Main CampusBongabong CampusCalapan City CampusAlcate, VictoriaLabasan, BongabongMasipit, Calapan City

e-mail address: mnsctmainop@gmail.com

Alcate, Victoria, Oriental Mindoro 5205

Mobile No. +639778467228

T/Fax No. (043) 2862368

REQUEST FOR QUOTATION

Supply and Delivery of Books for AB English Language Program in MinSCAT Main Campus

		Date:	
		P.R. No. :	19-0266
		RFQ No.	2019-067
		ABC Amount	PhP 215,979.00
Company Name	:		
Address	:		

Please quote your lowest price on the items / listed below, subject to the General Condition on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than <u>August 6, 2019</u> in the address stated in the last page.

NEMESIO H. DAVALOS, Ph.D.

BAC Chairperson

Note:

- 1. All entries must be typewritten.
- 2. Delivery Period within ____ calendar days.
- 3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for Equipment, from date of acceptance by the procuring entity.
- 4. Price validity shall be a period of 30 calendar days.
- 5. G-EPS Registration Certificate shall be attached upon submission of the Quotation.
- 6. Bidders shall submit Original Brochures showing certification of the product being offered (optional).
- 7. Mode of delivery: [] Pick-up (Schedule) [] Door to Door Delivery

Item No.	Unit	ITEM AND DESCRIPTION	QTY.	UNIT PRICE	TOTAL AMOUNT
1	сору	21st century Discourse purposive Communication, Reyes, 2018	5		
2	сору	501 English Verbs, Thomas Beyer, 2013	3		
3	сору	Advanced grammar in use, Hewings, 2013	1		
4	сору	An Introduction to Language 11th ed, Fromkin, Rodman and Hyams, 2017	2		
5	сору	An Introduction to Linguistics, Ortega, 2019	2		
6	сору	Audio-visual aids for Teaching English, Wadhna, 2017	2		
7	сору	Barron's AP English Literature and Composition, George Ehrenhaft, 2014	2		
8	сору	Communicatel, 15th ed., Kathleen Verderber, 2017	2		
9	сору	Complexity in Classroom Foreign Language Learning Motivation, Richard J. Sampson, 2016	2		
10	сору	Composing to communicate, Robert Saba, 2017	2		
11	сору	Developing English Communication skills for College Learners, Lazo, 2015	5		
12	сору	English for Academic and Professional Purposes (for Senior High School), Dapat, 2018	5		
13	сору	English for Academic and Professional Purposes Dapat, 2018	5		
14	сору	English for Academic and Professional Purposes: A Multidisciplinary Approach, Menoy, 2016	5		
15	сору	English for Diplomatic Purposes, Patricia Friedrich, Ed., 2016	2		
16	сору	English for everyone level 4 Advanced, Claire Hart, 2016	3		
17	сору	English Lit 101, Brian Boone, 2017	4		
18	сору	Enhancing English grammar skills, Maglaya, 2014	5		
19	сору	Essence and essentials of purposive Communication, Dapat&Chang, 2018	5		



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	5557	Calderon, 2018 The anthropology of language: an introduction to		
33	сору	Teaching Reading to English Learners, Margarita	2	
32	сору	Teaching and Learning the English Language, Richard Badger. 2018	2	
31	сору	Research-Based Instruction that makes a Difference in English Learner's Success, Mayra C. Daniel, 2015	2	
30	сору	Redefining english for the more able: a practical guide, Warwick, 2018	1	
29	сору	Purposive communication, Mariveles, 2016	5	
28	сору	Mastering primary english, Jolliffe, 2018	1	
27	сору	Learning Foreign Languages in Primary School, Maria del Pilar, 2017	2	
26	сору	Language teaching and the Older Adult, Gomez, 2016	1	
25	сору	Language acquisition, 2e, Guasti, 2016	1	
24	сору	Lanuage & meaning, Birner, 2018	1	
23	сору	Introducing Contemplative Studies, Louis Komjathy, 2018	2	
22	сору	Intercultural Communication a contextual approach, James Neuliep, 2018	1	
21	сору	Foundation of Bilingual Education and Bilingualisn 6th ed, Collin Baker, 2017	2	
20	сору	Essence and essentials of purposive Communication in the 21st century, Dapat, 2018	5	

After having carefully read and accepted your General Condition, I / We quote you on the item at prices noted above.

Supplier's Signature over Printed Name
TIN No. of Establishment
Contact Number
Date



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General Conditions

- 1. Quotations and other requirements stated below shall be submitted to the Bids and Awards Committee (BAC) Office, Mindoro State College of Agriculture and Technology-Main Campus, Alcate, Victoria, Oriental Mindoro, Philippines on the date and time stated in this RFQ.
- 2. Supplier shall submit the following requirements:
 - a. Duly signed original copy of Request for Quotation (RFQ). Prices shall be quoted in Philippine Pesos.
 - b. PhilGEPS Registration
 - c. Valid Mayor's/Business Permit
 - d. Omnibus Sworn Statement
 - e. Latest Income/Business Tax Return
 - f. DTI Registration/SEC Certificate
 - g. Original Brochures or certificates of the items offered showing its performance characteristics or specifications, if applicable

Price validity shall be 30 calendar days from the deadline of submission of quotation.

Ocular Inspection

Upon the decision of the End-User and BAC, the supplier and its concerned premises may be subjected to ocular inspection and approval by the End-User and/or TWG Inspections of the BAC prior to the award.

Award

The supplier that submitted the lowest calculated responsive quotation, and passed the inspection conducted by the End-User and BAC prior to the event, if any, shall be awarded the contract.

Evaluation of Quotations

Quotations shall be compared and evaluated of the basis of the following criteria:

- 1. Completeness of Submission
- 2. Compliance with Item & Description Requirements
- 3. Price

Instructions

- 1. Supplier shall be responsible for the source(s) of its goods/services/equipment, and which shall be in accordance with the schedule and specifications of the RFQ or contract. Failure of the supplier to comply with this provision shall be ground for cancellation of the award or purchase order issued to the supplier.
- 2. Supplier that accepted an award, purchase order, or contract but failed to deliver the required goods/services/equipment within the time called for in the award, purchase order, or contract shall be disqualified from participating in MinSCAT or any of MinSCAT campuses future procurement activities. This is without prejudice to the imposition of other sanctions prescribed under R.A. 9184 and its IRR-A against the supplier.
- 3. All duties, excise, and other taxes and revenue charges shall be paid by the supplier.
- 4. All transactions are subject to withholding of credible Government Taxes per revenue regulation(s) of the Bureau of Internal Revenue

Liquidation Damages

A penalty of one-tenth of one percent (0.001) of the total value of the undelivered goods/services/equipment shall be charged as liquidated damages for every day of delay of the delivery of the purchased goods/services/equipment.

Warranty

Supplier warrants that all goods/services/equipment to be provided are of acceptable industry standard.

Payment

Payment shall be made only upon a certification by the Head of the Procuring Entity to the effect that the GOODS have been rendered or delivered in accordance with the terms of this Contract and have been duly inspected and accepted.