



SUPPLY AND DELIVERY OF OTHER SUPPLIES FY 2025 OF MINSU MAIN CAMPUS

Name of Project

**BAC Resolution Recommending Approval
Resolution No. 166, s. 2025**

WHEREAS, the Mindoro State University (MINSU), through Bids and Awards Committee (BAC) has advertised in the PhilGEPS and MINSU Website the Invitation to Bid (ITB) 2025-003 for the project "Supply and Delivery of Other Supplies FY 2025 of MINSU Main Campus" with an Approved Budget for the Contract (ABC) in the amount of One Million Seventy-Eight Thousand Two Hundred Seventy-One Pesos (Php1,078,271.00);

WHEREAS, in response to the said advertisement, eleven (11) suppliers were found in the document request list; however, three (3) suppliers in the name of **O&E OFFICE AND SCHOOL SUPPLIES TRADING, IRAYA LIFE ENTERPRISES** and **QUIN TRADING** purchased and submitted the bidding documents;

WHEREAS, the bid proposals submitted by the aforementioned bidders passed the preliminary evaluation and were found to be substantially complying;

WHEREAS, the detailed evaluation of bids conducted on June 16, 2025 resulted in the following:

Approved Budget for the Contract (ABC)	Name of Bidder	Bid Amount (As Read & Calculated)	% Variance from ABC
Php1,078,271.00	O&E Office and School Supplies Trading	Php882,730.70	18.13% or Php195,540.30
	Quin Trading	Php898,046.00	16.71% or Php180,225.00
	Iraya Life Enterprises	Php1,042,292.00	3.34% or Php35,979.00

WHEREAS, upon careful examination, validation and verification of all the eligibility, technical and financial requirements submitted, **O&E OFFICE AND SCHOOL SUPPLIES TRADING** was found to be complying and responsive;

WHEREAS, the TWG of MINSU certified that the abovementioned bidder complied with the Post-Qualification Evaluation and recommended the awarding of contract for the project "Supply and Delivery of Other Supplies FY 2025 of MINSU Main Campus" as the bidder with the Lowest Calculated Responsive Bid (LCRB);

Particulars	Bidder/Address	Bid Amount
Supply and Delivery of Other Supplies FY 2025 of MINSU Main Campus	O&E Office and School Supplies Trading / 2552F B. Lopez, Zamora St., Zone 11 Brgy. 102, Pasay City, Metro Manila	Php882,730.70



Mindoro State University
Victoria, Oriental Mindoro 5205 Philippines

Email: universitypresident@mins-u.edu.ph
Website: www.minsu.edu.ph
Mobile: +63 977 846 72 28



NOW, THEREFORE, BE IT RESOLVED that the BAC hereby recommends to the Head of Procuring Entity the approval of awarding the contract involving the project, "Supply and Delivery of Other Supplies FY 2025 of Minsu Main Campus" as follows:

a. to O&E Office and School Supplies Trading for being the supplier/bidder with the Lowest Calculated Responsive Bid (LCRB);

RESOLVED, this 11th day of July, 2025 at Minsu-Main Campus, Alcate, Victoria, Oriental Mindoro.

CIEDELLE P. SALAZAR, J.D., Ph.D.
BAC Chairperson

ATTY. SHERLYN A. LAYESA
BAC Member

MELGAR G. PADRIQUELAN
BAC Member

Engr. MARK LESTER A. MAGPANTAY
BAC Vice-Chairperson

FRANIE M. REALE, DBMHM
BAC Member

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III

Approved/Disapproved

Date: _____



PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for
Philippine Government
Procurement Opportunities

Help

Bid Notice Abstract

Invitation to Bid (ITB)

Reference Number 12054400
Procuring Entity MINDORO STATE UNIVERSITY
Title SUPPLY AND DELIVERY OF OTHER SUPPLIES FY 2025 OF MINSU MAIN CAMPUS
Area of Delivery Oriental Mindoro

Solicitation Number:	MINSU ITB 2025-003	Status	Closed
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Public Bidding		
Classification:	Goods		
Category:	Janitorial Supplies	Bid Supplements	8
Approved Budget for the Contract:	PHP 1,078,271.00	Document Request List	11
Delivery Period:	30 Day/s	Date Published	22/05/2025
Client Agency:		Last Updated / Time	05/06/2025 16:34 PM
Contact Person:	Christian B. Apostol BAC Secretariat Head Alcate Victoria Oriental Mindoro Philippines 5205 63-43-2862368 cbapostol21@gmail.com	Closing Date / Time	16/06/2025 09:00 AM

INVITATION TO BID FOR

SUPPLY AND DELIVERY OF OTHER SUPPLIES FY 2025 OF MINSU MAIN CAMPUS

The Mindoro State University (Minsu) through the Modified Disbursement System (MDS) intends to apply the sum of One Million Seventy-Eight Thousand Two Hundred Seventy-One Pesos (Php1,078,271.00) being the Approved Budget for the Contract (ABC) to payments under the contract for Supply and Delivery of Other Supplies FY 2025 of Minsu Main Campus – ITB 2025-003. Bids received in excess of the ABC shall be automatically rejected at bid opening.

1. The Mindoro State University (Minsu) now invites bids for Supply and Delivery of Other Supplies FY 2025 of Minsu Main Campus. Delivery of the Goods is required thirty (30) calendar days. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships or organizations with at least sixty (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

3. Prospective Bidders may obtain further information from Mindoro State University- Main Campus and inspect the Bidding Documents at the BAC Office from 8:00AM to 5:00 PM, Monday to Friday.

4. A complete set of Bidding Documents may be acquired by interested Bidders from May 22,2025 by downloading the same, free of charge from the website of PhilGEPS and Minsu (<http://www.minsu.edu.ph>). Provided, however,

that bidders shall pay the applicable fee for bidding documents, pursuant to the Guidelines issued by GPPB, not later than the submission of their bids. The amount of the bidding documents should be directly deposited to the account of MINSU only upon coordination to the BAC Secretariat for the details of payment.

Particulars Price of Bidding Document
Supply and Delivery of Other Supplies Pp1,100.00

5. The Mindoro State University (MINSU) will hold a Conference on May 30, 2025 at 9:00 AM at BAC Office, 1st Floor, Administration Building-Extension (Centralized Science Laboratory Building), Alcate, Victoria, Oriental Mindoro. Pre-Bid Conference shall be done through Google Meet Video Conferencing or other video conferencing applications which shall be announced prior to the pre-bid conference. To facilitate online meeting requirements, prospective bidders shall inform the BAC through the Secretariat, either by sending an email at bac.office@mins.edu.ph or communicate with the latter through any mode of communication, of their intention to participate in the Pre-Bid Conference at least one (1) day prior to the date of the conference. Upon receipt of the communication, the secretariat shall send an online meeting link.

6. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before June 11, 2025 at 9:00AM. Online submission of bidding documents is not allowed and will not be entertained.

- Bids may also be submitted through private courier and personal delivery.
- Bidders who submitted their bids must notify the BAC through email, cellphone calls and text messaging to confirm that they sent their bids and all documents relative thereto. In the email, the bidder must attach the proof of sending of the said documents (i.e. actual photo of the envelopes and their official receipt issued by the post office or by the courier).
- The bidders must assure that their bids shall be forwarded by the courier to MINSU on or before the date and time of the bid opening. The bidders have the responsibility to track their documents with the courier. The date of receipt of bids shall be the date of sending of documents, provided that the documents are actually received by the Secretariat. The BAC shall bear no responsibility whatsoever for the delay that the courier may have caused. Bids sent/or received after the deadline shall be disqualified.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.

8. Bid opening shall be on June 10, 2025 at 9:30PM at BAC Office, 1st Floor, Administration Building-Extension (Centralized Science Laboratory Building), Alcate, Victoria, Oriental Mindoro. The opening and preliminary evaluation of bids shall be done in front of the BAC members and in the presence of the bidders' representatives who choose to attend the activity.

9. The Mindoro State University (MINSU) reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

Activities

Schedule

Issuance of Bidding Documents May 22, 2025

Pre-Bid Conference May 30, 2025 at 9:00AM

Submission/Receipt of Bids June 11, 2025 on or before 9:00AM

Opening of Bids June 11, 2025 at 9:30AM

For further information, please contact:

Bids and Awards Committee (BAC) Secretariat
1st Floor, Admin Building-Extension (Centralized Science Lab Building),
Alcate, Victoria, Oriental Mindoro.
Email address : bac.office@mins.edu.ph
Website : <http://www.minsu.edu.ph>

CIEDELLE PIOL-SALAZAR, Ph.D.
BAC Chairperson

Pre-bid Conference

Date	Time	Venue
30/05/2025	9:00:00 AM	Online Conference

Remarks

Created by Annabelle Quinto Madrigal
Date Created 21/05/2025

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPs REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

O&E OFFICE AND SCHOOL SUPPLIES TRADING

2552F B LOPEZ, ZAMORA ST, ZONE 11 BARANGAY 102,
Pasay City, Metro Manila, NCR, Philippines

is registered in the Philippine Government Electronic Procurement System (PhilGEPs) on 26-May-2021 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **O&E OFFICE AND SCHOOL SUPPLIES TRADING** has submitted the required eligibility documents in the PhilGEPs Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

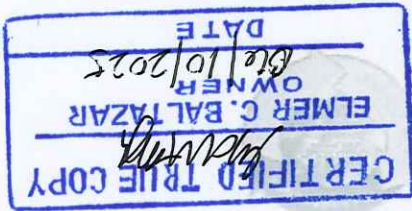
This Certificate is valid until 01-Oct-2025

Issued this 01st day of October 2024.
This is a system generated certificate. No signature is required.



REMINDE¹

- The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.
- A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.
- The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.



Certificate Reference No: 202105-256902-1250278029
Amended Date as of April 27, 2025 07:58 pm

List of Eligibility Documents

of
O&E OFFICE AND SCHOOL SUPPLIES TRADING
2552F B LOPEZ, ZAMORA ST, ZONE 11 BARANGAY 102,
Pasay City, Metro Manila, NCR, Philippines

DTI Certificate	DTI Certificate Number : 2905557 Issued By / Signatory : Ramon M Lopez Registration Date : 12-May-2021 Expiration Date : 12-May-2026
Mayors Permit	Permit Number : 00038 Place of Issue : Pasay City Issued By / Signatory : Hon. Imelda "Emi" Calixto - Rubiano Issuance Date : 02-Apr-2025
Tax Clearance	Expiration Date : 23-Sep-2025 TCC Number : 08B-051-09-23- R1190-2024-M Issued By / Signatory : Alicia DT. Palmaria Issuance date : 23-Sep-2024
Audited Financial Statement	Date of Filing : 15-Apr-2025 Current Asset : 2,378,261.00 Total Asset : 2,402,461.00 Current Liabilities : 13,589.00 Total Liabilities : 13,589.00 Name of Auditor : Alyssa Kaye M. Talledo BIR RDO Code : 051
PCAB License	Expiration Date : - Issued By / Signatory : - Issuance Date : - License Number : - License First Issue Date : - Principal Classification : - Category : -

CERTIFIED TRUE COPY
[Signature]
ELMER C. BALTAZAR
OWNER
DATE 06/10/2025

This certifies that

O&E OFFICE AND SCHOOL SUPPLIES TRADING

(NATIONAL)

is a business name registered in this office pursuant to the provisions of Act 3883, as amended by Act 4147 and Republic Act No. 863, and in compliance with the applicable rules and regulations prescribed by the Department of Trade and Industry.

This certificate issued to

ELMER CABO BALTAZAR

is valid from 12 May 2021 to 12 May 2026 subject to continuing compliance with the above-mentioned laws and all applicable laws of the Philippines, unless voluntarily cancelled

In testimony whereof, I hereby sign this

Certificate of Business Name Registration

and issue the same on 12 May 2021 in the Philippines.

RAMON M. LOPEZ
Secretary

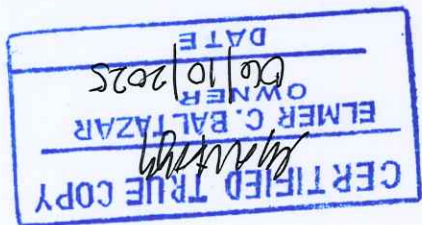
Business Name No. 2905557

This certificate is not a license to engage in any kind of business and valid only at the scope indicated herein.



ZKBO365912408254

Documentary Stamp Tax Paid Php 30.00





REPUBLIC OF THE PHILIPPINES
CITY OF PASAY
METRO MANILA
OFFICE OF THE MAYOR
BUSINESS PERMITS AND LICENSING OFFICE



PERMIT TO OPERATE 2025

DISPLAY IN PLAIN VIEW

Status	Business Account no.	Date of Issuance	Date of Expiration
RENEWAL	21-001208	April 02, 2025	December 31, 2025
Official Receipt	6838107	O.R. Date 01/03/2025	Amount Paid 24,734.15

TAXPAYER'S NAME

BALIAZAR ELMER C.

BUSINESS NAME

O&E OFFICE AND SCHOOL SUPPLIES TRADING

NATURE OF BUSINESS

Trading - Janitorial Supplies, Trading - Online Only

ADDRESS

2552F B. LOPEZ, ZAMORA ST., Zone 11, BARANGAY 102, PASAY CITY, METRO MANILA, NCR

Failure to comply with the terms and conditions written at the back hereof shall cause the immediate revocation of this permit. Any erasure and/or alteration will invalidate this permit.

SUBJECT TO INSPECTION Recommending Approval:

ATTY. PATRICK M. LEGASPI

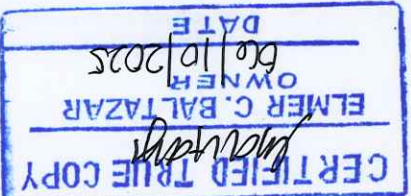
OIC-BUSINESS PERMITS AND LICENSING OFFICE

BAGONG PILIPIN

Permit No.:

00038

PASAY CITY HOTLINE: 888-PASAY (72729)
PNP Pasay Emergency Hotline Number
0998-598-7922 / 0956-800-5277



Bringing in Revenues
for Nation-building



Department of Finance
BUREAU OF INTERNAL REVENUE
Revenue Region 8B - South NCR
Collection Division
QF-TCC-01-01-2023.00



TCPB No. 08B-051-09-23-R [Redacted]

TAX CLEARANCE CERTIFICATE

(Pursuant to Executive Order No. 398)

ELMER CABO BALTAZAR

(O&E OFFICE AND SCHOOL SUPPLIES TRADING)

UNIT 4A 4TH FLR 2552F B LOPEZ ZAMORA ST BARANGAY 102 PASAY CITY 1300

Address

734-993-912-00000

Tax Identification Number

This is to certify that the above mentioned taxpayer is eligible for issuance of this Tax Clearance Certificate having satisfied all the criteria set forth by the BIR as of the date of this certification pursuant to Revenue Regulations No. 8-2016, as amended.

Tax liabilities recorded after the aforesaid dates or outside the jurisdiction of this Office are not covered by this tax clearance.

Issued on **September 23, 2024**

NOTE: THIS CERTIFICATE SHALL BE VALID AND EFFECTIVE FROM DATE OF ISSUE UNTIL SEPTEMBER 23, 2025 ONLY OR UNTIL REVOKED FOR VIOLATION OF THE CRITERIA SPECIFIED UNDER REVENUE REGULATIONS NO. 8-2016, AS AMENDED AND REVENUE MEMORANDUM ORDER NO. 46-2018, WHICHEVER COMES EARLIER. THIS SHALL NOT BE USED ON SALES/TRANSFER OF REAL PROPERTIES. CERTIFICATION FEE OF P100 WAS PAID ON SEPTEMBER 18, 2024 UNDER EFPS PAYMENT TRANSACTION NO. 244114507. ANY ERASURE MADE ON THIS TCC SHALL RENDER IT NULL AND VOID.

NOT VALID
WITHOUT BIR
DRY SEAL

ANITA D.T. PALMARI
Chief, Collection Division



WARNING: Counterfeiting is punishable by law. For authenticity, please visit BIR website <https://www.bir.gov.ph/Tax-Clearance-List-Issued-TCC>. Tax Clearance Certificate (for bidding purposes) not listed/posted herein will be deemed to have originated from an illegal source.



STATEMENT OF SINGLE LARGEST COMPLETED CONTRACT (SLCC)
SIMILAR TO THE CONTRACT TO BE BID

(except under conditions provided in sections 23.4.2.4 of the 2016 Revised IRR of RA 9184, with the relevant period as provided in the Bidding Documents)

Business Name: O&E Office and School Supplies Trading

Business Address: 2552F B. Lopez, Zamora Street, Brgy. 102, Pasay City Metro Manila 1300

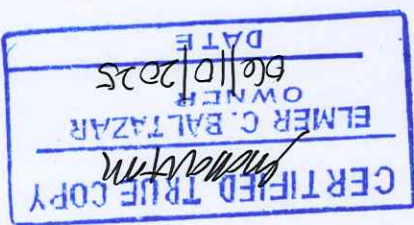
Title of Contract/Name of the Project	Contract Date	Contract Duration	Name of Client/Contracting Party	Kinds of Goods/Services	Amount of Contract	Date of Delivery
Other Supplies (Janitorial Supplies and Materials) fir 1 st and 2 nd Quarter 2024	January 31, 2024	90 Days	Nueva Ecija University of Science and Technology	Janitorial Supplies	1,159,222.60	April 29, 2024

See attached NOA, NTP, Purchase Order, Certificate of Completion

Submitted by: ELMER C. BALTAZAR

Designation: Owner

Date: June 4, 2025





NUEVA ECJA UNIVERSITY OF SCIENCE AND TECHNOLOGY

Gen. Tinto St., Cabanatuan City
Telefax No. (044) 463-0226
Website: www.neust.edu.ph

BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

NOTICE OF AWARD

January 24, 2024

O&E OFFICE AND SCHOOL SUPPLIES TRADING
2552 FB Lopez Zamora St., Brgy. 102, Pasay City

ATTN: **ELMER C. BALTAZAR**

Owner/Manager

Dear **Mr. BALTAZAR**:

We are pleased to inform you that your Submitted Price Quotation to NEUST dated **November 29, 2023** with the following details is hereby awarded to you:

Project Title: **OTHER SUPPLIES (JANITORIAL SUPPLIES AND MATERIALS) FOR 1ST AND 2ND QUARTER 2024 (PhilGEPS Ref. No.10272248)**

Contract Price: **ONE MILLION ONE HUNDRED FIFTY NINE THOUSAND TWO HUNDRED TWENTY TWO (PHP 1,159,222.60)**

You are hereby required to immediately provide from the receipt of this Notice of Award the performance security in the form and amount stipulated under Section 39 of the 2016 Revised IRR of RA 9184. Failure to provide the performance security shall constitute sufficient ground for cancellation of this award.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the Nueva Ecija University of Science and Technology, Cabanatuan City.

Very truly yours,

ENGR. FELICIANA F. JACOB, Ed.D.
University President

I acknowledge receipt of this notice on: Jan. 25, 2024
Name of Bidder: Elmer C. Baltazar
Authorized Signature: [Signature]





Republic of the Philippines
NUEVA ECJIA UNIVERSITY OF SCIENCE AND TECHNOLOGY

Gen. Tinto St., Cabanatuan City
Telefax No. (044) 463-0226
Website: www.neust.edu.ph

BIDS AND AWARDS COMMITTEE FOR GOODS AND SERVICES

NOTICE TO PROCEED

January 26, 2024

O&E OFFICE AND SCHOOL SUPPLIES TRADING
2552 FB Lopez Zamora St., Brgy. 102, Pasay City

ATTN: **ELMER C. BALTAZAR**

Owner/Manager

Dear **Mr. BALTAZAR**:

Notice is hereby given to: **O&E OFFICE AND SCHOOL SUPPLIES TRADING** that delivery may commence on the project with the following details:

Project Title: OTHER SUPPLIES (JANITORIAL SUPPLIES AND MATERIALS) FOR 1ST AND 2ND QUARTER 2024 (PhilGEPS Ref. No.10272248)
Contract Price: ONE MILLION ONE HUNDRED FIFTY NINE THOUSAND TWO HUNDRED TWENTY THREE PESOS (PHP 1,159,223.00)

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementing Schedule.
Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one (1) copy and return the other to the BAC Secretariat, Nueva Ecija University of Science and Technology, Cabanatuan City.

