipment will enhance the administrative functions, instructional services, and student support initiatives within CCJE and CTE;

NOW, THEREFORE, BE IT RESOLVED, that the remaining review fees collected from previous years by the MinSU Review Center for the Licensure Exam for Criminologists and the Licensure Exam for Teacher be authorized for use in the procurement of office supplies and equipment needed by the College of Criminal Justice Education and the College of Teachers Education;

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•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit Calapan City

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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25




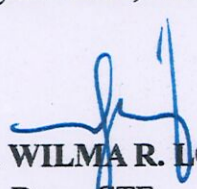
RESOLVED FINALLY, that this resolution be duly documented and submitted to the appropriate university authorities for implementation, ensuring that the expenditures are in line with institutional policies and financial regulations.

Approved this 4th day of APRIL, 2025.

Signed:

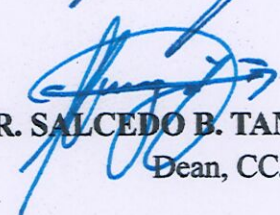

GLENDAC. CASTILLO
Faculty, Review In-charge


SHERIDAN C. BICALDO
Program Chair, BSED



DR. WILMA R. LONTOC
Dean, CTE


ELANIE M. MENDOZA
Faculty, Review In-charge


DANILO L. TUPAZ JR.
Program Chair, BSCRM


DR. SALCEDO B. TANGUID JR
Dean, CCJE

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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/2/25



Project Title: PROCUREMENT OF ICT EQUIPMENT (LAPTOP) FOR INSTRUCTIONAL USE

Implementing Agency: MINDORO STATE UNIVERSITY

Head of Agency: ENYA MARIE D. APOSTOL, Ph.D.

Contact Person: SALCEDO B. TANGUID, JR., Ph.D.
Dean, College of Criminal Justice Education

Total Project Cost: Php. 56,000.00

Duration: 6 Months

Source of Fund: LEC/LET Review Fund

Project Description

Introduction

In today's digital age, the integration of technology in education has become a crucial element in enhancing teaching and learning experience. One of the essential tools in modern classrooms is the laptop, which provides faculty members with the means to access educational resources, deliver lectures effectively, and communicate with students and colleagues. Moreover, laptops can significantly improve their productivity, teaching methods, and ability to stay updated in an ever-evolving academic environment.

Rationale

The Mindoro State University through its administration aims to LIFT MINSU which means elevating the quality of instruction and other services into a more globally competitive. The College of Criminal Justice Education strongly supports this purpose hence it adheres to upgrading its instructional equipment to enhance the delivery of instruction and transfer of knowledge, skills and technology to the students. The procurement of laptops offers faculty the flexibility to move seamlessly between classrooms, offices, and meetings while still having access to all instructional materials. Whether teaching in a classroom, giving a presentation in a conference room, or meeting with students, laptops ensure that instructors can take their work with them, enabling a dynamic and mobile teaching environment. Laptops support various educational tools, software, and apps that aid in instruction, such as presentation software (e.g., PowerPoint, Prezi), learning management systems (e.g., Moodle, Blackboard), and collaboration platforms (e.g., Zoom, Google Meet). Faculty can easily integrate these tools into their teaching methods, enriching the learning experience with multimedia content, interactive lessons, and real-time assessments.

A laptop is generally sturdier and more transmissible, making it suitable for extension activities, online seminars, research collaboration and instructional use. In today's educational setting, MINSU allows faculty to teach remotely or in a hybrid setting. Laptops enable faculty to easily conduct virtual classes, record lectures, and host online discussions.

