



SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS
Name of Project

BAC Resolution Recommending Approval
Resolution No. 157, s. 2025

WHEREAS, the Mindoro State University (MinSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MinSU Website the Request for Quotation (RFQ) No. 2025-133 for the project “Supply and Delivery of ICT Equipment for the University Library of MinSU Bongabong Campus” with an Approved Budget for the Contract (ABC) amounting to Sixty-Three Thousand Pesos (Php63,000.00) composed of five (5) lots specifically;

WHEREAS, in response to the advertisement of the project in the PhilGEPS, MinSU websites and other conspicuous place, four (4) suppliers/bidders were found in the document request list;

WHEREAS, upon advertisement, the BAC, invited three (3) eligible suppliers with known qualifications through e-mail specifically, **KRISTWIN CONSUMER GOODS TRADING, IRAYA LIFE ENTERPRISES and MINDEUS ENTERPRISES;**

WHEREAS, in response to the said invitation and advertisement, **KRISTWIN CONSUMER GOODS TRADING** submitted price quotation before the deadline;

WHEREAS, the detailed evaluation of price quotation resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Price Quotation
Php63,000.00	Kristwin Consumer Goods Trading	Php62,500.00

WHEREAS, the BAC examined and verified the price quotation submitted by the abovementioned supplier and was found to be complying and responsive;

NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of this resolution involving the project, “Supply and Delivery of ICT Equipment for the University Library of MinSU Bongabong Campus” as follows:

- a. to Kristwin Consumer Goods Trading for being the supplier/bidder with Single Calculated Responsive Bid (SCRB) and;

RESOLVED, this 27th day of June, 2025 at MinSU-Main Campus, Alcate, Victoria, Oriental Mindoro.

Engr. MARK LESTER A. MAGPANTAY
BAC Vice Chairperson

FRANIE M. A. ABLE, DBMHM
BAC Member

CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

MELGAR G. FADRIQUELAN
BAC Member

Approved/Disapproved

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Date: _____

2025

Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR

TAUMBAYAN AND
MA SUSUNOD

BUSINESS PERMIT

Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the 2012 REVENUE CODE OF THE CITY OF CALAPAN, after payment of taxes and charges, etc. and compliance with existing requirements, permit is granted to herein taxpayer.

P= 6,945.00

TAXPAYER'S NAME ALCANICES CATALINA M	BUSINESS I.D. 02300000120	MODE OF PAYMENT Annually	DATE BILLED 1/6/2025	KIND OF BUSINESS TRADING	STATUS R
NAME OF BUSINESS KRISTWIN CONSUMER GOODS TRADING		LOCATION OF BUSINESS MASIPIT			BUSINESS PLATE NUMBER
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD
BUSINESS TAX		3,225.00	0.00	3,225.00	
MAYOR'S PERMIT		2,450.00		2,450.00	
MAYORS PERMIT FEE		1,000.00			
EDUC'L SPECIAL PROGR		100.00			
DRAINAGE MAINTENANCE		100.00			
GARBAGE FEE		800.00			
FIRE AND SAFETY INSP		250.00			
SANITARY FEE		200.00			
MEDICAL FEE		200.00		200.00	
ANNUAL INSPECTION FEE		200.00		200.00	
BUSINESS STICKER		300.00		300.00	
SITE INSPECTION FEE		50.00		50.00	
OCCUPATIONAL FEE		440.00		440.00	
TAX CLEARANCE		30.00		30.00	
AAP.&RENEWAL OF BUS.FEE		50.00		50.00	
ENCODER		TOTALS		6,945.00	

Payment for 14

Notes:

1. This Permit will expire on

Dec. 31, 2025

2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.

Check
Check number _____
Bank _____

Cash
O.R. Number 1429057
Date 1/6/2025

Payment received by: _____

RECOMMENDING APPROVAL:

MARIA BENELYN JOY D. GARDOCE
Licensing Officer IV
Business Permits and Licensing Office

APPROVED BY:

MARILOU F. MORILLO
City Mayor

Non-compliance with the applicable provisions of National Building Code of the Philippines (P.D. No. 1096), Code on Sanitation of the Philippines (P.D. No. 856), Revised Fire Code of the Philippines of 2008 (R.A. No. 9514), and other existing laws, issuances, regulations and ordinances shall be valid grounds for the immediate and automatic cancellation/revocation of this PERMIT.



ANY ERASURE AND/OR ALTERATION WILL AUTOMATICALLY INVALIDATE THIS PERMIT.

Minors State University
CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25



This certifies that

KRISTWIN CONSUMER GOODS TRADING
(REGIONAL)

REGION IV-B (MIMAROPA)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

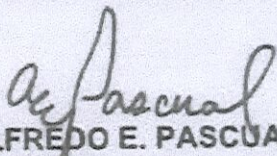
CATALINA MANONGSONG ALCAÑICES

is valid from 12 January 2023 to 12 January 2028 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 12 January 2023 in the Philippines.


ALFREDO E. PASCUAL
Secretary

Business Name No. 4449339

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



PBYS334614306344

Documentary Stamp Tax Paid Php 30.00

Mindoro State University
CERTIFIED COPY


VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/23



Bringing In Revenues
for Nation-building

Republic of the Philippines
Department of Finance
BUREAU OF INTERNAL REVENUE
Revenue District Office No. 063
QF-TCC-02-00-2024.01

ANNEX "K"

TCVC No. 09A-063-07-04-R0273-2025-M

TAX COMPLIANCE VERIFICATION CERTIFICATE
(For Tax Clearance-Bidding Purposes)

NAME OF TAXPAYER: CATALINA MANONGSONG ALCANICES
TRADE NAME: KRISTWIN CONSUMER GOODS TRADING
REGISTERED ADDRESS: MASIPIT, CALAPAN CITY, ORIENTAL MINDORO
TIN: 138-840-526 BRANCH CODE: 00000 DATE OF REGISTRATION: JANUARY 17, 2023

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Compliance Verification Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this Tax Compliance Verification Certificate.

Issued this 4th day of July, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL OCTOBER 02, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALE/ TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON JULY 03, 2025. PAYMENT TRANSACTION NO. 4BYTBFCIUB ANY ERASURE MADE ON THIS TCVC SHALL RENDER IT NULL AND VOID.



Regina P. Reforma
REGINA P. REFORMA
Asst. Revenue District Officer
Officer-In-Charge

Documentary Stamp Tax - PAID
Date of Payment: 07/03/2025
Payment Ref: 4BYTBFCIUB
Amount: P30.00

NOTE: This certification was issued as a requirement for the issuance of a Tax Clearance for Bidding Purposes.

Mindoro State University
CERTIFIED COPY
V
VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25



Bringing In Revenues
for Nation-building

Republic of the Philippines
Department of Finance
BUREAU OF INTERNAL REVENUE
Revenue District Office No. 063
QF-TCC-02-00-2024.01

ANNEX "K"

TCVC No. 09A-063-04-15-R0143-2025-M

TAX COMPLIANCE VERIFICATION CERTIFICATE

(For Tax Clearance-Bidding Purposes)

NAME OF TAXPAYER: CATALINA MANONGSONG ALCANICES
TRADE NAME: KRISTWIN CONSUMER GOODS TRADING
REGISTERED ADDRESS: MASIPIT, CALAPAN CITY, ORIENTAL MINDORO 5200
TIN: 138-840-526 BRANCH CODE: 00000 DATE OF REGISTRATION: January 17, 2023

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Compliance Verification Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this Tax Compliance Verification Certificate.

