



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
Main Campus
Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT Page 1 of 3

TEAM I - MINS CAT OR: MINDORO

RECEIVED
AUG 10 2020

PURCHASE ORDER

By

Supplier : NEW ISLAND ENTERPRISES	P.O. No. : PO20-0055
Address : Calapan City, Or. Mindoro	Date : July 24, 2020
Tin # : 1945-9928-0002	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.</u>	Delivery Ter
Date of Delivery:	Payment Te

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	ream	Long Bond Paper sub. 20	87	225.00	19,575.00
	ream	Short Bond Paper sub. 20	25	200.00	5,000.00
	ream	A4 Bond Paper sub. 20	66	215.00	14,190.00
	pack	Photopaper (A4)	22	145.00	3,190.00
	pack	Velum Paper (8.5" x 11")	20	45.00	900.00
	pack	Velum Paper (8.5" x 13")	10	55.00	550.00
	piece	White Folder (Long)	120	5.50	660.00
	piece	Clear Folder (Long)	100	18.00	1,800.00
	piece	Clear Folder (A4)	90	16.00	1,440.00
	piece	Expanding Folder (Long)	100	16.00	1,600.00
	piece	Expanding Envelop	80	15.00	1,200.00
	piece	Certificate Holdeer (Short, Green)	20	50.00	1,000.00
	piece	Epson Ink, 70ml (B, C, Y & M)	12	300.00	3,600.00
	piece	Stapler	3	380.00	1,140.00
	box	Stapler Wire #35	5	45.00	225.00
	piece	Staple Wire Remover	5	25.00	125.00
	piece	2 Hole HD Puncher	3	190.00	570.00
	box	Paper Fasteners	10	40.00	400.00
	piece	Ruler	5	12.00	60.00
	bottle	Glue, 130ml	5	65.00	325.00
	piece	Scissors	5	65.00	325.00
	piece	Cutter, Heavy Duty	3	150.00	450.00
	set	Stainless Blade Set	3	50.00	150.00
				Sub Total	58,475.00

(Total Amount in Words) Fifty-Eight Thousand Four Hundred Seventy-Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Bernadette Damasco
Signature over Printed Name of Supplier

Date

Very truly yours,

LEVY B. ARAGO, JR., Ph.D.
SUC President II

Fund Cluster : WOS
Funds Available : ₱ 83,436.00

MARIA CRISTINA D. SISCAR, CPA
Accountant III

ORS/BURS No. : 02-89
Date of the ORS/BURS: 07/23/2020
Amount : ₱ 84,436.00



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Main Campus
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TEAM I - MINS CAT OR: MINDORO

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PURCHASE ORDER

By [Signature]

Supplier : NEW ISLAND ENTERPRISES	P.O. No. : PO20-0055
Address : Calapan City, Or. Mindoro	Date : July 24, 2020
Tin # : 1945-9928-0002	

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.</u>	Delivery Ter
Date of Delivery:	Payment Te

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	piece	Correction Tape	25	35.00	875.00
	box	Pencil #2	3	90.00	270.00
	box	Ballpen, Black (RT Ballpen)	3	600.00	1,800.00
	piece	Sign Pen (Hi-Techpoint)	10	65.00	650.00
	box	Permanent Marker, Black	2	540.00	1,080.00
	bottle	Permanet Marker Ink, Black	2	100.00	200.00
	piece	3 Layer File Rack	2	650.00	1,300.00
	set	Index Tab	3	120.00	360.00
	set	Sticky Tab	12	48.00	576.00
	piece	Sticky Notes (76 x 76mm)	10	45.00	450.00
	box	Binder Clips (3/4")	10	20.00	200.00
	box	Binder Clips (1")	10	60.00	600.00
	box	Binder Clips (1.25")	10	72.00	720.00
	box	Binder Clips (1.5/8")	10	25.00	250.00
	box	Binder Clips (2")	12	100.00	1,200.00
	box	Paper Cliops (Big)	5	30.00	150.00
	box	Paper Cliops (Small)	6	15.00	90.00
	box	Push Pins	5	30.00	150.00
	piece	Pencil Sharpener	3	400.00	1,200.00
	piece	Stabilo (Yellow-Green)	5	40.00	200.00
	piece	Tape Dispenser	2	190.00	380.00
	piece	Scotch Tape (1")	10	30.00	300.00
	piece	Scotch Tape (2")	6	50.00	300.00
				Sub Total	13,301.00

(Total Amount in Words) Thirteen Thousand Three Hundred One Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
Signature over Printed Name of Supplier

Date

Very truly yours,

[Signature]
LEVY B. ARAGO, JR., Ph.D.
SUC President II

Fund Cluster : hds
Funds Available : 83,436.40

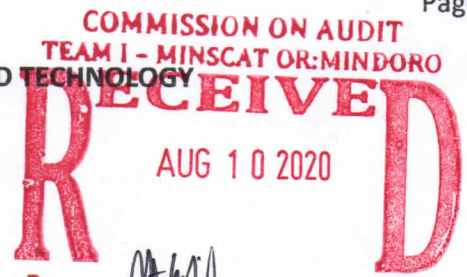
ORS/BURS No. : 02-89
Date of the ORS/BURS : 07/23/2020
Amount : P 83,436.00

[Signature]
MARIA CRISTINA D. SISCAR, CPA
Accountant III



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY

Main Campus
Alcate, Victoria, Oriental Mindoro



PURCHASE ORDER

By

By

P.O. No. : PO20-0055

Date : July 24, 2020

Supplier : NEW ISLAND ENTERPRISES

Address : Calapan City, Or. Mindoro

Tin # : 1945-9928-0002

Gentlemen:

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Place of Delivery: MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.

Date of Delivery:

Delivery Ter

Payment Te

Stock/Property No.

Unit

Description

Quantity

Unit Cost

Amount

piece

Glue Gun, Small

3

75.00

225.00

piece

Glue Stick, Small

150

4.80

720.00

piece

Magazine Rack

5

150.00

750.00

piece

Masking Tape

6

40.00

240.00

unit

Flash Drive (32gb, OTG)

5

895.00

4,475.00

unit

External Drive (2TB)

1

5,250.00

5,250.00

Sub Total

11,660.00

(Page 1)Sub Total

13,301.00

(Page 2)Sub Total

58,475.00

XX

Grand Total

83,436.00

(Total Amount in Words) Eighty-Three Thousand Four Hundred Thirty-Six Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

Date

Very truly yours,

LEVY B. ARAGO, JR., Ph.D.

SUC President II

Fund Cluster :

Funds Available :

ORS/BURS No. :

Date of the ORS/BURS :

Amount :

MARIA CRISTINA D. SISCAR, CPA

Accountant III