Very truly yours,

ENGR. FELICIANA P. JACOBA, Ed.D.
University President

I acknowledge receipt of this notice on:

January 31, 2024

Name of Bidder: O&E OFFICE AND SCHOOL SUPPLIES TRADING
Authorized Signature: [Signature]

CERTIFIED TRUE COPY
JOSEPH C. CABINO
DR-12-24





PURCHASE ORDER

Supplier: **O&E OFFICE AND SCHOOL SUPPLIES TRADING** P.O. No.: **2024-10272252** Date: **Jan. 25, 2024**
 Address: **2552 FB Lopez Zamora St., Brgy. 102, Pasay City** Mode of Procurement: **Public Bidding**
 TIN No.: **734-993-912-000**

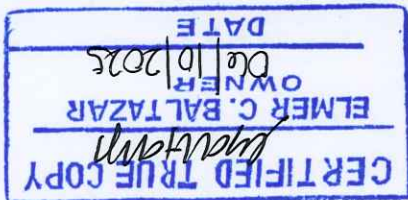
Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **Supply Office** Delivery Term: **90 Calendar Days** Contract End Date: _____
 Date of Delivery: **90 CD upon receipt of NTP** Payment Term: **Change**

Project Title/Purpose: **OTHER SUPPLIES (JANITORIAL SUPPLIES AND MATERIALS) FOR 1ST AND 2ND QUARTER 2024 (PHILEPS Ref. No.10272248)**

Item No.	Qty.	Unit of Measure	Description	Unit Price	Amount
1	100	piece	Anti-Bac Floor Cleaner with Bleach (Green Liquid)	587.61	58,761.00
2	100	piece	Bath Soap, Pure White, 85 gms.	46.69	4,669.00
3	500	piece	Bathroom Albatross, 100 gms., assorted	85.70	42,850.00
4	5	piece	Clean Cham Canabo-VS1 Big	73.88	369.40
5	100	piece	Detergent Bar Lemon Kalamansi - 140g	14.92	1,492.00
6	1500	piece	Detergent Powder, Twon Pack, 74 gsm.	30.24	45,360.00
7	50	piece	Dipper	32.38	1,619.00
8	300	piece	Dishwashing Liquid	144.00	43,200.00
9	500	piece	Doormat	32.38	16,190.00
10	50	piece	Dust Pan, Stainless Heavy Duty	345.77	17,288.50
11	100	piece	Fabric Softener 1000ml	95.35	9,535.00
12	20	piece	Floor Brush with Long Handle	345.77	6,915.40
13	150	piece	Garbage Bag, 100 pcs/Bundle, 2XL-1.3-3.0 Thickness	581.89	87,283.50
14	30	piece	Glass Cleaner, 500 ml-spray	209.47	6,284.10
15	120	piece	Liquid Hand Soap, 1000 ml, Fluity Scent	189.79	22,774.80
16	60	piece	Micro Fiber Towel (3pcs./pack)	360.08	21,604.80
17	50	piece	Mop Handle, Steel Rod, Heavy Duty	159.74	7,987.00
18	150	piece	Mop Head, Cotton Yarn Absorbent Replacement	81.04	12,156.00
19	40	piece	Muriatic Acid (4 Ltr / gal)	355.79	14,231.60
20	50	piece	Pail, 12L	123.97	6,198.50
21	30	piece	Plastic Soft Broom with Long Handle, (Pang-agw)	73.88	2,216.40
22	20	piece	Pranala Towel (12 pcs./pack - 16" x 16")	345.77	6,915.40
23	5	piece	Rubber Gloves-Medium (100pcs./box)	317.15	1,585.75
24	150	piece	Scotch Brite with foam - 150mm x 95mm x 30mm	69.59	10,438.50
25	80	piece	Soft Broom, High Quality	109.66	8,772.80
26	5	piece	Stag Mop Squeezer with Rolling Bucket-36L	2,721.23	13,606.15
27	80	piece	Stick Broom with long handle	105.36	8,428.80
28	60	piece	Toilet Bowl Brush with Handle	59.57	3,574.20
29	150	piece	Toilet Bowl Cleaner, Lemon, 900ml.	224.86	33,729.00
30	120	piece	Tornado Mop and Spin Dry Bucket Set with extra boxed Microfiber Mop Head (ZT11/M3) - individually	331.46	39,775.20
31	20	piece	Trash Bin 25L with Swing Lid	216.98	4,339.60
32	20	piece	Trash Bin 45L with Swing Lid	381.55	7,631.00

CERTIFIED TRUE COPY
 ELMER C. BALTAZAR
 OWNER
 DATE: **06/10/2025**



PURCHASE ORDER				
Project Title/Purpose: OTHER SUPPLIES (JANITORIAL SUPPLIES AND MATERIALS) FOR 1ST AND 2ND QUARTER 2024				
Item No.	Qty.	Unit of Measure	Description	Unit Price
2nd Quarter				
1	100	piece	Anti-Bac Floor Cleaner with Bleach (Green Liquid)	587.61
2	100	piece	Bath Soap, Pure White, 85 gms.	46.69
3	500	piece	Bathroom Albatross, 100 gms., assorted	85.70
4	5	piece	Clean Cham Canobo-VS1 Big	73.88
5	100	piece	Detergent Bar Lemon Kalamansi - 140g	14.92
6	1500	piece	Detergent Powder, Twon Pack, 74 gsm.	30.24
7	50	piece	Dipper	32.38
8	300	piece	Dishwashing Liquid	144.00
9	500	piece	Doormat	32.38
10	50	piece	Dust Pan, Stainless Heavy Duty	109.66
11	100	piece	Fabric Softener 1000ml	345.77
12	20	piece	Floor Brush with Long Handle	95.35
13	150	piece	Garbage Bag, 100 pcs./Bundle, 2XL-1.3-3.0 Thickness	581.89
14	30	piece	Glass Cleaner, 500 ml-spray	209.47
15	120	piece	Liquid Hand Soap, 1000 ml, Fruity Scent	189.79
16	60	piece	Micro Fiber Towel (3pcs./pack)	360.08
17	50	piece	Mop Handle, Steel Rod, Heavy Duty	159.74
18	150	piece	Mop Head, Cotton Yarn Absorbent Replacement	81.04
19	40	piece	Muriatic Acid (4wt / gal)	365.79
20	50	piece	Pail, 12L	123.97
21	30	piece	Plastic Soft Broom with Long Handle, (Pang-agiw)	73.88
22	20	piece	Pranala Towel (12 pcs./pack - 16" x 16")	345.77
23	5	piece	Rubber Gloves-Medium (100pcs./box)	317.15
24	150	piece	Scotch Brite with foam - 150mm x 95mm x 30mm	69.59
25	80	piece	Soft Broom, High Quality	109.66
26	5	piece	Stag Mop Squeezer with Rolling Bucket-36L	2,721.23
27	80	piece	Stick Broom with long handle	105.36
28	60	piece	Toilet Bowl Brush with Handle	59.57
29	150	piece	Toilet Bowl Cleaner, Lemon, 900 ml.	224.86
30	120	piece	Tornado Mop and Spin Dry Bucket Set with extra boxed	331.46
31	20	piece	Trash Bin 25L with Swing Lid	216.98
32	20	piece	Trash Bin 45L with Swing Lid	381.55
33	10	piece	Emulsion Wax	360.08
Subtotal				579,611.30
Total:				1,159,222.60
Amount in words: ONE MILLION ONE HUNDRED FIFTY NINE THOUSAND TWO HUNDRED TWENTY TWO				1,159,222.60
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.				
ENGR. FELICIANO P. JACOBA, Ed. D University President				
ELMER C. BALTAZAR Signature Over Printed Name Jan. 26, 2024				



September 12, 2024

CERTIFICATION

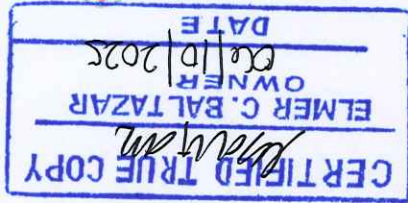
This is to certify that the O&E OFFICE AND SCHOOL SUPPLIES TRADING has completed their delivery under project title; OTHER SUPPLIES (JANITORIAL SUPPLIES AND MATERIALS) for 1st and 2nd QUARTER 2024 PhilGEPS Ref. No. 10272252, amounting to One Million One Hundred Fifty-Nine Thousand Two Hundred Twenty-Two Pesos only (1,159,222.00Php) on the 29th of April, 2024.

The O&E OFFICE AND SCHOOL SUPPLIES TRADING delivered the abovementioned project in particulars in good performance.

This certification is issued upon the request of the stated company above for whatever legitimate purpose and intent it may serve or deem necessary.

Certified and accepted by:

Marie Rose P. Francisco
MARIE ROSE P. FRANCISCO
Supervising Administrative Officer
Supply Officer IV



VISION
A globally renowned university as
champion of sustainable societal
development through ethical and
empowered human resources.

MISSION
Advance knowledge generation and
innovation, produce globally outstanding
graduates, and transform communities
towards inclusive progress.

Nourishing the mind, nurturing the heart, leading the future.



LIST OF ALL ONGOING GOVERNMENT & PRIVATE CONTRACTS INCLUDING CONTRACTS AWARDED BUT NOT YET STARTED

Business Name: O&E Office and School Supplies Trading

Business Address: 2552F B. Lopez, Zamora Street, Brgy. 102, Pasay City, Metro Manila 1300

Name of Contract/Project Cost	a. Owner's Name b. Address c. Telephone Nos.	Nature of Work	Bidder's Role		a. Date Awarded b. Date Started c. Date of Completion	% of Accomplishment		Value of Outstanding Works/Undelivered Portion
			Description	%		Planned	Actual	
Government	None							
Private	None							

Note: This statement shall be supported with:

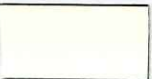
1. Notice of Award and/or Contract
2. Notice to Proceed issued by the Owner
3. Certification of Accomplishments signed by the owner or authorized representative.

Submitted by:

Printed Name and Signature: Elmer C. Baltazar

Designation: Owner

Date: June 4, 2025



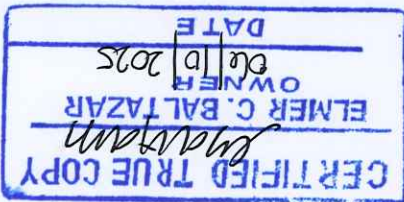
STATEMENT OF MANAGEMENT'S RESPONSIBILITY FOR
ANNUAL INCOME TAX RETURN

ELMER C. BALTAZAR is responsible for all information and representation contained in the Annual Income Tax Return for the year ended December 31, 2024. The management is likewise responsible for all information and representations contained in the financial statements accompanying the Annual Income Tax Return/Annual Information Return covering the same reporting period. Furthermore, the management is responsible for all information and representations contained in all the other tax returns filed for the reporting period, including, but not limited, to the value added tax and/or percentage tax returns, withholding tax returns, documentary stamps, and any all other tax returns.

In this regard, the management affirms that the attached audited financial statements for the year ended December 31, 2024, and the accompanying Annual Income Tax Return are in accordance of the books and records of **O & E OFFICE AND SCHOOL SUPPLIES TRADING** complete and correct in all material respects. Management likewise affirms that:

- a) The Annual Income Tax Return has been prepared in accordance with the provisions of the National Internal Revenue Code, as amended, and pertinent tax regulations and other issuances of the Department of Finance and the Bureau of Internal Revenue;
- b) Any disparity of figures in the submitted reports arising from the preparation of the financial statements pursuant to financial accounting standards and the preparation of the income tax return pursuant to tax accounting rules has been reported as reconciling items and maintained in the company's books and records in accordance with the requirements of Revenue Regulations No. 8-2007 and other relevant issuances;
- c) The management has filed all applicable tax return, reports and statements required to be filed under the Philippine Tax Laws for the reporting period, and all taxes and other impositions shown thereon to be due and payable have been paid for the reporting period, except those contested in good faith.


ELMER C. BALTAZAR
Proprietor

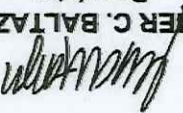


**STATEMENT OF MANAGEMENT'S RESPONSIBILITY
FOR FINANCIAL STATEMENTS**

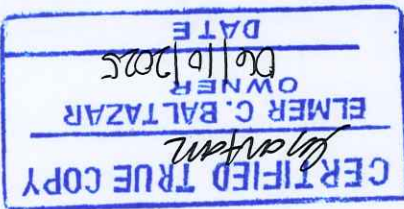
ELMER C. BALTAZAR is responsible for the preparation and fair presentation of the financial statements for the year ended, December 31, 2024 in accordance with the prescribed financial reporting framework indicated therein. This responsibility includes designing and implementing internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

The Proprietor reviews and approves the financial statements.

ALYSSA KAYE M. TALLEDO, the independent auditor, appointed by the proprietor has examined the financial statements of the company in accordance with Philippine Standards on Auditing, has expressed its opinion on the fairness of presentation upon completion of such examination.


ELMER C. BALTAZAR
Proprietor

Signed this 11th day of April, 2025.



ALYSSA KAYE M. TALLEDO
Certified Public Accountant

INDEPENDENT AUDITOR'S REPORT

ELMER C. BALTAZAR
O & E OFFICE AND SCHOOL SUPPLIES TRADING
UNIT 4A 4TH FLR 2552F B LOPEZ ZAMORA ST. BARANGAY 102 1300
PASAY CITY

I have audited the accompanying financial statements of **O & E OFFICE AND SCHOOL SUPPLIES TRADING** which comprise the Statement of Financial Position as of December 31, 2024, the Statement of Operations, Statement of changes in Owners' Equity and Statement of Cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

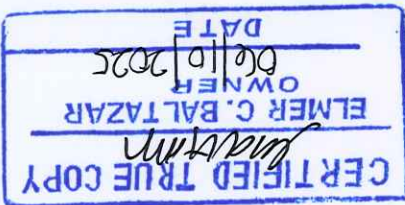
Management is responsible for the preparation and the fair presentation of these financial statements in accordance with Philippine Financial Reporting Standards (PFRS) for Small and Medium sized Entities (SMEs). This responsibility includes designing, implementing, maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted our audits in accordance with Philippine Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement

An audit involves performing procedure to obtain audit evidence about the amounts and disclosure in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.



Opinion

In my opinion, the financial statements present fairly, in all materials respects, the financial position of **O & E OFFICE AND SCHOOL SUPPLIES TRADING** as of December 31, 2024 of its financial performance and its cash flow for the year then ended in accordance with Philippine Financial Reporting Standards (PFRS) for Small and Medium sized Entities (SMEs)

Report on the Supplementary Information Required Under Revenue Regulations 15-2010

My Audit was conducted for the purpose of forming an opinion on the basic financial statement taken as a whole. The supplementary information on taxes, duties and license fees in Notes to financial statements is presented for purposes of Filing with the Bureau of Internal Revenue and is not a required part of the basic financial statements. Such information is responsibility of the management. The information has been subjected to the auditing procedures applied in my audit of the basic financial statements, in my opinion, the information is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

ALYSSA KAYE M. TALLEDO

Certified Public Accountant

PRC License No. 0169361

Valid Until: October 23, 2027

BOA Accreditation No. 9365

Issued on: December 17, 2024

Valid Until: October 31, 2027

BIR Accreditation No.: AN 09-000022-001-2025

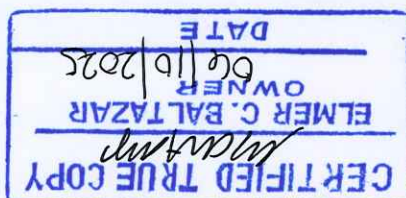
Issued on: February 28, 2025

Valid Until: February 28, 2028

Tax Identification No. 325-086-624-000

PTR No. 6157055, Issued January 3, 2025 at Tagaytay City Cavite

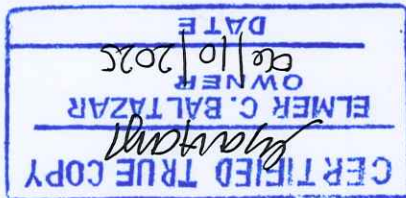
City of Tagaytay
April 11, 2025



O & E OFFICE AND SCHOOL SUPPLIES TRADING
 ELMER C. BALTAZAR
 UNIT 4A 4TH FLR 2552F B LOPEZ, ZAMORA ST.,
 BARANGAY 102, PASAY CITY, NCR 4TH DISTRICT
 TIN: 734-993-912-000

BALANCE SHEET
FOR THE YEAR ENDING DECEMBER 31, 2024
(with comparative figure for 2023)

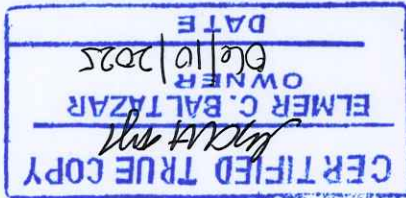
	2024	2023
ASSETS		
CURRENT ASSETS:		
Cash and Cash Equivalents	1,828,261.00	2,024,298.00
Accounts Receivable	550,000.00	250,384.00
Total Current Assets	2,378,261.00	2,274,682.00
NON-CURRENT ASSETS:		
Office Equipment	60,500.00	60,500.00
Less: Accumulated Depreciation	(36,300.00)	(24,200.00)
Net Book Value	24,200.00	36,300.00
TOTAL ASSETS	2,402,461.00	2,310,982.00
LIABILITIES & OWNERS EQUITY		
CURRENT LIABILITIES:		
Accrued Liabilities	13,589.00	15,789.00
Total Liabilities	13,589.00	15,789.00
EQUITY:		
Elmer Baltazar Capital, Beg.	2,295,193.00	2,141,053.00
Add: Net Income	393,679.00	354,140.00
Less: Withdrawals	(300,000.00)	(200,000.00)
TOTAL LIABILITIES & OWNERS EQUITY	2,402,461.00	2,310,982.00



O & E OFFICE AND SCHOOL SUPPLIES TRADING
 INCOME STATEMENT
 UNIT 4A 4TH FLR 2552F B LOPEZ, ZAMORA ST.,
 BARANGAY 102, PASAY CITY, NCR 4TH DISTRICT
 TIN: 734-993-912-000
 ELMER C. BALTAZAR

FOR THE YEAR ENDING DECEMBER 31, 2024
 (with comparative figure for 2023)

	2024	2023
GROSS RECEIPTS	2,760,000.00	2,483,500.00
LESS: COST OF SALES	1,904,250.00	1,738,450.00
GROSS INCOME	855,750.00	745,050.00
LESS: OPERATING EXPENSE	435,526.00	390,910.00
NET INCOME BEFORE INCOME TAX	420,224.00	354,140.00
PROVISION FOR INCOME TAX	26,545.00	
NET INCOME (LOSS)	393,679.00	354,140.00



O & E OFFICE AND SCHOOL SUPPLIES TRADING
 ELMER C. BALTAZAR
 UNIT 4A 4TH FLR 2552F B LOPEZ, ZAMORA ST.,
 BARANGAY 102, PASAY CITY, NCR 4TH DISTRICT
 TIN: 734-993-912-000

STATEMENT OF CASH FLOW
FOR THE YEAR ENDING DECEMBER 31, 2024
(with comparative figure for 2023)

	2024	2023
CASH INFLOW		
Net Income for the year	393,679.00	354,140.00
Depreciation	12,100.00	12,100.00
Increase in Accrued Liabilities		3,221.00
TOTAL CASH INFLOW	405,779.00	369,461.00
CASH OUTFLOW		
Withdrawals	300,000.00	200,000.00
Decrease in Accrued Liabilities	2,200.00	75,684.00
Increase in Accounts Receivable	299,616.00	-
TOTAL CASH OUTFLOW	601,816.00	275,684.00
Net Cash Inflow / (Outflow)	196,037.00	93,777.00
Add: Beginning Cash	2,024,298.00	1,930,521.00
CASH BALANCE December 31	1,828,261.00	2,024,298.00

CERTIFIED TRUE COPY
Marvin
 OWNER
 ELMER C. BALTAZAR
 DATE Dec 10 2025

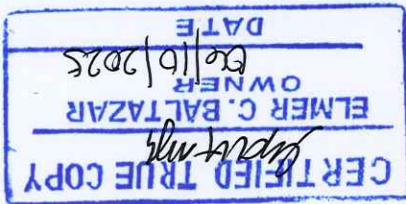


SCHEDULE OF OPERATING EXPENSE

	2024	2023
Depreciation	12,100.00	12,100.00
Representation & Entertainment	18,269.00	20,478.00
Allowances	120,000.00	120,000.00
Taxes & Licenses	82,800.00	38,463.00
Transportation & Travel	93,845.00	85,369.00
Miscellaneous	20,243.00	24,000.00
Donation & Contribution	10,000.00	15,500.00
Utilities	78,269.00	75,000.00
TOTAL	435,526.00	390,910.00



1 For the year 12 120 24		2 Amended Return? Yes No		3 Short Period Return? Yes No	
PART I - Background Information on Taxpayer/Spouse					
4 Taxpayer Identification Number (TIN) 734 - 912 - 000					
5 RDO Code 051					
6 Taxpayer Type Single Proprietor Professional Partner Trust Compensation Earners					
7 Applicable Tax Code (ATC) 1012 Business Income - Graduated IT Rates 1014 Income from Profession - Graduated IT Rates 1015 Business Income - 8% IT Rate 1017 Income from Profession - 8% IT Rate 1018 Mixed Income - 8% IT Rate					
8 Taxpayer's Name (Last Name, First Name, Middle Name, Last Name) / ESTATE OF (First Name, Middle Name, Last Name) / TRUST FBO (First Name, Middle Name, Last Name) BALTAZAR, ELMER CABO					
9 Registered Address (Indicate complete address. If the registered address is different from the current address, go to the RDO to update registered address by using BIR Form 1505) UNIT 44 4TH FLR 2552F B LOPEZ ZAMORA ST BARANGAY 102 PASAY CITY, NCR FOURTH DISTRICT					
10 Date of Birth (MM/DD/YYYY) 03/05/1982					
11 Email Address elmerbalazar75@gmail.com					
12 Citizenship 13 Claiming Foreign Tax Credits? 14 Foreign Tax Number (if applicable)					
15 Contact Number (Landline/Cellphone No.) 16 Civil Status (if applicable) 17 If married, spouse has income? 18 Filing Status Joint Filing Separate Filing 19 Income EXEMPT from Income Tax? 20 Income subject to SPECIAL PREFERENTIAL RATE? 21 Tax Rate (choose one) 21A Method of Deduction (choose one) 21B Graduated Rates (Choose Method of Deduction in Item 21A) 21C Optional Standard Deduction (Sec. 34(A)-J, NIRC) 21D 8% in lieu of Graduated Rates under Sec. 34(A) and Percentage Tax under Sec. 116 of NIRC (available if gross sales/receipts and other non-operating income do not exceed Three million pesos (P3M))					
PART II - Total Tax Payable					
22 Tax Due (From Part VI Item 5) 23 Less: Total Tax Credits (From Part VII Item 10) 24 Less: Portion of Tax Payable Allowed for 2nd Installment to be paid on or before October 15 (50% or less of Item 22) 25 Amount of Tax Payable (Overpayment) (Item 24 Less Item 25) 26 Add: Penalties 27 Interest 28 Surcharge 29 Compromise 30 Total Penalties (Sum of Items 27 to 29) 31 Total Amount Payable (Overpayment) (Sum of Items 25 & 30) 32 Aggregate Amount Payable (Overpayment) (Sum of Items 31 & 31B) 33 Number of Attachments 0					
PART III - Details of Payment					
34 Cash/Bank Debit Memo 35 Check 36 Tax Debit Memo 37 Others (Specify Below)					
Machine Validation / Revenue Official Receipt Details (If not filed with an Authorized Agent Bank)					
Stamp of Receiving Office/ARB and Date of Receipt (RO's Signature/Bank Teller's Initial)					