Issued this 15th day of April, 2025.

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL JULY 14, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALE/ TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON APRIL 14, 2025 PAYMENT TRANSACTION NO. Z020250414105338420201. ANY ERASURE MADE ON THIS TCVC SHALL RENDER IT NULL AND VOID.



REGINA P. REFORMA
Asst. Revenue District Officer
Officer-In-Charge

JOJO M. BARRIENTOS
Chief - Collection Section

Documentary Stamp Tax - PAID
Date of Payment: 04/14/2025
Payment Ref: Z020250414105727420415
Amount: P30.00

NOTE: This certification was issued as a requirement for the issuance of a Tax Clearance for Bidding Purposes.

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25

Tax Return Receipt Confirmation

ebirforms-noreply@bir.gov.ph <ebirforms-noreply@bir.gov.ph>
To: axie.gg94@gmail.com

Thu, Feb 13, 2025 at 4:25 PM

This confirms receipt of your submission with the following details subject to validation by BIR:

File name: 138840526000-1701v2018-122024.xml

Date received by BIR: 13 February 2025

Time received by BIR: 04:12 PM

Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH TAX PAYABLE:

Please pay through any of the following ePayment Channels:

Land Bank of the Philippines Link.BizPortal

- LBP ATM Cards
- Bancnet ATM/Debit Cards
- PCHC PayGate or PESONeT (RCBC, Robinsons Bank, UnionBank, PSBank, BPI, Asia United Bank)

DBP PayTax Online

- Credit Cards (MasterCard/Visa)
- Bancnet ATM/Debit Cards

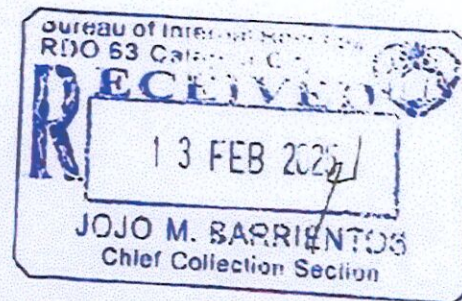
Unionbank of the Philippines

- Unionbank Online (for Unionbank Individual and Corporate Account Holders)
- UPAY via InstaPay (For Individual Non-Unionbank Account Holders)

Taxpayer Agent/ Tax Software Provider-TSP

- (Gcash/PayMaya/MyEG)

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

Mindoro State University
CERTIFIED COPY

h
VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25

For BIR BCS/ Use Only Item:



Republic of the Philippines
Department of Finance
Bureau of Internal Revenue

BIR Form No.
1701

January 2018 (ENCS)
Page 1

Annual Income Tax Return

Individuals (including MIXED Income Earner), Estates and Trusts
Enter all required information in CAPITAL LETTERS using BLACK Ink. Mark all applicable boxes with an "X". Two copies MUST be filed with the BIR and one held by the Tax Filer.



1701 01/18 ENCS P1

1 Month ☒ 12 For the Year (YYYY) 2024 2 Amended Return? ☐ Yes ☒ No 3 Short Period Return? ☐ Yes ☒ No

PART I - BACKGROUND INFORMATION OF TAXPAYER/FILER

4 Taxpayer Identification Number (TIN) 130 - 840 - 520 - 000 5 RDO Code 063

6 Taxpayer Type ☒ Single Proprietor ☐ Professional ☐ Estate ☐ Trust ☐ Compensation Earner

7 Alphabetic Tax Code (ATC) ☒ 1012 Business Income-Graduated IT Rates ☐ 1014 Income from Profession-Graduated IT Rates ☐ 1015 Mixed Income-Graduated IT Rates
☐ 1011 Compensation Income ☐ 1015 Business Income-6% IT Rate ☐ 1017 Income from Profession-6% IT Rate ☐ 1016 Mixed Income-8% IT Rate

8 Taxpayer's Name (Last Name, First Name, Middle Name)/ESTATE OF (First Name, Middle Name, Last Name)/TRUST FAO: (First Name, Middle Name, Last Name)
ALCANICES CATALINA MANGONGSONG

9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form No. 1905)
CALAPAN CITY ORIENTAL MINDORO 9A ZIP Code 5200

10 Date of Birth (MM/DD/YYYY) 03/12/1981 11 Email Address axie.gg94@gmail.com

12 Citizenship PHILIPINO 13 Claiming Foreign Tax Credits? ☐ Yes ☒ No 14 Foreign Tax Number, if applicable _____

15 Contact Number (Landline/Cellphone No.) 00 16 Civil Status (if applicable) ☒ Single ☐ Married ☐ Legally Separated ☐ Widower

17 If married, spouse has income? ☐ Yes ☒ No 18 Filing Status ☐ Joint Filing ☒ Separate Filing

19 Income EXEMPT from Income Tax? ☐ Yes ☒ No 20 Income subject to SPECIAL/PREFERENTIAL RATE? ☐ Yes ☒ No
[If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)] [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]

21 Tax Rate* (choose one) ☒ Graduated Rates (Choose Method of Deduction in item 21A) ☐ 6% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

21A Method of Deduction (choose one) ☒ Itemized Deduction [Sec. 34(A-J), NIRC] ☐ Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]]

PART II - TOTAL TAX PAYABLE (Do NOT Enter Centavos, 48 Centavos or Less drop down; 50 or more round up)

Particular	A. Taxpayer/Filer	B. Spouse
22 Tax Due (From Part VII Item 5)	0.00	0.00
23 Less: Total Tax Credits/Payments (From Part VII Item 10)	0.00	0.00
24 Tax Payable/(Overpayment) (Item 22 Less Item 23)	0.00	0.00
25 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22)	0.00	0.00
26 Amount of Tax payable/(Overpayment) (Item 24 Less Item 25)	0.00	0.00
Add: Penalties 27 Interest	0.00	0.00
28 Surcharge	0.00	0.00
29 Compromise	0.00	0.00
30 Total Penalties (Sum of Items 27 to 29)	0.00	0.00
31 Total Amount Payable/(Overpayment) (Sum of Items 26 and 30)	0.00	0.00
32 Aggregate Amount Payable/(Overpayment) (Sum of Items 26 and 30)	0.00	

If overpayment, mark one (1) box only. (Once the choice is made, the same is irrevocable)
☐ To be refunded ☐ To be issued a Tax Credit Certificate (TCC) ☐ To be carried over as a tax credit for next year/quarter

I declare under the penalties of perjury that this return, and all its attachments, have been made in good faith, verified by me, and to the best of my knowledge and belief, are true and correct, pursuant to the provisions of the National Internal Revenue Code, as amended, and the regulations issued under authority thereof. Further, I give my consent to the processing of my information as contemplated under the "Data Privacy Act of 2012 (R.A. No. 10173) for legitimate and lawful purposes. (If signed by an Authorized Representative, indicate TIN and attach authorization letter)

Printed Name and Signature of Taxpayer/Authorized Representative

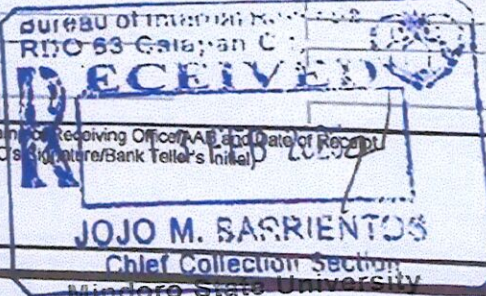
33 Number of Attachments 00

PART III - DETAILS OF PAYMENT

Particulars	Drawee Bank/Agency	Number	Date (MM/DD/YYYY)	Amount
34 Cash/Bank Debit Memo				
35 Check				
36 Tax Debit Memo				
37 Others (specify below)				