Mindoro State University
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VICTORIA M. CASTILLO
Records Officer II

DATE: _____



Proposal for Procurement of ICT Equipment (Laptop) for Instructional Use Page 1 of 4

[MINSU-PME-PPA-25-0045]

•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong

•Calapan City Campus, Masipit, Calapan City



Mindoro State University

Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@minsue.edu.ph
Website: www.minsue.edu.ph
Mobile: +63 977 846 72 28



1st Endorsement
April 10, 2025

OFFICE OF THE PRESIDENT

RECEIVED
APR 24 2025

DATE: 8:30 1721
TIME: Maria Leiden V. Gaud
BY: 14

Respectfully forwarded to **DR. ENYA MARIE D. APOSTOL**, SUC President III, Mindoro State University, Alcate, Victoria, Oriental Mindoro, the project proposal titled "**PROCUREMENT OF ICT EQUIPMENT (LAPTOP) FOR INSTRUCTIONAL USE**", proposed by **DR. SALCEDO B. TANGUID** (Dean, College of Criminal Justice Education)

Mindoro State University
RECEIVED
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BY: JS
DATE: 4-23-25
TIME: 12:25
CONTROL #: 186

FRANIE M. AFABLE, DBMHH
Campus Executive Director

ONPA - 2025 - 1768

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit Calapan City



Objectives

General: This proposal to purchase a laptop for faculty members will help to enhance their teaching and administrative efficiency through improved access to technology and digital resources.

Specific: To assess the technological requirements of faculty members and ensure that the laptops procured effectively support their teaching, research, and administrative needs, considering essential software, processing power, and storage capacity. This evaluation will incorporate gender analysis to identify potential differences in technology access, usage, and preferences among male and female faculty members. By addressing gender-related disparities, the project aims to promote equal access to digital resources, ensuring that all educators, regardless of gender, have the tools necessary to enhance productivity and professional growth.

Methodology

The project will be achieved through government procurement, with the proponent seeking assistance from the MIS office to identify specifications and prepare a purchase request for approval. At the planning stage, sex-disaggregated data will be collected through surveys and consultations to assess faculty members' technological needs. Additionally, gender-related information will be analyzed to identify disparities in access, usage, and digital proficiency, ensuring the procurement process promotes equitable access to technology for all educators.

Impact/Expected Output:

Providing laptops for faculty enhances teaching efficiency, flexibility, and access to advanced educational tools, enabling instructors to engage students effectively, collaborate with colleagues, and stay organized in lesson planning and grading. Laptops also support adaptation to modern teaching environments, including remote and hybrid learning, improving instructional quality and productivity. At the project identification stage, a gender analysis will be conducted to assess disparities in technology access, usage, and digital proficiency among male and female faculty members. Gender-related issues, such as differing levels of familiarity with digital tools and work-life balance challenges, will be identified to ensure inclusive implementation. The project aims to advance gender equality (SDG 5) by promoting outcomes and outputs that create a balanced and inclusive educational environment. It will ensure that all students, including 3 males and 5 females faculty members, benefit from enhanced teaching tools that improve both instructional quality and overall well-being, regardless of gender.

Potential Outcomes: Improved faculty productivity and teaching efficiency through the provision of reliable and up-to-date technology. Faculty members may experience enhanced access to digital resources, streamlined lesson planning, and more effective communication with students.

Potential Impacts: The classroom discussions will significantly enhance things like their teaching effectiveness and their access to resources. It will also help the faculty to design and deliver engaging lessons and access up-to-date research and teaching tools.

Target Beneficiaries: The beneficiaries of this proposal will be the faculty and students who are using the Criminology Building for their classes.

Mindoro State University

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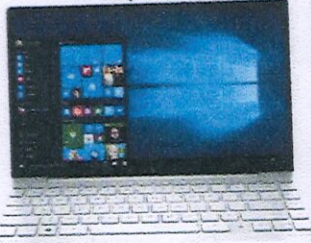
DATE: 7/31/24



Proposal for Procurement of ICT Equipment (Laptop) for Instructional Use Page 2 of 4



Photo:

