



MINDORO STATE UNIVERSITY

ANNUAL PROCUREMENT PLAN FOR FY 2026

☒ INDICATIVE ☐ FINAL ☐ UPDATED [Version No. _]


PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PhP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Expenses											
Travelling Expenses (Local)	Admin, GSD, Finance, Production	Purchase of Airline Tickets for Local Travel Expenses (GAS)	PS-DBM e-Marketplace	No	MARB	01/2026	12/2026	MDS	200,000.00		
	Academic Department	Purchase of Airline Tickets for Local Travel Expenses (HES)	PS-DBM e-Marketplace	No	MARB	01/2026	12/2026	MDS	300,000.00		
	Research	Purchase of Airline Tickets for Local Travel Expenses (Res)	PS-DBM e-Marketplace	No	MARB	01/2026	12/2026	MDS	250,000.00		
Supply and Delivery of Drugs and Medicine	Admin, GSD, Finance, Production	Supply and Delivery of Drugs and Medicines for MinSU Clinics	Small Value Procurement	No	MARB	01/2026	12/2026	MDS	300,000.00		
Supply and Delivery of Drugs and Medicine	Academic Department	Supply and Delivery of Drugs and Medicines for MinSU Clinics	Small Value Procurement	No	MARB	01/2026	12/2026	MDS	400,000.00		
Supply and Delivery of Office Supplies and Consumable Supplies	Extension	Supply and Delivery of Office Supplies and Consumable Supplies for Procurement	Direct Acquisition	No	MARB	04/2026	05/2026	MDS	50,000.00		
Supply and Delivery of Office Supplies and Consumable Supplies	Research	Supply and Delivery of Office Supplies and Consumable Supplies for Procurement	Direct Acquisition	No	MARB	04/2026	05/2026	MDS	142,000.00		
Supply and Delivery of Office Supplies and Consumable Supplies	Admin, GSD, Finance, Production	Supply and Delivery of Office Supplies and Consumable Supplies for Various Admin Offices and Units of the 3 Campuses of MinSU	Small Value Procurement	No	MARB	01/2026	12/2026	MDS	731,248.87		
Supply and Delivery of Office Supplies and Consumable Supplies	Academic Department	Supply and Delivery of Office Supplies and Consumable Supplies for Various Academic Offices of the 3 Campuses of MinSU	Small Value Procurement	No	LCCRB	01/2026	12/2026	MDS	1,440,000.00		
Supply and Delivery of Other Supplies & Materials	Admin, GSD, Finance, Production	Supply and Delivery of Other Supplies & Materials for the 3 Campuses of MinSU	Small Value Procurement	No	LCRB	05/2026	06/2026	MDS	839,371.00		
Supply and Delivery of Other Supplies and Materials	Academic Department	Supply and Delivery of Other Supplies and Materials for Academic Department of 3 MinSU Campuses	Small Value Procurement	No	LCCRB	03/2026	06/2026	MDS	1,000,000.00		
Supply and Materials of Other Supplies & Materials	Research	Supply and Materials of Other Supplies & Materials for Research Department	Direct Acquisition	No	MARB	01/2026	12/2026	MDS	146,000.00		
Supply and Delivery of Agricultural and Marine Supplies	Extension	Supply and Delivery of Agricultural and Marine Supplies for MinSU Main and Bongabong Campus	Direct Acquisition	No	MARB	02/2026	06/2026	MDS	20,000.00		
Supply and Delivery of Agricultural and Marine Supplies	Research	Supply and Delivery of Agricultural and Marine Supplies for Research Department	Direct Acquisition	No	MARB	01/2026	12/2026	MDS	110,000.00		
		Supply and Delivery of Supplies and Materias for MinSU I-Bibes	Direct Acquisition	No	MEARB	01/2026	12/2026	MDS	91,776.00		



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PROJECTED TIMELINE

FUNDING DETAILS

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Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
HEIRIT: MinSU Innovative Business Incubator for Biosystems Solutions (MinSU I-Bibes) by Randy Joco, et.al	Research	Supply and Delivery of Fuel, Oil and Lubricants for MinSU I-Bibes Service Vehicles	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.	No	MEARB	01/2026	12/2026	MDS	50,000.00		
FFARMIQ: AI Powered Intelligent Farm Management and Resource Allocation: A Comparison Between Malaysia, India and Philippines	Research	Supply and Delivery of Office Supplies for MinSU FARMQ Project	Direct Acquisition	No	MEARB	01/2026	12/2026	MDS	44,250.00		
		Supply and Delivery of Other Supplies and Materials Expenses for FARMQ Project of MinSU	Small Value Procurement	No	MEARB	01/2026	12/2026	MDS	363,780.00		
		Supply and Delivery of Fuel, Oil and Lubricants for MinSU FARMQ Project Service Vehicles	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.	No	MEARB	01/2026	12/2026	MDS	37,042.00		
Supply and Delivery of Fuel, Oil and Lubricants	Admin, GSD, Finance, Production	Supply and Delivery of Fuel, Oil and Lubricants for MinSU Service Vehicles	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.	Yes	MEARB	10/2026	12/2026	MDS	1,600,000.00		
Supply and Delivery of Fuel, Oil and Lubricants	Academic Department	Supply and Delivery of Fuel, Oil and Lubricants for MinSU Service Vehicles	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.	Yes	MEARB	10/2026	12/2026	MDS	2,000,000.00		