Machine Validation/Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)

Stamp of Receiving Office (AOB and Date of Receipt)
(RDO's Signature/Bank Teller's Initial)



NOTE: The BIR Data Privacy Policy is in the BIR website (www.bir.gov.ph)

CERTIFIED COPY

VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/24

Annual Income Tax Return
Individuals (Including MIXED Income Earner), Estates and TrustsTaxpayer/Filer's Last Name
ALCANICES CATALINA MANONGSONG**PART IV - Background Information of Spouse**

1 Spouse's Taxpayer Identification Number (TIN)	2 RDO Code
3 Filer's Spouse Type <input type="checkbox"/> Single Proprietor <input type="checkbox"/> Professional <input type="checkbox"/> Compensation Earner	
4 Alphabetic Tax Code (ATC) <input type="radio"/> 0011 Compensation Income <input type="radio"/> 0012 Business Income-Graduated IT Rates <input type="radio"/> 0013 Mixed Income-Graduated IT Rates <input type="radio"/> 0014 Income from Profession-Graduated IT Rates <input type="radio"/> 0015 Business Income-5% IT Rate <input type="radio"/> 0016 Mixed Income-5% IT Rate <input type="radio"/> 0017 Income from Profession-5% IT Rate	
5 Spouse's Name (Last Name, First Name, Middle Name)	7 Citizenship
6 Contact Number	9 Foreign tax number (if applicable)
8 Claiming Foreign Tax Credits? <input type="radio"/> Yes <input type="radio"/> No	11 Income subject to SPECIAL/PREFERENTIAL RATE? <input type="radio"/> Yes <input type="radio"/> No [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]
10 Income EXEMPT from Income Tax? [If yes, fill out also consolidation of ALL activities per Tax Regime (Part X)]	12A Method of Deduction (choose one) <input type="radio"/> Graduated Rates [Choose Method of Deduction in Item 12A] <input type="radio"/> Itemized Deduction [Sec. 34(A-J), NIRC] <input type="radio"/> Optional Standard Deduction (OSD) [40% of Gross Sales/Receipts/Revenues/Fees [Sec. 34(L), NIRC]] <input type="radio"/> 8% in lieu of Graduated Rates under Sec. 24(A) & Percentage Tax under Sec. 116 of NIRC [available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M)]

PART V - Computation of Tax

Schedule 1 - Gross Compensation Income and tax Withheld (Attach Additional Sheets, if necessary)
On Items 1 and 2, enter the required information for each of your employer/s and mark (X) whether the information is for the Taxpayer or the Spouse. On Item 3A, enter the Total Gross Compensation and Total tax Withheld for the Taxpayer and on Item 3B, for the Spouse. (DO NOT enter Centavos; 49 Centavos or less drop down; 50 or more round up)

a. Name of Employer		b. Employer's TIN	c. Compensation Income	d. Tax Withheld
1	<input type="radio"/> Taxpayer <input type="radio"/> Spouse			
2	<input type="radio"/> Taxpayer <input type="radio"/> Spouse			
(Continuation of Table Above)				
1			0.00	0.00
2			0.00	0.00
3A	Gross Compensation Income and Total Tax Withheld for TAXPAYER (To Part V Schedule 2 Item 4A and Part VII Item 5A)		0.00	0.00
3B	Gross Compensation Income and Total Tax Withheld for SPOUSE (To Part V Schedule 2 Item 4B and Part VII Item 5B)		0.00	0.00

Schedule 2 - Taxable Compensation Income
(round up)

Particulars	A. Taxpayer/Filer	B. Spouse
4 Gross Compensation Income (From Part V Schedule 1 Item 3A/3B)	0.00	0.00
5 Less: Non-Taxable / Exempt Compensation	0.00	0.00
6 Taxable Compensation Income (Item 4 Less Item 5)	0.00	0.00
7 Tax Due-Compensation Income (Item 6 x applicable income Tax Rate)	0.00	0.00

Schedule 3 - Taxable Business Income (If graduated rates, fill in Items 8 to 24; If 8% flat income tax rate, fill in Items 25 to 30)

3.A - For Graduated Income Tax Rates		
8 Sales/revenues/receipts/Fees	2,426,343.27	0.00
9 Less: Sales Returns, Allowances and Discounts	2,669,956.00	0.00
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)	-243,613.00	0.00
11 Less: Cost of Sales/Services (applicable only if availing Itemized Deductions)	0.00	0.00
12 Gross Income/(Loss) from Operation (Item 10 less Item 11)	-243,613.00	0.00
Less: Deductions Allowable under Existing Laws		
13 Ordinary Allowable Itemized Deductions (From Part V Schedule 4 Item 18)	15,600.00	0.00
14 Special Allowable Itemized Deductions (From Part V Schedule 5 Item 3 and/or Item 5)	0.00	0.00
15 Allowable for Net Operating Loss Carry Over (NOLCO) (From Part V Schedule 6 Item 8 and/or Item 13)	0.00	0.00
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)	15,600.00	0.00
OR		
17 Optional Standard Deduction (OSD) (40% of Item 10)	0.00	0.00
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)	-259,213.00	0.00
Add: Other Non-Operating Income (specify below)		
19	0.00	0.00
20	0.00	0.00
21 Amount Received/Share in Income by a Partner from General Professional Partnership (GPP)	0.00	0.00
22 Total Other Non-Operating Income (Sum of Items 19 to 21)	0.00	0.00
23 Taxable Income-Business (Sum of Items 18 and 22)	-259,213.00	0.00
24 Total Taxable Income - Compensation & Business (Sum of Items 6 and 23)	-259,213.00	0.00
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)	0.00	0.00