BIR Form No. 1701 January 2018 (EBCS)		Individuals (Including Mixed Income Earners), Estates and Trusts		1701001018ENCSPS	
Page 2					
Annual Income Tax Return					
TIN					
Tax Filer's Last Name					
BALTAZAR					
1 Spouse's Taxpayer Identification Number					
2 RDO Code					
3 Filer's Spouse Type					
4 AlphaNumeric Tax Code (ATC)					
5 Spouse's Name (Last Name, Middle Name)					
6 Contact Number					
8 Claiming Foreign Tax Credits?					
10 Income EXEMPT from Income Tax?					
12 Tax Rate* (choose one)					
12A Method of Deduction (choose one)					
PART V - Computation of Tax					
Schedule 1 - Gross Compensation Income and Tax Withheld (Attach Additional Sheets, if necessary)					
On Items 1 and 2, enter the required information for each of your employers and mark (X) whether the information is for the taxpayer or the spouse. On Item 3a, enter the Total Gross Compensation and Total Tax Withheld for the Taxpayer and on Item 3b, for the Spouse. (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
a. Name of Employer					
b. Employer's TIN					
c. Compensation Income					
d. Tax Withheld					
Schedule 2 - Taxable Compensation Income (DO NOT enter Centavos; 49 Centavos or Less drop down; 50 or more round up)					
Particulars					
A. Taxpayer-Filer					
B. Spouse					
4 Gross Compensation Income (From Part V Schedule 1 Item 3a/3bc)					
5 Less: Non-Taxable / Exempt Compensation					
6 Taxable Compensation Income (Item 4 Less Item 5)					
7 Tax Due-Compensation Income (Item 6 x applicable Income Tax Rate)					
Schedule 3 - Taxable Business Income (If graduated rates, fill in Items 8 to 24; If 6% flat income tax rate, fill in Items 25 to 30)					
3A - For Graduated Income Tax Rates					
8 Sales/Revenues/Receipts/Fees					
9 Less: Sales Returns, Allowances and Discounts					
10 Net Sales/Revenues/Receipts/Fees (Item 8 Less Item 9)					
11 Less: Cost of Sales/Services (applicable only if availing itemized deductions)					
12 Gross Income/(Loss) from Operation (Item 10 Less Item 11)					
Less: Deductions Allowable under Existing Laws					
13 Ordinary Allowable Itemized Deductions (from Part V Schedule 4 Item 10)					
14 Special Allowable Itemized Deductions (from Part V Schedule 5 Item 3 and/or Item 6)					
15 Allowance for Net Operating Loss Carry Over (NOLCO) (from Part V Schedule 6 Item 8 and/or Item 13)					
16 Total Allowable Itemized Deductions (Sum of Items 13 to 15)					
OR					
17 Optional Standard Deduction (OSD) (40% of Item 10)					
18 Net Income/(Loss) (If Itemized: Item 12 Less Item 16; If OSD: Item 10 Less Item 17)					
Add: Other Non-Operating Income (specify below)					
19					
20					
21 Amount Received/Share in Income by a Partner from General Partnership (GPP)					
22 Total Other Non-Operating Income (Sum of Items 19 to 21)					
23 Taxable Income-Business (Sum of Items 18 and 22)					
24 Total Taxable Income - Compensation and Business (Sum of Items 6 and 23)					
25 Total Tax Due-Compensation and Business Income (under graduated rates) (Item 24 x applicable income tax rate) (To Part VI Item 1)					

1701		January 2016 (EINCS)		Page 3	
Annual Income Tax Return		Individuals (including MIXED Income Earners), Estates and Trusts		BIR Form No.	
BALTAZAR		- 912 -		- 983 -	
1701 01/HBNCIS PJ		1701 01/HBNCIS PJ		1701 01/HBNCIS PJ	
3.B - For 5% Flat Income Tax Rates					
(Do NOT enter Centimes, 99 Centimes or Less drop down; Do or more)					
Particulars		26 Sales/Revenue/Receipts/Fees (net of sales returns, allowances and discounts)			
A) Taxpayer/Partner		B) Spouse			
0		0			
Add: Other Non-Operating Income (specify below)					
27		28 Total Income (Sum of Items 20 and 27)			
0		0			
Schedule 4 - Ordinary Allowable Itemized Deductions (attach additional sheets, if necessary)					
1		2			
0		0			
3		4			
0		0			
5		6			
0		0			
7		8			
0		0			
9		10			
0		0			
11		12			
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67		68			
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69		70			
0		0			
71		72			
0		0			
73		74			
0		0			
75		76			
0		0			
77		78			
0		0			
79		80			

ELMER C. BALTAZAR
OWNER
DATE 06/10/2025
TRUE COPY

BIR Form No. 1701		January 2018 (ENCS)		Page 4	
Individuals (including MIXED Income Earners), Estates and Trusts		Taxpayer's Last Name		BALTAZAR	
734		- 983		- 912	
734		- 000			
6.A.2 - Spouse's Detailed Computation of Available NOLCO					
Net Operating Loss					
Year Incurred		A. Amount		B. NOLCO Applied	
Year Expired		C. NOLCO Expired		D. NOLCO Applied	
E. Net Operating Loss		((E) = A - (B+C+D))		Current Year	
13 Total NOLCO - Spouse (Sum of Items 9B to 12D) (To Part V Schedule 3, Item 15B)					
12					
11					
10					
9					
PART VI - Summary of Income Tax Due					
1 Regular Rate-Income Tax Due (From Part V, either item 25 or item 32)					
2 Special Rate-Income Tax Due (From Part V, item 17B/17F)					
3 Less: Share of Other Government Agency, if remitted directly to the Agency					
4 Net Special Rate-Income Tax Due/Share of National Govt. (Item 2 Less Item 3)					
5 Total Income Tax Due (Sum of Items 1 & 4) (To Part II Item 22)					
PART VII - Tax Credits/Payments (attach proof)					
1 Prior Year's Excess Credits					
2 Tax Payments for the First Three (3) Quarters					
3 Creditable Tax Withheld for the First Three (3) Quarters					
4 Creditable Tax Withheld per BIR Form No. 2307 for the 4th Quarter					
5 Creditable Tax Withheld per BIR Form No. 2316 (From Part V Schedule 1 item 24A/24B)					
6 Tax Paid in Return Previously Filed, if this is an Amended Return					
7 Foreign Tax Credits, if applicable					
8 Special Tax Credits, if applicable (To Part VIII item 9)					
9 Other Tax Credits/Payments (Specify)					
10 Total Tax Credits/Payments (Sum of Items 1 to 9) (To Part II Item 23)					
PART VIII - Tax Refund/Availment					
1 Regular Income Tax Otherwise Due (Part X item 16E & for item 16F X applicable regular income tax rate)					
2 Tax Refund on Special Allowable Itemized Deductions (Part X item 17E & for item 17F X applicable regular income tax rate)					
3 Sub-Total - Tax Refund (Sum of Items 1 and 2)					
4 Less: Income Tax Due (From Part X item 17B and/or item 17F)					
5 Tax Refund Availment Before Special Tax Credit (Item 3 Less Item 4)					
6 Add: Special Tax Credit, if any (From Part VIII item 9)					
7 Total Tax Refund Availment- SPECIAL (Sum of Items 5 and 6)					
8 Regular Income Tax Otherwise Due (Part X item 16A & for item 16E X applicable regular income tax rate)					
9 Tax Refund on Special Allowable Itemized Deductions (Part X item 17A and/or item 17E X applicable regular income tax rate)					
10 Total Tax Refund Availment- EXEMPT (Sum of Items 8 and 9)					
PART IX - Reconciliation of Net Income per Books Against taxable income (Attach additional sheets, if necessary)					
1 Net Income/(Loss) per Books					
Add: Non-Deductible Expenses/Taxable Other Income					
2					
3					
4					
5 Total (Sum of Items 1 to 4)					
Loss: A) Non-Taxable Income and Income Subjected to Final Tax					
6					
7					
8					
9					
10 Total (Sum of Items 6 to 9)					
11 Net Taxable Income/(Loss) (Item 5 Less Item 10)					
TABLE 1 - Tax Rates (effective January 1, 2018 to December 31, 2022)					
If Taxable Income is:					
Tax Due is:					
0%					
20% of the excess over P 250,000					
30,000 + 25% of the excess over P 400,000					
130,000 + 30% of the excess over P 800,000					
450,000 + 32% of the excess over P 2,000,000					
2,000,000 + 35% of the excess over P 8,000,000					
TABLE 2 - Tax Rates (effective January 1, 2023 and onwards)					
If Taxable Income is:					
Tax Due is:					
0%					
15% of the excess over P 250,000					
22,500 + 20% of the excess over P 400,000					
102,500 + 25% of the excess over P 800,000					
402,500 + 30% of the excess over P 2,000,000					
2,002,500 + 35% of the excess over P 8,000,000					

CERTIFIED TRUE COPY
ELMER C. BALTAZAR
OWNER
DATE 06/10/2025

Taxpayer Identification Number (TIN) 734 983 912 000
Tax Return Last Name BALTAZAR

Part X - CONSOLIDATED COMPUTATION
BY TAX REGIME
Instructions: (mark appropriate box)

SCHEDULE A - Basis of Tax Relief

Particulars	A. Exempt	B. Special	C. Regular	D. Exempt	E. Special	F. Regular
1 Investment Promotion Agency (IPA) Implementing Government Entity						
2 Legal Basis						
3 Registered Activity Program (Reg. No.)						
4 Special Tax Rate			0 %			
5 Effectively Date of Tax Relief/Exemption From (MM/DD/YYYY)						0 %
6 Expiration Date of Tax Relief/Exemption To (MM/DD/YYYY)						

SCHEDULE B - Computation of Income Tax

DO NOT WRITE OUTSIDE OF LINES OF THIS FORM. DO NOT WRITE OVER ANY

Description	TAXPAYER				SPOUSE			
	A. Total Exempt	B. Total Special	C. Regular	D. Total (D = A + B + C)	E. Total Exempt	F. Total Special	G. Regular	H. Total (H = E + F + G)
1 Sales/Promotional/Research Fees (EXEMPT/SPECIAL: If letter B of instructions above is marked, from Part XI Schedule B item 1A/1B) (REGULAR: From Part V Schedule 3A item 1A/1B)	0	0	2,760,000	2,760,000	0	0	0	0
2 Lease, Sales, Rentals, Accommodations and Discounts (EXEMPT/SPECIAL: If letter B of instructions above is marked, from Part XI Schedule B item 1A/1B) (REGULAR: From Part V Schedule 3A item 1A/1B)	0	0	0	0	0	0	0	0
3 Net Sales/Revenue/Discountable Fees (from 1 Less item 2)	0	0	2,760,000	2,760,000	0	0	0	0
4 Less: Cost of Sales/Services (EXEMPT/SPECIAL: If letter B of instructions above is marked, from Part XI Schedule B item 4A/4B) (REGULAR: From Part V Schedule 3A item 1A/1B)	0	0	1,904,260	1,904,260	0	0	0	0
5 Gross Income (Less) from Operation (from 3 Less item 4)	0	0	855,740	855,740	0	0	0	0
Less: Deductions Allowable under Existing Laws								
6 Ordinary Allowable Itemized Deductions (EXEMPT/SPECIAL: From Schedule C item 1b) and/or (If letter B of instructions above is marked, from Part XI Schedule B item 6A/6B) (REGULAR: From Part V Schedule 3A item 1A/1B)	0	0	435,528	435,528	0	0	0	0
7 Special Allowable Deductions (EXEMPT/SPECIAL: From Schedule C item 1b) and/or (If letter B of instructions above is marked, from Part XI Schedule B item 6A/6B) (REGULAR: From Part V Schedule 3A item 1A/1B)	0	0	0	0	0	0	0	0
8 Allowance for Net Operating Loss Carry Over (NOLCO) From Part V Schedule 3A item 1A/1B	0	0	0	0	0	0	0	0
9 Total Allowable Itemized Deductions (Sum of items 6 to 8)	0	0	435,528	435,528	0	0	0	0
OR								
10 Optional Standard Deduction (OSD) (40% of item 5)	0	0	0	0	0	0	0	0
11 Net Income (Less) (If letter B of instructions above is marked, from Part XI Schedule B item 10A/10B and 11A/11B) (REGULAR: From Part V Schedule 3A item 1A/1B and 20A/20B)	0	0	420,212	420,212	0	0	0	0
12 Add: Other Non-Operating Income (Exempt/Special: From Part XI Schedule B item 12A/12B) (REGULAR: From Part V Schedule 3A item 1A/1B)	0	0	0	0	0	0	0	0
13 Total Other Non-Operating Income (Sum of items 12 to 14)	0	0	0	0	0	0	0	0
14 Amount Received/Share in Income by a Partner from a GPP From Part V Schedule 3A item 1A/1B	0	0	0	0	0	0	0	0
15 Total Taxable Income (Less) (Sum of items 11 to 15)	0	0	420,212	420,212	0	0	0	0
16 Total Taxable Income (Less) (Sum of items 11 to 15)	0	0	420,212	420,212	0	0	0	0
17 TAX DUE - (Exemption 16A/16B x 0.14) and/or (From all of Part XI Schedule B item 15) (Special: (Item 15B x 0.14) and/or (From all of Part XI Schedule B item 15) (Regular: (From Part V item 31)	0	0	26,546	26,546	0	0	0	0

Taxpayer Identification Number (TIN) 734 983 912 000
Tax Filer's Last Name BALTAZAR

Schedule C - Ordinary Allowable Itemized Deductions (attach additional sheets, if necessary)			
(DO NOT enter Caravan, 40 Centives or Less drop down, 50 or more)			
Description	A. Exempt	B. Special	C. Exempt
1 Amortizations	0	0	0
2 Bad Debts	0	0	0
3 Charitable and Other Contributions	0	0	0
4 Depreciation	0	0	0
5 Entertainment, Amusement and Recreation	0	0	0
6 Foreign Benefits	0	0	0
7 Interest	0	0	0
8 Losses	0	0	0
9 Pension Trusts	0	0	0
10 Rental	0	0	0
11 Research and Development	0	0	0
12 Salaries, Wages and Allowances	0	0	0
13 SSS, GSIS, PhilHealth, HDMF and Other Contributions	0	0	0
14 Taxes and Licenses	0	0	0
15 Transportation and Travel	0	0	0
16 Others (Deductions Subject to Withholding Tax and Other Expenses) (Specify below, Add additional sheets, if necessary)	0	0	0
17 a. Janitorial and Messengers Services	0	0	0
b. Professional Fees	0	0	0
c. Security Services	0	0	0
d. Total Ordinary Allowable Itemized Deductions (Sum of Items 1 to 17d) (To Part X)	0	0	0
Schedule D - Special Allowable Itemized Deductions (attach additional sheets, if necessary)			
(DO NOT enter Caravan, 40 Centives or Less drop down, 50 or more)			
Description	A. Exempt	B. Special	C. Exempt
1 Legal Basis	0	0	0
2 Taxpayer/Filer	0	0	0
3 Spouse	0	0	0
4 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X)	0	0	0

5 Total Special Allowable Itemized Deductions (Sum of Items 1 to 4) (To Part X Schedule B Item 7)	0	0	0
6	0	0	0
7	0	0	0
8	0	0	0
9	0	0	0
10	0	0	0
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CERTIFIED TRUE COPY
ELMER C. BALTAZAR
OWNER
DATE 06/10/2025



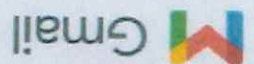
REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF FINANCE
BUREAU OF INTERNAL REVENUE

FILING REFERENCE NO.

TIN	: 734-993-912-000
Name	: BALTAZAR ELMER CABO
RDO	: 051
Form Type	: 1701_2018
Reference No.	: 672500065322922
Amount Payable (Over Remittance)	: -6,652.00
Accounting Type	: C - Calendar
For Tax Period	: 12/31/2024
Date Filed	: 04/13/2025
Tax Type	: IT

[BIR Main | eFPS Login | User Menu | Help]

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Elmer
ELMER C. BALTAZAR
OWNER
DATE *04/16/2025*



O&E Office and School Supplies Trading <oeofficeandschoolsupplies@gmail.com>

Fwd: Your BIR AFS eSubmission uploads were received

1 message

ELMER BALTAZAR <elmerb.0305@gmail.com>
To: oeofficeandschoolsupplies@gmail.com

29 April 2025 at 09:40

----- Forwarded message -----

From: <earfs@bir.gov.ph>
Date: Tue, Apr 29, 2025 at 9:28 AM
Subject: Your BIR AFS eSubmission uploads were received
To: <ELMERB.0305@gmail.com>
Cc: <ELMERB.0305@gmail.com>

HI BALTAZAR, ELMER CABO,

Valid files

- EAFS7349939121TRTY122024.pdf
- EAFS734993912AFSTY122024.pdf
- EAFS734993912OTHTY122024.pdf
- EAFS734993912TCRTY122024-01.pdf
- EAFS734993912TCRTY122024-03.pdf
- EAFS734993912TCRTY122024-04.pdf

Invalid file

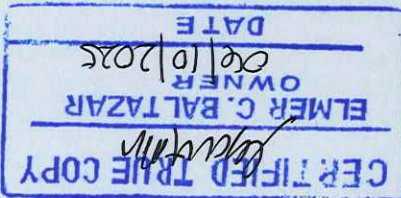
- <None>

Transaction Code: AFS-0-C7K58FDB0Q1NTV4XXQRS4NPRM02YSSSZM
Submission Date/Time: Apr 29, 2025 08:56 AM
Company TIN: 734-993-912

Please be reminded that you accepted the terms and conditions for the use of this portal and expressly agree, warrant and certify that:

- The submitted forms, documents and attachments are complete, truthful and correct based on the personal knowledge and the same are from authentic records;
- The submission is without prejudice to the right of the BIR to require additional document, if any, for completion and verification purposes;
- The hard copies of the documents submitted through this facility shall be submitted when required by the BIR in the event of audit/investigation and/or for any other legal purpose.

This is a system-generated e-mail. Please do not reply.



COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (COMPUTATION (NFCC))

Name Bidder: **O&E SCHOOL AND OFFICE SUPPLIES**

DETAILS	
Current Assets	2,402,400
Minus Current Liabilities	13,589.00
Subtotal	2,364,672.00
Multiplied by 15	X15
Total	35,470,080
Minus Value of Outstanding Contracts	0
NFCC	Php 35,470,080.00

See attached Financial Statements submitted to the BIR

Submitted by:

Elmer C. Baltazar
Elmer C. Baltazar

Owner

Signature of Authorized Representative

June 4, 2025

Date



OCN: 051RC2025000000664
Date OCN Generated: February 13, 2025

CERTIFICATE OF REGISTRATION

TIN ISSUANCE DATE
December 13, 2018

TIN & BRANCH CODE
734-993-912-00000
NAME OF TAXPAYER
BALTAZAR, ELMER CABO
REGISTERING OFFICE
X Head Office
REGISTERED ADDRESS
UNIT 4A 4TH FLR 25525 B LOPEZ ZAMORA ST. BARANGAY 102 1300 PASAY CITY NCR, FOURTH DISTRICT PHILIPPINES

TAX TYPES	FORM	START DATE	FREQUENCY	FILING DUE DATE
INDIVIDUAL INCOME TAX	1701/17	January 1, 2022	ANNUALLY	On or before April 15 of each year covering income for the preceding taxable year.
INDIVIDUAL INCOME TAX	17010	May 19, 2021	QUARTERLY	1st Quarter-on or before MAY 15 2nd Quarter-on or before AUGUST 15 3rd Quarter-on or before NOVEMBER 15 Within twenty five (25) days after the end of each taxable quarter.
PERCENTAGE TAX QUARTERLY	25510	May 19, 2021	QUARTERLY	

TAXPAYER TYPE/S	SINGLE PROPRIETORSHIP ONLY (RESIDENT CITIZEN)
BUSINESS INFORMATION DETAILS	
TRADE NAME	08E OFFICE AND SCHOOL SUPPLIES TRADING
LINE OF BUSINESS (PSC)	47913-RETAIL SALE VIA INTERNET
LINE OF BUSINESS (PSC)	ONLINE TRADING OF OFFICE AND SCHOOL SUPPLIES
LINE OF BUSINESS (PSC)	47199-RETAIL SELLING IN NON-SPECIALIZED STORES, N.E.C.
LINE OF BUSINESS	RETAIL SALE OF JANITORIAL AND SECONDARY

- REMEMINDERS**
1. An annual registration fee shall be paid upon registration and every year thereafter on or before the last day of January, using BIR Form No. 0605.
 2. Filing of required tax returns to conform with the above tax types, whether with or without business operation, to avoid penalties.
 3. For new business registrants, application for registration of manual Books of Accounts (B/A/s) shall be before the deadline for filing of the initial quarterly income tax return or annual income tax return whichever comes earlier, from the date of registration. Registration of new set of manual B/A/s shall be before its use.
 4. Immediately inform the district office in case of transfer/cessation of business and other changes in registration information by filing BIR Form No. 1905.
 5. For Self-Employed Individuals (SEI) whose gross sales and/or receipts and other non-operating income does not exceed P3,000,000 and who opted to avail of the 8% income tax rate, the tax type Percentage Tax (PT) shall not be reflected in the Certificate of Registration (COR). However, at the start of each taxable year, such SEI shall be automatically subjected to graduated income tax rates and required to file quarterly percentage tax return (BIR Form No. 2551Q) and option to replace the COR to reflect "PT", unless qualified.

