




Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 CALAPAN CITY CAMPUS
 Masipit, Calapan City, Oriental Mindoro

COMMISSION ON AUDIT
 TEAM I - MINDORO
RECEIVED
 JAN 13 2021
 By 

PURCHASE ORDER

Supplier : PAPERCAT OFFICE SUPPLIES AND EQUIPMENT TRADING	P.O. No. : 2020-012-084
Address : Calapan City, Oriental Mindoro	Date : 1-Dec-2020
TIN : 497-143-353-000	Mode of Procurement : NEGOTIATED PROCUREMENT - SMALL VALUE PROCUREMENT

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

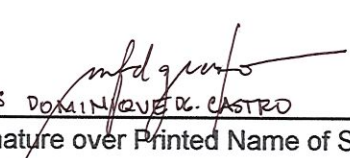
Place of Delivery : MinSCAT Calapan City Campus	Delivery Term : 30 bus. days upon receipt of PO
Date of Delivery :	Payment Term : 30 days after delivery/acceptance

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
LOT 1 - PRODUCTION EQUIPMENT					-
	unit	Mini handheld electric whisk mixer	15	2,100.00	31,500.00
	unit	Digital weighing scale (Capacity: 5kg)	5	1,670.00	8,350.00
	unit	Digital pH meter (8.7"x2.0")	5	2,565.00	12,825.00
	unit	Digital long-stem thermometer (8" stem length)	5	2,780.00	13,900.00
	unit	Multifunction Moisture Analyzer	1	49,500.00	49,500.00
	unit	Viscosity Meter	1	133,000.00	133,000.00
	pc	Silicone Molder (big)	15	500.00	7,500.00
	pc	Silicone Molder (small)	15	370.00	5,550.00
	set	Measuring cups	5	230.00	1,150.00
	set	Measuring spoon	5	127.00	635.00
	pc	Silicone spoon	10	195.00	1,950.00
	pc	Kitchen knife	5	168.00	840.00
	pc	Long handle rubber spatula	5	238.00	1,190.00
	pc	Laboratory safety glasses	10	190.00	1,900.00
	set	4-piece Glass Measuring Cup Set	5	1,485.00	7,425.00
	set	Beaker	5	1,990.00	9,950.00
	pc	Stainless fine mesh strainer (small)	2	197.00	394.00
	pc	Stainless fine mesh strainer (big)	2	280.00	560.00
	pc	Chopping board	2	170.00	340.00
SUBTOTAL 01					288,459.00

(Total Amount In Words) Five Hundred Thirty Four Thousand Five Hundred Twenty Four Pesos and Ten Centavos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


 MARY FRANCES DOMINQUEZ CASTRO
 Signature over Printed Name of Supplier

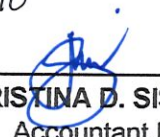
Date

Very truly yours,


 LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : *MDS 01*
 Funds Available : *534,524.10*

ORS/BURS No. : *05-306 B*
 Date of the ORS/BURS: *12/01/2020*
 Amount : **534,524.10**


 MARIA CRISTINA D. SISCAR C.P.A.
 Accountant III

10/16 msc001



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Date of Delivery :	Payment Term : 30 days after delivery/acceptance

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pc	Fine grater	3	380.00	1,140.00
LOT 2 - RAW MATERIALS					
	bottle	Essential oil'-Lemon Oil	20	525.00	10,500.00
	bottle	'-Citronella Oil	20	912.50	18,250.00
	bottle	'-Oregano Oil	20	1,000.00	20,000.00
	bottle	'-Patchouli Oil	20	1,000.00	20,000.00
	bottle	'-Chamomile Oil	20	1,925.00	38,500.00
	container	Base Oil	50	360.00	18,000.00
	bottle	Hardening Agent	30	175.00	5,250.00
	bottle	Antibac	30	641.67	19,250.10
	bottle	Bubble Enhancer	30	480.00	14,400.00
	bottle	Moisturizer	30	650.00	19,500.00
	kg	Sodium Benzoate (Preservative)	10	600.00	6,000.00
	kg	Oil Soluble Colorant - Yellow	10	840.00	8,400.00
	kg	- Blue	10	1,800.00	18,000.00
	kg	- Red	10	840.00	8,400.00
	kg	Caustic Soda	40	90.00	3,600.00
	liter	Distilled Water	100	35.00	3,500.00
	bottle	Glycerine	20	668.75	13,375.00
SUBTOTAL 02					246,065.10
SUBTOTAL 01					288,459.00
SUBTOTAL 02					246,065.10
GRAND TOTAL					534,524.10

(Total Amount In Words) **Five Hundred Thirty Four Thousand Five Hundred Twenty Four Pesos and Ten Centavos Only**

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Conforme:

MARY FRANCES DOMINIQUE DG. CASTRO
 Signature over Printed Name of Supplier

 Date

Very truly yours,

LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : MOS 01
Funds Available : 534,524.10
MARIA CRISTINA D. SISCAR C.P.A. Accountant III

ORS/BURS No. :	
Date of the ORS/BURS:	
Amount :	534,524.10

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