Mindoro State University
CERTIFIED COPY

VICTORIA M. CASTILLO

Records Officer II

DATE: 7/31/25

BIR Form No. 1701 January 2018 (ENCS) Page 3		Annual Income Tax Return Individuals (including MIXED Income Earner), Estates and Trusts		1701 01/18 ENCS P3	
TIN 158 840 520 000		Taxpayer/Filer's Last Name ALCANICES CATALINA MANONGSONG			
3.B - For 8% Flat Income Tax Rate		A. Taxpayer/Filer		B. Spouse	
Particulars					
26 Sales/Revenues/Receipts/Fees (net of sales returns, allowances and discounts)		0.00		0.00	
Add: Other Non-Operating Income (specify below)		0.00		0.00	
27		0.00		0.00	
28 Total Income (Sum of Items 26 and 27)		0.00		0.00	
Less: Allowable reduction from gross sales/receipts and other non-operating income of purely self-employed individuals and/or professionals in the amount of P250,000 (not applicable if with compensation income)		0.00		0.00	
29		0.00		0.00	
30 Taxable Income/(Loss) (Item 28 Less Item 29)		0.00		0.00	
31 Tax Due-Business Income (Item 30 x 8% Flat Income Tax Rate)		0.00		0.00	
32 Total Tax Due-Compensation & Business Income (under flat rate)(Sum of Items 7 and 31) (To Part V Item 1)		0.00		0.00	
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
1 Amortizations		0.00		0.00	
2 Bad Debts		0.00		0.00	
3 Charitable and Other Contributions		0.00		0.00	
4 Depletion		0.00		0.00	
5 Depreciation		0.00		0.00	
6 Entertainment, Amusement and Recreation		0.00		0.00	
7 Fringe Benefits		0.00		0.00	
8 Interest		0.00		0.00	
9 Losses		0.00		0.00	
10 Pension Trusts		0.00		0.00	
11 Rental		0.00		0.00	
12 Research and Development		0.00		0.00	
13 Salaries, Wages and Allowances		15,600.00		0.00	
14 SSS, GSIS, Philhealth, HDMF and Other Contributions		0.00		0.00	
15 Taxes and Licenses		0.00		0.00	
16 Transportation and Travel		0.00		0.00	
17 Others (Deductions Subject to Withholding Tax and Other Expenses) (specify below; Add additional sheet/s, if necessary)		0.00		0.00	
a Janitorial and Messengerial Services		0.00		0.00	
b Professional Fees		0.00		0.00	
c Security Services		0.00		0.00	
d		0.00		0.00	
18 Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To part V Schedule 3.A Item 13)		15,600.00		0.00	
Schedule 5 - Special Allowable Itemized Deductions (attach additional sheet/s, if necessary)					
5.A - Taxpayer/Filer		Legal Basis		Amount	
1				0.00	
2				0.00	
3 Total Special Allowable Itemized Deductions-Taxpayer/Filer (Sum of Items 1 and 2) (To part V Schedule 3.A Item 14A)				0.00	
5.B - Spouse				0.00	
4				0.00	
5				0.00	
6 Total Special Allowable Itemized Deductions-Spouse (Sum of Items 4 and 5) (To part V Schedule 3.A Item 14B)				0.00	
Schedule 6 - Computation of Net Operating Loss carry Over (NOLCO)					
6.A - Computation of NOLCO		A. Taxpayer/Filer		B. Spouse	
Description					
1 Gross Income		0.00		0.00	
2 Less: Ordinary Allowable Itemized Deductions		0.00		0.00	
3 Net Operating Loss (Item 1 Less Item 2) (To Schedule 6.A.1 Item 7A and/or Schedule 6.A.2 Item 12A)		0.00		0.00	
6.A.1 - Taxpayer/Filer's Detailed Computation of Available NOLCO					
Net Operating Loss		B. NOLCO Applied Previous Year/s		C. NOLCO Expired	
Year Incurred		A. Amount		D. NOLCO Applied Current Year	
4		0.00		0.00	
5		0.00		0.00	
6		0.00		0.00	
7		0.00		0.00	
8 Total NOLCO - taxpayer/Filer (Sum of Items 4D to 7D) (To Part V Schedule 3.A Item 15A)				0.00	

Mindoro State University
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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25

REPUBLICA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS
REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)
REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063FC20230000000191

Date OCN Generated: January 17, 2023

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE 138-840-526-00000	NAME OF TAXPAYER ALCANICES, CATALINA MANONGSONG	TIN ISSUANCE DATE July 10, 2015
REGISTERING OFFICE X	Head Office	Branch
REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES		

TAX TYPES	FORM TYPES	FILING START DATE	FILING FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701/17 01A	January 1, 2024	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	1701Q	January 16, 2023	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before November 15
PERCENTAGE TAX - QUARTERLY	2551Q	January 16, 2023	QUARTERLY	Within twenty five (25) days after the end of each taxable quarter.
REGISTRATION FEE	0605	January 1, 2024	ANNUALLY	On or before the last day of January
TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)			

BUSINESS INFORMATION DETAILS

TRADE NAME 1	CRISTWIN CONSUMER GOODS TRADING	CATEGORY	REGISTRATION DATE
(PSIC)	47199-RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C.	Primary	January 17, 2023
Line of Business	RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C.		
(PSIC)	47733-RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT	Secondary	
Line of Business	RETAIL SALE OF OFFICE MACHINES AND EQUIPMENT, EXCLUDING COMPUTERS AND COMPUTER PERIPHERAL EQUIPMENT		
(PSIC)	46421-WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS	Secondary	
Line of Business	WHOLESALE OF MEDICINAL AND PHARMACEUTICAL PRODUCTS		
(PSIC)	47721-RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS	Secondary	
Line of Business	RETAIL SALE OF DRUGS AND PHARMACEUTICAL GOODS		
(PSIC)	46429-WHOLESALE OF	Secondary	

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REPUBLIKA NG PILIPINAS
KAGAWARAN NG PANANALAPI
KAWANIHAN NG RENTAS INTERNAS

REVENUE REGION NO. 09A - CABAMIRO (CAVITE-BATANGAS-MINDORO-ROMBLON)

REVENUE DISTRICT OFFICE NO. 063 - CALAPAN, ORIENTAL MINDORO

OCN: 063FC20230000000191

Date OCN Generated: January 17, 2023

CERTIFICATE OF REGISTRATION

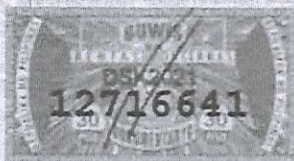
TIN & BRANCH CODE 138-840-526-00000	NAME OF TAXPAYER ALCANICES, CATALINA MANONGSONG	TIN ISSUANCE DATE July 10, 2015
REGISTERING OFFICE REGISTERED ADDRESS MASIPIT 5200 CITY OF CALAPAN (CAPITAL) ORIENTAL MINDORO PHILIPPINES	X Head Office	Branch

Line of Business	MISCELLANEOUS CONSUMER GOODS, N.E.C.	
(PSIC)	WHOLESALE OF MISCELLANEOUS CONSUMER GOODS, N.E.C.	
Line of Business	47529-RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	
Line of Business	RETAIL SALE OF CONSTRUCTION SUPPLIES, N.E.C.	Secondary

REMINDERS:

1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January using BIR Form No. 0605.
2. Filing of required tax return/s to conform with the above tax types whether with or without business operation, to avoid penalties.
3. For new business registrants, application for registration of manual Books of Accounts (B/As) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/As shall be before its use.
4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% Income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified and opted to avail of the 8% Income tax rate annually.

I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.



Regina P. Reforma
REGINA P. REFORMA
OIC-Asst. Revenue District Officer

EMELITA R. ABO

REVENUE DISTRICT OFFICER
(Signature over Printed Name)

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

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VICTORIA M. CASTILLO
Records Officer II

Page 2 of 2

DATE:

7/3/23

Location	local	Organization Type	Trading
Business Tax Identification Number	13884052600000	Capitalization	₱ 1,000,000.00

Single Proprietorship Details

DTI Certificate Number	4449339	DTI Registration Date	12-Jan-2023
Expiration Date	12-Jan-2028	DTI Business Scope	regional
Signatory	PBYS334614306344		

Local Organization Address

Country Name	Philippines	Region	Region IV-B
Province	Oriental Mindoro	City/Municipality	Calapan City
Street Address	Churchsite, Barangay Masipit	Zip Code	5200

Bank Account Details

Bank Name	Landbank	Branch Code	
Bank Branch	Calapan	Account Name	Catalina M Alcanices
Account Number	05011636782		

Uploaded Supporting Document

Uploaded	1675415981_dti, bir, bank account.pdf
Supporting Document	{ https://www.philgeps.gov.ph/portal_documents/merchant_reg_documents/user_332795/documents/1675415981_dti, bir, bank account.pdf }

Status

Status	Red Approved
--------	--------------

List of Active Users of the Merchant Organization

Last Name	First Name	Middle Name	Position	Status
No Records Found				

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V
VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25



View Red Registration

[Back \(https://www.philgeps.gov.ph/SupDashboards/dashboard\)](https://www.philgeps.gov.ph/SupDashboards/dashboard)