CEKIFIED TRUE COPY
ELMER C. BALTAZAR
DATE
06/10/2025

CERTIFICATE OF REGISTRATION

TIN & BRANCH CODE	NAME OF TAXPAYER	TIN ISSUANCE DATE	Branch
734-993-912-00000	BALTAR, ELMER CABO	December 13, 2018	

REGISTERED ADDRESS
UNIT 4A 4TH FLR 2552F B LOPEZ ZAMORA ST - BARANGAY 102 1300 PASAY CITY NCR, FOURTH DISTRICT PHILIPPINES

and opted to avail of the 8% income tax rate annually.
I hereby certify that the above named person is registered as indicated above, under the provision of the National Internal Revenue Code, as amended.

MARY ANN V. CANARE

REVENUE DISTRICT OFFICER

(Signature over Printed Name)

RUDOLPH D. MENDOZA

CHIEF, CLIENT SUPPORT SECTION

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS



CERTIFIED TRUE COPY
OWNER: C. BALTAR
DATE: 06/10/2025

Bid Securing Declaration Form

REPUBLIC OF THE PHILIPPINES) CITY OF QUEZON CITY) S.S.

BID SECURING DECLARATION

Project Identification No.: Minsu ITB 2025-003

To: Bids and Awards Committee

Mindoro State University
Alcate, Victoria, Oriental Mindoro
Oriental Mindoro 5205

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration fifteen (15) days from receipt of the written demand by the procuring entity commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.

3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:

a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;

b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and

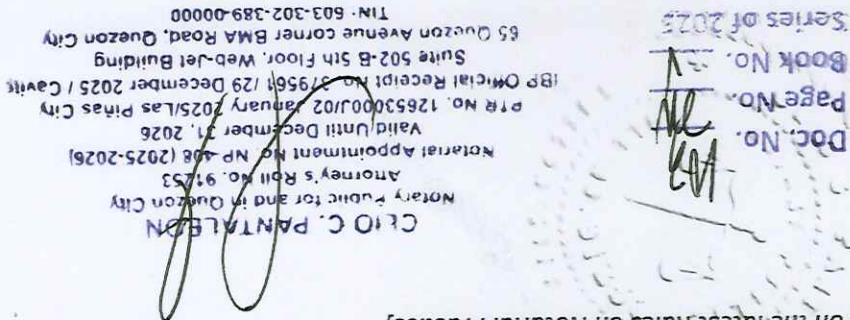
c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hands this 5th day of June 2025 at QUEZON CITY

[Signature]
Elmer C. Baltazar
Owner/Manager
O&E Office and School Supplies Trading



[Jurat]
[Format shall be based on the latest Rules on Notarial Practice]





JOINT VENTURE AGREEMENT
"Not Applicable"



Authorized Representative and Signature: Elmer C. Baltazar

Legal Capacity: Owner

Business Name: O&E Office and School Supplies Trading

Business Address: 2552F B. Lopez, Zamora Street, Brgy. 102, Pasay City, Metro Manila 1300





Technical Specifications

Note: Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

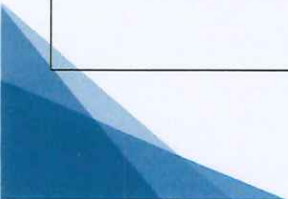
Item Description/Specification	Statement of Compliance with Technical Specifications	
	Comply	Not Comply
70% Alcohol Spray Type 500ml	Comply	
Air Freshener Spray Type 300ml	Comply	
Deodorizer/Albatross with Handle standard size	Comply	
Bath Soap (Large)	Comply	
Color Safe Bleach	Comply	
Soft Broom (Matbay)	Comply	
Container For Water Dispenser 18 Liters	Comply	
Dipper-White	Comply	
Dishwashing Liquid 500ml	Comply	
Disinfectant Multi-Action Cleaner 900ml	Comply	
Disinfectant Spray 340ml	Comply	
Tub (80 Liters)	Comply	





Rubber Floor Matting (137x23.6 inches or 11.5x 1.96ft)	Comply	
Dustpan	Comply	
Glass Cleaner 32oz	Comply	
Kitchen Paper Towel (Roll)	Comply	
Gloves Medium (disposable)	Comply	
Hand Soap Liquid 750ml	Comply	
Kitchen Paper Towel (Pull Ups)	Comply	
Scrub Brush Toilet	Comply	
Multi Insect Killer 800ml (bundle of 2)	Comply	
Muriatic Acid	Comply	
Powdered Soap 880g	Comply	
Rubberized Trash Bin 150l, Red, Yellow, Blue and Green	Comply	
Scotch Bright with Foam	Comply	
Scotch Bright Without Foam	Comply	
Brush Mop (Soft Handle)	Comply	
Tissue Paper X 6 Rolls (2apply)	Comply	
Toilet Cleaner 1000ml	Comply	
Toilet Deodorizer (Scented Gel)	Comply	
Tornado Mop (Heavy Duty)	Comply	
Utility Pail 25L	Comply	
Toilet Bowl Cleaner Strips	Comply	
Garbage Bag Large 9color Coded)	Comply	





Multiple Round Cotton Rug	Comply	
Garbage Bag Extra-Large (Color Coded)	Comply	
Garbage Bag XXL (Color Coded)	Comply	
Hand Towel White	Comply	
Long Stick Soft Broom	Comply	
Bleach (3.4L)	Comply	
Tissue Paper In Box	Comply	
Native Straw Hat (45cm Diameter)	Comply	
Water Dispenser (HOT, COLD, NORMAL 18 Liters with free container)	Comply	
Raincoat (Pants and Jacket Type-Adult)	Comply	
Industrial Rubber Gloves	Comply	
Level 5 Protection Glove Anticut-Stab Proof (Medium)	Comply	
Industrial Mechanic Safety Gloves with Microfiber Material	Comply	
Protective Safety Goggles Safety Anti Fog/Splash/Scratch Goggle Over Glasses Clear Eye Protection	Comply	
Exterior Tire for Bike (20x2.125)	Comply	
Interior Tube for Bike Tire (20x2.125)	Comply	
Safety Shoes (Size 10.5)	Comply	
Safety Shoes (Size 7)	Comply	
Straight Safety Cover All Suit Heavy Duty (Thick Cloth)	Comply	
10-50m Auto Sprinkler System Lawn, Sprinkler Garden	Comply	
Household High Rise Glass Window Cleaning Artifact (Magnetic)	Comply	
Bearing Tribike (bearing size 6200)	Comply	

CERTIFIED TRUE COPY
[Signature]
ELMER C. BALTAZAR
OWNER
06/10/2024
DATE



O&E OFFICE AND SCHOOL SUPPLIES TRADING **ELMER C. BALTAZAR** **June 10, 2025**
Name of Company Signature over Printed Name Date

Hand Brush With Handle	Comply	
Janitorial Push Cart (Black)	Comply	
High Pressure Power Sprayer- Heavy Duty	Comply	
Leaf Rake	Comply	
Rubber Gloves	Comply	
Doormat Cloth	Comply	
Wide Cleaning Mop	Comply	
Wide Cleaning Mop Refill	Comply	
Round Rags	Comply	
LPG Tank Filled 11kg	Comply	
LPG Refill 11kg	Comply	
Bottles With Cap, 500ml, M7276	Comply	
Honey (Pure/Wild)	Comply	
Purified Water Refill	Comply	
Strainer	Comply	
Pot Holder Gloves	Comply	
Cheese Cloth	Comply	
Ladle	Comply	
Surgical Blade + Handle (#10)	Comply	





SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site to the Mindoro State University (main) Campus, Supply Office Building at Alcate, Victoria, Oriental Mindoro.

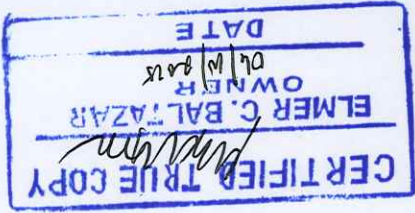
Item Number	Description	Quantity	Total	Delivered, Weeks/Months
	Submission/or pre-Inspection of sample of the items			Three (5) Calendar Days from the Receipt of Notice to Proceed
1	70% Alcohol Spray Type 500ml	150 btl		Within thirty (3) calendar days
2	Air Freshener Spray Type 300ml	128 pcs		
3	Deodorizer/Albatross with Handle standard size	210 pcs		
4	Bath Soap (Large)	32 pcs		
5	Color Safe Bleach	52 gal		
6	Soft Broom (Matbay)	107 pcs		
7	Container For Water Dispenser 18 Liters	23 pcs		
8	Dipper-White	25 pcs		
9	Dishwashing Liquid 500ml	85 pcs		
10	Disinfectant Multi-Action Cleaner 900ml	287 pcs		
11	Disinfectant Spray 340ml	104 pcs		
12	Tub (80 Liters)	12 pcs		
13	Rubber Floor Matting (137x 23.6 inches or 11.5x 1.96ft)	20 pcs		
14	Dustpan	14 pcs		
15	Glass Cleaner 32oz	35 btl		
16	Kitchen Paper Towel (Roll)	185 pcs		

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ELMER C. BALTAZAR
OWNER
DATE 07/16/2025



17	Gloves Medium (disposable)	16 pcs	16 pcs	Within thirty days
18	Hand Soap Liquid 750ml	62 pcs	62 pcs	
19	Kitchen Paper Towel (Pull Ups)	223 pcs	223 pcs	
20	Scrub Brush Toilet	40 pcs	40 pcs	
21	Multi Insect Killer 800ml (bundle of 2)	11 bundle	11 bundle	
22	Muriatic Acid	45 gal	45 gal	
23	Powdered Soap 880g	154 pcs	154 pcs	
24	Rubberized Trash Bin 150l, Red, Yellow, Blue and Green	10 pcs	10 pcs	
25	Scotch Bright with Foam	47 pcs	47 pcs	
26	Scotch Bright Without Foam	29 pcs	29 pcs	
27	Brush Mop (Soft Handle)	12 pcs	12 pcs	
28	Tissue Paper X 6 Rolls (2apply)	269 pack	269 pack	
29	Toilet Cleaner 1000ml	134 btl	134 btl	
30	Toilet Deodorizer (Scented Gel)	42 pcs	42 pcs	
31	Tornado Mop (Heavy Duty)	15 set	15 set	
32	Utility Pail 25L	21 pcs	21 pcs	
33	Toilet Bowl Cleaner Strips	165 boxes	165 boxes	
34	Garbage Bag Large 9color Coded)	18 bundle	18 bundle	
35	Multiple Round Cotton Rug	27 kg	27 kg	
36	Garbage Bag Extra-Large (Color Coded)	19 bundle	19 bundle	
37	Garbage Bag XXL (Color Coded)	34 bundle	34 bundle	
38	Hand Towel White	19 pack	19 pack	
39	Long Stick Soft Broom	13 pcs	13 pcs	
40	Bleach (3.4L)	47 gal	47 gal	





41	Tissue Paper In Box	210 boxes	210 boxes
42	Native Straw Hat (45cm Diameter)	12 pcs	12 pcs
43	Water Dispenser (HOT, COLD, NORMAL 18 Liters with free container)	9 units	9 units
44	Raincoat (Pants and Jacket Type-Adult)	10 set	10 set
45	Industrial Rubber Gloves	20 pairs	20 pairs
46	Level 5 Protection Glove Anticut-Stab Proof (Medium)	27 pairs	27 pairs
47	Industrial Mechanic Safety Gloves with Microfiber Material	27 pairs	27 pairs
48	Protective Safety Goggles Safety Anti Fog/Splash/Scratch Goggle Over Glasses Clear Eye Protection	22 pcs	22 pcs
49	Exterior Tire for Bike (20x2.125)	16 pcs	16 pcs
50	Interior Tube for Bike Tire (20x2.125)	16 pcs	16 pcs
51	Safety Shoes (Size 10.5)	8 pairs	8 pairs
52	Safety Shoes (Size 7)	4 pairs	4 pairs
53	Straight Safety Cover All Suit Heavy Duty (Thick Cloth)	14 pcs	14 pcs
54	10-50m Auto Sprinkler System Lawn, Sprinkler Garden	2 set	2 set
55	Household High Rise Glass Window Cleaning Artifact (Magnetic)	5 set	5 set
56	Bearing Tribike (bearing size 6200)	10 pcs	10 pcs
57	Hand Brush With Handle	23 pcs	23 pcs
58	Janitorial Push Cart (Black)	6 unit	6 unit
59	High Pressure Power Sprayer- Heavy Duty	5 unit	5 unit
60	Leaf Rake	20 pcs	20 pcs
61	Rubber Gloves	54 pairs	54 pairs
62	Doormat Cloth	81 pcs	81 pcs
63	Wide Cleaning Mop	4 pcs	4 pcs
64	Wide Cleaning Mop Refill	5 pcs	5 pcs

Within thirty
(3) calendar
days





Signature over Printed Name
ELMER C. BALTAZAR
Of Representative

Of Representative

REPUBLIC OF THE PHILIPPINES) CITY/MUNICIPALITY OF **QUEZON CITY**) S.S.

AFFIDAVIT

I, Elmer C. Baltazar of legal age, Single, Filipino, and residing at 2552F. B. Lopez, Zamora Street, Brgy. 102, Pasay City 1300, after having been duly sworn in accordance with law, do hereby depose and state that:

1. I am the sole proprietor or authorized representative of **O&E Office and School Supplies Trading** with office address 2552F B. Lopez, Zamora Street Brgy. 102 Pasay City 1300.

2. As the owner and sole proprietor, or authorized representative **O&E Office and School Supplies Trading**, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for Supply and Delivery of Other Supplies FY 2025 OF MINSU MAIN CAMPUS of the **MINDORO STATE UNIVERSITY**.

3. **O&E Office and School Supplies Trading** is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the uniform guidelines on blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements therein are true and correct; authentic copy of the original, complete, and all statements and information provided

5. **O&E Office and School Supplies Trading** is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. **O&E Office and School Supplies Trading** complies with existing labor laws and standards; and

8. **O&E Office and School Supplies Trading** is aware of and has undertaken the following responsibilities as a Bidder in compliance with the Philippine Bidding Documents which includes:

a) Carefully examining all of the Bidding Documents;

b) Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;



c) Making an estimate of the facilities available and needed for the contract to be bid, if any; and

d) Inquiring or securing Supplemental/Bid Bulletin(s) issued for the MINDORO STATE UNIVERSITY.

9. O&E Office and School Supplies Trading did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriation or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2025 at _____, Philippines.

QUEZON CITY

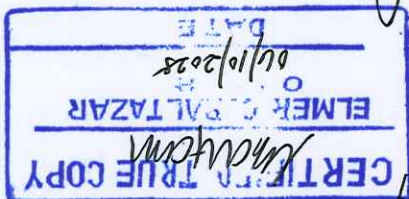
Elmer C. Baltazar
Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this _____ day of _____, 2025 at QUEZON CITY. Affiant's is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant exhibited to me her Driver's License with his/her photograph and signature appearing thereon with no. N26-16-01174.

Witness my hand and seal this _____ day of 09 JUN 2025 2025.

[*Jurat*]

[Format shall be based on the latest Rules on Notarial Practice]



CLIO C. PANTALEON
Notary Public for and in Quezon City
Attorney's Roll No. 91253
Notarial Appointment No. NP-408 (2025-2026)
Valid Until December 31, 2026
PTR No. 12653000J/02 January 2025/Las Piñas City
IBP Official Receipt No. 379561/29 December 2025 / Cavite
Suite 502-B 5th Floor, Web-Jet Building
65 Quezon Avenue corner BMA Road, Quezon City
TIN: 603-302-389-00000

Doc. No. _____
Page No. _____
Book No. _____
Series of 2025

BID FORM

Date: June 10, 2025
Project Identification No. Minsu ITB 2025-003

To: Bids and Awards Committee Office
Mindoro State University
Alcate, Victoria, Oriental Mindoro
5205

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers 12054400-01, 12054400-02, 12054400-03, 12054400-04, 12054400-05, 12054400-06, 12054400-07, and 12054400-08 the receipt of which is hereby duly acknowledged, we, the undersigned, offer to Supply and Delivery of Other Supplies FY 2025 OF MINSU Main Campus for the sum of Eight Hundred Eighty Two Thousand Seven Hundred Thirty Pesos and Seventy Centavos (Php 882,730.70) or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: value added tax (VAT), income tax, local taxes, and Other fiscal levies and duties, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

A. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);

B. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;

C. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of O&E Office and School Supplies Trading as evidenced by the attached Authorized representative. GPPB Resolution No. 16-2020, dated 04 December 2023 Page 20 of 39.

We acknowledge that failure to sign each and every page of this bid form, including the attached schedule of prices, shall be a ground for the rejection of our bid.

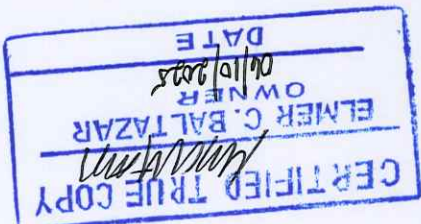
[Signature]

Name : Elmer C. Baltazar

Legal Capacity : Owner/Manager

Signature : *[Signature]*

Duly Authorized to sign the Bid for and behalf of O&E Office and School Supplies Trading
June 10, 2025



BID PRICE

Name of Bidder: **O&E OFFICE AND SCHOOL SUPPLIES TRADING**

Project ID NO: **Minsu ITB 2025-003**

1	2	3	4	5	6	7	8	9	10
Item	Brief Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other cost incidental to delivery, per item	Sales and other taxes payable if contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	70% Alcohol Spray Type 500ml	Philippines	150	66.8	10	8.06	0	84.86	12,729.00
2	Air Freshener Spray Type 300ml	Philippines	128	234.48	10	25.67	0	270.15	34,579.20
3	Deodorizer/Albatross With Handle standard size	Philippines	210	76.36	3	8.33	0	87.69	18,414.90
4	Bath Soap (Large)	Philippines	32	53.32	3	5.91	0	62.23	1,991.36
5	Color Safe Bleach	Philippines	52	352.24	10	38.03	0	400.27	20,814.04
6	Soft Broom (Matbay)	Philippines	107	124.4	10	14.11	0	148.51	15,890.57
7	Container For Water Dispenser 18 Liters	Philippines	23	236	20	26.88	0	282.88	6,506.24
8	Dipper-White	Philippines	25	26.44	3	3.09	0	32.53	813.25
9	Dishwashing Liquid 500ml	Philippines	85	33.4	5	4.03	0	42.43	3,606.55
10	Disinfectant Multi-Action Cleaner 900ml	Philippines	287	123	5	13.44	0	141.44	40,593.28
11	Disinfectant Spray 340ml	Philippines	104	347	5	36.96	0	388.96	40,451.84
12	Tub (80 Liters)	Philippines	12	295.6	50	36.28	0	381.88	4,582.56
13	Rubber Floor Matting (137x23.6 inches or 11.5x 1.96ft)	Philippines	20	1038	50	114.24	0	1,202.24	24,044.80
14	Dustpan	Philippines	14	42.36	5	4.97	0	52.33	732.62
15	Glass Cleaner 32oz	Philippines	35	124.4	10	14.11	0	148.51	5,197.85
16	Kitchen Paper Towel (Roll)	Philippines	185	65.4	5	7.39	0	77.79	14,391.15
17	Gloves Medium (disposable)	Philippines	16	4.748	0.5	0.55	0	5.80	92.77
18	Hand Soap Liquid 750ml	Philippines	62	97.4	5	10.75	0	113.15	7,015.30
19	Kitchen Paper Towel (Pull Ups)	Philippines	223	41.08	5	4.83	0	50.91	11,352.93

