

SERVICE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS SERVICE AGREEMENT, made and entered into this _____ day of _____, by and between:

The **Mindoro State University (MinSU)**, a government educational institution of higher learning, with principal address at Alcate, Victoria, Oriental Mindoro, represented by **LEVY B. ARAGO, JR., Ph.D.**, University President, hereinafter referred to as the **"First Party"**

-and-

ANDY'S STUDIO, with principal address at 7 Alegre St., Brgy. 11, Batangas City represented by **NOEL M. ABANICO**, Authorized Representative, herein referred to as the **"Second Party"**

WITNESSETH

1. That the First Party is in need of the services for the project **"Labor for Printing and Lay Outing of Yearbook for Batch 2019 of MinSU Calapan Campus"**;
2. That the Second Party signified intention of providing services needed by the First Party for the above stated activity;
3. That the Second Party is capacitated to provide the above cited services after it has been found complying and responsive to the services being required;
4. That the Second Party hereby attests of being not related within the third degree of consanguinity or affinity to the representative of the First Party;
5. That in view of hereof, the Second Party is contracted by the First Party to provide services for "Labor for Printing and Lay Outing of Yearbook for Batch 2019 of MinSU Calapan Campus"
6. That the total contract price is **Three Hundred Twenty-seven Thousand Five Hundred Eighty Pesos (Php 327,580.00)**.
7. That the First Party agreed to pay the Second Party in full, upon completion of the Services for "Labor for Printing and Lay Outing of Yearbook for Batch 2019 of MinSU Calapan Campus";
8. That the services shall be completed within thirty (30) working days after the review, adjustment, editing and approval period.
9. That the amount of one-tenth (1/10) of one percent (1%) of the contract amount per day for liquidated damages is hereby declared and understood to include all losses and cost of whatever nature the Government will sustain because of the failure of the **SECOND PARTY** to complete the contract within the stipulated time.

IN WITNESS WHEREOF, both parties have hereunto set their hands this _____ day of _____ at MinSU, Alcate, Victoria, Oriental Mindoro, Philippines.

First Party

Second Party


LEVY B. ARAGO, JR., Ph.D.
University President


NOEL M. ABANICO
Authorized Representative

Witnesses:


FRANIE M. AFABLE, DBM-HM
Project Leader/Dean, CBM


Rosita C. Abanico

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of _____) S.S.
Municipality of _____)

BEFORE ME, notary public for and in the above jurisdiction, personally appeared the following:

NAME	PRC/I.D./CTC. NO.	DATE	PLACE OF ISSUE
Levy B. Arago, Jr.	PRC # 0088938	November 5, _____	Manila
Noel M. Abanico	PRC # 0048877	<u>August 22, 2024</u>	_____

Known to me to be the persons who executed the foregoing instrument and acknowledged that the same is their free and voluntary act and deed.

This instrument consisting of two (2) pages including the page wherein this acknowledgement is written had been signed by the parties and their instrumental witnesses on each and every page thereof.

WITNESS MY HAND AND SEAL, this _____ day of _____, 2023 at _____, Oriental Mindoro.

NOTARY PUBLIC

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Series of 2022 _____