My Contact Details

Salutation	Ms	First Name	Catalina
Middle Name	Manongsong	Last Name	Alcanices
Gender	Female	Position	Owner
Landline Area Code	043	Landline Number	3980932
Landline Extension Number			
Fax Area Code		Fax Number	
Fax Extension Number			
Country Code	63	Mobile Number	09084116367
Email Address	catalinaalcanices3@gmail.com		

Organization Details

Organization Id	332795	Registration Date	03-Feb-2023 05:19 PM
Registration Status	active		
Organization Name	KRISTWIN CONSUMER GOODS TRADING	Form Of Organization	Single Proprietorship
Business Category	Pharmaceutical drug precursors, Paper materials, Paper products, Office machines and their supplies and accessories, Office and desk accessories, Office supplies, Printing and publishing equipment, Audio and visual presentation and composing equipment, Photographic or filming or video equipment, Photographic and recording media, Photographic filmmaking supplies, Fire protection, Industrial laundry and dry cleaning equipment, Janitorial equipment, Cleaning and janitorial supplies, Field and court sports equipment, Antibacterials, Floor coverings, Bedclothes and table and kitchen linen and towels, Domestic appliances, Consumer electronics, Clothing, Accommodation furniture, Toys and games, Fibers and textiles and fabric industries, Utilities		

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VICTORIA M. CASTILLO
Records Officer II

DATE: 7/31/25

OMNIBUS SWORN STATEMENT

REPUBLIC OF THE PHILIPPINES)
MUNICIPALITY OF CALAPAN) S.S

AFFIDAVIT

I, CATALINA M. ALCANICES of legal age, Filipino, and residing at Masipit Calapan City Oriental Mindoro after having been duly sworn in accordance with law, do hereby depose and state that:

I am the authorized representative of KRISTWIN CONSUMER GOODS TRADING with office address at Masipit Calapan City.

As the authorized representative KRISTWIN CONSUMER GOODS TRADING I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS**

KRISTWIN CONSUMER GOODS TRADING is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

KRISTWIN CONSUMER GOODS TRADING is authorizing the Head of the Procuring Entity or its duly authorized representative to verify all the documents submitted.

I am not related to the Head of Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to third civil degree;

KRISTWIN CONSUMER GOODS TRADING complies with existing labor laws and standards; and

KRISTWIN CONSUMER GOODS TRADING is aware of and has undertaken the following responsibilities as a Bidder:

- Carefully examine all of the Bidding Documents;
- Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- Made an estimate of the facilities available and needed for the contract to be bid, if any; and

Inquire or secure Supplemental/Bid Bulletin issued for the for **SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS**

KRISTWIN CONSUMER GOODS TRADING did not give or pay, directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity;

IN WITNESS WHEREOF, I have hereunto set my hand this 9th day of June, 2025 at Calapan City, Oriental Mindoro, Philippines.

CATALINA M. ALCANICES

Bidder's Representative / Authorized Signatory

SUBSCRIBED AND SWORN to before me this 9th day of June, 2025 at Calapan City Oriental Mindoro, Philippines. Affiant is personally known to me and was identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial practice (A.M.) No. 02-8-13-SC). Affiant exhibited to me his/her _____ with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on June 2025 at Calapan City, Oriental Mindoro.

Witness my hand and seal this 9th day of June, 2025.

NAME OF NOTARIAL PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorney's No. _____

PTR No. _____

IBP No. _____

Doc. No. 98
Page No. 27
Book No. 146
Series of 2025

ATTY. RAYMOND JOEL L. BALBUENA
Roll of Attorney's No. 61087
IBP Lifetime No. 010769
PTR No. 1427926 - Calapan City
MCLE Compliance No. VIII - 0032630
Notarial Commission **ANNEX A** December 31, 2026



Mindoro State University
Victoria, Oriental Mindoro 5109 Philippines

Email: universitypresident@msu.edu.ph
Website: www.msu.edu.ph
Mobile: +63 977 816 72 38



ABSTRACT OF QUOTATION/S

I. PARTICULARS											
Project Name: SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS											
Project Location: _____											
Implementing Office: _____											
Method of Procurement: _____											
Approved Budget for the Contract (ABC): <u>PHP 63,000.00</u>											
Deadline of Submission of Quotation: _____											
II. Abstract of Quotations / for SVP											
Evaluation of Document/s Required to be Submitted within the deadline specified in the RFQ											
TWG Report											
Date: _____											
LOT NO.: _____											
No	Participating Bidder/s	Date and Time of Receipt	Eligibility Requirements		Technical Requirements		Financial Requirements		Bid Amount	Rank	Remarks
			Pass	Fail	Pass	Fail	Pass	Fail			
1	KARSTWIN CONSUMER GOODS TRADING		✓		✓		✓		PHP 62,000.00	1	SCRD
III. Recommendation /Resolution											
<input type="checkbox"/> Recommend to Award Contract											
Date: <u>06-11-2025</u>											
Contract Price Award (in words & figures):											
KARSTWIN CONSUMER GOODS TRADING											
SIXTY TWO THOUSAND FIVE HUNDRED PESOS.											
PHP 62,500.00											
Lowest / Single Calculated and Responsive Quotation:											
<input type="checkbox"/> Declaration of Failure under Section 35 of Revised IRR of RA 9184											
<input type="checkbox"/> All prospective bidders are declared ineligible [Sec. 35.1(b)]											
<input type="checkbox"/> All bids failed to comply with all the bid requirements or fail post-qualification [Sec. 35.1(c)]											
Date: <u>6/11/25 - 6/25/25</u>											
LINA B. JAVIER TWG Member											
FELIX A. MINESTERIO TWG Member											
MIRVIN L. ICALLA TWG Member											
Eng. MARK REYLORD S. ONAL BAC-TWG Head											
on teacher's leave											

*Main Campus, Alabete, Victoria
*Bongabong Campus, Labason, Bongabong
Proceed only if recommended for award of contract



REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS

PR No.: MBC25-97

RFQ No. 2025-133

ABC Amount: Php63,000.00

Company Name : KRISTWIN CONSUMER GOODS TRADING
Address : CAL. CITY

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

- Note:
1. All entries must be typewritten.
 2. Delivery Period within _____ calendar days.
 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
 4. Price validity shall be a period of 30 calendar days.
 5. G-EPIS Registration Certificate shall be attached upon submission of the Quotation.
 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	unit	Laptop	1	62,570	62,570
		Intel core i7-155H Processor			
		14" Display with OLED			
		24MB Smart cache			
		1.40 GHz Processor Speed			
		16 cores 922 CPU			
		2880x1880 screen resolution			
		16GB memory (graphics intel Ars 8GB)			
		1TB SSD			
		Windows 11			
XX					
			TOTAL		

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above

CATALUNA ALCANICES
Supplier's Signature over Printed Name
138-840-526-0000

TIN No. of Establishment

09084116367

Contact Number

June 9, 2025
Date

•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City
•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City
•Main Campus, Alcate, Victoria •Bongabong Campus, Labasan, Bongabong •Calapan City Campus, Masipit, Calapan City

MSU-BAC-FR-05.01



General Conditions

1. Quotations and other requirements stated below shall be submitted to the **Bids and Awards Committee (BAC) Office, Mindoro State University -Main Campus, Alcate, Victoria, Oriental Mindoro**, Philippines on the date and time stated in this RFP.
2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. BIR Certificate of Registration
 - f. Latest Income/Business Tax Return
 - g. TAX Clearance
 - h. DTI Registration/SEC Certificate
 - i. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

1. Completeness of Submission
2. Compliance with Item & Description Requirements
3. Price

Instructions

1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSU or any of MinSU campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.

