



GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)



**Mindoro State College
of Agriculture and
Technology**

Alcate, Victoria, Oriental Mindoro 5205 Philippines

Main Campus Bongabong Campus Calapan City Campus

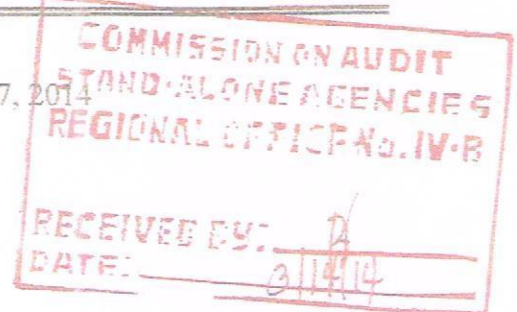
Alcate, Victoria Labasan, Bongabong Masipit, Calapan City

e-mail address: minscaat_main@yahoo.com

Tel.: +639178156228

Fax: (+63) (43) 2862368

March 7, 2014



The Auditor
This College

Dear Sir:

May we respectfully submit the following **Consolidated Financial Reports** of this College for the 4th Quarter of 2013, to wit:

1. Pre-Closing Trial Balance
2. Post-Closing Trial Balance
3. Detailed & Condensed Balance Sheet
4. Detailed & Condensed Statement of Income and Expenses
5. Statement of Government Equity
6. Statement of Cash Flows
7. Notes to Financial Statement
8. List of Not due and Demandable
9. Statement of Management Responsibility
10. Report of Actual Income
11. Statement of Collecting Officers Account Balances
12. Statement of Disbursing Officers Account Balances
13. Statement of Cash in Bank

Very truly yours,


JESSE T. ZAMORA, Ed. D.
President

REPORT OF AGEING OF CASH ADVANCES
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
 As of November 15, 2013

COMBINATION AUDIT
 STANDALONE AGENCIES
 REGIONAL OFFICE No. 117

ANNEX B

Agency Name: MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Agency Code: D4087

RECEIVED BY: PS
 DATE: 11/22/13

Book No. _____
 Account Title: _____
 Account Code: _____

Name	Date CA Granted	Particulars	Reference (Check No.)	Total Amount	Amount Due				Remarks/ Date of Liquidation
					Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purposes									
1. Local Travel		None		-					
2. Foreign Travel		None		-					
3. Special Activities/Projects		None		-					
B. Advances to Regular Disbursing Officer									
1. Payroll									
Main Campus									
Anahyn B. Jatulan	10/11/13	stipend of SGPPA scholars for 10/1-15/2013, Main Campus-1st batch	881823	89,250.00		89,250.00			
Anahyn B. Jatulan	10/11/13	stipend of SGPPA scholars for 10/1-15/2013, Main Campus -2nd batch	881825	40,250.00		40,250.00			
Anahyn B. Jatulan	10/13/13	refund of fees -UCPB scholars	919405	6,437.50		6,437.50			
Anahyn B. Jatulan	10/17/13	stipend of SGPPA scholars for 10/16-31/2013, Main Campus -1st batch	881826	89,250.00	89,250.00				
Anahyn B. Jatulan	10/17/13	stipend of SGPPA scholars for 10/16-31/2013, Bongabong Campus -1st batch	881827	150,500.00	150,500.00				
Anahyn B. Jatulan	10/17/13	stipend of SGPPA scholars for 10/16-31/2013, Main Campus -2nd batch	881828	40,250.00	40,250.00				
Anahyn B. Jatulan	11/6/13	Allowance of College Store Volunteers 10/18-31/2013	919437	12,175.00					11/14/2013
Anahyn B. Jatulan	11/11/13	salaries of faculty (Contract of Service) 11/1-15/2013	919451	51,942.32					11/14/2013
Anahyn B. Jatulan	11/12/13	for Representation Allowance, Sept/Oct 2013	919452	28,933.24					11/14/2013
Anahyn B. Jatulan	11/12/13	for Transportation Allowance, January to October 2013	919453	177,250.86					11/14/2013
Anahyn B. Jatulan	11/11/13	for Representation Allowance, Nov. 2013	265451	14,000.00	14,000.00				
Anahyn B. Jatulan	11/10/13	loyalty pay for 2013	265440	50,000.00					11/14/2013
Anahyn B. Jatulan	11/10/13	PERA, November	265445	171,827.04					11/14/2013
Anahyn B. Jatulan	11/10/13	Salaries, November 1-15, 2013	265446	478,968.73					11/14/2013
Anahyn B. Jatulan	11/10/13	Year-end bonus and cash gift	265447	1,174,488.70					
Anahyn B. Jatulan	11/11/13	subsistence and laundry allowance, November 2013	265453	2,050.00					