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ELMER C. BALTAZAR

OWNER

06/10/2025

DATE

20	Scrub Brush Toilet	Philippines	40	85.44	8	9.81	0	103.25	4,130.00
21	Multi Insect Killer 800ml (bundle of 2)	Philippines	11	1089.2	50	119.61	0	1,258.81	13,846.91
22	Muriatic Acid	Philippines	45	375.76	30	42.6	0	448.36	20,176.20
23	Powdered Soap 880g	Philippines	154	56.44	5	6.45	0	67.89	10,455.06
24	Rubberized Trash Bin 150l, Red, Yellow, Blue And Green	Philippines	10	4650	150	504	0	5,304.00	53,040.00
25	Scotch Bright With Foam	Philippines	47	30.28	3	3.49	0	36.77	1,728.19
26	Scotch Bright Without Foam	Philippines	29	26.44	3	3.09	0	32.53	943.37
27	Brush Mop (Soft Handle)	Philippines	12	274.4	20	30.91	0	325.31	3,903.72
28	Tissue Paper X 6 Rolls (2apply)	Philippines	269	79.6	10	9.4	0	99.00	26,631.00
29	Toilet Cleaner 1000ml	Philippines	134	81	15	10.08	0	106.08	14,214.72
30	Toilet Deodorizer (Scented Gel)	Philippines	42	196.08	10	21.63	0	227.71	9,563.82
31	Tornado Mop (Heavy Duty)	Philippines	15	302.8	30	34.94	0	367.74	5,516.10
32	Utility Pail 25L	Philippines	21	159.2	20	18.81	0	198.01	4,158.21
33	Toilet Bowl Cleaner Strips	Philippines	165	110	10	12.6	0	132.60	21,879.00
34	Garbage Bag Large 9color Coded)	Philippines	18	520.4	30	57.79	0	608.19	10,947.42
35	Multiple Round Cotton Rug	Philippines	27	112.76	5	12.36	0	130.12	3,513.24
36	Garbage Bag Extra-Large (Color Coded)	Philippines	19	520.4	30	57.79	0	608.19	11,555.61
37	Garbage Bag XXL (Color Coded)	Philippines	34	590.8	30	65.18	0	685.98	23,323.32
38	Hand Towel White	Philippines	19	233.2	10	25.53	0	268.73	5,105.87
39	Long Stick Soft Broom	Philippines	13	84.6	5	9.4	0	99.00	1,287.00
40	Bleach (3.4l)	Philippines	47	172	20	20.16	0	212.16	9,971.52
41	Tissue Paper In Box	Philippines	210	59	5	6.72	0	70.72	14,851.20
42	Native Straw Hat (45cm Diameter)	Philippines	12	284.4	10	30.91	0	325.31	3,903.72
43	Water Dispenser (HOT, COLD, NORMAL 18 Liters with free container)	Philippines	9	6428	100	685.44	0	7,213.44	64,920.96
44	Raincoat (Pants And Jacket Type-Adult)	Philippines	10	453.6	20	49.72	0	523.32	5,233.20
45	Industrial Rubber Gloves	Philippines	20	59	5	6.72	0	70.72	1,414.40
46	Level 5 Protection Glove Anticut-Stab Proof (Medium)	Philippines	27	95.5056	5	10.55	0	111.06	2,998.50
47	Industrial Mechanic Safety Gloves With Microfiber Material	Philippines	27	495.6	10	53.08	0	558.68	15,084.36
48	Protective Safety Goggles Safety Anti Fog/Splash/Scratch Goggle	Philippines	22	156.4	10	17.47	0	183.87	4,045.14
49	Over Glasses Clear Eye Protection	Philippines	16	270.2	5	28.89	0	304.09	4,865.44
50	Interior Tube For Bike Tire (20x2,125)	Philippines	16	142.2	5	15.45	0	162.65	2,602.40

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ELMER C. BALTAZAR

OWNER

06/16/2025

DATE



51	Safety Shoes (size 10.5)	Philippines	8	1285.6	20	137.08	0	1,442.68	11,541.44
52	Safety Shoes (size 7)	Philippines	4	1285.6	20	137.08	0	1,442.68	5,770.72
53	Straight Safety Cover All Suit Heavy Duty (Thick Cloth)	Philippines	14	837.6	20	90.04	0	947.64	13,266.96
54	10-50m Auto Sprinkler System Lawn, Sprinkler Garden	Philippines	2	1912	200	221.76	0	2,333.76	4,667.52
55	Household High Rise Glass Window Cleaning Artifact (Magnetic)	Philippines	5	512.12	5	54.29	0	571.41	2,857.05
56	Bearing Tribike (bearing size 6200)	Philippines	10	454.52	5	48.24	0	507.76	5,077.60
57	Hand Brush With Handle	Philippines	23	84.6	5	9.4	0	99.00	2,277.00
58	Janitorial Push Cart (Black)	Philippines	6	9005.84	150	961.36	0	10,117.20	60,703.20
59	Hlgh Pressure Power Sprayer- Heavy Duty	Philippines	5	4330	150	470.4	0	4,950.40	24,752.00
60	Leaf Rake	Philippines	20	241.12	20	27.41	0	288.53	5,770.60
61	Rubber Gloves	Philippines	54	59	5	6.72	0	70.72	3,818.88
62	Doormat Cloth	Philippines	81	33.4	5	4.03	0	42.43	3,436.83
63	Wide Cleaning Mop	Philippines	4	71.8	5	8.06	0	84.86	339.44
64	Wide Cleaning Mop Refill	Philippines	5	71.8	5	8.06	0	84.86	424.30
65	Round Rags	Philippines	90	13.36	2	1.61	0	16.97	1,527.30
66	LPG Tank Filled 11kg	Philippines	2	3370	150	369.6	0	3,889.60	7,779.20
67	LPG Refill 11kg	Philippines	4	3370	150	369.6	0	3,889.60	15,558.40
68	Bottles With Cap, 500ml, M7276	Philippines	80	479.2	20	52.41	0	551.61	44,128.80
69	Honey (Pure/Wild)	Philippines	10	1692	100	188.16	0	1,980.16	19,801.60
70	Purified Water Refill	Philippines	30	108	20	13.44	0	141.44	4,243.20
71	Strainer	Philippines	3	143.6	10	16.12	0	169.72	509.16
72	Pot Holder Gloves	Philippines	4	32.56	2	3.62	0	38.18	152.72
73	Cheese Cloth	Philippines	10	72.44	5	8.13	0	85.57	855.70
74	Ladle	Philippines	3	156.4	10	17.47	0	183.87	551.61
75	Surgical Blade + Handle (#10)	Philippines	6	479.2	20	52.41	0	551.61	3,309.66
Total									882,730.70

Authorized Representative: ELMER C. BALTAZAR

Legal Capacity: Owner/ Manager

Signature:

Duly authorized to sign Bid for on behalf of: O&E OFFICE AND SCHOOL SUPPLIES TRADING

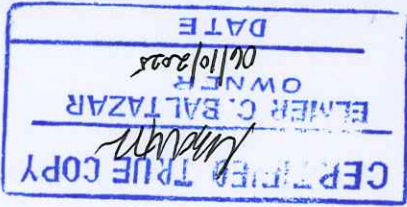


No.	Description	Model/Specs Offered	Brochure/Pic
1	70% Alcohol Spray Type 500ml	Supreme Brand - 70% Alcohol Spray Type 500ml	
2	Air Freshener Spray Type 300ml	Ambipur Brand - Air Freshener Spray Type 300ml	
3	Deodorizer/Albatross With Handle standard size	Orchid Brand - Deodorizer/Albatross With Handle standard size	
4	Bath Soap (Large)	Bioderm Brand - Bath Soap (Large)	
5	Color Safe Bleach	Zonrox Brand - Color Safe Bleach	
6	Soft Broom (Matibay)	Bataan Made - Soft Broom (Matibay)	
7	Container For Water Dispenser 18 Liters	Local/Generic Brand - Container For Water Dispenser 18 Liters	
8	Dipper-White	Local/Generic Brand - Dipper-White	
9	Dishwashing Liquid 500ml	Maxx-Klean Brand - Dishwashing Liquid 500ml	
10	Disinfectant Multi-Action Cleaner 900ml	Misipro Brand - Disinfectant Multi-Action Cleaner 900ml	
11	Disinfectant Spray 340ml	Solbac Brand - Disinfectant Spray 340ml	

CERTIFIED TRUE COPY
[Signature]
ELMER C. BALTAZAR
OWNER
DATE 02/10/2023

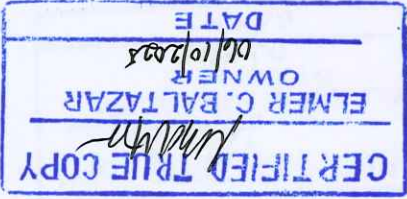
CERTIFIED TRUE COPY
 ELMER C. BALTAZAR
 OWNER
 06/10/2023
 DATE

12	Tub (80 Liters)	Sunnyware Brand - Tub (80 Liters)	
13	Rubber Floor Matting (137x23.6 inches or 11.5x 1.96ft)	Local/Generic Brand - Rubber Floor Matting (137x23.6 inches or 11.5x 1.96ft)	
14	Dustpan	Local/Generic Brand - Dustpan	
15	Glass Cleaner 32oz	MisPro Brand - Glass Cleaner 32oz	
16	Kitchen Paper Towel (Roll)	Party Brand - Kitchen Paper Towel (Roll)	
17	Gloves Medium (disposable)	Glomed Brand - Gloves Medium (disposable)	
18	Hand Soap Liquid 750ml	Maxx-Klean Brand - Hand Soap Liquid 750ml	
19	Kitchen Paper Towel (Pull Ups)	Local/Generic Brand - Kitchen Paper Towel (Pull Ups)	
20	Scrub Brush Toilet	Local/Generic Brand - Scrub Brush Toilet	
21	Multi Insect Killer 800ml (bundle of 2)	Baygon Brand - Multi Insect Killer 800ml (bundle of 2)	
22	Muriatic Acid	T-Gar Brand - Muriatic Acid	
23	Powdered Soap 880g	Maxx-Klean Brand - Powdered Soap 880g	



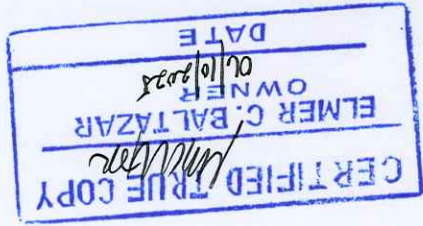
24	Rubberized Trash Bin 150L, Red, Yellow, Blue And Green	Local/Generic Brand - Rubberized Trash Bin 150L, Red, Yellow, Blue And Green	
25	Scotch Bright With Foam	3M Brand - Scotch Bright With Foam	
26	Scotch Bright Without Foam	3M Brand -Scotch Bright Without Foam	
27	Brush Mop (Soft Handle)	Local/Generic Brand - Brush Mop (Soft Handle)	
28	Tissue Paper X 6 Rolls (2apply)	Femme Brand - Tissue Paper X 6 Rolls (2apply)	
29	Toilet Cleaner 1000ml	MisisPro Brand - Toilet Cleaner 1000ml	
30	Toilet Deodorizer (Scented Gel)	Ambipur Brand - Toilet Deodorizer (Scented Gel)	
31	Tornado Mop (Heavy Duty)	Magic Mop Brand - Tornado Mop (Heavy Duty)	
32	Utility Pail 25L	Local/Generic Brand - Utility Pail 25L	
33	Toilet Bowl Cleaner Strips	Mr. Muscle Brand - Toilet Bowl Cleaner Strips	
34	Garbage Bag Large 9color Coded)	Local/Generic Brand - Garbage Bag Large 9 color Coded)	





45	Industrial Rubber Gloves	Local/Generic Brand - Industrial Rubber Gloves	
44	Raincoat (Pants And Jacket Type-Adult)	Local/Generic Brand - Raincoat (Pants And Jacket Type-Adult)	
43	Water Dispenser (HOT, COLD, NORMAL 18 Liters with free container)	Local/Generic Brand - Water Dispenser (HOT, COLD, NORMAL 18 Liters with free container)	
42	Native Straw Hat (45cm Diameter)	Local/Generic Brand - Native Straw Hat (45cm Diameter)	
41	Tissue Paper In Box	Reach Brand - Tissue Paper In Box	
40	Bleach (3.4L)	Protected Brand - Bleach (3.4L)	
39	Long Stick Soft Broom	Local/Generic Brand - Long Stick Soft Broom	
38	Hand Towel White	Local/Generic Brand - Hand Towel White	
37	Garbage Bag XXL (Color Coded)	Superb Brand - Garbage Bag XXL (Color Coded)	
36	Garbage Bag Extra-Large (Color Coded)	Superb Brand - Garbage Bag Extra-Large (Color Coded)	
35	Multiple Round Cotton Rug	Local/Generic Brand - Multiple Round Cotton Rug	

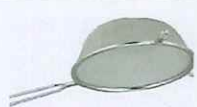




56	Bearing Tribike (bearing size 6200)	Local/Generic Brand - Bearing Tribike (bearing size 6200)	
57	Hand Brush With Handle	Local/Generic Brand - Hand Brush With Handle	
58	Janitorial Push Cart (Black)	Local/Generic Brand - Janitorial Push Cart (Black)	
59	High Pressure Power Sprayer- Heavy Duty	Local/Generic Brand - High Pressure Power Sprayer- Heavy Duty	
60	Leaf Rake	Local/Generic Brand - Leaf Rake	
61	Rubber Gloves	Local/Generic Brand - Rubber Gloves	
62	Doormat Cloth	Local/Generic Brand - Doormat Cloth	
63	Wide Cleaning Mop	Local/Generic Brand - Wide Cleaning Mop	
64	Wide Cleaning Mop Refill	Local/Generic Brand - Wide Cleaning Mop Refill	
65	Round Rags	Local/Generic Brand - Round Rags	
66	LPG Tank Filled 11kg	Shellane Brand - LPG Tank Filled 11kg	





67	LPG Refill 11kg	Shellane Brand - LPG Refill 11kg	
68	Bottles With Cap, 500ml, M7276	Local/Generic Brand - Bottles With Cap, 500ml, M7276	
69	Honey (Pure/Wild)	Purewild Honey Brand - Honey (Pure/Wild)	
70	Purified Water Refill	Nature Spring Brand - Purified Water Refill	
71	Strainer	Local/Generic Brand - Strainer	
72	Pot Holder Gloves	Local/Generic Brand - Pot Holder Gloves	
73	Cheese Cloth	Local/Generic Brand - Cheese Cloth	
74	Ladle	Local/Generic Brand - Ladle	
75	Surgical Blade + Handle (#10)	Local/Generic Brand - Surgical Blade + Handle (#10)	

Prepared by:

Elmer C. Baltazar
Elmer C. Baltazar

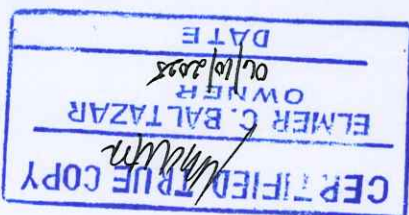
Name of Representative /owner

O&E Office and School Supplies Trading/ 2552-F B. Lopez Zamora St. Pasay city 1300

Company Name/Address

09218851745

Telephone/Cp. No



APPROVED BUDGET FOR THE CONTRACT (ABC)
Supply and Delivery of Other Supplies FY 2025 of Minsu Main Campus
Alcate, Victoria, Oriental Mindoro
Project Name and Location

Stations: Mindoro State University
Length:

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	CURRENT MARKET PRICE	TOTAL COST	VAT, OTHER TAXES AND/OR DUTIES APPLICABLE	FREIGHT & INSURANCE	OTHER INDIRECT COSTS	OTHER COST FACTORS			TOTAL COST	UNIT COST
									INFLATION, CURRENCY				
									%	VALUE			
									INFLATION, CURRENCY	VALUE			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	
1	70% Alcohol Spray Type	150	btl	249.00	37,350.00								
2	Air Freshener Spray Type	128	pcs	324.00	41,472.00								
3	Deodorizer/Albatross With Handle	210	pcs	68.00	14,280.00								
4	Bath Soap (large)	32	pcs	215.00	6,880.00								
5	Color Safe Bleach	52	gal	375.00	19,500.00								
6	Soft Broom (Matbay)	107	pcs	176.00	18,832.00								
7	Container For Water Dispenser 18 Liters	23	pcs	368.00	8,464.00								
8	Dipper-White	25	pcs	66.00	1,650.00								
9	Dishwashing Liquid 500ml	85	pcs	81.00	6,885.00								
10	Disinfectant Multi-Action Cleaner 900ml	287	pcs	166.00	47,642.00								
11	Disinfectant Spray 340ml	104	pcs	490.00	50,960.00								
12	Tub (80 liters)	12	pcs	600.00	7,200.00								
13	Rubberized Doormat 3.5mx0.6m	20	pcs	734.00	14,680.00								
14	Dustpan	14	pcs	100.00	1,400.00								
15	Glass Cleaner 32oz	35	btl	200.00	7,000.00								
16	Kitchen Paper Towel (Roll)	185	pcs	60.00	11,100.00								
17	Gloves Medium (disposable)	16	pcs	368.00	5,888.00								
18	Hand Soap Liquid 750ml	62	pcs	293.00	18,166.00								
19	Kitchen Paper Towel (Pull Ups)	223	pcs	66.00	14,718.00								
20	Scrub Brush Toilet	40	pcs	50.00	2,000.00								
21	Multi Insect Killer	11	bundle	1,102.00	12,122.00								
22	Muriatic Acid	45	gal	404.00	18,180.00								
23	Powdered Soap 880g	154	pcs	203.00	31,262.00								
24	Rubberized Trash Bin 150l, Red, Yellow, Blue And Green	10	pcs	3,675.00	36,750.00								
25	Scotch Bright With Foam	47	pcs	62.00	2,914.00								
26	Scotch Bright Without Foam	29	pcs	50.00	1,450.00								
27	Brush Mop (Soft Handle)	12	pcs	706.00	8,472.00								

28	Tissue Paper X 6 Rolls (2apply)	269	pack	90.00	24,210.00														
29	Toilet Cleaner 1000ml	134	btl	203.00	27,202.00														
30	Toilet Deodorizer (Scented Gel)	42	pcs	244.00	10,248.00														
31	Tornado Mop (Heavy Duty)	15	set	2,352.00	35,280.00														
32	Utility Pail 25L	21	pcs	278.00	5,838.00														
33	Toilet Bowl Cleaner Strips	165	boxes	125.00	20,625.00														
34	Garbage Bag Large 9color Coded)	18	bundle	904.00	16,272.00														
35	Multiple Round Cotton Rug	27	kg	735.00	19,845.00														
36	Garbage Bag Extra-Large (Color Coded)	19	bundle	515.00	9,785.00														
37	Garbage Bag XXL (Color Coded)	34	bundle	515.00	17,510.00														
38	Hand Towel White	19	pack	370.00	7,030.00														
39	Long Stick Soft Broom	13	pcs	412.00	5,356.00														
40	Bleach (3.4l)	47	gal	210.00	9,870.00														
41	Tissue Paper In Box	210	boxes	75.00	15,750.00														
42	Native Straw Hat (45cm Diameter)	12	pcs	220.00	2,640.00														
43	Water Dispenser	9	units	13,965.00	125,685.00														
	<i>HOT, COLD, NORMAL 18 Liters with free container</i>																		
44	Raincoat (Pants And Jacket Type-Adult)	10	set	411.00	4,110.00														
45	Industrial Rubber Gloves	20	pairs	200.00	4,000.00														
46	Level 5 Protection Glove Anticut-Stub Proof (Medium)	27	pairs	580.00	15,660.00														
47	Industrial Mechanic Safety Gloves With Microfiber Material	27	pairs	566.00	15,282.00														
	Protective Safety Goggles Safety Anti Fog/Splash/Scratch Goggle Over Glasses Clear Eye Protection	22	pcs	617.00	13,574.00														
48	Exterior Tire For Bike (20x2.125)	16	pcs	272.00	4,352.00														
49	Interior Tube For Bike Tire (20x2.125)	16	pcs	176.00	2,816.00														
50	Safety Shoes (Size 10.5)	8	pairs	911.00	7,288.00														
51	Safety Shoes (Size 7)	4	pairs	956.00	3,824.00														
52	Straight Safety Cover All Suit Heavy Duty (Thick Cloth)	14	pcs	1,914.00	26,796.00														
53	10-50m Auto Sprinkler System Lawn, Sprinkler Garden	2	set	1,900.00	3,800.00														
54	Household High Rise Glass Window Cleaning Artifact (Magnetic)	5	set	300.00	1,500.00														
55	Bearing Tribike	10	pcs	200.00	2,000.00														
56	Hand Brush With Handle	23	pcs	28.00	644.00														
57	Janitorial Push Cart (Black)	6	unit	7,268.00	43,608.00														
58	High Pressure Power Sprayer- Heavy Duty	5	unit	6,420.00	32,100.00														
59	Leaf Rake	20	pcs	90.00	1,800.00														
60	Rubber Gloves	54	pairs	25.00	1,350.00														