•Main Campus, Alcate, Victoria
•Main Campus, Alcate, Victoria
•Main Campus, Alcate, Victoria

•Bongabong Campus, Labasan, Bongabong
•Bongabong Campus, Labasan, Bongabong
•Bongabong Campus, Labasan, Bongabong


•Calapan City Campus, MSU-BAC-FR-05.01
•Calapan City Campus, Masipit, Calapan City
•Calapan City Campus, Masipit, Calapan City

Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>

Date Thu 6/5/2025 1:10 PM

To de guzman maria socorro <dmariasocorro@yahoo.com>

 8 attachments (7 MB)

RFQ 2025-128 SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR TEH EXTENSION OFFICE OF MINSU BONGABONG CAMPUS 350,000.00.docx.pdf; RFQ 2025-127 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE TECHNICAL AND SCIENTIFIC 390,000.00.pdf; RFQ 2025-129 UPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE UNIVERSITY CAFETERIA OF MINSU CALAPAN CITY CAMPUS 80,320.94.pdf; RFQ 2025-131 SUPPLY AND DELIVERY OF OTHER SUPPLIES, CUTLERY, BEVERAGES, KITCHENWARES, OFFICE SUPPLIES AND 78,525.00.pdf; RFQ 2025-132 SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE FURNITURE & FIXTURES 324,720.00.pdf; **RFQ 2025-133** SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS 63,000.00.docx.pdf; RFQ 2025-134 SUPPLY AND DELIVERY OF OFFICE SUPPLIES, JANITORIAL SUPPLIES, SEMI-EXPENDABLE FURNITURE & FIXTURES, 752,220.82.pdf; RFQ 2025-135 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND 152,000.00.pdf;

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS and website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not Interested" or return the form indicating the same. Alternatively, you may disregard this message.

Please note that the deadline for submission is on **June 09, 2025**, no later than **5:00 PM**.

We appreciate your attention to this matter.

Kindly acknowledge receipt of this email.



Mindoro State University

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IRAYA LIFE ENTERPRISES

TIN NO: 160-221-678-00000

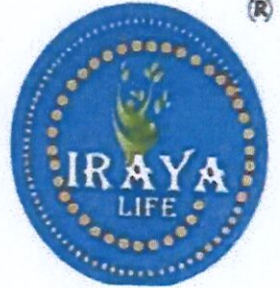
PhilGEPS PLATINUM Reg. No: 2019-273973

Bulusan, Calapan City, Or. Mindoro Philippines

CP No: +63 9186797037/09778041725

Email: dmariasocorro@yahoo.com

FB page: <https://www.facebook.com/irayalife>



Be nurtured and cared

To Whom It May Concern,

We would like to formally inform you that the official email address assigned to Iraya Life Enterprises is:

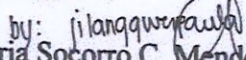
➤ dmariasocorro@yahoo.com

Kindly update your records accordingly and direct all future correspondence, inquiries, and documentation related to Iraya Life Enterprises to the email address above.

Should you have any questions or require further clarification, please do not hesitate to get in touch.

Thank you for your attention to this matter.

Best regards,

by: 
Maria Socorro C. Mendoza

Operations Manager - Iraya Life Enterprises

Fw: Invitation for Request for Quotation (RFQ) Form Submission

From BAC OFFICE <bac.office@minsu.edu.ph>

Date Thu 6/5/2025 1:10 PM

To Rey Bae <rey_mindeus@yahoo.com.ph>

 8 attachments (7 MB)

RFQ 2025-128 SUPPLY AND DELIVERY OF OFFICE EQUIPMENT FOR TEH EXTENSION OFFICE OF MINSU BONGABONG CAMPUS 350,000.00.docx.pdf; RFQ 2025-127 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE TECHNICAL AND SCIENTIFIC 390,000.00.pdf; RFQ 2025-129 UPPLY AND DELIVERY OF OTHER SUPPLIES AND MATERIALS FOR THE UNIVERSITY CAFETERIA OF MINSU CALAPAN CITY CAMPUS 80,320.94.pdf; RFQ 2025-131 SUPPLY AND DELIVERY OF OTHER SUPPLIES, CUTLERY, BEVERAGES, KITCHENWARES, OFFICE SUPPLIES AND 78,525.00.pdf; RFQ 2025-132 SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND SEMI-EXPENDABLE FURNITURE & FIXTURES 324,720.00.pdf; **RFQ 2025-133 SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS 63,000.00.docx.pdf**; RFQ 2025-134 SUPPLY AND DELIVERY OF OFFICE SUPPLIES, JANITORIAL SUPPLIES, SEMI-EXPENDABLE FURNITURE & FIXTURES, 752,220.82.pdf; RFQ 2025-135 SUPPLY AND DELIVERY OF SEMI-EXPENDABLE ICT EQUIPMENT, FURNITURE & FIXTURES, TECHNICAL & SCIENTIFIC EQUIPMENT AND 152,000.00.pdf;

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Mindoro State University

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Re: Invitation for Request for Quotation (RFQ) Form Submission

From Rey Bae <rey_mindeus@yahoo.com.ph>

Date Thu 6/5/2025 2:51 PM

To BAC OFFICE <bac.office@minsu.edu.ph>

Received. Thank you.

Reynaldo R. Bae

On Thursday, June 5, 2025 at 01:10:31 PM GMT+8, BAC OFFICE <bac.office@minsu.edu.ph> wrote:

Dear Sir/Madam,

Greetings!

Please find attached the Request for Quotation (RFQ) forms, which have also been posted on the PhilGEPS and website of our university.

If your company is interested in participating, kindly accomplish and submit the completed RFQ form. Should you decide not to participate, we would appreciate it if you could either respond to this email with "Not Interested" or return the form indicating the same. Alternatively, you may disregard this message.

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Mindoro State University

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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12090621
Procuring Entity MINDORO STATE UNIVERSITY
Title SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS
Area of Delivery Oriental Mindoro

Solicitation Number:	RFQ No. 2025-133	Status	Closed
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	1
Category:	Electronic Parts and Components		
Approved Budget for the Contract:	PHP 63,000.00	Document Request List	4
Delivery Period:	30 Day/s		
Client Agency:		Date Published	03/06/2025
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com	Last Updated / Time	03/06/2025 15:42 PM
		Closing Date / Time	09/06/2025 17:00 PM

Description

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the address stated in the last page.

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.

BAC Chairperson

Note: 1. All entries must be typewritten.

2. Delivery Period within ____ calendar days.

3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.

4. Price validity shall be a period of 30 calendar days.

5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.

6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).

