



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

PURCHASE ORDER

Supplier : SARRINET COMPUTER CENTER AND GENERAL MERCHANDISE	P.O. No. : PO20-0147-148A
Address : Pobl. I, Victoria, Oriental Mindoro	Date : August 05, 2020
Tin # : 412-826-006-000	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.	Delivery Term : _____
Date of Delivery: _____	Payment Term: _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Lot 1			
	reams	Long Bond paper, sub. 20	20	210.00	4,200.00
	packs	Glossy photo paper A3, 230gsm (plain back)	12	260.00	3,120.00
	pcs	Double sided tape, 1"	10	38.00	380.00
	gal	Glue	3	1,500.00	4,500.00
	box	Binder clips, 2"	10	75.00	750.00
	box	Binder clips, 1"	10	38.00	380.00
	box	Binder clips, 1.25"	10	60.00	600.00
		Lot 2			
	cat.	Toner for Comcolor FW 1230 Black	1	14,500.00	14,500.00
		Lot 3			
	unit	Ream Cutter, A3, HD paper cutter, metal base paper adjuster included, with paper size indicator XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	1	8,100.00	8,100.00
Grand Total					36,530.00

(Total Amount in Words) Thirty-Six Thousand Five Hundred Thirty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

[Signature]
MARIA TERESA ROSARIO GARCIA
 Signature over Printed Name of Supplier

 Date

Very truly yours,

[Signature]
LEVY B. ARAGO, JR., Ph.D.
 SUC President III

Fund Cluster : MDS
 Funds Available : ₱ 36,530.00
MARIA CRISTINA D. SISCAR, CPA
 Accountant III

ORS/BURS No. : OL-384 A
 Date of the ORS/BURS: 08/04/2020
 Amount : ₱ 36,530.00