Equipment/Materials	Quantity	Specification	Cost
 <p>Laptop</p>	1 Set	<p>- Processor: Intel Core i5-13420H Operating System: Windows 11 Home Display: Size: 15.6-inch Resolution: FHD (1920 x 1080) Refresh Rate: 144Hz Type: IPS-Level Graphics: NVIDIA GeForce RTX 2050 Memory: 4 GB GDDR6 Memory: 8 GB DDR5 Upgradeable up to: 32 GB Storage: 512 GB NVMe SSD Webcam: Resolution: 720p HD Features: 30 fps with Temporal Noise Reduction Keyboard: Layout: 99-/100-/103-key with international language support Communication: Wireless LAN: 802.11a/b/g/n/ac+ax Audio Jack: Type: 3.5 mm headphone/speaker jack Features: Supports headsets with built-in mic Ports: 1 x USB 3.2 Gen 1: Power-off USB charging 2 x USB 3.2 Gen 1 1 x USB Type-C port: USB 3.2 Gen 2 (up to 10 Gbps) DisplayPort over USB-C Thunderbolt 4 USB Charging: 5V; 3A 1 x DC-in port: 20V; 65W 1 x HDMI 2.1 port with HDCP 1 x Ethernet (RJ-45) Dimensions: Width: 362.3 mm (14.26 inches) Depth: 239.89 mm (9.44 inches) Height: 23.5/27 mm (0.93/1.06 inches) Weight: 2.113 kg (4.66 lbs.) with 4-cell battery pack Intel Core i5-13420H 8GB DDR5 512GB SSD GeForce RTX 2050 4GB WIN11</p>	56,000.00
Total			56,000.00

TF-1054
401-200

604-0238

Sustainability Plan: To preserve long term use, the end users of the laptop will be oriented on the proper handling, proper upkeep, and regular inventory to avoid losses.

Gender and Development: The procurement of laptops will ensure equal access to technology for all staff, regardless of gender, promoting inclusive product designs, and programs that bridge the digital divide, gender-sensitive practices in laptop procurement can empower individuals to access education, work opportunities, and digital skills development, fostering greater gender equity and social inclusion.

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Workplan: In procurement of laptop first, define the purpose of the laptop, such as for work or general use, to determine necessary specifications like processing power, storage, and screen size. Next, research and compare available models and brands





within a set budget, considering factors like performance, durability, and reviews. Seek recommendations from reliable sources or experts to validate choices. Plan for a specific timeline to make the purchase, allowing for thorough exploration of promotions, warranties, and after-sales services. This structured approach ensures a thoughtful investment that aligns with needs and budget.

References: Procurement or purchasing laptops for faculty members is essential for enhancing teaching efficiency and enabling effective use of technology in the classroom. As educational institutions increasingly rely on digital tools and resources, providing faculty with up-to-date laptops ensure they have the necessary equipment to access learning materials, conduct research, and engage with students through online platforms. This investment not only supports the professional development of educators but also contributes to improving the overall learning experience for students by fostering a technology-rich environment.

Prepared by:

[Signature]
Salcedo B. Tanguid, Jr., Ph.D.
Dean, CCJE

Noted:

[Signature]
Marin Majene M. Castillo, RN, DAN
Director for Women, Gender and Development

Comment/s: _____

[Signature]
KRISTIANNE ALITA MARIE JAVIER - MAGBANUA
Director for Planning, Monitoring and Evaluation
Coordinator

Comment/s:

The proposal to procure laptops is essential for enhancing productivity and supporting the digital transformation of academic services.

Reviewed by:

- ☐ Passed
☐ For Revision
☐ Failed due to: _____

For Department use only	
Recommending Approval:	
<input checked="" type="checkbox"/> Approved	
<input type="checkbox"/> Not Approved due to: _____	
<i>[Signature]</i> CIEDELLE P. SALAZAR, J.D., Ph.D. Vice President for Academic Affairs	
For endorsement to Academic/Admin Council	<input type="checkbox"/> Yes <i>[Signature]</i> <input type="checkbox"/> No
Approved: <i>[Signature]</i> ENYA MARIE D. APOSTOL, Ph.D. SUC President III	