7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item

No. Unit ITEM AND DESCRIPTION QTY. UNIT

PRICE TOTAL AMOUNT

1 unit Laptop 1

Intel core i7-155H Processor

14" Display with OLED

24MB Smart cache

1.40 GHz Processor Speed

16 cores 922 CPU

2880x1880 screen resolution

16GB memory (graphics intel Ars 8GB)

1TB SSD

Windows 11

XVX

Remarks

postponement of closing due to holiday

Created by Annabelle Quinto Madrigal

Date Created 02/06/2025

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APPROVED BUDGET FOR THE CONTRACT (ABC)
SUPPLY AND DELIVERY OF ICT EQUIPMENT FOR THE UNIVERSITY LIBRARY OF MINSU BONGABONG CAMPUS
Labasan, Bongabong, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	Contract Duration:					TOTAL COST	UNIT COST
									OTHER COST FACTORS						
									INFLATION,		VALUE (11)				
									%	VALUE					
									INFLATION,			VALUE (11)			
%	VALUE														
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(5)X(9)	(12)	(13)			
1	Laptop	1	unit	63,000.00	63,000.00										
	Intel core i7-155H Processor				-										
	14" Display with OLED				-										
	24MB Smart Cache				-										
	1.40 GHz Processor Speed				-										
	16 cores 922 CPU				-										
	2880x1880 screen resolution				-										
	16GB memory (graphics intel Ars 8Gb)				-										
	1TB SSD				-										
	Windows 11				-										
	XXXXXXXXXXXXXXXXXXXXXXXXXXXXX				-										
	GRAND TOTAL				63,000.00										

Prepared by
MARYNEL A. HERMOSA
Member, BAC Secretariat

Submitted by
CHRISTIAN B. APOSTOL, Ph.D.
Head, BAC Secretariat

Recommending Approval
CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
Chairperson, BAC

Approved
ENYA MARIE D. APOSTOL, Ph.D.
SUC President III



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Victoria, Oriental Mindoro 5205 Philippines

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Website: www.minsu.edu.ph
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PROJECT PROPOSAL

Title : **PURCHASE OF ICT EQUIPMENT**

Implementing Agency : **MINDORO STATE UNIVERSITY – BONGABONG CAMPUS**
Labasan, Bongabong, Oriental Mindoro

Head of Agency: **ENYA MARIE D. APOSTOL, Ph.D.**
SUC President III

Contact Person: **JANNA AYESHMA D. PALAD, RL, MLIS**
College Librarian I

Total Project Cost: **P 63,000.00**

Duration : **June-July 2025**

Sources of Fund: **Special Trust Fund – FHE 2025 Fiduciary Library**

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PROJECT DESCRIPTION

Introduction

Technology has become a cornerstone of modern education, enabling the transformation of traditional learning methods into more interactive, efficient, and accessible experiences. The aim of this proposal is to address the critical need for better Information and Communication Technology (ICT) tools in the e-library section of the institution. By purchasing laptop, we intend to provide students, faculty members, and staff with access to digital resources that support research, learning, and administrative tasks.

The e-library, as the heart of accessing digital information, plays a crucial role in the academic success of the community. However, limited access to technology, especially when it comes to individual access to devices like laptop, remains a barrier for many students and faculty members particularly for women. By integrating laptop into the e-library section, we are creating an inclusive, flexible, and advanced learning environment. This initiative will address not only academic needs but also the gender imbalance seen in the use of library resources, as male users outnumber female users.

Rationale/Significance

This project aims to enhance the availability of Information and Communication Technology (ICT) tools within the library. Currently, the library faces significant challenges due to the inadequate number of accessible digital devices. The existing infrastructure, primarily consisting of a limited number of desktop computers, is insufficient to meet the growing demand from students, faculty, and staff. These devices are shared, leading to long waiting times, delays in accessing critical learning resources, and inefficiencies in using the library for academic work. The lack of personal devices for users significantly hampers the smooth flow of research, collaboration, and independent study, which are vital for the academic success of students and faculty. The staff has noted that many users, especially students, are forced to wait for extended periods to access a computer, which reduces their time and productivity. This issue is particularly problematic during peak times, such as examination periods, when the demand for digital resources is the highest. Consequently, the lack of sufficient ICT equipment negatively impacts the overall academic experience and student performance.

The library staff has also observed a gender disparity in library usage, with male students using the library and its ICT resources more frequently than female students. This disparity could be attributed to various socio-cultural factors, such as gender roles, societal expectations, and a lack of confidence in using technology among female students. This imbalance further emphasizes the need for an intervention that addresses both the availability of ICT resources and the gender gap in technology access. The staff recognizes that providing equal access to



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technology will help empower female students to engage more effectively with academic resources and research, thus promoting gender inclusivity and equity in education. To address these challenges, the proposal seeks to procure additional 1 laptop for the e-library section, which will provide students, faculty, and staff with flexible, on-demand access to digital resources. The laptop will help eliminate long waiting times for computers, provide equitable access to academic materials, and ensure that students and staff can work independently, regardless of the time or their specific schedules. The laptop will also support the growing demand for technology in education, where digital literacy and access to online resources are essential for academic success. The library staff's assessment further highlighted the importance of creating a more inclusive and gender-sensitive learning environment. While male students are the primary users of the library's current ICT resources, female students often face barriers to accessing these tools, including limited availability and potential societal biases that discourage their use of technology. This project will work towards addressing this gender imbalance by ensuring that female students have equal access to the newly procured laptop. Ensuring equal access to digital tools not only supports academic performance but also helps bridge the gender gap in digital literacy, which is a crucial step in promoting gender equality in education.

This project is also aligned with the United Nations Sustainable Development Goals (SDGs), specifically SDG 4 (Quality Education), SDG 5 (Gender Equality), and SDG 9 (Industry, Innovation, and Infrastructure). By improving access to technology, this initiative supports the broader objective of providing quality education for all, promoting gender equality, and fostering innovation through better infrastructure. This project, therefore, not only aims to resolve the immediate issue of insufficient ICT resources but also addresses the institutional goals of inclusivity and technological advancement.

This concludes the library staff's assessment of the current ICT infrastructure reveals the urgent need for an upgrade in equipment to better serve the academic community. The purchase of laptop will directly address these issues by increasing the availability of technology, promoting equitable access for all users, particularly female students, and supporting the institution's long-term educational and technological goals. This project will enhance the overall academic experience, increase gender inclusivity, and contribute to the institution's commitment to quality education, research, and innovation.

Objectives

General: This project aims to enhance ICT infrastructure in the e-library by providing laptop, allowing continuous access to academic resources, fostering an inclusive learning environment, and supporting academic and administrative activities.

Specific:

1. To increase access to digital resources by providing laptop enhance access to online databases, e-books, and academic journals
2. To ensure equal access to technology for both male and female students.
3. To allow users to conduct research, complete assignments, and engage in independent study more effectively.
4. To support SDGs by fostering education, inclusivity, and innovation.

Methodology

The first step involves assessing needs and setting a budget for the laptop. The library staff, in collaboration with faculty and IT, will evaluate the current infrastructure and determine the specifications needed for the laptop, ensuring they meet the academic requirements while staying within budget. This assessment helps in understanding the laptop required, their features, and the estimated costs.

Next, a project proposal will be drafted, outlining the objectives, benefits, and costs of the project. The proposal will emphasize the need for additional laptop to improve access to digital



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resources, reduce waiting times, and support academic performance. It will include a breakdown of the anticipated costs, such as purchase, configuration, and maintenance.

After the proposal is ready, it will be submitted for approval. Once approved, a formal purchase request will be prepared, specifying laptop requirements.

Upon receiving the laptop, the library staff will handle the setup and testing of the devices. This involves configuring the laptop with the necessary software, ensuring they are network-compatible, and performing functionality checks to ensure they are ready for use.

Once the laptop is deployed, monitoring and feedback mechanisms will be put in place. The logbook will track daily laptop usage and maintenance, helping the library staff monitor performance and address issues. Feedback forms, part of a Customer Satisfaction Measurement (CSM) system, will be regularly distributed to users, allowing them to provide input on their experiences and suggest improvements. This continuous monitoring ensures the laptop meet user needs and remain in good condition.