PURCHASE REQUEST

Office /Section:		PR No.: PR15 - 0612		Date: 01/31/2025	
Stock/	Property No.	Unit	Item Description	Qty	Unit Cost
				Total Cost	
btl	1		70% Alcohol Spray type 500 ml	150	249.00
cans	2		Air Freshener Spray Type 300ml	128	324.00
pcs	6		Deodorizer/Albatross with handle	210	68.00
pcs	4		Bath Soap (Large)	32	215.00
gal	5		Color Safe Bleach	52	375.00
pcs	6		Soft Broom (matibay)	107	176.00
pcs	7		Container for water dispenser 18ltrs	23	368.00
pcs	4		Dipper-white	25	66.00
btl	9		Diswashing Liquid 500ml	85	81.00
btl	6		Disinfectant Multi-Action cleaner 900 ml	287	166.00
cans	11		Disinfectant Spray 340ml	104	490.00
pcs	12		Tub (80Ltrs)	12	600.00
pcs	13		Rubberized doormat 3.5mx0.6m	20	734.00
pcs	14		Dustpan	14	100.00
btl	15		Glass cleaner 32oz	35	200.00
roll	16		Kitchen paper towel (roll)	185	60.00
pcs	17		Gloves medium(disposable)	16	368.00
btl	14		Hand soap Liquid 750ml	62	293.00
pcs	16		Kitchen paper towel (Pull Ups)	223	66.00
pcs	17		Scrub brush toilet	40	50.00
bundle	2		Multi-insect killer 800ml (bundle of 2)	11	1,102.00
gal	22		Muriatic Acid	45	404.00
pcs	23		Powdered Soap 880g	154	203.00
pcs	24		Rubberized Trash Bin 150L, Red, Yellow, Blue and Green	10	3,675.00
pcs	25		Scotch Bright with foam	47	62.00
pcs	26		Scotch Bright without foam	29	50.00
pcs	27		Brush Mop (soft with Handle)	12	706.00
pack	28		Tissue Paper x 6 rolls (2 ply)	269	90.00
btl	29		Toilet Cleaner 1000ml	134	203.00
pcs	30		Toilet Deodorizer (scented gel)	42	244.00
set	31		Tornado Mop (heavy duty)	15	2,352.00
pcs	32		Utility Pail	21	278.00
boxes	33		Toilet bowl cleaner strips (3's)	165	125.00
bundle	34		Garbage bag large(color coded)	18	904.00
					586,892.00
Purpose: other supplies for FY 2025					
Requested by:					
Recommended by:					
Approved by:					
Printed Name: CHRISTIAN B. APOSTOL					
Designation: Campus Executive Director					
Vice President, Academic Affairs					
Budget Officer III					
SUC President III					

01/31/2025

099

2025 - 064



PURCHASE REQUEST

Office /Section:		PR No.: PR25 - 0012		Date: 01/31/2025	
Stock/		Responsibility Center Code:			
Property No.	Unit	Item Description		Qty	Unit Cost
					Total Cost
35	kg	Multiple round cotton rag		27	735.00
36	bundle	Garbage bag extra large(color coded)		19	515.00
37	bundle	Garbage bag XXL (color coded)		34	515.00
38	pack	Hand Towel White		19	370.00
39	pcs	Long Stick Soft Broom		13	412.00
40	gal	Bleach (3.4L)		47	210.00
41	box	Tissue Paper in Box		210	75.00
42	pcs	Native Straw Hat (45cm diameter)		12	220.00
43	units	Water dispenser, hot, cold, normal 18 Liters with free container		9	13,965.00
44	set	Raincoat (pants and jacket type-Adult)		10	411.00
45	pairs	Industrial Rubber Gloves		20	200.00
46	pairs	Level 5 Protection Glove Anticut-stab proof (M)		27	580.00
47	pairs	Industrial Mechanic Safety Gloves with Microfibre Material		27	566.00
48	pcs	Protective goggles safety anti fog/Splash/Scratch		22	617.00
49	pcs	Exterior tire for bike (20x 2.125)		16	272.00
50	pcs	Interior tube for bike tire (20x 2.125)		16	176.00
51	pairs	Safety shoes (size 10.5)		8	911.00
52	pairs	Safety shoes (size, 7)		4	956.00
53	pcs	Straight safety cover all suit heavy duty (thick cloth)		14	1,914.00
54	set	10-50m Auto Sprinkler system lawn, Sprinkler garden hose auto 360 rotating garden water sprinkler lawn		2	1,900.00
55	set	Household High Rise Glass Window Cleaning Artifact (Magnetic)		5	300.00
56	pcs	Bearing Tribike		10	200.00
57	pcs	Hand Brush cleaner with handle		23	28.00
58	unit	Janitorial Push Cart (black)		6	7,268.00
59	unit	High Pressure power sprayer- heavy duty electric		5	6,420.00
60	pcs	Leaf Rake		20	90.00
61	pairs	Rubber Gloves		54	25.00
62	pcs	Doornat Cloth		81	74.00
63	pcs	Wide Cleaning Mop		4	350.00
64	pcs	Wide Cleaning Mop Refill		5	250.00
65	pcs	Round rags		90	10.00
		Sub-total 1			407,519.00
Purpose:		other supplies for FY 2025			
Requested by:		Certified Allotment Available:			
Approved by:		101-200-07-0004 602.03490W			
Signature		MDS 44-7			
Printed Name:		CHRISTIAN B. APOSTOL			
Designation:		Campus Executive Director			
		CEBILLE P. SALAZAR			
		ROVELYN P. ROXAS			
		Vice President, Academic Affairs			
		Budget Officer III			
		ENYA MARIE D. APOSTOL, Ph.D.			
		SUC President III			



DETAILED BREAKDOWN OF FY 2025 ANNUAL PROCUREMENT PLAN (APP)

Maintenance and Other Operating Expenses (MOOE)- FY 2025				
Project	Unit	Quantity	Unit Cost	Amount (PHP)

OFFICE SUPPLIES (GAS)				
• Ballpen - (I-Gel GI 165) Blk (12'S)	bxs	7	250.00	1,750.00
• Ballpen - (I-Gel GI 165) blue (12'S)	bxs	17	250.00	4,250.00
• Ballpen (Black)	bxs	12	350.00	4,200.00
• Binder Clip (1 1/4)	bxs	6	90.00	540.00
• Binder Clip (1.5 Mm)	bxs	8	65.00	520.00
• Binder Clips (19Mm)	bxs	10	35.00	350.00
• Binder Clips (2 Inches)	bxs	9	95.00	855.00
• Binder Clips 1" (25Mm Width)	bxs	2	65.00	130.00
• Binder Clips 3/4" (19Mm)	bxs	2	50.00	100.00
• Binder Clips 25Mm	bxs	8	60.00	480.00
• Binder Clips Jumbo	bxs	4	95.00	380.00
• Binding Element 1 1/2 Flat	pcs	17	80.00	1,360.00
• Binding Element 1 1/4 Flat	pcs	23	80.00	1,840.00
• Binding Element 1	pcs	23	55.00	1,265.00
• Brown Envelop Long	pcs	144	8.00	1,152.00
• Calculator 12 Digit, Two Way Power	pcs	3	950.00	2,850.00
• Carbon Paper (Blue)	bxs	4	1,020.00	4,080.00
• Cd-Rw W/ Case	pcs	100	150.00	15,000.00
• Clear Folder Long	pcs	10	30.00	300.00
• Clear Folder (Long)	pcs	210	30.00	6,300.00
• Clear Folder (Short)	pcs	130	25.00	3,250.00
• Clear Folder (A4)	pcs	70	30.00	2,100.00
• Correction Tape 6M X 5 Mm	pcs	35	40.00	1,400.00
• Coupon Bond A4 S 20	reams	131	260.00	34,060.00
• Coupon Bond A4 S 24	reams	14	450.00	6,300.00
• Coupon Bond A4 S 30	reams	11	600.00	6,600.00
• Coupon Bond Long Subs 20	reams	124	280.00	34,720.00
• Coupon Bond Short Subs 20	reams	57	230.00	13,110.00
• Cutter (Big)	pcs	5	200.00	1,000.00
• Double Sided Tape 1/2	pcs	9	40.00	360.00
• Double-Sided Tape 1"	pcs	16	60.00	960.00
• D-Ring Binder (Black, Legal-Sized, Thickness - 65mm	pcs	20	300.00	6,000.00
• Envelop W/ Garter - Long/Brown	pcs	45	35.00	1,575.00
• Expanded Folder (Long) Green	pcs	114	30.00	3,420.00
• Expanding Envelop With Garter (Long)	pcs	103	35.00	3,605.00
• Fastener Coated	bxs	7	35.00	245.00
• Folder Long 14 Pts 100'S	reams	31	800.00	24,800.00
• Glue (240 G)	btls	13	85.00	1,105.00
• Heavy Duty Staple Gum Tacker (4-54Mm)	pcs	8	2,500.00	20,000.00
• Highlighter (Yellow-Green)	pcs	14	50.00	700.00
• Index Clear Tab (White)	bxs	5	130.00	650.00
• Ink #003 (Black)	btls	58	350.00	20,300.00
• Ink #003 Yellow	btls	52	350.00	18,200.00
• Ink #003 Magenta	btls	52	350.00	18,200.00
• Ink #003 Cyan	btls	52	350.00	18,200.00
• Ink Refill Black (1000MI)	btls	2	1,850.00	3,700.00
• Ink Refill Cyan (1000MI)	btls	2	1,850.00	3,700.00
• Ink Refill Magenta (1000MI)	btls	2	1,850.00	3,700.00
• Ink Refill Yellow (1000MI)	btls	2	1,850.00	3,700.00

•	International Film (Carbon Blue)	bxs	3	900.00	2,700.00
•	Long Brown Envelope	pcs	10	8.00	80.00
•	Long Folder 100'S	reams	4	800.00	3,200.00
•	Magazine Box - Single Green/Black Color	pcs	45	200.00	9,000.00
•	Marker Permanent	bxs	2	900.00	1,800.00
•	Whiteboard Marker	bxs	11	900.00	9,900.00
•	Masking Tape 1"	pcs	29	30.00	870.00
•	Masking Tape 3/4	pcs	25	25.00	625.00
•	Matte (A4) (100 Sheets/Pack)	packs	1	400.00	400.00
•	My Gel Ballpen (Black)	bxs	4	400.00	1,600.00
•	My Gel Ballpen (Blue)	bxs	7	400.00	2,800.00
•	Packaging Tape 2"	pcs	3	65.00	195.00
•	Packing Tape (Big)	pcs	2	40.00	80.00
•	Paper Clip (Big) (48 Mm)	bxs	12	45.00	540.00
•	Paper Clip (Small) (32 Mm)	bxs	7	20.00	140.00
•	Paper Clips (Coated, 50 Mm)	bxs	4	35.00	140.00
•	Paper Fastener 50'S	bxs	3	35.00	105.00
•	Paper Fastener Metal	bxs	2	60.00	120.00
•	Pencil Sharpener, Rotary W/ Clamp	pcs	1	400.00	400.00
•	Pencil, #2	bxs	8	120.00	960.00
•	Pentelpen Black (Broad)	pcs	6	950.00	5,700.00
•	Permanent Marker (Broad)	bxs	2	800.00	1,600.00
•	Photo Paper (A4, Plain Back)	packs	20	75.00	1,500.00
•	Plastic Ruler	pcs	3	20.00	60.00
•	Press Folder Green	bx	1	2,000.00	2,000.00
•	Print Cartridge Black Im C2500	crg	1	5,425.00	5,425.00
•	Print Cartridge Cyan Im C2500	crg	1	10,675.00	10,675.00
•	Print Cartridge Magenta Im C2500	crg	1	10,675.00	10,675.00
•	Print Cartridge Yellow Im C2500	crg	1	10,675.00	10,675.00
•	Push Pins	bxs	4	40.00	160.00
•	Record Book 200 Lvs	pcs	17	250.00	4,250.00
•	Record Book 500 Lvs	pcs	6	550.00	3,300.00
•	Ruler Foot Transparent	pcs	5	20.00	100.00
•	Scissor Big	pcs	10	80.00	800.00
•	Scotch Tape (2")	pcs	7	50.00	350.00
•	Scotch Tape 1	rolls	21	30.00	630.00
•	Short Brown Envelope	pcs	20	6.00	120.00
•	Short Folder 100'S	ream	1	550.00	550.00
•	Sign Pen (Hi-Techpoint - Blue)	pcs	12	80.00	960.00
•	Sign Pen Um-153S (Blue) 12'S	bxs	1	1,200.00	1,200.00
•	Stamp Pad, Felt Pad #2	pcs	1	200.00	200.00
•	Staple Wire # 35	bxs	23	45.00	1,035.00
•	Stapler W/ Remover	pcs	10	380.00	3,800.00
•	Sticker Paper	packs	2	60.00	120.00
•	Sticker Paper (A4 Matte 10'S)	packs	22	70.00	1,540.00
•	Sticky Note (76X76Mm)	pad	12	50.00	600.00
•	Sticky Tab	set	12	50.00	600.00
•	Tape Dispenser	pcs	3	350.00	1,050.00
•	Toner gestemer IM C2000 Cyan	crg	6	10,675.00	64,050.00
•	Toner gestemer IM C2000 Magenta	crg	6	10,675.00	64,050.00
•	Toner gestemer IM C2000 Yellow	crg	6	10,675.00	64,050.00
•	Toner gestemer IM C2000 black	crg	15	5,450.00	81,750.00
•	Velum Board - Long	reams	3	1,200.00	3,600.00
•	Velum Papder A4 (180 gsm)	reams	6	235.00	1,410.00
•	Velum Board - Short	reams	3	500.00	1,500.00
•	White Folder (Long)	pcs	30	15.00	450.00
•	Whiteboard Marker Ink, Black	btls	1	200.00	200.00
•	Whiteboard Marker, Black	pcs	1	80.00	80.00
•	Acetate Film (A4, 100Sheets)	reams	1	600.00	600.00
•	Bookbinding Tape (2) (Green/Brown Color)	pcs	4	80.00	320.00

●	Clear Index Tabs	bxs	10	120.00	1,200.00
●	Sticky Note (3X5) Light Colors	pcs	17	50.00	850.00
●	Sticky Tab (Arrow Flags)	packs	17	50.00	850.00
●	Office supplies - Emergency				6,348.00
	Sub-Total				700,000.00
	OFFICE SUPPLIES (HES)				
●	Ballpen - (1-Gel GI 165) Bk (12'S)	bxs	17	250.00	4,250.00
●	Ballpen - (1-Gel GI 165) blue (12'S)	bxs	18	250.00	4,500.00
●	Ballpen (Black)	bxs	7	350.00	2,450.00
●	Binder Clip (1 1/4)	bxs	11	90.00	990.00
●	Binder Clip (15 Mm)	bxs	13	65.00	845.00
●	Binder Clips (19Mm)	bx	13	35.00	455.00
●	Binder Clips (2 Inches)	bxs	12	95.00	1,140.00
●	Binder Clips 1" (25Mm Width)	bxs	38	65.00	2,470.00
●	Binder Clips 3/4" (19Mm)	bxs	38	50.00	1,900.00
●	Binder Clips 25Mm	bxs	8	60.00	480.00
●	Binder Clips Jumbo	bxs	4	95.00	380.00
●	Binding Element 1 1/2 Flat	pcs	18	80.00	1,440.00
●	Binding Element 1 1/4 Flat	pcs	18	80.00	1,440.00
●	Binding Element 1	pcs	21	55.00	1,155.00
●	Brown Envelop Long	pcs	187	8.00	1,496.00
●	Carbon Paper (Blue)	bxs	3	1,020.00	3,060.00
●	Cd-Rw W/ Case	pcs	18	150.00	2,700.00
●	Certificate Holder -short	pcs	100	50.00	5,000.00
●	Clear Folder long	pcs	100	30.00	3,000.00
●	Clear Folder (Long)	pcs	130	30.00	3,900.00
●	Clear Folder (Short)	pcs	70	25.00	1,750.00
●	Combo ring 1"	pcs	20	40.00	800.00
●	Combo ring 1-1/2"	pcs	20	65.00	1,300.00
●	Correction Tape 6M X 5 Mm	pcs	61	40.00	2,440.00
●	Coupon Bond A4 S 20	reams	215	260.00	55,900.00
●	Coupon Bond A4 S 24	reams	5	450.00	2,250.00
●	Coupon Bond Long Subs 20	reams	282	280.00	78,960.00
●	Coupon Bond Short Subs 20	reams	80	230.00	18,400.00
●	Cutter (Big)	pcs	12	200.00	2,400.00
●	Double Sided Tape 1/2	rolls	62	40.00	2,480.00
●	Double-Sided Tape 1"	pcs	2	60.00	120.00
●	Envelop W/ Garter - Long/Brown	pcs	90	35.00	3,150.00
●	Expanded Folder (Long) Green	pcs	70	30.00	2,100.00
●	Expanding Envelop With Garter (Long)	pcs	235	35.00	8,225.00
●	Folder Long 14 Pts 100'S	reams	26	800.00	20,800.00
●	File Folder Long Art Kraft	pcs	120	10.00	1,200.00
●	Glue (240 G)	btls	29	85.00	2,465.00
●	Heavy Duty Staple Gun Tacker (4-54Mm)	pcs	3	2,500.00	7,500.00
●	Highlighter (Yellow-Green)	pcs	6	50.00	300.00
●	Index Clear Tab (White)	bxs	31	130.00	4,030.00
●	Ink #003 (Black)	btls	90	350.00	31,500.00
●	Ink #003 Yellow	btls	70	350.00	24,500.00
●	Ink #003 Magenta	btls	70	350.00	24,500.00
●	Ink #003 Cyan	btls	70	350.00	24,500.00
●	Ink #664 Black	btls	57	350.00	19,950.00
●	Ink #664 Yellow	btls	39	350.00	13,650.00
●	Ink #664 Magenta	btls	40	350.00	14,000.00
●	Ink #664 Cyan	btls	40	350.00	14,000.00
●	Ink Refill Black (1000Ml)	btls	3	1,850.00	5,550.00
●	Ink Refill Cyan (1000Ml)	btls	1	1,850.00	1,850.00
●	Ink Refill Magenta (1000Ml)	btls	1	1,850.00	1,850.00
●	International Film (Carbon Blue)	bxs	4	900.00	3,600.00
●	Long Brown Envelope	pcs	10	8.00	80.00
●	Magazine Box - Single Green/Black Color	pcs	55	200.00	11,000.00

•	Marker Permanent	bx	4	900.00	3,600.00
•	Whiteboard Marker	bx	23	900.00	20,700.00
•	Masking Tape 1"	pcs	28	30.00	840.00
•	My Gel Ballpen (Black)	bx	1	400.00	400.00
•	My Gel Ballpen (Blue)	bx	8	400.00	3,200.00
•	Paper Clip (Big) (48 Mm)	bx	49	45.00	2,205.00
•	Paper Clip (Small) (32 Mm)	bx	48	20.00	960.00
•	Paper Clips (Coated, 50 Mm)	bx	4	35.00	140.00
•	Paper Fastener 50'S	bx	24	35.00	840.00
•	Paper Fastener Metal	bx	2	60.00	120.00
•	Pencil Sharpener, Rotary W/ Clamp	pcs	2	400.00	800.00
•	Pencil, #2	bx	10	120.00	1,200.00
•	Pentelpen Black (Broad)	pcs	10	950.00	9,500.00
•	Pentelpen Black (Fine)	pcs	5	900.00	4,500.00
•	Permanent Marker (Broad)	bx	2	800.00	1,600.00
•	Photo Paper (A4, Plain Back)	packs	2	75.00	150.00
•	Plastic Cover #6	rolls	2	1,800.00	3,600.00
•	Plastic Ruler	pcs	20	20.00	400.00
•	Press Folder Green	bx	3	2,000.00	6,000.00
•	Push Pins	bx	9	40.00	360.00
•	Record Book 200 Lvs	pcs	23	250.00	5,750.00
•	Record Book 500 Lvs	pcs	1	550.00	550.00
•	Scissor Big	pcs	7	80.00	560.00
•	Scotch Tape (2")	pcs	11	50.00	550.00
•	Scotch Tape 1	rolls	37	30.00	1,110.00
•	Scotch Tape 3/4	rolls	19	20.00	380.00
•	Sign Pen (Hi-Teckpoint - Blue)	pcs	18	80.00	1,440.00
•	Sign Pen Um-153S (Black) 12'S	bx	2	1,200.00	2,400.00
•	Sign Pen Um-153S (Blue) 12'S	bx	1	1,200.00	1,200.00
•	Stamp Pad Ink	bots	8	250.00	2,000.00
•	Stamp Pad, Felt Pad #2	pcs	10	200.00	2,000.00
•	Staple Wire # 35	bx	13	45.00	585.00
•	Stapler W/ Remover	pcs	14	380.00	5,320.00
•	Sticker Paper (A4 Matte 10'S)	packs	14	70.00	980.00
•	Sticker Paper (A4) 10 Sheets	pack	2	120.00	240.00
•	Sticker Paper (Gloss)	packs	6	80.00	480.00
•	Sticker Paper (Transparent)	packs	7	110.00	770.00
•	Sticky Note (76X/6Mm)	pad	35	50.00	1,750.00
•	Sticky Tab	set	15	50.00	750.00
•	Tape Dispenser	unit	8	350.00	2,800.00
•	Toner gestetner IM C2000 Cyan	crg	3	10,675.00	32,025.00
•	Toner gestetner IM C2000 black	crg	2	5,450.00	10,900.00
•	Vellum 180 Gsm (Long) 10 Sheets	pack	15	280.00	4,200.00
•	Vellum Board - Long	reams	8	1,200.00	9,600.00
•	Vellum Board - Short	reams	3	235.00	705.00
•	Vellum Papper A4 (180 gsm)	reams	10	500.00	5,000.00
•	White Envelop Long #10	bx	12	400.00	4,800.00
•	Whiteboard Marker 12'S	bx	32	800.00	25,600.00
•	Whiteboard Marker Ink, Black	bottles	72	200.00	14,400.00
•	Whiteboard Marker, Black	pcs	10	80.00	800.00
•	Sticky Note (3X5) Light Colors	pcs	54	50.00	2,700.00
•	Sticky Tab (Arrow Flags)	packs	80	50.00	4,000.00
•	Office Supplies				142,389.00
	Sub-Total				800,000.00
	OFFICE SUPPLIES (RESEARCH)				
•	Ballpen (Black)	bx	6	350.00	2,100.00
•	Binder Clip (1 1/4)	bx	12	90.00	1,080.00
•	Binder Clips (19Mm)	bx	20	35.00	700.00
•	Binder Clips (2 Inches)	bx	15	95.00	1,425.00
•	Binder Clips 1" (25Mm Width)	bx	12	65.00	780.00