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Supply and Delivery of Fuel, Oil and Lubricants	Extension	Supply and Delivery of Fuel, Oil and Lubricants for MinSU Service Vehicles	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.	Yes	MEARB	01/2026	12/2026	MDS	40,000.00		
Supply and Delivery Fuel, Oil and Lubricants	Research	Supply and Delivery Fuel, Oil and Lubricants for Reasearch Department	Negotiated Procurement - Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.	Yes	MEARB	01/2026	12/2026	MDS	100,000.00		
Repair & Maintenance of Motor Vehicle	Admin, GSD, Finance	For Emergency Repairs	Negotiated Procurement - Emergency Cases	No	MEARB	01/2026	12/2026	MDS	200,000.00		
		Purchase of Spare Parts of Motor Vehicle and other Maintenance Services	Small Value Procurement	No	MEARB	01/2026	12/2026	MDS	800,000.00		
Repair and Maintenance of Motor Vehicles	Admin, GSD, Finance	Repair and Maintenance for SKL 620, GC0227, Foton, Adventure, Sportivo and School Bus; Regular maintenance check-up ; change tires, brake pad; Replacement of air and oil filter; Coolant; Replacement of sparkplugs and belts; Battery for the school bus; engine overhaul and etc.	Small Value Procurement	No	MEARB	01/2026	12/2026	MDS	600,000.00		
Procurement of Hosting Services and Dedicated Server	Academic Department	Hosting Services & Dedicated Server • Processor: Intel Xeon, minimum 10 cores. • Memory: 128 GB DDR4 RAM. • Storage: 2 x 8TB SATA3 drives, RAID-1 configuration. • Bandwidth: 30TB monthly transfer, 1000 Mbps guaranteed connection. • IP Allocation: /29 Subnet with 5 usable IP addresses. • Operating System: Enterprise Linux – AlmaLinux 8 64-bit with cPanel Premium License • Database: MairaDB, phpMyAdmin, Remote MairaDB • Pre-installed Modules: Account Management, MultiPHP, File Manager, and Cron Jobs • Controls: Web Host Manager (WHM), cPanel • File Service: FTP, Backups, File Manager, FTP Session control • Support Coverage: Standard Support for self-managed • Managed Services: Software installation/configuration, Software and OS updates/patches, Server migration, Firewall and SSL configuration, Web/DB Server configuration, Server debugging, analysis and resolution, Domain Name administration, CPanel Set-up/Configuration (if applicable)	Small Value Procurement	Yes	MARB	01/2026	12/2026	MDS	420,000.00		



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Repair & Maintenance -Office Equipment	Research	Repair & Maintenance -Office Equipment	Direct Acquisition	No	MEARB	01/2026	12/2026	MDS	30,000.00		
TOTAL MOOE									12,305,467.87		
Capital Outlay (CO)											
Supply and Delivery of ICT Equipment	Admin, GSD, Finance, Production	Supply and Delivery of ICT Equipment for Admin of MinSU	Small Value Procurement	No	MEARB	07/2026	08/2026	MDS	220,000.00		
	Academic Department	Supply and Delivery of Information and Communications Technology Equipment for the Academic Department of MinSU 3 Campuses	Small Value Procurement	No	MEARB	01/2026	12/2026	MDS	160,000.00		
Supply and Delivery of Office Equipment	Academic Department	Supply and Delivery of Office Equipment of Academic Department for MinSU 3 Campuses	Small Value Procurement	No	LCCRB	01/2026	12/2026	MDS	365,000.00		
Motor Vehicles	Academic Department	Provision of Motor Vehicles of the university	PS-DBM e-Marketplace	No	MARB	03/2026	06/2026	MDS	7,800,000.00		
Supply and Delivery of Technical and Scientific Equipment	Academic Department	Supply and Delivery of Technical and Scientific Equipment for the Academic Department of MinSU 3 Campuses	SVP/ Negotiated Procurement -Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services	No	LCCRB	01/2026	12/2026	MDS	200,000.00		
TOTAL CAPITAL OUTLAY									8,745,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
N/A											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
Common Use Supplies and Equipment (CSE) and Consumable	Admin, GSD, Finance, Production	Office Supplies	PS-DBM Virtual Store	No	NA	03/2026	06/2026	MDS	48,751.13	NA	
		Other Supplies	PS-DBM Virtual Store	No	NA	03/2026	06/2026	MDS	160,629.00	NA	
TOTAL CSE									209,380.13		

necessary

Total Amount of Estimated Budget for EPA
Total Amount of CSEs to be purchased from PS-
Total Amount of Estimated

P 21,050,467.87
P209,380.13
P21,259,848.00
Approved by:

Prepared by:

CHRISTIAN B. APOSTOL, Ph.D.
Campus Executive Director
Bids and Awards Committee
Secretariat
Date :09/30/2025

Recommended by:
By the Authority of the Bids and Awards
Committee:

CIEDELLE P. SALAZAR, J.D., Ph.D.
Vice President for Academic
Bids and Awards Committee
Chairperson
Date :09/30/2025

ENYA MARIE D. APOSTOL, Ph.D.
SUC President III
Head of the Procuring Entity

Date :09/30/2025