



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT
 TEAM I - MINS-CAT OR: MINDORO Page 1 of 4
RECEIVED
 OCT 15 2020
 By _____

PURCHASE ORDER

Supplier : NEW ISLAND ENTERPRISES	P.O. No. : PO20-0205
Address : Calapan City, Oriental Mindoro	Date : September 17, 2020
Tin # : 194-599-780-002	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.	Delivery Term : _____
Date of Delivery: _____	Payment Term: _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	ream	Bond paper, A4, sub. 20	170	220.00	37,400.00
	ream	Bond paper, Long, sub. 20	235	250.00	58,750.00
	ream	Bond paper, Short, sub. 20	209	210.00	43,890.00
	pc	Stapler with remover #35	5	400.00	2,000.00
	box	Staple wire #35	40	50.00	2,000.00
	box	Ballpen, black, 12's	11	90.00	990.00
	box	Ballpen, blue, 12's	20	90.00	1,800.00
	box	Ballpen, red, 12's	8	90.00	720.00
	box	Sign Pen (High-Tech Point) 12's	22	780.00	17,160.00
	bot	Refill ink, Cyan, 100ml UV	31	100.00	3,100.00
	bot	Refill Ink, Black, 100ml UV	40	100.00	4,000.00
	bot	Refill Ink, Yellow, 100ml UV	31	100.00	3,100.00
	bot	Refill Ink, Magenta, 100ml UV	36	100.00	3,600.00
	pc	Binding Element, 1 1/4 (1.25)	30	45.00	1,350.00
	pc	Binding Element, 1 1/4 (1.25)	30	40.00	1,200.00
	pc	Binding Element, 3/4 (0.75)	30	35.00	1,050.00
	pc	Binding Element, 1/2 (0.5)	30	30.00	900.00
	pc	Binding Element, 1/4 (0.25)	30	25.00	750.00
	pc	Scotch Tape, 1"	10	35.00	350.00
	pc	Scotch Tape, 2"	10	60.00	600.00
	pc	Masking Tape, 1"	10	50.00	500.00
	pack	Sticker Paper (Green, White, Orange) (20's)	27	100.00	2,700.00
	pad	Sticky Tab	25	45.00	1,125.00
	pad	Sticky Notes (75x76mm), 3x3	20	60.00	1,200.00
				Sub-Total	190,235.00

(Total Amount in Words) One Hundred Ninety Thousand Two Hundred Thirty-Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

_____ Date

Very truly yours,

LEVY B. ARAGO, JR., Ph.D.
 SUC President III

Fund Cluster : MDS 01
 Funds Available : ₱ 362,310.50

ORS/BURS No. : 08-488
 Date of the ORS/BURS: 09/16/2020
 Amount : ₱362,310.50

MARIA CRISTINA D. SISCAR, CPA
 Accountant III



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT
 TEAM I - MINS CAT OR: MINDORO Page 2 of 4
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PURCHASE ORDER

By _____

Supplier : NEW ISLAND ENTERPRISES	P.O. No. : PO20-0205
Address : Calapan City, Oriental Mindoro	Date : September 17, 2020
Tin # : 194-599-780-002	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery: <u>MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.</u>	Delivery Term : _____
Date of Delivery: _____	Payment Term: _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pad	Sticky Arrow flags, 0.5	25	50.00	1,250.00
	pack	Vellum Board, 8.5 x13	40	60.00	2,400.00
	pcs	Certificate Holder, Short, Green	40	70.00	2,800.00
	pcs	Certificate Holder, short, Blue	15	75.00	1,125.00
	box	Binder Clip, 51mm	10	72.00	720.00
	box	Binder Clip, 41mm	10	60.00	600.00
	box	Binder Clip, 32mm	10	48.00	480.00
	box	Binder Clip, 25mm	15	35.00	525.00
	box	Binder Clip, 19mm	15	25.00	375.00
	box	Binder Clip, 15mm	15	25.00	375.00
	bot	Glue, 130ml	7	65.00	455.00
	pcs	Scissors, Big	7	75.00	525.00
	pcs	Ruler, Plastic	6	12.00	72.00
	box	Permanent Pentel Pen, Black	11	600.00	6,600.00
	box	Refill Permanent Pentel pen, black	12	600.00	7,200.00
	box	Stabilo Highlighter, Green	10	450.00	4,500.00
	box	Stabilo Highlighter, yellow	10	450.00	4,500.00
	box	Stabilo Highlighter, orange	10	450.00	4,500.00
	box	Carbon paper, blue	2	750.00	1,500.00
	ream	White folder, long	28	650.00	18,200.00
	pcs	Record Book, 300pages	35	85.00	2,975.00
	pcs	Magazine Rack, Blue, board	40	160.00	6,400.00
	pcs	Magazine Rack, Green, board	25	160.00	4,000.00
	pcs	Calculator 12-digits, two-way power	5	800.00	4,000.00
				Sub-Total	76,077.00