•	Brown Envelop Long	pcs	50	8.00	400.00
•	Certificate Holder -short	pcs	35	50.00	1,750.00
•	Clear Folder long	pcs	50	30.00	1,500.00
•	Clear Folder (Short)	pcs	35	25.00	875.00
•	Correction Tape 6M X 5 Mm	pcs	25	40.00	1,000.00
•	Coupon Bond A4 S 20	reams	67	260.00	17,420.00
•	Coupon Bond Long Subs 20	reams	67	280.00	18,760.00
•	Coupon Bond Short Subs 20	reams	20	230.00	4,600.00
•	Cutter (Big)	pcs	5	200.00	1,000.00
•	Expanded Folder (Long) Green	pcs	70	30.00	2,100.00
•	Expanding Envelop With Garter (Long)	pcs	100	35.00	3,500.00
•	Fastener Coated	bxs	20	35.00	700.00
•	Glue (240 G)	btl	10	85.00	850.00
•	Highlighter (Yellow-Green)	pcs	20	50.00	1,000.00
•	Ink #003 (Black)	btl	15	350.00	5,250.00
•	Ink #003 Yellow	btl	12	350.00	4,200.00
•	Ink #003 Magenta	btl	12	350.00	4,200.00
•	Ink #003 Cyan	btl	12	350.00	4,200.00
•	Ink #664 Black	btl	5	350.00	1,750.00
•	Ink #664 Yellow	btl	3	350.00	1,050.00
•	Ink #664 Magenta	btl	3	350.00	1,050.00
•	Ink #664 Cyan	btl	3	350.00	1,050.00
•	Long Brown Envelope	pcs	50	8.00	400.00
•	Long Folder 100S	ream	1	800.00	800.00
•	Marker Permanent	bxs	2	900.00	1,800.00
•	Whiteboard Marker	bxs	2	900.00	1,800.00
•	Masking Tape 1"	pcs	24	30.00	720.00
•	My Gel Ballpen (Blue)	bxs	2	400.00	800.00
•	Paper Clip (Big) (48 Mm)	bxs	12	45.00	540.00
•	Paper Clip (Small) (32 Mm)	bxs	20	20.00	400.00
•	Pencil, #2	bxs	15	120.00	1,800.00
•	Photo Paper (A4, Plain Back)	packs	10	75.00	750.00
•	Plastic Ruler	pcs	10	20.00	200.00
•	Push Pins	bxs	20	40.00	800.00
•	Record Book 500 Lvs	pcs	8	550.00	4,400.00
•	Scissor Big	pcs	10	80.00	800.00
•	Scotch Tape (2")	pcs	10	50.00	500.00
•	Scotch Tape 1	rolls	10	30.00	300.00
•	Short Brown Envelope	pcs	50	6.00	300.00
•	Stamp Pad Ink	btl	12	250.00	3,000.00
•	Stamp Pad, Felt Pad #2	pcs	10	200.00	2,000.00
•	Staple Wire # 35	bxs	12	45.00	540.00
•	Stapler W/ Remover	pcs	5	380.00	1,900.00
•	Sticky Note (76X76Mm)	pad	40	50.00	2,000.00
•	Sticky Tab	set	50	50.00	2,500.00
•	Vellum Board - Long	reams	1	1,200.00	1,200.00
•	Vellum Board - Short	reams	1	500.00	500.00
•	White Folder (Long)	pcs	52	15.00	780.00
•	Whiteboard Marker Ink, Black	bottles	2	200.00	400.00
•	Whiteboard Marker, Black	pcs	2	80.00	160.00
•	Photo paper A3, 230gsm plain back	packs	25	125.00	3,125.00
•	Toner for Gesteiner MP 2701, black	pcs	5	3,750.00	18,750.00
•	Flash drive, 64G, OTG	pcs	5	1,500.00	7,500.00
•	Date/Receive Stamp	pcs	4	50.00	200.00
•	Date Stamp	pcs	4	75.00	300.00
•	Office Supplies				3,745.00
	Sub-Total				150,000.00
	OFFICE SUPPLIES (EXTENSION)				
•	Ballpen - (I-Gel GI 165) Blk (12'S)	bxs	2	250.00	500.00
•	Ballpen - (I-Gel GI 165) blue (12'S)	bxs	2	250.00	500.00

•	Ballpen (Black)	bxs	2	350.00	700.00
•	Binder Clip (1 1/4)	bxs	3	90.00	270.00
•	Binder Clip (15 Mm)	bxs	3	65.00	195.00
•	Binder Clips (19Mm)	bx	4	35.00	140.00
•	Binder Clips (2 Inches)	bxs	3	95.00	285.00
•	Binder Clips 1" (25Mm Width)	bxs	4	65.00	260.00
•	Binder Clips 3/4" (19Mm)	bxs	4	50.00	200.00
•	Binder Clips 25Mm	bx	4	60.00	240.00
•	Binder Clips Jumbo	bx	3	95.00	285.00
•	Binding Element 1 1/2 Flat	pcs	3	80.00	240.00
•	Binding Element 1 1/4 Flat	pcs	3	80.00	240.00
•	Binding Element 1	pcs	5	55.00	275.00
•	Brown Envelop Long	pcs	2	8.00	16.00
•	Cd-Rw W/ Case	pcs	3	150.00	450.00
•	Certificate Holder -short	pcs	10	50.00	500.00
•	Clear Folder Long	pcs	15	30.00	450.00
•	Clear Folder (Long)	pc	15	30.00	450.00
•	Clear Folder (Short)	pcs	15	25.00	375.00
•	Correction Tape 6M X 5 Mm	pcs	18	40.00	720.00
•	Coupon Bond A4 S 20	reams	5	260.00	1,300.00
•	Coupon Bond A4 S 24	reams	5	450.00	2,250.00
•	Coupon Bond A4 S 30	reams	5	600.00	3,000.00
•	Coupon Bond Long Subs 20	reams	5	280.00	1,400.00
•	Coupon Bond Short Subs 20	reams	5	230.00	1,150.00
•	Cutter (Big)	pcs	2	200.00	400.00
•	Double Sided Tape 1/2	rolls	5	40.00	200.00
•	D-Ring Binder (Black, Legal-Sized, Thickness - 65mm)	pcs	3	300.00	900.00
•	Envelop W/ Garter - Long/Brown	pcs	5	35.00	175.00
•	Expanded Folder (Long) Green	pcs	5	30.00	150.00
•	Fastener Coated	bxs	2	35.00	70.00
•	Folder Long 14 Pts 100'S	reams	2	800.00	1,600.00
•	File Folder Long Art Kraft	pcs	5	10.00	50.00
•	Heavy Duty Staple Gun Tacker (4-54Mm)	pcs	1	2,500.00	2,500.00
•	Highlighter (Yellow-Green)	pcs	3	50.00	150.00
•	Ink #003 Cyan	Btls	10	350.00	3,500.00
•	Ink #664 Black	Btls	10	350.00	3,500.00
•	Ink #664 Yellow	Btls	10	350.00	3,500.00
•	Ink #664 Magenta	Btls	10	350.00	3,500.00
•	Ink #664 Cyan	Btls	10	350.00	3,500.00
•	Long Brown Envelope	pcs	1	8.00	8.00
•	Marker Permanent	box	1	900.00	900.00
•	Whiteboard Marker	box	1	900.00	900.00
•	Masking Tape 1"	pcs	5	30.00	150.00
•	Matte (A4) (100 Sheets/Pack)	packs	2	400.00	800.00
•	My Gel Ballpen (Black)	box	2	400.00	800.00
•	My Gel Ballpen (Blue)	box	1	400.00	400.00
•	Packaging Tape 2"	rolls	5	65.00	325.00
•	Pencil Sharpener, Rotary W/ Clamp	pcs	1	400.00	400.00
•	Scissor Big	pcs	2	80.00	160.00
•	Scotch Tape (2")	pcs	1	50.00	50.00
•	Scotch Tape 1	rolls	1	30.00	30.00
•	Scotch Tape 3/4	rolls	1	20.00	20.00
•	Scotch Tape White	pcs	1	30.00	30.00
•	Short Brown Envelope	pcs	1	6.00	6.00
•	Short Folder 100'S	ream	1	550.00	550.00
•	Sign Pen (Hi-Techpoint - Black)	pcs	2	80.00	160.00
•	Sign Pen (Hi-Techpoint - Blue)	pcs	2	80.00	160.00
•	Stapler W/ Remover	pcs	1	380.00	380.00
•	Sticker Paper	packs	3	60.00	180.00
•	Sticker Paper (A4 Matte 10'S)	packs	3	70.00	210.00

•	Sticker Paper (Gross)	packs	2	80.00	160.00
•	Vellum 180 Gsm (Long) 10 Sheets	pack	3	280.00	840.00
•	Vellum Board - Long	reams	1	1,200.00	1,200.00
•	Vellum Papder A4 (180 gsm)	reams	3	235.00	705.00
•	Clear Index Tabs	bxs	2	120.00	240.00
•	Sticky Note (3X5) Light Colors	pcs	3	50.00	150.00
				Sub-Total	50,000.00
				Total	1,700,000.00
ACCOUNTABLE FORMS (GAS)					
•	MDS & STF Check		100	1,000.00	100,000.00
•	Accountable forms #51		167	300.00	50,000.00
				Sub-Total	150,000.00
				Total	150,000.00
ACCOUNTABLE FORMS (HFS)					
•	Accountable forms #51	booklet	500	300.00	150,000.00
				Sub-Total	150,000.00
				Total	300,000.00
DRUGS AND MEDICINE					
	DRUGS AND MEDICINE (GAS)-MAIN				
•	Acetylcysteine Oral powder 200mg	sachets	300	21.5	6,450.00
•	Aluminum Hydroxide Magnesium+Magnesium	boxes	5	185	925.00
•	Hydroxide Simethicone by 100's	boxes	4	600	2,400.00
•	Azithromycin 500mg	tablets	30	79.67	2,390.10
•	Benzocaine + Boric Acid + Eucalyptus Burn Ointment	tubes	10	120	1,200.00
•	Betahistine HCl 24mg by 100's	tablets	50	42.5	2,125.00
•	Butamirate Citrate 50mg by 100's	boxes	3	1550	4,650.00
•	Calamine + zinc oxide lotion 60ml	sachets	60	66	3,960.00
•	Cefuroxime 500mg	tablets	300	44	13,200.00
•	Cetirizine 10mg by 100's	boxes	5	450	2,250.00
•	Celecoxib 400mg	tablets	300	25	7,500.00
•	Cinnarizine 25mg by 100's	boxes	3	220	660.00
•	Chlorphenamine Maleate 4mg by 100's	boxes	3	99	297.00
•	Cindamycin HCl 300mg	boxes	2	370	740.00
•	Cloxacillin 500mg by 100's	boxes	3	1100	3,300.00
•	Clonidine 75mcg	boxes	1	525	525.00
•	Cotrimoxazole 400 mg. by 100's	boxes	5	121	605.00
•	Co Amoxiclav 625mg	boxes	3	240	720.00
•	Cefuroxime 800 mg. by 100's	boxes	2	390	780.00
•	Dequalinium Chloride	boxes	5	850	4,250.00
•	Dexamethasone 500mcg by 100's	boxes	4	700	2,800.00
•	Diphenhydramine 50mg	caps	50	3.5	175.00
•	Domperidone 10mg by 100's	boxes	4	1500	6,000.00
•	Ferrous SO4 60mg by 100's (individually packed)	boxes	10	255	2,550.00
•	Hexetidine 250ml	bottles	12	620	7,440.00
•	Hypromellose 15ml eye drops	bottles	10	298	2,980.00
•	Ibuprofen 400 mg.	boxes	4	380	1,520.00
•	Ipratropium Bromide 500mcg, 2.5ml	nebulas	30	115	3,450.00
•	Loperamide 2mg by 100's	boxes	4	380	1,520.00
•	Loratadine 10mg by 100's	boxes	15	900	13,500.00
•	Mefenamic Acid 500mg capsule by 100's	boxes	3	3625	10,875.00
•	Mefenamic Acid 500mg tablets by 100's	boxes	6	400	2,400.00
•	Metoclopramide 10mg by 100's	box	1	800	800.00
•	Metronidazole 500mg by 100's	boxes	2	1999	3,998.00
•	Mupirocin Ointment 5g	tubes	6	179.5	1,077.00
•	Methyl Salicylate Camphor + Menthol 120 ml	bottles	30	140	4,200.00
•	Methyl Salicylate E-menthol Tocopherol by 10's	boxes	50	65	3,250.00
•	Medicated patch	bottles	20	175	3,500.00
•	Methyl Salicylate Menthol Crystals Eucalyptus Oil 10ml	boxes	6	2500	15,000.00
•	Omeprazole Inhibitor 40mg by 100's	boxes			

•	Repair and Maintenance - Various Buildings	lot			1,500,000.00
•	Repair and Maintenance -Admin Building -Calapan	lot			5,000,000.00
•	Repair and Maintenance -Various Buildings (Repainting)	lot			1,500,000.00
•	Repair and Maintenance -Covered Pathway -Bongabong	lot			1,500,000.00
•	Other Supplies				500,000.00
•	Drugs and Medicine				367,359.00
•				Sub-total	30,973,000.00
				Total	31,459,000.00
OTHER SUPPLIES AND MATERIALS EXPENSES					
	(GAS)				
•	70% Alcohol Spray type 500 ml	btl	30	249.00	7,470.00
•	Air Freshener Spray Type	pcs	50	324.00	16,200.00
•	Albatross with handle	pcs	100	68.00	6,800.00
•	Bath Soap (Large)	pcs	20	215.00	4,300.00
•	Color Safe Bleach	gal	30	375.00	11,250.00
•	Soft Broom (matbay)	pcs	80	176.00	14,080.00
•	Container for water dispenser 18lts	pcs	2	368.00	736.00
•	Dipper-white	pcs	15	66.00	990.00
•	Diswashing Liquid 500ml	pcs	30	81.00	2,430.00
•	Disinfectant Multi-Action cleaner 900 ml	pcs	250	166.00	41,500.00
•	Disinfectant Spray 340ml	pcs	70	490.00	34,300.00
•	Tub (80Ltrs)	pcs	10	600.00	6,000.00
•	Rubberized doormat 3.5mx0.6m	pcs	6	734.00	4,404.00
•	Dustpan	pcs	6	100.00	600.00
•	Glass cleaner 32oz	btl	30	200.00	6,000.00
•	Kitchen paper towel (roll)	pcs	140	60.00	8,400.00
•	Gloves medium(disposable)	pcs	10	368.00	3,680.00
•	Hand soap Liquid 750ml	pcs	30	293.00	8,790.00
•	Kitchen paper towel (Roll Ups)	pcs	140	66.00	9,240.00
•	Srub brush toilet	pcs	10	50.00	500.00
•	Multi-insect killer	pair	10	1,102.00	11,020.00
•	Muratic Acid	gal	10	404.00	4,040.00
•	Powdered Soap 880g	pcs	70	203.00	14,210.00
•	Rubberized Frash Bin 150L, Red, Yellow, Blue and Green	pcs	8	3,675.00	29,400.00
•	Scotch Bright with foam	pcs	6	62.00	372.00
•	Scotch Bright without foam	pcs	4	50.00	200.00
•	Brush Mop (soft Handle)	pcs	10	706.00	7,060.00
•	Tissue Paper x 6 rolls (2apply)	pack	200	90.00	18,000.00
•	Toilet Cleaner 1000ml	pcs	100	203.00	20,300.00
•	Toilet Deodorizer (scented gel)	pcs	10	244.00	2,440.00
•	Tornado Mop (heavy duty)	pcs	6	2,352.00	14,112.00
•	Utility Pail	pcs	15	278.00	4,170.00
•	Toilet bowl cleaner strips	boxes	150	125.00	18,750.00
•	Garbage bag large(color coded)	bundle	12	904.00	10,848.00
•	Multiple round cotton rug	kg	25	735.00	18,375.00
•	Garbage bag extra large(color coded)	bundle	15	515.00	7,725.00
•	Garbage bag 3 XL(color coded)	bundle	30	515.00	15,450.00
•	Hand Towel White	pack	10	370.00	3,700.00
•	Long Stick Soft Broom	pcs	10	412.00	4,120.00
•	Bleach (3.4L)	gal	20	210.00	4,200.00
•	Tissue Paper in Box	box	100	75.00	7,500.00
•	Native Straw Hat(45cm diameter)	pcs	10	220.00	2,200.00
•	Water dispenser	pcs	2	13,965.00	27,930.00
•	Raincoat (pants and jacket type-Adult)	pcs	6	411.00	2,466.00
•	Industrial Rubber Gloves	pairs	15	200.00	3,000.00
•	Level 5 Protection Glove Anticut-stab proof (medium)	pcs	25	580.00	14,500.00
•	Industrial Mechanic Safety Gloves with Microfibre Material	pcs	25	566.00	14,150.00

•	Protective goggles safety anti fog/splash/scratch goggle	pcs	20	617.00	12,340.00
•	•				
•	Exterior tire for bike (20x 2.125)	pcs	12	272.00	3,264.00
•	Interior tube for bike tire (20x 2.125)	pcs	12	176.00	2,112.00
•	Safety shoes (size 10.5)	pcs	6	911.00	5,466.00
•	Safety shoes (size, 7)	pcs	2	956.00	1,912.00
•	Straight safety cover all suit heavy duty (thick cloth) size XL	pcs	10	1,914.00	19,140.00
•	10-50m Ano Sprinkler system lawn, Sprinkler garden hose auto-360 rotating garden water sprinkler lawn	set	1	1,900.00	1,900.00
•	Household High Rise Glass Window Cleaning Artifact (Magnetic)	pcs	3	300.00	900.00
•	Bearing Tribike	pcs	8	200.00	1,600.00
•	Hand Brush with handle	pcs	19	28.00	532.00
•	Janitorial Push Cart (black)	pcs	2	7,268.00	14,536.00
•	High Pressure power sprayer- heavy duty	pcs	2	6,420.00	12,840.00
•	Leaf Rake	pcs	6	90.00	540.00
•	Rubber Gloves	pairs	40	25.00	1,000.00
•	Dormat Cloth	pcs	30	74.00	2,220.00
•	University T-Shirt	pcs	700	714.29	500,000.00
•	Plaque Small	pcs	40	2,000.00	80,000.00
•	Plaque Medium	pcs	30	2,200.00	66,000.00
•	Plaque Large	pcs	34	2,500.00	85,000.00
•	Medals Bronze	pcs	40	100.00	4,000.00
•	Medals Silver	pcs	30	100.00	3,000.00
•	Medals Gold	pcs	34	100.00	3,400.00
•	Other Supplies-Emergency Supplies				389,390.00
				Sub-total	1,679,000.00
	OTHER SUPPLIES (HES)				
•	70% Alcohol Spray type 500 ml	btl	120	249.00	29,880.00
•	Air Freshener Spray Type	pcs	68	324.00	22,032.00
•	Albatross with handle	pcs	70	68.00	4,760.00
•	Bath Soap (large)	pcs	12	215.00	2,580.00
•	Color Safe Bleach	gal	12	375.00	4,500.00
•	Soft Broom (matbay)	pcs	22	176.00	3,872.00
•	Container for water dispenser 18lts	pcs	11	368.00	4,048.00
•	Dipper-white	pcs	6	66.00	396.00
•	Diswashing Liquid 500ml	pcs	35	81.00	2,835.00
•	Disinfectant Multi-Action cleaner 900 ml	pcs	37	166.00	6,142.00
•	Disinfectant Spray 340ml	pcs	34	490.00	16,660.00
•	Tub (80Ltrs)	pcs	2	600.00	1,200.00
•	Rubberized doormat 3.5mx0.6m	pcs	14	734.00	10,276.00
•	Dustpan	pcs	4	100.00	400.00
•	Glass cleaner 32oz	btl	5	200.00	1,000.00
•	Kitchen paper towel (roll)	pcs	25	60.00	1,500.00
•	Gloves medium(disposable)	pcs	6	368.00	2,208.00
•	Hand soap Liquid 750ml	pcs	27	293.00	7,911.00
•	Kitchen paper towel (Pull Ups)	pcs	83	66.00	5,478.00
•	Scrub brush toilet	pcs	28	50.00	1,400.00
•	Multi-insect killer	pair	1	1,102.00	1,102.00
•	Muratic Acid	gal	30	404.00	12,120.00
•	Powdered Soap 880g	pcs	74	203.00	15,022.00
•	Rubberized Trash Bin 150L, Red, Yellow, Blue and Green	pcs	2	3,675.00	7,350.00
•	Scotch Bright with foam	pcs	29	62.00	1,798.00
•	Scotch Bright without foam	pcs	5	50.00	250.00
•	Brush Mop (soft Handle)	pcs	2	706.00	1,412.00
•	Tissue Paper x 6 rolls (2apply)	pack	49	90.00	4,410.00
•	Toilet Cleaner 1000ml	pcs	29	203.00	5,887.00

