

SERVICE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

THIS SERVICE AGREEMENT, made and entered into this ____ day of _____, 2024 by and between:

The Mindoro State University (MinSU), a government educational institution of higher learning, with principal address at Alcate, Victoria, Oriental Mindoro, represented by ENYA MARIE D. APOSTOL, Ph.D., SUC President III, hereinafter referred to as the "First Party"

-and-

GIGA MANAGEMENT CATERING SERVICES INC. with principal address at Aninuan, Puerto Galera, Oriental Mindoro represented by CYNTHIA M. CRISOSTOMO, Manager, herein referred to as the "Second Party"

WITNESSETH

1. That the First Party is in need of the services for the "Lease of Venue with Meals & Accommodation and Vehicle Rental for the GAD Workshop and Team Building of the Three (3) Campuses of MinSU – Lot 1";
2. That the Second Party signified intention of providing services needed by the First Party for the above stated activity;
3. That the Second Party is capacitated to provide the above cited services after it has been found complying and responsive to the services being required;
4. That the Second Party hereby attests of being not related within the third degree of consanguinity or affinity to the representative of the First Party;
5. That in view of hereof, the Second Party is contracted by the First Party to provide services for "Lease of Venue with Meals & Accommodation and Vehicle Rental for the GAD Workshop and Team Building of the Three (3) Campuses of MinSU – Lot 1";
6. That the total contract price is **Eight Hundred Twenty-Two Thousand Seven Hundred Fifty Pesos (Php822,750.00)**;
7. That the First Party agreed to pay the **Second Party** in full, upon completion of the Services for "Lease of Venue with Meals & Accommodation and Vehicle Rental for the GAD Workshop and Team Building of the Three (3) Campuses of MinSU – Lot 1" subject to the applicable budget and accounting procedures;
8. That the services shall be completed within **two (2) working days**.
9. That the amount of one-tenth (1/10) of one percent (1%) of the contract amount per day for liquidated damages is hereby declared and understood to include all losses and cost of whatever nature the Government will sustain because of the failure of the **SECOND PARTY** to complete the contract within the stipulated time.

IN WITNESS WHEREOF, both parties have hereunto set their hands this ____ day of _____, 2024 at _____, Philippines.

First Party

ENYA MARIE D. APOSTOL, Ph.D.
SUC President

Second Party

CYNTHIA M. CRISOSTOMO
Manager

Witnesses:


MARIA MAJORIE M. CASTILLO
Director, Women, Gender and Development


AURORA E. MORA

ACKNOWLEDGEMENT

Republic of the Philippines)
Province of _____) S.S.
Municipality of _____)

BEFORE ME, notary public for and in the above jurisdiction, personally
appeared the following:

Witness

Aurelia E. Mera

NAME

ID presented

Date / Place Issued

Dr. Enya Marie D. Apostol

PRC # 0580640

6/20/2024

Cynthia M. Crisostomo

UMID - 0033 - 3747901 - C

Calapan City

Known to me to be the persons who executed the foregoing instrument and
acknowledged that the same is their free and voluntary act and deed.

This instrument consisting of two (2) pages including the page wherein this
acknowledgement is written had been signed by the parties and their instrumental
witnesses on each and every page thereof.

MARIA MAJORIE M. CASTILLO
Director, Women, Gender and Development

Maria M. Castillo

WITNESS MY HAND AND SEAL, this _____ day of _____, 2024 at _____.

Doc No.

503

Page No.

102

Book No.

134

Series of 2024

CYNTHIA M. CRISOSTOMO

Manager

Cynthia M. Crisostomo

NOTARY PUBLIC

Atty. Raymond J. L. Salazar
Notary Public for the Province of Mindoro Occidental
PTR No. 121817-1, Mindoro Occidental, Philippines
Notary Commission No. 121817-1, Mindoro Occidental, Philippines
Notary Commission Valid Until 06/20/2024

ENYA MARIE D. APOSTOL, Ph.D.

SUC President

Enya Marie D. Apostol