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Records Officer II

DATE: 7/31/24



PROGRAM TITLE (if any):

PROJECT TITLE:

Procurement of ICT Equipment
(Laptop)

PROPONENT(S):

DEPARTMENT/COLLEGE/UNIT/OFFICE

POSITION/DESIGNATION:

Box P1. Summary checklist for the assessment of proposed projects

Element and item or guide question (col. 1)		Response (col. 2)			Score for the element/ item (col. 3)	Result or comment (col. 4)
		No (2a)	Partly yes* (2b)	Yes (2c)		
From Box 5 or department/sector-specific checklist						
1.0	Involvement of women and men in project conceptualization and design (possible scores: 0,1.0, 2.0) Has the project conceptualization and design process included consultation with partners, including women's groups, on the problems or issues that the project needs to solve and on the development of the solution?			2	2	
2.0	Collection of sex-disaggregated data and gender-related information at the planning stage (possible scores: 0,1.0, 2.0)			2	2	
3.0	Conduct of gender analysis and identification of gender issues at the project identification stage				2	
3.1	Is there an analysis of gender gaps or inequalities? (possible scores: 0, 0.5,1.0)			1		
3.2	Does the analysis of the development problem recognize gender-based opportunities or constraints to women's access to or participation in the Project it will support? (possible scores: 0, 0.5, 1.0)			1		
From box 6 or department/sector-specific checklist						
4.0	Presence of Gender equality goals, Outcomes, and outputs (max. score: 2.0; for each item or question, 1.0)				2	
4.1	Do Project objectives address issues and concerns of women and men? (possible scores: 0, 0.5,1.0)			1		
4.2	Do the Project outcomes and outputs promote gender sensitivity or responsiveness among its contents/components (possible scores: 0, 0.5, 1.0)			1		
5.0	Presence of activities and interventions that match the gender issues identified to produce gender equality outputs and outcomes (possible		1		1	
6.0	Gender analysis of the likely impact of the designed project (max score: 2; each item or question, 0.67)				1.67	
6.1	Are women and girls among the direct or indirect beneficiaries? (possible scores: 0,0.33,0.67)			.67		
6.2	Has the project considered its long-term impact on women's socio-economic status and empowerment? (possible scores: 0,0.33,0.67)		.33			
6.3	Has the project included strategies for avoiding or minimizing negative impact on women's status and welfare? (possible scores: 0,0.33,0.67)			.67		
7.0	Presence of monitoring targets and indicators (possible scores: 0,1.0, 2.0) Does the project include gender equality targets and indicators to measure gender equality outputs and outcomes?			2	2	
8.0	Collection of sex-disaggregated data in the Monitoring and Evaluation plan (possible scores: 0,1.0, 2.0)		1		1	
9.0	Commitment of resources to address gender issues (max score: 2; each item or question, 1)				2	
9.1	Is the project's budget allotment sufficient for gender equality promotion or integration? OR, will the project tap counterpart funds from other partners/cooperators/collaborators for its GAD efforts? (possible scores: 0,0.5, 1.0)			1		
9.2	Does the project have the expertise in promoting gender equality and women's empowerment? OR, does the project commit itself to investing project staff time in building capacities within the project to integrate GAD or promote gender equality? (possible scores: 0,0.5,1.0)			1		
10.0	Connection of the project to the University's GAD efforts (max score: 2; for each item or question, 0.67)				1.34	
10.1	Will the Project build on or strengthen the University's commitment to the advancement of women? (possible scores: 0, 0.33,0.67)			.67		
10.2	Will the Project build on the initiatives or actions of other organizations nearby the University? (possible scores: 0, 0.33,0.67)	0	.			
10.3	Does the Project have an exit plan that will ensure the sustainability of GAD efforts and benefits? (possible scores: 0, 0.33,0.67)			.67		
TOTAL GAD SCORE FOR THE PROJECT PROPOSAL (Add the scores for each of the eight elements.)					16.01	
*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive						

*As evident from the scores in Boxes 5 and 6 and the department/sector-specific checklist, the summary score for partly yes to an element or requirement may be any positive

[Signature above printed name of WGAD evaluator]

Gender-responsive Projects are those that substantively address gender issues identified through a gender analysis of sex-disaggregated data and gender-related information, or that successfully promote gender responsiveness among their funded projects.