●	Toilet Deodorizer (scented gel)	pcs	27	244.00	6,588.00
●	Tornado Mop (heavy duty)	pcs	8	2,352.00	18,816.00
●	Utility Pail	pcs	4	278.00	1,112.00
●	Toilet bowl cleaner strips	boxes	10	125.00	1,250.00
●	Garbage bag large(color coded)	bundle	5	904.00	4,520.00
●	Multiple round cotton rug	kg	2	735.00	1,470.00
●	Garbage bag extra large(color coded)	bundle	4	515.00	2,060.00
●	Garbage bag 3 XL(color coded)	bundle	4	515.00	2,060.00
●	Hand Towel White	pack	9	370.00	3,330.00
●	Long Stick Soft Broom	pcs	3	412.00	1,236.00
●	Bleach (3.4L)	gal	17	210.00	3,570.00
●	Tissue Paper in Box	box	110	75.00	8,250.00
●	Native Straw Hat(45cm diameter)	pcs	2	220.00	440.00
●	Water dispenser	pcs	7	13,965.00	97,755.00
●	Raincoat (pants and jacket type-Adult)	pcs	4	411.00	1,644.00
●	Industrial Rubber Gloves	pairs	5	200.00	1,000.00
●	Level 5 Protection Glove Anticut-stab proof (medium)	pcs	2	580.00	1,160.00
●	Industrial Mechanic Safety Gloves with Microfibre	pcs	2	566.00	1,132.00
●	Material	pcs	2	617.00	1,234.00
●	Protective goggles safety anti fog/Splash/Scratch goggle	pcs	2	617.00	1,234.00
●	Exterior tire for bike (20x 2.125)	pcs	4	272.00	1,088.00
●	Interior tube for bike tire (20x 2.125)	pcs	4	176.00	704.00
●	Safety shoes (size 10.5)	pcs	2	911.00	1,822.00
●	Safety shoes (size, 7)	pcs	2	956.00	1,912.00
●	Straight safety cover all suit heavy duty (thick cloth) size XL	pcs	4	1,914.00	7,656.00
●	10-50m Ano Sprinkler system lawn, Sprinkler garden hose auto 360 rotating garden water sprinkler lawn	set	1	1,900.00	1,900.00
●	Household High Rise Glass Window Cleaning Artifact (Magnetic)	pcs	2	300.00	600.00
●	Bearing Tribike	pcs	2	200.00	400.00
●	Hand Brush with handle	pcs	4	28.00	112.00
●	Jamitorial Push Cart (black)	pcs	3	7,268.00	21,804.00
●	High Pressure power sprayer- heavy duty	pcs	3	6,420.00	19,260.00
●	Leaf Rake	pcs	14	90.00	1,260.00
●	Rubber Gloves	pairs	14	25.00	350.00
●	Doormat Cloth	pcs	39	74.00	2,886.00
●	Other Supplies-Emergency Supplies				201,190.00
				Sub-total	600,000.00
	OTHER SUPPLIES (RESEARCH)				
●	Air Freshener Spray Type	pcs	10	324.00	3,240.00
●	Albatross with handle	pcs	40	68.00	2,720.00
●	Color Safe Bleach	gal	10	375.00	3,750.00
●	Soft Broom (mattay)	pcs	5	176.00	880.00
●	Container for water dispenser 18lts	pcs	10	368.00	3,680.00
●	Dipper-white	pcs	4	66.00	264.00
●	Diswashing Liquid 500ml	pcs	20	81.00	1,620.00
●	Dustpan	pcs	4	100.00	400.00
●	Kitchen paper towel (roll)	pcs	20	60.00	1,200.00
●	Hand soap Liquid 750ml	pcs	5	293.00	1,465.00
●	Srub brush toilet	pcs	2	50.00	100.00
●	Muratic Acid	gal	5	404.00	2,020.00
●	Powdered Soap 880g	pcs	10	203.00	2,030.00
●	Scotch Bright with foam	pcs	12	62.00	744.00
●	Scotch Bright without foam	pcs	20	50.00	1,000.00
●	Tissue Paper x 6 rolls (2apply)	pack	20	90.00	1,800.00
●	Toilet Cleaner 1000ml	pcs	5	203.00	1,015.00
●	Toilet Deodorizer (scented gel)	pcs	5	244.00	1,220.00
●	Tornado Mop (heavy duty)	pcs	1	2,352.00	2,352.00

•	Utility Pail	pcs	2	278.00	556.00
•	Toilet bowl cleaner strips	boxes	5	125.00	625.00
•	Garbage bag large(color coded)	bundle	1	904.00	904.00
•	Bleach (3.4L)	gal	10	210.00	2,100.00
•	Janitorial Push Cart (black)	pcs	1	7,268.00	7,268.00
•	Doormat Cloth	pcs	12	74.00	888.00
•	Wide Cleaning Mop	pcs	4	350.00	1,400.00
•	Wide Cleaning Mop Refill	pcs	5	250.00	1,250.00
•	Round rags	pcs	90	10.00	900.00
•	LPG Tank, filled 11kg	pcs	2	2,500.00	5,000.00
•	LPG Refill, 11kg	unit	4	1,000.00	4,000.00
•	Bottles with cap, 500ml, M7276	box	80	600.00	48,000.00
•	Honey (pure/wild)	gal	10	2,200.00	22,000.00
•	Purified water refill	unit	30	50.00	1,500.00
•	Strainer	pcs	3	60.00	180.00
•	Pot holder gloves	pairs	4	80.00	320.00
•	Cheese cloth	yard	10	100.00	1,000.00
•	Ladle	pcs	3	120.00	360.00
•	Surgical blade + handle (#10)	box	6	250.00	1,500.00
	Other Supplies Research				3,749.00
	Sub-total			135,000.00	135,000.00
	Total			2,414,000.00	2,414,000.00
WATER EXPENSES					
	WATER EXPENSES (HES)				
•	Water Expenses				62,000.00
	Sub-total				62,000.00
	Total				62,000.00
ELECTRICITY EXPENSES					
	Electricity Expenses (GAS)				
•	Electricity Expenses (GAS)				3,464,000.00
	Electricity Expenses (HES)				
•	Electricity Expenses (HES)				9,500,000.00
	Electricity Expenses (RES)				
•	Electricity Expenses (RES)				300,000.00
	Electricity Expenses (EXT)				
•	Electricity Expenses (EXT)				12,000.00
	Sub-total				13,276,000.00
	Total				13,276,000.00
POSTAGE AND COURIER SERVICES					
	POSTAGE AND COURIER SERVICES (GAS)				
•	Postage and courier services (GAS)				50,000.00
	POSTAGE AND COURIER SERVICES (HES)				
•	Postage and courier services (HES)				10,000.00
	Sub-total				60,000.00
	Total				60,000.00
TELEPHONE EXPENSES					
	TELEPHONE EXPENSES (GAS)				
•	Telephone Expenses (GAS)				500,000.00
	TELEPHONE EXPENSES (HES)				
•	Telephone Expenses (HES)				610,000.00
	TELEPHONE EXPENSES (RES)				
•	Telephone Expenses (RES)				40,000.00
	TELEPHONE EXPENSES (EXT)				
•	Telephone Expenses (EXT)				12,000.00
	Sub-total				1,162,000.00
	Total				1,162,000.00
INTERNET EXPENSES					
	INTERNET EXPENSES (GAS)				
•	Internet Expenses (GAS)				300,000.00
	INTERNET EXPENSES (HES)				
	Internet Expenses (HES)				

•	Oral Rehydration Salt	sachets	400	4.79	1,916.00
•	Neomycin SO4 PolymycinB SO4 Dexamethasone drops	pieces	3	555	1,665.00
•	Neomycin SO4 PolymycinB SO4 Dexamethasone ointment	tubes	3	555	1,665.00
•	Paracetamol 150mg/ml, 2ml ampule by 10's	box	1	460	460.00
•	Paracetamol 500mg by 100's	boxes	20	225	4,500.00
•	Paracetamol Propyphenazone Caffeine 250mg/150mg/50mg	boxes	5	1200	6,000.00
•	Povidone Iodine oral gargle 1% Antiseptic 120ml	bottles	30	220	6,600.00
•	Salbutamol 2mg tab by 100's	boxes	1	439	439.00
•	Salbutamol 100mcg/dose 200 actuations breath actuated metered dose inhaler	Inhaler	2	91.45	182.90
•	Sambong	boxes	5	645	3,225.00
•	Silver Sulfadiazine cream 1% 15g	tubes	3	67	201.00
•	Tetanus Antitoxin 1500iu	amps	100	110	11,000.00
•	Tetanus Toxoid absorbed 40iu/ml	amps	50	120	6,000.00
•	Tetrahydrozoline HCl	bottles	12	200	2,400.00
•	Terbutaline Sulfate 5mg	boxes	1	1220	1,220.00
•	Tranexamic Acid 500 mg by 100's	box	1	490	490.00
•	Vitex Negundo L. Lagundi Leaf 600mg by 100's	boxes	15	270	4,050.00
•	Vitamin B 1 B2 B12 by 100's	boxes	2	1012	2,024.00
Sub-Total					
200,000.00					
DRUGS AND MEDICINE (HES)-MCC					
•	Acetylcysteine sachet	sachets	300	14.60	4,380.00
•	Aluminum Hydroxide + Magnesium Hydroxide	tablets	400	8.50	3,400.00
•	Amlodipine 5mg	tablets	400	4.50	1,800.00
•	Amoxicillin 500mg	tablets	1,000	6.00	6,000.00
•	Anti-tetanus serum 1500 IU	ampules	30	57.00	1,710.00
•	Ascorbic Acid 500 mg	tablets	2,000	4.00	8,000.00
•	Azithromycin Oral	tablets	240	79.67	19,120.80
•	Betahistine 24mg	tablets	200	42.50	8,500.00
•	Butamirate 50 mg	tablets	400	15.50	6,200.00
•	Calamine 3.5grams topical ointment	sachets	120	60.00	7,200.00
•	Cefalexin 500 mg	tablets	1,001	6.40	6,406.40
•	Ceftriaxone 10mg	tablets	500	4.50	2,250.00
•	Clindamycin 300 mg	tablets	400	37.00	14,800.00
•	Ciprofloxacin 500 mg Tablet	tablets	400	8.00	3,200.00
•	Cinnarizine 25 mg	tablets	199	2.20	437.80
•	Clobetasol 15g tube	tubes	4	115.00	460.00
•	Cloxacillin 500 mg	tablets	1,000	11.00	11,000.00
•	Co-Amoxiclav 500 mg	tablets	400	19.00	7,600.00
•	Crotamiton 10 % 60 ml	bottle	4	500.00	2,000.00
•	Domperidone	tablets	200	15.00	3,000.00
•	Hyoscine 10 mg	tablets	600	6.20	3,720.00
•	Lagundi	tablets	200	3.35	670.00
•	Lidocaine hydrochloride + epinephrine bitartrate	ampules	100	37.00	3,700.00
•	Loratadine 10 mg	tablets	400	9.00	3,600.00
•	Loperamide 2 mg	tablets	600	3.80	2,280.00
•	Metenamic Acid 500 mg	tablets	2,500	4.00	10,000.00
•	Multivitamins	tablets	3,000	4.90	14,700.00
•	Mupirocin 15g tube	tubes	20	160.00	3,200.00
•	Omeprazole 20 mg	tablets	100	19.10	1,910.00
•	Paracetamol 500 mg	tablets	9,000	2.25	20,250.00
•	Pinnae balsamifera 500 mg (Sambong)	tablets	400	6.50	2,600.00
•	Silver Sulfadiazine tube	tubes	4	120.50	482.00
•	Tetanus Toxoid	ampules	30	65.00	1,950.00
•	Tranexamic Acid 500 mg	capsules	200	5.60	1,120.00
•	Vitamin B1 B6 B12	tablets	1,123	11.00	12,353.00
Sub-Total					
200,000.00					

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●	PP Bag (0.03) 7x12	units	20	500.00	10,000.00
●	PP Bag (0.03) 6x12	bundle	10	500.00	5,000.00
●	Complete fertilizers 14-14-14	bags	4	2,500.00	10,000.00
●	Fungicide	L	5	1,600.00	8,000.00
●	Insecticide	L	5	930.00	4,650.00
●	Herbicide, Glyphosate	Gal	4	1,500.00	6,000.00
●	Calamansi	kg	1,000	44.85	44,850.00
				Sub-total	105,000.00
	AGRICULTURAL AND MARINE SUPPLIES				
	EXPENSES (EXT)				
●	Inorganic Fertilizersm (complete)	bags	10	2,400.00	24,000.00
●	PEB	pcs	500	2.00	1,000.00
				Sub-total	25,000.00
				Total	130,000.00
SEMI-EXPENDABLE OFFICE EQUIPMENT					
	SEMI-EXPENDABLE OFFICE EQUIPMENT				
	EXPENSES (MAIN)				
●	Wall Fan	pcs	9	3,000.00	27,000.00
●	Binding Machine	pc	1	45,000.00	45,000.00
●	Cross-Cut Shredder	pc	3	20,000.00	60,000.00
				Total	132,000.00
SEMI-EXPENDABLE INFORMATION AND COMMUNICATION EQUIPMENT					
	SEMI-EXPENDABLE INFORMATION AND COMMUNICATION EQUIPMENT				
●	Printer	pcs	5	20,000.00	100,000.00
				Total	100,000.00
SEMI-EXPENDABLE FURNITURE AND FIXTURES					
	SEMI-EXPENDABLE FURNITURE AND FIXTURES				
●	Workstation	pcs	3.00	35,000.00	105,000.00
●	Office table with 4 drawers	pcs	6.00	13,000.00	78,000.00
●	Swivel Chair	pcs	45.00	6,600.00	297,000.00
●	Stand Fan	pcs	2.00	3,000.00	6,000.00
				Sub-total	486,000.00
(HES)					
●	Steel Cabinet	units	79.00	16,500.00	1,303,500.00
●	Swivel Chair	units	113.00	6,600.00	745,800.00
●	Executive Chair	pcs	27.00	9,600.00	259,200.00
●	Teacher's Table	units	22.00	9,600.00	211,200.00
●	Monoblock Armchair	pcs	435.00	2,160.00	939,600.00
●	Office Table wood table with top glass	units	49.00	12,000.00	588,000.00
●	Stool Chair	pcs	250.00	312.00	78,000.00
●	Monoblock Chair	pcs	679.00	504.00	342,216.00
●	Toilet Bowl	pcs	100.00	6,600.00	660,000.00
●	Toilet Sensor Flush	pcs	50.00	49,000.00	2,450,000.00
●	Sofa	pcs	20.00	32,640.00	652,800.00
●	Conference Table and 10 Chairs	units	5.00	49,500.00	247,500.00
●	Workstation	pcs	5.00	35,000.00	175,000.00
●	Uninterruptible Power Supply	pcs	8.00	30,000.00	240,000.00
●	Laptop	pcs	25.00	49,995.00	1,249,875.00
●	Widescreen LCD Monitor	unit	2.00	12,000.00	24,000.00
●	Printer 3 & 1	pcs	15.00	16,000.00	240,000.00
●	Full HD, Smart TV 43"	unit	10.00	30,000.00	300,000.00
●	Desktop	units	80.00	49,990.00	3,999,200.00
●	Stand Fan	pcs	300.00	3,000.00	900,000.00
●	Aircon 2.5hp Split Type	units	50.00	49,995.00	2,499,750.00
●	Repair and Maintenance -AUG Building -Main Campus	lot			2,500,000.00

Internet Expenses (HES)					3,000,000.00
INTERNET EXPENSES (RES)					
Internet Expenses (RES)					50,000.00
INTERNET EXPENSES (EXT)					12,000.00
					3,362,000.00
Sub-total					3,362,000.00
Total					3,362,000.00
CABLE, SATELLITE, TELEGRAPH AND RADIO EXPENSES					
					6,000.00
• Cable satellite, telegraph and radio expenses (MCC)					6,000.00
					6,000.00
Sub-total					6,000.00
Total					6,000.00
AWARDS/REWARDS EXPENSES					
					75,000.00
• Rewards/Awards (GAS)					75,000.00
• Rewards/Awards (RES)					746,000.00
					821,000.00
Sub-total					821,000.00
Total					821,000.00
RESEARCH , EXPLORATION AND DEVELOPMENT EXPENSES					
					400,000.00
• Drivers of Inequality / Labor Markets and Employment					400,000.00
• Poverty & Social Exclusion / Peace & Order /					400,000.00
• Transportation & Traffic					400,000.00
• Education and Human Capital					100,000.00
• Health and Well-being / Food Security					200,000.00
• Housing and Urban Development / Governance and					400,000.00
• Public Policy					400,000.00
• Technology for Cultural Preservation: Development and					827,000.00
• Evaluation of A Smartphone Application for Surat Mangyan					827,000.00
• Preservation					820,000.00
• Mathematics of Hanunuo Mangyan Ethno-Linguistic Group in					820,000.00
• Mansalaay, Or. Mdo.					820,000.00
• WB-based Monitoring for BIOgeochemical activities of					2,474,976.00
• Mangroves (WbM BIOMAS)					2,474,976.00
• Efficacy and Timing of Gibberillic Acid (GA3) on the					868,723.80
• Degreening and Quality of On-Tree and Harvested Calamansi					868,723.80
• Boosting Harvest, Nurturing Earth:Next-Gen Soil Bio-					2,641,963.42
• Conditioner Pellets (NSBP) with Plant Growth-Promoting					2,641,963.42
• Microorganisms (PGPM) for Superior Sustainable Crop Yield					2,641,963.42
• ETracCS: A Mindoro State University College of Computer					1,234,976.00
• Studies Alumni Tracer Web Application					1,234,976.00
• MinSU Counterpart -Research Proposals					597,360.78
					10,965,000.00
Total					10,965,000.00
REPAIR AND MAINTENANCE - SCHOOL BUILDING AND OTHER STRUCTURES					
REPAIR AND MAINTENANCE - SCHOOL					
BUILDING AND OTHER STRUCTURES (GAS)					
• Accreditation Building up to CAS, WGAD Office of					1,200,000.00
• Bongabong Campus					1,200,000.00
• Admin Building Bongabong Campus					1,800,000.00
					3,000,000.00
Sub-total					3,000,000.00
Total					3,000,000.00
REPAIR AND MAINTENANCE - OFFICE EQUIPMENT					
REPAIR AND MAINTENANCE - OFFICE EQUIPMENT (HES)					
• Airconditioning Unit					250,000.00
• Photocopier machine					250,000.00
					250,000.00
Sub-total					250,000.00
Total					250,000.00
REPAIR AND MAINTENANCE - OFFICE EQUIPMENT					
REPAIR AND MAINTENANCE - OFFICE EQUIPMENT (RES)					
• Airconditioning Unit					30,000.00
• Photocopier machine					30,000.00
					30,000.00
Sub-total					30,000.00
Total					30,000.00
REPAIR AND MAINTENANCE - ICT EQUIPMENT					
					280,000.00
Sub-total					280,000.00
Total					280,000.00

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CHRISTIAN B. APOSTOL, Ph.D.
Head, BAC Secretariat

CIEDELLE PIOL-SALAZAR, J.D., Ph.D.
BAC Chairperson

Attested by:

Prepared by:

•	Printing and Publication Expenses (HES)					50,000.00
•	Printing and Publication Expenses (RES)					60,000.00
•	Printing and Publication Expenses (EXT)					8,000.00
RENTS-LIVING QUARTERS						
	RENTS -Living Quarters (GAS)					144,000.00
	Total					144,000.00
SUBSCRIPTION EXPENSES						
•	OTHER SUBSCRIPTION EXPENSE (GAS)					50,000.00
	Sub-Total					50,000.00
•	OTHER SUBSCRIPTION EXPENSES (HES)					320,000.00
	Sub-Total					320,000.00
	Total					370,000.00
OTHER - MAINTENANCE AND OPERATING EXPENSES						
	OTHER MAINTENANCE AND OPERATING EXPENSES (GAS)					
•	Contingency, GAS Activities, GAD, Foundation, ISO & Miscellaneous, Anniversary					2,790,000.00
	Sub-Total					2,790,000.00
	OTHER MAINTENANCE AND OPERATING EXPENSES (HES)					
•	Academic, GAD Activities, Contingency and Miscellaneous					1,026,000.00
	Sub-Total					1,026,000.00
	OTHER MAINTENANCE AND OPERATING EXPENSES (RES)					
•	Research Activities					176,000.00
	Sub-Total					176,000.00
	OTHER MAINTENANCE AND OPERATING EXPENSES (RES)					
•	Extension Activities					16,000.00
	Sub-Total					16,000.00
	TOTAL MAINTENANCE AND OTHER OPERATING EXPENSES (MOOE)					85,964,000.00
	Capital Outlay (CO) - FY 2025 NEP					
	Establishment of University Dormitory - Bongabong Campus					12,500,000.00
•	Motor Vehicle					5,171,000.00
•	Office Equipment					4,500,000.00
•	Information and Communication Equipment					2,000,000.00
•	Technical and Scientific Equipment					3,000,000.00
•	Other Machinery Equipment					1,000,000.00
•	Furniture and Fixtures					4,500,000.00
	TOTAL CAPITAL OUTLAY (CO)					32,671,000.00