ORIGINAL COPY PRESENTED

Andres P. Prugelio
ANDRES P. PRUGELIO
 RECORDS OFFICER III
 MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 VICTORIA, OR. MINDORO

Name	Date CA Granted	Particulars	Reference (Check No.)	Total Amount	Amount Due				Remarks/ Date of Liquidation
					Less than 30 days	31-60 days	61-365 days	over 1 year	
Calapan City Campus									
Ma. Chelita C. Catarroja	11/06/13	wages of student asisstant October 5-31, 2013	1075191	5,400.00					11/7/2013
Ma. Chelita C. Catarroja	11/11/13	Salaries 11/1-15/2013	1071491	270,252.48					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	PERA, November	1071490	132,000.00					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	Year-end bonus and cash gift	1071492	944,638.50					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	Salary, 11/1-15/2013- contractual	1075198	107,293.74					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	PERA, November- contractual	1075197	33,363.63					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	Salary differential NBC 461, November	1075199	57,478.00					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	Salary differential-bonus NBC 461, November	1075200	28,739.00					11/15/2013
Ma. Chelita C. Catarroja	11/11/13	wages, 11/1-15/2013	1075201	48,034.56					11/15/2013
Bongabong Campus									
Mary Jane R. Almarez	11/04/13	Scholarship -"Provincial Government of Oriental Mindoro"	983899	68,130.00					11/13/2013
Mary Jane R. Almarez	11/04/13	Scholarship -"Municipality of Gloria"	983900	45,930.00					11/13/2013
Mary Jane R. Almarez	11/07/13	Wages -laborers 9/7-30/2013 "Fishpond"	1072943	12,800.00					11/13/2013
Mary Jane R. Almarez	11/07/13	Wages -laborers -10/16-31/2013, painting of HTM Building	985220	4,100.00					11/8/2013
Mary Jane R. Almarez	11/11/13	Salaries, PERA 11/1-15/2013- Contractual	1072948	55,383.16	55,383.16				
Mary Jane R. Almarez	11/11/13	Salary differential-bonus NBC 461, November	1072947	23,685.00	23,685.00				
Mary Jane R. Almarez	11/11/13	Salary differential NBC 461, November	1072950	43,106.70	43,106.70				
Mary Jane R. Almarez	11/11/13	Year-end bonus of contractual faculty	1072951	69,999.00	69,999.00				
Mary Jane R. Almarez	11/13/13	Salaries, PERA 11/1-15/2013- Regular employees	985222	467,225.66	467,225.66				
Mary Jane R. Almarez	11/13/13	Year-end bonus and cash gift	985223	787,761.00	787,761.00				
2. Seminar/Conferences/Others									
Main Campus									
Ma. Concepcion L. Mores	11/05/13	for STIRDC seminar workshop , Nov 12-13, 2013	886107	50,000.00	50,000.00				
Anselmo R. Ulep Jr.	10/01/13	purchase of computer and peripherals for computer laboratory	919372	357,450.00		357,450.00			
Bongabong Campus									
Edna G. Piol	10/07/13	NBC 461 training	1072889	8,100.00		8,100.00			11/4/2013
TOTALS				6,196,441.82	1,791,160.52	501,487.50			