Gender-sensitive Projects are those that recognize and acknowledge differences in roles, needs, and perspectives of women and men, possible asymmetries in their relationship, and the possibility that actions or interventions will have different effects on and results for women and men based on their gender, but do not actively seek

Interpretation of the GAD score

- 0-3.9 GAD is invisible in the project (needs GAD technical assistance).
- 4.0-7.9 Proposed Project has promising GAD prospects (proposal earning a "conditional pass," pending identification of gender issue/s and strategies and activities to address these, and inclusion of the collection of sex-disaggregated data in the monitoring and evaluation plan).
- 8.0-14.9 Proposed project is gender-sensitive (Project passes the GAD test).
- 15.0-20.0 Proposed Project is gender-responsive (the Proponent to be commended).

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DATE: _____



RESOLUTION NO. 01-2025

A RESOLUTION AUTHORIZING THE UTILIZATION OF REMAINING REVIEW FEES COLLECTED FROM PREVIOUS YEARS BY THE MINSU REVIEW CENTER FOR LICENSURE EXAM FOR CRIMINOLOGISTS AND LICENSURE EXAM FOR TEACHERS FOR THE PROCUREMENT OF OFFICE SUPPLIES AND EQUIPMENT FOR THE COLLEGE OF CRIMINAL JUSTICE EDUCATION AND THE COLLEGE OF TEACHERS EDUCATION

WHEREAS, the Mindoro State University (MinSU) Review Centers for the Licensure Exam for Criminologists and the Licensure Exam for Teachers have accumulated remaining review fees from previous years;

WHEREAS, these funds were collected to support the review programs aimed at enhancing the preparedness of criminology and education graduates for their respective licensure examinations;

WHEREAS, it has been determined that there is a surplus of funds that remain unutilized after the completion of review-related activities;

WHEREAS, the College of Criminal Justice Education (CCJE) and the College of Teacher Education (CTE) require additional office supplies and equipment to improve operational efficiency and support faculty members, staff, and students in their academic and professional

WHEREAS, the utilization of these remaining review fees for the procurement of office supplies and equipment will ensure the proper allocation of available financial resources to benefit the academic community;

WHEREAS, this reallocation of funds adheres to the principles of financial prudence, transparency, and accountability, ensuring that the resources are utilized effectively to further the objectives of quality education and institutional development;

WHEREAS, the procurement of office supplies and equipment will enhance the administrative functions, instructional services, and student support initiatives within CCJE and CTE;

NOW, THEREFORE, BE IT RESOLVED, that the remaining review fees collected from previous years by the MinSU Review Center for the Licensure Exam for Criminologists and the Licensure Exam for Teacher be authorized for use in the procurement of office supplies and equipment needed by the College of Criminal Justice Education and the College of Teachers Education;

Main Campus, Alcate, Victoria

Bongabong Campus, Labasan, Bongabong

Calapan City Campus, Masipit Calapan City

Mindoro State University
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Records Officer II

DATE: _____

7/21/25



RESOLVED FINALLY, that this resolution be duly documented and submitted to the appropriate university authorities for implementation, ensuring that the expenditures are in line with institutional policies and financial regulations.

Approved this 4th day of APRIL, 2025.

Signed:

GLENDAC. CASTILLO
Faculty, Review In-charge

SHERIDAN C. BICALDO
Program Chair, BSED

DR. WILMAR R. LONTOC
Dean, CTE

ELANIE M. MENDOZA
Faculty, Review In-charge

DANILO L. TUPAZ JR.
Program Chair, BSCRM

DR. SALCEDO B. TANGUID JR
Dean, CCJE