Expected Outputs & Outcomes

As part of this project, one laptop will be purchased and deployed within the e-library section, providing users with easy access to digital resources and tools. To ensure that the laptop is fully functional and meet academic needs, software installation will be completed on each device, equipping them with necessary academic tools such as Office, PDF readers, and specialized software required for research and assignments.

The procurement of laptop for the e-library will bring several significant outcomes for the academic community. It increases access to digital resources for both students and faculty, allowing them to work independently and efficiently. Gender inclusivity will be promoted by allowing them to use the laptop equally among male and female users, ensuring no gender is left behind in accessing modern digital tools. This initiative will help improve academic performance by providing students with better access to research materials for assignments and projects. Students will be able to engage more effectively with academic content, leading to enhanced academic success. With the ability to access resources at their convenience, there will be increased engagement with the e-library, encouraging more frequent use by both students, faculty and staff. The project will contribute to a more equitable learning environment, addressing digital access barriers for female students. Overall, these outcomes will lead to a more productive, inclusive, and engaging academic experience for the entire institution.

Potential Outcomes:

The potential outcomes in the procurement of laptop for the e-library will lead to improved research capacity for both students and faculty, enabling them to conduct more thorough and in-depth research with access to up-to-date digital resources. This enhanced access will support academic work and foster a healthier learning environment. Additionally, the laptop will contribute to enhanced digital literacy among all users. By using these devices, students, faculty, and staff will improve their technological skills, which are essential in today's increasingly digital world. Moreover, the initiative will play a significant role in the empowerment of female users, providing equal access to technology for female students, faculty and staff. This will help close the digital gender gap, fostering a more equitable learning environment and ensuring that all members of the academic community have the tools they need to succeed.

Potential Impacts (PIs):

The potential impacts of acquiring laptop in the e-library will result in positive academic results for both students, faculty and staff. Students will experience improved performance as they gain more efficient access to academic resources, allowing them to complete assignments and research more effectively. Faculty members will benefit from streamlined administrative tasks, such as grading, communication with students, and conducting research, which will ultimately enhance their productivity and teaching effectiveness. The project will also promote



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gender equality in technology use, as it provides equal access to laptop for both male and female students. This will help reduce technological disparities, fostering a more inclusive and gender-sensitive educational environment. Additionally, the initiative will contribute to technological advancement in education by promoting the use of digital tools and e-learning methods, supporting the institution's broader goals of integrating technology into academic processes and improving overall learning experiences.

Target Beneficiaries:

The primary beneficiaries of this project will be the students, with 1,142 male and 1,599 female students. By providing equal access to laptop, both groups will significantly benefit from the opportunity to use digital learning resources and tools, fostering a more equitable learning environment for all students. Faculty members will also be key beneficiaries, as the laptop will support their academic research, teaching, and administrative duties, making their work more efficient and productive. With these resources, faculty can streamline grading, communication, and research tasks, ultimately enhancing their effectiveness in the classroom. Additionally, library staff will benefit from the new laptop by having better tools to manage the increased demand for digital resources. They will also be able to provide ongoing support to both students and faculty, ensuring that the laptop is used effectively for academic purposes and contributing to the overall success of the project.

Budgetary Expenses

A total budget amounting to sixty-three thousand (P63,000.00) pesos will be utilized for the procurement of one (1) unit of mid-rang laptop.

Specification	Unit Cost	Total Cost	Photos
Laptop Intel core i7-155H Processor 14" Display with OLED 24MB Smart Cache 1.40 GHz Processor Speed 16 cores 922 CPU) 2880 x 1880 screen resolution 16GB memory (graphics intel Ars 8GB) 1TB SSD Windows 11	63,000.00	63,000.00	 STF - 1071 164 -200 04-00272 <i>[Signature]</i>

Sustainability Plan

Maintenance	Methods	Persons Involve	Timeline
Software Updates and Patches	Regularly update the operating system and software to keep them secure and functional.	Library Staff	June 2025
Virus and Malware Scanning	Run frequent scans to detect and remove any harmful software that may compromise the laptop.	Library Staff	June 2025
Hardware Checks	Inspect and clean the physical components like keyboards, screens, and ports to prevent damage or malfunction.	Library Staff	Quarterly
Data Backup	Ensure that important data and settings are regularly backed up to prevent data loss in case of hardware failure.	Library Staff	Quarterly
Battery Care	Monitor battery health and charging practices to ensure longevity and optimal performance.	Library Staff	Quarterly





Gender and Development (GAD)

Ensuring that both male and female students, faculty, and staff have equal access to digital technology is a central aspect of this project. Given that the male student population is currently higher, we will actively monitor the use of the laptop to ensure equitable access. This aligns with SDG 5 (Gender Equality) by promoting equal access to technology and digital learning.

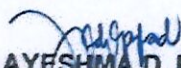
Ways Forward

The way forward of this project will include several phases to ensure smooth implementation and long-term success. Phase 1 involves securing funding and finalizing the procurement process, ensuring that the laptop is purchased and delivered within the agreed timeline. This phase will lay the groundwork for the project, ensuring all financial and logistical aspects are in place. In Phase 2, the laptop will be set up and configured for use in the library. This includes installing necessary software, ensuring connectivity to the institution's network, and making sure the devices are ready for academic use. Phase 3 will involve providing brief orientation for all users, including students, faculty, and staff, to familiarize them with the laptop and how to use them effectively. In Phase 4, the project's impact will be regularly monitored and evaluated. Feedback will be gathered from users, and adjustments will be made as needed to improve the effectiveness of the project and ensure it meets the goals of enhancing digital access and inclusivity. Finally, the last phase will focus on planning for periodic upgrades to keep the laptop and software up to date, and exploring opportunities to expand the project to include additional resources as the institution grows, ensuring that the e-library continues to meet the evolving needs of the academic community.

References

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- United Nations Educational, Scientific and Cultural Organization. (2024). Digital learning and transformation of education. <https://www.unesco.org/en/digital-education/need-know>
- United Nations. (2015). Transforming our world: The 2030 agenda for sustainable development. <https://sdgs.un.org/2030agenda>
- United Nations Sustainable Development Goals, (n.d.) Sustainable development goals: The 17 goals. <https://sdgs.un.org/goals>
- United Nations Educational, Scientific and Cultural Organization. (2024). Digital learning and transformation of education. <https://www.unesco.org/en/digital-education/need-know>

Prepared by:


JANNA AYESHMA D. PALAD, RL, MLIS
COLLEGE LIBRARIAN I



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• Mindoro State University, Bagong

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Noted:

RHEA S. DE GUZMAN

Coordinator for Women, Gender and Development – Bongabong Campus

Comment:

Proposed project is gender-sensitive (Project passes the GAD test). See attached GAD checklist for details

GEMCER D. SELDA, D.E.M.

Coordinator for Planning, Monitoring & Evaluation – Bongabong Campus

Comment:

This project will add to the library equipment assets. Ensure that it can be used by the target beneficiary(ies).

Reviewed by:

☒ Passed

☐ For Revision

☐ Failed due to: _____

NATIVIDAD R. TEMPLANZA, RL, MLIS
University Librarian

Recommending Approval:

☒ Approved

☐ Not Approved due to: _____

CIEDELLE P. SALAZAR, J.D., Ph.D.
VP for Academic Affairs

Approved:

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III
Chair, Academic & Administrative Council

JOELENE C. LEYNES
VP for Administration & Finance

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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

[illegible]

126,000.00

CIEDELLE P. SALAZAR, Ph. D.
Acting Campus Director / VPAA

VICTORIA M. CASTILLO
Records Officer II

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