Certified Correct:

[Signature]
DORINA T. EMPLEO
 Acting Accountant

Verified by:

[Signature]
ROBERTO DT. FLORES
 COA, Resident Auditor

Approved by:

[Signature]
JESSE T. ZAMORA, Ed. D.
 SUC President II

Date Submitted: NOVEMBER 22, 2013

ORIGINAL COPY PRESENTED

[Signature]
ANDREA P. ROGELIO
 RECORDS OFFICER III

MINSAT, VICTORIA, OR. MINDORO

**Report on Ageing of Cash Advances
Schedule of Advances to Officers and Employees
As of November 15, 2014**

**COMMISSION ON AUDIT
STAND-ALONE AGENCIES
REGIONAL OFFICE NO. 12-B**

RECEIVED BY: MW
DATE: 12/1/14

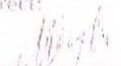
Agency Name: **MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY**
Agency Code: D4087

Book No: _____
Account Title: _____
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Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-365 days	over 1 year	
A. Advances for Special Purposes								
1. Local Travel								
	None							
2. Foreign Travel								
	None							
3. Special Activities/ Projects								
	None							
B. Advances to regular Disbursing Officers								
1. Payroll								
Anselmo R. Ulep Jr.	release of stipend 8/1-15 B1 SGPPA MBC campus	08/18/14 882145	138,250.00			138,250.00		Unsettled
Anselmo R. Ulep Jr.	release of stipend 8/1-15 B2 SGPPA MBC campus	08/18/14 882148	43,750.00			43,750.00		Unsettled
Anselmo R. Ulep Jr.	release of stipend 8/1-15 B3 SGPPA MBC campus	08/18/14 882150	59,500.00			59,500.00		Unsettled
Anselmo R. Ulep Jr.	stipend, 8/16-31/2014 B1 SGPPA MBC Campus	08/26/14 882164	138,250.00			138,250.00		Unsettled
Anselmo R. Ulep Jr.	stipend, 8/16-31/2014 B2 SGPPA MBC Campus	08/26/14 882166	43,750.00			43,750.00		Unsettled
Anselmo R. Ulep Jr.	stipend, 8/16-31/2014 B3 SGPPA MBC Campus	08/26/14 882168	59,500.00			59,500.00		Unsettled
Anselmo R. Ulep Jr.	release of financial assistance for FY 2013-2014 re: CHED STUPAF Grant in Aid (Tulong Dunong) endorse by	09/23/14 882210	532,500.00		532,500.00			Unsettled
Anselmo R. Ulep Jr.	salary differential of College personnel (NBC-461) for 9/1-3	9/26/14 1150894	37,523.34		37,523.34			Unsettled
Anselmo R. Ulep Jr.	PBB 2013	09/22/14 371379	808,000.00		808,000.00			Unsettled
Anselmo R. Ulep Jr.	salaries, 11/1-15/2014	11/12/14 371498	468,083.41	468,083.41				11/20/2014
Anselmo R. Ulep Jr.	PERA, November	11/12/14 371499	171,214.01	171,214.01				11/20/2014
Anselmo R. Ulep Jr.	1/2 year end bonus & cash gift	11/12/14 371500	1,213,548.50	1,213,548.50				11/20/2014
Anselmo R. Ulep Jr.	TA, October	11/13/14 1151001	16,461.36	16,461.36				11/20/2014
Anselmo R. Ulep Jr.	salaries of faculty (COS), 11/1-15/2014	11/13/14 1151002	57,713.63	57,713.63				11/20/2014
Anselmo R. Ulep Jr.	1/2 yr bonus differential of College officials 2014	11/13/14 1151003	15,267.00	15,267.00				11/20/2014
Anselmo R. Ulep Jr.	1/2 yr bonus differential NBC 461 4th cycle	11/13/14 1151004	27,356.50	27,356.50				11/17/2014
Ma. Chelita C. Catarroja	year end bonus NBC 461 4th cycle	11/12/14 1177111	28,739.00	28,739.00				11/17/2014
Ma. Chelita C. Catarroja	salary differential NBC 461 4th cycle	11/12/14 1177112	52,304.98	52,304.98				11/17/2014
Ma. Chelita C. Catarroja	year end bonus 2014	11/12/14 1177113	1,048,255.50	1,048,255.50				11/17/2014
Ma. Chelita C. Catarroja	PERA for Nov 2014	11/12/14 1177114	149,909.09	149,909.09				11/17/2014
Ma. Chelita C. Catarroja	Salary Nov. 1-15, 2014	11/12/14 1177115	258,352.76	258,352.76				11/17/2014
Ma. Chelita C. Catarroja	loyalty incentive	11/12/14 1177116	95,000.00	95,000.00				11/17/2014
Ma. Chelita C. Catarroja	PERA of contractual	11/12/14 1177670	11,363.64	11,363.64				11/17/2014
Ma. Chelita C. Catarroja	salary of contractual	11/12/14 1177672	32,243.38	32,243.38				11/17/2014
Ma. Chelita C. Catarroja	wages of student labor	11/12/14 1177669	11,750.00	11,750.00				11/17/2014
Ma. Chelita C. Catarroja	salary of COS 11/1-13/2014	11/12/14 1177685	134,613.75	134,613.75				11/17/2014
Ma. Chelita C. Catarroja	wages 11/1-14/2014	11/13/14 1177686	17,182.44	17,182.44				11/17/2014

