



Republic of the Philippines
 MINDORO STATE COLLEGE OF AGRICULTURE AND TECHNOLOGY
 Main Campus
 Alcate, Victoria, Oriental Mindoro

COMMISSION ON AUDIT Page 1 of 1
 TEAM I - MINSCAT OR: MINDORO
RECEIVED
 DEC 15 2020

PURCHASE ORDER

Supplier : NEW ISLAND ENTERPRISES
 Address : Calapan City, Oriental Mindoro
 TIN : 194-599-780-002

By:
 P.O. No. : 20-0237
 Date : 11/22/2020
 Mode of Procurement :

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : _____
 Date of Delivery : _____
 Delivery Term : _____
 Payment Term : _____

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	ream	Bond Paper, Long, Sub. 20	200 - 600	290.00	174,000.00
2	liter	Ink Refill, Yellow	15 - 30	1,200.00	36,000.00
3	liter	Ink Refill, Black	15 - 30	1,200.00	36,000.00
4	liter	Ink Refill, Cyan	15 - 30	1,200.00	36,000.00
5	liter	Ink Refill, Magenta	15 - 30	1,200.00	36,000.00
6	piece	Binding Element, 3/4"	50 - 100	75.00	7,500.00
7	piece	Binding Element, 1"	50 - 100	90.00	9,000.00
8	piece	Binding Element, 1/2"	50 - 100	68.00	6,800.00
9	piece	Binding Element, 1 1/4"	50 - 100	97.00	9,700.00
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX					
TOTAL					351,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Signature over Printed Name of Supplier

 Date

Very truly yours,

LEVY B. ARAGO JR., Ph.D.
 SUC President III

Fund Cluster : MOS 01
 Funds Available : 351,000.00

ORS/BURS No. : 09-580
 Date of the ORS/BURS: 11/20/2020
 Amount : ₱351,000.00

MARIA CRISTINA D. SISCAR, CPA
 Accountant III