(Total Amount in Words) Seventy-Six Thousand Seventy-Seven Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



 Signature over Printed Name of Supplier

Date

Very truly yours,


LEVY B. ARAGO, JR., Ph.D.
 SUC President III

Fund Cluster : MDS 01
 Funds Available : ₱ 362,310.00

ORS/BURS No. : 08-488
 Date of the ORS/BURS: 09/16/2020
 Amount : ₱ 312,310.00


MARIA CRISTINA D. SISCAR, CPA
 Accountant III



Republic of the Philippines
MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

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PURCHASE ORDER

Supplier : NEW ISLAND ENTERPRISES	P.O. No. : PO20-0205
Address : <u>Calapan City, Oriental Mindoro</u>	Date : <u>September 17, 2020</u>
Tin # : <u>194-599-780-002</u>	

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>MinSCAT Main Campus, Alcate, Victoria, Or. Mdo.</u>	Delivery Term : _____
Date of Delivery: _____	Payment Term: _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	box	Push Pin	21	30.00	630.00
	box	Thumbtacks	20	15.00	300.00
	box	Pencil #2	13	96.00	1,248.00
	pcs	Clear Folder, long, green	235	20.00	4,700.00
	pack	Photo paper, A4 (20's)	60	180.00	10,800.00
	ream	Colored paper, Assorted Colors, short	1	250.00	250.00
	pcs	Expanding Envelop, long, green	100	20.00	2,000.00
	pack	Board paper, short, green	25	60.00	1,500.00
	box	Index Tab, 4-green, 4-orange	8	150.00	1,200.00
	pcs	Double-sided Tape, 1"	2	50.00	100.00
	pcs	Correction Tape, 6m x 5mm	41	35.00	1,435.00
	box	Paper Fastener	2	48.00	96.00
	pcs	Manila Paper	35	5.00	175.00
	pcs	Table Tray, 3 layers, metal	5	750.00	3,750.00
	pcs	Paper clip, big	1	35.00	35.00
	pcs	Brown Envelope, Long	31	3.50	108.50
	pcs	Brown Envelope, short	17	3.00	51.00
	pcs	Whiteboard marker, black	1	65.00	65.00
	box	Whiteboard marker ink, black	2	1,560.00	3,120.00
	pcs	Whiteboard eraser	1	35.00	35.00
	pcs	Epson Ink #664 Blk	40	350.00	14,000.00
	pcs	Epson Ink #664 (Y/M/C), 15pcs/color	45	350.00	15,750.00
	pcs	Epson Ink #003 blk	30	350.00	10,500.00
	pcs	Epson Ink #003 (Y/M/C), 15pcs/color	45	350.00	15,750.00
Continue to Next Page				Sub-Total	87,598.50

(Total Amount in Words) Eighty-Seven Thousand Five Hundred Ninety-Eight & 50/100 Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

 Signature over Printed Name of Supplier

Date

Very truly yours,

LEVY B. ARAGO, JR., Ph.D.
 SUC President III

Fund Cluster : MOC 01
 Funds Available : ₱ 362,310.50

ORS/BURS No. : 08-488
 Date of the ORS/BURS: 09/16/2020
 Amount : ₱ 362,310.50

MARIA CRISTINA D. SISCAR, CPA
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PURCHASE ORDER

Supplier : NEW ISLAND ENTERPRISES	P.O. No. : PO20-0205
Address : Calapan City, Oriental Mindoro	Date : September 17, 2020
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Gentlemen:
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Date of Delivery: _____	Payment Term: _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	pcs	Sign Pen - UM- 153S Blue 12's	4	75.00	300.00
	pcs	Index card 5x8, clear	5	350.00	1,750.00
	pcs	Film Carbon, blue, long	2	750.00	1,500.00
	pcs	Clear folder short, green	150	18.00	2,700.00
	pack	Battery AA, 2's	15	110.00	1,650.00
	box	Folder, white, short	1	500.00	500.00
		xxxxxxxxxxxxxxxxxxxxxxxxxxxx			
				Sub-Total	8,400.00
				Page 1	190,235.00
				Page 2	76,077.00
				Page 3	87,598.50
				Grand Total	362,310.50

(Total Amount in Words) Three Hundred Sixty-Two Thousand Three Hundred Ten & 50/100 Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

Signature over Printed Name of Supplier

LEVY B. ARAGO, JR., Ph.D.
 SUC President III

Date

Fund Cluster : _____
 Funds Available : _____

ORS/BURS No. : _____
 Date of the ORS/BURS: _____
 Amount : _____

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