Name	Particulars	Reference (Check No. & Date)	Total Amount	Amount Due				Remarks
				Less than 30 days	31-60 days	61-90 days	over 1 year	
Mrs. Chelita C. Galarreta	wages RSP worker	11/14/14 1129948	3,700.00	3,700.00				11/17/2014
Mrs. Chelita C. Galarreta	wages, contract worker	11/15/14 1110751	12,860.00	12,860.00				11/17/2014
Mary Jane R. Alvarez	year end bonus FY 2014	11/17/14 095834	609,354.41	609,354.00				11/30/2014
Mary Jane R. Alvarez	salaries/PCRA, Nov 1-15, 2014	11/17/14 095835	609,354.41	609,354.41				11/30/2014
Mary Jane R. Alvarez	year end bonus, contractual, FY 2014	11/17/14 1073775	39,990.50	39,990.50				11/30/2014
Mary Jane R. Alvarez	Differential of YEB FY 2014, NBC 601	11/17/14 1073776	23,680.00	23,680.00				11/30/2014
Mary Jane R. Alvarez	salary differential NBC 461, November 2014	11/17/14 1073777	45,100.70	45,100.70				11/30/2014
Mary Jane R. Alvarez	salaries contractual, 11/1-15/2014	11/17/14 1073778	18,271.86	18,271.86				11/30/2014
Mary Jane R. Alvarez	wages, 11/1-5/2014	11/17/14 1073779	13,500.00	13,500.00				11/30/2014
Mary Jane R. Alvarez	wages, 11/1-5/2014	11/17/14 1073780	26,520.00	26,520.00				11/30/2014
2. Seminar/Conferences								
Alphine S. Herrera	traveling	11/17/14 1073780	6,050.00	6,050.00				11/30/2014
Eden G. Pind	registration fee, PASUC	11/14/14 1073786	6,500.00	6,500.00				11/30/2014
Gregoria C. Paez	registration fee, PASUC	11/14/14 1073787	6,500.00	6,500.00				11/30/2014
Georgina B. Jauer	traveling	11/14/14 1073788	6,000.00	6,000.00				11/30/2014
Total			7,233,322.76	6,372,369.42	1,328,023.34	483,000.00		


Certified Correct:


DORINA T. EMPLEO
 Admin. Asst. III/Acting Accountant

Approved by:


JESSE T. ZAMORA, Ed. D.
 President

Verified by:


LYNFLOR M. ADORLEGO
 State Auditor V

Date Submitted: December 1, 2014